

MAHILA SAMAKHYA SOCIETY, UTTAR PRADESH

ANNUAL REPORT

1991-92

3/8-9, Patrakarpuram, Gomti Nagar, Lucknow-226 010

INDEX

CHAPTER	SUBJECTS	PAGE NO.
CHAPTER—1	Progress Report of Mahila Samakhya Programme Uttar Pradesh (April 91 to March 92)	
	(i) Saharanpur	2
	(ii) Varanasi	6
	(iii) Tehri	8
	(iv) Banda	10
CHAPTER—2	Documents Regarding Establishment of Mahila Samakhya Society	
	(i) Resolution of Govt. of Uttar Pradesh Education (13) Section No.—639/15—(13)/89—1(2)/89	12
	(ii) Certificate of Registration	17
CHAPTER—3	Member of Executive Committee and Project Functionaries	
	(i) Member of the Executive Committee (upto September 92)	18
	(ii) Officers Working at the State Head Quarter (upto September 92)	19
	(iii) District Coordinator/Resource Persons/Sahyoginis working in District Implementation Unit (upto September 92)	19
CHAPTER—4	Audited Account Year 1991-92	
	(i) Balance Sheet	21
	(ii) Receipts and Payments Account	22
	(iii) Scheduled of Notes on Accounts	23
	(iv) Auditors Report & Compliance	25

CHAPTER-1

Progress Report of Mahila Samakhya Programme Uttar Pradesh

(From April 91 to March 92)

Mahila Samakhya project was envisaged in the light of this acceptance of National Education Policy that important intervention could be made by education in empowering women and making them available status of equality. This programme aims at creating such an environment where women may develop better understanding of their condition through collective discussions and may come out of the state of helplessness and become so empowered that they may play effective role in changing the surrounding environment. Simultaneously they may forge ways/avenues of development of their families and other women. This is why this programme has been looked upon as a process oriented programme, and not data oriented.

Mahila Samakhya project was formally launched in April 89 in Uttar Pradesh. Though work has started in Sevapuri block of Varanasi on experimental basis in October 88. Since establishment of Mahila Samakhya society was getting late, the programme was run through voluntary agencies in initial phase. The society was registered in May 89. Thereafter establishment of autonomous District Units was taken up. Independent District Units could start working by October 90 only.

Placing certain points in the background of the progress report of year 91-92 is inevitable and it will be necessary to keep these points in mind while evaluating the programme of the year 91-92 because these points have effected the activities of this year—

- * The programme is continuously expanding but number of workers is not increasing accordingly. Excessive work load on the functionaries due to appointments not being made on vacant post, in causing adverse effects.
- * Delay in releasing funds from April 91 to December 91 has effected the programme during that period.
- * Because of less transactions between District Unit and external trainers, outside input in Districts was less. It has also effected the programme.
- * Absence of a full time Director till December 91 has also seriously effected the programme.

SAHARANPUR

The programme is operational in 3 parts of Saharanpur District.

- 1— Through Disha social organisation.
- 2— Through Vikalp.
- 3— Through District Implementation Unit.

Disha

villages.....	63	
blocks.....	2	
'Sakhis'.....	60	all trained
'Sahyoginis'.....	6	all trained
Children's centere.....	10	
Traniners of children's centre	10	

Work Statement :

Disha social organisation is working amongst the poor of its area for more than a decade and it is struggling with social problems there. Question of women's problems also come in the sphere of their activities and they solve these on the basis of their local work pattern & involvement. But since they have no contradiction with the fundamental philosophy & understanding of Mahila Samakhya they work according to the target of Mahila Samakhya within the limits of their organisation. It has also effected the programme.

Main issue taken up by them are spread of communal harmony, struggle for minimum wages and equal wages for women, building powerful women's organisations, getting ration cards issued, and opposing attraoities/injustice against women. Besides these issues 10 centres are being run for children's education. Simultaneously programmes are also being run for 'Sakhi' and 'Mahila Sangh' (women s collective) literacy

Vikalp—

Villages.....	33
Blocks	2
'Sakhis'.....	33 all trained
'Sahyoginis'.....	3 all trained

Work Statement—

Vikalp also is a social organisation like 'Disha', working amongst string weaving labourers of villages situated in the foothills of the Siwaliks, keeping in line with the structure of its organisation, question mainly of wages, Bhabbar-grass cutting from Jungle, exploitation by contractors, and Jungle rights are raised by vikalp, and struggles are waged in the direction of their solution. In this context they also have a strong front of women which makes strong interventions on questions of women. For sakhis and Mahila Sangh women work is under progress through literacy camps.

District Implimentation Unit —

Blocks	1
Villages	60
'Sakhis'	60 all trained
'Sahyoginis'.....	6 all trained
'Mahila Sangh' Literacy Centers	10
Teachers of Literacy Centers.....	10

Work Statment :

In January 91, work of District Implimentation Unit was started in a block independent of Disha and Vikalp.

Time till March passed in seath of office campus, tour of whole district, selection of block, search of 'Sahyoginis' and other work of establishment. From Appril 91 after selecting village 'Sahyoinis', and 'Sakhis' the programme was launched in villages. Its initial pace was slow because no such programmes were running in the block and District Unit had to consolidate it from the very bigining. For stability, consolidation and extension of the programme, some important activities are undertaken which are as follows :

- * Meeting of 'Mahila Sangh'.
- * 'Sakhis' monthly meeting
- * Field meeting of 'Sakhis'
- * Monthly meeting of 'Sakhis' in the office.
- * 'Sahyogini' monthly meeting in the field.
- * Monthly meeting of teachers.

Trainings :

- * 'Sahyogini' workshop :
Organised between August 25 to August 31 with the cooperation of Disha social organisation.
- * Three four-days trainings were organised with the help of Smt. Bharti of Vikalp.
- * 'Sakhi' training :
Was organised between 16th & 23rd September 91 with the help of functionaries of Tehri, Banda and Disha.
- * 'Sakhi' training : 18 to 25th January was organised/with the help of Tehri Unit.
- * 'Teachers' training :
Was organised between 25th to 30th December 91 with help of Smt. Bharti of Vikalp.

