

**UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI-110002**

**EXPERT COMMITTEE REPORT FOR CONFIRMATION OF DEEMED TO BE UNIVERSITY  
STATUS TO [REDACTED] FARIDABAD, HARYANA  
UNDER DE-NOVO CATEGORY**

**I. Back ground of the Institution giving details of teaching, research and extension programme**

Manav Rachna International University has been registered as a society under Societies Registration Act, 1960 by amalgamating assets and liabilities of under noted 5 Institutions under two societies - M.R. Education Society and Uthan Educational Society for which necessary legal formalities have been completed. Manav Rachna International University is proposed to be established as Deemed to be a University under Section 3 of UGC Act, 1956 under de-novo category by integrating 6 existing Institutions. The oldest Institution was established by M R Education Society in 1997 in the name and style of Career Institute of Technology and Management with the approval of All India Council for Technical Education and affiliated to Maharshi Dayanand University, Rohtak (Haryana). Career Institute of Technology and Management offers 7 Undergraduate Programmes in Computer Science and Engineering, Information Technology, Electronics and Communication Engineering, Mechanical Engineering, Biotechnology, Biomedical Engineering and Electrical and Electronics Engineering and 3 Postgraduate Programmes in Computer Science and Engineering, Manufacturing and Automation Engineering and Business Administration with a combined annual intake of 756. The institute was granted accreditation by NBA for 3 UG Courses in Computer Science and Engineering, Information Technology and Mechanical Engineering for a period of 3 years w.e.f. March, 2004 and has since reapplied for accreditation with NBA for 4 UG courses in Engineering and Technology for which visit of the Expert Committee has been conducted on 29.06.2007 and the result is awaited.

M R Education Society established Faridabad Institute of Technology in 2001 which is presently offering MCA (60), BCA (120), BBA (180), BPT (60), MPT (40), B.Sc. (Human Nutrition and Dietetics) (60) and BJMC (60) with present annual intake of 580. The Institute also offers MBA (Evening) Programme of Maharshi Dayanand University, Rohtak with an annual intake of 45. M R Education Society established M.R. College of Education in 2004 which offers B.Ed. (100) and D.Ed./ JBT (50) and Manav Rachna Dental College in 2006, which offers BDS Programme with an annual intake of 100.

Uthan Educational Society established Manav Rachna College of Engineering in 2004 with the approval of AICTE which now offers 5 Undergraduate Programmes in Computer Science and Engineering, Information Technology, Electronics and Communication Engineering, Mechanical Engineering and Applied Electronics and Instrumentation Engineering and 2 Postgraduate Programmes in Business Administration and Computer Applications.

None of the Institution is presently offering Doctoral and / or Distance Education Programmes.

*[Handwritten signatures and initials]*

## II. Composition of the Expert Committee.

- |    |   |          |
|----|---|----------|
| 1. | <p>Prof. S.P. Thyagarajan<br/>(Former Vice Chancellor,<br/>Madras University)<br/>5, first Street,<br/>Nehru Nagar,<br/>Adyar Chennai-600 020</p>                                     | Chairman |
| 2. | <p>Dr. I.K. Bhat<br/>Director,<br/>National Institute of Technology<br/>Hamirpur,<br/>Himachal Pradesh</p>  | Member   |
| 3. | <p>Prof. B.N. Garudachar<br/>Former Dean &amp; Professor<br/>Osmania University<br/>(could not attend)</p>  | Member   |
| 4. | <p>Prof. R.K. Kale<br/>School of Life Sciences,<br/>Jawaharlal Nehru University<br/>New Delhi-110 067</p>   | Member   |
| 5. | <p>Prof. P.K. Das<br/>Professor of Computer Sciences<br/>Jadavpur University<br/>Main Campus 188, Raja SC Mallik Road<br/>Kolkata-700 032</p>   | Member   |
| 6. | <p>Prof. M. Bhattacharya<br/>(Former Vice Chancellor,<br/>Assam University)<br/>Block 3, Flat No.121<br/>137, Kazi Nazrul Islam<br/>Sarani (VIP Road), Kolkatta</p>                   | Member   |
| 7. | <p>Prof. A. Venkataraman<br/>Professor of Chemistry<br/>Department of Material Sciences<br/>Gulbarga University<br/>Gulbarga-585 106, Karnataka</p>                                   | Member   |
| 8. | <p>Dr. Hari Parkash<br/>Former Chief, Centre for Dental Education &amp; Research<br/>All India Institute of Medical Sciences<br/>U-1, Green Park Extension,<br/>New Delhi-110 016</p> | Member   |

Handwritten signatures of the committee members, including Prof. S.P. Thyagarajan, Dr. I.K. Bhat, Prof. B.N. Garudachar, Prof. R.K. Kale, Prof. P.K. Das, Prof. M. Bhattacharya, Prof. A. Venkataraman, and Dr. Hari Parkash.

9. Prof. P.K. Jain  
Director  
Faculty of Management Studies  
Mohan Lal Sukhadia University,  
Udaipur-313 001  
Member
10. Dr. Dharmendra Kumar  
Director  
PDU Institute for the Physically Handicapped (IPH)  
4 Vishnu Digambar Marg,  
New Delhi-110 002  
Member
11. Prof. Mohammad Miyan  
Director, Centre for Open and Distance Learning  
Jamia Millia Islamia,  
New Delhi-110 025  
Member
12. Prof. P. Dayaratnam  
(Former Vice-Chancellor  
JNTU, Hyderabad )  
H.No.1-5-21/7, Road No.8/23, Habsiguda,  
Hyderabad  
Member  
(Nominee of AICTE)
13. Dr. Indu Bhushan Kar  
Associate Professor, Incharge  
OMFS,  
(Dental Wing), S.C.B. Medical College  
Cuttack-753 007  
Orissa  
Member  
(Nominee of DCI)
14. Prof. R.P. Srivastava  
Retired Professor of Education, JMI, New Delhi  
B-147, Amar Colony  
Lajpat Nagar  
New Delhi-110 024  
Member  
(Nominee of NCTE)

Dr..K.P. Singh, Joint Secretary, UGC coordinated the visit of the Committee.

*[Handwritten signatures and initials]*

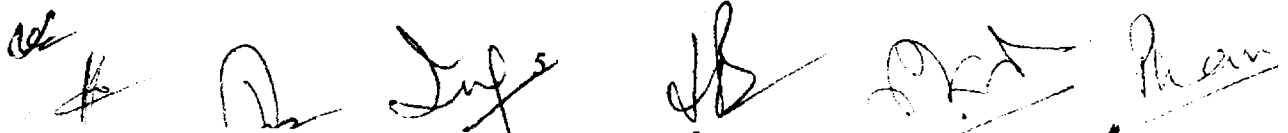
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III. Inspection Report

1	Headquarter of the proposed Institute Applied for Deemed to be University status with full address	Manav Rachna International University 5 E-1A, B.P. N.I.T., Faridabad – 121001																																																												
2	<p>(a) Whether the separate society/trust has been registered in the name and style of the proposed deemed to be university.</p> <p>(b) If yes, name of the Society/Trust promoting the proposed institute(s) for Deemed to be University Status which should be one for all Institutions if the proposal is for more one Institutions.</p>	<p>Yes (Annexure-I)</p> <p>Manav Rachna International University</p>																																																												
3.	Details of the individual Institution i.e. year of establishment, No. of PG Department, Faculty (Professors, Readers, Lecturers) etc.	<table border="1"> <thead> <tr> <th rowspan="2">S. No.</th> <th rowspan="2">Name of the Institution</th> <th rowspan="2">Year of Estb.</th> <th rowspan="2">No. of PG Deptt.</th> <th colspan="4">Faculty Available</th> </tr> <tr> <th>P</th> <th>AP</th> <th>L</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Career Institute of Technology and Management</td> <td>1997</td> <td>3</td> <td>20</td> <td>29</td> <td>120</td> <td>169</td> </tr> <tr> <td>2</td> <td>Faridabad Institute of Technology</td> <td>2001</td> <td>2</td> <td>5</td> <td>8</td> <td>53</td> <td>66</td> </tr> <tr> <td>3</td> <td>M.R. College of Education</td> <td>2004</td> <td>---</td> <td>1*</td> <td>-</td> <td>12</td> <td>13</td> </tr> <tr> <td>4</td> <td>Manav Rachna College of Engineering</td> <td>2004</td> <td>2</td> <td>8</td> <td>18</td> <td>74</td> <td>100</td> </tr> <tr> <td>5</td> <td>Manav Rachna Dental College</td> <td>2006</td> <td>---</td> <td>5</td> <td>10</td> <td>33</td> <td>48</td> </tr> <tr> <td colspan="3"><b>Total</b></td> <td><b>7</b></td> <td><b>39</b></td> <td><b>67</b></td> <td><b>292</b></td> <td><b>396</b></td> </tr> </tbody> </table> <p>* Principal and Head – D.Ed.</p>	S. No.	Name of the Institution	Year of Estb.	No. of PG Deptt.	Faculty Available				P	AP	L	Total	1	Career Institute of Technology and Management	1997	3	20	29	120	169	2	Faridabad Institute of Technology	2001	2	5	8	53	66	3	M.R. College of Education	2004	---	1*	-	12	13	4	Manav Rachna College of Engineering	2004	2	8	18	74	100	5	Manav Rachna Dental College	2006	---	5	10	33	48	<b>Total</b>			<b>7</b>	<b>39</b>	<b>67</b>	<b>292</b>	<b>396</b>
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		<p>Manav Rachna International University is proposed to be established as Deemed to be a University under Section 3 of UGC Act, 1956 consisting of 5 Institutions, which are already functioning as per details given above.</p> <p>Career Institute of Technology and Management (1997) is offering 7 Undergraduate Programmes In Engineering and Technology, 2 Postgraduate Programmes in Engineering and Technology and 1 Postgraduate Programme in Business Administration. Total normal annual intake is 756.</p> <p>Faridabad Institute of Technology (2001) is offering 5 Undergraduate Programmes in the fields of Business Administration, Computer Application, Physiotherapy, Human Nutrition &amp; Dietetics and Journalism &amp; Mass Communication (Hons.), and 1 Postgraduate Programme in Physiotherapy with 4 Specializations. Total annual intake is 580.</p> <p>M.R. College of Education (2004) is offering 1 Undergraduate Programme in Education and 1 Diploma Programme in Education besides MCA programme. The total annual intake 150.</p> <p>Manav Rachna College of Engineering (2004) is offering 5 Undergraduate Programmes in Engineering and Technology, 1 Postgraduate Programme each in Computer Application and Business Administration. The total annual intake is 540.</p> <p>Manav Rachna Dental College (2006) is offering 1 Undergraduate Programme in Dental Surgery and the total annual intake is 100.</p> <p>Department-wise Details are enclosed at <b>Annexure-II</b></p>
4.	Whether Movable and Immovable assets have been legally transferred in the name of the society/trust seeking recognition as Deemed to be University.	Yes (Annexure-III)
5	Territorial jurisdiction of the Institution(s).	All India
6	Thrust areas of the proposed Institution(s) indicating special or innovative features	Many of the Programmes being offered in the Institutions, which are proposed to be given Deemed to be University Status under the name and style of Manav Rachna International University are in the emerging areas of technology specifically Biotechnology, Biomedical Engineering, Physiotherapy etc. are innovative programmes. Masters in Physiotherapy programme being offered in Faridabad Institute of Technology is the only programme of its kind in the State of Haryana.



		<p>M.Tech programme in Manufacturing and Automation being offered in Career Institute of Technology and Management has been further strengthened in collaboration with the Spyker Cars N.V., The Netherlands, a reputed Sports Car Manufacturer by providing skill based Value Added Courses. The Spyker Cars is bearing the cost of education of 16 out of 18 students, who are proposed to be trained in Europe for their project work in the last semester. Although the Institutions started their 1<sup>st</sup> Postgraduate Programme in Engineering and Technology in 2003, some Research and Development Activities have been initiated in various disciplines. However they have proposed to start innovative programmes in the fields of Biotechnology, Bio-informatics, VLSI Design, Animation, Toy Design, Product Design, Multimedia etc. with special impetus on high end skills and research and development.</p>
7	Date(s) of visit of the Expert Committee	12 <sup>th</sup> September to 14 <sup>th</sup> September, 2007
8	Is the proposal under General De Novo Category; if yes please give justification.	The proposal is under de-novo category based on the demonstrated potential of the Manav Rachna Group of Institutions to promote excellence in the areas of Engg. & Technology etc. as evidenced by good physical infrastructure, academic programmes in the emerging areas, interactions with international industries for the teaching programmes and developmental activities and overall financial viability and commitment of the management to achieve excellence.
9	Whether accredited by NAAC, if yes, rating?	<p>No.</p> <p>However, out of the 7 Undergraduate Programmes being offered in Career Institute of Technology and Management, 5 programmes are eligible for accreditation, BE-Biotechnology becoming eligible in August 2007. The Institute had applied for accreditation for 4 courses namely BE-Computer Science and Engineering, BE-Electronics and Communication Engineering, BE-Mechanical Engineering and BE-Information Technology to National Board of Accreditation (NBA) in January 2007 for which the visit of the Expert Committee was conducted on 29.06.2007 and the result is awaited. Out of these 04 programmes, first 3 programmes were accredited by NBA in March 2004 for a period of 3 years. The Management has informed that they</p>

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		are in the process of submitting application for accreditation of 2 programmes namely BE-Biotechnology and M.Tech- Manufacturing and Automation, which have become eligible in August 2007. All other engineering programmes are not eligible for accreditation. (Annexure-IV)
10	Whether the proposed institution(s) is affiliated to any university under section 2(f) 12 B of the UGC Act? If yes, the name of the University.	All undergraduate and postgraduate programmes being offered in the five institutions proposed to be declared Deemed to be University under Section 3 of UGC Act 1956 are presently affiliated to Maharshi Dayanand University, Rohtak (Haryana) and one Diploma Programme in Education (D.Ed./JBT) is affiliated to State Council of Research and Education, Gurgaon.
11	Whether the affiliating university willing to examine and confer degree of other awards of students already enrolled with the Institution(s) seeking Deemed to be University Status.	Yes, Maharshi Dayanand University (MDU), Rohtak (Haryana) vide their letter no. 3124 dated 16.04.2007 have certified that in case the proposed institutions, which are affiliated to Maharshi Dayanand University (MDU), Rohtak (Haryana) are upgraded to Deemed to be University under Section 3 of UGC Act, 1956, MDU, Rohtak shall hold examination for the students presently enrolled in these institutions till they pass out. The copy of the MDU letter is annexed as [REDACTED] V. The no objection certificate is subject to issuance of NOC by the State Govt.
12	Source of finance and quantum of funds available – From fees. From State Govt. From other sources (details)	From fees, donations etc. Extracts of statement of Accounts, income and expenditure, Receipts and Payments, Balance Sheet is enclosed (Annexure-VI)  Nil from State Govt. and UGC,
13	Whether the institution(s) is financially and academically viable to run the institution(s) as Deemed to be University	Yes
14	Receipt and Expenditure of the Institution(s) for the last three years	Attached (Annexure-VI)
15	Whether the permission from the concerned State Govt. has been obtained if yes, please attach a copy of the permission letter/ views of the State Government.	The approval from the State Govt. is still awaited.

