

GOVERNMENT OF NAGALAND



ANNUAL ADMINISTRATIVE REPORT April 2010-March 2011



**DIRECTORATE OF EVALUATION
NAGALAND : KOHIMA**

GOVERNMENT OF NAGALAND



ANNUAL ADMINISTRATIVE REPORT
April 2010-March 2011

DIRECTORATE OF EVALUATION
NAGALAND : KOHIMA

Sl. No	Contents	Page No.
I	Profile	1
II	Functions	1-2
III	Staff Strength of the Directorate	3
IV	The Anagram of the Evaluation Directorate	4
V	Staffing Pattern of the Directorate of Evaluation	5
VI	Major Achievements during the Year	6-10
VII	Proposed Action Plan during 2011-12	11-12
VIII	Public Information Officers and Assistant Public Information Officers	13
IX	Outlay for Eleventh Five Year Plan 2007-2012 and Annual Plan 2010-2011	14
X	Budget Outlay of the Department	15
XI	Photo Gallery	16-22
XII	Newspaper Clippings	23

ANNUAL ADMINISTRATIVE REPORT OF THE EVALUATION DIRECTORATE FOR THE YEAR 2010-2011

1. Profile:

- 1.1. Set-up on 14th October 1968 as an evaluation and monitoring unit, the Evaluation Unit is a full fledged Directorate functioning under the administrative control of the Planning & Co-ordination Department, with District Evaluation Offices in Kohima, Mokokchung, Mon, Phek, Tuensang, Wokha, Zunheboto and Dimapur districts. The Evaluation Directorate office is located at A.G Road, Kohima.
- 1.2. The Evaluation Directorate functions under the administrative control of the Planning and Co-ordination Department headed by the Additional Chief Secretary and Development Commissioner. All administrative matters and sanctions for the Directorate are routed through the administrative Department.

2. Functions:

- 2.1 The main function of the Evaluation Directorate is to undertake independent unbiased evaluation studies of the various schemes/programmes of the Government and suggest ways and means to bring about improvement in their formulation and execution. Through the two aspects (i) retrospective-assessment of the achievement of the programmes and (ii) prospective.—what should be done to improve the programmes and through cost-benefit analysis the evaluation studies aid decision making and provide insight into the programmes. Evaluation studies provide feedback/inputs regarding the design and implementation of programmes and help increase their effectiveness.

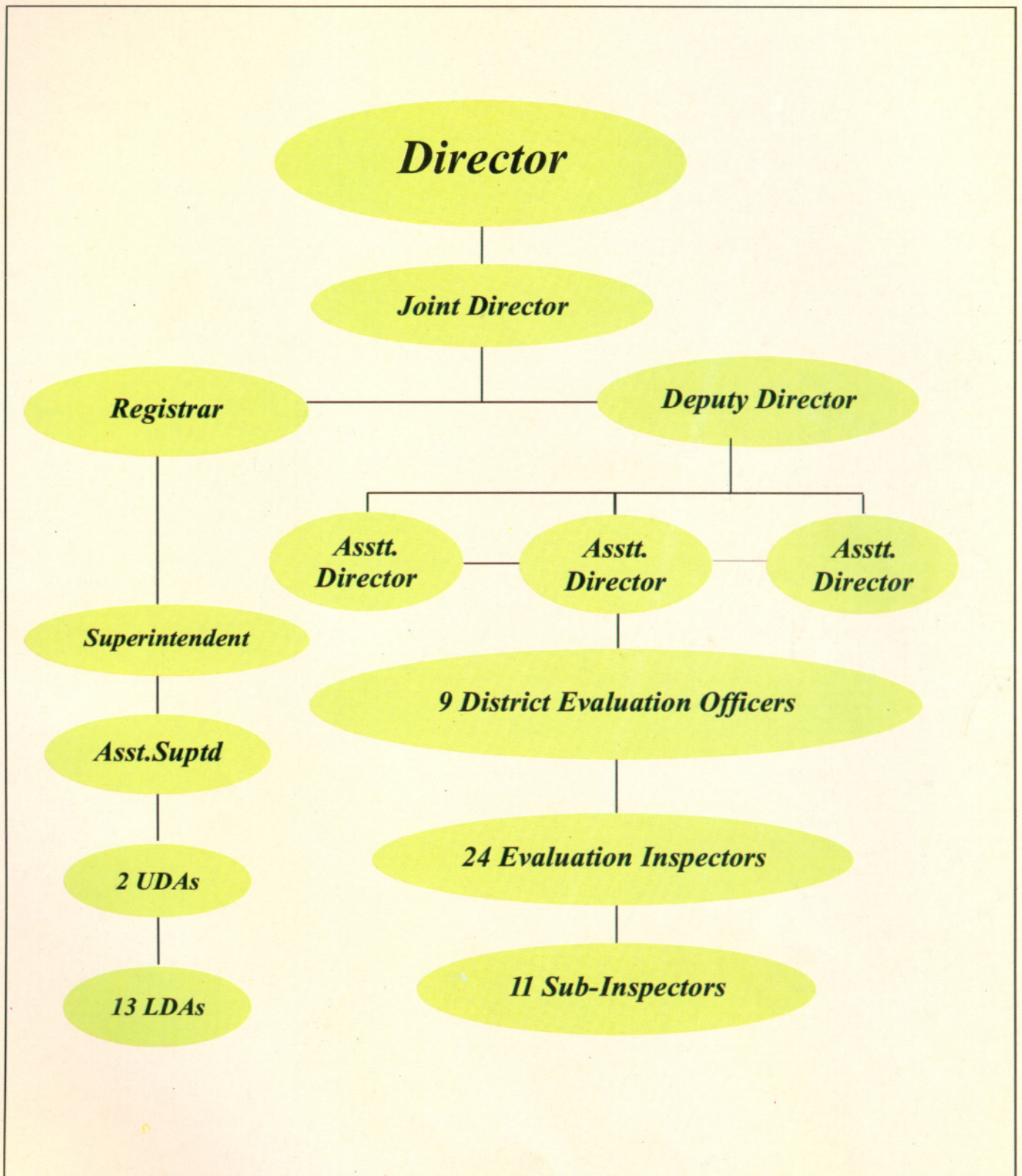
- 2.2 In addition to the independent state level studies carried out by the Directorate, the District Evaluation Officers conduct district specific studies as per the requirement of the respective District Planning & Development Boards and as may be entrusted by the Departments. Quick review studies are also undertaken to examine whether the findings, impact and suggestions made earlier still hold true and whether any follow-up action has been taken by the Departments concerned or not.
- 2.3 Evaluation studies are undertaken with the general guidance of the *Evaluation Steering Committee* which consists of:
- | | | |
|------|--|------------------|
| i. | The Development Commissioner | Chairman |
| ii. | Secretary, Finance Department | Member |
| iii. | Joint Secretary, P & AR Department | Member |
| iv. | Vigilance Commissioner | Member |
| v. | Principal/Commissioner & Secretary/Secretary
and Head of the Department
whose scheme/report is under study | Co-opted Members |
| vi. | Officer on Special Duty, Planning | Member |
| vii. | Joint Director, Evaluation | Member Secretary |
- 2.4 The Steering Committee decides the schemes for which Evaluation Studies are to be undertaken and guides the Directorate on the approach, methodology, etc to be adapted for the study. On completion of the study the Committee scrutinizes and approves the reports for publication. The Committee also assesses the follow up actions taken by the Government as suggested/recommended in the Evaluation reports.