Other Programmes :

- * 'Sakhi' Fair :—
A two days conference of Mahila Sangh women was organised on 31st October and 1st November in Nangal block. A procession was organised and collection was gathered from villages in it. This established an identify of the programme.
- * Publication of 'Meri Sakhi'
- * A quarterly cyclostyled magazine was started in January, 92
- * 'Sahyogini' reporting :
- * Seperate files with approximated map have been prepared for every village, which contain detailed informations of village.

* **Education/Literacy :**

From the very beginning attempts have been made to create an environment keeping in centre education/literacy, as a result of which 10 literacy centers have come in existence.

* **Women's Day :**

A large scale celebration was organised in collaboration with 'Vikalp' in Saharanpur wherein approximately 3000 women participated.

* **Miscellaneous issues :**

Wages, ration cards, getting bricks laid on earthen roads, getting electric connections, settling disputes of deserted girls, distribution of quota-material, family disputes, social problems of women, widow pension, increasing enrolment of girls in schools, getting handpumps installed, etc. are various issues around which activities are going on.

VARANASI

Villages.....	130
Blocks.....	2
'Sakhis'.....	150
'Sahyoginis'.....	15
'Udankhatole'-Children's centres....	38
Trainings.....	5

Work Statement :

Like every District Unit certain works in Varanasi programme are such which have been organised regularly in order to strengthen and consolidate the programme and to maintain the communication system. These are very important activities.

- * Different weekly, fortnightly, monthly, quarterly and emergency meetings of 'Mahila 'Sanghs', 'Sakhi', teachers of children's centers, 'Sahyogini', District Unit.
 - * Running "Udan Khatola" (children's centers)
 - * Dissemination of informations on various government programmes and continued efforts of coordination with them.
 - * Documentation relating to meetings, trainings, programme activities, and work progress.
 - * Organising different children's fairs, women's fairs and Women's Day.
- Besides these routine activities there are some issues and programmes on which intensive work has been done this year on the basis of continuity and follow up.
- * Wages :—

Issue of wages has been taken up from the initial phase of the programme many a times, because this programme is functional more intensively amongst rural women of poor and backward class/strata/castes, and most of 'sakhis' are wage labourers .

Attempts have been there since begining on how pressure can be exerted collectively to achieve legal rights for minimum and equal wages. This year also through dissemination of complete legal information, discussion with labour commissioner, and building strong organisations in villages pressure has been exerted continuously, and this had positive results. Continuing on this has been decided upon.

- * Ration Card :—

During evaluation of year 90—91, problems and failures faced on the issue of ration cards were discussed. In the present year collective efforts were carried forward. Ration Cards were got issued on fair fees, and in cases where Ration Cards have not been issued slips from village chief were obtained on which materials are availed on quota. Where

materials were not being made available by quota holders new quota holders have been selected by application of pressure by village groups. So improvement is there in quota distribution to some extent now.

* Health .—

Continued work is being done under Mahila Samakhya for helping in making available information and services relating to health. Household treatments are being publicised systematically. Pressure is being exerted on health department continuously so that treatment/medicines/facilities may be made available on primary, health centres. Information is being circulated in malaria hit areas and help is being provided in rendering services by organising health camps.

* Coordination with 'panchayat' :

Some 'Sakhis' are members of village 'panchayat' and some female members have been mobilised to be active. Efforts are on to settle domestic/family/community/social quarrels by taking part in 'panchayat' through them.

* Education :—

Main interventions in the field of education are as follows :—

Exerting village group pressure to stop levy of unwanted fees at the time of and even after admissions.

* Increasing enrolment of girls in schools,

* Greeting students of 'Udankhatola' admitted in schools,

* Organising literacy camps for 'sakhis' and 'Mahila Sangh' women.

Special Features :—

Varanasi Unit was asked to help in microplanning survey, a survey by the government of India. Main responsibility of this survey was on the shoulders of Sushri Farah Naqvi a consultant sent by the government of India.

Under this Varanasi Unit gathered information from 5 Mahila Samakhya and 5 other villages with much involvement. Beside village & school, detailed data were collected from houses of every village and in all the 10 villages in separate teams in different phases. Later on the basis of these data education profiles of eight villages were prepared, containing informations on the state of education of grown up girls & children, fee and attendance of children in schools, and economic condition of women

Besides these main issues, work has been on "Jawahar Rojgar, yojana" old women pension problem of water, problem of deserted women, atrocities on women, 'Thikana' construction, and various issues raised by women groups.

Obstacles :—

Due to some special reasons in one block of the district—Cholapur obstacles are coming in the way of work, attempts are being made to see/understand these.

TEHRI

Blocks.....	4
Villages.....	123
'Sahyoginis'.....	13
'Sakhis'.....	120

Work Statement

In this scattered mountainous tract also like other area, according to fundamental needs, demands and understanding of the programme following activities are organised regularly.

- * 'Mahila Sangh' meeting
- * 'Sakhi' monthly meeting
- * 'Sakhi' field meeting
- * 'Sahyogini'—District Unit fortnightly meeting
- * 'Sakhi'—'Sahyogini'—District Unit field meetings

Trainings

- * 'Sakhi' trainings.....2
- * 'Sahyogini' legal workshop1
- * Short term vocational trainings for Mahila Sangh women.....2

Other Programmes

- * Education/Literacy :

Tehri Unit has done the work of systematic environment building for making society conscious to the education/literacy of women. Alongside work has also been done for increasing enrolment of girls, exerting pressure for proper arrangement and system of schools, exerting pressure for lessening fees and irregularities done by teachers. Besides this by mobilising village groups in 5 villages, children's centres and literacy centres in 5 villages have been started without any financial assistance.

