

CITIZEN'S CHARTER
OF THE
DIRECTORATE OF HIGHER EDUCATION

1. MISSION.

The Directorate of Higher Education was established in the year 1996. On establishing it, the College Cell existing in the Directorate of Education was transferred under the Directorate of Higher Education. The Directorate of Higher Education is looking after the administrative matters, disbursement of salary and non-salary grants relating to six Government Colleges, twenty Non-Government Aided Colleges and the Goa University. The idea of establishing this Directorate is to provide a single window to service the requirements of the Government as well as Non-Government Aided Colleges.

2. JURISDICTION.

Six Government Colleges, twenty Non-Government Aided Colleges and Goa University are coming under the Administrative and Financial control of them Directorate of Higher Education. The streams and intake capacity in each stream every year and other facilities available in each educational institution are indicated below:-

I. GOVERNMENT COLLEGES :

1. Government College of Arts, Science and Commerce, Khandola, Marcela Goa.

- 2 -

Intake Capacity:- The intake capacity course-wise is given below :

Sr. No.	Stream Class	No. of divisions allowed	No. of students that can be admitted.
1. Arts	F.Y.B.A.	1	80
2. Science	F.Y.B.S.C.	-1	40 - 50
	(Physics, Chemistry & Microbiology),		20
	(Physics, Maths & Computer, Science), (Physics, Maths & Chemistry)		10
3. Commerce	FY.B. COM	2	80 per division.

Other facilities available :- There are over 25 computers which are used for computer science degree students and other students of T.Y.B.Com. Classes who offer Computer Systems as the Applied Component, besides, students of F.Y. Class use them for tutorial classes of computer awareness. The College has musical systems and Audio-Visual systems. The College encourages students to develop their all round personality.

Hence, number of activities are organised for them such as There day inter class youth festival (Cultural competition, Inter-Class Athletic and sports competitions, Inter-Collegiate competitions in debate, poetry and Music (Devotional) students personality programs field trips, educational tours outside the State, N.S.S. unit, etc. also department wise seminars, guest talks are arranged. The College encourages students to take part in the inter-Collegiate competitions. The College

- 3 -

Hockey team (men) got the runners-up position at the Inter-Collegiate tournament organized by Goa University this year.

2. Government College of Arts, Science & Commerce, Sanquelim-Goa :

Intake Capacity :- The intake capacity in each stream is as follows:

- a) Arts – 80 + 10 per division (Maximum)
- b) Commerce- 80 + 10 per division (Maximum)
- c) Science – 80 + 10 per division (Maximum)
- d) B.Sc. (Computer Science – 20 (Maximum)
- e) B.Sc. (Vocational)
(Industrial Chemistry) - 30 (Maximum).

Other facilities Available :

- a) The College has a library which is well equipped with a collection of about 12,500 books. It subscribes to 37 subject journals, 11 popular journals (Magazines) and 12 newspapers. Apart from this, the library collection includes standard Encyclopaediae, Dictionaries and the Government Gazettes. The total value of books is over Rs. 18.5 lakhs.
 - b) The Audio Visual Laboratory :- the College has an audio Visual Laboratory equipped with a T.V., V.C.R., Cassette Players with earphones speakers, stand mikes and collar mikes and other A.V. equipment. Besides, musical instruments like the Synthesizer, Harmonium, Guitar, Tabla, etc. which are available for the use of students and teachers.
- 4 -
- c) Centre for D.E.I.T.I. and Internet facility :- DEITI stands for Distance Education Information and Training Infrastructure. This College is one of the selected few centres in Goa for DEITI. This programme is supported by the Indian Space Research Organization (ISRO) and the Government of Goa. DEITI is a new initiative of Goa University for supplementing class room instructions through expert Lectures, by using the interactive distance education system of ISRO, based on INSAT satellite and telephone talk back.
 - d) Students Aid Fund :- The object of it is to render financial assistance to poor students to meet partly or fully their tuition fees or to purchase books or similar other expenses.
 - e) Book Bank :- The meritorious students from low income group can avail of the book bank facility from the College Book Bank in the Library.

- f) Remedial Teaching :- Remedial classes are conducted in selected subject free of cost (under the U.G.C Scheme) as per the needs of the students.

3. Government College of Arts, Science & Commerce, Quepem-Goa :-

Intake Capacity : The intake capacity for the various subjects combinations are as follows :-

FY. B.Sc.

Subject – Combination	Intake capacity
Physics – Maths-Computer Science ...	20
Physics – Maths – Geography ...	25
- 5 -	
Chemistry – Botany – Zoology ...	25
Botany – Zoology – Geography ...	25

FY. BA.

Subject – Combination

Students should opt for any one group from each of the elective groups given below :-

	Intake capacity
Group I – Geography/Pol. Science/Sociology	30
Group II û History/Economics	25
Group III û Konkani/Marathi/Hindi	25

FY. B.Com.

Subject combination	Intake capacity
Financial Accounting, Auditing & Taxation	80
Cost Accounting & Management Accounting	80

Other Facilities Available :- a) The college has a well maintained Library containing 11,887 books value at Rs.20,11,892-63.

- 6 -

The College has a well equipped Computer Laboratory consisting of 14 machines.

Centre for DEITI. This College has been selected as one of the few centres in Goa for DEITI.

4. Government College of Arts & Commerce, Pernem û Goa.

Intake capacity : There are 12 Lecturers on full time basis and 08 on lecture basis. The total number of students is 200.

Administrative staff number is 12.

Other facilities Available :- This College has a library with a total of 4000 books covering ten disciplines, several journals magazines and newspapers.

5. Goa College of Music, Kala Academy/Æs Complex, Campal, Panaji-Goa.

The College is imparting training in Indian Classical Music in three disciplines such as Vocal, Sitar and Tabla. The College is conducting a five year degree course leading to Bachelor of Music (Hindusthani) degree. The students who have completed the S.S.C.E. and having an aptitude in Music are eligible for admission to this course.

The College is provided with well qualified teaching staff to impart the training in Music. Besides, services of Music experts, visiting Lecturers are also availed to conduct lecture/demonstrations and workshops for the benefit of the students.

- 7 -

Since inception of the College 8 batches of B. Music course have come out with very good result and a total of 60 students have been graduated so far in Vocal. Tabla and Sitar disciplines in Indian Music.

6. Goa College of Home Science, Campal, Panaji û Goa : this College offers a 3 year B.Sc Degree course in Home Science. However, the intake capacity in the first year is 50 students.

II. Non-Government Aided Colleges:

1) Shree Mallikarjun College of Arts & Commerce, Canacona Goa :

Intake capacity : The intake capacity in each stream is as follows :-

Streams	Intake capacity
Arts	
FY. B.A.	80
Commerce	
FY. B.Com	80

Other facilities available in the College :

- A) N.S.S.
- B) Gymkhana.

2. Nirmala Institute of Education, Altinho Panaji, Goa:-

- 8 -

Course	Duration	Intake capacity	Eligibility Criteria	Admission Procedure
a) B.Ed.	1 yr.	100	B.Sc/BA/B.Com. Marks obtained 45%&above	Common Entrance Test 50% for minority students 50% seats on merit.
b) M.Ed.	1 Yr.	10	B.Ed-50% Bachelors/Degree 45%.	Written Test/MasterÆs Group discussions, Interview. Admission on merit.
c) Ph.D.	-	10	M.Ed.	Registration at Goa University.

Department of extension services attached to the College:

Conducts workshops, Seminars and Short Term Courses for the inservice Teachers of Secondary Schools in Goa to update School Curriculum and Teaching Methods.

3) Dhempe College of Arts & Science, Panaji, Goa.

Stream	Intake capacity
--------	-----------------

- 9 -

Arts

Fy B.A.	111
---------	-----

Science	111
---------	-----

4) V.M. Salgaocar College of law, Miramar, Panaji Goa:-

The intake capacity is as follows :-

L. L. B (three years Course)

First L. L. B. 3 Divisions - 240 Students.

L. L. M.

First year - 40 Students.

The Other facilities are :-

- Students are trained to use computers specially for Lawyers.
- Students are trained to take part in various national and international moot court competitions.
- The college has set up legal aid centres in various part of Goa which is providing free legal aid to the poor and needy of the State with the help of the students.

5) S.S. Dempo College of Commerce & Economics, Altinho, PanajiGoa :-

Stream	Intake capacity
Commerce	
FY B. Com.	320 (4 Divisions)

Other Facilities :- Exclusive College in Goa State being centre for conducting Professional Courses examination.

- The Institute of Chartered Accountants of India (C.A.) New Delhi.
- The Institute of Company Secretaries of India (C.S.), New Delhi.
- The Institute of Cost and Works accountants of India (I.C.W.A.I.) Calcutta.

6) College of Commerce and Economics, Ponda Goa :-

Stream	Intake capacity
Commerce	
First year B. Com.	320 students.

Other facilities available :- a) The College has a Library and a reading room, besides on Gymkhana room. Book Bank facility is provided to the needy students and sets of books are loaned to the students for the full academic year. The College has a Computer Laboratory with 8 computers, 2 printers and one more Computer for the Office is being procured from U.G.C. grants, The College has been allotted one Vocational Course under the U.G.C. Scheme of Vocationalisation of First Degree Course.

7. Carmel College of Arts, Science & Commerce for Women, Nuvem Goa :

The intake capacity is given below :-

Stream	Intake capacity
Arts	
First year B.A.	80 per division + 30 for Biotechnology = 110.
Science	
First year B.Sc.	80 per division + 30 per Biotechnology = 110.
Commerce	
first year B. Com.	80 per division + 30 per Biotechnology = 110.