Staff strength of the Directorate.

3.1 Headed by an ex-officio Director, the Directorate has sanctioned staff strength of 104. Details are given below:

Sl.No	Category of posts	Sanctioned Strength	In position
A	Directorate/Headquarters		
i.	Joint Director		1
ii.	Deputy Director	1	
iii.	Assistant Director	3	2
iv.	Evaluation Officer	1	1
v.	Inspector	8	8
vi.	Sub- Inspector	3	3
vii.	Registrar	1	1
viii.	Superintendent	1	1
ix.	Other Ministerial Staff	19	18
Total of A		38	34
B.	District Evaluation Offices		
i.	District Evaluation Officer	8	8
ii.	Inspector	16	15
iii.	Sub-Inspector	8	8
iv.	Ministerial Staff/others	34	33
Total of B		66	64
Total of A & B		104	98

3.2. The anagram of the Evaluation Directorate



3.3. Staffing Pattern.

Man power (in position) in the Directorate office and in the District Evaluation offices as on 01.03,2011

	Technical			Total	Establishment			Total	Grand Total
	Office rs	Inspect ors	Sub-Inspect ors		Officer s	Grade III Employ ees	Grade IV Employees/ including contingency paid employees		
1	2	3	4	5	6	7	8	9	10
Directorate Office	3	8	3	14	3	16	6	25	39
District Evaluation Office, Kohima	1	2	1	4		3	3	6	10
District Evaluation Office, Tuensang	1	1	1	3		3	2	5	8
District Evaluation Office, Mokokchung	1	2	1	4		3	2	5	9
District Evaluation Office, Wokha	1	2	1	4		2	2	4	8
District Evaluation Office, Phek	1	2	1	4		3	2	5	9
District Evaluation Office, Mon	1	2	1	4		3	2	5	9
District Evaluation Office, Zunheboto	1	2	1	4		2	2	4	8
District Evaluation Office, Dimapur	1	2	1	4			4	4	8
Total	11	23	11	45	3	35	25	63	108