Prohibition of Alcoholism

Work has been undertaken from the very beginning on prohibition of alcoholism because wine is the cause of greatest havoc for women of this mountainous region. Strong groups have been constituted in villages on this issue, that are ready to go to any extent and are trying their level best. But the problem is very serious and need of more systematic thinking is being felt.

- * Work of furnishing information on government schemes and making rights under these available are being done regularly. Attempts are being made to avail collectively whatsoever may be availed of under 'Jawahar Rojgar Yojana', TRYSEM, I R D P, Widow/old women/ disability pension, immunization etc.
- * Work in support services is on in Tehri from the initial phase. Under this, work of tree plantation ventures, appointment of Committees for grass or fodder, women guards to check Jungle cutting and building system for checking water is being done.
- * Women in this area suffer a lot regarding health. Sufficient facilities from government cannot be availed of due to irregularities prevalent. Women's collectives continuously exert pressure and in some villages regular health facilities are available even.
- * Sale of girls, mass suicide, marrying tender aged girls with old aged people, deserting woman and marrying another one, and now the dowry problem etc. are various problems which Mahila Samakhya Tehri has continuously worked upon.
- * Work has been done for getting land for 'Thikana', getting it registered, and mobilising village women for voluntaring their labour. Now instruction for constructing Thikana and budget is awaited.

Special feature

- * Aid to Earthquake Victims :- Earthquake of last year has affected Tehri, specially three areas of Mahila samakhya. Mahila Samakhya contributed fully in making available every kind of help to poor rural women, collecting correct data through right survey and in getting help provided to real victims.

BANDA

Blocks...	2	
Villages	100	
'Sakhis'	120	100 Trained
'Sahyoginis'	10	7 Trained
'Sumatishalas'	10	
'Sumatishala' teachers.....	10	
Hand pump repair team.....	13	

Trainings/Workshops

- * Tindwari Block 'Sakhi' training was organised in two phasss in which Banda and Varanasi Unit provided training support.
- * Sarojini from Jagori provided medicinal herbs and roots and household treatment training.
- * Hand pump mechanic training was organised with the help of Jal Nigam and UNICEF.
- * Legal training was organised with cooperation of MARG agency of Delhi.
- * A work shop/Training on land 'pattas' widow/old age women/disability pension and natural calamities was organised with the help of the district administration.
- * A workshop was organised with the the help of local government doctors and nurses for distributing information relating to health.

Routine Activities

- * 'Mahila sangh' weekly meeting.
- * 'Sakhi' monthly meeting (in every 'sahyogini' field)
- * 'Sahyogini' District Unit monthly meeting.
- * District implementation Unit meeting.
- * Hand pump machanic meeting
- * Literacy teachers meeting.

Special Work Methodology

Efforts for developing a special work methodology are being made by Banda Unit, whereby mutual intimacy of the functionaries of entire programme and their intimacy with most of the village women may be deepened. For this they send 'sakhi'/'sahyogini' of one block to the area of 'sakhi'/'sahyogini' of the other block. 'Sahyoginis' are evaluating the 'District Unit.' They go to other districts for providing training. Efforts are being made for taking women out by integrating them to the thinking of 'Mahila Samakhya' through different programmes, such as handpump repair, medicinal herbs and roots training, health/'dai' training, committee for water maintenance etc.

Fairs

- * Women's Day celebrations.....in 8 areas
- * Water availability fairin 2 villages
- * Literacy fair in 2 villages

Movements

- * Tendu leaves wages 'dharna'.
- * Silent procession for getting the murderer of Munia murder episode, caught.
- * Movement for demand of water.
- * Demonstration to get the rapist caught.

Other Programmes

In Manikpur block of Banda district, economic, social physical, and sexual atrocities specially on tribal women is common phenomenon. In this regard work is undertaken on every type of issues among which cases of rapes by dacoits/police personel and landlords are prominent. Alongwith this, collective activities are also being undertaken regarding domestic violence and atrocities.

- * HEALTH—is an important issue of this area. Domestic and medicinal herbs and roots treatment has been a historical heritage of this place. In this direction some systematic programme is being planned, as one link of which a training has been organised.
- * In the form of support service an extensive programme on water has been undertaken. This is mainly programme of inspecting, repairing, and managing available handpumps and, making arrangements for getting installed new handpumps Under this Mahila Samakhya has built a mechanic team by arranging training with the help of UNICEF & Jal Nigam which does repairing work. Besides this, maintenance committee has been constituted which has been entrusted with the responsibility of security and maintenance of the hand pump of village. Presently this work is being done in a small area which is planned to be extended to hundred villages
- * Literacy/education—
Ten 'Sumatishalas' (Literacy/education centres) are running in the district. But to give a systematic shape to education/literacy a three day workshop was organised wherein, besides all District Units, 3 women's leteracy experts from 'Vishakha' (Rajasthan) participated. On the basis of this a systematic and well planned programme is being chalked out now.
- * Besides this, work has been done continuously on, ration cards, widows/old age women/ disability pension, land disputes/'pattas', availability of health facilities, immunization, wages and specific issues being raised by every village.