Other facilities available in the College :- a) the College has a well equipped Library consisting of 23,000 books worth about Rs. 15.00 lakhs. The College has spacious and well equipped Laboratories for the subjects taught i.e. Chemistry, Physics, Botany, Zoology and Bio-Technology, sports facilities are available for the students such as football ground, basketball court, Volleyball court, a Tennikot court and Table Tennis

court. The College has also a Museum with a collection of rare specimens. e) The College is running a Computer Education Centre in collaboration with NIIT.

8) Rosary College of Commerce & Art, Navelim Salcete Goa :-

The intake capacity is as follows :-

- 12 -

Stream	Intake capacity
Commerce	
FY. B.Com. (A)	92 180
FY B. Com. (B)	88
Arts	
FY B.A.	66
Computer Application Commerce	
FY B.C.A.	36

9. Fr. Agnel College of Arts & Commerce, Pilar Goa :-

The intake capacity is as follows :-

Stream	Intake capacity
Arts	
FY B.A.	80
Commerce	
FY B.Com.	80

10) Narayan Zantye College of Commerce, Bicholim Goa :-

- 13 -

Stream	Intake capacity
Commerce	
FY B.Com.	160 students (including 30 Vocational students).

Other Facilities available :- a) The College is having all the infrastructure facilities including 6 class rooms, 4 tutorial rooms, Office, Staff room, well equipped Library, Canteen, Toilets etc., covering 1800 sq. mts. built up area. The College is also having a well equipped computer Laboratory with 11 Computers, Printer and 4 PS.

11. Smt. Parvatibi Chowgule Cultural Foundation AEs College of Arts & Science, Margao Goa :-

The intake capacity is as follows :-

Stream	Intake capacity
Arts	
B.A. –Three years Degree course	150 (2 divisions) at FY. SY and TY level.
Science	
B. Sc. û Three years Degree Course (General)	240 FY- 3 divisions SY- 2 divisions TY- 2 divisions
B. Sc (Vocational)	

- 14 -

Electronic Equipment Maintenance.	30 (at FY, SY, TY)
(ii) Computer Applications	30 - (at FY,SY,TY)
One year (2 Semester) Post-graduate Diploma in Computer Applications	30

Other Facilities available :- a) Computer Centre, b) Internet, E Mail c)
Full Fledge Library building d) All sports facilities e) Canteen Facilities f)
Counselling Centre g) Placement Services and h) Guidance for Entrance Examination/
Competitive Exams like GMAT, MCA, MMS, IIT, etc.

12. College of Education, Ponda Goa:

Course Education – B.Ed of 1 year duration.

(i) Intake capacity – 100 per batch.

(ii) Other Facilities available :a) Musical instruments b) Over-Head Projector –
4 c) Slide Projector d) Sound System e) Tape recorder-2 f) Computer– 1 and g)
Internet connection.

(iii) Other Functions : Department of extension services, Ponda.

13. College of Arts, Sou. Sheila Premchand Vaidya College of Science & V.N.S. Bandekar College of Commerce, Assagao, Mapusa Goa.

The intake capacity is as follows :-

- 15 -

Stream	Intake capacity
Arts	80
Science	80 (Chemistry – 40) (Electronics – 20)

Commerce

480.

Other facilities available :- a) The College is having Library, canteen. Gymkhana and Playground and independent Laboratories for Physics, Chemistry, Electronics and Computer Science, b) Two independent NCC (Army) units for boys and girls and NSS unit for boys and girls and c) Staff audit Co.-op. Society and Staff & Students consumer Co-op Society.

14) St. Xavier's College of Arts, Science & Commerce, Mapusa Goa. The intake capacity of each stream at the entry point or at the first level is :-

Arts	Intake capacity
FY. B.A	240 (3 divisions)
Science	
FY. B.Sc.	240 (3 divisions)
Commerce	
FY. B.Com.	160 (2 divisions)

- 16 -

The present enrolment of Students in the College is as follows :-

Arts	
FY. B.A.	187
Science	
FY. B.Sc.	187
Commerce	
FY. B.Com.	176

Other facilities available :- a) The College is having 7 Laboratories for Chemistry, Physics, Microbiology, Botany, Computer Science, Electronics & Psychology. b) The College has also a spacious Library containing 37,000 books c) The college has also a men's hostel which can accommodate 60 students d) The College has also a Gymkhana and altogether 6 playgrounds for one football, two volleyball, two basketball and one tennikot e) The College has an extension counter of Central Bank of India for the benefit of the staff and students. f) The College has its own bus plying from the bus stand to the college campus for the benefit of the students and staff, with very nominal charges. g) The college has its own Botanical Garden where a variety of plants are planted, besides 42 mango trees, 200 cashew trees, 10 jackfruit trees, 18 chickoo trees etc.

15) S.V's College of Commerce & Management Studies, Telang Nagar, Khorlim, Mapusa Goa : The intake capacity is as follows :-

Stream	Intake capacity
Commerce FY B. Com.	80 in each division (2 divisions) – 160.

Other facilities available :- a) The college has a Library and a Computer Laboratory.

16. MES College of Arts & Commerce, Zuarinagar Goa :-
The intake capacity is as follows :-

Stream	Intake Capacity
Arts FY. B.A.	80 x 2 = 160 students.
Commerce FY. B.Com.	80 x 3 = 240 students.

Other facilities available :- The College has a Library, Gymkhana, Canteen, Basket ball court, Mini Cricket ground etc.

17. Vidya Vikas MandalÆs Shree Damodar College of Commerce & Economics, Margao Goa :- The intake capacity is as follows :-

Stream	Intake Capacity
Commerce FY B.Com.	350 (4 divisions ind. Voc. 32)
FY B.CA (Com)	74 (1 Division).

Other Facilities available :- a) The College has two Laboratories and a canteen
b) Multipurpose sports complex is used for Indoor Games. Facilities for badminton and Table Tennis Games have been provided in the said complex including Badminton Court.

18. Vidya Vikas MandalÆs Govind Ramnath Kare College of Law Margao Goa.

Stream	Intake Capacity
Law FY. L.L.B.	60 (Div. A) 109. 49 (Div.B)

Other Facilities available :- a) One sports room b) One ladies room c) One reading room d) Indoor Games (Sports complex).

19. Cuncolim Educational Society's College of Arts & Commerce, Cuncolim Salcete Goa :- The intake capacity is as follows :-

- 19 -

Stream	Intake Capacity
Arts	80
Commerce	160

Other facilities available :- Facilities in Library, Physical Education and Sports are provided.

20. PE's College of Arts & Science, Ponda Goa: The Intake capacity in as follows:-

Stream	Intake Capacity
Arts	
FY. B.A.	106
Science	
FY B.Sc.	107

Other facilities available:- Well equipped Laboratories for Physics, Chemistry, Zoology, Botany and Microbiology b) Well equipped Library and c) Sports.

III. GOA UNIVERSITY :-

Goa University is the only University in the State of Goa and one of the renowned Centre for Higher Education in the Country. The University was established in the year 1985 - 86 around the nucleus of Centre for Post Graduate

- 20 -

instruction and Research of the University of Bombay in Goa. The University Campus is located on the outskirts of Capital city of Panaji and spread over nearly 173 hectares on the Taleigao Plateau overlooking the scenic Zuari River joining the Arabian Sea.

The major objects of the University is to disseminate and advance knowledge by providing instructional, research and extension facilities in the branches of learning. Goa University being the nodal educational institution in the State has reached a reasonable level of operation having made commendable progress within the shortest period and is now able to meet most of the needs of higher education.

It is an affiliating-cum-teaching University having facilities to impart education in faculties of Languages, Social Sciences, Natural Sciences, Life Sciences, Commerce, Management, Medicines, Engineering and Fine Arts. The University offers graduate and Post Graduate courses in Arts, Science, Commerce, Management, Home Science

Education, Law, Engineering, Pharmacy, Medicine including Homeopathy and Ayurveda, Fine Arts, Music and Architecture. There are 22 University Teaching Departments, 2 University Centres, U.G. C. Financial Academic Staff College for in-service training of teachers, 35 affiliated Colleges (Professional and Non- Professional) and 8 recognised institutions conducting research.

University is an autonomous body and has to depend entirely on State Government for financial assistance in discharging its activities entrusted to it. The Government releases funds by way of grants every year by reflecting the same in its annual budget which is monitored by the Directorate of Higher Education.

Facilities available :- a) Library- Goa University is situated on the campus in a modern building and has a growing collection of books and journals. The University has collection of over 1,00,000 books and subscribes to more than 450 journals out of

- 21 -

which 200 are foreign journals which amply support basic post graduate courses and research. Attempts are now, being made to provide on a time information retrieval from Bibliographic Database and other modern facilities. The University has some very rare acquisitions received through donations such as Prof. P.S.S. Pissurelekar (4486 books) and Dr. Nuno Gonsalves (3000 books).

Of the various services offered by the Library, Bibliographic and documentation service, photo copying service and inter Library loan facility for exchange of books and journals are important, besides the normal reading rooms and related services. It also provides reprint service with the help of INSDOC/ Bangalore and other leading organizations more recently, the Library has arranged to get abstracts of papers published all over the world through COPSTAT, which is of great value to researchers. The Library has recently opened a text - book section and a cover information Center to assist the students.