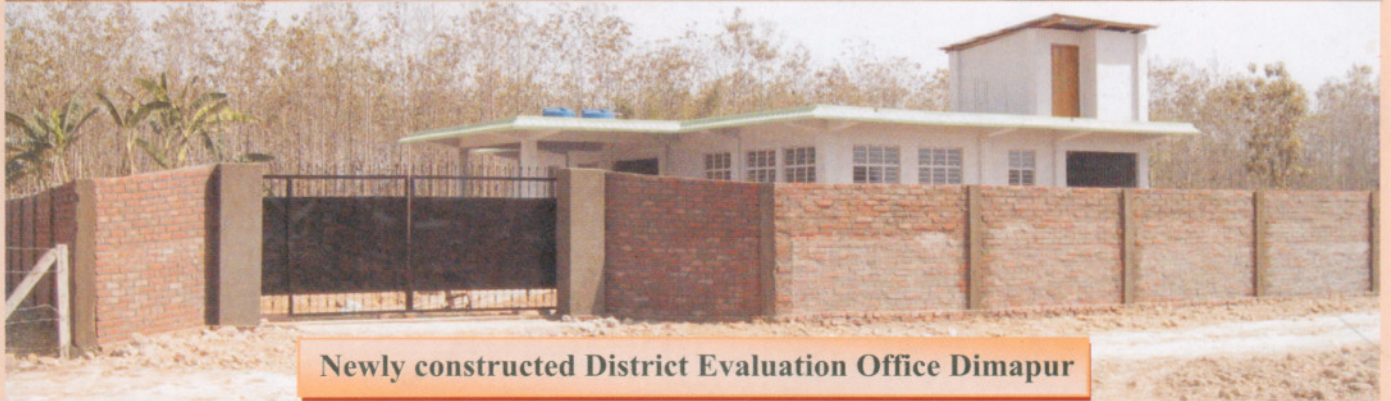
4. Major achievements during the year:

4.1 Inauguration of the new District Evaluation Office building Phek.

The new District Evaluation Office, Phek was inaugurated by the Hon'ble Minister for Planning & Co-ordination, Evaluation, Veterinary & Animal Husbandry and Parliamentary Affairs Shri.T.R.Zeliang on 9th October 2010. State Planning Board Chairman Shri.Neiba Kronu was also present.



