

**17. Management of Affiliated Colleges** - (1) Every affiliated college shall be a public educational institution.

(2) The whole of the funds of an affiliated college shall be applied to its own educational purposes, and a college not maintained by the Government shall be fully controlled by a regularly constituted governing body which shall include one representative of the University nominated by the Vice-Chancellor, the Principal and at least one other member of the teaching staff elected by the teaching staff. The rules relating to the constitution of the governing Body shall be subject to the approval of the Board.

(3) Any change in the constitution of the Governing Body shall be subject to the approval of the Board.

(4) The Principal of a college shall be responsible for the internal administration of the college.

(5) Every college, not maintained by the Government, shall make appointments to the teaching posts of Principal and other teachers in the college after advertisement and on the recommendations of the selection committee. For the promotion posts the selection committee shall be treated as Promotion Committee. The selection Committee shall be constituted as follows

- A. Selection Committee for the appointment of Principal shall consist of the following members, namely :-
- (i) the President or the Vice-President of the management Committee of the College;
  - (ii) one nominee of the Management Committee;
  - (iii) One nominee of the State Government who should be an educationist (only in the case of colleges receiving grant in-aid from the government); and
  - (iv) Two educationist in the case of colleges receiving grant-in-aid from the State Government and three in the case of colleges not receiving grant-in-aid from the State Government to be appointed by the Vice-Chancellor.

Explanation – Two Educationist being present, four members shall form a quorum.

- B. Selection Committee for appointment to all other teaching posts shall consist of the following members, namely :-
- (i) The President or the Vice-President of the Management Committee of the College;
  - (ii) One nominee of the Management Committee;
  - (iii) Principal of the college;
  - (iv) one nominee of the State Government (only in the case of colleges receiving grant-in-aid from the Government);
  - (v) two subject experts to be appointed by the Management Committee (from a panel to be approved by the Vice-Chancellor);

- (vi) one representative of the University nominated by the Vice-Chancellor; and
- (vii) the Head of the Department concerned/senior most teacher of the subject concerned in the college provided he has at least 15 years teaching experience in a college out of which he should have put in at least five years service in the same institution.

Explanation - One subject expert being present, five members shall form a quorum.

(6) The selection committee shall report its recommendations to the Management Committee may make appointments as per recommendation or may refer the matter back to the selection committee for fresh recommendations. The Management Committee will inform the Registrar of the University about the action taken in the matter.

(7) Every College shall have a duly constituted college Council properly representative of the teaching staff to advise the Principal in the administration of the College.

(8) No affiliated institution shall be allowed to discontinue the study of any Subject/Faculty without prior permission of the University. An application for such permission shall be made to the Registrar by the Head of the Institution duly forwarded by the Management at least one full academic year in advance, giving reasons in support of the proposal.

(9) Every college not maintained by Government shall satisfy the Board that adequate financial provision is available for its efficient maintenance. If at any time the governing body of a College be unable to run the college, it shall inform the Board at least one full academic year in advance and shall give a notice of a similar duration, viz. One full academic year to the employees of the institution of their services :

Provided that the closure of an institution shall be in gradual stages in respect of each course of study for which it is affiliated, starting from the first year of the course.

(10) Every college shall maintain such registers and records as may be prescribed by the Ordinances of the University and furnish such statistical and other information as the University may from time to time specify.

(11) Every College shall submit an annual report on the working of the college during the previous year, giving the particulars and the circumstances of any changes in the staff or the management, the number of students, and a statement of income and expenditure and such other information as may be required.

(12) Every College shall provide instruction in such subject and in preparation for such examination as may be authorised in respect of that college from time to time, by the Board.

(13) Every College shall satisfy the University that it maintains a satisfactory standard of education efficiency for the purposes for which recognition is enjoyed or sought.

(14) Every College shall satisfy the University for the following namely :-

- (i) that the staff in each subject is adequate and in accordance with the rules prescribed by the University and that their emoluments and the conditions of their service are such as may be approved by the University'
- (ii) that a proportion of teachers to students which is not smaller than a minimum to be prescribed by Ordinance and which is sufficient for thorough tutorial supervision is maintained;
- (iii) that the staff of a college for women shall, as far as possible, be composed of women;
- (iv) that every teacher in a college not maintained by the Government, shall be employed under a written contract stating the conditions of his service and the salary to be paid to him;
- (v) that the college not maintained by the Government shall maintain a provident fund for the benefit of members of its teaching staff; and
- (vi) that a teacher dismissed for misconduct by an affiliated college shall not be employed by any other affiliated college without the previous consent in writing of the Vice chancellor.

(15) Every college shall satisfy the University that proper discipline is maintained in the college and the hostels.

(16) Every College shall made adequate provision for the residence of its students not residing with their parents or recognised guardians, and shall provide adequate facilities for the physical exercise and health of its students and shall employ an efficient system of medical examination and care. Residence in college or in its hostel shall be governed by the guidelines issued by the University from time to time.

**18. Autonomous colleges** – (1) The University shall invite proposals from affiliated colleges for conferment of autonomous status. An affiliated college having not less than 10 years of standing will be eligible to apply for the conferment of Autonomy.

(3) A College on conferment of autonomous status shall have the following committees to ensure proper management of academic, financial and general administrative affairs namely :-

- (i) The Governing Body;
- (ii) The Academic Council; and
- (iii) The Board of Studies

(4) The College shall also have non-statutory advisory bodies like Finance Committee, Planning and Evaluation Committee, Grievances / appeals Committee, Examination Committee, Admission Committee, Library Committee and a committee on student welfare and extra-curricular matters for help and advice to facilitate smooth working and development of he college.

(5) The Composition terms and functions of the statutory bodies and any other body in an autonomous college shall be such as may be prescribed by the Ordinance of the University from time to time.

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