Library is now engaged in intensive Computerization and automation of services and is looking forward to a new role once the INFLIBNET is fully functional in the next few months. Efforts of networking the Library with all the PG Departments on the campus are also in progress, which will greatly assist in reaching the well needed Library information to Scholars all over the Campus and preparing itself for the 21st Century.

b) Konkani Encyclopaedia : The University has undertaken a project of Konkani Encyclopaedia (an independent unit) to cater to the need of Scholars as well as of the common man knowing Konkani. The project is the first of its kind and in the Konkani world. The encyclopaedia information is classified into various subjects and it contains entries relating to general knowledge with emphasis on information regarding the Konkani speaking region, its people, history, Geography, art, culture,

- 22 -

customs and manners etc. the Encyclopaedia consists of four volumes, each having approximately 1000 pages and 1200 entries with illustrations. The first two volumes have already been released by Shivaram Karanth and Girish Kanard respectively. The third and fourth volumes are in the press and are expected to be released shortly .

c) University Science Instrumentation Centre : It was established at the University in 1990 with the initial support of U.G.C. for a period of five years and is presently supported by the Goa State Government. In addition to this, USIC is helping the

University in the installation of campus telephone networks. Local are network and purchase of sophisticated instruments. The academic staff of USIC is actively engaged in the M. Sc Electronics programme of the Physics Department.

d) Academic staff college :- this college has been functioning at the university campus since 1988 and is providing the well needed orientation, refresher and other courses for the teaching faculty at P.G. Departments and affiliated Colleges/Institutes of Goa University and other universities in the country. This College plays a major role in the training of University/College teachers in commendable way. The college is also well equipped with many technical facilities, which are being regularly updated. Besides, the college is now preparing itself to lunch hands on type courses with practical orientation to teachers under the U.G.C. programme of Career Orientation at first degree level.

Counselling, Career Guidance and Employment Liason Cell (CCGEL) :- It has been established in November 1997 to provide necessary advice and guidance to the needy students in pursuit of their careers.

f) Campus Network and Internet Facility:- Goa University has a Campus Computer Network that connects three main faculty blocks. This network uses a fibre optic backbone that currently runs at 10 mops, using ethernet technology. All the individual departments within these blocks have been provided with connectively to

- 23 -

this Network. Currently the University provides E-Mail facility to all the faculty members through a local E-Mail server.

g) Hostel Accommodation:- The University provides hostel facilities on the University Campus for men and women students to accommodate 84 and 200 students in the respective hostels. Students studying in the post-graduate courses of the University will be accommodated in the hostel, subject to the availability of seats. There is also limited hostel accommodation rates and the application form can be obtained from the University Office on payment of Rs.25/- by means of receipts challan at SBI Counter. Interested candidate may apply for hostel accommodation in the prescribed application form to the respective wardens.

Transport Facilities:- The University provides bus transport facility for the benefit of the students between University Campus and Bambolim. The bus fare is concessional as applicable to KTC buses. The students who desires to use the University bus transport facility will have to buy fare coupons, available at the University office, teaching departments/library in advance.

Other facilities:- a) Over the years, the University has developed a number of facilities to make life on the Campus more amenable. In addition to canteens located at various points in the Campus, there is also a Health Centre situated at University Guest House and is open to all students and staff of the University from 10.00 a.m. to 12.00 p.m. and 3.00 p.m. to 5.00p.m. (Subject to change) a Public call office with STD/ISD facility, a Post Office. A Bookshop, xerox facilities, etc. the State bank of India has an extension counter located in the Library building. Soon DOT operated facilities for FAX, E-Mail, Internet etc will also be available at the Campus. The University has a Guest house with an attached dining hall for visiting faculty and other guests and also campus housing for teaching/non-teaching staff.

- 24 -

b) Students Welfare and Cultural Activities:- The students' Welfare activities of Goa University are looked after by the Directorate of Students Welfare and Cultural Affairs.

c) Students Aid Fund:- Under Students Aid Fund, the deserving students are given financial assistance to meet their expenses on tuition fee, examination fee, purchase books, etc.

d) Student's Safety Insurance Scheme :- All post graduate students are ensured under this scheme and the students can receive insurance benefits at the time of calamities such as accident, loss of part of body, death, etc.

e) Sports:- Goa University has a sports Centre with facilities for various sports such as Hockey, Cricket, Football, Volleyball etc. in addition to a Gymkhana which is being upgraded. The Sports Center routinely takes part in inter-Collegiate, Inter University programmes in most Sports and has a very strong Football team. Inter Collegiate tournaments are conducted in two phases. First phase starts from last week of July and ends in the first week of October. The second phase starts from the last week of November and ends in the first week of February. Teams are also sent to participate in Inter University Tournaments.

f) Goa University Consumer Co-operative Society Ltd., Goa:- With the increase in the staff and students living on the campus and growing economic activities to meet the needs of post graduate students and staff in general, the members of the University formed a Society to undertake various activities for the benefits of its members which is named as Goa University Consumer Co-operative Society Ltd.

The Main objectives of the Society are to encourage thrift, self help of Co-operation among the members of the Society to sell daily requirements of life/operations to the members and others and to act as agent for joint purchase of

- 25 -

domestic and other requirements of the members and to undertake activities for promotion of economic, social and cultural Welfare of the members. The Society proposes to operate Kiosks located at the staff quarters, book stall of the Central Library of the University, xerox facility at the Arts Faculty Block of the University in the first year of its operation.

DIRECTORATE OF HIGHER EDUCATION

Letter dated 11/03/2005 received from Principal, GVM's College of Education at page 30/C, alongwith a copy of letter from DOEACC Centre (Govt. of India Aurangbad) regarding deputaion of teachers for training in E learning scheduled to be conducted by DOEACC centre Aurangbad (Maharashtra) at page 29 & 28/C may please be seen.

The Principal vide his above letter has informed that incase Dr. Paily, Reader of the College is selected for the above course, he will have to be paid TA/DA as per Government rules. He further informed that the said course is for 25 days and and approximate expenditure is Rs. 8500/-. In this regard the Principal has requested to grant permission to incure this expenditure.

In this connection, we may refer the file to Account Section for advice in the matter.

Submitted.

S.O.

US(HE)

A.A.O.

DHE

DIRECTORATE OF HIGHER EDUCATION

Letter at page 82/C received from the Director, National Institute of Education Planning and Administration, New Delhi regarding Orientation Programme in the Management of Education Finances (February 21-25, 2005) may please be seen.

The Director, National Institute of Education Planning and Administration (NIEPA) vide his above letter has submitted an announcement of 2004-2005 for Orientation Programme. The details of which may please be seen at page 80/C to 78/C. The main objective of the programme are given at 'X' at page 80/C.

During this year the programme will cover as under:-

Name of the Programme	Date	Venue	Clientele
Orientation Programme in Management of Educational Finances	21-02-2005 to 25-02-2005	NIEPA, New Delhi	Secretaries/Joint Secretaries, Directors/Joint Directors, Planning and Finance Officers and other Senior Officers dealing with the financial aspects of education in education/planning departments of the states.

In this connection the Director of NIEPA has requested to send the nominations of the Officers for this programme to NIEPA on the address given on page at 82/C latest by 14th January, 2005.

It is clarified that since all the further communications will be sent directly to the nominees, the nominations may be sent along with the complete address, phone/fax numbers, etc. of the nominees.

Submitted for orders please.

US(HE)

DHE.

SCHEME FOR SELECTION OF “GOA SCHOLARS”.

OBJECTIVES OF THE SCHEME:-

1. The main objectives of the scheme are to promote pursuit of post-graduate studies by younger population of Goa, to ensure that economic conditions and financial difficulties do not come in the way of such pursuit and, to assist meritorious candidates by way of Scholarship to undertake Post-graduate studies in institutions of proven excellence, in India or Abroad.

DETAILS OF THE SCHEME:-

2. The Scheme envisages selection of a specified number of ‘Goa Scholars’ from among the younger population of Goa and to provide them with financial assistance in their pursuit of post-graduate studies. Intellectual distinction is a necessary but not a sufficient condition for selection as a Goa Scholar. Selection committee will seek among candidates, excellence in qualities of mind and in qualities of person that offer the promise of effective service to the world in the decades ahead. The Goa Scholarships, in short, are investments in individuals rather than in project proposals.

3. The scheme enumerates the procedures to be followed for the selection of Goa Scholars and details of approved institutions of excellence where these scholars can pursue post-graduate studies.

4. The Scheme will be managed by the ‘Higher Education Promotion Fund’(HEPF), that has separately been established by the Government for grant of interest free loan to eligible candidates.

Contd/-....

ELIGIBILITY FOR SELECTION AS GOA SCHOLARS:-

5. Any person below the age of 30 years who was born in Goa and/or has been domiciled in Goa for at least 10 years shall be entitled to be selected as a Goa Scholars provided he/she fulfils all of the following conditions:-

- Has passed the qualifying undergraduate examination from an institution located in Goa.
- Has achieved a meritorious rank in the qualifying examination.
- Possesses qualities mind that offer the promise of effective service to the world in the decades ahead.
- Has obtained admission to an institution of proven excellence for undertaking post-graduate studies, as approved under this scheme.

6. A specified number of scholarships may be offered to such candidates who have passed the qualifying under-graduate examination from a well known and reputed institutions located outside Goa provided the candidate fulfils the other conditions mentioned in para 5 above.

RESERVATION OF CANDIDATES:-

7. In order to provide adequate opportunities to candidates belonging to different communities the Selection of Goa Scholars will follow a 200 point roster as attached at Annexure X. Further, the selection process will provide equal opportunity to women candidates and will ensure that at least 30% of Goa Scholars selected in any particular year are women. In case an otherwise eligible candidate among reserved categories is not available for selection on a roster point, the slot shall be offered to a General category candidates.

PREFERENCE TO CANDIDATES FACING ECONOMIC/FINANCIAL CONSTRAINT:-

8. The scheme envisages promotion of merit. However, other qualifications and claim for selection being similar, preference will be given to applicants whose total family income, including the income of both the parents, is up to Rs.200,000 per annum for national scholarship and Rs.5000 00 for international scholarship.

APPROVED COURSES:-

9. Selected Goa Scholars can pursue post-graduate studies in any institution of proven excellence in India or abroad, in the fields of Engineering, Dentistry, Medicine, Pharmacy, Architecture, Finance, Law, Fine Arts, Home Science, Management, Environment and Computer Science, Administration or any other field of importance to the state.