4.2 Construction of the District Evaluation Office building Dimapur along with security fencing was completed.

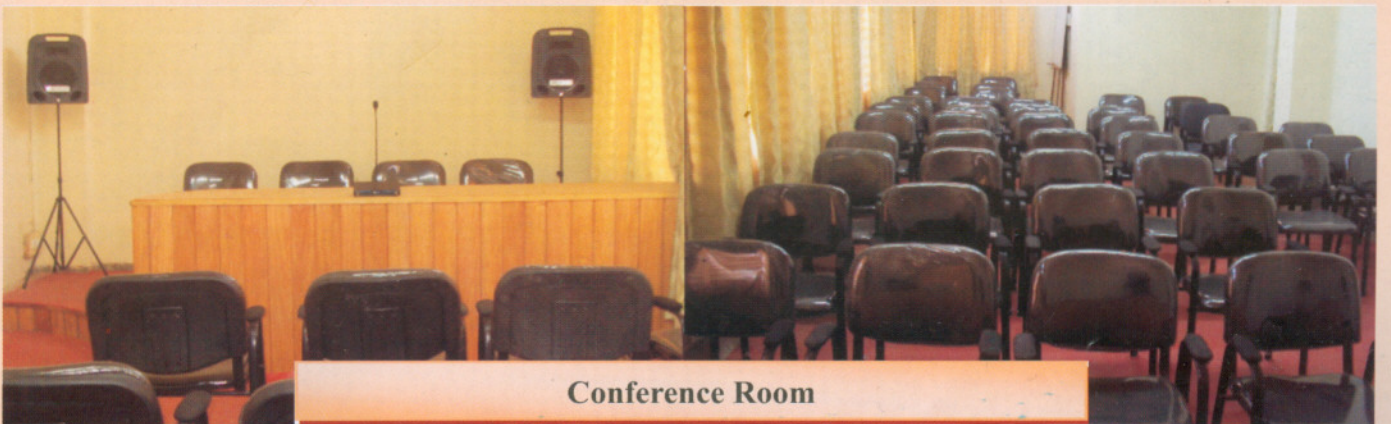


Newly constructed District Evaluation Office Dimapur

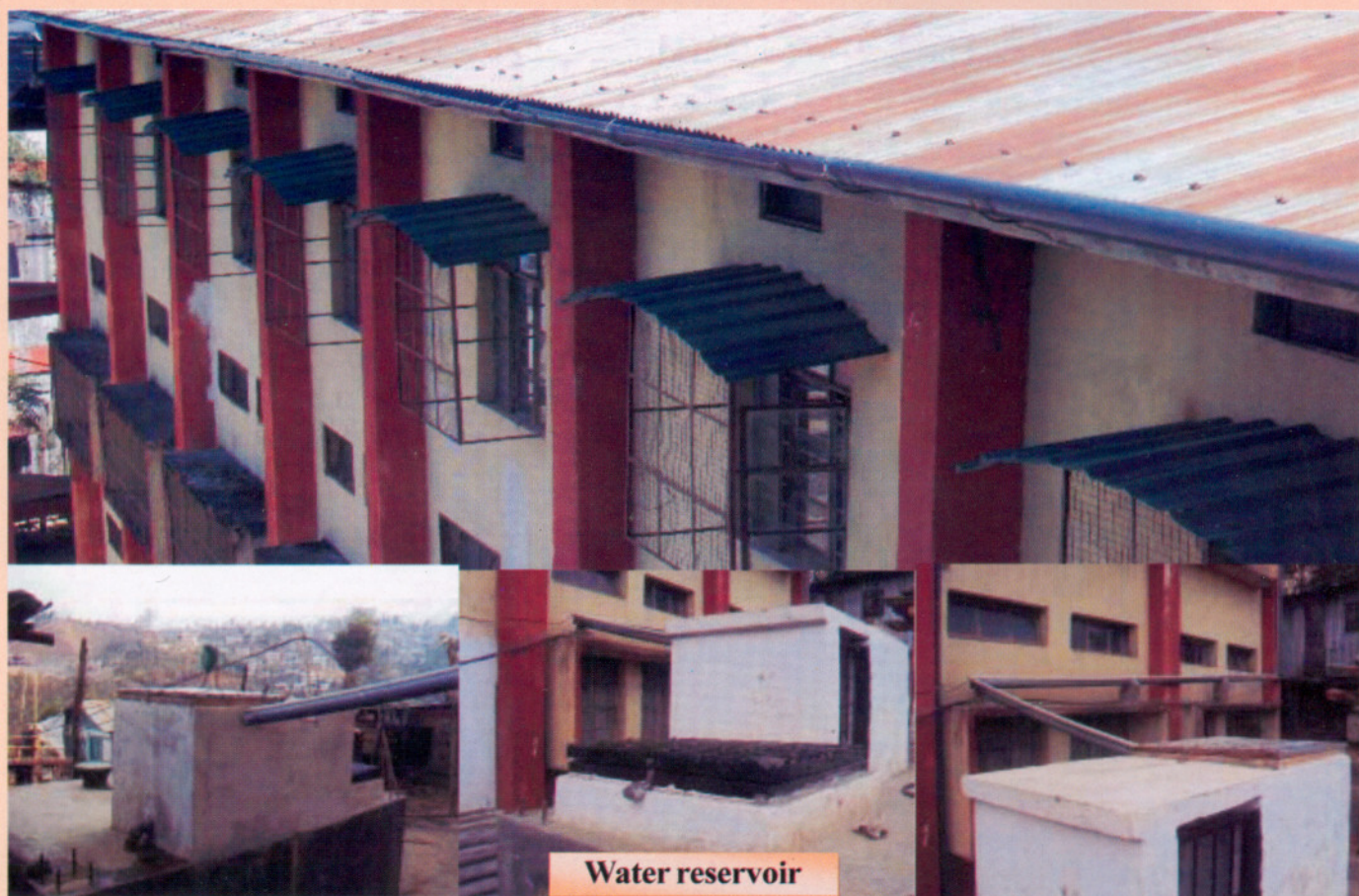
4.3 Construction.

The following could be constructed/acquired during the year.

- i. Water reservoir with water harvesting facility at the Directorate office.
- ii. Training cum conference room with facilities in the Directorate premises.
- iii. Installation of sound system with computer facility for the training hall.
- vi. Construction of window cap and collapsible gate.



Conference Room



Water reservoir

5.1 State Level Evaluation Studies undertaken and completed during 2010-11.

- i. Economic impact of celebration of Hornbill festival at Naga Heritage village Kisama.

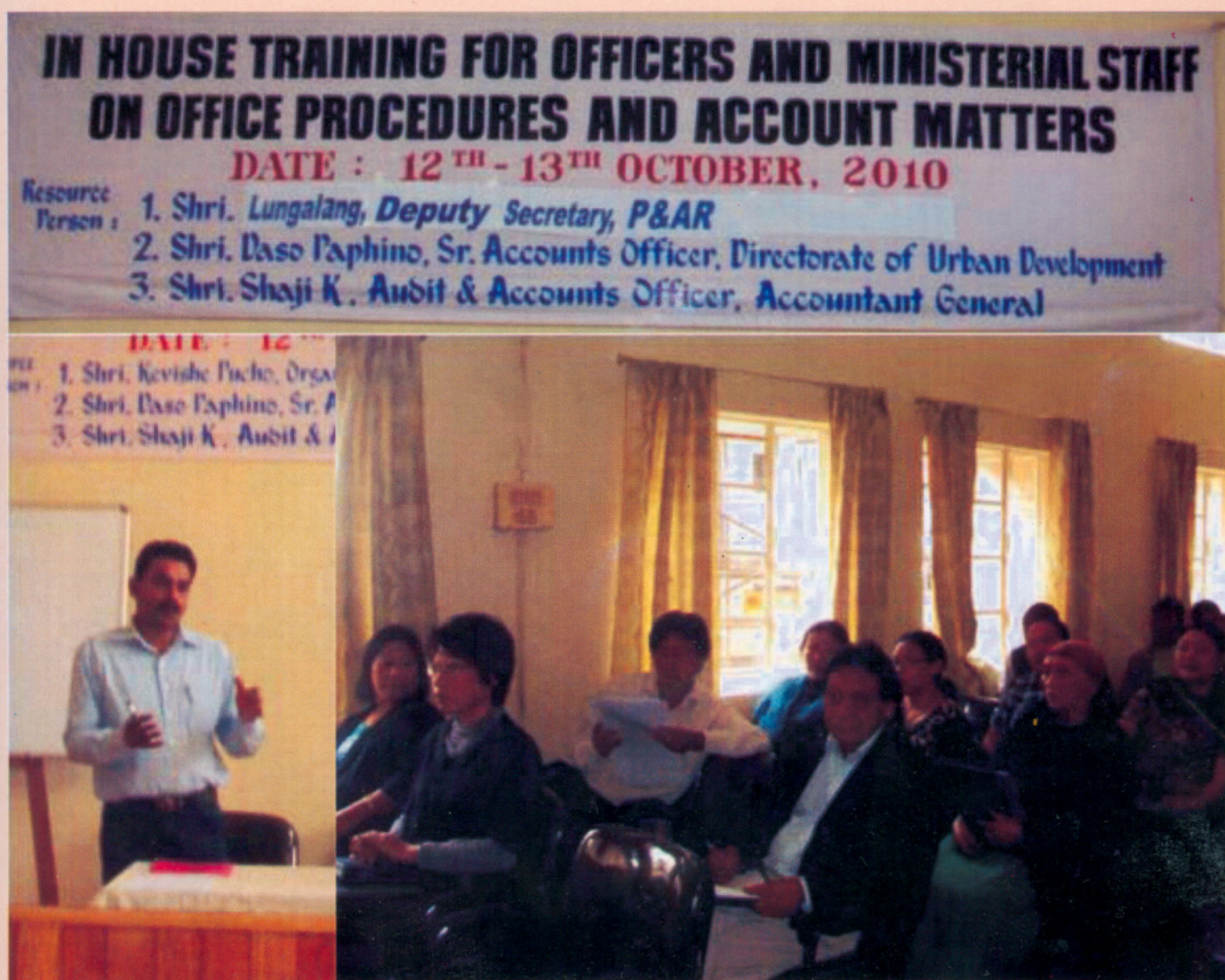
5.2 District specific Studies undertaken during 2010-11.