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16	Details of UG/PG courses started/to be started	Attached (Annexure-VII)
17	Whether the Institute has Rs. 5 crore Corpus Funds for Engineering Technology, Rs. 3 crore for Science & Social Science and Rs. 5 crore Corpus Funds for conducting both types of Programmes. Please specify and indicate the amount after verifying the Corpus Fund.	Yes. A copy of the corpus fund of Rs.517.50 lakhs is enclosed. (Annexure-VIII).
18	Whether various authority and bodies of the Institute are in accordance with the provisions of the UGC Guidelines.	The MoA/Rules of the Institute are as per the UGC guidelines. A copy of the MoA/Rules is enclosed (Annexure-IX)

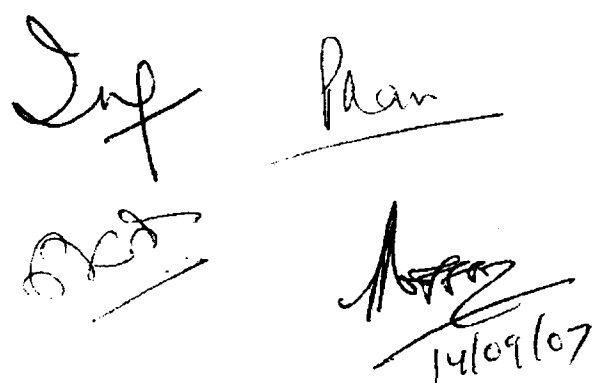
**INFRASTRUCTURE (give details)**

19	<p><b>Details of building</b></p> <p>i. Permanent ii. Temporary/Lease Property</p> <p>Whether the Institutions has the following:</p> <p>iii. Administrative 1000 sq. mts. iv. Academic including Library building 3000 sq. mts v. Some teachers residence and a faculty vi. Music/room for performing arts etc.</p>	<p>All permanent</p> <p>Yes Yes Yes Yes</p>										
20	Land if acquired, whether documents verified/land registered in the name of the university and its location	Manav Rachna International University possess 36.27 acres land in Sector 43, Faridabad, decree of which has been duly registered with the Registration Authorities of the State Govt. A copy of the decree is annexed as <del>Annexure</del> III.										
21	No. of Laboratories; give details	<table border="1"> <thead> <tr> <th>S. No.</th> <th>Name of the Institute</th> <th>Number of Labs</th> <th>Area in Sqm</th> <th>Cost of Equipment</th> </tr> </thead> <tbody> <tr> <td>8</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	S. No.	Name of the Institute	Number of Labs	Area in Sqm	Cost of Equipment	8				
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				(Rs. In Lacs)																			
	1	Career Institute of Technology and Management	40	3505.66	884.16																		
	2	Faridabad Institute of Technology	13	1085.17	181.51																		
	3	M.R. College of Education	03	279.00	9.84																		
	4	Manav Rachna College of Engineering	48	4102.00	210.20																		
	5	Manav Rachna Dental College	09	1127.97	441.63																		
		<b>Total</b>	<b>113</b>	<b>10099.80</b>	<b>1527.34</b>																		
		All labs are well equipped and functional as per norms. In majority of the labs student apparatus ratio is 1:1. Computer labs have latest computers of P-IV configuration or better. There are additional equipment for performing experiments beyond curricula.																					
22	Whether students already admitted, if yes give details course-wise. (2007-08)	Attached (Annexure-X)																					
23	Hostel facilities, give details	There are separate hostels for boys and girls with a capacity of 195 and 254 respectively. However each hostel has students from all constituent institutions as per details given in Annexure-XI																					
24	No. of Class rooms	<table border="1"> <thead> <tr> <th>S. No.</th> <th>Name of the Institute</th> <th>Number of Class Rooms</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Career Institute of Technology and Management</td> <td>41</td> </tr> <tr> <td>2</td> <td>Faridabad Institute of Technology</td> <td>22</td> </tr> <tr> <td>3</td> <td>M.R. College of Education</td> <td>03</td> </tr> <tr> <td>4</td> <td>Manav Rachna College of Engineering</td> <td>31</td> </tr> <tr> <td>5</td> <td>Manav Rachna Dental College</td> <td>02</td> </tr> <tr> <td></td> <td><b>Total</b></td> <td><b>99</b></td> </tr> </tbody> </table>	S. No.	Name of the Institute	Number of Class Rooms	1	Career Institute of Technology and Management	41	2	Faridabad Institute of Technology	22	3	M.R. College of Education	03	4	Manav Rachna College of Engineering	31	5	Manav Rachna Dental College	02		<b>Total</b>	<b>99</b>
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5	Manav Rachna Dental College	02																					
	<b>Total</b>	<b>99</b>																					
25	Whether Institute has auditorium	Yes																					

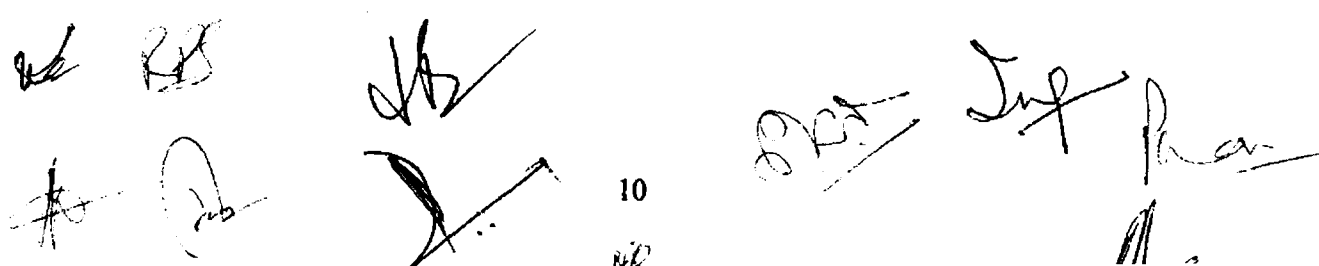




**LIBRARY & EQUIPMENT**

**509**

26	Area in sq. meters	Attached (Annexure-XII)			
27	Number of Journals a National b International	S. No.	Name of the Institute	National	International
		1	Career Institute of Technology and Management	48	270
		2	Faridabad Institute of Technology	30	15
		3	M.R. College of Education	16	
		4	Manav Rachna College of Engineering	29	249
		5	Manav Rachna Dental College	9	10
			<b>Total</b>	<b>132</b>	<b>544</b>
28	Is it digital Library	A Libraries in all 5 institutions have separate annexe for digital library in which computers with internet facilities have been provided as per details given below. All libraries have digital resources like CDs, DVDs etc. Career Institute of Technology and Management and Manav Rachna College of Engineering have also subscribed e-Journals through INDEST Consortium from the following service providers:  INDEST - 123 Online - A bundle consisting of 204 e-Journals.  ANDEST - A bundle consisting of 33 e-Journals.			
29	Does it have reprographic and bar-coding facilities	Yes. Libraries in all the 5 Institutions have reprographic and Bar Coding facility and issue and return of books has been automated.			
30	Whether equipments, Books and Journals are worth Rs.50.00 lakhs	Yes			
31	Books/Equipments - give details	Total No. of Books -55670 Total No. of equipments - 13500			


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**FACULTY AND OTHER STAFF**

**510**

32	Whether teaching staff appointed, if yes give details.	Institute-wise – Department wise faculty in position is given in Annexure-II
33	Whether the Institute have five departments – each department having one Professor two Readers and adequate number of Lecturers along with necessary supplementary staff. If so, please give details department – wise	5 Institutions proposed to be upgraded to Deemed to be University under Section 3 of UGC Act, 1956 put together have [REDACTED] of departments out of which 7 departments are offering postgraduate programmes. Each department has minimum 1 Professor and 2 Readers except those departments which are offering undergraduate / Diploma Programmes in Sciences, Management, Computer Application and Education for which there is no provision for Professors and Readers as per norms laid down by the respective Apex body / Affiliating University. Institution wise / Department wise status of faculty in position is enclosed at Annexure-II.
34	Whether the Institute is giving pay scale to teachers as prescribed by UGC. If not, is the institute proposed to bring teachers pay scales at par with University teachers?	The Institutions are given pay scales to the teachers as prescribed by UGC.
35	Whether Non-teaching staff appointed, if yes, gives details.	All the 5 Institutions have deployed non-teaching staff including technical support and ministerial staff.  The lists of Technical Support Staff and Ministerial Staff are annexed as [REDACTED] III
36	Is the Deemed University is running Distance Education Programme, if yes, has it been approved by DEC/UGC.	No Distance Education Programme is being run.
37	Whether the Institution established any off campus or study center or admission center outside the State of its jurisdiction please specify, if so, has it been approved by UGC.	No Off Campus or Study Center or Admission Center out side the State of jurisdiction has been established.
38	Whether the Institution has undertaken any research activities, if so, please give details.	Details of the Research activities are enclosed as Annexure XIV.
39	Whether the faculty members organized or attended International / National Conferences / Workshops, if so, give details.	Yes (Annexure XV)

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40	Other facilities available at the Institute(s) (give details) which are necessary to support Deemed to be University Status.	Transport facilities for the students and staff, Gym, playground and auditorium.
41	Fee Structure: give details	Annexure-XVI
42	Admission Policy/ procedure in brief	<p>All the 5 Institutions are following Admission Policy / Procedure as laid down by the State of Haryana for various programmes as described below:</p> <p><b>B.Tech / MBA / MCA Courses</b></p> <p>Govt. of Haryana has notified that 75% seats shall be filled up through Central Online Off Campus Counseling conducted by National Informatic Center (NIC) on the basis of merit in All India Engineering Entrance Examination 2007 conducted by Central Board of Secondary Education, out of which 15% seats shall be filled up on All India basis and 60% seats from amongst the candidates holding Haryana Domicile, 50% of which (30% of the total sanctioned intake) shall be reserved for Weaker Sections of the Society as per State Govt. Policy. The Private Unaided Institutions including the Institutions under inspection shall fill up 25% seats at their own level out of which 15% seats may be filled up from amongst NRI and their children / wards. Career Institute of Technology and Management and Manav Rachna College of Engineering have followed the State Govt. instructions for making admissions in the current year 2007-08.</p> <p><b>M.Tech Courses</b></p> <p>Govt. of Haryana has permitted all institutions including Private Unaided Institutions to fill up all seats on the basis of merit in the qualifying examination through open advertisement. Career Institute of Technology and Management has followed the State Govt. instructions for making admissions in the current year 2007-08.</p> <p><b>BCA / BBA / BJMC / B.Sc. –Nutrition and Dietetics / BPT /MPT Courses</b></p> <p>State Govt. / Affiliating University have allowed</p>

		<p>the Institutions including Private Unaided Institutions to fill up all seats on the basis of merit in the qualifying examination through open advertisement based upon the eligibility criteria laid down by them. Faridabad Institute of Technology has followed the State Govt. instructions for making admissions in the current year 2007-08.</p> <p><b>B.Ed. / D.Ed. Courses</b></p> <p>State Govt. have directed that all seats in these courses shall be filled up by the Agencies nominated by them centrally.</p> <p><b>BDS Course</b></p> <p>State Govt. of Haryana has directed that 50% seats in Private Unaided Colleges including Manav Rachna Dental College shall be filled up centrally by the agency nominated by them namely Postgraduate Institute of Medical Sciences, Rohtak as per eligibility criteria laid down by Dental Council of India / MDU, Rohtak. Balance 50% seats shall be filled up by the Institutions at their own level out of which 15% seats may be reserved for NRIs and their children / wards. The Admission is in process.</p> <p>The Management of the proposed Manav Rachna International University has plans to admit their students as per directions of UGC / Govt. of India on the basis of merit in reputed entrance tests conducted by Govt. / Autonomous Agencies and / or on the basis of qualifying examination, as the case may be, in fair and transparent manner.</p>
43	Examination System in brief	All five institutions are affiliated to Maharishi Dayanand University, Rohtak and examination system of Maharishi Dayanand University, Rohtak is being followed.
44	Whether the Institute is following standard / norms prescribed by statutory councils like AICTE, MIC etc. as the case may be in respect of professional courses.	Yes
45	Whether the Institute has given necessary undertakings / assurance as per UGC Guidelines; please attaché the same.	Yes. Copy of MoA/Rules is enclosed.


  
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#### IV OBSERVATIONS OF THE COMMITTEE

The Expert Committee makes the following observations on the performance of the following colleges:-

##### Observations on the Engineering Programmes:-

- A. Career Institute of Technology and Management (Estd. 1997)
- B. Manav Rachna College of Engineering (Estd.2004)
- C. Faridabad Institute of Technology (Estd. 2001)

The Committee observed in general that buildings, classrooms and furniture of these colleges are of a high quality. The Central facilities of the colleges such as computer center, library, workshops are satisfactory. The Campus has also been provided with 2 Mbps connectivity. All eligible programmes of CITM have been accredited by NBA.

The number of faculty appointed is adequate and satisfies the norms of the statutory councils. However, lesser number of faculties with Ph.D. qualification is observed in all the colleges. Attempts are being made by the management to facilitate Ph.D. registration for their faculty members in the institutions like IIT etc.

The R&D activities of these institutions are in their infancy with marginal industrial collaboration. The results and placement of the students are very good.

The innovations and initiatives of the institutions is shown in terms of value added/ user oriented collaborative programmes e.g. PG programme with Spike Industries and collaboration in terms of Lab development with KUKA robots.

Various Laboratories in emerging areas such as Satellite communication systems are being developed. Additional plans are being made to develop laboratories in emerging areas such as VLSI, Embedded Systems, Bio Technology, Bulk information storage systems, Collision protection systems, Natural Disaster management systems, Retail and Insurance Management etc.

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**Observations on Biotechnology programme:**

The group visited Department of Biotechnology in CITM to verify the academic viability and physical verification of the infrastructure

The Department has enough laboratory and teaching space equipped with required instrumentation. For conducting practicals in biochemistry, biotechnology and other biological subjects, the Department has instruments like fermenters, spectrophotometers, centrifuges, HPLC, PCR, electrophoresis, gel documentation, etc. The class rooms are large enough to accommodate batch of fifty students, and equipped with teaching aids.

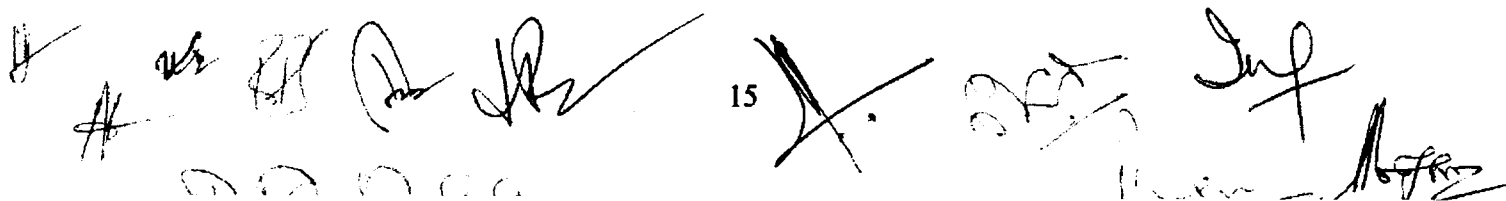
The syllabus of the biotechnology courses covers basic as well as the recent information required for B.Tech. teaching. The students are recommended latest text books. The interaction with the students indicated that, they are happy with the teaching and practicals. Students undertake project work during their course. The Department could also generate revenue through these project works. The past students of this Department are well placed in India and abroad in academic and in Industry.

The teaching staff is competent and keen to take part in teaching and developmental activities. Although they are very much interested and have aptitude for carrying out research, but because of the constraints in their curriculum, they find difficult to undertake rigorous research work.

They have submitted and discussed with the committee members about the vision document of the Department. They have identified some emerging and innovative areas for advanced level Teaching and Research to be taken up based on their experience and expertise. The Department intends to take up research in the frontier areas such as bio-diesel through *Jatropha* Plant, bio-remediation through monitoring and reclamation of soil and waste water, and bamboo cultivation through tissue culture.

The Department also plans to establish industrial linkages for the mutual benefit.

The committee is of the opinion that, the Biotechnology Department has a potential to excel in teaching and research in the above emerging fields.

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**Observations on the Management Programmes :-**

The Institute is conducting the following programmes in the management field

BBA

MBA at Manav Rachna College Campus

MBA at Career Institute of Technoogy Campus

The BBA programme has a total intake capacity of 180 which is accommodated in the four sections.

The faculty strength is 18 (all lecturers) out of which 8 faculty members are Ph.D. holders and rest are MBAs/M.Coms. The BBA programme was started in the year 2002.

The Library has a collection of 1149 books (issue section) and 4437 books are kept in book bank. The number of subscribed journals/ magazines are 22.

There are 45 computers in the computer lab with 2 printers.

As per the records and the verification, all the faculty members are placed in the regular grades which include basic salary + DA (50%) +HRA+CCA + Personal Pay.

The teaching load of every faculty member was 14 to 16 period per week.

The programme has prepared on activity calender for the entire year with a proper focus on personality development. For the last three years first 4 or 5 MD University positions are being grabbed by the student of this institute.

The institute offers MBA programmes of two different campuses. MBA programme at Manav Rachana College has intake capacity of 60 and it is running in the 2<sup>nd</sup> year of its existence (the 1 pass out batch is to be rolled out this year). Another MBA programme is run at Career Institute of

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Technology and Management with the intake capacity of 60 which is just started a week ago. The faculty strength at Manav Rachna College (MBA Course) is 8 out of which 2 are Ph.D. holders while 2 more are in submission stage. In Career Institute, the total faculty strength is four only (No Ph.Ds). All the faculty members are in lecturer grade.

At Manav Rachna College, the Library has a collection of 120 books and 10 journals. There is a room of 20' X 20' which is used as a faculty room with positions. The same room is equipped with two PCs for the use of faculty with 24 hrs. internet access. The computer lab is loaded with the required software's which has 60 IBM computers.

At BBA and MBA both levels, the parents are kept fully informed about the track record of their words in the form of monthly progress report.