10. For the academic year 2004-05 the areas included for Special expertise for grant of scholarship include

- a) Non destructive testing (ME or M. Tech)**
- b) Agricultural Economics (MA or Doctorate)**
- c) Energy Economics.**

11. The following conditions must be fully met:-

- ✓ The course requires full time attendance.
- ✓ The institution concerned is of proven excellence and has been included in the list of approved institutions under the scheme.
- ✓ The course offered by the institutions is recognized by any of the following bodies/authorities:-
 - University Grants Commission (UGC)
 - All India Council of Technical Education (AICTE)
 - Medical Council of India(MCI)
 - Dental Council of India (DCI)
 - Architectural Council of India (ACI)
 - Any other recognizing authority approved by Govt. of India or Govt. of Goa.

4/-.

12. In respect of courses offered by institutions located outside India, the Govt. will maintain a list of approved Universities/Courses where Goa Scholars can pursue studies under this scheme. The Selection Committee constituted under the scheme shall have the powers to add names of additional Universities/Courses on this list after obtaining, and assessing, the necessary details relating to that particular University/Course.

AMOUNT OF SCHOLARSHIP:-

13. The amount of financial assistance granted to the selected Goa Scholars (National) shall be Rs.200,000 per year for two years, payable on a half-yearly basis. Selected Goa Scholars (International) shall be granted a one time financial assistance of an amount equal to US Dollars 15,000. Disbursement of financial assistance shall be made in India Rupee in all cases.

14. Any amount received by the selected candidate as scholarship or benefit under any other scheme shall not be taken in to account in the grant of financial assistance provided to Goa Scholars.

APPLICATION PROCEDURE AND CALENDAR:-

15. Applications under the scheme will be invited in a prescribed format every year for a specified number of scholarships to be offered in that year. The applications will be received till a prescribed due date. Applicants, who fail to submit the prescribed form duly filled in complete with other necessary documents, shall not be eligible to be considered for selection as a Goa Scholar in that year.

16. All applications received under the scheme shall be registered and a unique registration number shall be generated and provided to the applicant. The registration number must be quoted in all subsequent correspondence and documentation.

17. Procedure for selection of Goa Scholars under the scheme will generally be completed by 31 August every year. Applicants will be required to appear for a personal interview before the Selection Committee, and may be required to submit additional details regarding the institution/course should such a need arise.
18. Any applicant, who fails to furnish any necessary information or furnishes any incorrect or false information, shall be disqualified from being selected as a Goa Scholar under the scheme. In the event that any amounts have already been disbursed to such disqualified applicant, such amounts shall become re-payable at once.
19. In the event that the applicant has applied for a course that involves deadlines in relation to payment of fee and other charges, it shall be the responsibility of the applicant himself to arrange adequate finances for meeting such deadlines. In such cases, the financial assistance granted under the scheme can be utilized to pay back any such bridging loan obtained by the applicant from relatives, friends or Banks.

SELECTION PROCEDURE:-

20. Selection Committee constituted by the Govt. shall undertake all activities relating to scrutiny of applications and selection of Goa Scholars. The Committee shall frame, and be guided by, appropriate rules of procedure for smooth operation of the scheme. Such rules of procedure can be changed from year to year but generally will not be modified after applications has been called for a particular year.

HIGHER EDUCATION PROMOTION FUND(HEPF):-

21. A fund by the name of 'Higher Education Promotion Fund'(HEPF) has separately been established by the Govt. through a initial contribution of Rs.2.5 crores. All financial assistance sanctioned under the scheme shall be paid out of this fund. The Government will take steps to replenish the quantum of funds available with HEPF from time to time.

22. For management of HEPF, Government may entrust the work to any department, public sector undertaking or corporation, financial institution, co-operative Bank or commercial Bank. Any management fees charged by such appointment managing agency/bank shall be paid out of HEPF itself.

23. HEPF will be subject to audit by Comptroller and Auditor General of India every year.

SITUATIONS NOT COVERED UNDER THE SCHEME:-

24. The Selection Committee constituted under the scheme or the Government may take necessary steps to remove the difficulties in response to a peculiar situation faced by an otherwise eligible and meritorious candidate. In all such cases, reasons for making modifications that deviate from the scheme shall be recorded.

200 POINT ROSTER

ANNEXURE

'X'

1.	GEN	53.	GEN	105.	ST	157.	GEN
2.	GEN	54.	SC	106.	GEN	158.	OBC
3.	GEN	55.	GEN	107.	OBC	159.	ST
4.	SC	56.	OBC	108.	GEN	160.	GEN
5.	OBC	57.	GEN	109.	GEN	161.	GEN
6.	GEN	58.	GEN	110.	GEN	162.	GEN
7.	GEN	59.	GEN	111.	GEN	163.	GEN
8.	GEN	60.	GEN	112.	OBC	164.	OBC
9.	GEN	61.	OBC	113.	GEN	165.	GEN
10.	OBC	62.	GEN	114.	GEN	166.	GEN
11.	GEN	63.	GEN	115.	GEN	167.	GEN
12.	GEN	64.	GEN	116.	GEN	168.	GEN
13.	ST	65.	GEN	117.	OBC	169.	OBC
14.	GEN	66.	OBC	118.	ST	170.	GEN
15.	OBC	67.	ST	119.	GEN	171.	ST
16.	GEN	68.	GEN	120.	GEN	172.	GEN
17.	GEN	69.	GEN	121.	GEN	173.	GEN
18.	GEN	70.	GEN	122.	GEN	174.	OBC
19.	GEN	71.	OBC	123.	OBC	175.	GEN
20.	OBC	72.	GEN	124.	GEN	176.	GEN
21.	GEN	73.	GEN	125.	GEN	177.	GEN
22.	GEN	74.	GEN	126.	GEN	178.	GEN
23.	GEN	75.	GEN	127.	GEN	179.	OBC
24.	GEN	76.	OBC	128.	OBC	180.	GEN
25.	OBC	77.	GEN	129.	GEN	181.	GEN
26.	ST	78.	GEN	130.	GEN	182.	GEN
27.	GEN	79.	ST	131.	GEN	183.	GEN
28.	GEN	80.	GEN	132.	ST	184.	OBC
29.	GEN	81.	GEN	133.	OBC	185.	ST
30.	OBC	82.	OBC	134.	GEN	186.	GEN
31.	GEN	83.	GEN	135.	GEN	187.	GEN
32.	GEN	84.	GEN	136.	GEN	188.	GEN
33.	GEN	85.	GEN	137.	GEN	189.	OBC
34.	GEN	86.	GEN	138.	OBC	190.	GEN
35.	OBC	87.	OBC	139.	GEN	191.	GEN'
36.	GEN	88.	GEN	140.	GEN	192.	GEN
37.	GEN	89.	GEN	141.	GEN	193.	GEN
38.	GEN	90.	GEN	142.	GEN	194.	OBC
39.	ST	91.	GEN	143.	OBC	195.	GEN
40.	GEN	92.	OBC	144.	GEN	196.	GEN
41.	OBC	93.	ST	145.	ST	197.	GEN
42.	GEN	94.	GEN	146.	GEN	198.	ST
43.	GEN	95.	GEN	147.	GEN	199.	GEN
44.	GEN	96.	GEN	148.	OBC	200.	OBC.
45.	GEN	97.	OBC	149.	GEN		
46.	OBC	98.	GEN	150.	GEN		
47.	GEN	99.	GEN	151.	GEN		
48.	GEN	100.	GEN	152.	GEN		
49.	GEN	101.	GEN	153.	OBC		
50.	GEN	102.	OBC	154.	SC		
51.	OBC	103.	GEN	155.	GEN		
52.	ST	104.	SC	156.	GEN		

Applications are invited from eligible candidates under the **“GOA SCHOLARS”** Scheme for the year 2005-06. The scholarship will be awarded for the pursuit of post-graduate studies to meritorious students who possess excellent communication skill and qualities of mind and person that offer the promise of effective service to the world in the decades ahead. The selected candidates will be expected to have obtained admission in a post-graduate course in an institution of proven excellence in India or abroad. Details of the scheme of selection of Goa Scholars are available at [Http://www.goagovt.nic.in](http://www.goagovt.nic.in); www.gedc.nic.in;

If you consider yourself as one who fulfills the above requirements please write to Director, Higher Education, Government of Goa by 15th March, 2005 giving all necessary personal details and information relating to your achievements including academic performance, alongwith the particulars of the institution and course of study that you wish to pursue. Should you wish to be considered for preferential treatment under para 8 of the

scheme, please also provide details relating to financial status of your family.

In addition to the above, the Selection Committee expects you to write an essay of about 1000 words on your strengths/personality/achievements and your vision for future. Please do include the reasons why you should be considered for this coveted Scholarship. In the essay, the Committee will particularly look for a realistic assessment of your possible contribution to the development of the State of Goa.

Scheme for Grant of Interest Free Loans for Higher Education.

Objectives of the Scheme:-

1. The main objectives of the scheme are to promote pursuit of higher and technical education by younger population of Goa, to ensure that economic conditions and financial difficulties do not come in the way of such pursuit and, to assist eligible candidates by way of interest free loans to undertake approved degree and diploma courses at undergraduate and post graduate levels, in India or abroad.

Details of the Scheme:-

2. The scheme envisages grant of loans to younger population of Goa to assist them in their pursuit of higher and technical education. It provides for exemption from the payment of interest charges, as long as the loanees adhere to repayment schedule strictly. For this purpose, three different financing plans are offered. In the event that the situation faced by a particular candidate requires minor modification in the financing plan, the scheme provides for flexibility to make adjustments. Failure to comply with the repayment schedule, however, will attract the liability of payment of interest at a prescribed rate.

3. The scheme enumerates the eligibility criteria to be followed for the selection of candidates, criteria for economic/financial constraints and details of approved courses that can be undertaken.