- i. National Old Age Pension in Mokokchung district.
- ii. Integrated Livestock Development Programme in Tuensang district.
- iii. Public Distribution System in Phek district.
- iv. Water Supply and Total Sanitation Programme in Kohima and Peren district.
- v. Fishery Development Programme in Zunheboto district.
- vi. Nagaland Bamboo Development Programme in Dimapur district.
- vii. Implementation of NREGA in Wokha and Mon districts.

6. Training and Capacity Building.

- i. To enhance their skills and to update their knowledge, 46 (Forty six) officers and staff were deputed to Administrative Training Institute, Kohima for courses on Mass Skill Up-gradation, Computer Fundamentals and Application, RTI Act/2005, Office Procedure, Financial Management and Rules etc.

- ii. In-house Capacity Building Programmes were also organized in the Directorate for both technical and establishment section by sourcing experts from within the state and outside the state. Topics taken up were on Office Procedures/ Computer Applications /Account Matters including latest ROP calculation.
- iii. For capacity building and to lend exposure of the developments in the technical field two officers were deputed for training to Jaipur Productivity Centre on 'effective office administration and management with focus on e-governance'.



IN HOUSE TRAINING FOR OFFICERS AND MINISTERIAL STAFF ON OFFICE PROCEDURES AND ACCOUNT MATTERS

DATE : 12TH - 13TH OCTOBER, 2010

- Resource Person :
1. Shri. Lungalang, Deputy Secretary, P&AR
 2. Shri. Dass Exphino, Sr. Accounts Officer, Directorate of Urban Development
 3. Shri. Shaji K., Audit & Accounts Officer, Accountant General



6. Other activities for strengthening of the Directorate:

- i. Computerisation and modernization of infrastructure for both the Directorate and District Offices.
- ii. Purchase of 1 (One) duty vehicle to facilitate the officers/staff in discharging their duty.

7. Proposed action plan during 2011-12:

A. Evaluation studies to be taken up:

As envisaged in the 11th Five Year Plan to enable the planners and policy makers to incorporate human development aspects and gender issues in the planning process, the Department proposes to undertake the following studies to evaluate the intervention programmes of the Government. Three major independent studies are proposed to be undertaken.

I. Proposed State level studies for 2011-2012:

- i. Impact of floriculture on economic upliftment of women.
- ii. Impact assessment of Neighborhood Development Programme in Nagaland. (Under Urban Development)
- iii. Impact of Mass Skill Upgradation of Administrative Training Institute, Kohima.

II. District Level:

8 (Eight) district specific studies as per the requirement of the District Planning & Development Boards.

B. Strengthening of Directorate:

- i. Improve and upgrade the logistic requirement of the Department.
- ii. Procurement of additional duty vehicles to facilitate the technical Staffs/officers in execution of their field work.
- iii. Build capacities/ upgrade skills of the officers and staff through in-house training programme by sourcing subject experts.

- iv. Publicity/Orientation programmes to sensitize the Departments/agencies on the importance of the evaluation studies in policy formulation.

C. Strengthening of District Office:

Creation of 3 (three) District Evaluation Offices in the newly created districts of Kiphire, Longleng and Peren to ensure uniform coverage of all the districts in the Evaluation studies.

D. Mailing Address:

The official contact address of the Evaluation Directorate is given below:

Directorate of Evaluation

Below A.G Office

A.G Road, Kohima-707001

Nagaland.

Contact. No: 0370-2221745(o)

Email id : direvl-ngl@nic.in

Website of the Evaluation Directorate: www.nagaeval.nic.in

8. Public Information Officers and Assistant Public Information Officers of Evaluation Department.

The following are the Appellate Authority, PIOs and the APIOs in the Evaluation Directorate and the Districts Evaluation Offices.