**Observations on the Physiotherapy Programmes:-**

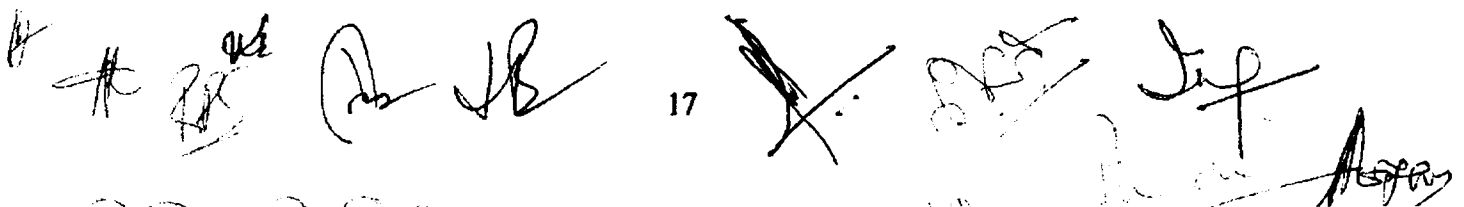
Faridabad Institute of Technology was established in the year 2001 by the Manav Rachna Education Society on Suraj Kund Badkal Road. It is located on a 1.5 acres plot of land and share the campus with 4 other institutes built on a total area of 36.84 acres.

The department of Therapies and Health Sciences is located in the buildings meant for Faridabad Institute of Technology.

This department is running 3 courses with following intake capacity

Course	Intake capacity
BPT (4/1/2 years)	60 w.e.f. 2004
MPY (2 years)	40 w.e.f. 2005
B.Sc. (HN&D) (3 years)	50 w.e.f. 2006

The department has been visited by IAP for the courses of BPY and MPY and have been recognized provisionally for the period 2007-2009



**Academic and Educational and Financial viability**

The department of Therapies and Health Sciences is located in the FIT building. There are 4 class rooms with sitting capacity & 60 students for BPY students, 2 class rooms for MPY students, 2 class rooms for B.Sc. (HN&D) students. There is one common auditorium with sitting capacity of 350 on the first floor of the building. The department has following laboratories:

Anatomy lab, physiology lab, dietetics lab, biochemistry lab and Bio-engineering. The Anatomy laboratory has lab. Charts, specimen actuated skeleton and unassembled bones of 2-4 sets of skeletons.

It also has got one Cadaves and one Cadaves table to demonstrate autonomic structures of students

Physiology lab has adequate number of microscopes haeuometers.

Dietetics Laboratory has adequate number of gas stoves, cooking mstmneauts, utensils and charts. There as al biochemistry lab also with about 37 equipments.

Library – There is one library in the Faridabad Institute of Technology in a couotndid area of 119.89 with a sitting capacity of 40 seats. There is a total of 1296 books, 425 titles for BPY, 731 books, 375 title for MPY and 350 books 210 titles for B.Sc. (HN&D) . They are subscribing to 10 journals for BPY/MPY.

Library has also got four computers with internet facility shared by the students of BPY, MPY, B.Sc.(HN&D), BBA etc.

The FIT also has got a computer lab with 40 terminals shared by the students of above mentioned courses.

The department of Physiotherapy has an electrotherapy lab with adequate number of gadgets (list attached). They have a gymnasium with the list of equipments provided.

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Though the Therapeutic labs have adequate number of equipments their utilizations seems to be very low. The register of requisitions of patients in OPD services reveals that the attendance of patients covering 10 departments varies from 2 to 30 which is dismally low for an intake capacity of 100 students (60 undergraduate and 40 post graduate students).

The department has clinical training MoU signed with VIMHANS, Batra Hospital, Metro Hospital, Kalyani Escorts Hospital, old age home, Faridabad, Sarvodaya hospital, Handa Hospital, Faridabad and Artenues Hospital, Gurgaon.

Faculty : The department has got adequate faculty including one Dean & Professor, one Assistant Professor, 10 lecturers for BPY and 8 lecturers for MPY (All having qualification of MPY) and 3 for B.Sc.(HN&D) (one with Ph.D.qualifcations and two with M.Sc. qualifications.

### Observations on Manav Rachna College of Education

The M.R.College of Education (MRCE) commenced its activities from the session (2004-05) by introducing B.Ed. programme with an intake of 100 students. Later on the college also introduced D.Ed. programme since (2006-07) with an intake of 50 students. The D.Ed. programme is of two years duration. During our visit there were no B.Ed. students as the counselling by university was not complete for the session (2007-08). Similarly, there were very few students (15) for the first year D.Ed. programme. Its second year batch was on teaching practice in schools since 7.09.2007.

The B.Ed. course is affiliated to the M.D.University, Rohtak. The affiliation was awarded by the university vide their letter No.CB-IX/04 dated 30.06.2004. The NCTE has also recognized the B.Ed. course vide their letter No.F.NRC/NCTE/F-3/HR-185/2403 dated May 8, 2004. The D.Ed. programme affiliated to State Council of Educational Research & Training, Haryana was recognized by NCTE vide their letter No.F.No.RC/NCTE/F-3/HR244 dated 7.7.2005. The enrolment in B.Ed course for the last three years was 100 students in each year while the enrolment of D.Ed. course has been as follows:-

Session	Ist Year	IInd year
2006-07	50	-
2007-08	40 (till date)	50

The College of Education has sufficient infrastructural facilities. However, the new building is under construction, hence the laboratories were not properly displaced. The E.T. laboratory was equipped with sufficient number of computers and other requirements. The department has a good library consisting of 1138 titles and 5000 volumes. It subscribes to 16 journals and periodicals. However, the Reading Room lacks the sufficient seating capacity for the enrolled students of two programmes.

As regards the faculty, presently there are 1+7 for B.Ed. and 5 faculty members for D.Ed. programme. Of the 7 lecturers appointed for B.Ed., four have joined in early 2007 i.e. in January-February, March. The Principal and two lecturers joined in August, 2006. Teachers appointed in the sessions (2004-05) and (2005-06) are no more on the roles. All the faculty for D.Ed. course have joined in the session (2007-08) except one who joined in (2006-07). The present faculty is young and energetic. Among them 4 possess Ph.D. degree and 2 are NET qualified. About the future plan, the Faculty of Education could envision the introduction of M.Ed., M.Phil and Ph.D. programmes.

The College of Education during the session 2006-07 did organize some extension lectures for the students and the Faculty. Educational visits and other co-curricular activities have also taken place.

Given the current status of the MRCE, it could be summarized that:-

- Since the College is now part of Manav Rachna International University, the financial viability is linked to the financial health of university which seems good. It is evident from the fact that Society could develop independent infrastructure of College of Education including buildings in the past few years. The courses which are being run i.e. B.Ed. & D.Ed. have market value and would increase in future.
- Though at present the college has sufficient faculty for the existing courses and the Management has formalized the salary scales, it may be presumed that the College could retain the faculty in future.

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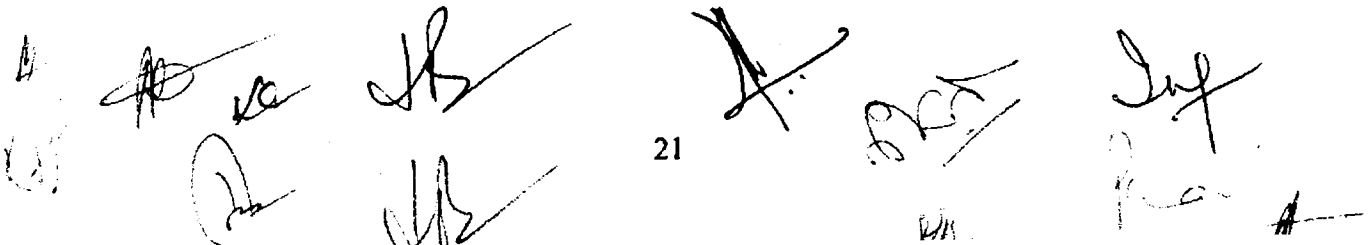
- The addition of new courses like M.Ed., M.Phil. & Ph.D. will require more space for the college and also for faculty, it is desirable that new Faculty of Education should be created having its independent building and other required infrastructure.
- For the staff development and creating an academic environment, a senior person having wide experience in the field of Education may be appointed as Dean/Director of the Institute. Weekly and Fortnightly internal seminars be organized on a regular basis.
- The staff should also be provided at least a day free, and facility to visit other libraries of Education e.g. NCERT, NUEPA etc. They should be encouraged to write and publish research papers and participate in seminars and conferences, organized in other parts of the country.
- The Faculty of Education could think of Departments like Physical Education and Special Education in future.

### Observations on Manav Rachna Dental College :-

The Expert Committee observed that this college has been established in the year 2006-2007 after due approval of Dental Council of India and affiliated to Maharishi Dayanad University, Rohtak with 100 admissions being located in a separate land area of 5.1 acres and has a four storied building with a constructed area of 126718.33 sq.ft.

There are also two hostels separately for boys and girls. The physical infrastructure of the College has the required lecture halls fitted with multi-media projectors and other teaching aids. The departments of the Anatomy, Physiology, Biochemistry, Dental Material, Pathology and Microbiology, Pharmacology is having laboratories with adequate equipment facility as per DCI norms. The departments have also their own seminar-cum-demonstration rooms.

The clinical equipments and the equipments required for non-clinical departments are satisfactory as per DCI norms. The Dental College Library is air-conditioned and has 1223 books with 518 title and 19 journals. It also has 30 computers with Internet connectivity.


  
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The outpatient department facilities has been established and managed by the faculty with a daily outpatient input of 25 to 30 patients. The College is attached to 200 bedded BK General Hospital at Faridabad which is 7 km. away from the college for the teaching of the Medicine and Surgery which is permissible as per the DCI norms at present. The management has also given an undertaking to construct its own hospital in the near future.

After due verification of the relevant documents, it has been observed that the faculty positions are satisfactory as per DCI norms in all its departments. The syllabus followed by the college is as per DCI norms and regulations and are approved by the MD University.

The College is only one year old and needs to be further strengthened in terms of patient care and other innovative methods of teaching. The commitment of this institution towards the subject is evidenced by the fact that they have frequent dental health camps conducted in the neighboring villages and also there are daily transport services from these places to bring patient with dental diseases to the outpatient clinic. The evidences in terms of financial allocation for the construction of the hospital also indicates the commitment of the institution for strengthening the college.

In view of the presentation, interaction and discussions and on physical verification, the willingness and intension of the Management for the development for infrastructure facilities for the Dental College seems to be promising.

#### **GENERAL OBSERVATIONS OF THE COMMITTEE :-**

The UGC Expert Committee on examination and verification of the academic, physical and financial viability of the institution, academic and physical infrastructure of the institution the academic programmes conducted and proposed by the institution and after due interaction with the student community, faculty members of the all intuitions and non-teaching staff makes the following general observations:-

1. The Manav Rachna Group of Educational Institutions which are currently five institutions namely Career Institution of Technology and Management, Faridabad Institute of Technology, M.R.College of Education, Manav Rachna College of Engineering and Manav Rachna Dental College have independent physical infrastructure in terms of buildings, libraries, students facilities and administrative set up satisfying the norms of the respective

statutory councils and with the due affiliation to the Maharishi Dayanand University, Rohtak. All the institutions are functioning as per the norms of the Government of Haryana.

2. The Committee went through in detail to verify the financial viability of the institution and also all the documents relating to the registration as a society, ownership of assets, corpus fund deposits, Memorandum of Association and other rules framed with regard to Human Resource Policy norms for consultancy programmes etc. The Committee is satisfied with the financial strength of the institution as evidenced from the continued strengthening of the physical infrastructure by additional buildings like the Central Library Building, a separate building called student facility center, a separate administrative block with vision for expanding the physical infrastructure for their future programme of their activities. These attempts of the management depicted their commitment for quality initiatives to strengthen their academic infrastructure and their financial viability to support the deemed to be university status.
3. Based on the observations of the domain Experts of the concerned disciplines whose individual observations are given above, it is observed that the five institutions coming under Manav Rachna Educational Institutions have strictly adhered to the norms of affiliated university and also satisfied the requirements of the respective statutory councils like AICTE, NCTE, DCI and UGC for all the academic programmes that are being offered by these institution under the emerging areas with employment potential under the faculties of Engineering, Management, Higher Education, Dentistry, Physiotherapy etc. It is also observed that the institutions needs to keep in mind that their sustained efforts to achieve the excellence in these respective areas by promoting certain noble approaches through providing two Mbps connectivity, open course wares for the teaching courses, encouragement for the consultancy projects with the industry, MoUs with international and national level organizations especially with the industries notable among them are MoUs with M/s. Spyker Cars N.V., The Netherlands and EMC Corporations, USA. The MoUs are under way with AREVA, France, Altair Engineering, USA and Kuka Roberters, Japan. At the National level the institutions has set up collaboration with Pan-Asia (Biotechnology), Parsons (embedded system), HCL Infosystem (Computer Hardware).
4. The Human expertise of this institution also evaluated by the Expert Committee and it was observed that there are well qualified teachers with Ph.D. and PG qualifications and large

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percentage of the faculty appointed by the institute are of the younger age group with some of them also registered for their Ph.D. with reputed institutions like IIT . The Committee also observed that strengthening of the senior faculty expertise could be looked into as the future guidelines of this institution.

5. It was also observed that while the facilities for offering the academic programmes were satisfied as per the requirement of the respective statutory bodies, there has been proactive steps from the management to provide additional facilities of space, equipments etc. as observed in the Engineering departments, Biotechnology and the Dental College.
6. The Committee found a promise towards commitment for excellence by the institutions in the following areas:-

- (a) While the present libraries in the respective colleges have membership of library networks suggests DELNET, IEL, Online, ASME etc., the institutions have already constructed an independent building of 5000sq.mtrs. space to house a dedicated central library to be provided with EDUSAT connectivity, multimedia studio and digital library network.
- (b) The ongoing consultancy programmes have to be planned to be strengthened as Central Training Development and Consultancy Centre. The Institution has already developed norms on Sponsored Research Projects & Consultancy jobs to be followed by this particular center.
- (c) To have streamlined administrative procedure safe coding the service conditions of the staff HR Policy documents has been developed by the institution. It was brought to the notice of the Committee during the Interaction Session with the faculty members and the non-teaching staff that the scales of pay for the faculty as approved by the respective statutory bodies are being implemented currently and in addition they are also paid performance linked incentives on appropriate instances. In case of non-teaching staff, while the pay structure have been satisfactory their requirements of free transport, medical facilities, loan facilities and children education facilities may have to be looked into by the institutional management.



**Suggestions for Improvement**

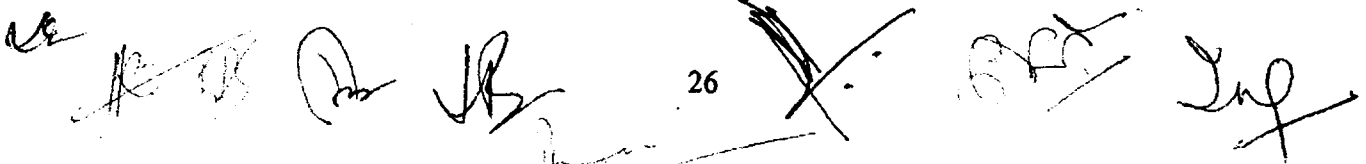
The Committee with an intension of promoting quality sustenance and quality upgradation of entire institution as a whole is providing the following suggestions:-

1. The institutions may submit themselves for assessment and accreditation by the appropriate agency like NAAC, NBA etc. in pro-active manner to express their commitment in quality and as per the specifications of the UGC.
2. In the Engineering institutions in addition to existing software of general nature, specific licensed engineering application softwares may have to be procured to facilitate postgraduate education and doctoral research which would be started on conferment of deemed to be university status.
3. The MR Dental College needs to be developed in a phased manner as per the norms laid down by the DCI for final recognition of the degree with a vision for research activities.
4. The research and development activities are to be promoted in an organized way the proposed Central Training, Development and Consultancy Centre could be provided with administrative and financial autonomy to perform these duties.
5. Strengthening of Faculty expertise may have to be taken up on a continuous basis by Faculty Development Programme and encourages the faculty to acquire Ph.D. degrees while in service. Necessary incentive mechanisms may have to be institutionalized.
6. The student facilities in terms of a centralized placement center, sports club, career and guidance center, common room, cafeteria facilities should be a prominent central block in order to promote support for inter personal relationship and talent building among the students. The center could also provide opportunities for the students imparting of professional skills and personality development. The proposed student facility center by the management may be expected to discharge this function.

7. The service conditions of teaching and non-teaching staff are to be periodically updated as per the recommendations of the statutory bodies and they must be extended to the employees of the institution periodically including free transport facilities, medical and loan facilities and children education facilities.
8. The management have to be earmarked budget allocation for institutional research by faculty members and students community besides providing sufficient number of free ships and scholarships for deserving students who are meritorious and coming from socio-economically backward areas.
9. The admission policy, fee structure and reservations policy of the institution may have to be in consonance with rules and regulations as promulgated from time to time.
10. The Vision and Mission Statement proposed by Manav Rachna Group of Institutions to be implemented when they are conferred as a deemed to be university status (Annexure-XVII) may have to be strictly followed to promote excellence in emerging and innovative areas of higher education.

