

TENTH FIVE YEAR PLAN FOR TEACHER EDUCATION 2004-2005

Implementation Guidelines



Directorate of Teacher Education,
Research and Training,
Chennai - 600 006.

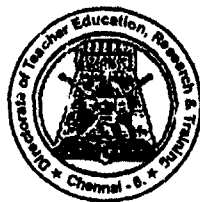
TENTH FIVE YEAR PLAN FOR TEACHER EDUCATION 2004 - 2005

Implementation Guidelines

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*Directorate of Teacher Education Research and Training,
Chennai - 600 006.*

X Five Year Plan for Teacher Education
Implementation Guidelines (2004-05) Drafting Committee

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**PROCEEDINGS OF THE DIRECTOR, DIRECTORATE OF
TEACHER EDUCATION
RESEARCH AND TRAINING, CHENNAI – 600006**

R.C.No. 7147/02/02 dt. 09.12.2004.

Sub:- Tenth Five Year Plan for Elementary Teacher Education – Issuance of Guidelines and Time Schedule for implementation of the activities for 2004-05 reg.

The M.H.R.D. has allotted Rs. 18 lakhs to each DIET towards conducting training, Workshops, Research Projects and Faculty Development during the year 2004-05 under the Tenth Five Year Plan.

To implement the various activities detailed programme wise guidelines, and Break-up details for expenditure have been prepared and enclosed for ready reference and implementation. Thirty one programmes have been designed for execution for the year 2004-05. Among 31 programmes 15 programmes (Annexure -1) have to be carried out by all the DIETs individually. The remaining 16 programmes have to be conducted zone wise (Annexure-2)

Principals of DIETs are requested to carryout the programme listed under Tenth Five Year Plan for the year 2004-05 as per the time schedule (Annexure -3)

All the DIET Principals are instructed to meet the expenditure for the immediate implementation of the programmes from In-service funds or Action Research funds of DIETs concerned in anticipation of the release of funds from the Government of Tamilnadu. The expenditure incurred thus should be adjusted as soon as the fund under Tenth Five Year Plan is released from the Governmnet of Tamilnadu.

The Principals are instructed to adhere to the time schedule strictly and organize training programmes effectively and document each programme and submit it to the Director.

DIRECTOR

Encl.: List of Programmes and Guidelines

Annexure -1

Annexure -2

Annexure -3

Annexure -4

CONTENT

Sl. No.	Code	Title of the Programme	Mode	Allotment In Lakhs	Page No.
01.	XPA401	Module Preparation of Theme Specific Programmes	Workshop	29.00	01
02.	XPA402	Action Research	Research	21.75	08
03.	XPA403	Assessment of In-service Training	Study	29.00	13
04.	XPA404	Review of Materials	Study	7.25	18
05.	XPA405	District Specific Modules	Workshop	29.00	22
06.	XPA406	Research Projects	Project	145.00	28
07.	XPA407	Preparation of Modules for Extension Services	Workshop	14.50	39
08.	XPA408	Capacity Building - Training Programme for BRC Supervisors and Teacher Educators	Training	58.00	42
09.	XPA409	Theme Specific Program for BRTes and Teachers	Training	58.00	46
10.	XPA410	BRTE - Workshop on TLM	Workshop	14.50	47
11.	XPA411	Review of Textbooks (6th to 10th Std.)	Study	29.00	49
12.	XPA412	Inter DIET Seminar	Seminar	14.50	54
13.	XPA413	Computer Training Programme	Training	14.50	55
14.	XPA414	Institutional Assessment Training	Training	14.50	61
15.	XPA415	Audio Visual Equipment Training	Training	14.50	64
16.	XFD401	Advanced Research Methodology Training	Training	2.436	68
17.	XFD402	Managerial Skills Training for Principals and DIET Faculty	Training	2.436	72
18.	XFD403	Content Enrichment	Training	2.436	75
19.	XFD404	Induction Training	Training	0.783	77
20.	XFD405	Faculty Development: National Level Seminar	Seminar	1.943	80
21.	XFD406	Faculty Development: Inter National Level Seminar	Seminar	1.276	80
22.	XFD407	Other Seminars	Seminar	2.204	80
23.	XFD408	Publication of Journals and Newsletters	Publication	1.595	82
24.	XFD409	Excellence Awards	Award	0.029	84
25.	XFD410	Subscription to Journals	Subscription	5.800	91
26.	XFD411	Faculty Exchange Programme	Visit	4.350	101
27.	XFD412	Exposure Visits	Visit	0.290	105
28.	XFD413	Organizing National Conferences	Conference	2.001	107
29.	XFD414	Orientation training on Accreditation by NAAC	Training	0.203	112
30.	XFD415	Designing Web Resources	Web Site	0.406	113
31.	XFD416	Orientation Training on Tele-Conferencing Strategy	Distance	0.812	116
		Total		522.00	

1. Module Preparation For Theme Specific Programme

Objectives:

1. To assess the theme specific training needs of teachers.
2. To prepare modules for training the teachers and teacher Educators on identified specific themes.
3. To find the efficacy of modules by trying them among selected teachers and teacher educators.
4. To identify the training skills in relation to specific themes.
5. To sensitize the faculty members on the issues of specific themes in teaching and learning processes.
6. To develop competency of module preparation among DIET faculty members.

Target group

Primary teachers/Upper Primary teachers/BRTes/HMs

Action Plan

Sl. No.	Phase/ Task	External expert	RPs	Period of execution	Dates of implementation	Allotted amount
1	Formation of committee		SL 1 Lecturer 2	1 day	9.12.04	Nil
2	Tool Preparation	CTE / IASE University	SL1 Lecturers2	1 day	10.12.04	1860
3	Administration of tools		SL1 Lecturers2	3 days	13.12.04 to 15.12.04	17750
4	Data analysis		SL1 Lecturers2	2 days	17.12.04 &18.12.04	800
5	Module preparation	CTE / IASE University	SL1 Lect.2 and Teachers 2	5 days	20.12.04 to 24.12.04	6385
6	Field try-out		SL1 Lecturers2	1 day	27.12.04	2600
7	Pruning of module		SL1 Lecturers2	2 days	28.12.04 & 29.12.04	1835
8	Printing of module		Lecturer 1	5 days	30.12.04 to 03.01.05	10500
9	Training of teachers		SL1 Lecturers2	2 days 6 cycles Rs.9195x6	03.01.05 to 15.01.05	55170
10	Documentation				01.02.05 to 03.02.05	3100
Total						100000

Guidelines

1. Each DIET should undertake the work of module preparation on the basis of the theme areas suggested below. District specific themes may also be undertaken besides the suggested topics found in the Annexure.
2. The CMDE branch is entrusted in carrying out this programme.
3. Module preparation work may be done in following phases:

Phase - 1. Forming a committee

A committee shall be formed consisting of the Principal, a Senior Lecturer and 2 Lecturers from the CMDE branch.

Phase - 2. Preparation of Tool

The committee with an external expert and 2 school teachers should prepare a tool for need assessment of training.

Phase - 3. Administration of the tool:

The tool must be administered at the 6 schools in each block selected by the Lecturers/SL (within 3 days).

Phase - 4. Analyses of the Data:

The committee should analyze the data on need assessment and the theme should be identified.

Phase - 5. Module preparation - workshop for 5 days.

The committee should prepare a module on the identified theme. An expert from the College of Teacher Education/ University can be invited for guidance on the first day.

Phase - 6. Field try-out:

25 Teachers working within the radius of 8 kms shall be invited for field try-out of the module.

Phase -7. Pruning - 2-day workshop:

The DIET faculty members of the committee should prune the module and should get it prepared for DTP.

Phase - 8. DTP work (5 days)

The module shall be printed within five days.

Phase - 9. Two day training of teachers

The DIET faculty must act as resource persons for 2 day training in six spells covering 300 teachers (50 x6 =300).

Phase -10. Documentation of entire programme

The entire programme should be documented.

4. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu to the experts and DIET faculty wherever provisions are made.

Expenditure break up:

1. Formation of the committee-

Nil

2. Tool preparation

Details	Rate X No. of Persons X No. of Days	Amount
Honorarium to Course Director (C.D)	Rs100 x 1 x 1	Rs. 100-
Honorarium to DIET Faculty & 2 Teachers	Rs.100 x 5 x 1	Rs. 500-
Honorarium to Expert	300 X 1 X 1	Rs. 300-
T.A. and DA to expert		Rs. 450-
Stationery:	Rs. 15 x 7	Rs. 105-
Refreshment	Rs.10 x 7 x 1	Rs. 70-
Lunch	Rs.25 x 7 x 1	Rs. 175-
Clerk	Rs.25 x 1 x 1	Rs. 25-
Waterman	Rs.10 x 1 x 1	Rs. 10-
Scavenger	Rs.10 x 1 x 1	Rs. 10-
Contingency		Rs. 115-
Total		Rs. 1860-

3. Administration of Tools - 3 days : TA & DA for 3 days to the DIET faculty members as per Tamil Nadu Traveling Allowance Rules. (20 Participants)

TA and DA for twenty faculty members

Rs. 17750-

4. Data Analysis- 2 days.

Honorarium to 4 faculty members.

$100 \times 4 \times 2 = \text{Rs. } 800-$

5. Five day Work shop for Module preparation :

Coordinator	-	Principal	-1
Resource Persons	}	Senior Lecturer	-1
		Lecturer	-2
		Teacher	-2
		One Expert on first day	-1
		Total	-7

Details	Rate X No. of Persons X No. of Days	Amount
Honorarium to Course Director (C.D)	Rs.100 x 1 x 5	Rs. 500-
Honorarium to RPs (3 DIET Faculty & 2 Teachers)	Rs.100 x 5 x 5	Rs. 2500-
Honorarium to Expert	Rs.300 x 1 x 1 (First day)	Rs. 300-
T.A. and DA to 2 Teachers (R.P.s) and expert		Rs. 1775-
Refreshment as noted below:		
One C.D. & Five R.P.s	Rs.10 x 6 x 5	Rs. 300-
One Expert	Rs.10 x 1 x 1	Rs. 10-
Working Lunch as noted below:		
One C.D. & Five R.P.s	Rs.25 x 6 x 5	Rs. 750-
One Expert	Rs.25 x 1 x 1	Rs. 25-
Clerk	Rs.25 x 1 x 5	Rs. 125-
Waterman	Rs.10 x 1 x 5	Rs. 50-
Scavenger	Rs.10 x 1 x 5	Rs. 50-
Total		Rs. 6385-

6. Field Try-out: One day at DIET

No. of participants 25 lab area teachers.

Details	Rate X No. of Persons X No. of Days	Amount
Honorarium to Principal	Rs.100 x 1 x 1	Rs. 100-
Honorarium to RPs (excluding teachers) (One Senior Lecturer and Two Lecturers)	Rs.100 x 3 x 1	Rs. 300-
Pocket allowance for 25 school teachers	Rs.30 x 25 x 1	Rs. 750-
Refreshment	Rs.10 x 29 x 1	Rs. 290-
Working Lunch	Rs.25 x 29 x 1	Rs. 725-
Writing materials	Rs. 15 x 29	Rs.435-
Total		Rs. 2600-

7. Two day workshop- for pruning the module.

No. of participants – 6

Details	Rate X No. of Persons X No. of Days	Amount
Honorarium to Coordinator	Rs.100 x 1 x 2	Rs. 200-
Honorarium to 5 RPs	Rs.100 x 5 x 2	Rs. 1000-
Refreshment	Rs.10 x 6 x 2	Rs. 120-
Working Lunch	Rs.25 x 6 x 2	Rs. 300-
Stationary	Rs.15 x 6	Rs. 90-
Clerical charges	Rs.25 x 1 x 2	Rs. 50-
Contingency		Rs. 75-
Total		Rs. 1835-

8. DTP work : 5 Days.

Printing, Typing, copies production	=	Rs.10,000-
Honorarium to one Resource Person (Rs.100 x 5 days)	=	Rs. 500-
Total	=	Rs.10,500-

9. Two days Training expenses for one batch.

Number of Resource Persons : 03 (Three)

Participants : 50 (Fifty)

Rate X No. of Persons X No. of Days

Honorarium to Course Director	Rs.100 x 1 x 2	Rs. 200-
Honorarium to RPs	Rs.100 x 3 x 2	Rs. 600-
TA and DA to RPs		Rs. 1210-
Pocket Allowance to 50 teachers	Rs.30 x 50 x 2	Rs. 3000-
Refreshment	Rs.10 x 54 x 2	Rs. 1080-
Working Lunch	Rs.25 x 54 x 2	Rs. 2700-
Water man	Rs. 10 x 1 x 2	Rs. 20-
Scavenger	Rs. 10 x 1 x 2	Rs. 20-
Clerical expenses	Rs. 25 x 1 x 2	Rs. 50-
Contingency		Rs. 315
Total		Rs. 9195-

For 6 cycles : Rs. 9195 x 6 = Rs. 55170.

10. Documentation of entire programme

= Rs. 3100

ANNEXURE

Suggested Themes for Module Preparation and Training.

1. Functional grammar in English.
2. Developing spoken skill in English.
3. Teaching Algebra and geometry.
4. Maths in Daily life.
5. Science in Daily life.
6. Simple scientific process and skills among students in school science.
7. Developing scientific process and skills among students in School Science.
8. Map reading & Globe reading.
9. Geography concept clarification
10. Value education.
11. Environmental education.
12. Diagnostic evaluation and remedial measures.
13. Reward, Punishment and Homework.
14. Guidance and counseling.
15. Health Education.
16. Art and craft in Education
17. Creative classroom transaction.
18. Minor games in Physical Education.
19. Evaluation Technique
20. Community participation
21. Diasaster Management
22. Co-curricular Activity
23. Data Collection and Information Management
24. School Management
25. Action Research
26. School Improvement Programme
27. Teacher Competence
28. TQM in Elementary Education
29. Educational Technology for Elementary Education
30. Girl's Education
31. Human Rights / Child Rights

2. Action Research.

Objectives

- To improve the quality of Elementary Education / Teacher Education.
- To enable the Teacher - Educator to identify the classroom problems and evolve indigenous remedies.
- To make the Teacher Educators and Teachers as reflective practioners.

Target Group

Teacher Educators of DIETs and Teachers of Elementary School

Plan of Action

Sl. No.	Phase	Description of Actions	External Experts involved	Resource Persons	Period of Execution	Date of Implement	Allotment
01	I	Formation of Zonal Action Research Committee (ZARC)	01 (From CTE/Edu. Dept.of University/ IASE)	From each DIET Principal-1 Sr.Lect. -1 (having Research aptitude & Experience)	01	06.12.04	--
02	II	.Orientation Training on Action Research to DIET Faculty in the respective DIETs Submission of Action Research proposal	-	2 (Members of ZARC of DIET concerned)	01	13.12.04 20.12.04	1450- --
03	III	Scrutiny and approval of Action Research Proposal.	01	Members of ZARC	3 days (One day for each DIET)	22.12.04 24.12.04 27.12.04	3950- (5050)
04	IV	Progress review of Action Research at the Coordinating DIET.	01	Members of ZARC	One day for all the 3 DIETs.	05.02.05	3950- (5050) Expenditure for coordinating DIET only
05	V	Presentation of Action Research Draft by the researchers and Assessment by members of ZARC.	01	Member of ZARC	3 days (One day per DIET)	15.03.05 16.03.05 17.03.05	4950- (6050)
06	VI	Submission of Action Research Project	--	--	--	22.03.05	-
07	VII	Consolidation of Action Research Report Phase I at Member DIET 1	01	Members of ZARC	1	26.03.05	. 3950- (5050) Expenditure for Member DIET only
08	VIII	Consolidation of Action Research Reports Phase II at Member DIET 2	01	Members of ZARC	1	28.03.05	. 3950- (5050) Expenditure for Member DIET II only
09		Action Research					6070 (57400)
Total							7500

The amount in () is for zone having 4 DIETs

GUIDELINES

1. The Zonal committee will consist of the Principals of DIETs concerned, one Senior Lecturer with research aptitude and research experience from each DIET,
2. A sensitization of Training on Action Research must be conducted in the DIET by utilizing the services of the ZARC members of the DIET, concerned.
3. The action research should be related with Primary & Upper Primary school related issues like achievement, attendance, dropout, repetition, DISE, Class room management, Pedagogical issues, community participation etc., involving the teacher as the co-investigator.
4. Principals should instruct each DIE faculty to do the Action Research involving an interested practicing teachers and enable teachers to solve their own school- community related problems through this collaborative action research.
5. The Principals should take special care to collect Action Research proposals from the DIET faculty on stipulated time specified.
6. The ZARC should approve the proposals after the meticulous scrutiny taking into consideration - the relevance of the topic, and objectives, probable causes, suggested remedies Time and financial Budgeting.
7. The maximum amount allotted for each action research is Rs. 5000/- only.
8. On selection and approval of the Action Research, the DIET Principal is expected to reserve the funds necessary to meet expenditure to be incurred for carrying out meetings and administrative work of Action Research (Rs.10,000 approximately) and allot only the remaining amount for action research proposals.
9. An initial amount of Rs.2000/- must be sanctioned as an advance for proceeding the Action Research.
10. The Principals should conduct progress review of Action researches carried out in their DIETs and submit the same to ZARC.
11. The ZARC should review the progress of Action researches and should make suitable suggestions if needed.

12. The researcher must do the presentation of Action research report with the Rough Draft in the forum comprising all the faculty of the DIET concerned and all the members and ZARC.
13. The ZARC should assess the Action Research Report taking into consideration - the originality, innovativeness, Technical aspects and expenditure, and insist corrections if needed.
14. Five copies of final Action Reports must be submitted to the Principals along with vouchers. Two copies of Action Research Report must be sent to the Director, DTERT, Chennai. Two copies must be kept in the DIET. (One for Audit purpose and one for library) and one copy must be given to the researcher.
15. Before releasing the final grant, the members of ZARC of the DIET, concerned should ensure the incorporation of corrections in the final copy.
16. The Principal of the coordinating DIET is responsible for organizing all the above activities.
17. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu to the experts and DIET faculty wherever provisions are made.
18. TA/DA, Honorarium and other expenditure must be met in the DIET from the Action Research Fund, where the meeting is convened.

Expenditure Break up Details :

Phase II - Orientation Training on Action Research to DIET Faculty.

Sl. No.	Details	No.of Days	No.of Persons	Rate	Total Amount
01	Honorarium to Zonal Action Research committee Members of the DIET concerned	1	2	100-	200-
02	Working Lunch	1	22	25-	550-
03	Refreshment	1	22	10-	220-
04	Writing Materials		22	15-	330-
05	Contingency				150-
	Total				1450-

Phase III - Scrutiny & Approval of Action Research.