1. DIRECTORATE LEVEL:

- (a) Public Information Officer : Assistant Director, Smti. W. Chubala
 (b) Assistant Public Information Officer : Assistant Director, Shri. Shinito Sema.

2. DISTRICT LEVEL:

- | | | |
|----------------------|--------------------------------------|-------------------------|
| (a) KOHIMA DISTRICT. | (i) PIO District Evaluation Officer, | Shri. D. Disuang Zeme. |
| | (ii) APIO Inspector | Shri. Erangnimbe. |
| (b) ZUNHEBOTO DIST. | (i) PIO District Evaluation Officer, | Shri. Etsorhomo Lotha |
| | (ii) APIO Inspector | Shri. Khehoshe, Jakha. |
| (c) PHEK DISTRICT. | (i) PIO District Evaluation Officer, | Shri. S. Nyekha. |
| | (ii) APIO Inspector | Shri. H. R. Epao. |
| (d) MOKOKCHUNG DIST | (i) PIO District Evaluation Officer, | Shri. B. Rendysowa |
| | (ii) APIO Inspector | Smti. Watisangla |
| (e) WOKHA DISTRICT. | (i) PIO District Evaluation Officer, | Shri. Renchamo Odyuo |
| | (ii) APIO Inspector | Shri. Namti. Newmai |
| (f) TUENSANG DIST. | (i) PIO District Evaluation Officer, | Shri. Ravolhuto Whiso |
| | (ii) APIO Inspector | Shri. Y. Tsathrongse. |
| (g) MON DISTRICT. | (i) PIO District Evaluation Officer, | Shri. Hugie Zeliang. |
| | (ii) APIO Inspector | Shri. Emkong Tonger. |
| (h) DIMAPUR DIST. | (i) PIO District Evaluation Officer, | Shri. Sentinuklu Jamir. |
| | (ii) APIO Inspector | Shri. Khehoshe Shohe. |

3. Appellate Authority: Smti. Kevileno Angami,
 Director
 Directorate of Evaluation,
 A. G. Road, Kohima

9. Outlay for Eleventh Five Year Plan 2007-2012 and Annual Plan 2010-2011

(₹ in Lakhs)

Major Heads /Minor Heads of Development 3451-Sectt-Eco-Services	Eleventh Plan 2007-12 Proposed outlay.	Approved outlay 2007-08	Approved outlay 2008-09	Approved outlay 2009-10	Approved outlay 2010-11	Proposed outlay 2011-12
1	2	3	4	5	6	7
092(1) (1)Direction						
Salaries	90.00	-	-	-	-	
Wages	5.00	-	-	-	-	
Travel Expenses	20.00	-	-	-	-	
Office Expenses	20.00	5.00	10.00	15.00	10.00	19.00
Computerization	15.00	10.00	13.00	10.00	5.00	5.00
Motor Vehicle	60.00	15.00	21.00	30.00	20.00	23.00
Publication	15.00	4.00	5.00	9.00	10.00	10.00
Capacity Building	15.00	2.50	5.00	5.00	5.00	5.00
Gender Budgeting	-	-	-	5.00	4.00	5.00
State Level Studies				6.00	5.00	5.00
Review Studies	5.00	1.00	4.00	5.00	5.00	5.00
Global Climate Change					5.00	3.00
Porgrammes for Differently Abled	-	-	-	-	3.00	3.00
Disaster Preparedness Programme						3.00
Total 092(1)	245.00	37.50	58.00	85.00	72.00	86.00
092(1)(1) Subordinate						
Salaries	330.00	-	-	-	-	
Wages	10.00	-	-	-	-	
Travel Expenses	19.00	-	-	-	-	
Office Expenses	30.00	4.00	11.00	5.00	5.00	
Motor Vehicle	25.00	3.00	5.00			
Rent,Rates & Taxes	6.00	1.50	3.00	5.00	4.00	4.00
Computerization	5.00					
District Level Studies	-	-	-	5.00	5.00	5.00
Total 092 (1) (2)	425.00	8.50	19.00	15.00	14.00	9.00
Total Revenue				100.0	86.00	95.00
Major Head 4216 Capital Outlay on Housing 015 Construction of office Buildings/Others.	80.00	24.00	50.00	100.00	14.00	205.00
Grand Total	750.00	70.00	127.00	200.00	100.00	300.00

10. Budget Outlay of the Department During the Last Three Years

(₹ in Lakhs)