**V RECOMMENDATIONS OF THE COMMITTEE**  
**(If recommended, please give justification)**  
**(If, not recommended, reasons thereof)**

On the basis of above observations of the UGC Expert Committee and considering the commitment, demonstrated potential of the management and faculty to promote emerging areas in the field of engineering and technology, education, Dental Surgery and physiotherapy, the Committee recommends provisional status of deemed to be university to the following five institutions under the Manav Rachna Group of Institutions namely (i) Career Institute of Technology and Management (ii) Manav Rachna College of Engineering

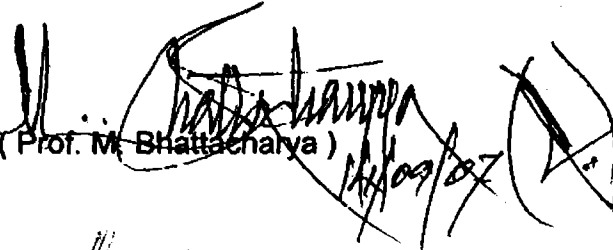


(iii) Faridabad Institute of Technology (iv) Manav Rachna College of Education (v) Manav Rachna Dental College in the name and style of Manav Rachna International University under De-novo category as per section 3 of the UGC Act,1956. This is subject to its confirmation after five years on the basis of performance report of the UGC Review Committee done annually for a five year period and also subject to the conditions and norms as specified from time to time by the Statutory Bodies such as AICTE, NCTE, Dental Council of India and UGC

**Signatures of the Expert Committee Members**

  
(Prof. S.P. Thyagarajan)

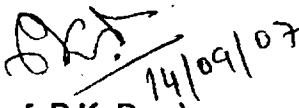
  
(Prof. Dayaratnam)

  
(Prof. M. Bhattacharya)


  
(Dr. I.K. Bhat)

  
(Prof. R.K. Kale)

  
(Prof. Mohammad Miyan)

  
(Prof. P.K. Das)

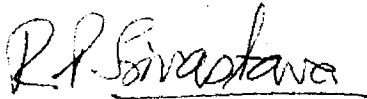
  
(Prof. A. Venkataraman)

  
(Dr. Hari Parkash)

  
(Prof. P.K. Jain)

  
(Dr. Dharmendra Kumar)

  
(Dr. Indu Bhushan Kar)

  
(Prof. R.P. Srivastava)



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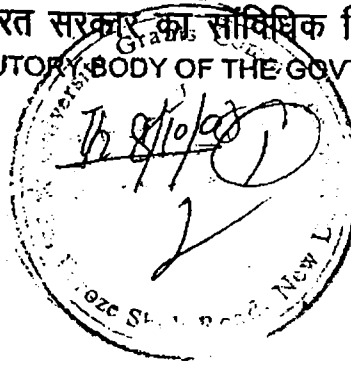
APPENDIX-II TO ITEM NO.5.09

अखिल भारताय तत्कालीन विद्यापीठ पारषद्  
ALL INDIA COUNCIL FOR TECHNICAL EDUCATION

(भारत सरकार का सांविधिक निकाय)  
(A STATUTORY BODY OF THE GOVT. OF INDIA)

डा. के. नारायण राव  
एम.टेक., पी.एच.डी.  
सदस्य सचिव

Dr. K. Narayana Rao  
M.Tech., Ph.D.  
Member Secretary



F.No. 501-7/DU/AICTE/2007  
October 8, 2007

The Secretary  
University Grants Commission  
Bahadurshah Zafar Marg,  
New Delhi-110 002

**Sub: Conferment of Deemed to be University status to Manav Rachna International University, Faridabad, Haryana under Section 3 of the UGC Act, 1956 under de-novo category.**

Sir,

It has reference to our letter No. F.22-2/2007(CPP-I) dated August 17, 2007 vide which an Expert Committee was constituted to have an on the spot assessment of Manav Rachana International University, Faridabad, Haryana under de-novo category for the conferment of deemed to be university status.

AICTE team as, constituted vide No. 501-7/DU/AICTE/2007 dated 10/09/2007 inspected the institution alongwith UGC Expert Committee on 12<sup>th</sup> -14<sup>th</sup> September, 2007. Kindly find enclosed herewith the report of the AICTE team based on its spot assessment (Flag-A).

The AICTE team has recommended as under:

*"The committee suggests that AICTE may satisfy itself about the eligibility of these institutions to be considered for grant of Deemed to be University under de novo category"*

The committee took note of the norms and guidelines of AICTE for recommending technical institutions for the deemed to be university status under *de novo* category as approved by its Executive Committee in its 42<sup>nd</sup> meeting vide item no. 42.04.03.

It is laid down in these guidelines as under:

*"--While considering the proposal for de novo deemed to be university status under these guidelines the following category of applicants shall encouraged."*

- (a) Supported by industrial conglomerate, corporates of repute, large industrial houses of repute which are well endowed with an intention of promotion and development of technical institution of excellence.
- (b) State and/or Central Government with an assured budgetary support on a sustained basis for the promotion and development of technical institution of excellence.
- (c) The proposals with a commitment to commence PG Courses (other than MBA and MCA) in emerging areas at the initial stage or within two years of inception, with the approval of concerned bureau in AICTE, dealing with PG approvals.--- “

**Clause III (c):** A fund of Rupees Twenty Five Crores should have been created by the applicant for the intended purpose.

**Clause V. (9):** A copy of the NOC (No Objection Certificate) from the Central or State Government, as the case may be.----“

The committee noted that Manav Rachna Group of Educational Institutions has included in its proposal three institutions namely;

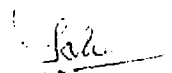
- A. Career Institute Technology and Management (Estd. 1997)
- B. Manav Rachna College of Engineering (Estd. 2004)
- C. Faridabad Institute of Technology (Estd. 2001)

In accordance with the AICTE Expert Committee report, these institution do not show evidence of excellence as envisaged in the guidelines on the subject by UGC and AICTE at the present.

Keeping all above in view, the committee was of the opinion that Manav Rachna Group of Educational Institutions, Faridabad is not eligible to be considered at present for the purpose of conferment of deemed to be university under *de novo* category.

The advice of the AICTE therefore is that Manav Rachna Group of Educational Institutions, Faridabad is not recommended to be considered for the purpose of conferment of deemed to be university under *de novo* category.

Yours faithfully,



(K. Narayana Rao)

**Report of the AICTE Expert Committee visit (along with UGC Committee) to Manav Rachna Group of Educational Institutions, Faridabad for consideration of awarding Deemed to be University status under De novo category.**

Manav Rachna Group of Educational Institutions have applied to UGC for the conferment of Deemed to be university under De novo category. The courses offered by the following colleges fall in the purview of AICTE.

- A. Career Institute Technology and Management (Estd. 1997)
- B. Manav Rachna college of Engineering (Estd. 2004)
- C. Faridabad Institute of Technology (Estd. 2001)

The committees constituted by AICTE visited the Institutions along with UGC expert committee on ~~12<sup>th</sup> to 14<sup>th</sup>~~ Sept, 2007. The observations of the committee based on the presentation made by the institutions, visit to the institutions and its facilities and discussions with the management, Faculty, Staff and Students are as follows:

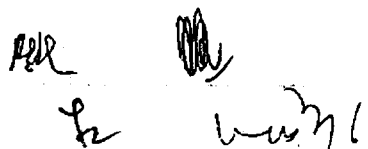
A. GENERAL

The management is pro-active, motivated and committed as could be seen through the developments that have been carried out in a short span of time.

The buildings, classrooms and furniture are of high quality.

With regard to the Central facilities such as Computer Centre, Library, Workshop etc. the facilities developed are satisfactory for the programmes being run at present. However the licensed engineering application software should to be procured.

The group of institutions has provided 2 Mbps connectivity in the campus, which needs to be augmented. Further each faculty member ought to be provided with a dedicated computer with internet facility so that they can use the same for teaching and research.



Overall Financial support is adequate for the programmes being run, however, proper Planning and Transparency with more faculty participation in Budgeting, Management and Decision making at all levels is recommended.

Teaching learning process is in place and is effective.

The institutions needs improvement in Research and Development activities and needs to be supported by the management with a greater thrust.

All the eligible programmes of CITM have been accredited by NBA (second time where ever applicable). Other programmes should go for accreditation as and when eligible.

B. FACULTY

The number of faculty appointed is adequate and satisfies the norms of the statutory bodies. However the cadre ratio needs improvement as it is skewed towards fresh lecturer appointments.

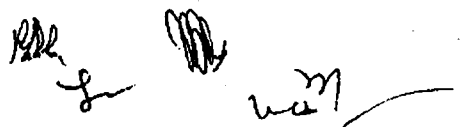
Faculty selection procedures and pay scales are as per norms of the statutory bodies. In many cases incentives are given based on the performance of the faculty members, which is appreciable.

Less faculty with Ph D degree exist in all the colleges. It is therefore suggested that the present faculty should be encouraged to attain higher qualifications from the institutions of repute like IITs and NITs.

The faculty should be deputed to attend Short Term Courses, Conferences, etc. at a much larger scale than is being done now. This will help them in acquiring knowledge, develop contacts and enough experience to organize such events in these institutions as well.

C. R & D

Efforts are required to be made to publish in reputed journals. Most of the publications shown are in conferences. In general Research culture is not adequate.



More sponsored research and R&D projects should be obtained from industry and other funding agencies.

A marginal industry collaboration exists. More Industry Institute interaction is desirable.

## D. STUDENTS

Results and Placement of students are very good. However more Core companies should be invited for recruitment.

Adequate opportunities are provided for developing the skills, competencies and overall personality of students. More value added programmes are needed to improve the employability and professional skills of students.

## E. INNOVATIONS AND INITIATIVES

There is evidence of efforts made by the institutions in terms of value added / user oriented collaborative programmes eg PG programme with Spiker Industries and collaboration in terms of Lab development with KUKA robots.

Various Laboratories in emerging areas such as Satellite communication systems are being developed. Additional plans are being made to develop laboratories in emerging areas such as VLSI, Embedded Systems, Bio Technology, Bulk information storage systems, Collision protection systems, Natural Disaster management systems, Retail and Insurance Management etc.

## RECOMMENDATIONS

On the basis of above observations and considering the commitment, potential of the management and faculty to promote emerging areas in the field of Engineering and Technology for education and research, the committee recommends that the Manav Rachna Group of institutions may be considered for conferment of Deemed to be University Status under De-novo category under section 3 of UGC Act so far as engineering and technology programmes are concerned. This shall, however, be subject to the conditions that the Norms and

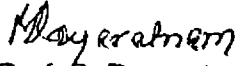
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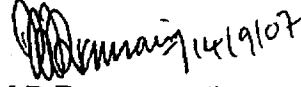


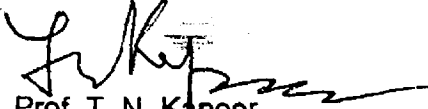
Standards as specified from time to time by the Statutory bodies such as UGC and AICTE are maintained, and subject to the confirmation after five years on the basis of performance evaluation by AICTE review committee annually during first five years.


Regarding management programmes at the PG level, the committee noted that MRCE and CITM are running two years full time programmes. These departments have only one professor in MRCE who will be retiring in July, 2008. None of these departments running MBA programmes show any potential for excellence at this stage. Further they have yet to show any plans for offering programmes in emerging areas. As such the committee does not recommend inclusion of these programmes in the proposed Deemed to be university.

**The committee suggests that AICTE may satisfy itself about the eligibility of these institutions to be considered for grant of Deemed to be University under De-Novo category.**

  
Prof. P. Dayaratnam  
Chairman 14/9/07

  
Prof B Ramamoorthy  
Member

  
Prof. T. N. Kapoor  
Member 14.9.07

  
Dr Rakesh Kumar  
Advisor-I, AICTE

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23236735/ 23239437/23235733 23232701 23237721/  
23232317/23234116/ 23236351UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110002विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली - 110 002All communications should be addressed to the  
Secretary by designation and not by name

F.No.22-2/2007(CPP-I)

29<sup>th</sup> October, 2007

The Chairman  
All India Council for Technical Education  
7<sup>th</sup> Floor, Chandra Lok Building  
Janpath  
New Delhi-110 001

3 OCT 2007

Subject: Conferment of Deemed to be University status to Manav Rachna International University, Faridabad, Haryana under de-novo category under Section 3 of the UGC Act, 1956.

Sir,

With reference to your office letter No.501-7/DU/AICTE/2007 dated 8<sup>th</sup> October, 2007 on the subject mentioned above, I am directed to say that the advice of the AICTE has been examined and the views of the UGC thereon are as under:-

Chairman of the AICTE Inspection Team being an AICTE nominee in the UGC Inspection Committee agreed with the UGC Inspection Committee Report for conferment of deemed to be university status to Manav Rachna International University, Faridabad, Haryana, subject to its confirmation after five years on the basis of performance report of the UGC Review Committee done annually for a five year period and also subject to the condition and norms as specified from time to time by the Statutory Bodies such as AICTE, NCTE, Dental Council of India and UGC.

There seems to be certain contradictions in the letter referred above vis-à-vis report of the AICTE Expert Committee enclosed with the letter. You have referred norms and guidelines of AICTE for recommending technical institutions for Deemed to be University Status under de-novo category as approved by its Executive Committee in its 42<sup>nd</sup> meeting vide item no. 42.04.03. A perusal of these guidelines shows that the applicability of these guidelines is as under:

**"II. Applicability:**

*These guidelines shall be applicable to Trusts/Societies/Bodies registered under Trust/Societies Act or constituted under the corresponding Act of State / Central Government / Union Territories intending to acquire 'Denovo Deemed to be University' status at the initial stage of its establishment, for commencing course(s) in*

*emerging areas of technical education at under graduate, and / or post-graduate / doctoral level.*

- *The applicants may be already operating technical institutions with the approval of AICTE or atleast in possession of valid Letter of Intent of AICTE for starting technical education programmes, subject to final approval of AICTE.*
- *Existing AICTE approved institutions should have good track record of past performance, conforming to the norms and standards, guidelines and stipulations of AICTE prevalent at the time of making application.*

*Any institution other than state above may also be considered under these guidelines, on merit, on the specific advice of Ministry of Human Resource Development, Govt. of India.*

*While considering the proposals for Denovo Deemed to be University status under these guidelines the following category of applicants shall be encouraged.*

- (a) *Supported by industrial conglomerate, corporates of repute, large industrial houses of repute which are well endowed with an intention of promotion and development of technical institution of excellence.*
- (b) *State and / or Central Government with an assured budgetary support on a sustained basis for the promotion and development of technical institution of excellence.*
- (c) *The proposals with a commitment to commence PG Courses (other than MBA and MCA) in emerging areas at the initial stage or within two years of inception, with the approval of concerned bureau in AICTE, dealing with PG approvals."*

While quoting part of these guidelines, which stress upon encouragement to certain categories of institutions, the eligibility of Manav Rachna International University, Faridabad who have proposed to be granted Deemed to be University status under Section 3 of UGC Act, 1956 is contradictory. In this regard, it is emphasized that the Deemed to be University status is to be granted by Ministry of Human Resource Development, Govt. of India on the recommendation of University Grants Commission as per provision contained under Section 3 of UGC Act, 1956 for which comprehensive guidelines including eligibility criteria have been framed by UGC. Hence, AICTE must consider the eligibility of an institution to be granted Deemed to be University status as per UGC guidelines and not as per guidelines framed at their end.

It has been mentioned in your letter that in accordance with AICTE Expert Committee report, institutions namely Career Institute of Technology and Management, Manav Rachna College of Engineering and Faridabad Institute of Technology do not show evidence of excellence as envisaged in the guidelines on the subject by UGC and AICTE at the present. Whereas a perusal of the report of AICTE Expert Committee enclosed with the letter shows that the Committee have clearly recommended for

Manav Rachna Group of Institutions for conferment of Deemed to be University status under de-novo category under Section of UGC Act so far as engineering and technology programmes are concerned. However MBA programmes being offered in Career Institute of Technology and Management and Manav Rachna College of Engineering have not been recommended for inclusion in the proposed Deemed to be University.

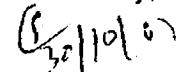
The AICTE Expert Committee in their report have appreciated the efforts of the Management in creating infrastructure as per norms and establishing effective teaching learning processes with very good academic results and placements. Under the head 'Innovations and Initiatives', AICTE Expert Committee has also appreciated the role of the management in providing value added programmes and having plans for developing labs in the emerging areas of technology and management.

The Deemed to be University status is to be granted by Ministry of Human Resource Development, Govt. of India on the recommendation of University Grants Commission as per provision contained under Section 3 of UGC Act, 1956 for which comprehensive guidelines including eligibility criteria have been framed by UGC. **Hence, AICTE must consider the eligibility of an institution to be granted Deemed to be University status as per UGC guidelines and not as per guidelines framed at their end.**

Hence, the recommendations of the Council for not considering Manav Rachna Group of Educational Institutions for conferment of Deemed to be University under de-novo category are in conflict with AICTE Expert Committee constituted for on the spot assessment along with UGC Expert Committee where the Chairman of AICTE team is a signatory.