Sl. No.	Details	No.of Days	No.of Persons	Rate	Total Amount	For Zones having 4 DIETs (9 persons)
01	TA&DA to ZARC members.	-	-	-	2800-	3600-
02	Honorarium to ZARC members for scrutiny work	1	7	100-	700-	900-
03	Working Lunch	1	7	25-	175-	225-
04	Refreshment	1	7	10-	70-	90-
05	Writing Materials		7	15-	105-	135-
06	Contingency				100-	100-
Total					3950-	5050

Phase IV Progress review

Sl. No.	Details	No.of Days	No.of Persons	Rate	Total Amount	For Zones having 4 DIETs (9 persons)
01	TA & DA to ZARC members	1	-	-	2800-	3600-
02	Honorarium to ZARC members	1	7	100-	700-	900-
03	Working Lunch	1	7	25-	175-	225-
04	Refreshment	1	7	10-	70-	90-
05	Writing materials		7	15-	105-	135-
06	Contingency				100-	100-
Total					3950	5050

Phase V Presentation of Action Research Report (Draft)

Sl. No.	Details	No.of Days	No.of Persons	Rate	Total Amount	For Zones having 4 DIETs (9 persons)
01	TA & DA to ZARC members	1			2800-	3600-
02	Honorarium to ZARC members	1	7	100-	700-	900-
03	Working Lunch	1	27	25-	675-	725-
04	Refreshment	1	27	10-	270-	290-
05	Writing materials		27	15	405-	435-
06	Contingency				100-	100-
Total					4950-	6050-

Phase VII - Consolidation of AR Report - Phase I.

Sl. No.	Details	No.of Days	No.of Persons	Rate	Total Amount	For Zones having 4 DIETs (9 persons
01	TA DA to ZARC members	1	--	--	2800-	3600
02	Honorarium to ZARC members	1	7	100	700-	900
03	Working Lunch &	1	7	25	175-	225
04	Refreshment	1	7	10	70-	90
05	Writing Materials		7	15	105-	135
06	Contingency				100-	100
Total					3950-	5050

Phase VIII - Consolidation of AR Report - Phase II.

Sl. No.	Details	No.of Days	No.of Persons	Rate	Total Amount	For Zones having 4 DIETs (9 persons
01	TA DA to ZARC members	1	--	--	2800-	3600
02	Honorarium to ZARC members	1	7	100	700-	900
03	Working Lunch &	1	7	25	175-	225
04	Refreshment	1	7	10	70-	90
05	Writing Materials		7	15	105-	135
06	Contingency				100-	100
Total					3950-	5050

ZONAL - DIETS FOR ACTION RESEARCH

Zone No.	Coordinating DIET	Member DIET
I	Pudukkottai	Aduthurai, Kumulur
II	Mannargudi	Kalayar Koil, Kurukkathi
III	Manjur	Uthamapalayam, T. Kallupattil
IV	Namakkal	Oddanchatram, Mayanur and Uthamacholapuram
V	Thirumoorthi Nagar	Perundurai, Kothagiri,
VI	Vanaramutti	Theroor, Munanjipatti and Palayampatti
VII	Tirur	Triplicane, Kalyampoondi
VIII	G. Ariyur	Vadalur, Kilapzhur
IX	Ranipet	Kilpenthur Krishnagiri,

3. Assessment of In-service trainings (Theme specific, capacity building etc.)

Objectives:

- ❑ To study the impact of in-service training,
- ❑ To analyse the attitudinal change of teachers,
- ❑ To measure the commitment of teachers in their profession,
- ❑ To understand the need of the teachers with special reference to their practical difficulties in pedagogy,
- ❑ To implement the psychological approach in the in-service trainings.

Target group:

Assessing in-service training from the teachers who participated in in-service trainings.

Plan of Action

Sl.no	Phases/ Tasks	External expert	RPs	Duration	Date of implementation	Allotted amount Rs.
1.	Sensitization meeting		Principal1 Senior Lecturer / Lecturer1	1 day	4.1.05	Rs.1136
2.	Tool preparation	1 CTE/ IASE / University	6DIETsx2 Senior Lecturer / Lecturer	3 days	6.1.05 to 8.1.05	Rs. 2740
3.	Collection of tool				11.1.05	8420
4.	Administration of tools		1 faculty	1 day	18.1.05	4920 x 14 blocks = 68880
5.	Data analysis and report writing		5 faculty	5 days	25.01.05 to 30.01.05	18824-
					Total	Rs.100000

GUIDELINES

1. In-service branch of DIET is entrusted to do this programme.
2. All the principals are instructed to transfer a sum of Rs. 3876/- to the coordinating DIET, Principal of their Zone for meeting the expenditure to be incurred for sensitization meeting and tool preparation. After the programme if there is any unspent amount then it should be divided by the number of member DIETs and the resulting amount should be transferred to the member DIETs. The Principals of the member DIETs should deposit in its head immediately.

3. Phase 1: A one day sensitization meeting

The coordinating DIET of each zone should organize a one-day sensitization meeting. The Principal and one faculty member from each DIET of the zone should attend the meeting to discuss the entire programme.

4. Phase 2: A three-day workshop to prepare the assessment tools

The coordinating DIET should convene a three-day workshop for preparing an assessment tool for the allotted trainings found in table below. The participants will be one SL and 1 Lecturer from the in-service branch of each DIET. An expert from IASE/ University/ CTE shall guide the entire workshop. The tool pertaining to respective training programmes should be prepared and validated. The finalized tool should be supplied to all the DIETs in the form of CD.

5. Phase 3: Collection of tools

The Principals of all the DIETs should collect the CDs from the zonal heads pertaining to all the five programmes. The multiple copies of the tool are to be prepared according to the sample of the district.

6. Phase 4: Administration of the tools

Each DIET Principal should depute one Lecturer/SL for each block to administer the tools .

The principals are instructed to administer the tool to a sample of 50 teachers in a block who have undergone these 5 trainings in consultation with AEEOs of the blocks through the DIET faculty. The AEEO of the block will act as course director for this activity.

7. Phase 5: Data Analyses (Two days)

Five RPs deputed by the Principal of the DIET analyse the data and interpret the findings.

8. Phase 6: Report writing and DTP work

The detailed report containing the assessment of trainings conducted in the district is prepared and computerised. The report is to be sent to the DTERT.

9. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu to the experts and DIET faculty wherever provisions are made.

Expenditure break up:

1. Sensitization meeting (1day)

Details	Rate X No. of days X No.of persons	Amount Rs.
Honorarium to the coordinator	100x1x1	100
TA and DA to the participants (12)		5640
Refreshment	10x1x13	130
Working lunch	25 x 1 x 13	325
Stationery	15 x 13	195
Clerk	25 x 1 x 1	25
Waterman	10 x 1 x 1	10
Scavenger	10 x 1 x 1	10
Contingency		381
	Total	6816

The total expenditure should be divided among the participating DIETs.

$$6816/6 = \text{Rs.}1136$$

2. Tool preparation

Details	Rate x no. of days x no.of persons	Amount Rs.
Honorarium to the coordinator	100 x 3 x 1	300
Honorarium to the expert	300 x 3 x 1	900
Honorarium to the participants	100 x 3 x 12	3600
TA and DA to the participants and Experts		8840
Refreshment	10 x 3 x 14	420
Working lunch	25 x 3 x 14	1050
Clerical charges	25 x 1 x 3	75
Stationery (including CDs)	15*14	210
CDs		640
Waterman	10 x 1 x 3	30
Scavenger	10 x 1 x 3	30
Contingency		345
	Total	16440

The total expenditure should be divided among the participating DIETs.

$$16440/6 = \text{Rs.}2740$$

3. Collection and duplication of tools

Details	Amount Rs.
Duplication of tools	7500
Contingency for sending CDs	920
Total	8420

4. Administration of tools :(Per block)

Details	Rate x No. of days x No. of persons	Amount Rs.
Honorarium to the course Director	100 x 1 x 1	100
TA and DA to the DIET faculty		200
Honorarium to the DIET faculty	100 x 1 x 1	100
Honorarium to teachers	50 x 1 x 50	2500
Pocket allowance to teachers	30 x 1 x 50	1500
Refreshment	10 x 1 x 52	520
	Total	4920

Expenditure for 14 blocks $4920 \times 14 = \text{Rs.}68880$

5. Data analysis and report writing (5 days)

Details	Rate x no. of days x no. of persons	Amount Rs.
Honorarium to the course Director	100 x 5 x 1	500
Honorarium to the RPs	100 x 5 x 5	2500
Refreshment	10 x 5 x 6	300
Working lunch	25 x 5 x 6	750
Data processing work		9500
Stationery	15 x 6	90
DTP work		5000
Contingency		184
	Total	18824

Zones and the DIETs

Zones	DIETs	Coordinating DIET	Tool to be Prepared
I	Aduthurai, Mannargudi, Pudukottai, Vadalur, Kumulur, Kilapazhur	Mannargudi	ABL
II	Kalayarkoil, Mayanur, Kurukkathi, Oddanchattaram, Vanaramutti, Manjur,	Oddanchattaram	I std English
III	Therur, Munanjipatty, Uthamapalayam, Palayampatti, T.Kallupatti	T.Kallupatti	VII std English
IV	Triplicane, Thirur, Ranipet, Kalayampoondi, Kilpennathur, G.Ariyur	G.Ariyur	Teacher Motivation
V	Perundurair, Nanakkal, Uthamacholapuram, Krishnagiri, Thirumoorthynagar, Kotagiri	Krishnagiri	Remedial teaching

4. Review of Materials (Modules)

Objectives

1. To assess the suitability of contents of the training modules to train the teachers at the district level.
2. To find the depth of content in each training module.
3. To evaluate the content clarity in each training module

Target

The modules by prepared by DTERT.

Plan of Action

Sl No.	Phase / Task	Experts	RPs	Days of execution	Dates of implementation	Allotted Amount
1	Tool Preparation at Coordinating DIET	1 CTE/ IASE University	6DIETsx2 Lecturers	3 days	01.02.05 to 03.02.05	2740
2	Reviewing the modules by BRTs	-	10 faculty members	1	04.02.05	14300
3	Reviewing the modules by 50 teachers	-	10 faculty members	1	05.02.05	4900
4	Printing of Reports	-	10 faculty members	1	06.02.05	2835
5	State consolidation by DIET, Aduthurai	-	-	-		225
Total						25000

GUIDELINES

1. This programme must be carried out by CMDE branch of DIET.
2. The coordinating DIET should convene a three-day workshop for preparing a tool for the allotted module found in table below. The participants will be one SL and 1 Lecturer from CMDE / In-service branch of each DIET. An expert from IASE/ University/ CTE shall guide the entire workshop. The tool pertaining to respective module should be prepared and validated. The finalized tool should be supplied to all the DIETs in the form of CD by the coordinating DIET.
3. All the principals are instructed to transfer Rs. 2740/- from this fund to the Principal, Coordinating DIET of their Zone to meet the expenditure to be

incurred in the preparation of tool. After the programme if there is any unspent amount then it should be divided by the number of member DIETs and the resulting amount should be transferred to the member DIETs. The Principals of the member DIETs should deposit in its head immediately

4. One day review meeting for BRTEs at DIET should be conducted.
5. One day review meeting for teachers at DIET should also be conducted
6. The reports should be printed and sent to DIET, Aduthurai for final consolidation and the compiled report should be sent in a book form to all DIETs and DTERT.
7. Each DIET is instructed to send Rs.225/- toward printing of the final report. The Principal, DIET, Aduthurai should send the final report to all the DIETs and DTERT.
8. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made.

Expenditure Break-up Details

1. Tool preparation

Details	Rate x No. of Days x No. of Persons	Amount Rs.
Honorarium to the coordinator	100 x 3 x 1	300
Honorarium to the expert	300 x 3 x 1	900
Honorarium to the participants	100 x 3 x 12	3600
TA & DA to the participants and expert		8840
Refreshment	10 x 3 x 14	420
Working lunch	25 x 3 x 14	1050
Clerical charges	25 x 1 x 3	75
Stationery (including CDs)	15*14	210
CDs		640
Waterman	10 x 1 x 3	30
Scavenger	10 x 1 x 3	30
Contingency		345
	Total	16440

The total expenditure should be divided among the participating DIETs.
 $16440/6 = \text{Rs.}2740$

2. Review workshop by BRTEs for one day (Venue : DIET)

Details	Rate x No. of Days x No. of Persons	Amount Rs.
Honorarium to Course Director	100 x 1 x 1	100
Honorarium to 10 faculty members	100 x 10 x 1	1000
Stationery	15 x 61	915
Refreshment	10 x 61 x 1	610
TA and DA to BRTEs (50)		10000
Working Lunch	25 x 61 x 1	1525
Clerical charges	25 x 1 x 1	25
Contingencies		125
	Total	14300

3. Review of Workshop by 50 teachers for one day at DIET

Details	Rate x No. of Days x No. of Persons	Amount Rs.
Honorarium to Course Director	100 x 1 x 1	100
Honorarium to 10 faculty members	100 x 10 x 1	1000
Working Lunch	25 x 61	1525
Refreshment	10 x 61 x 1	610
Pocket Allowance for 50 teachers	30 x 50 x 1	1500
Clerical charges	25 x 1 x 1	25
Contingencies		140
	Total	4900

4. Data analysis of Report Writing - 2 days

Details	Rate x No, of Days x No.of Persons	Amount Rs.
Honorarium to Course Director	100 x 1 x 1	100
Honorarium to 10 faculty members	100 x 10 x 1	1000
Stationery	15 x 11	165
Refreshment	10 x 11 x 1	110
Working Lunch	25 x 15 x 1	375
Clerical charges	25 x 1 x 1	25
Contingencies		125
DTP work		935
	Total	2835

5. State Consolidation Work

Rs. 225

Zones and the DIETs

Zones	DIETs	Coordinating DIET	Tool to be Prepared
I	Aduthurai, Mannargudi, Pudukottai, Vadalur, Kumulur, Kilapazhur	Kilapazhur	VII standard Tamil
II	Kalayarkoil, Mayanur, Kurukkathi, Oddanchattaram, Vanaramutti, Manjur,	Mayanur	Gender Sensitization
III	Therur, Munanjipatty, Uthamapalayam, Palayampatti, T.Kallupatti	Uthamapalayam	VII standard Science
IV	Triplicane, Thirur, Ranipet, Kalayampoondi, Kilpennathur, G.Ariyur	Kaliyampoondi	VII standard Social Science
V	Perundurai, Namakkal, Uthamacholapuram, Krishnagiri, Thirumoorthynagar, Kotagiri	Perundurai	VII standard English

5. District Specific Modules

(a) Module preparation for teachers working in Tribal areas / Coastal areas / Child Labour area

Objectives

- To overcome the difficulty of the teachers in understanding the tribal dialect / local language/ local specific problems,
- To orient the teachers to expose the tribal / local students to the life outside their habitats.
- To develop scientific beliefs and scientific attitude among teachers
- To promote women education and
- To promote Universalisation of Primary Education.

Target Group

Teachers working in Tribal schools / Coastal areas schools / Child labour areas schools.

Action Plan

Sl. No.	Phases / Task	External Expert	Resource Persons		Period of Execution	Period of implementation	Allotted Amount Rs.
			Category	No.			
1	Identification of the problem	---	Senior Lecturer / Lecturer from DIET	5	5 Days	4.01.05 to 8.01.05	5000-
2.	Module Preparation	1	Course Director	1	5 Days	17.01.05 to 21.01.05	13100-
			Senior Lecture / Lecturer from DIET	5			
3.	Training	---	Course Director	1	6 Days	25.01.05 to 30.01.05	31900-
			Senior Lecture / Lecturer from DIET	5			
TOTAL							50000-

Guidelines

1. This programme must be carried out by the DRU branch of DIET.

2. Phase - I: Identification of problems: (5 days)

Five DIET faculty members have a face-to face discussion with the tribal / local teachers to identify their problems. The problems are prioritized and the most important problems are selected for module preparation and training.

3. Phase - II: Module Preparation: (5 days)

The DIET faculty based on the problems identified prepare a module. An expert who knows the tribal dialect / local language, Tamil and English fairly well may be invited in order to interpret the perceived needs of the students.

4. Phase - III: Training to the teachers: (6 days)

The DIET faculty should give six-day training to the tribal / local teachers.

5. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu to the experts and DIET faculty wherever provisions are made.

Expenditure break up

1. Identification of problem.

TA and DA to the DIET staff = Rs. 5000

2.Module preparation: 5 days

No. of Persons X Rate X No. of days		
Honorarium to the Course Director	$1 \times 100 \times 5$	= 500
Honorarium to the DIET faculty	$5 \times 100 \times 5$	= 2500
TA & DA to the experts 1 No.		= 1275
Honorarium to the expert	$1 \times 300 \times 5$	= 1500
Refreshments	$7 \times 10 \times 5$	= 350
Working lunch	$7 \times 25 \times 5$	= 875
Stationery	7×15	= 105
Contingency		= 770
DTP work		= 5000
Clerical charges	$1 \times 25 \times 5$	= 125
Waterman	$1 \times 10 \times 5$	= 50
Scavenger	$1 \times 10 \times 5$	= 50
Total		13100

Training to the teachers: (6 days)

No. of Persons X Rate X No. of days		
Honorarium to the Course Director	$1 \times 100 \times 6$	= 600
Honorarium to the DIET faculty	$5 \times 100 \times 6$	= 3000
Pocket allowance to the participants	$50 \times 50 \times 6$	= 15000
Working Lunch	$56 \times 25 \times 6$	= 8400
Refreshments	$56 \times 10 \times 6$	= 3360
Stationery	56×15	= 840
Clerical charges	$1 \times 25 \times 6$	= 150
Waterman	$1 \times 10 \times 6$	= 60
Scavenger	$1 \times 10 \times 6$	= 60
Contingency		= 430
Total		31900

(b) Modules for teachers working in Bilingual areas

Objectives

- To assess the correctness of the content in the translated text books,
- To overcome the problems of interference of the state language with the medium of instruction,
- To assess the need of the teachers to attend the training programmes conducted in Tamil,
- To prepare a module based on the needs of the teachers
- To conduct a special training programme for bilingual teachers

Target Group

Teachers working in bilingual schools.

Action Plan

Sl. No.	Phases / Task	External Expert	Resource Persons		Period of Execution	Period of implementation	Allotted Amount Rs.
			Category	No.			
1	Identification of the problem	---	Senior Lecturer / Lecturer from DIET	5	5 Days	5.12.04 to 9.12.04	5000-
2.	Module Preparation	1	Course Director	1	5 Days	10.1.05 to 14.1.05	13100-
			Senior Lecture / Lecturer from DIET	5			
3.	Training	---	Course Director	1	6 Days	17.1.05 to 22.1.05	31900-
			Senior Lecture / Lecturer from DIET	5			
TOTAL							50000-

Guidelines

1. This programme must be carried out by the DRU branch of DIET.
2. **Phase- I: Identification of problems: (5 days)**

Five DIET faculty having bilingual knowledge should have a face-to face discussion with the bilingual teachers to identify their problems. The problems are

prioritized and the most important problems are selected for module preparation and training.

3. Phase - II: Module Preparation: (5days)

The DIET faculty based on the problems identified prepare a module. An external expert from the College of Education or the University may be invited.