Major Heads, Sub-Major Heads, Minor Heads, Detailed Heads	Actual for 2008-09			Revised Estimates 2009-10			Budget Estimates 2010-11		
	Plan	Non-Plan	Total	Plan	Non-Plan	Total	Plan	Non-Plan	Total
	1	2	3	4	5	6	7	8	9
REVENUE SECTION									
3451- SECRETARIAT									
ECONOMIC SERVICES									
3451-00-092 Other Offices									
3451-00-092(1) Direction (Evaluation)									
Salaries	&	86.07	86.07	&	81.09	81.09	&	161.22	161.22
Wages	&	2.53	2.53	&	4.34	4.34	&	3.12	3.12
Travel Expenses	&	2.13	2.13	&	4.49	4.49	&	5.49	5.49
Office Expenses	10.00	0.82	10.82	15.00	0.66	15.66	10.00	0.66	10.66
Motor Vehicle	21.00	0.50	21.50	30.00	0.50	30.50	20.00	0.50	20.50
Publication	5.00	&	5.00	9.00	&	9.00	10.00	&	10.00
Global Climate Change	&	&		&	&		5.00	&	5.00
Programme for differently abled	&	&		&	&		3.00	&	3.00
Computerization /Building data base	13.00	&	13.00	10.00	&	10.00	5.00	&	5.00
Review Studies	4.00	&	4.00	5.00	&	5.00	5.00	&	5.00
State Level Studies		&		6.00	&	6.00	5.00	&	5.00
Capacity Building/Skill Upgradation	5.00	&	5.00	5.00	&	5.00	5.00	&	5.00
Gender Budgeting	&	&		5.00	&	5.00	4.00	&	4.00
3451-00-092 (1) Total:	58.00	92.05	150.05	85.00	91.08	176.08	72.00	170.99	242.99
3451-00-092(2)Subordinated Estt.	&			&			&		
Salaries	&	87.24	87.24	&	115.78	115.78	&	115.78	115.78
Wages	&	2.73	2.73	&			&		
Travel Expenses	&	2.61	2.61	&	0.26	0.26	&	0.26	0.26
Office Expenses	11.00		11.00	5.00	0.16	5.16	5.00	0.16	5.16
Motor Vehicles	5.00	&	5.00	&	&		&	&	
Rent Rates & Taxes	3.00	1.00	4.00	5.00	1.00	6.00	4.00	1.00	5.00
District Level Studies				5.00		5.00	5.00		5.00
3451-00-092 (2) Total	19.00	93.58	112.58	15.00	117.20	132.20	14.00	117.20	131.20
3451 Total	77.00	185.63	262.63	100.00	208.28	308.28	86.00	288.19	374.19
TOTAL : REVENUE SECTION	77.00	185.63	262.63	100.00	208.28	308.28	86.00	288.19	374.19
CAPITAL SECTION									
4216- CAPITAL OUTLAY ON HOUSING									
4216-01 Govt. Residential Building									
4216-01-700 Other Housing Construction	50.00	&	50.00	100.00	&	100.00	14.00	&	14.00
4216-01-700(5)									
4216 TOTAL	50.00	0.00	50.00	100.00	0.00	100.00	14.00	0.00	14.00
TOTAL: CAPITAL SECTION:	50.00	0.00	50.00	100.00	0.00	100.00	14.00	0.00	14.00
Grand total	127.00	185.63	312.63	200.00	208.28	408.28	100.00	288.19	388.19

PHOTO GALLERY

Officers and staff of Evaluation Department at Kisama Naga Heritage village during field work for study on 'Economic Impact of celebration of Hornbill Festival'.



Officers and staff of Evaluation Department collecting data at food and handicraft stalls for study on 'Economic Impact of celebration of Hornbill Festival'.





An officer collecting data at a fruits and vegetables stall



During field survey at the location of Kids Carnival



Evaluation officials interacting with respondents during the field visit to the nearby villages at Phesama and Kigwema

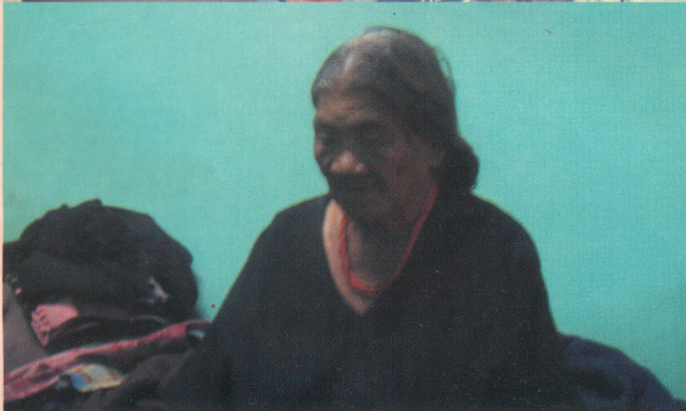
Photos taken during field visits for the District Specific Studies
Study on implementation of NREGA in Wokha district.



Study on Eri Silk Production Programme in Mon district.



Study on Implementation of Old Age Pension Scheme in Kohima district.



Study on Implementation of Old Age Pension Scheme in Mokokchung district



Newspaper Clippings

The Morung Express

www.morungexpress.com

A Daily Publication of Morung for Indigenous Affairs & Welfare
Tuesday, October 12, 2010 12 pages 73

“Our first teacher is our own heart”

‘Evaluation dept should give feedback to government’

As it is going to be...
...to the...
...connection all the...
...offer...
...application form for...
...Rs. 2/- per applica...
...from the offic...
...Supplies, Mon...

through IPC

...sign on HIV and...
...and will once...
...Personal Com...
...to organiza...
...women organiza...
...Shoko Khong...
...In this, Naga...
...SS) will reach...
...areas through...
...is scheduled by...
...the Konyak Nya...
...week Konyak Glo...
...Tobini Hobo...

on Oct 13

The MGM High...
...at its silver jub...
...from 9:00 am...
...School Education...
...Chief guest and K...
...School princ...
...Arch Bishop Dr...
...of the school and...
...Mokarsa Dethado...