It would, therefore, be appropriate that the contradictions in the recommendations of the Council and that of the AICTE Expert Committee are reconsidered.

Yours faithfully,

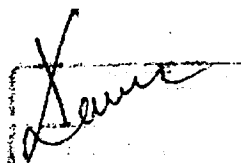


( S.C.Chadha )  
Deputy Secretary

OK

AK

30/10/2017





अखिल भारतीय तकनीकी शिक्षा परिषद्  
**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION**  
(भारत सरकार का सांविधिक निकाय)  
(A STATUTORY BODY OF THE GOVT. OF INDIA)

डा. के. नारायण राव  
एम.टेक., पी.एच.डी.  
सदस्य सचिव

**536** APPENDIX-IV TO ITEM NO.5.09

*Dr. K. Narayana Rao*  
M.Tech., Ph.D.  
Member Secretary

F.No. 501-7/DU/AICTE/2007

Date : 21-11-2007

Sh. S.C. Chadha  
Deputy Secretary  
University Grants Commission  
Bahadur Shah Zafar Marg  
New Delhi- 02

**Sub: Conferment of Deemed to be University status to Manav Rachna International University, Faridabad, Haryana under Section 3 of the UGC Act, 1956.**

Sir,

It has reference to your letter No. 22-2/2007(CPP-I) dated October 30, 2007.

The issues raised vide above referred letter have been analyzed and the comments of the AICTE thereon are as under:

- a) The Council has framed its own guidelines for methodical and scientific inspection of the institutions so as to ensure that only those institutions which are engaged in quality education and possess other requirements of being a university are recommended by the Council for conferment of Deemed to be University status.
- b) The advise of the Council is finalized based on the detailed analysis of the report of the AICTE inspection team.
- c) The eligibility of the institution has been analysed comprehensively on the basis of AICTE guidelines.

With the above in view, the Council's letter No.501-7/DU/AICTE/2007 dated October 8 2007 may be considered as an advice of the AICTE.

Yours faithfully,

(K. Narayana Rao)

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**GUIDELINES FOR**

**CONSIDERING PROPOSALS  
FOR DECLARING AN INSTITUTION  
AS DEEMED TO BE UNIVERSITY  
UNDER SECTION 3 OF THE UGC ACT**



**UNIVERSITY GRANTS COMMISSION  
NEW DELHI  
200●**

## UNIVERSITY GRANTS COMMISSION

### GUIDELINES FOR CONSIDERING PROPOSALS FOR DECLARING AN INSTITUTION AS DEEMED TO BE UNIVERSITY UNDER SECTION 3 OF THE UGC ACT

\*\*\*\*

1. Section 3 of the Ugc Act provides for declaring an institution of higher education other than a University to be a University and when such an institution is deemed as University, the UGC Act applied on it, as a University within the meaning of Section 2 (f) of the Act. Section 3 of the UGC Act reads as follows:

The Central Government may, on the advice of the Commission, declare, by notification in the Official Gazette, that any institution for higher education, other than a University shall be deemed recognised to be a University for the purpose of this Act and, on such a declaration being made, and all the provisions of this Act shall apply to such institution as if it were a University within the meaning of clause (f) of Section 2.

2. This provision has been made in the Act to bring under the purview of the University Grants Commission institutions which for historical reasons or for any other circumstances are not universities and yet are doing work of a high standard in specialized academic field comparable to a university and that granting of the status of a university would enable them to further contribute to the cause of higher education which would mutually enrich the institution and the university system.
3. To qualify for recognition of status as a university, the institution should have among its primary objectives, postgraduate instruction and training in such branches of learning as it may deem fit, and research for the advancement and dissemination of knowledge.
- 4(a) For the purpose of recognition as a university an institution should generally be:
  - (i) Engaged in teaching programmes and research in chosen fields of specialisation which are innovative and or very high academic standards at the Master's (or equivalent) and/or research levels. It should also have a greater interface with society through extra mural, extension and field action related programmes.
  - (ii) Making in its area of specialisation, distinct contribution to the objectives of the University education system through innovative programmes and on being recognised as a university capable of further enriching the university system as well as strengthening teaching and research in the institution and particularly in its area of specialisation.

- (iii) Competent to undertake application oriented programmes in emerging areas which are relevant and useful to various development sectors and to the society in general.
  - (iv) Institutions should have the necessary viability and a management capable of contributing to the university ideals and traditions.
- 4(b) Ordinarily, institutions affiliated to universities and which are offering only conventional degree programmes leading to B.A./B.Com./B.Sc., or M.A./M.Com./M.Sc., will not be considered fit to be deemed to be university status. However, such institution which is also offering innovative programmes, and which has adequate resources might be considered for recognition as a university. Supplementary assistance for innovation may be considered by the UGC only in such exceptional cases.
- 4(c) Institutions which are imparting routine type of instruction to full-time students or offering training programmes for in-service personnel, unless of high quality, would, generally, not qualify for recognition.
- 4(d) In selective cases, outstanding research institutions specialising in Social Sciences, Sciences and Technology can be considered for research degrees and highly specialised programmes at the Master's level.
- 4(e) In case the institution is offering a degree/diploma, in professional subject(s), the academic programme(s) should be recognised by the concerned statutory authority e.g. AICTE, MCI, DCI, CCH, INC. etc. before it applies for a deemed to be university status under Section 3 of the UGC Act. This shall, however, not apply to de-novo institutions in the emerging areas with the promise of excellence, not yet fulfilling the prescribed guidelines of the UGC whose case will be considered for a provisional status for a deemed to be university.
5. **Objectives**
- The objectives for which the Institute is established are:
- (i) to provide for instruction and training in such branches of learning as it may deem fit.
  - (ii) to provide for research and for the advancement of and dissemination of knowledge.
  - (iii) to undertake extra mural studies, extension programmes and field outreach activities to contribute to the development of society.
  - (iv) to do all such other acts and things as may be necessary or desirable to further the objectives of the Institute.
6. The institution should be registered under the Societies Registration Act or Public Trust Act and should formulate a Memorandum of Association and Rules based on the Model prescribed by the UGC.
7. At the time of making the proposals, the institution should have been in existence for a period of 10 years and demonstrated a satisfactory track record, as detailed in clause 4 above.
8. Institutions which are notified under Section 3 of the UGC Act shall continue to receive the funds for their maintenance and development expenditure, including the salary and non-salary increases in expenditure and the future expansion, from the same funding sources prior to such recognition, and supplement them by raising their own internal resources.



9. The institute at the time of making the proposal should have provision of adequate infrastructure facilities as following:

(a) **Buildings**

- (i) Administrative 1000 sq. mts.
- (ii) Academic including library building 3000 sq. mts.
- (iii) Some teachers residences and a faculty guest house for at least 10 persons.

The infrastructure requirements would not be uniform in all cases. The minimum requirements suggested in (a) (i) and (iii) may be kept in view by the Committee, making an on the spot examination of the proposal for recognition as a university. It would be imperative that the needs of the institution are related to the size and activities of the institution, the necessary infrastructure, including for instance, laboratory, music room, auditorium, specific rooms for performing arts etc.

- (b) Ordinarily, the institution should have created at least five departments with every department having in position a minimum staff of one Professor, two Readers and adequate number of lecturers along with necessary supporting staff.
- (c) The financial viability as demonstrated by the income/expenditure statement and balance sheet and audited accounts of the institution during the preceding five years.
- (d) Equipments, Book and Journals:

This should be commensurate with the size and activities of the institution but in no case it shall be less than Rs. 50 lakhs.

10. In the case of institutions not financed by the Government (Central/State), the following corpus fund would be required :-

- (a) Institutions conducting programmes in Engineering Technology and Medicine Rs. 5.00 crores
- (b) Institutions conducting programmes in Sciences, Social Sciences & Humanities, performing Arts and Fine Arts and other Professional Programmes Rs. 3.00 crores
- (c) Institutions conducting both types of programmes will have as in (a) above.

11. The movable and immovable assets should legally vest in the name of the institution seeking recognition as a deemed to be university.

12. The institution and its admissions will be open to all persons regardless of race, religion, cast or creed and the area/place of residence in India. No condition shall be imposed as regards any religious belief either in admitting or appointing the teachers/staff. However, admission of foreign students shall be governed as per the guidelines/directions of the UGC.

Provided that an institution which has a legal entity as a minority institution may reserve 50 per cent of the seats for those students who come under its minority status.

13. Admission shall be made on an All-India basis to the identical courses in all the deemed to be universities through a common entrance test conducted either by the University Grants Commission or by an Institution/Agency identified and approved by the UGC. This shall apply also to those Institutions which have already been given the deemed to be university status.
14. Admission to the various professional courses, such as, Medical Dental, Nursing, Engineering, pharmacy, Management and Legal Education etc. shall be made on the basis of regulations framed by the UGC in consultation with the respective statutory Councils. The fee structure will also be the same as laid down in the respective regulations.
15. It would be permissible for the deemed to be university to open centres in its own area or in places other than its headquarters. For this purpose, the following parameters will be followed :-
- (i) The Centre(s) shall be set up with the prior approval of the UGC and that of the State Government where the Centre(s) is/are proposed to be opened.
  - (ii) Proposal for starting various academic courses shall have the approval of the UGC.
  - (iii) Admission procedure and fee fixation for students shall be in accordance with the norms/rules prescribed by the UGC.
  - (iv) The over-all performance of the Centre shall be monitored annually by the UGC whose directions for management, academic development and improvement shall be binding.
  - (v) If the functioning of the Centre does not fulfil UGC's directions and recommendations and it remains unsatisfactory for three years, as decided by the UGC on the basis of the recommendations of the Monitoring Review Committee, the Deemed University shall be instructed by the UGC to close down the Centre in which event the liabilities of the Centre shall be taken over by the concerned Deemed University.
  - (vi) It would be permissible for the Deemed University to open academic Centre(s) not only anywhere in India but also in any of the foreign countries. The academic centre(s) in the foreign countries shall be opened only after the due permission from the Government of India/UGC and also that of the Government of the host country.
  - (vii) In case of foreign campus/campuses, the remittance of funds shall be governed by the Reserve Bank of India rules.
16. De-novo institutions in the emerging areas with the promise of excellence, not yet fulfilling the prescribed guidelines of the UGC, may be inspected by a Committee of the UGC for recommending to the Government of India for granting them provisional status of deemed to be university, subject to its confirmation after five years on the basis of performance report of the UGC Review Committee done annually for a five year period.
- The conditions prescribed under clauses 3, 4 (a) (i), 4 (e), 7 and 9(a) to (d) shall, however, not apply to De-novo institutions in the emerging areas with the promise of excellence, not yet fulfilling the prescribed guidelines of the UGC.
17. In case, the institution, considers that it fulfills the minimum eligibility criteria in terms of objectives, programmes, faculty, infrastructural facilities, financial viability, etc., as laid down by the Commission from time to time, for considering proposals for recognition as a deemed to be

university; it may send the proposal, in triplicate in the prescribed Proforma to the Secretary, Ministry of Human Resource Development, Department of Education, Shastri Bhavan, New Delhi-110 001. The Ministry will forward the proposal to the UGC for its recommendations. The UGC, where applicable, will forward the proposal to the AICTE, MCI or any other relevant statutory authority for their approval of the academic programme(s). The UGC will obtain the views of the State Government on the proposal. Thereafter the UGC shall send an Expert Committee for inspection of the Institution. The report of the Committee shall be examined by the Commission and thereafter the Commission shall submit its recommendations to the Ministry for its consideration.

18. No educational institution established by other than Central Government be allowed to pre-fix the word "Indian/National Institute" with their respective names. An educational institution established by the State Government can, however, pre-fix the words "State Institute" with their respective names, but not "Indian" or "National". Educational institutions established by other than Central/State Governments are not permitted to pre-fix words "Indian/National or State Institutes" with their respective names.
19. The Courts in Delhi shall have exclusive jurisdiction to entertain any matter against the UGC related to the Deemed Universities.

**UNIVERSITY GRANTS COMMISSION**

*Bahadur Shah Zafar Marg  
New Delhi*

**Model Constitution of the Memorandum of Association/Rules to be adopted by the Institutions for grant of Deemed to be University status under Section 3 of the UGC Act, 1956**

Every institution proposed to be declared as an institution deemed to be a University under Section 3 of the UGC Act is to be registered as a Society under the Societies Registration Act 1860 (XXI of 1860) or as a Trust with Trustees being appointed and vested with legal powers and duties<sup>a</sup>

Each such institution has to frame the Memorandum of Association/Trust Deed and Rules and Bye-laws.

A draft outline of the Memorandum of Association is given below :-

**1. Name**

The name of the Society shall be \_\_\_\_\_, hereinafter referred to as "the Institute.

**2. Office**

The registered office of the Institute shall be situated in \_\_\_\_\_

**3. Objectives**

The objectives for which the Institute is established are:

- (i) to provide for instruction and training in such branches of learning as it may deem fit.
- (ii) to provide for research and for the advancement of and dissemination of knowledge.
- (iii) to undertake extra mural studies, extension programmes and field outreach activities to contribute to the development of society.
- (iv) to do all such other acts and things as may be necessary or desirable to further the objects of the Institute.

The objectives should be well-defined and well known to the students, teachers and non-teaching staff of the proposed deemed to be university.

**4. Powers and Functions of the Institute**

To carry out the above objectives and for the management and properties of the Institute, the Institute shall have the following powers:

- (i) to establish courses of study and research and to provide instruction in such branches of study as the institute deems appropriate for the advancement of learning and dissemination of knowledge in such branches.
- (ii) to confer degrees and to grant Diplomas and/or Certificates to persons who have satisfactorily completed the approved courses of study and/or research as may be prescribed and shall have passed the prescribed examinations;
- (iii) to institute and award visitorship, fellowship, exhibits, prizes and medals;
- (iv)

(v)

(vi)

**5. Interpretation of the Objectives**

The Institute is established for public benefit and accordingly the objectives of the Institute as set forth above will be interpreted and restricted to mean such objectives and purposes as are regarded in law to be a public charitable in nature.

**6. Institute Open to All**

- (i) The Institute shall be open to all persons of whatever race, religion, creed, caste, class and geographical area of the country. No test or condition shall be imposed as to religious belief or occupation in admitting or appointing members, students, teachers, workers or in any other connection whatsoever.
- (ii) No capitation fee shall be charged in any form in consideration for admission.
- (iii) In the case of self-financing institutions, fees to be prescribed shall be as per regulations prescribed under the UGC Act, Section 26(1)(i).
- (iv) No benefaction that involves conditions and obligations opposed to the spirit and objects of the Institution shall be accepted by the Institute.

**7. Admissions**

Admissions shall be made on an all India basis to the identical courses in all deemed to be universities through a common entrance test conducted either by the University Grants Commission or by an Institution/Agency identified and approved by the UGC. This shall apply also to those institutions which have already been given the deemed to be university status.

**8. Income and Property of the Institute to be applied for the objectives only**

The income and property of the Institute, howsoever derived, shall be applied towards the promotion of the objectives as set forth in this Memorandum of Association.

**9. Income and property of the Institute not to be paid or transferred by way of profit.**

No portion of the income and property of the Institute shall be paid or transferred directly or indirectly by way of profit, to the persons, who at any time, or have been members of the Institute or to any of them, provided that nothing herein contained shall prevent the payment in good faith or remuneration to any member thereof or other person in return for any service rendered to the Institute or for travelling, halting and other similar charges.

**10. Management of the Institute**

The names and address and occupations of the first members of the Board of Management to whom under rules, the management of the Institute is entrusted till the various authorities in accordance with the rules are constituted, are given below as required under the Societies Registration Act, 1860:

Name

Address

Signature

**11. Review & Inspection**

The Central Government/UGC shall have the right to cause an inspection to be made of the Institute, its buildings, laboratories, its examinations, teaching and other work conducted or done by the institute; and to cause an enquiry to be made, if considered necessary by the Central Government/UGC, in respect of any matter of the Institution (deemed to be university).

Following the inspection, the Central Government/UGC may issue directions to the Institution (deemed to be university) which shall be binding on the Institution (deemed to be university).

In case, the Institution (deemed to be university) fails to comply with the direction(s) of the Central Government/UGC and/or fail to perform as per expectations of the Central Government/UGC, the deemed to be university status conferred on the Institution can be withdrawn by the Central Government on the recommendation of the UGC.

## RULES OF THE INSTITUTE

### 1. Short Title

These rules shall be called the rules of the \_\_\_\_\_

### 2. Address of the Institute

The registered office of the Institute shall be situated at \_\_\_\_\_.