4. Phase - III: Training to the teachers: (6 days)

The DIET faculty should give six day training to the bilingual teachers.

5. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made.

Expenditure break up

2. Identification of problem.

TA and DA to the DIET staff = Rs. 5000

2.Module preparation: 5 days

No. of Persons X Rate X No. of days		
Honorarium to the Course Director	1 x 100 x 5	= 500
Honorarium to the DIET faculty	5 x 100 x 5	= 2500
TA and DA to the experts 1 No.		= 1275
Honorarium to the expert	1 x 300 x 5	= 1500
Refreshments	7 x 10 x 5	= 350
Working lunch	7 x 25 x 5	= 875
Stationery	7 x 15	= 105
Contingency		= 770
DTP work		= 5000
Clerical charges	1 x 25 x 5	= 125
Waterman	1 x 10 x 5	= 50
Scavenger	1 x 10 x 5	= 50
	Total	13100

Training to the teachers: (6 days)

No. of Persons X Rate X No. of days		
Honorarium to the Course Director	1x100 x 6	= 600
Honorarium to the DIET faculty	5x100x 6	= 3000
Pocket allowance to the participants	50 x 50 x 6	= 15000
Working Lunch	56 x 25 x 6	= 8400
Refreshments	56 x 10 x 6	= 3360
Stationery	56 x 15	= 840
Clerical charges	1 x 25 x 6	= 150
Waterman	1 x 10 x 6	= 60
Scavenger	1 x 10 x 6	= 60
Contingency		= 430
	Total	31900

6. Research Projects

1. Objectives

- ❖ To explore the realistic situations and strengthen the means of the achieving UEE.
- ❖ To enrich the skill of DIET faculty in data interpretation in both qualitative and quantitative research
- ❖ To evolve qualitative interventions to solve education issues identified in the districts.
- ❖ To disseminate the research findings to the elementary school teacher in order to improve the quality of school system

2. Target

DIET faculty members.

3. Plan of Action

Sl. No.	Phases	Description of task	External expert	No.of day	Period of Implementation	Allotted Amount
1	I	Formation of Zonal Research Project Committee (ZRPC)	Members:- The coordinated DIET Principal (Convener) Remaining all the Principals of the zone, Expert from the zone-1 (IASE/CTE/University) Sr. Lecturers -3 (1 Sr. Lect. from each DIET) 2 Lecturers of the Coordinating DIET	1	01.12.04 to 03.12.04	--
2	II	Formation of State Research Project committee (SRPC)	Director - 1 Joint Director - 1 Experts from the Zonal committees - 4 All the Principals of the coordinating DIETs. - 9 One Senior Lecturer from each zone - 9 DTERT faculty -1 Total =25.	1	13.12.04	-
3	III	Sensitization Programme to DIET faculty for data	6 from IASE / University	2	17.12.04 to 18.12.04	5575/-

Sl. No.	Phases	Description of task	External expert	No.of day	Period of Implementation	Allotted Amount
		interpretation in qualitative and quantitative research				
4	IV	Submission of Project proposals to ZRPC.	-	-	30.12.04	--
5	V	Scrutiny and approval of proposal and sanctioning of initial amounts as advance for initiation by ZRPC for each DIET	-	1 (each DIET)	04.01.05 to 06.01.05	5360/- (6460)
6	VI	Submission of Approved project proposals to SRPC	-	2	11.01.05	1440/-
7	VII	Progress review by ZRPC in coordinating DIET	-	1	04.02.05	5360/- (6460) Expenditure for Coordinating DIET only
8	VIII	Presentation and submission of Draft Report in each DIET	-	1 (each DIET)	10.03.05 to 12.03.05	5360/- (6460)
9	IX	Submission of Final Report	-	-	14.03.05	-
10	X	Consolidation of Research projects in the zone by ZRPC one day at each DIET and submission to SRPC.		1 (each at member DIET)	19.03.06 20.03.05	5360/- (6460) Expenditure for Member DIETs only

Sl. No.	Phases	Description of task	External expert	No. of day	Period of Implementation	Allotted Amount
11	XI	Consolidation of Research Project in the State by SRPC at DTERT	-	2	22.03.05 23.03.05	1440/-
12	XII	Orientation on 'Dissemination of research findings of the projects' to DIET faculty at DIET Kalayarkoil		1	26.03.05	3250/-
13	XIII	Workshop on dissemination of research findings of the projects at DIET Kalayar Koil	6 from IASE / University	3	27.03.05 to 29.03.05	5250/-
13	XIII	Dissemination of research findings to schools in the district workshop Printing & Potage			30.03.05	4750/- 5310/-
		Projects				480000
		Total				500000

The amount in () is for zone having 4 DIETs

Guidelines

1. The DIET Kalayar Koil must conduct the sensitization Programme on data interpretation in both qualitative and quantitative researches and orientation programme on Dissemination of research projects in consultation with Education Department, Alappa University, Karaikudi.
2. The participants for the sensitization programme are all the principals of DIETs and 2 faculty who have got rich experience and sound aptitude in research. In addition to that 13 participants shall also be included from faculty of DTERT and DIET who

have got rich experience and sound aptitude in research to make participants number 100)

3. The participants for the Dissemination workshop are those who have attended in the sensitization programme. (2 from each DIET)
4. All the principals are instructed to transfer an amount of Rs.5575/- for sensitization programme and Rs. 3250/- for orientation programme on dissemination of research projects to the Principal DIET, Kalayar Koil. After the programme if there is any unspent amount then it should be divided by 29 and the resulting amount should be transferred to all DIETs. The Principals of all DIETs should deposit in its head immediately
5. The Principal ,Kalayar Koil must take the initiative in planning SRPC meeting (both Countersignature of the proposals and Consolidation of Research findings) in the stipulated time and intimate the meeting schedule to all the Coordinating principals and the members of the committee through the Principal of the DIET concerned.
6. The Principal. DIET Kayar Koil should also inform the SRPC meeting schedule well in advance to the Principal, DIET, Triplicane so that he could make arrangements for the meeting
7. The DIET Triplicane should take the responsibility of making arrangements for SRPC meetings for countersignature of the zonal level approved research projects and consolidation of research findings by the SRPC .
8. All the principals should transfer an amount of Rs. 1440/ for conducting meeting towards the countersignature of the Zonal level approved research proposals by SRPC and Rs 1440/- for the consolidation work of the research findings by the SRPC to Principal. DIET, Triplicane. After the meetings if there is any unspent amount then it should be divided by 29 and the resulting amount should be transferred to all the DIETs. Principals of all DIETs should deposit the amount received immediately to its head.

5. Scrutiny of Project Proposals and Approval.

The members of ZRPC are instructed to ensure that the project proposals satisfying the following benchmarks.

1. Relevance of the Project.
2. Significance.
3. Presentation.
4. Originality
5. Suitability of the method proposed.
6. Appropriate statistical techniques to be used.
7. Appropriateness of the choice of tools.
8. Feasibility of conducting the Project.

6. Sanctioning of the Fund

- On selection and approval of the project, the DIET Principal is expected to reserve the funds necessary to meet expenditure to be incurred for carrying out meetings and administrative work of Research projects etc., meetings (Rs.45000 approximately) and allot only the remaining amount for proposals.

- The amount allotted should be in proportion to the validity of the tool and feasibility of the Project in consultation with an expert preferably drawn from University.
- The coordinating DIET principal should submit the approved proposals by the ZRPC to the SRPC for its countersignature and should inform its status to the principal investigators of all the DIETs in the zone through principal of the DIET.
- 70% of the amount allotted for the project shall be released by the Principal soon after countersignature by the SRPC is over.
- The balance of the sanctioned amount for the project shall be disbursed to the investigator only on carrying out the corrections / Modifications recommended by the ZRPC.
- In case the investigator fails to carry out the suggested modifications and complete the project with in the stipulated period, the sanction is liable to be withdrawn and the investigator should reimburse the entire fund allotted to the DIET concerned with 3 % annual interest.
- In the event of an investigator leaving the services of DTERT / DIET, he / She should complete the project with in stipulated period. If the investigator fails to do so, he / She should surrender the allotted fund with 3% annual interest of the amount received for doing the project.
- Equipments purchased for carrying out the project shall be returned to the DIET after the completion of the projects. The equipment thus received should be entered in the Stock Register and proper maintenance should be made to the equipment.
- TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made.

Expenditure Break up details

1. Sensitization Programme

Category	Rate X No. of Persons X No. of Days	Amount
Honorarium to course Director	100 x 1 x 2	200
Honorarium to Expert	300 x 6 x 2	3600
Local transport, boarding and lodging to experts		1000
TA & DA to participants and expert		1353
Working Lunch	25 X 107 x 2	5350
Refreshments	10 X 107 x 2	2140
Writing materials	15 X 107	1605
Workshop materials	30 X 100	3000
Clerk	25 x 1 x 2	
Scavenger	10 x 1 x 2	
Waterman	10 x 1 x 2	
Contingencies		
	Total	16160

2. Scrutiny / Progress Review / Presentation and submission of research projects at DIET / Consolidation of Research Projects at DIET Level -related work

Category	Rate X No. of Persons X No. of Days	Amount	For Zones having 4 DIETs (11 members)
Honorarium to expert	300 x 1 x 1	300-	300
Honorarium to ZRPC members	100 x 8 x 1	800-	1000
TA and DA to ZRPC members and expert		3600--	4400
Writing materials	15 x 9	135-	165
Working Lunch	25 x 9 x 1	225-	275
Refreshment	10 x 9 x 1	90-	110
Clerk	25 x 1 x 1	25-	25
Scavenger	10 x 1 x 1	10-	10
Waterman	10 x 1 x 1	10-	10
Contingency		165-	165
		5360	6460

3. SRPC Meetings for approval of research projects / Consolidation of research projects findings by SRPC members

Category	Rate X No. of Persons X No. of Days	Amount
Honorarium to SRPC (Director, Joint Director & expert 4 Members)	300 x 6 x 2	3600-
Honorarium to SRPC (DIET faculty)	100 x 19 x 2	3800-
TA and DA to SRPC Members & Experts		31000-
Clerk	25 x 1 x 2	50-
Scavenger	10 x 1 x 2	20-
Waterman	10 x 1 x 2	20-
Stationeries	15 x 25	375-
Refreshments	10 x 25 x 2	500-
Working Lunch	40 x 25 x 2	2000-
Contingencies		395-
		Total 41760--

4 Orientation on Dissemination of research project

Category	Rate X No. of Persons X No. of Days	Amount
Honorarium to course Director	100 x 1 x 1	100-
Honorarium to Expert	300 x 6 x 1	1800-
Local transport, boarding and lodging to experts		8000-
TA & DA to participants and experts		78900-
Working Lunch	25 x 65 x 1	1625-
Refreshments	10 x 65 x 1	650-
Writing materials	15 x 65	975-
Workshop materials	58 x 30	1740-
Clerk	25 x 1 x 1	25-
Scavenger	10 x 1 x 1	10-
Waterman	10 x 1 x 1	10-
Contingencies		415-
	Total	94250-

5 Workshop on dissemination of research findings at DIET

Category	Rate X No. of Persons X No. of Days	Amount
Honorarium to course Director	100 x 1 x 3	300
Honorarium to Expert	300 x 1 x 3	900
TA & DA to expert		1500
Honorarium to participants (2 Nos.)	100 x 2 x 3	600
Working Lunch	25 x 5 x 3	375
Refreshments	10 x 5 x 3	150
Writing materials	15 x 5	75
Clerk	25 x 1 x 3	75
Scavenger	10 x 1 x 3	30
Waterman	10 x 1 x 3	30
DTP work		500
Printing and postage (Dissemination)		525
Contingencies		210
	Total	10000

Suggested Areas of Research

I Teacher Related Areas

- ❖ Profiles of teachers working at different levels, under different management and in different areas.
- ❖ Value orientation of teachers.
- ❖ Accountability of teachers.
- ❖ Teaching competency of teachers
- ❖ Case studies of national and state awardees.
- ❖ Innovative proneness of teachers.
- ❖ Attitude towards professional development.
- ❖ In-service needs of teachers.
- ❖ Classroom management
- ❖ Communication skills.
- ❖ Primary and upper primary curriculum
- ❖ Elementary teacher education curriculum

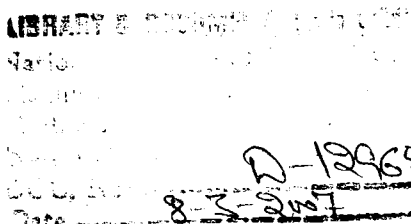
II Student Related Area

Special problems of

- girls
- first generation learners
- students from low socio economic status family
- enrolment, dropout, repetition, attendance, achievement
- child labour, working children, street children
- children with challenged abilities
- special problems of children from disturbed families.
 - Learning disabilities, Peer group interaction, Problem children, Student Psychology, Work Experience

III Teaching- Learning Related area

- Teaching methods
- Information, Communication and Technology in teaching and learning
- Use of Text Books
- Home Work, assignments
- Learning styles
- Improvised aids



- Curriculum development
- Evaluation
- Population Education
- Health Education

IV Institution Related Area:

- Infrastructure facilities
- Optimum use of existing facilities
- Linkage with other institutions
- School Complex
- School Management
- Total Quality Management
- Institutional Planning
- Teacher organizations
- Institution based in-service education
- Institution database
- Institution standards
- Special Learning needs

V Community Related area

- Functioning of various school and community committees.
- Harnessing community resources
- School resources to community
- Awareness programmes to community
- Taking science to community
- Health
- Environmental Education
- Social and moral values.
- Folk arts, Folk music for teaching
- Policy issues

VI Evaluation study on various recent interventions in primary and Upper primary education

V Any elementary teacher education and elementary school education related problems

State Research Project Committee

Director, DTERT	1
Joint Director (Schemes)	1
Expert	4 (among the nine Zonal Committees)
Principal	9 (Coordinating DIETs Principals)
Senior Lecturers	9 (One from Each Zone)

Zone No.	DIETs in the Zone	Co ordinating DIET Principal	Senior Lecturer Representing the Zone
I	Pudukottai, Kumulur, Aduthurai	Tmt. M.Manimegalai Aduthurai	Dr. S .Vincent De Paul Pudukkottai
II	Kurukathi, Mannarkudi, Kalayar Koil	Tmt.Gurupiyari. Kalayarkoil	Dr.Rajeswari Kalayar Koil
III	T. Kallupatti, Uthamapalayam, Manjur	Mr. Narayanasamy Uthamapalyam	Mr. Neeravi T Kallupatty
IV	Namakkal, Mayanur, Oddanchatram , Uthamacholapuram	Dr.Venkatachalam Uthamapalayam	Dr. Rajendran Oddanchatram
V	Thirumoorthy Nagar, Kothagiri, Perundurai,	Dr. Illangovan Perundurai	Dr.Rengarajan Perundurai
VI	Theroor, Munanjipatti, Vanaramutti, Palayampatti	Dr. Jeevanandam Palayampatti	Mr.Prem Athipan Theroor
VII	Tirur, Kaliampoondi, Triplicane	Mr. Raja Pandiyan Triplicane	Dr.Thirunavukkarasu Triplicane
VIII	G. Ariyur, Kilapzhur, Vadalur	Dr. Muthu Krishnan Vadalur	Dr.Alavandar Vadalur
IX	Krishnagiri, Ranipet., Kilapenathur	Dr. Somasundaram Kilapenathur	Dr. Santhi Krishnagiri

Assistant Professor from DTERT ; 1

Mr. J. Inbaraj

APPENDIX -1
Format for Research Proposal

Name of the DIET with address:

- I About the Investigator :- :
- i. Name of the Principal Investigator with Designation :
- ii. Name of the Co-Investigator(s) with Designation :
- II Area of Research :
- Title of the Research Project :
- III Introduction :
- IV Need and significance :
- V Objectives :
- VI Methodology :
- VII Tool :
- VIII Details of Data collection & Analysis :
- IX Time Schedule :
- X Financial Budget Estimate :

7. Preparation of Module for Extension Services

Objectives:

- To prepare a module for Alternate Innovative Education (AIE) Volunteers.
- To prepare the volunteers to produce TLM.
- To improve the teaching methodology of Alternate Innovative Education Volunteers to teach the Non-formal literates / neo literates effectively.
- To equip the Alternate Innovative Education Volunteers to make use of TLM.

Target Group:

Alternate Innovative Education Volunteers.

Action Plan

Sl. No.	Phases / Task	External Expert	Resource Persons		Period of Execution	Dates of implementation	Allotted Amount Rs.
			Category	No.			
1	Identification of the needs	---	Senior Lecturer 2 Lecturer 3	5	3 Days	04.01.05 to 06.01.05	3000-
2.	Module Preparation	1 SRC, Chennai/ College of Education / University ? IASE	Senior Lecturer 2 Lecturer 3	5	5 Days	18.01.05 to 22.01.05	10720-
3.	Orientation Training to Volunteers	---	Senior Lecturer 2 Lecturer 3	5	2 Days (in 4 cycles)	24.01.05 to 29.01.05	36280- (9070- per cycles)
TOTAL							50,000-

Guidelines

1. The work experience branch must carryout this programme.

2. Phase - I : Identification of needs (3 Days)

The Work Experience branch staff associating with District Resource Unit (DRU) branch of the DIET must visit the AIE centres to assess the teaching methodology, need, problems faced by Educational volunteers and introducing effective use of TLM in teaching non-formal students.

3. Phase - II: Module and Software Preparation (5 Days)

Five DIET staff should prepare a need based module to achieve the objectives. An expert may be utilized for the preparation of module from the State Resource Centre, Chennai/ College of Education / University / IASE. The module should contain the methodology to prepare TLM for Alternate Innovative Education (AIE) Volunteers.

4. Phase - III: Orientation Training to AIE Volunteers (2 Days)

The AIE Volunteers are invited to the DIET and a two-days training programme is conducted with practical classes on the preparation of TLM. A model class may be conducted by the AIE Volunteers.

5. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made

Expenditure Statement

1. Identification of needs. (3 Days)

T.A. and DA to DIET staff		3000-
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7. Module Preparation. (5 Days)

Details	No of Persons X Rate X No. of Days	Amount
Honorarium to Course Director	1 x Rs.100 x 5	500-
Honorarium to Resource Persons	5 x Rs.100 x 5	2500-
T.A. and DA to Expert		1000-
Honorarium to the Expert	1 x Rs.300 x 5	1500-
Refreshment	7 x Rs.10 x 5	350-
Working Lunch	7 x Rs.25 x 5	875-
TLM		500-
Stationery	7 x 15	105-
DTP		3000-
Contingencies		390-
TOTAL		10720-

8. Training to AIE Volunteers. (2 Days)

Details	No of Persons X Rate X No. of Days	Amount
Honorarium to Course Director	1 x Rs.100 x 2	200-
Honorarium. to Resource Persons	5 x Rs.100 x 2	1000-
Pocket Allowances	50 x Rs.30 x 2	3000-
Refreshment	56 x Rs.10 x 2	1120-
Working Lunch	56 x Rs.25 x 2	2800-
Clerical staff	1 x Rs.25 x 2	50-
Waterman/Scavenger	1 x Rs.10 x 2	20-
Scavenger	1 x Rs.10 x 2	20-
TLM		600-
Contingency		260-
TOTAL		9070-

For Four Cycles: 4 x 9070 = Rs. 36280-

Abstract

I	Rs.3000
II	Rs.10720
III (Cycle-1)	Rs.9070
Cycle - 2	Rs.9070
Cycle-3	Rs.9070
Cycle - 4	Rs.9070
Total	Rs.50,000

8. Capacity Building - Training Programme for BRT Supervisors and Teacher Educators.

Objectives

- To enhance the ability of BRTes in managing in-service training programmes
- To enhance the capacity of the BRTs in teaching competencies.
- To build the capacity of BRTes with special reference to child psychology
- To train BRTs to prepare institutional planning.
- To train them in various methods of academic supervision and monitoring with special reference to elementary schools.

Target Group

The Block Resource Center Supervisors, Block Resource Teacher Educators, CRC coordinators and Assistant Elementary Educational Officers (AEEO) & DIET faculty

Plan of Action

For the year 2004-05 Rs.2 lakhs per annum has been allotted as per the X Five Year plan.

S. No.	Phase	Description of Activities	Experts involved	Resource Persons	Duration	Dates of Implement	Amount
1	Phase - I	Module Preparation on 5 themes at Zonal coordinating DIET	External experts / DIET faculty	5	5 days	03.01.05 to 07.01.05	4300/-
2	Phase II	RPs training at Zonal coordinating DIETs			5 days	18.01.05 to 28.01.05	23130/-
2	Phase - III	Training to BRTs, AEEOs, Supervisors and CRC coordinators in 5 themes	-	10	5 days each	26.01.05 to 31.01.05 & 03.02.05 to 07.02.05	172570/- (each cycle 86285)
Total							2,00,000

Guidelines

1. IFIC branch must carryout this programme at the DIET level.
2. The coordinating DIET should organize a five-day workshop for preparing a module for the allotted topic found in table below in 5 units. The participants will be one SL and 1 Lecturer from the in-service branch of each DIET. An expert from IASE/ University/ CTE shall guide the entire workshop. The module pertaining to respective topic should be prepared and validated. The finalized module should be supplied in CD form to the all the DIETs. The coordinating DIET principals should duplicate the module and impart training to all the DIET faculty of the Zones concerned in two cycles.
3. All the principals are instructed to transfer an amount of Rs.27430- to the coordinating DIET, principal to meet the expenditure to be incurred in the preparation of module for the allotted topic and imparting RPs training to all the DIET faculty. After the programme if there is any unspent amount then it should be divided by the number of member DIETs and the resulting amount should be transferred to the member DIETs. The Principals of the member DIETs should deposit in its head immediately
4. All the DIET principals should organize training at DIET level for BRC supervisors, BRTs and AEEOS in the first cycle and the coordinators of CRCs in the second cycle.
5. The total participants per cycle are 100. The training should be given in two sessions with 50 participants in each cycle
6. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made

Expenditure Break up

1. Module preparation at Zonal Coordinating DIET

Details	No.of Persons	Days	Rate	Total Amount
Honorarium to Course Director	1	5	100-	500-
Honorarium to Experts	2	5	300-	3000-
Honorarium to Rescurce Persons	5	5	100-	2500-
TA/DA to Experts and RPs	-	-	-	16275-
Writing Materials	8	-	15-	120-
Lunch	8	5	25-	1000-
Refreshment	8	5	10-	400-
Clerical Assistance	1	5	25-	125-
Waterman	1	5	10-	50-
Scavenger	1	5	10-	50-
C.D. Preparation (4 x 60)	-	-	-	240-
DTP work				1000-
Contingency	-	-	-	540-
Total				25800

2. RP training at Zonal Coordinating DIET (Covering all the DIET faculty)

Details	No.of Persons	Days	Rate	Total Amount
Honorarium to Course Director	1	5	100-	500-
Honorarium to Experts	2	5	300-	3000-
Honorarium to Resource Persons	5	5	100-	2500-
TA and DA to RPs & experts, participants	-	-	-	50275-
Writing Materials	58	-	15-	870-
Lunch	58	5	25-	7250-
Refreshment	58	5	10-	2900-
Clerical Assistance	1	5	25-	125-
Waterman	1	5	10-	50-
Scavenger	1	5	10-	50-
Module duplication	55	-	30	1650-
Contingency	-	-	-	220-
Total				69390-

2 cycles 69390 x 2 = 138780

Module preparation + RP training = (25800 + 138780)/6 = 27430

3. Training at DIET level to BRC supervisors, BRTs, AEEOs and CRC coordinators (50 participants in each session and 100 participants per cycle)

Details	No.of Persons	Days	Rate	Total Amount
Honorarium to Course Director	1	5	100-	500-
Honorarium to Experts	2	5	300-	3000-
Honorarium to Resource Persons	10	5	100-	5000-
TA and DA to participants (100) and experts				52775-
Writing Materials	113	-	15-	1695-
Lunch	113	5	25-	14125-
Refreshment	113	5	10-	5650-
Clerical Assistance	1	5	25-	125-
Waterman	1	5	10-	50-
Scavenger	1	5	10-	50-
Module duplication	100	-	30	3000-
Contingency	-	-	-	315-
Total				86285-

2 cycles 86285 x 2 = 172570

Zones and the DIETs

Zones	DIETs	Coordinating DIET	Module to be Prepared on
I	Aduthurai, Mannargudi, Pudukottai, Vadalur, Kumulur, Kilapazhur	Aduthurai	Teaching Competencies
II	Kalayarkoil, Mayanur, Kurukkathi, Oddanchattaram, Vanaramutti, Manjur,	Vanaramutty	Child Psychology
III	Therur, Munanjipatty, Uthamapalayam, Palayampatti, T.Kallupatti	Palyampatty	Academic Supervision and Monitoring of Elementary Schools
IV	Triplicane, Thirur, Ranipet, Kalayampoondi, Kilpennathur, G.Ariyur	Kilpennathur	Effective Management of In-service Programme
V	Perundurair, Namakkal, Uthamacholapuram, Krishnagiri, Thirumoorthynagar, Kotagiri	Thirumoorthy Nagar	Institutional Planning

9. Theme Specific Programme for BRTes and Teachers

Objectives

- To enhance the capacity of the BRTes and teachers in the areas identified by need analysis

Target Groups

25% of the BRTs and 75% of teachers as participants in a cycle.

Plan of action

Sl. No	Action in	Description of activities	Experts involved	RPs	Duration	Dates of implementation	Amount allotted
1	Phase - I	Training to 25% of BRTes and 75% of teachers	-	DIET faculty	3 days	1.03.05 to 31.03.05 (Excluding Sundays)	200000- (33334 - per cycle)

Guidelines

- IFIC branch must carry out this programme.
- The modules prepared for theme specific programmes on the basis of need analysis must be used for Theme Specific Programmes for BRTes and Teachers
- The total participants per cycle are 100. The training should be given in two sessions with 50 participants in each cycle
- TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made

Expenditure Brake Up

S. No.	Details	No. of Persons	Days	Rate	Total Amount
1	Honorarium to Course Director	1	3	100-	300-
2	Honorarium to RPs .	6	3	100-	1800-
3	TA and DA to BRTs (25 nos.)	-	-	-	6750-
4	Pocket allowance to teachers (75 nos.)	75	3	30	6750-
6	Writing Materials	107	-	15-	1605-
7	Lunch	107	3	25-	8025-
8	Refreshment	107	3	10-	3210-
9	Clerical Assistance	1	3	25-	75-
10	Waterman	1	3	10-	30-
11	Scavenger	1	3	10-	30-
12	Module duplication	100	-	40	4000-
13	Contingency	-	-	-	759-
Total					33334-

6 Cycles

10. BRTE Workshop on TLM

Objectives

- To enable the BRTs in identifying the concepts / Competencies / Learning Objectives which require TLM for curriculum transaction in the classroom both in cognitive and non-cognitive areas for Standards I to VIII.
- To develop the skills of BRTs related to selection of raw materials (Low cost and No cost) for preparation of TLM.
- To revitalize the BRTEs with the knowledge of different kinds of TLM.
- To improve the competencies of the BRTs needed for preparation of TLM.
- To empower the BRTs with the skills of use in the TLM in the classroom suitably and effectively.
- To enrich the knowledge of BRTEs to know the difference between SLM and TLM.
- To enable the BRTEs to differentiate the kinds of TLM that can be used for group - activities and individual activities.
- To sensitize the BRTEs with the planning skills for preparation of a particular TLM in required number, relevant to the individual and group activities.

Target Group

BRC Supervisors and BRTEs in the district

Action Plan

Sl. No	Action in	Description of activities	Experts involved	RPs	Period of Execution	Amount allotted	Date
1		Workshop Mode	DIET faculty, locally available experts (Skilled, and Semi-skilled)	Subject wise DIET faculty 2 in numbers	5 days	50000-	15.03.05 to 19.03.05

Guidelines

- Work Experience branch of DIET is entrusted in carrying out this programme.
- Great emphasis should be given in the preparation of low cost / no cost TLM.
- Every TLM should be labelled with the standard(s), subject(s) and competency / learning objectives.
- Required quantity of the raw materials without cost should be collected in advance.
- Readymade TLM should not be purchased. The amount allotted for materials should be exclusively used for purchase of low cost materials.
- BRTEs should demonstrate the use of TLM relevant to the select competencies in model classes.
- An exhibition of TLM should be conducted at the end of the workshop for district elementary teachers.
- A document of the prepared materials, subject and standard wise should be made available at the end of workshop.
- TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made.

Expenditure Break Up

Details	Rate X No. of Persons X No. of Days	Amount
Course Director	100x 1 x 5	500
Honorarium to Experts	300 x 1 x 5	1500
RP's Honorarium	100 x 10 x 5	5000
TA and DA to participants (50) and Experts		28000
Working Lunch	25 x 62 x 5	7750
Refreshment	10 x 62 x 5	3100
Stationery	15 x 62	930
Water man	10 x 1 x 5	50
Scavenger	10 x 1 x 5	50
Clerical Assistance	25 x 1 x 5	125
Work shop TLM material (for each subject Rs.500)		2,500
Contingency		495
	Total	50,000

11. Review of Text Books (6th to 10th Std.)

Objectives

1. To carry out content analysis in Tamil, English, Maths, Science and Social Science Textbooks of 6th to 10th standards.
2. To identify learning difficulties of students by administering a tool.
3. To explore areas which lack content clarity and suggest measures to fill the gaps.

Target

6th to 10th textbooks

Action Plan

Sl. No.	Phase / Task	Expert	RPs	Duration	Dates of Implementation	Allotment
1	One day orientation programme for principals at zonal level	-	Principals of 6 DIETs	1 day	03.02.05	7855
2.	Tool preparation at co-ordinating DIET for 3 days	5	2 faculty members/ DIET 5 teacher/ District	3 days	07.02.05 to 09.02.05	
3.	Multiplication of tools by each District	-	-	-	10.02.05	6500-
4.	One day orientation programme for DIET faculty members	-	Principal	1	11.02.05	1760-
5.	One day data collection at block level	-	20 faculty members	1	14.02.05	3550 x 20 = 71000
6.	Data Analysis and Report Writing	-	-	3 days	15.02.05 to 17.02.05	12885-
Total						100000

Guidelines

1. CMDE branch is entrusted in carrying out this programme..
2. All the principals are instructed to transfer a sum of Rs. 7855/- to the coordinating DIET, Principal of their Zone for meeting the expenditure to be incurred for orientation programme and tool preparation. After the programme if there is any unspent amount then it should be divided by the number of member DIETs and the resulting amount should be transferred to the member DIETs. The Principals of the member DIETs should deposit in its head immediately

3. Phase1.A one day orientation meeting

The Principal of the coordinating DIET of each zone should organize a one-day orientation programme for the principals of the member DIETs.

3. Phase2: A three-day workshop to prepare the assessment tools

The coordinating DIET should organize a three-day workshop for preparing a tool for the allotted text books found in table below. The participants will be one SL and 1 Lecturer from the CMDE branch of each DIET and 5 school teachers (subject wise one teacher) from each district. An expert from IASE/ University/ CTE for each subject (5) shall guide the entire workshop. The tool pertaining to respective text books should be prepared and validated. The finalized tool should be supplied to all the DIETs in the form of CD.

Zonal DIETs

Zone	DIETs	Standard	Co-ordinating DIET
1	Aduthurai, Mannargudi, Kilapazhur, Pudukkottai, Vadalur, Kumulur	VI	Vadalur
2	Kalayarkoil, Mayanur, Kurukkathi, Vannamutti, Manjur, Oddanchatram	VII	Oddanchatram
3	Therur, Munanjipatti, Uthamapalayam, Palayampatti, T.Kallupatti	V	Munanjipatti
4	Chennai, Tirur, Ranipet, Kaliyampoondi, G.Ariyur, Kilpennathur	IX	Tirur
5	Perundurai, Namakkal, Uthamacholapuram, Krishnagiri, Thirumoorthy Nagra, Kothagiri	X	Kothagiri

5. Phase – 3: Multiplication of tools for text book review by each DIET.

6. Phase – 4: One day orientation programme for DIET faculty members at each DIET on data collection process at the block level.

7. Phase – 5: Data collection at block levels (One day at 20 blocks)

The principal of each DIET has to plan for conducting one day block level meeting of teacher. Faculty members of each DIET act as facilitators to collect data from 50 teachers, who assemble at BRC centres.

8. Phase – 6: Data Analysis & Report writing (3 days at each DIET.)

Report writing should be carried out by the faculty members of each DIET at DIET. The consolidated reports should be sent to the co-coordinating DIETs for final consolidation. The final report of each standard should be sent to DTERT.

9. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. To the experts and DIET faculty wherever provisions are made.

Expenditure Break-up Details

4. Orientation programme for principals at zonal level.

Venue: Co-coordinating DIET of each zone.

Details	Rate X No. of Persons X No. of Days	Amount
Honorarium to Course Director	100 x 1 x 1	100
TA & DA to Principals of member DIETs		2820
Refreshment	10 x 6 x 1	60
Working Lunch	25 x 6 x 1	150
Contingency		140
Stationery	15 x 6	90
	Total	3360

Expenses will be shared by six DIETs

2. Tool preparation at coordinating DIET for 3 days

Details	Rate X No. of Persons X No. of Days	Amount
Honorarium to Course Director	100 x 1 x 3	300
Honorarium to expert	300 x 5 x 3	4500
Honorarium to 2 faculty member from member DIET	100 x 12 x 3	3600
Honorarium to 5 teachers from each Dist.	50 x 30 x 3	4500
TA & DA to 12 faculty members & 30 teachers and expert		24350
Refreshment	10 x 48 x 3	1440
Working Lunch	25 x 48 x 3	3600
Contingency and CD		625
Stationery	15 x 48	720
Clerical charge	25 x 1 x 3	75
Waterman	10 x 1 x 3	30
Scavenger	10 x 1 x 3	30
	Total	43770

3. Multiplication of tools = 2000 copies = 4500/- per DIET

4. One day orientation programme for faculty members at each DIET

Details	Rate X No. of Persons X No. of Days	Amount
Honorarium to Course Director	100 x 1 x 1	100
Refreshment	10 x 22 x 1	220
Working Lunch	25 x 22 x 1	550
Writing materials	15 x 22	330
Clerical charge	25 x 1 x 1	25
Contingency		535
	Total	1760

5. Data collection at Block level at 20 Blocks per DIET.

Details	Rate X No. of Persons X No. of Days	Amount
Honorarium to Course Director (AEEO)	100 x 1 x 1	100
Honorarium to DIET faculty	100 x 1 x 1	100
Honorarium to 50 teachers	50 x 50 x 1	2500
TA and DA to faculty		330
Refreshment	52 x 10 x 1	520
	Total	3550

$$3550 \times 20 = 71000$$

6. Data Analysis and Report writing – 3 days at DIET

Details	Rate X No. of Persons X No. of Days	Amount
Honorarium to Course Director	100 x 1 x 3	300
Honorarium to 20 DIET faculty	100 x 20 x 3	6000
Stationery	21 x 15	315
Refreshment	10 x 21 x 3	630
Working Lunch	25 x 21 x 3	1575
Contingency		185
Clerical charge	25 x 1 x 3	75
Printing & Multiplication of Reports for 50 copies		3000
Postal charges		745
Waterman	10 x 1 x 3	30
Scavenger	10 x 1 x 3	30
	Total	12885

12. Inter – DIET Seminars

The Inter – DIET seminars of 2 days duration are to be conducted at the regional level. The following are the regions:

East Region: Kurukkathi, Aduthurai, Kilapaluvur, Mannargudi, Pudukkottai, Kumulur, Kalaiyarkoil

West Region: Uthamapalayam, Thirumoorthy Nagar, Kothagiri, Uthamacholapuram, Krishnagiri, Perundurai, Namakkal

South Region: Theroor, Munanjipatti, Vanaramutti, T.Kallupatti, Palayampatti, Mayanur, Manjur, Oddanchatram

North Region: Chennai, Thiroor, Ranipet, Kaliyampoondi, Vadalur, G.Ariyur, Kilpennathur

There will be 2 inter DIET seminars for the year 2004-2005

Objectives

- To create awareness among teacher educators towards the need for improving the quality of classroom processes through projects related to educational experiments.
- To provide opportunities to teacher educators and school teachers to try out innovative ideas and practices and to undertake research and experimentation directed towards improvement of different areas of teacher education and school education (teaching learning process, classroom climate and school effectiveness, developing mathematical skill, children with special needs, managing multi-grade teaching, community participation and school effectiveness etc.)
- To encourage teacher educators and school teachers to adopt a scientific approach to identify educational problems and find solutions there of.
- To provide a platform for teacher educators and school teachers to discuss their innovations and experiments.

Target Group

- Teaching faculty of the DIET.
- Elementary (Primary & Upper primary) school teachers.

Programme of Action

Sl. No.	Action / Task in phase	External Expert(s)	Resource Person(s)	Period of Execution	Dates of Implementation	Allotted Amount Rs.
1	Phase – I Formation of Inter-DIET Seminar committee and to discuss pre-programme activities (please refer to the guidelines)	-	-	1	09.12.04	4000
2	Planning Organizing the inter-DIET seminar (Please refer to the guidelines)	-	-	1	15.12.04	4000
3	Phase – II Conducting the inter-DIET seminar – I	University / DIET faculty	-	2	19.01.05 20.01.05	161000 For south Region 186000
4	Phase – III Conducting the inter-DIET seminar – II	University / DIET faculty	-	2	10.03.05 11.03.05	161000 For south Region 186000
5	Phase – IV Meeting for compilation of consensus evolved from the seminar for the publication	University / DIET faculty	-	March	15.03.05 to 17.03.05	20000
Total		All zones except south (7 DIETs 50000 x 7)				350000
		South Zone (DIETs) 50000 x 8				400000

Guidelines

1. The programme Convenors for each region are;
 - a. Principal, DIET, Aduthurai for East region
 - b. Principal, DIET, Namakkal for West region
 - c. Principal, DIET, Palayampatti for South region
 - d. Principal, DIET, Chennai for North region
2. The principals of DIETs of the particular region are the members of the inter-DIET seminar committee.
3. The programme convenor is the Chairman of the inter-DIET seminar committee.