CHAPTER-2

Documents Regarding Establishment of Mahila Samakhya Society

I

Resolution of Govt. of Uttar Pradesh

उत्तर प्रदेश सरकार

शिक्षा (13) अनुभाग

संख्या--639/15--(13)/89--1 (2)/89

लखनऊ, दिनांक 3 मई, 1989

प्रस्ताव

राष्ट्रीय शिक्षा नीति, 1986 में की गयी घोषणा के अनुसार महिलाओं के बहुमुखी विकास के उद्देश्य से भारत सरकार द्वारा महिला समाख्या कार्यक्रम घोषित किया गया है जिसके मुख्य उद्देश्य निम्नलिखित हैं :

- (1) विभिन्न स्तरों पर महिलाओं की सामूहिक गतिविधियाँ, जैसे शैक्षिक कार्यक्रम आदि प्रारम्भ करना ।
- (2) महिलाओं की शिक्षा के स्तर में सुधार लाना ।
- (3) शिक्षा की गुणवत्ता में इस प्रकार से परिवर्तन लाना कि महिलाओं की समानता के विचार को प्रबल किया जा सके ।
- (4) प्राथमिक शिक्षा, अनौपचारिक शिक्षा तथा प्रौढ़ शिक्षा केन्द्रों को शैक्षिक सामग्री के माध्यम से सशक्त करना ।
- (5) प्राथमिक शिक्षा के सार्वजनिकीकरण की दिशा में कार्य करना, विशेष रूप से बालिकाओं को स्कूल तथा अनौपचारिक शिक्षा कार्यक्रमों में भाग लेने हेतु प्रोत्साहित करना ।
- (6) बाल विकास, पीने के पानी आदि विषयों की महिलाओं द्वारा सामूहिक रूप से गतिविधियाँ प्रारम्भ करना ।
- (7) महिलाओं में निरक्षरता समाप्त करना ।

2. भारत सरकार से प्राप्त निर्देशों के अनुसार इस हेतु प्रदेश शासन द्वारा महिला समाख्या सोसाइटी का गठन किया जाना है । तदनुसार राज्यपाल महोदय प्रदेश में महिला समाख्या सोसाइटी के गठन की सहर्ष स्वीकृति प्रदान करते हैं, जिसका मुख्यालय लखनऊ में ही होगा और जिसके प्राधिकारी निम्नलिखित होंगे :

- (1) जनरल कौंसिल ।
- (2) अध्यक्ष ।

- (3) कार्यकारिणी समिति ।
- (4) चेयरमैन ।
- (5) स्टेट प्रोग्राम डायरेक्टर ।
- (6) स्टेट प्रोग्राम कोऑर्डिनेटर ।
- (7) अन्य ऐसी समितियाँ जो महिला समाख्या सोसाइटी अथवा उसकी कार्यकारिणी समिति द्वारा आवश्यकतानुसार नियुक्त की जाएं ।

3. महिला समाख्या सोसाइटी की 'जनरल कौंसिल' के सदस्य निम्नानुसार होंगे :

(क) पदेन सदस्य-

- | | | |
|-----|---|-------|
| 1- | जनरल कौंसिल अध्यक्ष—शिक्षा मंत्री, उत्तर प्रदेश । | |
| 2- | कार्यकारिणी समिति के अध्यक्ष— | सदस्य |
| 3- | ग्राम्य विकास विभाग के सचिव— | सदस्य |
| 4- | महिला एवम् बाल विकास विभाग के सचिव— | सदस्य |
| 5- | शिक्षा निदेशक (बेसिक) एवम् अनौपचारिक शिक्षा, उत्तर प्रदेश — | सदस्य |
| 6- | शिक्षा निदेशक (माध्यमिक) उत्तर प्रदेश— | सदस्य |
| 7- | निदेशक, प्रौढ़ शिक्षा, उत्तर प्रदेश— | सदस्य |
| 8- | निदेशक, समाज कल्याण, उत्तर प्रदेश— | सदस्य |
| 9- | राज्य समाज कल्याण सलाहकार परिषद के अध्यक्ष— | सदस्य |
| 10- | समस्त डिस्ट्रिक्ट प्रोग्राम कोऑर्डिनेटर्स— | सदस्य |
| 11- | राज्य सन्दर्भ केन्द्र के निदेशक— | सदस्य |
| 12- | स्टेट प्रोग्राम डायरेक्टर— | सचिव |

(ख) अशासकीय एवम् स्वैच्छिक संस्थाओं से लिये जाने वाले सदस्य :

- 1- निदेशक, स्टेट इन्फार्मेशन ट्रेनिंग एण्ड रिसोर्स एजेन्सी (सितारा) ।
- 2- योजना के अन्तर्गत लिये गये प्रत्येक जिले की ऐसी दो अशासकीय संस्थाओं में से एक-एक व्यक्ति जो स्टेट रिसोर्स ग्रुप के साथ सहयोग करते हुए कार्य कर रहे हों । इन व्यक्तियों को स्टेट रिसोर्स ग्रुप द्वारा ही नामित किया जायेगा ।
- 3- सामाजिक कार्यों से सम्बद्ध अशासकीय संस्थाओं के तीन व्यक्ति जिन्हें जनरल कौंसिल के अध्यक्ष (शिक्षा मंत्री, उत्तर प्रदेश) द्वारा नामित किया जायेगा ।
- 4- महिला शिक्षा के विकास से सम्बद्ध स्वैच्छिक संस्थाओं के 5 व्यक्ति जिन्हें प्रदेश शासन द्वारा नामित किया जायेगा ।

(ग) भारत सरकार द्वारा नामित किये जाने वाले सदस्य-

- 1- मानव संसाधन विकास मंत्रालय के 3 अधिकारी जिन्हें भारत सरकार द्वारा नामित किया जायगा।
 - 2- 'नेशनल रिसोर्स ग्रुप' के 3 सदस्य जो 'नेशनल रिसोर्स ग्रुप' द्वारा ही चयनित किये जायेंगे।
 - 3- महिलाओं के विकास एवम् महिला शिक्षा के कार्य से लगे हुए 5 व्यक्ति।
4. 'जनरल काँसिल' के उपर्युक्त सदस्यों में से पदेन सदस्य अभी तक महिला समाख्या सोसाइटी के सदस्य रहेंगे, जब तक वे अपने उपर्युक्त पद पर आसीन रहेंगे। उक्त पद का कार्य भार छोड़ते ही वे समिति के सदस्य नहीं रह जायेंगे। अशासकीय तथा स्वैच्छिक संस्थाओं के व्यक्ति प्रारम्भ में तीन साल के लिए महिला समाख्या सोसाइटी के सदस्य बनाये जायेंगे, जिसका नवीनीकरण किया जा सकेगा। 'जनरल काँसिल' के लिये उपर्युक्तानुसार नामित होने वाले अन्य सदस्य भी 3 साल के लिये होंगे और उन्हें पुनः इस हेतु नामित किया जा सकेगा।