4. The Government will establish a 'Higher Education Promotion Fund'(HEPF), from which all loans that are sanctioned under this scheme will be disbursed and to which all recoveries made under the scheme shall be credited. The Government will make arrangements for management of HEPF and its audit.

Eligibility for grant of loans:-

5. Any person below the age of 30 years who was born in Goa and/or has been domiciled in Goa for at least 10 years shall be entitled to apply for, and receive, loans under the scheme provided he fulfils all of the following conditions:-

- Has passed the qualifying examination (XIIth class examination for undertaking undergraduate and post graduate diploma or degree programmes and Xth or XIIth class examination for undertaking diploma programmes) from an institution located in Goa.
- Has obtained 60% or more marks in the qualifying examination. (For candidates belonging to SC/ST/OBC categories, the qualifying marks will be relaxable by 10%).

- Meets the prescribed eligibility conditions relating to economic/financial constraints.
- Undertakes any of the courses approved under this scheme.

Reservation of Candidates:-

6. Efforts will be made to accommodate all eligible applicants for grant of loan. In the event that the number of candidates has to be restricted in any particular year owing to the financial situation of the HEPF, it shall be ensured that not less than 2% of the number of selected candidates belong to Scheduled Caste, 7.5% to Scheduled Tribe and 19.5% to Other Backward Classes. Further, 30% of the selected candidates in each category (General, SC, ST and OBC) shall be women. In case the number of otherwise eligible candidates among reserved categories is less than the percentage prescribed above the slots remaining vacant shall be offered to General category candidates.

Criteria for economic/financial constraint:-

7. Applicants whose total family income, including the income of both the parents, is up to Rs.200,000 per annum shall be eligible to apply for loans under this scheme for undertaking approved courses within India. In the event that a brother or sister of the applicant is also pursuing studies at higher/technical education level

(whether or not such sibling has applied for, or availed, loan under this scheme), the eligibility limit for family income will be raised to Rs.300,000 lakhs per annum.

8. For pursuing higher or technical education in an institution located out side India, the family income limit for eligibility to apply for loans will be Rs.400,000 p.a. In the event that a brother or sister of the applicant is also pursuing studies at higher/technical education level, within India or abroad, (whether or not such sibling has applied for, or availed, loan under this scheme), the relevant eligibility limit for family income shall be raised to Rs.500,000 p.a.

Approved courses:-

9. Loans under the scheme can be availed of for pursuing any higher/technical education courses, at undergraduate or post graduate level in the fields of Engineering (degree and diploma), Dentistry, Medicine, Pharmacy, Architecture, Finance including Chattered Accountancy and Cost Accountancy, Law, Fine Arts, Home Science, Management, Environment and Computer Science.

10. The following conditions must be fully met:-

- ✓ The course requires full time attendance.
- ✓ The tuition fees payable to the institution for undertaking the course exceed Rs.10,000/- p.a. or on pro-rata basis, e.g. Rs.5,000/- per semester of six months duration.
- ✓ The course is recognized by any of the following institutions/authorities:-

- University Grants Commission (UGC)
- All India Council of Technical Education (AICTE)
- Medical Council of India(MCI)
- Dental Council of India (DCI)
- Architectural Council of India (ACI)
- Board of Technical Education, Goa
- Any other recognizing authority approved by Govt. of India or Govt. of Goa.

11. In respect of educational courses offered by institutions located outside India, the Govt. will maintain a list of approved Universities/Courses that can be pursued by loanees under this scheme. The Selection Committee constituted under the scheme shall have the powers to add names of additional Universities/Courses on this list after obtaining, and assessing, the necessary details relating to that particular University/Course.

Amount of Loan:-

12. Following table provides information regarding the maximum amount of loan that can be availed of by a candidate in a year:-

Sr.No.	Tuition fee charged by the Institution	Maximum Loan per year
--------	--	-----------------------

1.	Rs.10,000 – Rs.20,000	150% of the tuition fee charged
2.	Rs.20,000 – Rs.50,000	125% of the tuition fee charged or Rs.30,000/- whichever is more
3.	Rs.50,000 – Rs.1.00 lakh	100% of the tuition fee charged or Rs.62,500/- whichever is more
4.	More than Rs.1.00 lakh	Rs.1.00 lakh per annum
5.	For studies abroad	150% of the actual tuition fees charged or Rs.4.00 lakhs p.a. whichever is less (exchange rate as on 1 st July of that year shall be applicable).

13. Any amount received by the selected candidate as scholarship or benefit under any other scheme shall be deducted from the maximum loan permissible under this scheme. It shall be the duty of the selected candidate to inform relevant details in his application.

14. It shall be open to the applicants whether to avail loans at the maximum level of entitlement or to seek a lesser amount that would fulfill actual needs and will entail easier repayment schedule.

Financing Plans:-

15. Three different financing plans are envisaged under the scheme covering periods of 5 years, 7 years and 9 years. In the event that specific needs of an applicant are not met within any of the packaged financing plan, a modified plan may be worked out by the Selection Committee for such candidate after obtaining and assessing full details of the case and recording the reasons for non-adherence to one of the packaged financing plan.

16. **The 5 year financing plan** is suitable to the needs of those applicants who wish to pursue approved courses of up to 2 years duration, or are in the midst of their course and have up to 2 years of studies left.

17. The 5 years financing plan envisages disbursement of approved amount of loan at the beginning of first and second years. Year 3 shall be the period of moratorium and Year 4 and year 5 shall comprise the 'Pay Back Period'(PBP). During the PBP, loanee shall repay monthly installments equal to $1/12^{\text{th}}$ of the amount disbursed to him annually (in the year 1 and 2 above). For example, a candidate who received a loan of Rs.30,000 per year in the first and second years of the financing plan will have to pay back Rs.2500 per month during the PBP i.e. Year 4 and Year 5. Such monthly installment shall become payable on 1st day of every month and must be paid by 10th day of each month in order to claim exemption from payment of interest.

18. It shall be open to the candidates to seek different quantum of loan amount in first and second years as long as the amount sought in a particular year is within the maximum prescribed limit. In such cases the monthly repayment instalment shall be equal to an amount arrived at by dividing the total loan taken by 24 i.e. the number in months of Pay Back Period.

19. No interest will be charged as long as the loanee strictly adheres to repayment schedule during PBP i.e. the year 4 and year 5.

20. Failure to make regular and timely repayments in accordance with the repayment schedule during PBP will make the loanee liable to payment of interest. Such interest will be charged at a prescribed rate (not less than 10%) compounded monthly upto the end of moratorium period, and then calculated as equated monthly instalments at the same rate of interest on 'Annual Rests' basis.

21. **The 7 year financing plan** is suitable to the needs of those applicants who wish to pursue approved courses of up to 3 years duration, or are in the midst of their course and have up to 3 years of studies left. Applicants who are in the last year of their current course and desire to undertake an advanced level course after that may also wish to avail of this plan.

22. The 7 years financing plan involves disbursement of approved amount of loan at the beginning of first, second and third years. Year 4 shall be the period of moratorium and Year 5, year 6 and year 7 shall comprise the 'Pay Back Period'(PBP). During the PBP, loanee shall repay monthly installments equal to $1/12^{\text{th}}$ of the amount disbursed to him annually (in the year 1, 2 and 3 above). For example, a candidate receiving a loan of Rs.30,000 per year during the first three years of the plan will have to pay back Rs.2500 per month during the PBP i.e. Year 5, 6 and 7. Such monthly installment shall become payable on 1st day of every month and must be paid by 10th day of each month in order to claim exemption from payment of interest.

23. It shall be open to the candidates to seek different quantum of loan amount in different years as long as the amount sought in a particular year is within the maximum prescribed limit. In such cases the monthly repayment instalment shall be equal to an amount arrived at by dividing the total loan taken by 36 i.e. the number of months in Pay Back Period.

24. No interest will be charged as long as the loanee strictly adheres to repayment schedule during PBP i.e. the year 5, year 6 and year 7.

25. Failure to make regular and timely repayments in accordance with the repayment schedule during PBP will make the loanee liable to payment of interest.

Such interest will be charged at a prescribed rate (not less than 10%) compounded annually upto the end of moratorium period, and then calculated as equated monthly instalments at the same rate of interest on 'Annual Rests' basis.

26. **The 9 year financing plan** is suitable to the needs of those applicants who wish to pursue approved courses of up to 4 years duration, or wish to combine the remaining portion of their current course with a subsequent advanced level course.

27. The 9 years financing plan involves disbursement of approved amount of loan at the beginning of first four years. Year 5 shall be the period of moratorium and Year 6 to year 9 shall comprise the 'Pay Back Period'(PBP). During the PBP, loanee shall repay monthly installments equal to $1/12^{\text{th}}$ of the amount disbursed to him annually (in the first 4 years above). Such monthly installment shall become payable on 1st day of every month and must be paid by 10th day of each month in order to claim exemption from payment of interest.

28. It shall be open to the candidates to seek different quantum of loan amount in different years as long as the amount sought in a year is within the maximum prescribed limit. In such cases the monthly repayment instalment shall be equal to an amount arrived at by dividing the total loan taken by 48 i.e. the number of months of Pay Back Period.

29. No interest will be charged as long as the loanee strictly adheres to repayment schedule during PBP i.e. the year 6 to year 9.

30. Failure to make regular and timely repayments in accordance with the repayment schedule during PBP will make the loanee liable to payment of interest. Such interest will be charged at a prescribed rate (not less than 10%) compounded annually upto the end of moratorium period, and then calculated as equated monthly instalments at the same rate of interest on 'Annual Rests' basis.

Application procedure and calendar:-

31. Applications under the scheme will be invited in a prescribed format every year and will be received till a prescribed due date. All candidates, whether applying for the first time or for sanction of 2nd or subsequent installment of loan, will be required to submit their application with full details within the due date. Applicants who fail to submit the prescribed form duly filled in complete with other necessary documents, shall not be eligible to be considered for grant of loan that year.