4. The programme convenor should organize the inter – DIET seminar committee meeting sufficiently earlier to the date(s) of the programme in order to chalk-out the ‘modus-operandi’ of the programme within the budget provisions.
5. The DIET principals of the particular region shall handover the amount allotted for the program (Rs.50000/-) to the programme Convenor. After the programme if there is any unspent amount then it should be divided by the number of member DIETs and the resulting amount should be transferred to the member DIETs. The Principals of the member DIETs should deposit in its head immediately
6. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. To the experts and DIET faculty wherever provisions are made.

Break-up of Expenditure

1. TA. & D.A, working lunch and refreshment to the regional programme committee members for formation of committee = 4000/-
2. TA. & D.A t working lunch and refreshment o the regional programme committee members / Sub committee for planni.ig process = 4000/-
3. Each Inter – DIET Seminar (Except South Zone)

Details	Rate X No. of Persons X No. of Days	Amount
Programme Convenor	100 x 1 x 2	200
Honorarium to Seminar Panel Experts	300 x 5 x 2	3000
TA / DA to panelists and participants (100)		87600
Refreshment	10x 106 x 2	2120
Working lunch	25 x 106 x 2	5300
Seminar intimation		2000
Stationery	15 x 106	1590
Multiplication of seminar reports		10000
Publication of seminar reports (documentation)		30000
Clerical Assistance	25 x 1 x 2	50
Waterman,	10 x 1 x 2	20
Sweeper	10 x 1 x 2	20
Contingencies		19100
	Total	161000

3. Each Inter – DIET Seminar (For South Zone only)

Details	Rate X No. of Persons X No. of Days	Amount
Programme Convenor	100 x 1 x 2	200
Honorarium to Seminar Panel Experts	300 x 5 x 2	3000
TA / DA to panelists and participants (100)		110475-
Refreshment	10x 131x 2	2620
Working lunch	25 x 131 x 2	6550
Seminar intimation		2000
Stationery	15 x 131	1965
Multiplication of seminar reports		10000
Publication of seminar reports (documentation)		30000
Clerical Assistance	25 x 1 x 2	50
Waterman,	10 x 1 x 2	20
Sweeper	10 x 1 x 2	20
Contingencies		19100
	Total	186000

13.Computer Training Programme

1.Objectives of the Programme

- To orient the DIET faculty on computer package – M.S. Office, M.S word, M.S. Excel, Power point, internet, E. Mail.
- To develop the operational skills of DIET faculty in handling computers.

2.Target Group

All the DIET Faculty members.

3.Plan of Action

Sl. No.	Tasks in Phases	External Expert	RPs	Duration	Date of Implementation	Allotted Amount
01	Formation of committee for computer Training at DIET Lelva	Principal -1 Sr. Lec. – 2 Lecturer -2	-	1 day	01.12.04	-
02	Calling of Quotations in dailies giving full details about course Design, hardware for practice, software, study materials time schedule,etc	-	-	1 day	01.12.04	Rs.5000-
03	Making M.O.U (agreement) and releasing 40% of the estimated – cost	-	-	1day	13.12.04	Rs.500/- 40% of the Estimated cost.
04	Organizing Training programme	-	-	5 days	14.12.04 to 19.12.04	Rs. 5500- + 60% of the Estimated cost.
05	Training course approximate cost					39000-
						50000/-

Guidelines

- The Computer training should be organised by each DIET in their own.
- A computer training committee should be formed. It should comprise of Principal, 2 Senior Lecturers, (one from ET) and 2 Lecturers (One from ET)
- In DIETs, where there is no Senior Lectureres / Lecturer in ET branch, a computer knowing faculty from another branch may be included in the Committee
- ET branch of the coordinating DIET should conduct this programme.
- TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made.

Call for Quotations

- Principal should call for **sealed quotation** giving full details about the training course with specific instruction about the course design, hardware for practice software, study materials time schedule etc.,
- The principals should follow the normal procedure followed by the Government of Tamil Nadu for calling sealed quotations.
- The quotation should contain the number persons to be trained (Actual number of DIET faculty as on date), one computer for one person for hands on training, Content such as MS Office (Ms Word, MS. PowerPoint, Ms. Excel, Internet, e mail, browsing, Web site creation etc), Module provision, closing date, date of opening the sealed quotation etc.
- The **sealed** quotations received should be opened in the presence of all the committee members and the one, which has the least, and covering all the aspects advertised should be considered for memorandum of understanding.

MOU (Agreement)

- The Principal, should do MOU with the agency which has been selected by the committee and 40% of the estimated cost shall be released.
- On the satisfactory completion of the programme, the committee shall disburse the remaining amount.
- Principals are strictly instructed not to purchase non-consumable computer related materials from this fund.

Expenditure Break Up

Sl. No.	Phase	Category	Rate X No. of Persons X No. of Days	Amount
1	I	Calling for Quotations in 2 different dailies (One in English, One in Tamil)	-	5000-
2	III	Making MOU	-	-
3		Writing materials	-	500-
		(40% of Estimated Cost)		
	IV	Organising Training programme		
	1	Course Director	100 x 1 x 5	500-
	2	Writing materials	25 x 22	550-
	3	Working Lunch	25 x 22 x 5	2750-
	4	Refreshment	10 x 22 x 5	1100-
	5	Scavengers	10 x 1 x 5	50-
	6	Waterman	10 x 1 x 5	50-
	7	Clerical Assistance	25 x 1 x 5	125-
	8	Contingency		375-
	9	(60% of Estimated Cost)		
Course cost (40% of Estimated Cost+ 60% of Estimated Cost)				39000
Total				50000

14. Institutional Assessment Training

Objectives

1. To enhance the capacity of block level functionaries in assessing institutions.
2. To improve the competence of headmasters to monitor the internal efficiency of the school.
3. To evaluate the performance of the institution in terms of planning, implementation and quality improvement.

Target Group

AEEOs, BRTEs, BRC Supervisors, HMs and DIET faculty.

Action Plan

Sl. No.	Phase / Task	Experts	RPs	Duration	Dates of Implementation	Amount
1	Module Preparation	2	5	5 days	05.01.02 to 09.01.05	3438-
2	RP training	2	5	4 days	19.01.05 to 23.01.05	
3	Training at DIET to AEEOs, BRC Supervisors, BRTs	1	2	4 days	02.02.05 to 04.02.05	46562
						50000

Guidelines

1. The P & M Branch must carry out this programme.
2. This training programme will be conducted at the district level by the DIET concerned.
3. A module must be prepared in consultation with an educational consultant, the DEEO and the DEO from the district concerned.
4. The workshop participants will form a heterogeneous group consisting of AEEOs, BRTEs, BRC Supervisors, HMs and DIET faculty.
5. The DIET, Kumulur is entrusted with module preparation for institutional assessment
6. The module should include a valid standard tool suitable for assessing the primary and upper primary schools separately and also suitable to elementary schools in Tamilnadu State.).

7. Field visit to schools and doing the institutional assessment covering all types of management in five batches covering all types of locale should be made on 3rd day of training and on 4th day one session should be made for discussion on previous day visit and assessment
8. All the principals are instructed to transfer an amount of Rs. 3438/- to the Principal, DIET, Kumalur to meet the expenditure to be incurred in module preparation and RP training. After the programme if there is any unspent amount then it should be divided by 29 and the resulting amount should be transferred to all the DIETs. The Principals of all DIETs should deposit in its head immediately
9. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made.

Expenditure Break-up

Workshop for Module Preparation

Details	Rate X No. of Persons X No. of Days	Amount
Course Director	100x 1 x 5	500
Honorarium for experts	300 x 2 x 5	3000
Honorarium for DIET RPs	100 x 5 x 5	2500
TA & DA to Experts and RPs		16275
Working Lunch	25 x 8 x 5	1000
Refreshment	10 x 8 x 5	400
Writing materials	15 x 8	120
Clerk	25 x 1 x 5	125
Waterman	10 x 1 x 5	50
Scavenger	10 x 1 x 5	50
CD		240
DTP work		1000
Contingencies		550
	Total	25810

2. RP training at Kumulur DIET

Details	No.of Persons	Days	Rate	Total Amount
Honorarium to Course Director	1	4	100-	400-
Honorarium to Experts	2	4	300-	2400-
Honorarium to Resource Persons	5	4	100-	2000-
TA and DA to participants (58) and RPs				52200
Writing Materials	66	-	15-	990-
Lunch	66	4	25-	6600-
Refreshment	66	4	10-	2640-
Clerical Assistance	1	4	25-	100-
Waterman	1	4	10-	40-
Scavenger	1	4	10-	40-
Module duplication	66	-	40	2600-
Field visit Tool duplication.				3000-
Local Transport hiring				
Contingency	-	-	-	890-
Total				73900

3. Training at DIET level to BRC supervisors, BRTs, AEEOs , Middle school HMs.

Details	No.of Persons	Days	Rate	Total Amount
Honorarium to Course Director	1	4	100-	400-
Honorarium to Experts	1	4	300-	1200-
Honorarium to Resource Persons	2	4	100-	800-
TA and DA to participants (50) and experts				31100
Writing Materials	54	-	15-	810-
Lunch	54	4	25-	5400-
Refreshment	54	4	10-	2160-
Clerical Assistance	1	4	25-	100-
Waterman	1	4	10-	40-
Scavenger	1	4	10-	40-
Module duplication	50	-	40	2000-
Field visit Tool duplication.				1800-
Local Transport hiring				
Contingency	-	-	-	712-
Total				46562-

15. AUDIO VISUAL EQUIPMENT TRAINING-

Objectives of the Training :-

1. To orient Teacher Educators on the usage of multimedia and CAI for effective classroom Transaction.
2. To develop their competence to handle recent Instructional electronic gadgets.
3. To orient them on the preparation of software for multimedia, Computer etc.,.

Target Group :

- DIET Faculty
- BRTEs.
- CRC coordinators

Plan of Action

Sl. No.	Tasks in Phases	External expert	Resource Persons	Duration	Date of Implementation	Allotted Amount
1	Phase- I Workshop for Module Preparation in DIET T. Kallupatti	1 from University and 2 from AVRC	5 from DIET	5 Days	04.01.05 to 07.01.05	25810
2	Phase - II RP Training in DIET T. Kallupatti	1 from University and 2 from AVRC	20 from DIET	3 Days	01.02.05 to 03.02.05	54360-
3	Phase III	1 KRP	5	3 days	14.02.05 to 18.02.05	1369830- (Rs65230- per cycle) 2 or 3 cycles per DIET
						1450000

Guidelines

- Those who are having rich experience in the field of Educational Technology could be selected as a Resource person for Module writing workshop.
- For Module preparation workshop & Resource Persons training, one Professor in the field of Educational Technology from University and 2 from AVRC should be selected as External experts.
- For key resource persons training, one Senior Lecturer who is having rich experience in the field of Education Technology should be deputed.

- Oddanchatram, Kothagiri, Theroor and Kilpenathur are the DIETs, entrusted with the responsibility of organizing the regional training.

Coordinating DIET & Participating DIETs for Audio Visual Equipment Training.

Region	Co-ordinating DIET	Participating DIETs
East	Oddanchatram	Aduthurai, Kilapazhur, Kumulur, Pudukkottai, T. Kallupatti, Kalayakoil
West	Kothagiri	Krishnagiri, Uthamacholapuram, Namakal, Perundurair, Thriumoorthy Nagar, Mayanur.
North	Kilpennethur	Triplicane, Tirur, Ranipet, Kaliyampondi, G. Ariyur, Vadalur.
South	Theroor	Uthamapalayam, Manjur, Palayampatti, Vanaramutti, Munjipatti, Mannargudi, Kurukathi.

- The Principals shall depute 7 members of the respective DIETs to the coordinating DIET without fail. The Principal of the coordinating DIET should make local arrangement to ensure 100 participants required for the Training.
- The Principals are hereby instructed to relieve the Resource Persons/ KRP to the coordinating DIET from their respective DIETs for organizing the Training programme effectively.
- The Principals are instructed to take necessary arrangements to send five Block level Teacher Educators and 2 CRC Coordinators to the Training at regional level.
- The coordinating Principals should also make local arrangements in allotting topics and time for the Experts and resource persons well in advance before the commencement of the Training. The Expenditure for this activity may be incurred from audio-visual Training Fund received from other DIETs of the regions concerned.
- All the DIET Principals are instructed to transfer Rs. 2765/- to the Principal of DIET, T. Kallupatti for Module preparation and the remaining amount to the DIETs coordinating the regional Training.
- After the training if there is any unspent amount the Principal of DIET, T.Kallupatty should divide the unspent amount by 29 and should send the resulting amount to all DIETs. The Principal of all DIETs should deposit the amount received in its head immediately.
- At coordinating DIET, after the programme if there is any unspent amount then it should be divided by the number of member DIETs and the resulting amount should be transferred to the member DIETs. The Principals of the member DIETs should deposit in its head immediately
- TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made.
- TA/DA , Honorarium for Experts / Resource Persons / Participants should be met by coordinating DIETs from the fund received from their regions.
- ET branch of the coordinating DIET should conduct this programme.

Expenditure Break up Details:-

Venu : DIET, T. Kallupatti

Phase - I - Workshop for Module

Details	No.of Persons	Days	Rate	Total Amount
Honorarium to Course Director	1	5	100-	500-
Honorarium to Experts	2	5	300-	3000-
Honorarium to Resource Persons	5	5	100-	2500-
TA/DA to Experts and RPs	-	-	-	16275-
Writing Materials	8	-	15-	120-
Lunch	8	5	25-	1000-
Refreshment	8	5	10-	400-
Clerical Assistance	1	5	25-	125-
Waterman	1	5	10-	50-
Scavenger	1	5	10-	50-
DTP work				1000-
C.D. Preparation (4 x 60)	-	-	-	240-
Contingency	-	-	-	550-
Total				25810-

Phase - II - Resource Persons Training- Venue : DIET, T. Kallupatti.

Details	No.of Persons	Days	Rate	Total Amount
Honorarium to Course Director	1	3	100-	300-
Honorarium to Experts	3	3	300-	2700-
Honorarium to RPs &	5	3	100-	1500-
TA and DA to Experts (3) Rps (5) and participants (20)	-	-	-	42150-
Writing Materials	29	-	15-	435-
Lunch	29	3	25-	2175-
Refreshment	29	3	10-	870-
Waterman	1	3	10-	30-
Scavenger	1	3	10-	30-
Clerical Assistance	1	3	25-	75-
Development of Software				3000-
Module Duplication	25	-	30-	750-
Contingency	-	-	-	345-
Total				54360-

Regional Training to DIET faculty.

Details	No.of Persons	Days	Rate	Total Amount
Honorarium to Course Director	1	3	100-	300-
Honorarium to KRPs	1	3	100-	300-
Honorarium to RPs	5	3	100-	1500-
TA and DA to KRPs, Participants(100)	-	-	-	42650-
Writing Materials (25)	107	-	15-	1605-
Lunch	107	3	25-	8025-
Refreshment	107	3	10-	3210-
Waterman	1	3	10-	30-
Scavenger	1	3	10-	30-
Clerical Assistance	1	3	25-	75-
Development of Software				4000-
Module Duplication	100	-	30-	3000-
Contingency	-	-	-	505-
Total!				65230-
5 or 6 Cycles per Region : 21 Cycles (100 Member per each Cycle with two sessions of 50 members) 65230 X 21 cycles = 1369830				1369830-

ABSTRACT

1. Workshop for Module	-	Rs.25810-
2. Resource Persons Training	-	Rs.54360-
4. Regional Training to DIET faculty and BRTs	-	Rs.1369830-
Total		Rs.14,50,000-

16. ADVANCED RESEARCH METHODOLOGY TRAINING

1.Objectives :-

- To equip DIET faculty members with advanced educational research methods.
- To familiarize DIET faculty members with successful studies pertaining to the realization of the goals of SSA and
- To Train DIET faculty members with techniques of educational statistics and the way of applying them in understanding the data / EMIS of every district.

2. Target Group :-

DIET Faculty.

3.Action Plan

Phase / Description of task	External Expert	Resource Persons	Period of Implementation	Dates	Allotted Amount
1. Identification trained Master Resource Persons	-	-	1	22.11.04	--
2. Getting module in CD and Organising Region wise training (4 Zones)	1	4	2	13.12.04 to 16.12.04	176400 For Regions having 6 DIETs 58800 per Zone 29400 per cycle) For South Region (7 DIETs) 67200 33600 per cycle)
					243600/-

Details of Advanced Methodology Training

Region	Coordinating DIET	Participating DIETs	Resource Persons
East	Pudukottai	1. Aduthurai 2. Kilapazhur 3. Kumulur 4. Kalayarkoil 5. Mannargudi 6. Mayanur	1. Dr.C. Rajeswari, Senior Lecturer, DIET, Kalayarkoil. 2. Dr.S.Vincent De Paul, Senior Lecturer. DIET, Pudukottai. 3. Dr. Singaravelu, , Senior Lecturer. DIET, Mannargudi. 4. Mr.Selvam, Lecturer. DIET, Aduthurai.
West	Perundurai	1.Krishnagiri 2. Uthamacholapuram 3. Kothagiri 4.Namakal 5. T.Moorthinagar 6. Oddanchatram	1. Dr. Rengarajan, Senior Lecturer. DIET, Perudnurai. 2. Dr. Ayyappan, Senior Lecturer, DIET, Kotagiri. 3. Dr. Santhi, Senior Lecturer. DIET, Krishnagrir 4. Mr. N. Subramaniam, Lecturer, DIET, Namakkal.
North	Ranipet	1.Triplicane 2.Tirur 3. Kaliampoondi 4.G. Ariyur 5.Kilpennathur 6.Vadalur	1. Dr. Alavandar, Senior Lecturer. DIET, Vadalur. 2. Dr. Sampath, Lecturer, DIET, Vadalur 3. Dr.Basir Ahmed, Senior Lecturer. DIET, Ranipet. 4. Mr.Muthaiyan, Lecturer. DIET, Kilapzhur.
South	Palayampatti	1.Uthamapalayam 2.T. Kallupatti 3. Vanaramutti 4.Theeroor 5.Munanjipatti 6.Manjur 7.Kurukathi	1. Mr. Dhandapani, Senior Lecturer DIET, T. Kallupatti. 2. Mr. Prem Athipan, Senior Lecturer DIET, Theeroor 3. Mrs. Mithuraj Fathima, Senior Lecturer. DIET, Palayampatti. 4. Mr. Anto Boopalayaran, Lecturer . DIET, Manjur.