### 3. Definitions (to be in alphabetical order)

In these Rules unless the Context otherwise requires :

- (a) "Academic Council" means the Academic Council of the Institute.
- (b) "Authorities" means the authorities of the Institute.
- (c) "Board of Management" means the Board of Management of the Institute.
- (d) "President" means President of the Institute. (Equivalent to Chancellor of a University)
- (e) "Central Govt." means the Govt. of India.
- (f) "Vice-Chancellor" means Vice-Chancellor of the Institute.

### 4. Authorities of the Institute

The following shall be the authorities of the Institute :

- 1. President
- 2. Board of Management
- 3. Academic Council
- 4. Planning and Monitoring Board
- 5. Finance Committee
- 6. Advisory Committee
- 7. Such other authorities as may be declared by the bye-laws to be authorities of the Institute.

### 5. Powers & Composition of the Board of Management

The Board of Management shall be the principal organ of management in the Institute. It shall be a compact and homogenous body enabling it promptly to take and implement well considered decisions and to effectively handle crisis situations.

#### (a) Powers

The Board of Management shall be the principal executive body of the Institute and shall, in addition to all powers vested in it have the following powers namely:

- i) To manage and administer the revenues and properties of the Institute and to conduct all administrative affairs of the Institute not otherwise specifically provided for.
- ii) To create teaching and academic posts, to determine number, qualifications and cadres thereof as approved by the University Grants Commission and the emoluments of such posts in consultation with the Finance Committee.

- iii) To appoint such Professors, Associate professors, (Readers, Asstt. Professors(Lecturers) and other academic staff as may be necessary on the recommendation of the Selection Committee.
- iv) To lay down the duties and conditions of service of the Professors, Associate Professors, Asstt. Professors and other academic staff maintained by the institute, in consultation with the Academic council.
- v) To provide for appointment of Visiting Fellows and Visiting Professors.
- vi) To create administrative, ministerial and other necessary posts in terms of the cadres laid down or otherwise and to make appointment thereof in consultation with the Finance Committee.
- vii) To grant leave of absence to the Vice-Chancellor or any other officer of the Institute and to make necessary arrangements for carrying on the functions of the officers proceeding on leave during their absence.
- viii) To regulate and enforce discipline among the employees of the Institute and to take appropriate disciplinary action, wherever necessary.
- ix) To manage and regulate the finance, accounts, investments, property and all other administrative affairs of the Institute and for that purpose to appoint such agent or agents as it may deem fit.
- x) To entertain and adjudicate upon and, if thought fit, to redress any grievances of the employees and students of the Institute.
- xi) To select an emblem and to have a common seal for the Institute and to provide for the custody and use of such seal.
- xii) To institute, Fellowships, including Travelling, Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the bye-laws to be framed for the purpose.
- xiii) To amend and receive payment of fees and other charges.
- xiv) To appoint such committees for such purpose and with such powers as the Board of Management may think fit and to co-opt such persons on these committees as it thinks fit.
- xv) To appoint Auditors for the ensuing year.
- xvi) To open account or accounts of the institute with any one or more scheduled banks and to lay-down the procedure for operating the same.
- xvii) To manage the Finances, accounts, investments, moveable properties, business and all other administrative affairs of the Institute.
- xviii) To issue appeals for funds for carrying out the objectives of the Institute and consistent with the provisions of the objectives clause of the Institute, to receive grants, donations, contributions, gifts, prizes, scholarships, fees and other moneys, to give grants and donations, to awards prizes, scholarships etc.
- xix) To purchase, take on lease or accept as gift or otherwise any land or buildings or works which may be necessary or convenient for the purpose of the Institute, and, on such terms and conditions as it may deem fit and proper and to construct or alter and maintain any such buildings or works.



- xx) To draw and accept and make and endorse discount and negotiate Government of India's and other promissory notes, bills and exchange, cheques or other negotiable instruments.
- xxi) To transfer or accept transfers of any moveable property on behalf of the Institute.
- xxii) To advise the Holding Trustees (if any) on matters regarding acquisition, management and disposal of any immovable property on behalf of the Institute.
- xxiii) To provide building or buildings, premises, furniture, fittings, equipment, appliances and other facilities required for carrying on the work of the Institute.
- xxiv) To execute in consultation with the Holding Trustees (if any) conveyance, transfer, Government Securities, re-conveyances, mortgages, leases, bonds, licenses and agreements in respect of property, moveable or immovable belonging to the institute or to be acquired for the purposes of the Institute.
- xxv) To appoint, in order to execute and instrument or transact any business of the Institute, any person as attorney of the Institute with such powers as it may deem fit.
- xxvi) In consultation with the Holding Trustees (if any), to raise and borrow money on bonds, mortgages, promissory notes or other obligations or securities founded or based on any of the properties and assets of the Institute or without any securities and upon such terms and conditions as it may think fit and to pay out of the funds of the Institute, all expenses, incidental to the raising of money and to repay and redæm my money borrowed.
- xxvii) To invest the funds of the Institute or money entrusted to the Institute in or upon such securities and in such manner as it may deem fit and from time to time transpose any investment.
- xxviii) To maintain a fund to which shall be credited :
  - (a) All money provided by the Central or State Governments/University Grants Commission .
  - (b) All fees and other charges received by the Institute.
  - (c) All money received by the Institute as grants, gifts donations, benefactions, bequest or transfers and
  - (d) All money received by the Institute in any other manner or from any other source.
- xxix) To deposit all moneys credited to the fund in scheduled banks or to invest them in consultation with the Finance Committee.
- xxx) To maintain proper accounts and other relevant records and prepare Annual Statements of Accounts including the Balance-sheet for every previous financial year, in such form as may be prescribed by the Regulations/Bye-laws.
- xxxi) To constitute, for the benefit of the teaching, academic, technical, administrative and other staff, in such manner and subject to such conditions as may be prescribed by the Bye-laws such pension, insurance, provident fund and gratuity as it may deem fit for the benefit of the employees of the institute and do aid in

the establishment and support of Association, Institutions, Funds, Trusts, and conveyances calculated to benefit the staff and the students of the Institute.

- xxxii) To delegate all or any of its powers to any committee or sub-committee constituted by it or the Vice-Chancellor of the Institute or any other person.
- xxxiii) To establish, on the advice of the Academic Council Divisions and Departments for the academic work and functions of the Institute and to allocate areas of Study, Teaching and Research to them.
- xxxiv) To conduct examinations or tests for admission to the courses taught in the institute to conduct examinations for Degrees and diplomas and to declare the results of such examinations and tests and to confer, grant or award Degrees, Diplomas, Certificates and other academic titles and distinctions.
- xxxv) To establish, maintain and manage hostels for the students of the Institute.
- xxxvi) To fix the emoluments and travelling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examinations in consultation with the Academic Council and the Finance Committee.
- xxxvii) To recognise and maintain control and supervision on hostels owned and managed by other agencies for the students of the Institute and to rescind such recognition.
- xxxviii) The Board of Management shall be the principal executive body of the Institute and shall have the powers to take all necessary decisions for the smooth and efficient functioning of the Institute.

**(b) Composition of the Board of Management**

The Board of Management shall consist of :-

1. Vice-Chancellor .... Chairman
2. Deans of Faculties (if any) not exceeding three by rotation and on seniority.
3. Three nominees of the President of the Institute.
4. One nominee of the Chairman, UGC
5. One nominee of the Government of India
6. One nominee of the funding agency/agencies.
7. Three Teachers (Professor, Reader, Lecturer) (by rotation) according to seniority
8. One nominee of the sponsoring Society
9. The Registrar shall be the non-Member Secretary.

Note:- (The Chairman of the Board of management shall ordinarily be the Vice-Chancellor of the Institute. However, while suggesting the composition of the Board of Management, alternate proposals for appointment of a Chairman of the Board could be made).

**(c) Terms of Membership**

All the members of the above body other than ex-officio and the members of the teaching staff hold office for a term of three years and shall be eligible for reappointment.

Members of teaching staff in the above body shall hold office for a period of 2 years or till such time as they continue to be members of the teaching staff, whichever is less.

**(d) Meetings of the Board of Management**

- (i) The Board of Management shall meet atleast four times a year. Not less than 15 days notice shall be given of a meeting of the Board of Management and a copy of the proceedings of each meeting shall be furnished to the President of the Institute as soon as possible after the meeting.
- (ii) Each member of the above Body including its Chairman shall have one vote and decisions at the meeting of the Board shall be taken by simple majority. In case of a tie the Chairman shall have a casting vote.
- (iii) Every meeting of the above Body shall be presided over by its Chairman, and in his absence by a member chosen by the members present from amongst themselves shall preside over the meeting.
- (iv) Any business which it may be necessary for the above Body to perform may be carried out by circulating appropriate resolution thereon among its members and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Board.

If a member other than the Vice-Chancellor or those representing the teachers accepts a full time appointment in the Institute or he does not attend three consecutive meetings of the Board of Management without proper leave of absence, he shall cease to be a member of the above Body.

**6. Constitution of Standing Committee and Appointment of Ad-Hoc Committee by the Board of Management**

- (i) Subject to the provision of the Rule/Bye-laws of the institute, the Board of Management may by a resolution constitute such standing Committee or co-Committee or Ad-hoc Committee or Committees for such purposes and with such powers as the Board may think fit for exercising any power or powers or discharging any functions of the Institute or for inquiring into reporting and advising upon any matter of the institute.
- (ii) The Board of Management may co-opt such persons on the standing Committees or ad-hoc Committees as it may consider suitable.

**7. Delegation of Powers of the Board of Management**

The Board of Management may by a resolution, delegate to the President, Vice-Chancellor or any other officer of the Standing Committee or the Ad-hoc Committee such of its powers as it may deem fit, subject to the condition that the action taken by the President or the Vice-Chancellor or the officer concerned or the Standing, Committee or the Ad-hoc Committee concerned in the exercise of the powers so delegate shall be reported at the next meeting of the Board of Management.

**8. Academic Council**

The Academic Council shall be the principal academic body of the Institute and shall, subject to the provisions of the Memorandum of Association and the Rules and Bye-laws shall have the control over and be responsible for the maintenance of standards of education, teaching and training, inter-departmental co-ordination, research, examinations and tests within the Institute and shall exercise such other powers and perform such other duties and functions as may be prescribed or conferred upon it by the Rules and Bye-laws.

**(a) Membership of the Academic Council**

- (i) The Academic Council shall consist of the following persons, namely :
- (a) Vice-Chancellor of the Institute ....Chairman
  - (b) Dean of Faculties, if any
  - (c) Heads of the Departments of the Institute
  - (d) Ten Professors other than the Heads of the Departments (by rotation and on seniority)
  - (e) Three Readers from the Departments other than the Heads of the Departments by rotation in the order of seniority nominated by the Vice-Chancellor.
  - (f) Three Lecturers from the Departments by rotation in the order of seniority nominated by the Vice-Chancellor.
  - (g) Three persons from amongst educationists of repute or persons from any other field related to the activities of the Institute who are not in the service of the Institute, nominated by the President.
  - (h) Three persons who are not members of the teaching staff co-opted by the Academic Council for their specialised knowledge.

The term of members other than ex-officio members shall be two years. They shall not be eligible further unless every one has completed one term.

**Note :** The representation of different categories should be only through rotation and not through election. It may also be ensured that no particular faculty dominates the membership of the council.

**(b) Powers and Functions of the Academic Council**

The Academic Council shall be the principal academic body of the Institute and shall, in addition to all other powers and duties vested in it, have the following powers and duties viz :

- (a) to exercise general supervision over the academic work of the Institute and to give direction regarding methods of instructions, evaluation or research or improvements in academic standards.
- (b) To promote research within the Institute, acquire reports on such researches from time to time.
- (c) To consider matters of academic interest either on its own initiative or at the instance of the Board of Management and to take proper action thereon.
- (d) To make arrangements for the conduct of examinations in conformity with the bye-laws.
- (e) To maintain proper standards of the examinations.
- (f) To recognise diplomas and degrees of Universities and other Institutions and to determine equivalence with the diplomas and degrees of the Institute.
- (g) To prescribe courses of study leading to degrees and diplomas of the Institute.
- (h) To appoint examiners, moderators, tabulators and such other personnel for different examinations.

- (i) To suggest measures for departmental co-ordination.
  - (j) To make recommendations to the Board of Management on :
    - (i) Measures for improvement of standards of teaching, training and research.
    - (ii) Institution of Fellowship, Travelling Fellowships, Scholarships, Medals, Prizes etc.
    - (iii) Establishment or abolition of departments/centres and
    - (iv) Bye-laws covering the academic functioning of the Institute, discipline, residence, admissions, examinations, award of fellowships and studentships, freships, concessions, attendance etc.
  - (k) To appoint sub-committees to advise on such specific matters as may be referred to it by the Board of Management.
  - (l) To consider the recommendations of the sub-committees and to take such action (including making of recommendations to the Board of Management) as the circumstances on each case may require.
  - (m) To take periodical review of the activities of the Departments/Centres and to take appropriate action (including making of recommendations to the Board of Management) with a view to maintaining and improving the standards of instruction.
  - (n) To exercise such other powers and perform such other duties as may be conferred or imposed upon it by the rules and bye-laws.
  - (o) To recommend institution to Teaching posts, Professors, Readers, and Lecturers to the Board of Management.
- (c) **Meeting of the Academic Council**
- i. The Academic Council shall meet as often as may be necessary but not less than three times during the academic year.
  - ii. One third of the total members of the Academic Council shall constitute the quorum for the meeting of the Academic Council.
  - iii. Any business which it may be necessary for the Academic Council to perform except such as may be placed before its meeting, may be carried out by circulation of the resolution among all its members and the resolution so circulated and approved by a simple majority shall be effective and binding as if such resolution had been passed in the meeting of the Academic Council, provided that atleast one half of the total number of the members of the Academic Council have recorded their views on the Resolution.

#### 9. **Finance Committee**

The finance Committee shall consist of the following members:

- i. Vice-Chancellor of the Institute - Chairman.
- ii. A person nominated by the President.
- iii. Two nominees of the Board of Management, one of whom shall be a member of the Board.
- iv. A representative of the UGC.
- v. A representative of the Central Govt./State Govt.

**(a) Terms of Office of the Finance Committee**

All members of the Finance Committee other than ex-officio members shall hold office for a term of three years.

**(b) Powers and Functions of the Finance Committee**

(a) The Finance Committee shall meet at least twice a year to examine the accounts and to scrutinise proposals for expenditure.

(b) The annual accounts and financial estimates of the Institute shall be placed before the Finance Committee for consideration and thereafter submitted to the Board of Management together with the comments of the Finance Committee for approval.

(c) The Finance Committee shall fix limits of the total recurring expenditure and the total non-recurring expenditure of the year based on the income and resources of the Institute. No expenditure shall be incurred by the Institute in excess of the limits so fixed.

(d) No expenditure other than that provided in the budget shall be incurred by the Institute without the approval of the Finance Committee.

(e) To recommend to the Board of Management the creation of all types of posts.

**10. Advisory Committee**

For a period of first ten years the institution will have an Advisory Committee under the Chairmanship of a person nominated by the Commission from among members of the Commission including Vice-Chairman. The Advisory Committee will include the Head of the Institution and its senior faculty along with one/two experts nominated by the UGC to help its academic planning and growth.

**11. Planning & Monitoring Board**

The Planning & Monitoring Board shall be the principal Planning Body of the Institute and shall be responsible for the monitoring of the development programmes of the Institute.

The Vice-Chancellor of the Institute shall be the Chairman of the Planning & Monitoring Board it may include six or seven internal members and a few outside experts, including one nominee of the UGC.

The constitution, powers and functions of the Planning & Monitoring Board shall be prescribed by the Bye-laws.

The Planning & Monitoring Board would have the right to advise the Board of Management and the Academic Council on any matter which it considers necessary for the fulfillment of the objectives of the Institute.

The recommendations of the Planning & Monitoring Board shall be placed before the Board of Management for consideration and approval. Proposals relating to academic matters may be processed through the Academic Council.

**12. Selection Committee**

1. There shall be a Selection Committee for making recommendations to the Board of Management for appointment to the posts of Professors, Associate professors and

Asstt. Professors in the Institute and such other posts as may be prescribed by the Bye-laws.

ii. Every selection Committee shall consist of the following members.

(a) For Appointment of Professors

- i. Vice-Chancellor of the Institute as Chairman
- ii. A person nominated by the President.
- iii. Dean of Faculty/Head of the Deptt./Chairman, Board of Studies, provided he is a Professor.
- iv. Three outside experts nominated by the President from a panel of not less than six names recommended by the Academic Council and approved by the Board of Management

(b) For Appointment of Readers and Lecturers

- i. Vice-Chancellor — Chairman
- ii. A person nominated by the President of the Institute.
- iii. Dean of Faculty Head of the Deptt./Chairman, Board of Studies, provided he is a Professor, or Reader.
- iv. Two outside experts nominated by the President from a panel of not less than six names recommended by the Academic Council and approved by the Board of Management.

iii. Meetings

- (a) The meetings of the Selection Committee will be convened by the Chairman of the Selection Committee as and when necessary.
- (b) Four members of the Selection Committee shall form the quorum, consisting of atleast two experts.
- (c) If the Board of Management is unable to accept the recommendations of the Selection Committee, it shall record its reasons about it and submit the case to the President whose decision shall be final in the matter.