32. All applications received under the scheme shall be registered and a unique registration number shall be generated and provided to the applicant. The registration number must be quoted in all subsequent correspondence and documentation.

33. Applications for loans under the scheme will generally be decided upon by the Selection Committee by 31 August every year. Applicants may be required to submit additional details, or to appear for a personal interview before the Selection Committee, should such a need arise.

34. Any applicant who furnishes false or incorrect information or fails to furnish any necessary information, shall be disqualified from obtaining any benefit under the scheme. In the event that some loans have already been disbursed to such disqualified applicant, the loans shall become payable at once and will attract the liability of payment of interest at prescribed rate.

35. In the event that the applicant has applied for a course that involves deadlines in relation to payment of fee and other charges, it shall be the responsibility of the applicant himself to arrange adequate finances for meeting such deadlines. In such cases, the loan amount granted under the scheme can be utilised to pay back any such bridging loan obtained by the applicant from relatives, friends or Banks.

Selection procedure:-

36. Activities relating to scrutiny of applications and sanctioning of loans shall be undertaken by the Selection Committee constituted by the Govt. The Committee shall frame, and be guided by, appropriate rules of procedure for smooth operation of the

scheme. Such rules of procedure can be changed from year to year but generally will not be modified after notice inviting applications has been issued for that year.

Higher Education Promotion Fund(HEPF):-

37. A fund by the name of 'Higher Education Promotion Fund'(HEPF) shall be established by the Govt. through a initial contribution of Rs.2.5 crores. All loans sanctioned under the scheme shall be paid out of this fund and all recoveries effected from the loanees during the 'pay back period' shall be credited to this fund. The Govt. will take steps to replenish the quantum of funds available with HEPF from time to time.

38. All loans disbursed under the scheme during academic year 2002-03 will be deemed to have been sanctioned under this scheme, out of HEPF. All candidates who availed of this scheme during 2002-03 must furnish an undertaking to the effect that they shall comply with this scheme before the next quantum of disbursement of loan is made to them.

39. For management of HEPF, Govt. may entrust the work to any department, public sector undertaking or corporation, financial institution, co-operative Bank or commercial Bank. Any management fees charged by such appointed managing agency/bank shall be paid out of HEPF itself.

40. HEPF will be subject to audit by Comptroller and Auditor General of India every year.

Documentation required:-

41. On approval of the application, and before the first disbursement of the sanctioned loan amount, the beneficiary applicant shall execute a bond in favour of the Govt. of Goa for repayment of the loan amount in accordance with the terms and conditions of the relevant financing plan. A similar bond will also need to be executed by one of the parent of the beneficiary applicant. In the event of neither of the parents are in a position to execute the bond, the same can be executed by a relative or friend who is of major age and, is a income tax payer or, owns a house or a plot of land exceeding 1000 sq.mts. in Goa.

42. In the event that both the parents of the approved beneficiary applicant are deceased or special personal conditions exist, Selection Committee or the Govt. may permit that the bond may be executed only by the beneficiary applicant..

Situations not covered under the scheme:-

43. The Selection Committee constituted under the scheme or the Govt. may take necessary steps to remove the difficulties in response to a peculiar situation faced by

an otherwise eligible or deserving candidate. In all such cases, reasons for making modifications that deviate from the scheme shall be recorded.

SCHEME FOR FINANCIAL ASSISTANCE TO NGOs AND OTHERS FOR EDUCATIONAL PURPOSES.

The Government of Goa is pleased to announce a scheme relating to providing financial assistance to NGOs for conduct of conferences, seminars and workshops on subjects of educational importance and financial support of teachers and students for attending International conference.

Guidelines Relating to Grants-in-Aid to NGOs for Conduct of Conference/Workshops/Seminars of Educational Importance.

Eligibility:

- 1) All Non-Government Organization (NGOs) and voluntary organizations duly registered with Government of Goa under the Societies Registration Act of 1960 shall be eligible to receive grants.
- 2) The Organizations having past experience of organizing activities mentioned above shall be given priority.
- 3) The subject matter of the conference should be of educational importance. Priority shall be given to the career guidance seminars, career fairs etc.

Conditions Relating To Grants:

- 1) The maximum amount of financial support granted to any organization in a year shall be restricted to Rs.2 lakhs. However, in exceptional circumstances the Government may consider a higher level of financial assistance on a case-to-case basis.
- 2) The organization shall raise resources on their own. The assistance provided by Government will be on deficit financing basis.
- 3) The organization shall submit detailed estimate showing various heads and the amount to be spent under each of these heads. If

the institution has received, or applied for, any financial assistance from any other sources, the same must also be indicated.

- 4) The organization shall give undertaking for proper utilization of funds sanctioned to them and furnish the utilization certificate within 90 days from the date of completion of the event.
- 5) Every proposal for grant should be supported by an audited statement of accounts of the applicant organization for the proceeding year.

Contd/-

Guidelines Relating to Financial Assistance for Attending Conferences and Seminars at National and International Level.

Eligibility.

1. Teachers of degree/diploma level institutions and meritorious students who have consistently obtained 60% or more marks in aggregate in Std XIIth class examination shall be eligible for the financial assistance under the scheme.
2. Teachers applying for the scheme must possess qualifications higher than the minimum prescribed for recruitment at their level.
3. Only those students whose parental income is upto Rs.4. lakhs will be eligible to apply for financial assistance.
4. Teachers and students selected to present papers at the National/International level seminars/ conference /workshops shall be given preference.

Conditions Relating to Grants:

- 1) The maximum amount of grant admissible under the scheme shall be limited to 75% of the actual cost of attending the seminars/conferences/workshops etc. subject to a maximum of Rs. 1 lakh.
- 2) The grants shall be released to the concerned student/teacher only through his/her institution.
- 3) On completion, the concerned student/teacher shall submit attendance certificate alongwith a brief report of the seminars/conferences/workshops.
- 4) All applications shall be forwarded only through the Principal.
- 5) Since UGC and AICTE also support such activities; the Government shall take into consideration the quantum of assistance provided by such bodies at the time of actual sanction of the grants.
- 6) The organization shall give undertaking for proper utilization of funds so sanctioned to them and furnish the utilization certificate within 90 days from the date of completion of the event/sanctioning of the loan whichever is earlier.
- 7) Every proposal for grant should be supported by an audited statement of accounts of the applicant organization for the proceeding year.

Guidelines Relating to Grants for Publication of Educational Material Meeting Research Parameters.

Eligibility:

1. Higher education Institutions in Goa shall be entitled to receive grants for publication of Education material.
2. Publications under the scheme should be of proven quality in terms of research parameters.
3. Publications having direct relationship with the course curriculum will have a priority over their which are of general nature.

Conditions Relating to Grants.

- 1) The maximum amount of Financial support provided for publication of educational material shall be limited to a maximum of Rs.40,000 per publication and overall limit of Rs.1.2 lakhs per institutions per year.
- 2) Financial assistance provided shall be subject to deficit financing i.e the revenues expected/collected from the sale of publication will be applied towards cost of its publication in the first instance and the only remaining part will be provided by the Government.
- 3) Approval of the Government for grant of financial support must be obtained prior to the publication of material. Already published material shall not be entitled for financial support by the Government.
- 4) Institution applying for the financial support shall submit four copies of manuscript alongwith the proposal.
- 5) Copy right of the publication shall be vested in the Government.

6) The organization shall give undertaking for proper utilization of funds so sanctioned to them and furnish the utilization certificate within 90 days from the date of completion of the event/sanctioning of the loan whichever is earlier.

7) Every proposal for grant should be supported by an audited statement of accounts of the applicant organization for the proceeding year.

-4-

Procedure for Selection.

1) All proposals and applications received under the Scheme shall be scrutinized by the Directorate of Higher Education.

2) After scrutinizing the proposals shall be placed before the following Committee for making recommendations.

a) Secretary Higher Education (Chairman)

b) Representative of Directorate (Member)
of Technical Education.

c) Expert from a relevant field (Member)

4/-

The guidelines for sanction of Financial Assistance for organizing and attendance at, conference/seminars/workshops on subjection of educational importance

(I) ELIGIBILITY:-

- 1) All Non Government organization (NGOS) and voluntary organization duly registered with Government of Goa Under the Society Act 1860.
- 2) Organization having past experience of organizing career Fairs and seminars.
- 3) Quality Publication under the scheme should be technical in nature and should be proven quality in terms of research parameter.
- 4) Quality publication of Educational Institution approved by the Director of Higher Education shall be supported by the scheme.
- 5) The Professor/Reader/Lecturer undertaking foreign tours for presentation of a research paper at International level connected with his reaching subject.
- 6) The Professor/Reader/Lecturer attending seminar at National level for presentation of papers research work pertaining to the subject.

II) (PURPOSE OF GRANTS) CONDITIONS:-

- 1) Government shall sanction financial grant upto Rs.1.5 lakhs or 75% of the expenses whichever is less on receipt of detailed proposals.
- 2) The proposal will be screened by a Committee comprising of DC/Secy(HE), Director of Higher Education.
- 3) Organization shall submit detailed estimate showing various heads in the amount to be spent under each of these heads. If the organization receives any financial assistance from any other sources may also be indicated.
- 4) Organization shall give undertaking for proper utilization of funds so sanctioned to them and furnish the utilization certificate within 60 days from the date of sanctioning the grant.

5) Organization shall also furnish an audited statement of expenditure made from out of the sanction grants.

Cont/-

6) In case of grants sanction for quality publications. The applicant shall furnish estimated cost towards publication work and xerox copies of manuscripts duly sign by the author.

7) In applicant shall also furnish undertaking from the publisher stating that the publication will be undertaken by him and will be completed within stipulated time prescribed by him.