Guidelines:

1. The DIETs, Pudukottai, Perudnrui, Ranipet, and Palayampatti are entrusted with the responsibility of organizing the Region wise Training in two spells..
2. The Principals shall depute 5 faculty members of their respective DIETs to the coordinating DIET for each spell of the training without fail. Those who have undergone training at Madras University organized by DTERT, should not be deputed for this training.
3. Expert from IASE / University Department should be invited

4. The Principals are hereby instructed to send the resource persons listed in the guideline to the coordination DIET in their respective Region for organizing the Training effectively.
5. All the DIET Principals are instructed to transfer their advanced research methodology fund to the coordinating DIET of their region. After the programme if there is any unspent amount then it should be divided by the number of member DIETs and the resulting amount should be transferred to the member DIETs. The Principals of the member DIETs should deposit in its head immediately
6. The Coordinating Principals should make local arrangement in allotting topic and time for the experts and resource persons well in advance (within II week of December) before the commencement of the Training. The Expenditure for this activity may also be incurred from the Research Methodology Training fund received from the other DIET of the Region.
7. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made.
8. TA & DA, Honorarium to the experts and Resource Persons and TA & DA for the Participants should be met by the coordinating DIETs from advanced Research Methodology fund received from the member DIETs.
9. The Planning and Management Branch of the coordinating DIET should conduct this programme.

5. Break up details of Advanced Research Methodology Training for all the regions except south region

Category	Rate x No. of Persons x No. of Days	Amount
Course Director	100 x 1 x 2	200-
Honorarium to expert	300 x 1 x 2	600-
Honorarium to RPs	100 x 4 x 2	800-
TA & DA to Experts and RPs and participants (35)		24000-
Writing materials	15 x 41	615-
Working Lunch	25 x 41 x 2	2050-
Refreshment	10 x 41 x 2	820-
Clerical Assistance	25 x 1 x 2	50-
Scavenger	10 x 1 x 2	20-
Waterman	10 x 1 x 2	20-
Contingences		225-
	Total	29400-
	For 2 cycles	58800-
	7 DIETs (8400 x 7) Total	58800-

5. Break up details of Advanced Research Methodology Training for south region only

Category	Rate x No. of Persons x No. of Days	Amount
Course Director	100 x 1 x 2	200-
Honorarium to expert	300 x 1 x 2	600-
Honorarium to RPs	100 x 4 x 2	800-
TA & DA to Experts and RPs and participants (40)		27700-
Writing materials	15 x 46	690-
Working Lunch	25 x 46 x 2	2300-
Refreshment	10 x 46 x 2	920-
Clerical Assistance	25 x 1 x 2	50-
Scavenger	10 x 1 x 2	20-
Waterman	10 x 1 x 2	20-
Contingences		300-
	Total	33600-
	For 2 cycles	67200-
	8 DIETs (8400 x 8) Total	67200

17. Managerial Skills Training for Principals and DIET Faculty

Objectives

To provide capacity building training in the following areas:

1. Implementing the X Five year Plan for Teacher Education 2004 effectively
2. Supervisory skills.
3. Linkages with all the departments in the district.
4. Linkages with people's representatives and NGO's
5. Knowledge of service rules of staff members.
6. Office procedure.
7. Maintenance of accounts of special fees and in-service fund.
8. Educational statistics of the district and any other item to be found relevant during the conduct of the training programme.

Target Group

DIET Principals and Senior Lecturers from all DIETs

Action Plan

Sl. No	Description of activities	Experts involved	RPs	Duration	Dates of implementation	Amount allotted
1	Manual Preparation: Implementation Guidelines for 2004-05	Director 1 Joint Director(s) 1 Expert 1	Principals 5 Senior Lecturers 5 Lecturer 1 Asst.Prof. 1	3	1.12.04 to 3.12.04	17400/-
2	Module preparation	Director 1 Joint Director 1 Asst. Accounts Officer from DTERT 1 Office Supdts. 1 Faculty from Management institutes 1 Section officers from Education, P & AP., Finance Deptments. 1 Section Officers from AG's Office 1	Principals 3 Senior Lecturers 2	5 days	4.2.05 to 8.2.05	46590-

		Treasury Officers 1 Audit Officer 1				
2	Training at Triplicane DIET 2 cycles	11	5	3	23.02.05 to 27.02.05	179610- Each cycle 89805-
Total						243600

Guidelines

1. Chennai DIET is entrusted with the responsibility of organizing this programme,
2. The DIET Triplicane is instructed to prepare module for the training.
3. Principals of all DIETs are instructed to send Rs.600/- to Director, DTERT, Chennai to meet the expenditure to be incurred for manual preparation - Implementation Guidelines for X Five Year plan - Teacher Education 2004.
4. They are also instructed to send Rs. 7800/- to the Principal, Triplicane DIET to meet the expenditure for module preparation - Managerial skill training and organizing the training programme.. If there is any unspent amount it should be divided by 29 and should be transferred to all DIETs, The Principals of all DIETs should deposit it in its head immediately.
5. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made.

Expenditure Break up

1. Manual Preparation : Printing and multiplication of copies Rs.17400/-

2. Module preparation at Triplicane DIET

Details	No.of Persons	Days	Rate	Total Amount
Honorarium to Course Director	1	5	100-	500-
Honorarium to Experts	11	5	300-	16500-
Honorarium to Resource Persons	5	5	100-	2500-
TA and DA to Experts and RPs.	-	-	-	20275-
Writing Materials	17	-	15-	255-
Lunch	17	5	40-	3400-
Refreshment	17	5	10-	850-
Clerical Assistance	1	5	25-	125-
Waterman	1	5	10-	50-
Scavenger	1	5	10-	50-
C.D. Preparation (4 x 60)	-	-	-	250-
DTP work				1000-
Contingency	-	-	-	835-
			Total	46590-

3. RP training at Zonal Coordinating DIET (Covering all the Principals and Senior Lecturers of DIETs. 60 per cycle)

Details	No.of Persons	Days	Rate	Total Amount
Honorarium to Course Director	1	3	100-	300-
Honorarium to Experts	3	3	300-	2700-
Honorarium to Resource Persons	5	3	100-	1500-
TA and DA to RPs, experts and participants (60)	-	-	-	71625-
Writing Materials	69	-	15-	1035-
Lunch	69	3	40-	8280-
Refreshment	69	3	10-	2070-
Clerical Assistance	1	3	25-	75-
Waterman	1	3	10-	30-
Scavenger	1	3	10-	30-
Module duplication	65	-	25	1625-
Contingency	-	-	-	535-
			Total	89805

2 cycles 89805 x 2 = 179610

18. CONTENT ENRICHMENT

Objectives

- To introduce the recent developments in the field of education and subjects to the DIET faculty.
- To improve the knowledge on content in scholastic and non-scholastic areas.
- To sensitize the present global needs of the children for enriching the scholastic and non-scholastic areas.
- To facilitate the DIET faculty to undertake researches in different areas of subjects and Education.

Target Group

DIET Faculty

Plan of Action

Zone - 1	Tamil .
Zone - 2	English
Zone - 3	Mathematics
Zone - 4	Science
Zone - 5	Social Science

Maximum Allotment : Rs.4800- x 29 = Rs. 2,43,600-

Sl. No.	Phases / Task	External Expert	Resource Persons		Period of Execution	Period of implementation	Allotted Amount Rs.
			Category	No.			
1	Content Enrichment Training	2 (Education) 2 (Subject)	---	---	2 Days	04.02.05 to 05.02.05	48700-
TOTAL (48700 x 5)							243600-

Guidelines

- ❖ Five coordinating DIETs as shown in the table should undertake the responsibility of training two faculty members of each DIET on content enrichment of Education and Tamil / English / Mathematics / Science / Social Science.
- ❖ Two lecturers from the DIETs in the respective zones should be sent to the coordinating DIET to undergo the Content Enrichment programme.
- ❖ Two Experts in Education (Philosophy, Sociology, Psychology, Management) and two experts in subjects (Tamil, English, Maths, Physics / Chemistry / Botany, /Zoology, History /Geography) must be utilized by the hosting

DIET to give guest lectures in recent trends of researches on Education and subjects.

- ❖ The amount allotted for this training for each DIET should be pooled to the coordinating DIET of the zone. After the programme if there is any unspent amount then it should be divided by the number of member DIETs and the resulting amount should be transferred to the member DIETs. The Principals of the member DIETs should deposit in its head immediately
- ❖ TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made.

Expenditure break - up (2 Days)

Details	No. of Persons X Rate X No. of Days	Amount
Honorarium to Course Director	1 x Rs.100 x 2	200-
Honorarium to the Expert	4 x Rs.300 x 2	2400-
T.A.and DA to Expert and participants (58)		26900-
Refreshment	63 x Rs.10 x 2	1260-
Working Lunch	63 x Rs.25 x 2	3150-
Stationery	63x 15	945-
Clerical charges	1 x Rs.25 x 2	50-
Waterman	1 x Rs.10 x 2	20-
Scavenger	1 x Rs.10 x 2	20-
Hiring LCD		1750-
Contingency		425-
TOTAL		48720-

Each Zone 1 Cycle : Rs. 48720- x 5 = Rs.243600-

Zones and the DIETs

Zones	DIETs	Coordinating DIET
I	Aduthurai, Mannargudi, Pudukottai, Vadalur, Kumulur, Kilapazhur	Aduthurai
II	Kalayarkoil, Mayanur, Kurukkathi, Oddanchattaram, Vanaramutti, Manjur,	Kalayarkoil
III	Therur, Munanjipatty, Uthamapalayam, Palayampatti, T. Kallupatti	Palayampatti
IV	Triplicane, Thirur, Ranipet, Kalayampoondi, Kilpennathur, G. Ariyur	Ranipet
V	Perundurai, Namakkal, Uthamacholapuram, Krishnagiri, Thirumoothynagar, Kotagiri	Perundurai

19. Induction Training

Objectives

- ❖ To create an awareness among newly recruited / inducted DIET faculty members on policies and programmes of DIET.
- ❖ To impart knowledge on themes specified for Teacher Education such as
 1. Minimum level of learning.
 2. Continuous, comprehensive and competency based Education.
 3. Research Techniques.
 4. Basic teaching skills.
 5. Skills on organization of Trainings.

Target Group

Newly recruited / inducted faculty members working in DTERT and DIETs.

Plan of Action

Sl. No.	Phase / Task	Expert	Resource Persons	Duration of Execution	Date of implementation	Allotted amount Rs.
1	Module preparation	1	5	5 Days	01.03.05 to 04.03.05	13930-
2	Module duplication				05.03.05	3000-
3	3 days Training to newly recruited / inducted faculty members of DIET	---	3	3 Days	07.03.05 to 09.03.05	61370-
TOTAL						78300-

Guidelines

1. DIET, Kilpennathur is entrusted with the responsibility of preparing the module and organising the workshop for 5 days
2. The same DIET will give 3 day trainings to newly recruited / inducted faculty.
3. The amount allotted for each DIET is Rs. 2700/-. The amount should be sent to the DIET, Kilpennathur by all the DIETs. After the programme if there is any unspent amount then it should be divided by the number of member DIETs and the resulting amount should be transferred to the

member DIETs. The Principals of the member DIETs should deposit in its head immediately

4. Each DIET Principal should send 2 newly recruited / inducted faculty to the programme.
5. TA and DA should be admitted as per the TA and DA rules of Government of Tamil Nadu. to the experts and DIET faculty wherever provisions are made.

Expenditure Break-up details.

Module preparation

Venue: DIET, Kilpennathur 5-Day Programme.

Phase – I . Module Preparation.

Details	No. of Persons X Rate X No. of Days	Amount
Honorarium to Course Director	1 x Rs.100 x 5	500-
Honorarium to the Expert	1 x Rs.300 x 5	1500-
Honorarium to Resource Persons	5 x Rs.100 x 5	2500-
T.A. and DA to Expert and Resource persons		7375-
Refreshment	7 x Rs.10 x 5	350-
Working Lunch	7 x Rs.25 x 5	875-
Clerical charges	1 x Rs.25 x 5	125-
Stationery	7 x 15	105-
Contingencies		500-
Waterman	1 x Rs.10 x 5	50-
Scavenger	1 x Rs.10 x 5	50-
TOTAL		13930-

2. Module Duplication (100 copies) Rs. 3000/-

3. Training

Number of Participants: 58 (29 DIETs x 2)

Venue: DIET, Kilpennathur

Duration of the Programme: 3 Days.

Details	No. of Persons X Rate X No. of Days	Amount
Honorarium to Course Director	1 x Rs.100 x 3	300-
Honorarium to Resource Persons	5 x Rs.100 x 3	1500-
T.A. and DA to Resource persons 5, and participants (58)		4850-
Refreshment	64 x Rs.10 x 3	1920-
Working Lunch	64 x Rs.25 x 3	4800-
Clerical charges	1 x Rs.25 x 3	75-
Waterman	1 x Rs.10 x 3	30-
Scavenger	1 x Rs.10 x 3	30-
Stationery	64 x 15	960-
Hiring of LCD)		2500-
Contingency		605-
TOTAL		61370-

Total expenditure fixed for preparation of Module	13930-
Module duplication	3000-
Total expenditure fixed for training programme	61370-
GRAND TOTAL OF EXPENDITURE	78300-

20. Faculty Development : National Level Seminar

21. Faculty Development : Inter National Seminar

22. Other Seminars

Objectives

- To motivate the teacher educators of DIET to participate in the national level seminar.
- To provide an opportunity to the faculty of DIET for sharing their innovations in the teaching learning process.
- To acquaint DIET faculty with the current trends in teacher education of other states and to adept them to the needs of our state.
- To enhance the DIET faculty in developing an interest professional practices such as paper presentation / publication etc.

Target Group

DIET faculty

Plan of Action

Sl. No.	Action	Description of Activities	Experts	RP	Duration	Date of Implementation	Amount
1.	Identification of faculty for participation and to present papers.	Circulating the information regarding the national seminar	-	-	-	The day itself and Releasing fund on or before 29.03.05	6700
		Circulating the information regarding the international seminar	-	-	-	The day itself and Releasing fund on or before 29.03.05	4400
		Circulating the information regarding other seminars	-	-	-	The day itself and Releasing fund on or before 29.03.05	7600

Guidelines

1. The principal shall circulate the information regarding the national / international other seminars among the DIET faculty.
2. A committee comprising the DIET principal, two senior lecturers with research aptitude and two lecturers shall be constituted to decide the number of paper presenters / participants.
3. Necessary arrangements shall be made to send the papers for the national / international / other seminars through proper channel i.e. through principal of the DIET after getting approval from the committee.
4. Rs.6700/- / Rs.4400/- / Rs.7600/- have been allotted for each DIET to enable DIET faculty to participate and present research papers in the national seminar. The fund allotted for these programmes shall be utilized to meet the cost of journey (to and from) alone and reimbursement of participation fees, if any, incurred by the paper presenters / participants on the production of necessary receipts.
5. If more number of DIET faculty members are selected for paper presentation participation and their total claim for reimbursement of travel cost exceeds the allotted amount, priority may be given to the paper presenters. The allotted amount, shall be equally disbursed by the principal to the participants / paper presenters.
6. Participation in the national / international and other seminars by the DIET faculty shall also be allowed by the principal.
7. Each DIET faculty shall be permitted to attend any one National / International Seminar or conferences per year only once with on duty without any financial assistance from the DIET in addition to the above provisions of participating seminar or conferences. The actual number of journey days and the number of days of the seminar shall be taken together for treating the period of participation as on duty.
8. Participation in the national / international and other level seminars on themes related to school education and teacher education only shall be allowed by the principal.
9. The participants should submit their attendance certificate / participation certificate to the principal as soon as they report to the institution.
10. The claims of the participants shall be in tune with the Tamil Nadu Traveling Allowance rules.

23. Publication of Journals and Newsletters

Objectives

- To publish the research papers and articles in the journal (Quarterly).
- To publish newsletters by the DIETs incorporating the activities and achievements of the DIETs (Bi-monthly issue)

Target Group

Contributors of Research papers

Publication of Journals / Newsletters

Sl. No.	Phases / Task	Committee members	Resource Persons		Period of Execution	Period of implementation	Allotted Amount Rs.
			Category	No			
1	Publication of Journal	Chairperson: 1 Reviewers : 5 Ex-officio President : 1 (Director, DTERT)	---	---	Quarterly	January April July October Releasing fund on or before 29.03.05	6400 (Rs.2207 per DIET)
2	Publication of Newsletters	Senior Lee. : 1 Lecturer : 3	---	---	Bi-monthly	January, March May, July Sep. , Nov. Releasing fund on or before 29.03.05	329
TOTAL							549

Guidelines

A committee consisting of :

1. a chairperson (Professor of Education, University / IASE / RIEs)
2. 3 Reviewers (Assistant Professors, College of Education / University / RIE))
3. 2 Reviewers (DIET Principals / Senior Lecturers)

is formed by the approval of the Director, DTERT.

- The Director, DTERT acts as the Ex-officio President of the Committee.
- The journal gets registered through proper channel (RNI).

- The research papers are approved by the committee for publication.
- The journal is published in the name of DTERT, Chennai.
- The journals are to be sent to the DIETs, Block Resource Centres (BRCs), Chief Educational Officers (CEOs), District Educational Officers (DEOs), National Council of Educational Research and Training (NCERT), National Institute of Educational Planning and Administration (NIEPA), etc.

Publication of Newsletters (bi-monthly)

- Each DIET forms a committee consisting of a Senior Lecturer and 3 Lecturers.
- The activities of the DIET are collected and published in the newsletter by the committee.
- The News letters are to be sent to the DTERT, DIETs, Block Resource Centres (BRCs), Chief Educational Officers (CEOs), District Educational Officers (DEOs), etc.

Expenditure Break-up.

For Publication of Journal:

Honorarium to the Chairperson	1 x Rs.1000 x 4 days	=	4000-
Honorarium to the Reviewers	5 x Rs.500 x 4 days	=	10000-
Cost of Printing (10000 x 4)		=	40000-
Postage Expenses		=	10000-
TOTAL		=	64000-

❖ **The Expenses for the publication of journals is shared by all the DIETs**

$$64000/29 = 2207/\text{DIET}$$

For Publication of Newsletters (Bi-monthly)

Cost of Printing (6 x 500)	=	3000-
Postage Expenses	=	290-
TOTAL	=	3290-

Total expenditure fixed for publication of Journal	=	2207-
Total expenditure fixed for publication of Newsletter	=	3290-
GRAND TOTAL OF EXPENDITURE	=	5497-

24. Excellence Awards

Objectives

- ❖ To find out outstanding DIET faculty members who contribute substantially to their respective branch activity, Research activities and extension services.
- ❖ To promote a healthy competition among DIET faculty members to enhance the quality of educational services they deliver at various levels for different target groups.
- ❖ To document outstanding contributor of exemplary DIET faculty members at State level in realizing the vision and mission of DIETs.