13. Board of Studies

i. There shall be one Board of Studies for each Department of the Institute

ii. The Board of Studies of each Department shall consist of :

- (a) Head of the Department .....Chairman
- (b) All Professors of the Department
- (c) Two Readers of the Department by rotation according to seniority.
- (d) Two Lecturers of the Department by rotation according to seniority.
- (e) Not more than 2 persons to be co-opted for their expert knowledge including those belonging to the concerned profession or industry.

The powers and functions of the Board of Studies shall be prescribed by the Bye-laws of the Institute.

**14. Grievance Redressal Machinery**

For individual grievance and complaint, every Institution shall have a Grievance Redressal Machinery as may be prescribed in the Bye-laws.

**15. Officers of the Institute**

The following shall be the officers of the Institute :

- (i) Vice-Chancellor
- (ii) Registrar
- (iii) Finance Officer and such other officers as may be prescribed in the Bye-laws.

**(a) President**

The Institute shall have a President who by virtue of his office be the Head of the Institute and shall when present preside over the convocations of the Institute. He shall be appointed by the sponsoring Society/Govt. and shall hold office for a period of 5 years.

Where power is conferred upon the President to nominate persons to authorities, the President shall to the extent necessary nominate persons to represent the various interests for the furtherance of the objectives of the Institute.

**(b) Vice-Chancellor**

The Vice-Chancellor shall be a whole time salaried officer of the Institute and shall be appointed by the President from a panel of three names suggested by a Search Committee. The composition of the above Committee would be :-

- i. A nominee of the President of the Institute.
- ii. A nominee of the State Government/Central Government.
- iii. A nominee of the Chairman UGC.

Provided further that if the President does not approve of any of these persons so recommended he shall call for a fresh panel.

The Vice-Chancellor shall hold office for a term of 5 years. He shall not be eligible for reappointment.

Provided that notwithstanding the expiry of the said period of 5 years, he can continue in office till his successor is appointed and assumes office, but not beyond six months.

Provided further that a person appointed as Vice-Chancellor shall retire from office during the tenure of his office or extension, thereof, if any, he completes the age of 65 years.

If the office of the Vice-Chancellor becomes vacant due to death, resignation or otherwise and in his absence due to illness or any other cause, the Dean or if there is no Dean, the senior most Professor shall perform the duties of Vice-Chancellor until a new Vice-Chancellor is appointed or as the case may be, the existing Vice-Chancellor resumes duties.

- i) The Vice-Chancellor, shall be the Principal and executive officer of the Institute and shall exercise general supervision or control over the affairs of



the Institute and implement the decisions of all the authorities of the Institute.

- ii) The Vice-Chancellor may, if he is of the opinion that immediate action is called for on any matter exercise any power conferred upon any authority of the Institute under the Memorandum of Association and the Rules and Regulations/Bye-laws, take such action or proceed to take such action and shall report to the concerned authority on the action taken by him on such matters.

Provided that if the authority concerned as mentioned in clause (i) above is of the opinion that such action ought not to have been taken, it may refer the matter to the President whose decision thereon shall be final.

Provided further that any person in the service of the Institute is aggrieved by the action taken by the Vice-Chancellor under the said clause he shall have the right to appeal against such action to the Board of Management within 30 days from the date on which such action is communicated to him and thereupon the Board of Management may confirm, modify or reverse the action taken by the Vice-Chancellor.

- iii) The Vice-Chancellor, unless otherwise provided, shall be the Ex-officio Chairman of the Board of Management, the Academic Council and the Finance Committee.
- iv) It shall be the duty of the Vice-Chancellor to ensure that the Memorandum of Association, the Rules, Bye-laws and Regulations of the Institute are duly observed and implemented and he shall have all the necessary powers in this regard.
- v) The Vice-Chancellor shall exercise general control over the affairs of the Institute and shall be mainly responsible for implementation of the decisions of the various authorities of the Institute.
- vi) All powers relating to the proper maintenance and discipline of the Institute shall be vested in the Vice-Chancellor
- vii) The Vice-Chancellor shall exercise such other powers and perform such other functions as may be prescribed by the Rules and Bye-laws and Regulations.
- viii) The Vice-Chancellor shall exercise all other powers as may be delegated to him by the Board of Management.
- ix) The Vice-Chancellor shall have the power to re-delegate some of his powers to any of his subordinate officers with the concurrence and approval of the Board of Management.
- x) The Vice-Chancellor shall have the power to convene or cause to be convened meetings of the various bodies of the Institute.

**(c) Head of the Department**

- (i) There shall be a Head of the Department for each of the Departments in the Institute who shall be appointed by the Vice-Chancellor from amongst the Professors of the Department.

Provided that if there is no Professor in the Department the Vice-Chancellor may appoint a Reader as Head of the Department.

- (ii) The term of appointment of the Head of the Department shall normally be 3 years and he shall be eligible for reappointment for one more term.
- (iii) The powers and function of the Head of the Department shall be prescribed by the bye-laws of the Institute.

**(d) Registrar**

- (a) The Registrar shall be a whole-time salaried officer of the Institute and shall be appointed by the Board of Management on the recommendations of the Selection Committee consisting of the following :-
  - i. Vice-Chancellor Chairman.
  - ii. One nominee of the President of the Institute.
  - iii. One nominee of the Board of Management.
  - iv. One expert appointed by the Board of Management who is not an employee of the Institute.
- (b) The emoluments and other terms and conditions of service of the Registrar shall be as may be prescribed by the Bye-laws.
- (c) When the office of the Registrar is vacant or when the Registrar is absent by reason of illness or any other reason the duties and functions of the Registrar shall be performed by such other person as the Vice Chancellor may appoint for the purpose.
- (d) The Registrar shall be ex-officio Secretary of the Board of Management, the Academic Council, Planning and Monitoring Board but shall not be deemed to be a member of any of these authorities.
- (e) The Registrar shall be directly responsible to the Vice-Chancellor of the Institute.
- (f) The following shall be the duties of the Registrar
  - i) To be Custodian of the records, the funds of the Institute and such other property of the Institute as the Board of Management may commit to his charge.
  - ii) To conduct the official correspondence on behalf of the authorities of the Institute.
  - iii) To issue notices convening meetings of the authorities of the Institute and all Committees and Sub-Committees appointed by any of these authorities.
  - iv) To keep the minutes of the meetings of all the authorities of the Institute and of all the committees and sub-committees appointed by any of these authorities.
  - v) To make arrangements for and supervise the examinations conducted by the Institute.

- vi) To represent the Institute in suits or proceeding by or against the Institute sign powers of attorney and perform pleadings or depute his representatives for this purpose.
- vii) To enter into agreement, sign documents and authenticate records on behalf of the institute.
- viii) To hold in special custody books and documents of the Institute.
- ix) To safeguard and maintain the buildings, gardens, office, canteen, cars and other vehicles, laboratories, libraries, reading rooms, equipment and other properties of the Institute.
- x) To perform such other duties as may be specified in the Rules and Bye-laws or as may be specified by the Board of management of the Vice-Chancellor from time to time.

**(e) Finance Officer**

The Finance Officer shall be whole time salaried officer of the Institute and shall be appointed by the Board of Management preferably on députation from a panel of names submitted by the State Govt./Central Govt. The emoluments and other terms and conditions of service of the Finance Officer shall be as may be prescribed by the Bye-laws.

The Finance Officer shall work under the supervision of the Vice-Chancellor and is accountable to the Board of management through the Vice-Chancellor. He would be the Ex-officio non-Member Secretary of the Finance Committee. He would be an advisor to the Vice-Chancellor for financial matters.

Subject to the control of the Board of Management to manage property and investment of the institute, he shall be responsible for the preparation of annual estimates and statements of account for submission to the Finance Committee and the Board of Management.

**16. Seniority List**

- (a) Whenever in accordance with these Rules, any person is to hold an office or to be a member of an authority of the Institute by rotation according to seniority, such seniority shall be determined according to the length of the continuous service of such person in grade and in accordance with such other principles as the Board of Management may from time to time prescribe.
- (b) It shall be the duty of the Registrar to prepare and maintain in respect of each class of persons to whom the provisions of these rules apply, a complete and up-to-date seniority list in accordance with the provisions of the foregoing clause.
- (c) If two or more persons have equal length of continuous service in a particular grade or the relative seniority of any person or persons or persons is in doubt, the Registrar may on his own notion and shall at the request of any such person, submit the matter to the Board whose decision shall be final.

**17. Delegation of Powers**

Subject to the provisions of these Rules and Bye-laws any officer or authority of the Institute may delegate his or its power to any other officer or authority or person under their respective

control and subject to the conditions that the overall responsibility for exercise of the powers so delegated shall continue to rest in the officer or Authority delegating such powers.

**18. Dispute as to Membership**

If any question arises, whether any person has been duly elected or appointed as or is entitled to be a member of any authority or any Committee to the Institute, the matter shall be referred to the President of the Institute, whose decision thereon shall be final.

**19. Right of Central Government to Inspect the Institution**

- i) The Government of India, shall have the right to cause an inspection to be made by such person or persons as it may direct, of the Institute, its buildings, fixtures and fittings, laboratories and equipment as also examinations, teaching and other work carried on or done by the Institute and, if necessary, to cause an inquiry to be made in respect of any matter connected with the administration or finances of the Institute.
- ii) The Government of India, shall, in every case, give notice to the Institute of its intension to cause an inspection or inquiry to be made and on receipt of such a notice the Institute shall have the right to make such representations to the Government of India as it may consider necessary.
- iii) Where an inspection or inquiry has been caused to be made by the Government of India the Institute shall be entitled to appoint a representative who shall have the right to be present and to be heard at such inspection or inquiry.
- iv) The Government of India may communicate the result of such inspection or inquiry together with such advice as it may be pleased to offer as to the action to be taken by the Institute, to the Vice-Chancellor of the Institute who shall communicate the same to the Board of Management.
- v) The Board of Management shall give proper consideration to the said communication regarding the result of inspection or inquiry and the proposals for action by the Institute and communicate to the Government of India the action, if any, which it proposes to take or has taken upon the result of such inspection or inquiry.
- vi) Where the Board of Management does not within a reasonable time, take any action to the satisfaction of the Government of India the Government of India may after giving due consideration to the explanation furnished or representation made by the Board of Management to it issue such directions as it may think fit and the Board of Management shall comply with such directions.

**20. Review of the Academic Activities of the Institute**

- i) The functions of the Institute shall be reviewed after a period of every 5 years or even earlier, if necessary, by a Committee appointed by the University Grants Commission.
- ii) The report of the Committee shall be considered by the Commission. In the event of an adverse appraisal of the Institute, the Commission shall direct the Institute to take immediate remedial measures. In the event of non-compliance of the Commission's directions within the specified period as determined by the UGC in this respect, the Commission shall have the right to recommend to the Government of India for the revocation of the Notification issued earlier declaring an Institution as deemed to be university.

**21. Resignation**

Any member other than an ex-officio member of any authority may resign by a letter addressed to the Registrar and the resignation shall take effect as soon as it is accepted by the President as the case may be or the Chairman of the Board of Management

**22. Acting Chairman of the Meetings**

Where no provision is made for a Chairman to preside over a meeting of an authority of the Institute or any Committee of such authority, or if the Chairman so provided is absent, the members shall select one from amongst themselves to preside at such meeting.

**23. Validation of Certain Acts, Decisions**

No Act or proceedings of any authority or any body or any Committee of the Institute shall be invalid merely by reason of :

- a) any vacancy therein or any defect in the constitution thereof, or
- b) any defect in the nomination or appointment of a person acting as a member thereof, or
- c) any irregularity in its procedure not affecting the merits of the case.

**24. Disqualification**

- (a) A person shall be disqualified for having chosen as and for being a member of any of the authorities of the Institute.
  - i) If he is of unsound mind or is deaf or mute.
  - ii) If he is an undischarged insolvent.
  - iii) If he has been convicted by a court of law of an offence involving moral turpitude.
- (b) If any question arises as to whether a person is or has been subjected to any disqualifications mentioned above, the question shall be referred for decision to the President and his decision shall be final and no suit or proceeding shall lie in any civil court against such decision.

**25. Filling of Casual Vacancies**

Casual vacancies among the members (other than ex-officio members) of any authority or any other Committee of the Institute shall be filled as soon as it may be convenient by the person or the authority who appointed or co-opted the member whose place has become vacant and the person appointed or co-opted to a casual vacancy shall be member of such authority or Committee for the residual term for which person whose place he fills would have been a member.

**26. Bye-laws**

Subject to the provisions of the Memorandum of Association and the Rules and By-laws, the Board of Management shall in addition to all other powers vested in it, have the power to frame Bye-laws which may provide for all or any of the following matters :

- (a) establishment of Departments of teaching and halls of residence;
- (b) the admission of students to the Institute and their enrolment as such;
- (c) the courses of study to be laid down for all degrees, diplomas and certificates of the Institute;

- (d) the grant of academic awards (such as degrees and diplomas) and distinctions;
- (e) the fees to be charged for courses of study in the institute and for admission to the examination, degrees, diplomas and certificates of the Institute.
- (f) the institution of and prescription of the conditions of the award of fellowships, scholarships, studentships, medals and prizes;
- (g) the conduct of examinations, appointment of examiners and approval and publication of results thereof;
- (h) the maintenance of discipline amongst the students;
- (i) the maintenance of discipline among the employees of the Institute;
- (j) the conditions of residence and health of students of the Institute;
- (k) the classification, emoluments, method of appointment, and the determination of the terms and conditions of service of the teaching staff of the Institute;
- (l) the constitution of pension, provident fund, insurance etc. for the benefit of the officers, teachers Academic Staff and the other staff of the institute;
- (m) the establishment of special centres;
- (n) the creation, composition and functions of any committees or body, which is considered necessary for the work of the Institute;
- (o) the preparation and submission of budget estimates;
- (p) the procedure for convening of meeting of any authority or committee;
- (q) the laying down of procedures to be observed at any meeting of any authority or any committees;
- (r) to constitute any other body as an authority of the Institute.
- (s) all other matters which by this Memorandum or the Rules may be provided for by the Bye-laws provided that no Bye-laws shall be made affecting the condition of residence health of disciplines of student, admission or enrolment of students, conditions mode of appointment or duties of examiners or the conduct or standard of examinations or any course of study without consulting the Academic Council.

**27. Interpretation Clause**

In the event of conflict of opinion with regard to interpretation of Memorandum of Association or the Rules and Bye-laws, the opinion of the UGC shall be final

**28. Income and Property of the Institute to be Utilised for its object only**

The income and property of the Institute however derived shall be utilised solely for promoting the objects of the Institute as set out in this Memorandum of Association.

**29. Bar on Payment of Transferring of the Income and Property of the Institute by way of Profit**

No portion of the income and property of the Institute shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to the persons who were at any time or are members of the Institute or to any of them or any persons claiming through them or any of them provided that nothing herein contained shall prevent the payment

in good faith of remuneration to any member thereof or other person as consideration for any service rendered to the institute, or for travelling or other allowances and such other charges.

**30. Adjustment of Income and Property on Dissolution of the Institute**

After, on the winding up or dissolution of the Institute there shall remain after the satisfaction of all its debts and liabilities, any property whatsoever, the same shall not be paid or distributed among the members of the Institute or any of them but shall be transferred to the Institute, or other bodies in consultation with the agencies concerned who have helped in certain of those assets.

**31. Legal Proceedings**

- i) For the purpose of Section 6 of the Societies Registration Act, 1860, the person in whose name the Institute may sue or be sued shall be the Registrar.
- ii) No suit or legal proceedings shall lie against the Central Government or UGC or the Institute or an Officer of the Institute or a member of the authority of the Institute in respect of anything done or purported or intended to be done in pursuance or any article of Memorandum of Association or the Rules of Bye-laws made thereunder.

**32. Alteration, Amendments, and Additions in the Rules**

The Rules and Bye-laws of the institute may be altered, amended and added to by the Board of Management in accordance with the provision of the Societies Registration Act, 1860, as in force for the time being provided any such alterations, amendments and additions in the Rules of the Institute shall become effective only after the receipt of concurrence of the Government of India.

**33. Funds, Accounts, Audits and Annual Report**

- (i) The funds of the Society shall be utilised solely for the purpose of the Society.
- (ii) The accounts of the Institute shall be maintained in the name of the Institute and not in the name of a particular trust or Society whether financing or sponsoring the Institute or not. The accounts of the Institute shall be kept in such forms as may be laid down by the Board of Management shall conform to the rules, if any, prescribed by the University Grants Commission/the Government of India. The accounts of the Institute will be open to the examination by the Comptroller and Auditor General of the Government of India.
- (iii) All funds belonging to the Institute or under the control of the Board of Management, shall be shown separately in the accounts of the Institute.
- (iv) Annual Reports and the Audit Reports shall be submitted to the Government of India within nine months of the closure of the accounting year for the purpose of being laid down on the table of the Parliament.
- (v) The accounts of income and expenditure as also the annual financial statement and annual accounts shall be audited by the Comptroller and Auditor General of the State concerned.