(2) कार्यकारिणी समिति-

महिला समाख्या सोसाइटी की कार्यकारिणी समिति के अध्यक्ष एवम् सदस्य निम्नानुसार होंगे :-

- | | | |
|----|--|------------|
| 1- | शिक्षा सचिव, उत्तर प्रदेश | अध्यक्ष |
| 2- | महिला समाख्या सोसाइटी के स्टेट प्रोग्राम डाइरेक्टर। | सदस्य/सचिव |
| 3- | प्रदेश शासन के अधिकारियों में से निम्नलिखित अधिकारी महिला समाख्या सोसाइटी की कार्यकारिणी समिति के पदेन सदस्य होंगे : | |
| | (क) महिला एवम् बाजविकास विभाग के निदेशक अथवा सचिव। | सदस्य |
| | (ख) शिक्षा निदेशक (बेसिक)/निदेशक प्रौढ़ शिक्षा | सदस्य |
| | (ग) वित्त विभाग के सचिव/संयुक्त सचिव/उप सचिव | सदस्य |
| 4- | समस्त स्टेट प्रोग्राम कोऑर्डिनेटर | सदस्य |
| 5- | नेशनल रिसोर्स ग्रुप द्वारा नामित 2 व्यक्ति | सदस्य |
| 6- | मानव संसाधन विकास मंत्रालय, भारत सरकार के दो अधिकारी | सदस्य |
| 7- | निदेशक, स्टेट इन्फार्मेशन ट्रेनिंग एण्ड रिसोर्स एजेंसी (सितारा) | सदस्य |
| 8- | स्टेट रिसोर्स ग्रुप के साथ कार्य करने वाली एक अशासकीय संस्था 'डिस्ट्रिक्ट रिसोर्स ग्रुप' द्वारा चयनित प्रतिनिधि- | सदस्य |
| 9- | महिला समाख्या समिति के अध्यक्ष द्वारा नामित स्वैच्छिक संस्थाओं, अशासकीय संस्थाओं से दो व्यक्ति- | सदस्य |

5. महिला समाख्या समिति की 'जनरल कौंसिल' की बैठक अध्यक्ष के आदेशानुसार समय-समय पर आयोजित की जायेगी।
6. महिला समाख्या समिति तथा उसकी कार्यकारिणी समिति की भारत सरकार के निर्देशानुसार समय-समय पर पुनर्गठित किया जा सकेगा।
7. महिला समाख्या की कार्यकारिणी समिति उसके अध्यक्ष के निर्देशानुसार समय-समय पर अपनी बैठकें आयोजित करेंगी परन्तु त्रैमास में कम से कम एक बैठक आयोजित करना अनिवार्य होगा।
8. महिला समाख्या समिति के अध्यक्ष को अपने सदस्यों के मध्य से समितियों/उप समितियों के गठन तथा किसी व्यक्ति विशेष को समितियों/उप समितियों पर कार्य करने के लिये 'कोआप्ट' करने का अधिकार भी होगा।
9. महिला समाख्या समिति की कार्यकारिणी समिति उसके 'मेमोरण्डम आफ एशोसिएशन' में किये गये उल्लेख के अनुसार तथा महिला समाख्या समिति की 'जनरल कौंसिल', प्रदेश के शिक्षा विभाग, तथा भारत सरकार के शिक्षा मंत्रालय के निर्देशानुसार शासकीय एवम् वित्तीय कार्यों का निर्वहन करेंगे।

प्रवीण चन्द्र शर्मा
सचिव

संख्या-639(1)/15-(13)/89-1 (2)/89

प्रतिलिपि निम्नलिखित को सूचनार्थ तथा आवश्यक कार्यवाही हेतु प्रेषित :-

- 1- महालेखाकार, उत्तर प्रदेश, इलाहाबाद।
- 2- मा० शिक्षा मंत्री जी के निजी सचिव को मा० शिक्षा मंत्री जी के सूचनार्थ।
- 3- महिला समाख्या सोसाइटी की 'जनरल कौंसिल' तथा कार्यकारिणी समिति के समस्त सदस्य।
- 4- सचिव, भारत सरकार, मानव संसाधन विकास मंत्रालय (शिक्षा विभाग), शास्त्री भवन, नई दिल्ली।
- 5- प्रमुख सचिव, वित्त विभाग, उत्तर प्रदेश शासन, लखनऊ।
- 6- सचिव, नियोजन विभाग, उत्तर प्रदेश शासन, लखनऊ।
- 7- निदेशक, प्रौढ़ शिक्षा निदेशालय, भारत सरकार, नई दिल्ली।
- 8- निदेशक, प्रौढ़ शिक्षा, उत्तर प्रदेश, लखनऊ।
- 9- निदेशक, साक्षरता निकेतन, पोस्ट आलमबाग, लखनऊ।

- 10- नियोजन अनुभाग-4
- 11- मूल्यांकन एवं प्रशिक्षण अनुभाग, राज्य नियोजन संस्थान, उत्तर प्रदेश, लखनऊ ।
- 12- शिक्षा सचिव शाखा के समस्त अनुभाग ।
- 13- महिला समाख्या से सम्बन्धित जिलों के जिलाधिकारी ।
- 14- निदेशक, मुद्रण एवं लेखन सामग्री, उत्तर प्रदेश, इलाहाबाद को इस अनुरोध के साथ कि वे कृपया उपर्युक्त प्रस्ताव का शासकीय गजट के आगामी अंक में प्रकाशन सुनिश्चित करने का कष्ट करें ।