Target Group

DIET faculty members.

Plan of Action

Sl. No.	Phase	Description of Task	RP (A Committee headed by Principal)	Period of Implementation	Dates	Allotment
01	I	Collection of performance appraisal Report from DIET faculty	Sr. Lec. -1 Lecturer-1	2	08.12.04 09.12.04	--
02	II	Scrutinization -DIET Level	--	5	15.12.04 to 19.12.04	--
03	III	Submission of performance appraisal to DIET Manjur for Consolidation	--	4	27.12.04 to 30.12.04	-
04	IV	Getting DTERT approval for Awards by Manjur DIET	--	5	3.01.05 to 07.01.05	650
05	V	Distribution of Cash Award and Certificates by DTERT	--	1	09.01.05	First Rs.1000 Second Rs. 750 Third Rs.500
Total						2900

Guidelines

- ❖ All Principals should distribute the self appraisal format to the DIET faculty members.
- ❖ Principals should closely examine the genuineness of the claim with the original documents and certify the details furnished by the DIET faculty as true.
- ❖ The filled in formats should be forwarded to Principal DIET Manjur for consolidation and short-listing of meritorious candidates.
- ❖ Principal of DIET Manjur after scrutinizing the formats, should prepare a rank list on the basis of points given in the guidelines DIET wise and state wise.
- ❖ The supporting documents of those candidates who top the district list of meritorious Senior Lecturers / Lecturers (first three from each DIET) should be called for from the DIETs and documented on the basis of State rank and publish the same on behalf of DTERT.
- ❖ Principal, DIET Manjur should get an approval of state rank list from Director, DTERT.
- ❖ The Principal, DIET, Manjur, should take the initiative of distributing the cash award (First awardee Rs. 1000/- , Second awardee Rs.750/- and Third awardee Rs.500/-) and citations to the awardees through the Director, DTERT.
- ❖ Each DIET should send the amount allotted Rs. 100/- to Principal, DIET. Manjur
- ❖ The Principal of DIET Manjur shall utilize Rs. 650 out of Rs. 2900/- received from all 29 DIETs for processing the selection of Award winners, documenting the outstanding contribution to publish the same and towards TA/DA regarding the certificate finalization at DTERT and other administrative expenses.

Performance Appraisal of Excellence Award for the Year 2004

General Information I

1. Name :
2. Designation :
3. Subject :
4. Date of Joining into Service:
 - a) Date of entry in DIET Service
 - b) DIET Address with pincode
 - c) Branch

Performance Information II

(1-1-2004 to 30-12-2004)

1. Branch related activity(ies)

- 1.
- 2.
- 3.

2. Extension services :- (Visits to school at the time of Teaching practice not to be considered)

S.No.	Activity	Date	Venue

3. Action Research :-

- 1.
- 2.
- 3.

4. Training Programme activities (put Tick Mark whichever is applicable)

S.No.	Name of the Programme	Date	MRP	KRP	RP
1					
2					
3					

5. Contribution to text books, books and modules.

Sl.No.	Name of the Book/ Text book/ Module	Published by	year
1			
2			
3			

6. Attending workshop organised by DTERT.

Sl.No.	Name of the Workshop	Venue	Date
1			
2			
3			

7. Attending workshop / Training organised by other Institutes.

Sl. No.	Name of the Programme	Date	Organized by
1			
2			
3			

8. Seminars / Conferences

Sl. No.	Topic	Organised by	Date	Level
1				
2				
3				
4				

9. Publications in the proceedings of the seminar/Conferences.

Sl. No.	Topic	Organised by	Date	Level
1				
2				
3				
4				

10. Articles published in the journal

Sl.No	Topic of the Article	Journal	Volume	No	Year	Page No.
1						
2						
3						

11. Research studies / Projects

Sl.No.	Research / Projects	Area of Study	Duration

12. Editorialship in conference / Seminars/ News Letters/Journals.

Sl.No.	Name of the Seminar, Conference Proceedings / News Letters/ Journal	Duration/Date

13. Completion of Special major task assigned by Principal (such as Private TTI / TQM)

Sl.No.	Name of the Programme	Date/ Duration

14. Awards won

Sl.No.	Name of the Award	Level (National/ State/ District)	Conferred by	year

15. Higher Qualification

- M.Phil Subject
- M.Phil Education and related field
- Ph.D Subject
- Ph.D Education and related field

Certified that the above particulars furnished by me are correct.

Signature

Verified the above particulars with originals and are found correct.

The Point Scored and Place ;

Signatures of the Team verified

Member 1
Name & Designation

Member 2
Name & Designation

Signature of the Principal.
Name

Signature of the
Coordinating
DIET Principal
Name

Joint Director,
(Schemes) Director

Performance Scoring Key :-

1. Branch related activities	- For each activity	-	1 Point
2. Extension service	- For each activity	-	1 Point
3. Action Research	- Individual	-	2 Point
	Group	-	1 Point
4. Training Programmes	-MRP	-	3 Points
	-KRP	-	2 Points
	-RP	-	1 Point
5. Contribution to Text books Modules			
	for Group		
	-Module	-	1 Point
	-Text book	-	2 Points
	-Book authored	-	3 Points
	-For Individual :		
	Module	-	2 Points
	Text Books	-	3 Points
	Books	-	4 Points
6. Attending workshop organized by DTERT – for each activity per session (Each separate spell)		-	1 point
7. Attending workshop / Trainings organized by other institutes-for each activity per session.(each separate spell) -			2 Point
8. Seminars / Conferences – (Presentation / Participation whichever is applicable)			
Group – for each state level participation		-	1 Point
- For each National level participation		-	2 Points
- for each International level participation		-	3 Points
- for each state level presentation		-	2 Points
- for each National level presentation		-	3 Points
- for each International level presentation		-	4 Points
Individual – for each state level participation		-	2 Points
- For each National level participation		-	3 Points
-for each International level participation		-	4 Points
-for each state level presentation		-	3 Points
- For each National level presentation		-	4Points
- for each International level presentation		-	5 Points
9. Publication in the proceedings of Seminars / Conferences			
Group – State		-	3 Points
National		-	4 Points
International		-	5 Points

Individual		
	State	- 4 Points
	National	- 5 Points
	International	- 6 Points
10. Articles published in the Journal		
	Group – National	- 4 Points
	International	- 5 Points
	Individual	
	National	- 5 Points
	International	- 6 Points
11. Research studies / Projects		
	Group	- 5 Points
	Individual	- 6 Points
12. Editorship		
	News Letter	- 4 Points
	State Conferences	- 5 Points
	National Conferences	- 6 Points
	International Conference	- 7 Points
	National level Journal	- 6 Points
	International level Journal	- 7 Points
13. Completion of Special asks assigned by Principal		
	For each Assigned work	- 5 Points
14. Awards won		
	National	- 7 Points
	State	- 6 Points
	District	- 5 Points
15. Higher Qualification		
Lecturer		
	For M.Phil in Subject	- 1 Point
	For M.Phil Education or education related field	- 1 Point
	For Ph.D in Subject	- 2 Points
	For Ph.D in Education or education related field	- 2 Points
Senior Lecturer		
	For Ph.D in Subject	- 2 Points
	For Ph.D in Education or education related field	- 2 Points

25. Subscription to Journals

Objectives

1. To enable all the DIETs to subscribe for standard journals published in such areas as education, teacher education, research methodologies and counselling.
2. To expose the teacher educators and the student-teachers to new ideas and trends in curricular areas, techniques and technology in pedagogy, research and training.

Target Group

Users of Libraries in DIETs (Faculty members and trainees in the DIET and the TTIs, Block Resource Teacher Educators and Classroom teachers in the district.)

Plan of Action

S. No.	Phase / Task	Dates of Implementation	Allotment Per DIET Rs.
1.	Payment of Subscription	01.12.04 to 31.12.04	19,500.00
2.	Binding of Back Numbers	30.03.05 31.03.05	500.00
Total			20,000.00

Guidelines

1. The Principal of each DIET should form a library committee in which he / she will be the ex-officio president and the librarian (or library in-charge) will be the ex-officio secretary. The library committee shall consist of two senior lecturers, three lecturers and two student-teachers as members.
2. The library committee shall decide on the journals to be subscribed and the secretary shall send subscriptions to the journals so selected.
3. The library committee may also decide to buy back numbers of a particular journal, if needed.
4. All the issues of journals so subscribed should be bound and kept in the library for permanent use.
5. A list of national and international journals, with addresses, is appended. The list is only suggestive, not exhaustive. The DIETs are at their own liberty to subscribe to journals on education in addition to the journals listed.

ADDRESSES OF JOURNALS (NATIONAL)

- 1) UNIVERSITY NEWS (weekly-higher edu.journal)
Editor (Prof.K.B.Powar)
Association of Indian University
AIU House
16,Kotla Marg
New Delhi-110002
E.Mail: aiu@de12.vsnl.net.in.
Fax:011-3232131

- 2) The Editor
“TEACHER SUPPORT”
National Council for Teacher Education (NCTE)
Indira Gandhi Indoor Stadium
I.P.Estate
New Delhi-110002
E.Mail: vcp@ncte.org
Fax:011-3398046

- 3) Editor
ISSUES IN PRIMARY EDUCATION
Elementary Education Bureau
MHRD, Shastri bhavan
New Delhi-1

- 4) KURUKSHETRA (mj)
Editor (Viswanath Ramesh)
No:655/661,NirmanBhavan,
A.WING(Gate no :5)
Ministry of rural development
New Delhi-110011
E-Mail:assted@hotmail.com
kurukshetra2@rediffmail.com
Fax: 011-3015014,3386679.

- 5) JOURNAL OF NORTH EAST INDIA COUNCIL FOR SOCIAL SERVICE RESEARCH,
Secretary,
B.T. Hostel,
Laitumkhrah,
SHILLONG-793003
Mehalaya,
E-Mail: [pubrel @ dkagencies. com](mailto:pubrel@dkagencies.com).

- 6) Editor,
JOURNAL OF EDUCATIONAL PLANNING AND ADMINISTRATION
17-b, sri Aurobindo Marg, New Delhi-110016.
E.Mail: [niepa @ vsnl. com](mailto:niepa@vsnl.com). (or)[jtilak@ vsnl .com](mailto:jtilak@vsnl.com).

- 7) Journal of Rural Development (qj)
 Editor and Chairman
 National Institute of Rural Development
Indian journal of adult education Rajendra nagar ,Hydrabad-500030.
 E.Mail: ciec@nird.ap.nie.in . (qj)
- 8) Editor
Indian journal of Adult Education
 Indian Adult Education Association
 17-b,I.P. Estate
 New Delhi-2
- 9) Editor (Alakh n. Sharma)
THE INDIAN JOURNAL OF LABOUR ECONOMICS (qj)
 IAMR Building
 I.P.Estate
 M.G. Road,
 New Delhi -2.
 E.Mail :ihd@vsnl.com
www.lhdindia.com.
- 10) Editor-in-chief (prof.A.Ksacheti)
INDIAN JOURNAL OF VOCATIONAL EDUCATION (mj)
 PSS Central Institute of Vocational Education
 13,Zone-II,
 M.P. Nagar,
 BHOPAL-462011
 E.Mail: psscive@mp.nic.in
- 11) Editor (Akhtar Majeed)
INDIAN JOURNAL OF FEDERAL STUDIES (MJ)
 Center for federal studies
 Jamia Hamdard
 Hamdard Nagar
 New Delhi-62
 E .Mail :cfs@satyam.net.in
- 12) Editor (Dr.Devi singh)
INDIAN JOURNAL OF TRAINING AND DEVELOPMENT (IJJD)
 (QJ)
 E .Mail: istd@ren02.nic.in
- 13) Editor (Prof.B.K.Sen)
INFORMATION TODAY AND TOMORROW (MJ)
 80,Shivalik Apartments
 Alaknanda,
 New Delhi-19
 E .Mail: alh@alpha.nic.in

- 14) Editor (Dr.H.P.Sinha)
INDIAN JOURNAL OF TECHNICAL EDUCATION (yearly 2)
 The Executive Secretary
 Indian Society of Technical Education
 New Mehrauli Road
 New Delhi-16
 E .Mail:istedhp@vsnl.net
- 15) Editor (Malavika Karlekar)
INDIAN JOURNAL OF GENDER STUDIES (yearly 4)
 Sage Publications India P.Ltd
 32M-Block Market
 Greater Kailash I,
 New Delhi-48,
 E.Mail : sagein@nda.vsnl.net.in.
- 16) Editor (P.R.Ramanujam)
INDIAN JOURNAL OF OPEN LEARNING (IJOL)
 Staff Training and Research Institute of Distance Education,
 Indira Gandhi National Open University
 Maidan Garhi,
 New Delhi – 68
 E.Mail:ramanujam-@-hotmail.com
- 17) MIRA (monthly-cultural journal)
 Smt.Chandravati S.R. Khandelwal Trust
 305, "Surat Sadan"
 Surat street
 Mumbai-9
 E.Mail:kika@ip.eth.net
- 18) YOJANA (mj)
 Chief Editor (Subhash Setia)
 Yojana Bhavan
 Sansad Marg
 New Delhi-1
- 19) Main Stream (mj)
 Sumit Chakravartty
 Perspective Publications Pvt.Ltd
 145/ ID ,Shahpur jat- (first floor) ,(Near Asiad Village)
 New Delhi-49
 E.Mail:mastrm@nda.vsnl.net.in
- 20) LEADING EDGE (QJ)
 Centre for Education Management and Development
 A-47,Fairland colony (East)
 New Delhi-110065
 E.Mail:cemdjo@de12.vsnl.in

- 21) EDUCATION DIGEST (m)
E.Mail: [editorial @ eddigest .com](mailto:editorial@eddigest.com)
- 22) ARTHA VIJNANA (QJ)
Gokhale Institute of Politics and Economics
Pune-411004.
- 23) SPAN
Circulation Manager (or) 24,Kasturiba Gandhi Marg,
ND-110001.
SPAN Magazine E.Mail :[libdel @ pd . state .gov](mailto:libdel@pd.state.gov)
P.BOX NO :89/GPO
New Delhi-110001.
- 24) Editor
The Educational Review
28, T.P .Koil first lane(first lane)
Triplicane
Chennai-5.
- 25) Editor ,
The S.I.T.U.Council of Educational Research,
11 /2, Utsaw Aparment,
Lakshmipuram Street,
Rayapettah , Chennai-28.
- 26) Editor
EE -I Bureau
Dep. Of Elementary Edu. & Literacy,
MHRD,
Shastri Bhavan,
New Delhi-1.
- 27) Bharateeya Shikshan Mandal,
189, D-43, Ashish co-op society,
Sector I, Charkop ,
Kandivali (west)
Mumbai- 67.
E.Mail: [bsmmumbai @ vsnl .net](mailto:bsmmumbai@vsnl.net)
- 28) Editor
Journal cell
Publication Dept,
NCERT
Sri Aurobindo Marg
New Delhi-16.

- 29) SAHITYA AKADEMI
Rabindra Bhavan
35, Ferozeshah Road,
ND-1.
E.Mail :secy@ndb .vsnl .net .in
- 30) GLOBAL PEACE
(International Journal of Philosophy, Peace, Education, Culture, Civilization
and Human Rights)
23 B Lane - 2
Manasarovar,
Civil Lines,
Meerut 250 001 (UP)
Phone: 0121-2640549

Journals Addresses International

1. Educational Review

Editor

Educational Review
School of Education
University of Birmingham
Edgbaston, Birmingham, B15 2TT, UK.
www.tandf.co.uk/journals

2. Educational and Society

Editor: Dr. Joseph Zaida
Education and Society
James Nicholas Publishers
P.O. Box. 244, Albert Park

Australia 3206
www.jinponline.com

3. Educational Management Abstracts

The Editor
Institute of Education
Manchester Metropolitan University
Crewe Green Road
Crewe
Cheshire CWI 5DU, UK

4. Journal of Distance Education

(Canadian Association for Distance Education – CADE)
CADE Secretariat
Suite 204, 260 Dalhousie
Ottawa, ON
Canada K1T 7E4
e-mail: Courriel.cade@csse.ca

5. Journal of Education Policy

Editor: Stephen Ball and Ivor Goodson
Centre for Applied Research in Education
School of Education and Professional Department
University of East Anglia, Norwich NR4 7TJ, UK
e-mail: meg.maguire@kel.ac.uk

6. Journal of Future and Higher Education

Editor: Jennifer Rowleg
Edge Hill college of Higher Education
ST. Helens Road, Ormskirk
Lancashire L39 4QP, UK
www.tandf.co.uk/journals

7. The Journal of Human Resources

Editor: James R. Walker
Social Science Building
University of Wisconsin

1180, Observatory Drive
Madison, WI 53706
e-mail: THAL@SSC.wisc.edu
www.ssc.edu/jhr/

8. International Journal of Manpower

(3.5" disk format)
e-mail: zidera@mail.biu.ac.il

9. International Studies in Educational Administration

(Journal of the Commonwealth Council for Educational Administration and Management – CCEAM)
Editor: Dr. Kam-cheung Wong
Dept. of Education
University of Hong Kong
Pokfulam Road, Hong Kong
e-mail: kcwong@hkucc.hk.hk

10. Journal of Education Policy

Deputy Editor: Meg Maguire
Centre for Public Policy Research
King's College London
Cornwall House Annexe
Waterloo Road
London SE1 9NN, UK
e-mail: meg.meguire@kcl.ac.uk

11. Higher Education of Quartely

Blackwell Publishers
108, Cowley Road
Oxford OX4, IJK, UK

OR

350, Main Street
Malden
MA 02148, USA
e-mail: jninfo@blackwellpublishers.co.uk
www.blackwellpublishers.co.uk

12. IDS Bulletin

(Structural Conflict in the New Global disorder: Insecurity and Development)
Editor: Susan Willett
Institute of Development Studies

University of Sussex
Brighton BN1 9RE
UK
e-mail: publications@iaks.ac.uk
www.ids.ac.uk/ids/bookshop

13. European Journal of Education

Blackwell Publishers Limited
108, Cowleg Road
Oxford OX4 1JF
UK
e-mail: jnlsamples@blackwell.publishers.co.uk
www.blackwellpublishers.co.uk

14. Higher Education Policy

Elsevier Science Ltd
The Boulevard
Langford Lane
Kidlington, Oxford OX5 1GB, UK
e-mail: usiofo-f@elsevier.com
www.elsevier.com

15. Teaching and Teacher Education

Editor: (Greta Morine-Dershimer)
Curry School of Education
University of Virginia

P.O.Box: 400272
Charlottesville
VA 22904-4272
USA
E-mail: gm4p@unix.mail.virginia.com

16. Asia Pacific Journal of Education

Editor: Asia Pacific Journal of Education
National Institute of Education
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26. FACULTY EXCHANGE PROGRAMME

1.Objectives :-

1. To enable DIET faculty members gain experience and insight into the dynamics of DIETs in other districts.
2. To study the unique practices in different branches of the DIET.
3. To transfer the knowledge gained in the visited DIET in the parent DIET to enhance the functional efficiency of the DIET concerned.