## University Grants Commission

Proforma showing pointwise information to be made available by the institution for granting deemed to be University status under Section 3 of the UGC Act:

1. **Institution**
  - (a) Location and year of establishment
  - (b) Aims and Objectives
  - (c) Whether the Institute is registered under the Societies Registration Act or Registered as Trust.
  - (d) Composition of the governing body (please attach a copy of the memorandum of Trust Deed).
2. **Programmes and Activities**
  - (a) Details of Courses offered (Mention each course separately with admission capacity).
  - (b) Student enrolment in each course separately during the last 3 years.
  - (c) Statewise distribution of total enrolment for the last 3 years.
  - (d) Details of degrees, diplomas, certificates awarded and the authority which awards these qualifications (please also indicate the total number of awards in each category during the last 3 years).
3. **Teachers**
  - (a) The number of sanctioned posts in each category (Professors, Readers, Lecturers and others), the number of teachers in position and the scales of pay of each category.
  - (b) Names, designations, qualifications and publication of the existing staff.
  - (c) Subject-wise distribution of the existing teaching staff.
4. **Research Activities**
  - (a) Details of Research work undertaken during the last 3 years including those completed during the period.
  - (b) Number of Research projects sponsored by other agencies and implemented by the Institute (please indicate details including names of the sponsoring agencies).
5. **Finances**
  - (a) Please attach a copy each of the income and expenditure account including balance sheet for the last 3 years.
  - (b) Attach a statement of the budget estimates indicating the source of income including fees charge, grants received etc. separately during the year of application.
  - (c) Brief details of the area of the campus and buildings. Please indicate separately the building facilities like hostels, staff quarters, academic building etc.
  - (d) The details of library facilities available including the number of books, name of journals being subscribed etc.



6. **Innovative Programmes**
  - (a) Please indicate the details of any innovative programmes in teaching and research by the Institute.
  - (b) A brief note on how a deemed institute status would further the aims and objectives of the institute.
  - (c) A brief account of the other activities including extension services, continuing education programmes, sports and games, cultural activities etc. under taken by the institute.
7. Whether the Central Government/State Government Private Management would be prepared to continue to provide financial support for the maintenance and development of the institute if it is declared as deemed to be a University?
8. Administrative arrangements for the proposed institute.
9. Details of assets including the land as per the guidelines on the subject (it would contain the details of the area of the Campus and the buildings, physical facilities like academic and administrative buildings, hotels staff quarter laboratory, equipment, library books & journal etc.)
10. Research linkages of the institute with the University and other national and international agencies.
11. Number of teachers of the institute who are at present engaged in the academic and research activities of the university in its region.
12. Details of the steps, if any, taken by the Institute to become a postgraduate centre or affiliated research centre of the University.
13. Whether the institute proposes to bring the scales of pay at par with the university teachers in case it is declared as a deemed to be University.
14. Whether the institute would have resources to create all the infrastructure facilities including the faculty etc. as per the guidelines on the subject.
15. Whether the institute would be prepared to revise the Memorandum of Association as per UGC directives?

**Check list for considering the proposals for declaring an Institution as Deemed to be University u/s 3 of the UGC Act**

- ❖ Proposal through Ministry of HRD.
- ❖ Ten years of existence as an institution in general De-novo institutions in emerging areas are also permitted in special circumstances for provisional status.
- ❖ Registration as a Society or a Trust under Society Registration Act or Public Trust Act.
- ❖ Memorandum of Association and Rules based on the model prescribed by UGC.
- ❖ The institution should have adequate infrastructure facilities like
  - (A) Building –
    - ❖ Administrative 1000 sq. mtrs. covered area for an Administrative Block.
    - ❖ 3000 sq. mtrs. covered area for class rooms + library.
    - ❖ Teacher residences and a faculty guest house for atleast 10 persons.
    - ❖ Infrastructural like laboratory, music room, auditorium specific rooms for performing arts etc.
  - (B) Equipment books and Journals worth Rs. 50 lakhs.
    - ❖ five departments - each department with one Professor, 2 Readers and adequate number of lecturers with supporting staff.
    - ❖ Rs. 5 crore corpus funds for Engineering & Technology and Medicine and Rs. 3 crore for Sciences & Social Sciences. Rs. 5 crore corpus funds for institution conducting both types of programmes.
    - ❖ Movable and immovable assets in the name of the institution seeking recognition as of Deemed to be University.
    - ❖ Admissions open to all persons regardless of race, religion, caste or creed and the area / place of residence in India.
    - ❖ Professional courses such as Medical, Engineering, Pharmacy etc. should have the approval of the Statutory Councils like AICTE, NCTE, MCI and DCI etc.
    - ❖ Views of the State Government

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**University Grants Commission,  
New Delhi**

**No. F**

(This is for use of the UGC office)

**PROFORMA FOR SUBMITTING THE PROPOSALS FOR GRANT OF  
DEEMED TO BE UNIVERSITY STATUS**

**INSTITUTION**

S.No	Particular		UGC's Observations
1.	Name of Institution		
2.	Location		
3.	Year of Establishment		
4.	Sponsoring Body (Central Govt./State Govt/ Private-Society/ Trust )		
5.	Whether the Institute seeking Deemed University status itself is registered under the Societies Registration Act or Registered as a Trust OR run by a separate society/Trust (please also enclose a copy of Registration certificates as annexure I)		
6.	University to which affiliated (In case of Institutions offering degree courses)		
7.	Whether the proposal has been routed through the Ministry of HRD, Department of Education		
8.	Whether the Institute applying for the status of Deemed to be university Status is the undisputed Owner of the assets (Both moveable and immovable)		

**9. Academic Programmes**

(According to UGC Guidelines, ordinarily the institution should have created at least five departments)

- i) Name of the institute(s) along with addresses and year of establishment under the purview of the Society mentioned at para 5 which will form the proposed Deemed to be University.
- ii) Please mention the number of institution (s)/College(s) run by the Society/ Trust mentioned under para 5 on pre page in addition to the institution (s)/ College (s) mentioned under para 9(1), if any.

**Institutions- wise, Faculty- wise, Deptt.- wise details:-**

(Detailed information may be annexed as annexure II and the position may be summarized in the format given below:

Name of the Instt	Faculty /Deptt.	No. of UG courses	No. of PG course	Approved students intake		UGC's Observation
				UG	PG	




**11. Research Activities undertaken during the last 3 years Institution wise, Deptt wise:-**(Detailed information may be annexed as annexure IV & V)

Name of the Institution	Name of the Faculty/ Department	No. of Research Projects Completed/ in progress (details to be enclosed as annexure -IV )	Sponsoring Agency	No. of Research Papers Published in refereed journals (details to be enclosed as annexure -IV )	UGC's Observation
1.					

**12. Other research oriented activities**

**13. Any other special or innovative feature**

**14. INFRASTRUCTURAL FACILITIES****Buildings**

(Under the UGC guidelines, the Institution should have (i) Administrative Building measuring 1000 sq. mts. Academic Buildings including Library measuring 3000 sq. mts. and some teachers residences and a faculty guest house for at least 10 persons.)

**Details to be furnished Institutes wise, if any:-**

Name of the Institute	Name of the Building	Covered Area in Sq. mts	Cost (Rs. In lacs)	UGC's Observation
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1

2

3

4

5

6

**15. Books and Journals and Equipment**

(Under the UGC guidelines, the provision for these items should be commensurate with the size and activities of the Institution but in no case it shall be less than Rs. 50 lacs)

**Details to be furnished Institute wise, if any:-****Books & Journals**

Faculty/Institute	No. of Books	Cost (in Rs.)	No. of Journals	Cost (in Rs.)	UGC's Observation
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1

2

3

4

**16. Equipment (Institute-wise, if any)**(Detailed information may be annexed as annexure V)

Name of Institute/ Faculty	Cost (in Rs.)	UGC's Observation
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1

2

3

4

**17. Finances****Name of Funding Agency:-** .....

Receipt and Expenditure of the Institute during the last three years :

Year	Receipts	Expenditure

**18. Miscellaneous****UGC's Observation**

- i) Whether the Central Government/ State Government/ Private Management is prepared to continue providing financial support for maintenance and development of the Institute if it is declared as a Deemed to be university.
- ii) Whether the Management has created the corpus fund of Rs. 3.00/5.00 crores as required under the guidelines



- iii) Whether the Institute has created adequate infrastructural facilities in respect of Buildings, Books & Journals, Equipment etc. as required under UGC guidelines
- iv) Whether the Institute is giving the pay scales, prescribed by the UGC for university teachers, to its teachers or is prepared to bring the pay scales at par with the University teachers
- v) Whether the Institute is prepared to revise the MOA/Rules as per Model prescribed by the UGC
- vi) Whether the programme/courses have the approval of statutory council like AICTE, MCI, DCI, NCI etc. If it is an extension of ~~any of the above mentioned~~
- vii) Proof of Transfer of movable and immovable (annexure- VII).
- ix) Certificate from the affiliating University to the effect that the student presently enrolled with the university will continue in the university till they pass out (annexure- VIII).
- x) - *Details of the Courses accredited by NBA*  
- *NAAC Accreditation*

**General observations on the Proposal:**  
(This is for use of the UGC office)

No.F. 2-1/2006 U.3 (A)  
Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education  
(U & HE Bureau)

New Delhi, the 5<sup>th</sup> April, 2006

**NOTIFICATION**

Whereas, the Central Government is of the opinion that the role and powers of the AICTE established under the All India Council for Technical Education Act, 1987 and of the UGC established under the University Grants Commission UGC Act, 1956, are required to be clarified in the public interest, in so far as their application to maintaining the standards of education in institutions notified as 'Deemed to be Universities' under Section 3 of the UGC ACT is concerned;

And whereas, the Central Government is also of the opinion that such clarification is a question of policy;

Now, therefore, in exercise of its powers vested under Section 20 (1) of University Grants Commission Act, 1956 and Section 20 (1) of All India Council for Technical Education Act, 1987, the Central Government do hereby direct the UGC and the AICTE, to publicize the following clarification for the information of the general public by appropriate means, including through their respective institutional web-sites [[www.ugc.ac.in](http://www.ugc.ac.in) & [www.aicte.ernet.in](http://www.aicte.ernet.in) ]:

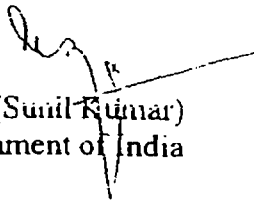
- The UGC, while making its recommendation to the Central Government, for the grant of the 'Deemed to be University' status on any institution, may seek the advice of the AICTE or other relevant Statutory Authorities, as the case may be (e.g. the AICTE for technical and management education, the Medical Council of India for medical education, the Dental Council of India for dental education etc.).

- Institutions notified by the Central Government under Section 3 of the UGC Act, 1956, 'Deemed to be University' are empowered to award degrees as specified and notified under Section 22 of the UGC Act, 1956.
  
- It is not a pre-requisite for an institution notified as a 'Deemed to be University' to obtain the approval of the AICTE, to start any programme in technical or management education leading to an award, including degrees in disciplines covered under the AICTE Act, 1987. However, institutions notified as 'Deemed to be University' are required to ensure the maintenance of the minimum standards prescribed by the AICTE for various courses that come under the jurisdiction of the said Council. It is expected that the institutions notified as 'Deemed to be University' maintain their standards of education higher than the minimum prescribed by the AICTE.
  
- ✓ In accordance with provisions under Section 11 (1) of the AICTE Act, 1987, the AICTE may cause an inspection of the relevant departments of the institution declared as 'Deemed to be University', offering the courses that come under the jurisdiction of the AICTE Act, 1987 in order to ensure the maintenance of standards by them.
  
- ✓ ➤ However, while the AICTE would not issue any directions to the institutions notified as 'Deemed to be University' on the basis of inspection report of the Council's Expert Committee, the Council may bring the findings and recommendations of its Expert Committee to the notice of the University Grants Commission, which after considering the report of the Expert Committee of the AICTE and recommendations, if any, may issue necessary directions for appropriate action.
  
- ✓ ➤ Section 12 (d) of the UGC Act, 1956 empowers the UGC to recommend, to any University including institutions notified as 'Deemed to be University', the measures necessary for the improvement of University education and advise them for all such actions as are necessary for the purpose of implementing such recommendations.

*[Handwritten signature]*

- Section 13 of UGC Act, 1956 empowers the UGC to cause an inspection, in consultation with the University, or of any of its departments for the purpose of ascertaining its standards of teaching, examination and research, in such manner as may be prescribed by the Rules / Regulations.
- The power to inspect Universities / institutions notified as 'Deemed to be University' to the AICTE as well as to the UGC are to be seen separately in the light of the 'Preambles' and 'Statements of Reasons' of their respective Acts. The powers of inspection accorded to the AICTE, is specifically in order to ensure the maintenance of standards in management and technical education, whereas the power of inspection to the UGC, is to ensure overall functioning of Universities / institutions notified as 'Deemed to be University' including faculties thereof. In order to ensure overall standards like that of a University including administrative and academic standards.
- Section 14 of the UGC Act, 1956 deals with the consequences of failure of the Universities including the institutions which are 'Deemed to be University' to comply with recommendations of the Commission.
- All institutions which are 'Deemed to be University' are required to abide by the instructions / recommendations of the UGC. failing which the UGC may even consider to recommend to the Central Government for the withdrawal of 'Deemed to be University' status.
- The manner of inspections, if any, to be carried out by the UGC and the AICTE would be in accordance with the <sup>Rules /</sup> Regulations framed by the Commission and the Council under their respective Acts. However, the <sup>Rules /</sup> Regulations of the AICTE may confine only to the inspection, preparation and submission of the Report in regard to institutions which are 'Deemed to be University'. The action on the recommendations in the report needs to be dealt separately through the appropriate Regulations of the UGC in accordance with the provisions of the UGC Act, 1956.

- The standards prescribed by the AICTE for various technical and management courses and programmes as well as the UGC guidelines on institutions notified as 'Deemed to be Universities' are available on the official web-site [[www.ugc.ac.in](http://www.ugc.ac.in) & [www.aicte.ernet.in](http://www.aicte.ernet.in)] of the UGC and the AICTE respectively.



(Sunil Kumar)

Joint Secretary to the Government of India

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No.F-1-31/2006 TS II  
 Ministry of Human Resource Development  
 Department of Secondary & Higher Education  
 Technical Education Bureau

...  
 New Delhi, dated 7<sup>th</sup> March, 2007

To

Prof. Damodar Acharya,  
 Chairman,  
 All India Council for Technical Education,  
 Indira Gandhi Sports Complex,  
 I.P.Estate,  
 New Delhi-110002

ps to Secy.

Sub: Multiplicity of inspections by the regulatory authorities – Need for joint inspection for being declared as deemed to be University by the team of UGC and AICTE of the institutions.

Sir,

It has come to the notice of this Ministry that an impression has been gathering amongst the institutions who have applied for 'deemed to be University' status that they are being subjected to repetitive inspections by the regulatory authorities like All India Council for Technical Education (AICTE) and University Grants Commission (UGC).

This matter has been considered in this Ministry and after careful consideration, it has been decided to give directions as under to the AICTE as per provision of Section 20(1) of the AICTE Act:-

AICTE will nominate a representative on the Inspection Committee of UGC. The person so nominated by the AICTE may; in addition, head a team of the AICTE on the same day and such other persons would not be part of the UGC's team but merely to assist the nominee of the AICTE on the UGC Committee. The nominee of the AICTE on the UGC Committee could give his or her report to the Chairman, AICTE in the proforma prescribed by the AICTE and also on any additional point(s) required by the UGC; which should then be forwarded by the AICTE to the UGC.

17/3

Secretary Secretariat
File By: 0/6
Date: 12/5/07

without loss of time – i.e., maximum within a week. UGC's Committee would incorporate the comments of the AICTE in its report before the Commission, so that the Commission could take appropriate decision in the matter before making any recommendation to the MHRD.

It has been felt that the above arrangement would serve the purpose of a de facto joint inspection while at the same time satisfying the requirements of the AICTE Act regarding its own inspection. Such an arrangement would also ensure that the comments of the AICTE's nominee reflect adequately the comments of the Council and are not merely the individual perceptions of the nominee. This would also satisfy the directions given vide this Ministry's Orders of the 5<sup>th</sup> April, 2006, wherein consultation with statutory Councils has been mandated before the UGC forwards its recommendations to the Central Government.

Yours faithfully,

  
(Puran Singh)  
Director

Copy forwarded for information and necessary action to:

1. JS (HE)
- ✓ 2. Secretary, UGC, New Delhi