आज्ञा से,
(ए० के० विश्वाजी)
संयुक्त सचिव

II. Certificate of Registration

संख्या 366 पत्रावली सं०-1-99247

दिनांक 10-5-1989

पत्रावली संख्या-1
पत्र व्यवहार में पत्रावली
संख्या अवश्य लिखें ।



सोसाइटी-रजिस्ट्रीकरण का

राष्ट्रीय अशोक सील

प्रमाण-पत्र

(अधिनियम संख्या २१, १८६० के अधीन)

संख्या 1294 १९ 89 - १९ 90

एतद्द्वारा प्रमाणित किया जाता है कि महिला समाख्या
उत्तर प्रदेश लखनऊ ।

को आज उत्तर प्रदेश में अपनी प्रवृत्ति के संबंध में यथासंशोधित सोसाइटीज रजिस्ट्रेशन
अधिनियम, 1860 ई० के अधीन सम्यक रूप से रजिस्ट्रीकृत किया गया है । यह प्रमाण-पत्र
9-5-1994 तक विधिमान्य होगा ।

आज दिनांक 10-5 उन्नीस सौ 89 को
मेरे हस्ताक्षर से दिया गया ।

ह० पी० के० पाण्डे
सोसाइटी के रजिस्ट्रार
उत्तर प्रदेश

CHAPTER-3

Member of Executive Committee and Project Functionaries

(Position till September 1992)

Year 1990 - 91 - 92

(i) List of the Members of the Executive Committee

- | | | | | | |
|----|--|-----|----|--|---------|
| 1. | Ms. Rita Sinha
Principal Secretary, Education,
Government of U. P. | Ex. | 3. | Sri Karnai Singh
Principal Secretary, Education,
Government of U. P. | Present |
| 2. | Sri K. K. Bakshi
Principal Secretary, Education,
Government of U. P. | Ex. | | | |

Members

- | | | | | | |
|----|--|---------|-----|---|---------|
| 1. | Ms. Kiran Dhingra
Deputy Secretary,
Education,
Government of India. | Ex. | 6. | Sri M. K. Agrawal
Secretary,
Deptt. of Women and Child Welfare,
Government of India. | Present |
| 2. | Sri S. K. Rai
Deputy Financial Advisor
Deptt. of Education,
Government of India. | Ex. | 7. | Sri P. P. Vairiya
Joint Secretary (Finance)
Government of U. P.,
Lucknow. | .. |
| 3. | Sri R. S. Dua
Asstt. Financial Advisor,
Deptt. of Education,
Government of India. | Present | 8. | Sri Krishnavatar Pandey
Director,
Adult Education, U. P.,
Lucknow. | Ex. |
| 4. | Ms. Vimla Ramchandran
Project Director,
Mahila Samakhya,
Government of India. | .. | 9. | Sri L. P. Pandey
Director,
Basic Education, U. P.,
Lucknow. | Ex. |
| 5. | Ms. C. P. Sujaiya
Resident Commissioner,
(Himachal Pradesh)
Government of India. | .. | 10. | Ms. Abha Bhayya
Jagori,
New Delhi. | Present |

- | | | | | | |
|-----|--|---------|-----|---|---------|
| 11. | Ms. Rama Bhatt
District Coordinator
Mahila Samakhya,
Tehri Garhwal. | Present | 13. | Ms. Nishi Mehrotra
Suraksha,
Lucknow. | Present |
| 12. | Smt. Stuti Kakkar
Director,
Directorate of Child Development
and Nutrition,
Lucknow. | .. | 14. | Ms. Sushma Tiwari
Director,
DWACRA-Rural Development,
Lucknow, U. P. | .. |

Secretary/Member

- | | | | | | |
|----|---|-----|----|--|---------|
| 1. | Sri Krishnavatar Pandey
State Programme Director,
Mahila Samakhya, U. P.,
Lucknow. | Ex. | 3. | Smt. Sanghamitra Shanker
State Programme Director,
Mahila Samakhya, U. P.,
Lucknow. | Ex. |
| 2. | Sri H. C. Mahajan
State Programme Director,
Mahila Samakhya, U. P.,
Lucknow. | Ex. | 4. | Sri Lov Verma
State Programme Director,
Mahila Samakhya, U. P.
Lucknow. | Present |

(ii) List of Officers working at the State Head Quarter

- | | | | |
|----|---|----|---|
| 1. | Sri Lov Verma
State Programme Director,
Mahila Samakhya, U. P.,
Lucknow. | 3. | Sri Dharendra Kumar Srivastava
Accounts Officer,
Mahila Samakhya,
Lucknow. (On Deputation) |
| 2. | Ms. Kanchan Sinha
Consultant,
State Headquarter,
Lucknow. | | |

(iii) District Coordinator / Resource Persons / Sahyoginis working in District Implementation Unit.

District Coordinator

1. Ms Rama Bhatt
Mahila Samakhya,
Tehri Garhwal.

Resource Persons

1. Ms. Gita Gairola
Mahila Samakhya,
Tehri Garhwal.
2. Km. Aarti Srivastava
Mahila Samakhya,
Banda.
3. Ms. Shashi Maurya,
Mahila Samakhya,
Saharanpur.
4. Ms. Satyabhama Bundeli
Mahila Samakhya,
Banda.
5. Ms. Bindu Singh
Mahila Samakhya,
Varanasi.
6. Ms. Jahnvi Tiwari,
DISHA
Saharanpur.

Sahyoginis

Tehri Garhwal

Sarita, Prabha, Vijay Laxmi Mishra,
Dineshwari, Kamla, Sushila, Chatra, Sarju,
Laxmi, Bambeshwari, Reena, Vimla,
Pushpa.

Varanasi

Shanti, Kalawati, Sandhya, Kokila, Umraji,
Durgawati, Nirmala, Sudama, Shashi Bala,
Shashi, Archana, Aruna, Indravati.