PHUK, OCTOBER 11 (DIPR): Minister for Planning & Co-ordination, Veterinary & Animal Husbandry, Evaluation and Parliamentary Affairs, T.R. Zeliang, inaugurated the District Evaluation Office building at Phuk on October 9, 2010. After unveiling the building, he addressed the staff and thanked the administration for giving the department a prime plot in the town area. With this new office he called on the staff to be sincere in their duties and also to make the best use of the office to cater to the needs of the public.



T.R. Zeliang with officials after the inauguration of the District Evaluation Office building at Phuk on October 9 last. (DIPR Photo)

Evaluation though is a small department the nature of its work is vast as it has to monitor the progress and developmental activities of other departments so that the people are benefited on the programmes and schemes undertaken by various departments. On the other, evaluation department should also give feedback to the government from time to time along with corrective measures and suggestions after studying the problems faced by the department for effective implementation so that real development reaches to the grass root level.

He also pointed out that unemployment is the biggest problem which our state is facing today, with 30,000 youth qualified but jobless. The bigger problem lies in their job placement. Zeliang lamented the fact that some of our youth even after receiving government assistance for technical training and course want to work and only white collar jobs. There is

culture in our state, we get salary even though we don't work, while in other parts our country the rate of no work no pay is practiced. Therefore he called on the department to delve deep into the problems and issues confronting them and give report to the government so that collective decisions would be taken to settle the case before it becomes a habit.

evaluation department in attending all district planning and development board meetings so that they can assess and study the performance as well as the problems faced by various departments and give vital suggestions to the government for further implementation of developmental programs and schemes.

and if misappropriation of funds is detected a strict implementation of the schemes, direct action can be initiated against them. Huge amount of money is being pumped under NREGA and if properly utilized economic condition of the people can be elevated and poverty can be removed, he said. Concluding his address he called upon the public of Phuk to consider the office building as a public property which belongs to all so that it can be cared and utilized for the benefit and welfare of the people.

Earlier Deputy Chairman State Planning Board, Nohka Krakra gave a short speech while the Director for Evaluation, Kavileno Angami gave the introductory remark. The program was chaired by Assistant Director, Evaluation, W. Chulu while the welcome address was delivered by DEO, Phuk, S. Nyeika. The vote of thanks was proposed by the Deputy Director Evaluation, Peter Oving while Women, Pastor PTBC, More Nyeika invoked Gods Blessing. ADC, Z. Nyeethu Nyuthu, SP Phuk, W. Krome besides other Government officials and public attended the program.

EASTERN MIRROR

MyDimapur.com - Dimapur Online | News | Information | Forums | Music | Gallery | Videos and more

MY DIMAPUR
MY CITY, MY HOME

Home
Registration
Login
News

Dimapur Info | Utilities | Events | Business

Page 1 of 1

Government, and ultimately, generate more awareness and transparency. He added, he also said that the government decided to declare the year 2010-11 as the Year of Entrepreneurs with the intend to build up entrepreneurs who would spear-head the economic development and transformation of the state from being a consumer to a self sufficient and exporting state. He pointed out to the study report of the Directorate of Evaluation which reveals that in the district of Kohima, Dimapur and Mokokchung alone the amount earned by non-local individuals in small trades during the year 2006 came to about Rs. 450 crore. These can only mean that business during the year 2006 came to

Nagaland Post

To update the knowledge and improve efficiency of its staff/officers, the Directorate of Evaluation organized two days in house training programme on accounts matter fixation of pay/office procedure and computer applications on October 12 and 13 at the Directorate of Evaluation Kohima. Resource persons were Lungalang, Joint Secretary, P & AR, Daso Phaphino, Sr. Account Officer urban development, Shaji, K, Assistant Account Officer A.G. Kohima and Benjamin. Altogether 40 participants attended the training (17.10.2010)

UTNA plea for post

DIMAPUR, MAR 3 (EMN): Highlighting the infrastructures which are far from satisfied, Unemployed Trained Nurses' Association government to create new post for nurses being barried and left untouched over a

In a letter to the State chief minister and president Ibisile Meru and the general have lamented spathy of the government positive response has been made despite keeping the nursing professionals in a appreciating the development and contribution of government in the health sector, it said. extend over the years with the introduction of various programmes such as communication, sanitization, RCH, NRMHA, upgradation of beds, AYUSH, NSACS, creation of new health centres etc. Some reference to the 'magazine' 'Communication and Health' published by the Department of Health and Family Welfare. The Association has furnished an expert evaluation study undertaken by the Directorate of Evaluation which spread all over the district upon the state. It observed that all health centres covered by the evaluation study has supervised lack of staff and staff quarters. Subsequent examinations and assessment Annex etc.

Quoting government policy on employment of nurses, UTNA has expressed dismay that the department picked 3 to 6 graduate nurses for appointment in the department units, so as to

MIRROR SPOTLIGHT
KOKAHO: FOR THE LOVE OF THE GAME
Saturday, 26 February 011



MIRROR SPOTLIGHT
KOKAHO: FOR THE LOVE OF THE GAME
Rita
tochaWhen I first met
kokato Zhinomi as a
... in Calcutta...