8) The financial assistance to the student will be provided only if such student belongs to a family within limited means is family income of Rs. 4.00 Lakhs per annum or less preference will be given to applicants who are selected to present papers at the event that they wish to attend.

-2-

III) LIMIT FOR SANCTION OF GRANTS.

- 1) Assistance is sought on a deficit-financing basis.
- 2) Financial support is limited to 'Rs.2.00 lakhs per event (In exceptional circumstances the Govt. may consider a higher level of financial assistance on a case to case basis.
- 3) Financial support for publication of educational material meeting research parameters will be limited to Rs.40,000/- per Publication and overall limit of Rs.1.20 lakhs per institution per year.
- 4) Teacher of a degree/Diploma level institutions and meritorious students (who have consistently obtained 60% or more marks in aggregate in XIIthe class examination onwards) will be provided financial assistance to the extent of 75% of the cost in attending selected conferences, seminars or workshops held at national on international level.
- 5) The organizers will have to execute an agreement with Government of Goa in the prescribed format (copy enclosed) page 45/C.

- 1) Application form duly signed by the Chairman of the organization.
- 2) Attested copy of registration of organization.
- 3) Attested copy of constitution of the organization.
- 4) Copy of the agreement to be signed between organization & D.H.E. after approval of the proposal and sanction of Government funds.

APPLICATION FORM

DOCUMENT

AGREEMENT BETWEEN GOVERNMENT OF GOA AND

ORGANISER

This Agreement made on this.....day of.....two thousand and between M/s..... a registered Firm/Society registered under No.....having its office at.....represented in this act by Shri.....by virtue ofits Managing Partner/Chairman/President.....Shri.....here in after called as “the Organizer” which expression unless excluded by as repugnant to the context or meaning thereof shall deemed to mean its, subject include his heirs executors, legal representatives and administrators and the assigns of the one Part; and the Governor of Goa(herein after called as “the Government” of the Other Part.

Whereas, the Government has framed a Schemes called Scheme for ‘Release of Grants to Non-Government/Voluntary organization to publish quality Publications and to organize Career fair/Career Guidance courses, as contained in the schedule appended hereto (herein after called as the “said Scheme”’,

And whereas, the Organizer have been organizing seminars/career fairs for students, unemployed youth and teachers In the State of Goa and have sufficient experience and manpower for organizing such acts;

And Whereas, the Organizer have approached the Government seeking assistance under the said Scheme to arrange foron.....at.....for a period.

-2-

And whereas, the organizer have projected a total expenditure of Rs.....towards.

- (a)
- (b)
- (c)

And whereas, after the proposal has been considered by the competent authorities, the Government has agreed to grant Rs.....(Rupees) for organizing the programme publication, subject to such terms and conditions herein after mentioned.

THEREFOR AGREEMENT WITNESSETH

NOW, THIS INDENTURE WITNESSES AS FOLLOWS:-

- (1) In consideration of the Organizer conductingthe Government agrees to a sum of Rs.....to the organizer grant upto Rs.1.5 lakhs or 75% of the expenses which is less on receipt of detailed proposal.
- (2) The release of said grants for said.....shall be in the form of 60% of the amount as advance and balance 40% shall be released after the audited statement and utilization certificate received from the organizer.
- (3) The Organizer shall submit to the Government detailed estimate showing various heads and amount to be spend under each of these heads, also with details of assistance being received from other sources.

- (4) The Organizer shall give undertaking for proper utilization of the funds sanctioned to it and furnish an utilization certificate within 60 days of conclusion of the event to the Directorate of Higher Education.
- (5) The Organizer shall furnish an audited statement of expenditure within 60 days of conclusion of the event.
- (6) Whenever grants is for quality publications, the organizer shall furnish estimated cost towards publication work and four copies of manuscripts duly signed by the author, to the Directorate of Higher Education. The organizer shall also furnish undertaking from publisher stating that publication

shall be undertaken by him and shall be completed with a time of 60 days.

- (7) In the event of there arising any dispute or difference of opinion, concerning or touching any clause of this agreement of any of the terms and conditions contained in any of the documents which are made integral part of this agreement, such disputes or differences shall be referred to the sole arbitration of a person appointed by the Secretary to the Government of Goa. The Organizer shall not be entitled to raise objection to such appointment on the ground that the sole arbitrator is a Government servant or that he had dealt with the matters to which these presents relate or that in the

-4-

course of his duties as such Government servant he had expressed his view on all or any of the matters in disputes or differences. In the event of such arbitrator being transferred or vacating his office or refusing or being unable to act for any reason whatsoever, it will be open to the government to appoint any other person in his place. The arbitrator so appointed shall be entitled to proceed with reference from the stage at which it was pending. From time to time, the arbitrator may, with the consent of both the parties to these presents, extend the time for making the award. The award of the arbitrator shall be final and binding on the parties to these presents. Save as aforesaid, the Arbitration and Conciliation Act, 1996 (Central Act 26 to 1996) and the rules made there under shall apply to the arbitration proceeding under this clause.

8)The stamp duty payable on this presents.

IN WITNESS WHEREOF Shri.....

Representing the Organizer and Secretary(Hr. Education), Government of Goa acting for and on behalf of and by the order and discretions of Governor of Goa the parties have hereunto, set their respective hands on the day and year first herein above written.

Signed, Sealed and delivered by,

Shri.....

For and on behalf of the organizer,

WITNESS:

(1)Name

(2)Address.

(1)Name

(2)Address

-5-

Signed, Sealed and delivered by,

ShriSecretary to the Government of Goa,

Director of Higher Education

For and on behalf of Governor Of Goa.

WITNESS:

(1) Name

(2) Address

WITNESS:

For and on behalf of Governor Of Goa.

students of Std XIth Science/Commerce. For academic i.e years 2003-04 and 2004-05 the coverage under the Cyberage Student Scheme is hereby extended also to identified categories of college/University Students and graduates etc.

DIRECTORATE OF HIGHER EDUCATION.

GOVERNMENT OF GOA.

**SCHEME FOR EXTENTION OF COVERED UNDER CYBERAGE
STUDENT SCHEME FOR YEARS 2003-2004 AND 2004-05**

AIMS OF OBJECTIVES:

- (1) The Government of Goa has already implemented successfully THE GOA CYBERAGE STUDENT SCHEME for students of Std XIth Science and XIth Vocational (Computers). This year the scheme is extended to all

- (2) The extended coverage shall be provided on the basis of the following eligibility criteria and will involve grant of computers at subsidized rates.
- (3) The following categories will be eligible for grant of computers of specified configuration at a payment of Rs.2000 by the recipient student.
 - All students enrolled in any degree courses in a institution located in Goa provided that such student
 - is in the XIIIth year of study
 - enrolled on a free seat
 - has obtained 60% marks in respect of science stream and 50% marks in respect of other streams)
 - All Students in their XIth year of study who are undergoing diploma courses in any of the Polytechnics located in Goa provided they have obtained 60% marks in aggregate during the Xth class examination.
- (4) The following categories shall be eligible for grant of computer of specified configuration at a payment of Rs.4000 by recipient student

- a) All students in their XIVth, XVth or XVIth year of Graduate courses study who obtain atleast 60% marks in respect of Science stream and 50% marks in respect of other streams.
- b) All students in their XIIIth years of study who obtain between 50- 60% marks in respect of Science stream or 40-50 % marks in respect of other streams.
- c) All students in the XIth year of study who are enrolled in Polytechnics located in Goa and are not covered in paragraph 3 above.

Contd/-

- (5) The following categories will be entitled to receive computers of specified configuration as per Cyberage Scheme or to be specified by government in case of certain categories at a payment of Rs.10,000 by recipient student.
- All students undergoing degree or diploma courses who are not covered in paragraph 3 and 4 above.
 - Graduates of technical and computer courses, who have passed out from the institutions in Goa during the academic year 2001-2002 and 2002-2003, and who are continuing their post Graduation in any of the recognized institutions in Goa, provided that they do not already own a computer of their own.
- (6) The students belonging to SC/ST/OBC categories under category 3 and 4 of the scheme shall be entitled to get 50% concession in the minimum payment laid down under the scheme.
- (7) The operation of the scheme will be subject to the following further conditions:-
- a) The beneficiary/student must have passed out the Xth or XIIth class examination from a institution located in Goa.
 - b) The beneficiary/student must not have received a computer under the Goa Cyberage Student Scheme 2002 on an earlier occasion.

- c) Any change in the configuration of the computer must be specifically authorized by Director Technical Education and/or Director Higher Education as the case may be. Additional costs incurred in upgrading the configuration, other than that specified, shall be payable by the beneficiary/student.

OTHER TERMS AND CONDITIONS OF THE SCHEME.

- (8) The following terms and conditions as prescribed under the Goa Cyberage Student Scheme 2002 shall be applicable
- (a) The equipment supplied to the student under this scheme shall be property of the Government for a period of two years from the date of supply and cannot be used for any commercial purpose or sold during this period.



- (b) The Government shall not be liable for any compensation/damages for any illegal use of the said equipment or violation of any provision of law in force by the student or the user of the said equipment. Such unauthorised use shall lead to cancellation of the registration and forfeiture of the equipment to the government, in addition to any liability that may devolve on the beneficiary for illegal/unauthorized use.
- (c) All required expenses for operation of the system shall be borne by the student/parents.
- (d) A Committee under the chairmanship of Hon'ble Minister for Education shall oversee the operation of this scheme.
- (e) This scheme does not confer a right on any applicant/student for obtaining a computer against an application. The Government reserves the right to reject any application/registration without assigning any reason. In case, the admission of the student is cancelled or withdrawn the allotment may be cancelled.
- (f) The payment as envisaged under various categories shall be made by the applicant with in the date prescribed by the Government for the purpose.