Banda

Maya, Rajeshwari, Laxmi, Shashikala,
Shobha, Awadhesh, Sushila, Shivarani.
Rita, Meenakshi.

Saharanpur

Kusum, Madhu, Santosh, Pratibha,
Pushpa, Sulochana, Rehana, Gurmeet,
Suresho, Kaushal, Munawwar, Mira,
Poonam, Sushila, Mikki.

CHAPTER-4

(i)

Audited Account Mahila Samakhya, Uttar Pradesh, Lucknow BALANCE SHEET AS AT 31st MARCH, 1992

LIABILITIES	Rs.	ASSETS	Rs.
FUND ACCOUNT :	1,37,62,488.67	FIXED ASSETS AND DEAD STOCK ITEMS :	
(See Note No. 1 on Schedule)		(See Note No. 3 on Schedule)	
		Car/Jeep (as per last Balance Sheet)	9,85,504.55
MISCELLANEOUS PAYABLES	18,305.00	LESS : Part refund towards cost of jeep (-)	88,806.11
			8,96,698.44
		FURNITURE & OFFICE EQUIPMENTS & DEAD STOCK INCLUDING CONSUMABLE STORES	
		As per last year balance sheet	89,138.40
		Addition during the year	2,69,554.20
			3,58,692.60
		ADVANCES RECOVERABLE IN CASH OR KIND OR FOR VALUE TO BE RECEIVED :	
		With officials/Ex officials	13,692.54
		With staff/officials against TA	9,832.50
		With landlord	16,250.00
		SECURITY DEPOSIT (TELEPHONE)	39,775.04
			6,000.00
		REMITTANCE IN TRANSIT	90,283.00
		CASH & BANK BALANCES :	
		Cash in Hand	18,908.64
		Balance with Banks in Saving Bank Accounts	1,23,70,435.95
			1,23,89,344.59
TOTAL :	1,37,80,793.67	TOTAL :	1,37,80,793.67

LUCKNOW
DATED : 5th September, 1992

As per our report of even date
For K. K. NIGAM & CO.,
CHARTERED ACCOUNTANTS

Sd-
ACCOUNTS OFFICER

Sd-
STATE PROGRAMME
DIRECTOR &

LUCKNOW
DATED : 5th Sept. 1992

Sd-
PARTNER

Member Secretary
Executive Committee

(ii)

Scheduled of Notes Accounts**Mahila Samakhya, Uttar Pradesh, Lucknow****RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD ENDED 31ST MARCH, 1991**

RECEIPTS	Rs.	PAYMENTS	Rs.
OPENING BALANCES		PURCHASES OF FIXED ASSETS AND	
Cash in hand	19,294.63	DEAD STOCK ITEMS :	2,69,554.20
Balance with Bank		MANAGEMENT EXPENDITURE	
in Saving Bank account.	1,55,08,549.38	Salary & Honararium	17,57,234.46
FUND RECEIVED FROM UNICEF	34,271 35	OFFICE EXPENSES	
(FOR HANDPUMP TRAINING)		Office Rent	1,68,400.00
BANK INTEREST RECEIVED	7,14,768.90	Contingencies/other Exp.	1,34,358.36
PART REFUND TOWARDS		Telephone & Trunck Call	34,444.26
COST OF JEEP	88,806.11	Books, Magzines & Journal etc	44,144.33
(PAID LAST PERIOD)		Bank Charges	1,346.00
STAFF ADVANCES RECOVERED	17,365 40	Travelling and Other Allowances	3,82,692.95
MISCELLENOUS RECEIPTS	1,410.00	Vehicles repairs & maintainance	2,25,360.86
		ACTIVITIES EXPENDITURE	1,31,537.17
		Training & Documentation	3,48,302.72
		Wo kshop & Seminar	1,79,578.70
		Contingencies & Other Exp.	5,599.75
		TELEPHONE SECURITY DEPOSITED	6,000.00
		STAFF ADVANCES DURING THE YEAR	12,650.24
		GIVEN TO OTHER ORGANISATIONS	
		Disha Social Organisation	3,81,471.00
		Vikalp Social Organisation	1,85,561.50
		REMMITANCES IN TRANSIT	5,67,032.50
			90,283 00
		CASH & BANK BALANCES	
		Cash in hand	18,908 64
		Balances with banks in Savings Bank	1,23,70,435 95
		Accounts	1,23,89,344.59
TOTAL	1,63,65,171.14	TOTAL	1,63,65,171.14

(22)

LUCKNOW
DATED : 5th September, 1992

As per our report of even date
For K. K. NIGAM & CO.,
CHARTERED ACCOUNTANTS

Sd-
ACCOUNTS OFFICER

Sd-
STATE PROGRAMME
DIRECTOR &
Member Secretary
Executive Committee

LUCKNOW
DATED : 5th Sept. 1992

Sd-
PARTNER

(iii)

Scheduled of Notes on Accounts

Mahila Samakhya Uttar Pradesh, Lucknow

Schedule of Notes—Annexed to and Forming Part of Accounts (Balance Sheet and Receipts and Payments Account) for the period ended 31st March, 1992

(1) The Fund Account as appearing in the Balance Sheet is the net and consist of :

Opening Balance Transferred from last year's Balance Sheet			1,66,26,582.53
Add :			
Income Received :	Grant from UNICEF	34,271.35	
	Bank Interest	7,14,768.90	
	Misc. Receipts	1,410.00	
		<hr/>	
		7,50,450.25	(+) 7,50,450.25
		<hr/>	
Lsss :			
Expenditure Paid :	Management Expenditure	17,57,234.46	
	Office Exp.	7,39,590.98	
	Activities Expenditure	5,33,481.17	
	Given to Social Organisations	5,67,032.50	
Expenditure Unpaid :	Telephone	17,205.00	
	Bill provision (VARANASI)		
		<hr/>	
	TOTAL	36,14,544.11	(-) 36,14,544.11
		<hr/>	
		NETT	1,37,62,488.67
			<hr/>

However the Income and Expenditure Account has not been prepared specifically since as explained in Note No 2 hereinunder, most of the Accounts are kept on cash basis, the ascertainment of accruals was not possible with substantial accuracy at this closing.

- (2) The maintenance of Accounts by Head Office/Units not in proper form upto last period, has however, been improved to a large extent during the year. The Accounts were maintained mostly on cash basis
- (3) Proper classification of items between the Fixed Assets category and Dead Stock category (including consumable Stores) was not done by Units. Except for Car/Jeeps shown separately. The remaining items have therefore been classified under a single head Furniture, Office Equipments, Cycles, Electrical Assets and Dead Stock including consumable Stores

for the purposes of Final Accounts and proper segregation there of will be done in current year. Due to this reason, and due to non availability of correct informations about the date of starting the the depreciation on Fixed Assets during this year as well as in previous period could not be provided for. The appropriate depreciation will be provided for in current year after the process of segregation etc. is complete. Further, part of price on purchase of Jeep in earlier period was refunded by supplier during the year and the same has been reduced from cost of Jeep

- (4) In some cases, the documentary evidence in proper form particularly in respect of Training, Seminar and Workshop Expenses, could not be maintained by the units. Although there has been lot of improvement in this regard as compared to previous period still the efforts for improvement are in process.
- (5) Where the activities of other organisations were taken over by the units of the Society, the moveable assets of the said Organisations were continued to be used by the Unit but the account of such assets does not appear in Financial Accounts of the Unit/Society.

Lucknow
Date : 5th September 1992

Sd—
Accounts
Officer

Sd—
State Programme
Director &
Member Secretary
Executive Committee

For K. K. NIGAM & CO.
Chartered Accountants

Lucknow
Dated : 5th September, 1992

Sd—
Partner

(iv)

Auditors' Reports

The President,
Mahila Samakhya, Uttar Pradesh
Lucknow.

We have audited the attached Balance Sheet of the Mahila Samakhya Uttar Pradesh, Lucknow as at 31st March, 1992 alongwith the Receipts of Payments Account for the year ended on that date annexed thereto. On the basis of records provided to us and the information and explanations furnished to us we report that :—

- 1) Maintenance of Accounts including subsidiary registers e.g. Salary Register, Stock Register, Consumable Stock Register, Dead Stock Register, Log Book etc. although improved as compared to last period which was the first period of account, however, still needs improvements
- 2) There is an urgent need of introducing the Internal Audit System. The Annual Statutory Audit is done after the close of the year when the Accounts have already been written and mistakes/irregularities (Procedural or of other nature) have already been committed. Only the continuous Internal Audit carried out periodically say monthly or quarterly, can bring out a check and this will also improve the quality of maintenance of accounts.
- 3) Adequate or proper evidence to verify the correctness of payments were not available in many cases of Workshop & Seminar Expenses (Unit Varanasi) and in case of Banda Unit, the Workshop and Seminar Register, which contain the attendance/signature of participants, was not available for our verification making it difficult for us to verify properly the Workshop & Seminar Expenses. It is not able that in case of Workshop & Seminar Expenses, the major part of the expenses is based on the number of participants attending and therefore to verify these expenses the attendance records of the participants, contained in the Workshop & Seminar Register, is the sole basis of verification of the said expenses.

Similarly, some other payments could also be not verified properly in the absence of proper evidence (Units Varanasi, Banda, Saharanpur).

- 4) In some of the T. A. Bills, the D. A. Charged and paid was in excess of the D. A. rates prescribed in State Govt. Rules (Units Banda and Varanasi). The excess needs to be recovered.
- 5) In case of Varanasi Unit :
 - a) Heavy cash balance ranging from Rs. 11,284.62 to Rs. 42,587.02 were maintained on a few dates. This should be avoided.
 - b) A few payments ranging between Rs. 1102/- to Rs. 16330/- were made in cash whereas the same should have been made by Cross Cheques to be in line with the general financial discipline followed by Samakhya.

- c) Log Book was not properly filledup e. g. purpose of journey not mentioned on so many occasions. Further Diesel etc. were often purchased for vehicle No BHM-904, not be in use by the Unit. This needs approval of Head Office.
- d) The expenditure of Rs 8687.30 on Mela Organised by the unit needs Head Office approval since the same was organised instead of clear instructions to contrary. Similarly, the STD Phone facility required to be disconnected, vide Executive Committee instructions dated 23.11.91, was however, continued at least till January, 1992 the exact date of disconnection not ascertainable. The connected Bills for Rs. 17,205/- although provided for in Accounts, are pending payment/settlement
- 6) Stock Register/Dead Stock Register (for consumables/Office or Field use items) were not kept properly and neither the same show the correct balance in stock nor any proper physical verification was carried out in this regard. Further, no distinction was often made between the items of Fixed Assets nature and of consumable/dead stock nature with the result, all have been shown together in Final Accounts and the proper provision for depreciation/writeoff was not made in the absence of proper segregation between the items.
- 7) Some of the procedural irregularities e. g. not taking due sanction from Head Office wherever required, not following, any fixed guidelines for enrolment of Sakhi/Sahyogini etc. continued for part of the year but later on these are being controlled to a large extent on issue of continuous guidelines by Head Office. However, this area need to be constantly watched.
- 8) **Previous Audit Reports :**
- A lot of exercise has been done by Head Office to settle the observations given by us in our previous report or those given by Government Auditors in their report on last period's accounts. The matter, to some extent, is still in process.
- 9) Unitwise detailed list of observations mentioned in above paras. has been given to Head Office of the Samakhya for necessary actions.

Place : Lucknow
Dated : 5th September 1992

For K. K. NIGAM & CO.
Chartered Accountants
Sd—
Partner

COMPLIANCE :
Compliance from units is still awaited.

Publication No.-7