SCHEME TO ASSIST NON-GOVERNMENT AIDED COLLEGES IN MAINTENANCE AND UPGRADATION OF INFRASTRUCTURE FACILITIES.

1. OBJECTIVES:- The objective of this scheme is to support the efforts of the management of the Non-Government aided Colleges for provision of better infrastructural facilities and creation of conducive atmosphere for learning.

Under this Scheme the loan to the extent of 40.00 lakhs and 50.00 lakhs is disbursed to the non-Government aided colleges in Goa with 5 to 10 years standing and with more than 10 years standing respectively for the improvement of infrastructure facilities such as construction of new buildings/extension of existing buildings/renovation of existing buildings/provision of toilets/construction of playgrounds etc. The 50% of these loan amount sanctioned is also allowed to be utilized towards the cost of land with the prior permission of the Director of Higher Education.

2. HIGHLIGHTS:-

- a) **The loan is disbursed for development of infrastructure facilities of the non Government aided colleges.**
- b) **The repayment of loan will not attract the payment of interest so long as the loanee institution adheres strictly to the repayment schedule.**
- c) **The loan shall be repayable in 15 years in equal monthly instalments of Rs. 556/- per lakh per month. This instalment of**

Rs. 556/-per lakh per month shall be charged on the entire loan amount.

- d) **The minimum enrolment of the students should be 200 in the underdeveloped Talukas while it should be 300 in other developed Talukas.**
- e) **The College should be at least five years old from the dated of recognition Priority will be given to the older institutions.**
- f) **The average passing percentage of all streams for the last three years should not be less than 50% in less developed Talukas and 60% in developed Talukas. The Colleges with higher passing percentage will be given a priority over other Colleges.**
- g) **The loanee institution shall be entitled to claim half the amount of instalment due as grant-in-aid if the payment for all previous periods as well as the current period have been made within the due date of payment.**

- h) In the event of the default on the part of the institution to repay the loan instalment within 15 days of the due date, the loanee institution shall not be eligible to seek the grant-in-aid component for the instalments that are in default or are not in adherence to the schedule. In case of default to pay 3 consecutive instalments, the entire amount outstanding at the credit of the institution shall be liable to be charged penal interest @ 12%. The instalment from the next month of default shall accordingly stand modified to Rs. 556/- plus the penal interest charged thereon. The Minister of Education may, however, grant relief in delay of repayment for a period not exceeding three months under exceptional circumstances.**
- i) In case of any default on the part of management to repay, the loan instalments shall be recovered from the payment of non-salary/salary grants payable to the college by the Directorate of Higher Education. The Government also reserves the right to call back the entire amount of loan with penal interest of 12% p.a.**

1. **SCHEME TO ASSIST NON-GOVERNMENT AIDED COLLEGES IN MAINTENANCE AND UPGRADATION OF INFRASTRUCTURE FACILITIES.**
2. **ESTABLISHMENT OF FACILITIES SUCH AS LABORATORY COMPUTER LABORATORY AND LIBRARY.**

1. **OBJECTIVES:-** The objective of this scheme is to support the efforts of the management of the Non-Government aided Colleges for provision of better infrastructural facilities and creation of conducive atmosphere for learning.

- 1.1. Establishment of facilities such Laboratory, Computer Laboratory, purchase of Computer and other related equipment Library and Library books etc.,

2. **COVERAGE:-** The scheme shall be applicable to all Non-Government aided Colleges in Goa. However, special preference will be given for those Colleges functioning from underdeveloped Taluka's viz Canacona, Pernem, Sattari, Sanquelim, Quepem and Bicholim.

3. **ELIGIBILITY:-** All aided Non-Government Colleges including professional Colleges shall be eligible to apply for the loan subject to the following conditions:

- 3.1 The minimum enrolment of the students shall be 200 in the underdeveloped Taluka's while it shall be 300 in other developed Taluka's.

Contd/-....

3.2 The College shall be at least five years old from the date of recognition. Priority will be given to the older institutions.

3.3 The average passing percentage of all streams of the College for the last three years shall not be less than 50% in lesser developed Talukas and 60% in developed Talukas. The Colleges with higher passing percentage will be given a priority over the other Colleges.

4. **AMOUNT OF LOAN:-** Colleges with 5 to 10 years of standing shall be eligible to receive maximum loan of Rs.40.00 lakhs. Colleges with more than 10 years standing shall be eligible to receive maximum loan of Rs. 50.00 lakhs.

4.1. For establishing facilities such as Laboratory, Computer Laboratory, Purchase of Computers and other related equipment, establishment of Library and Library books the colleges are eligible to apply for additional loan with maximum of Rs.25.00 lakhs.

5. **PURPOSE OF LOAN:-** The loan is meant for the improvement of infrastructure facilities such as construction of new buildings/extension or existing buildings/renovation of existing buildings/provision of

toilets/construction of playgrounds etc. 50 % of the loan amount sanctioned could also be utilized towards the costs of land provided prior permission of the Directorate of Higher Education is obtained. The expenditure on consumables shall not be covered.

5.1. Similarly, the additional loan is meant for establishment of facilities such Laboratory, Computer Laboratory, purchase of Computer and other related equipment constructed of Library building and purchase of Library books etc., 50 % of the loan amount sanctioned for establishment of Laboratory, Computer Laboratory and Library building could be utilized towards the cost of land for construction of Library building /Laboratory/renovation of existing building of Library/ Laboratory and Computer Laboratory provided prior permission of the Directorate of Higher Education is obtained.

6. DISBURSEMENT OF LOAN:- The loan amount shall be disbursed through the Goa State Infrastructure Development Corporation in the following manner:

6.1. 50% of the loan amount sanctioned for upgradation of infrastructure development and establishment of Library, Laboratory and Computer Laboratory etc., shall be released immediately on the issue of the sanction order by the Directorate of Higher Education.

4/-

6.2. 45% of the loan amount shall be released on the production of a certificate from Government registered Engineer and Chartered Accountant (C. A.) and college Principal to the effect that the first installment of 50% has been fully utilized for the purpose for which it was granted.

6.3. The balance 5% of the loan amount shall be released subject to the following:-

- a) Production of the similar certificate as at (2) above to the effect
That 45% of the loan amount has been fully utilized for the purpose for which it was granted.
- b) The project is completed and a completion certificate to that effect produced by the management.
- c) The occupancy certificate issued by a competent authority to the satisfaction of the Directorate of Higher Education.
- d) Receipt of purchase of Library books, Computer Laboratory established, Computer and equipment has been purchased from the Principal of the College. For construction of new Library building Computer Laboratory etc., certificate from C.A. and approved government Engineer.

7. REPAYMENT OF LOAN:

7.1. Repayment of the loan will not attract payment of interest so long as the loanee institution adheres strictly to the repayment schedule.

5/-

-5-

7.2. The repayment of loan would start from 7th month from the date of sanction of loan irrespective of ascertaining as to whether the project is complete or not. The work shall start within six months from the date of sanctioning the loans failing which loan sanctioned shall be recovered from grants.

7.3. The loan shall be repayable in 15 years in equal monthly instalments of Rs. 556/- per lakh per month. This instalment

of Rs. 556/-per lakh per month shall be charged on the entire loan amounts sanctioned.

6/-

7.4. The instalment will become payable on 15th of every month till the loan amount is fully repaid.

7.5. The loanee institution shall be entitled to claim half the amount of instalment due as grant-in-aid if the payment for all previous periods as well as the current period have been made within the due date of payment.

7.6. In the event of the default on the part of the institution to repay the loan instalment within 15 days of the due date, the loanee institution shall not be eligible to seek the grant-in-aid component for the instalments that are in default or are not in adherence to the schedule. In case of default to pay 3 consecutive instalments,

-6-

the entire amount outstanding at the credit of the institution shall be liable to be charged penal interest @ 12%. The instalment from the next month of default shall accordingly stand modified to Rs. 556/- plus the penal interest charged thereon. The Minister of Education may, however, grant relief in delay of repayment for a period not exceeding three months under exceptional circumstances.

7.7. In case of any default on the part of management to repay, the loan instalments the same shall be recovered from the payment

of non-salary/salary grants payable to the college by the Directorate of Higher Education. The Government also reserves the right to call back the entire amount of loan with penal interest of 12% p.a.

- 7.8. The repayment shall be made to the Directorate of Higher Education by challan.
- 7.9. The repayment of loan alongwith the interest, if any, to the Infrastructure Development Corporation shall be settled by the Directorate of Higher Education as mutually agreed upon.

7/-

-7-

8.GENERAL CONDITIONS:-

- 8.1. In all cases where colleges applying for the loan under this scheme, has an outstanding balance of loan obtained by it previously from the Department earlier, the earlier loan shall be adjusted against the loan to be disbursed under this scheme.
- 8.2. Assets acquired through finance under this scheme shall not carry any rental value for the purpose of reimbursement at any time in future.

8.3. The College availing the benefit under this scheme shall not be eligible to get similar benefits under any other scheme of Government of Goa or U.G.C. or any other authority.

8.4. The Colleges shall follow all the financial rules and regulations as laid down by Government from time to time.

8.5. The Government reserves the right to accept or reject any application depending on its assessment. The decision of the Government shall be final and binding.

8.6. The loan availed of shall not be clubbed with any of the schemes of UGC.

8.7. The Government may relax any of the eligibility criteria if it so desires.

8/-

-8-

9.PROCESS OF APPLICATIONS:-

9.1. The eligible colleges desirous to avail of the loan facility shall apply to the Directorate of Higher Education giving all the details as required under the scheme (see Appendix 'A').

9.2. Every application should be supported by an approved plan and the cost estimate of the project duly certified by a registered Engineer and Chartered Accountant.

9.3. Every application should also be supported by latest audited statements of accounts of the institution.

9.4. All the applications shall necessarily accompany the documents of the sale deed/long lease deed or any other documents which indicate the ownership of the land where building stands.