2.Target :-

DIET faculty.

3. Plan of Action

Sl. No.	Phase	Description of Actions	External Experts	Resource Persons	Period of Execution	Date of Implement	Allotment
01	I	Documentation of branch wise success stories for state wide dissemination	-	-	One week	07.12.04 to 20.12.04	
02	II	To mail all the documents (in hard and soft copy) to DIET, Perundurai for consolidation	-	-	-	27.12.04 to 30.12.04	--
03	III	Consolidation Editing and Review of the Document.	DTERT Faculty (1)	1 Sr.Lecture from DIET, Perundurai	-	03.01.05 to 06.01.05	100 per DIET
04	IV	DTP work Printing 200 copies @ 30 per book.	--	DIET, Perundurai	-	10.01.05	200 Per DIE
05	V	Dissemination of DIET performance profile to all the DIETs.	--	DIET Perundurai	8	11.01.05 to 18.01.05	20 Per DIET
		DD Commission for Rs 320/-					30 per DIET
06	VI	Selection of DIET For Faculty exchange after of profile	--	--	6	18.01.05 to 23.01.05	--
07	VII	Sending communication to Principal of the hosting DIET concerned and confirmed the exchange.	--	-	4	24.01.05- 28.01.05-	-
08	VIII	Visiting DIET for a period of a week Principal to nominate One Sr.Lecturer/Lecturer from each branch of the DIET to another DIET Within the state or end limited number of lecturers or Sr. lecturer to an exemplary DIET/SCERT/SIEAT in another state.	--	--	-	05.02.05 to 11.02.05	Rs.14650- per DIET to meet TA/DA expenses of the faculty on visit.
Total							15000/-

Guidelines

1. DIETs should furnish the branch related activities.

Sl.No.	Name of the Branch	Activities carried out
(1)	(2)	(3)

Note : The activities listed should reflect note worthy practices, special programmes, success stories, extension services research, literacy programmes and the potential of the respective branch. Produce documentary evidence for outstanding achievement in the respective branch to insist other faculty members.

2. Principals should collect the performance appraisal from each branch head and endorse the genuineness of the claim and send it to Principal Perundurai within the prescribed time.

- Principal, DIET, Perundurai should inform DTERT and get the academic support of competent DTERT faculty to consolidate, review and edit the appraisal formats and write a counseling chapter compiling the performance of all DIETs for arriving at a holistic view of Teacher Educator performance in Tamil Nadu and give it for DTP and printing work.
- DIET Principals, other than DIET Perundurai, should withdraw Rs.320/- and send a Demand Draft for Rs.320/- favoring Principal, DIET, Perundurai for consolidation work, printing work and dissemination .
- On receipt of the consolidated document (book) from DIET, Perundurai, Principal of each DIET should decide on the choice of DIET on the branch to which the faculty is to be exchanged and write formal letter to the Principal, DIET concerned.
- One DIET faculty from each branch should be sent to another DIET to gain exposure and insight into the functioning of that DIET for a period of 3 days exclusive of intervening Saturday and Sunday.
- The hosting DIET should disburse the TA/DA to the visiting DIET faculty on the last day of his/her stay in the hosting DIET.
- The faculty who visit other DIETs should document what they gained and what they contributed and the consolidated impressions of the visiting faculty should be sent to DTERT for future reference purposes. One copy can be retained in the respective DIET for Library reference.
- One faculty can be deputed only to one DIET/ SIEMAT/SCERT.
- DIET faculty should collect documents, proofs of innovative strategies available in the visiting DIET in their own respecting DIETs to avoid conflict of interest.

Expenditure Break up

Sl. No.	Category	Break-up	Total
1	(a) All DIETs should send Rs.320/- Principal, DIET, Perundurai for consolidation of Branch related activities of all DIETs and composing, Printing and dissemination of consolidated document.	320-	320-
	(b) DD commission & Postage	30-	30-
2	Documentation for Branch related activities (7 branches of a DIET)	200X7	1400-
3	Consolidated branch related activities - Documentation (1 hard copy and 1 soft copy) and mailing charges for sending it to DIET, Perundurai.	300-	300-
4	TA to DIET faculty for exchange programme (7 DIET faculty members @ one per each branch)	300x7	2100
5	DA to DIET faculty for exchange programme for 12 days	100x7x12	8400
6	Documentation of host DIET activities by guest DIET faculty members	1000-	1000-
7	Execution of branch related activities in their own DIETs by using the ideas of guest DIETs.	1000-	1000-
8	Documentation of executed activities in their own DIETs (2 copies - 1 for DIET, 1 for DTERT) including packaging charges.	450-	450-
Consolidated Total			15000

27. Exposure Visits

1.Objectives

To enhance professionalism of DIET faculty members by visiting institutes of excellence.

2. Target Group : DIET Faculty.

Plane of Action - Formation of committee

The committee could be formed with the following members.

1. Principal
2. Senior Lecturer -1
3. Lecturer -1

Guidelines

- Principal DIET is instructed to seek suggestions from academic experts regarding the choice of institute of excellence by phone or by postal correspondence.
- The following Institutes are suggested for selection
 1. Ramakirshna Vidhyalaya College of Education-Physically Handicapped Centre. Phone 0422-892441 , 897529 , 897530
 2. Language Lab - AVC College - Mailaduthurai - Ph:954364-222264
 3. State Resource Centre for Continuing & Adult Education Chennai-9544-24914147.
 4. Anna Planetarium (Science & Technology Centre) Trichirappalli
Ph -95431-2332190, 2331921
 5. Birla Planetarium, Chennai
 6. Tamil Nadu State Council for Science and Technology, DOTE Campus, Anna University, Chennai-25.
 7. SCERT, Andra Pradesh
 8. SCERT, Kerala
 9. SCERT, Karnataka
 10. RIE , Mysore
 11. DIETs of Podicherry, Karnataka, Kerala, Andra Pradesh
 12. Technical Teachers Training Institute , Taramani
 13. Rishi Vally and similar other organizations.
 14. SCERT Kolkatta

15. DIETs.of other States
16. Arsavanagkadu, Tiruvarur
17. New Creation Schools in Podicheery
18. Any other SCERTs, RIEs of other regions

- Subject to the feasibility and fund availability (Rs.1000/- per DIET) Principal can depute any number of DIET faculty member.
- For exposure visit maximum of two days shall be permitted by the committee, based on the need of the visit.
- For exposure visit outside Tamil Nadu in addition to the two permitted days the journey days by the shortest route shall also be allowed
- If more than one person applies the place, its significance, less financial expenditure, its relevance to teacher education, the date of giving application, (each one point) should be taken into consideration so that many DIET faculty will get professional development by this activity..
- A detailed Report of the exposure visit should be sent to DIET, Vadalore for compilation and consolidation. The consolidated report may be sent to Director DTERT on or before 27th March 05.

28. ORGANIZING NATIONAL CONFERENCE

1. Objectives :-

- to create awareness among teacher educators towards research activity.
- to promote innovative ideas among the teacher educators.
- to enable the teacher educator to integrate the research experience and innovative ideas for effective classroom transaction.

2. Target Group :

DIET faculty.

3. Plan of Action

Sl. No.	Phase	Description of Actions	External Experts	Duration (Days)	Dates	Allotment
01	I	Formation of steering committee. (STC)	Director 1 JDs - 2 Principal -5 Asst.Prof. -1 Sr.lect. - 6 Lecturer -2 Prof.from University Dept. -4	1	01.12.04	
02	II	Planning workshop for organizing conference	-do-	1	13.12.04 to 17.12.04	29490-
03	III	Announcement and call for paper.		3	27.12.04 to 30.12.04	8500-
04	IV	Scrutiny of Abstract/paper by the scrutiny committee(SC) members	Expert-1 Principals-3 Sr.Lect.-3 Lect. -2	3	27.01.05 to 30.01.05	14380-
05	V	a. Compilation of Abstracts/ paper.	SCM	3	07.02.05 to 09.02.05	14380-
	V	b. Printing (500 copies)	SCM	6	19.02.05 to 26.02.05	40000-
06	VI	Organising conference and Evolving Consensus (Memento Hall, Certificates, TA&DA for invitees)	SCM	2	03.03.05 to 04.03.05	93350-
Total						2,00,100-

Guidelines

The Steering Committee consisting of

Director	-	1	
Joint Director	-	2	
Principals	-	5	
Asst. Professor (DTERT)	-	1	
Sr. Lecturer	-	6	
Lecturers	-	2	
Professor from University Dept.	-	4	Shall be formed.

- The Principal of the hosting DIET of the Conference and the Principals of the DIETs who are having research experience and Asst. Professor, Sr. Lecturers, Lecturers having research experience should be selected as steering committee members.
- The selected members of the steering committee may act as scrutiny committee.
- The Principal of the hosting DIET of the conference may act as convener of scrutiny committee.
- The Principal of the hosting DIET may depute one of the members of the Scrutinizing Committee as conference organizing secretary in consultation with the scrutiny committee.
- The Convener should make an announcement of the conference by calling the papers as per the directions given by the steering committee.
- The Steering committee should give the approval after meticulous analysis of abstracts considering its originality, innovativeness and its applicability.
- The convener should intimate the acceptance of papers to the individuals and ask for full papers.
- The scrutiny committee should compile the abstracts.
- The fund allotted for conference for each DIET should be transferred to the hosting DIET who is responsible for all the conference expenses. After the conference if there is any unspent amount then it should be divided by 29 and the resulting amount should be transferred to all DIETs. The Principals of all DIETs should deposit in its head immediately
- The Steering Committee should evolve the consensus after the conference.
- The Principal, DIET, Triplicane must take the initiative in planning steering committee meeting within the stipulated time and intimate the meeting schedule to all the members of the committee through the Principal of the DIET concerned.

Expenditure Break up

1. Planning Work Shop

Details	No.of Persons	Days	Rate	Total Amount
Honorarium to Chair Person	1	1	300-	300-
Honorarium to Expert members	6	1	300-	1800-
Honorarium to DIET members	14	1	100-	1400-
TA and DA to members (21)				24000
Writing Materials	21	-	15-	315-
Lunch	21	1	40-	840-
Refreshment	21	1	10-	210-
Clerical Assistance	1	1	25-	25-
Waterman	1	1	10-	10-
Scavenger	1	1	10-	10-
Contingency	-	-	-	580-
			Total	29490-

2. Announcement and call for paper

Brochure Printing and postage Rs. 8500/-

3. Scrutiny / Compilation of Abstracts

Details	No.of Persons	Days	Rate	Total Amount
Honorarium to Course Director	1	3	100-	300-
Honorarium to Expert members	1	3	300-	900-
Honorarium to DIET members	7	3	100-	2100-
TA and DA to members	9			8850-
Writing Materials	9	-	15-	135-
Lunch	9	3	25-	675-
Refreshment	9	3	10-	270-
Clerical Assistance	1	3	25-	75-
Waterman	1	3	10-	30-
Scavenger	1	3	10-	30-
Contingency	-	-	-	1015-
			Total	14380-

4. Printing of Complied abstracts, invitation, certificates

Rs. 40,000/-

5. .Organizing Conference

Details	No.of Persons	Days	Rate	Total Amount
Honorarium to Chair Person	1	2	300-	600-
Honorarium to Expert members	9	2	300-	5400-
Honorarium to DIET members	14	2	100-	2800-
TA and DA to expert and members				31000
Writing Materials	225	-	15-	3375
Conference Kids	225	-	50-	11250-
Lunch	225	2	25-	11250-
Refreshment	225	2	10-	4500-
Clerical Assistance	2	2	25-	100-
Waterman	1	2	10-	20-
Scavenger	1	2	10-	20-
Drinking water				1000-
VIPs local transportation, boarding, lodging				9000-
Hospitality to VIPs and Committee members	31		250	7750-
Seating arrangements				1000-
LCD hiring				3000-
Contingency	-	-	-	1285-
			Total	93350-

ANNEXURE

Steering Committee for Conference :-

1. Director, Directorate of Teacher Education Research and Training, Chennai.
2. Joint Director (Scheme), Directorate of Teacher Education Research and Training, Chennai.
3. Joint Director (Administration), Directorate of Teacher Education Research and Training, Chennai.
4. Expert from University.
5. Expert from University.
6. Expert from University.
7. Expert from University.

Principals - 5

8. Triplicane (Hosting DIET)
9. Perundurai.
10. Palayampatti.
11. Aduthurai.
12. Oddanchatram
13. Mr. J. Inbaraj, Asst. Professor, DTERT, Chennai.

Senior Lecturers - 6

14. - Dr. C. Rajeswari, Sr. Lecturer, DIET, Kalayarkoil
15. Dr. S. Vincent De Paul, Sr.Lecturer, DIET, Pudukottai.
16. Dr.K.R.Rangaraj, Sr. Lecturer, DIET, Perudnrui.
17. Dr. Shanthi, Sr. Lecturer, DIET, Krishnagiri.
18. Dr. Alavandar, Sr.lecturer, DIET, Vadalur.
19. Mrs. Mithuraj Fathima, Sr.Lecturer, DIET, Palayampatti.

Lecturers -2

20. - Mr. M. Selvam, Lecturer, DIET, Aduthurai.
21. Mr. G. Anto Boopalarayan, Lecturer,DIET, Manjur.

29. Orientation Training on Accreditation by NAAC

Objectives

- To sensitize the DIET Principals on salient features of accreditation by NAAC.
- To motivate DIETs for getting NAAC accreditation by excelling their performance.

Target Group

All the DIETs and teacher education institutions.

Plan of Action

Sl. No.	Phase / Task	Expet	Participants	Day	Dates of Implementation	Allotment per DIET Rs.
1	Orientation training on NAAC accreditation	1	Coordinating Principals of 9 zones (SRPC members) 2 Senior Lecturers 1 Asst. Prof. of DTERT	1	15.03.2005	20300 (700 X 29)

Guidelines

1. DIET, Perundurai is entrusted with the responsibility of organizing this programme at state level.
2. DIET, Perundurai shall invite an expert from NAAC, Bangalore in consultation with Director, DTERT, Chennai.
3. Principals of all the 9 coordinating DIETs of Zonal Research Project Committee and any 2 Senior Lectures from DIETs and one Assistan. Professor of DTERT will be the participants of this training programme.
4. The trained participants shall act as resource persons for training the remaining principals and DIET faculty members in future.
5. AAll the principals of 29 DIETs should send Rs. 700/- to the Principal, DIET, Perundurai. for organizing this programme. After the programm if there is any unspent amount then it should be divided by 29 and the resulting amount should be transferred to all DIETs. The Principals of all DIETs should deposit in its head immediately

30.Web Resources

Objectives

- To design Web sites for DTERT and all DIETs
- To make use of Web resources, transfer of data, sending and receiving messages, pictures and graphics through e-mail among administrators and faculty members.
- To communicate with the on-line libraries throughout the world,
- To download recent developments and researches in education and

Target group

Assistant Professors working in DTERT, Principals, faculty working in DIETs,

Plan of Action

Sl.no.	Phase/Description	External experts involved	RPs	Duration	Date of implementation	Amount
1	Designing Web pages using Templates Adding Hyperlinks to Web pages. Adding dynamic pages like "Feed back" page. Hosting the Website in the server using MS Front Page Checking the Web pages in different browsers like Internet Explorer, Netscape Navigator...etc. Adding the Web site to search engines to make it public.			1	25.02.05	1400/-

Guidelines

- All DIET principals should develop a Web Site by calling quotations from experts.
- All DIET principals should create an e mail id for the DIETs and should intimate it immediately to DTERT, NCTE (Bangalore), RIE (Mysore) and NCERT.

31. Orientation Training on Teleconferencing Strategy

Objectives:

- To train the DIET faculty to utilize the teleconferencing strategy in enhancing the quality of education.
- To share the resources among all utilizing this network
- To disseminate the ideas by interaction.
- To tryout teleconferencing among DIETs

Target Group

Assistant Professors working in DTERT, Principals and faculty working in DIETs and BRTs.

Plan of Action

Sl. No.	Phases / Task	Committee members	RPs	Period of Execution	Period of implementation	Allotted Amount Rs.
1	Significance of the teleconference programme, Utilisation, Requirement and Scope		DIET faculty - 2	2 Days	04, 05.03.2005 Perundurai,	9280
					11, 12.03.2005 Aduthurai	9280
					18, 19.03.2005 Kalayarkoil	9280
					25, 26.03.2005 Palayampatti	9280
					29, 30.03.2005 Chennai	9280
2	Try out	1200*29				34800
TOTAL						81,200

Guidelines

- ✓ DTERT and all the DIETs are grouped in five zones
- ✓ From the allotted amount of Rs.2800 per DIET, Rs.1595 will be pooled by the zone head.
- ✓ The balance amount Rs.1200/- is to be utilized for tryout.
- ✓ After the programme if there is any unspent amount then it should be divided by the number of member DIETs and the resulting amount should be

transferred to the member DIETs. The Principals of the member DIETs should deposit in its head immediately

- ✓ Zone Head will be the Course Director.
- ✓ Zone Head should be responsible to conduct the workshop for two days including disbursing the honorarium, TA, DA to resource persons and participants.
- ✓ Principal and ET faculty (SL / Lecturer) will be the participants.
- ✓ In DIETs, where there is no Senior Lectureres / Lecturer in ET branch, a computer knowing faculty from another branch may be deputed for training.
- ✓ After getting resource support each DIET should tryout for teleconferencing among DIETs

Expenditure breakup - Two days programme at coordinating DIET

Details	No. of Persons X Rate X No. of Days	Amount
Honorarium to Course Director	1 x Rs.100 x 2	200-
Honorarium to Resource Persons	2 x Rs.100 x 2	400-
T.A.& D.A to Resource persons and participants		7220-
Refreshment	18 x Rs.10 x 2	360-
Working Lunch	18 x Rs.25 x 2	900-
Technician	1 x Rs.100 x 2	200-
TOTAL		9280-

5 Zones 5 x 9280 = Rs 46400

Tryout for teleconferencing among DIETs : Rs.1200 per DIET

29 DIETs 29 x 1200 = Rs 34800/-

Total Amount = Rs. 81200/-

Zones and the DIETs

Zones	DIETs	Coordinating DIET
I	Aduthurai, Mannargudi, Padukottai, Vadalur, Kumulur, Kilapazhur	Aduthurai
II	Kalayarkoil, Mayanur, Kurukkathi, Oddanchattaram, Vanaramutti, Manjur,	Kalayarkoil
III	Therur, Munanjipatty, Uthamapalayam, Palayampatti, T. Kallupatti	Palayampatti
IV	Chennai, Thirur, Ranipet, Kalayampoondi, Kilpennathur, G.Ariyur	Chennai
V	Perundurai, Namakkal, Uthamacholapuram, Krishnagiri, Thirumoothynagar, Kotagiri	Perundurai

Annexure -1

DIET – WISE PROGRAMME

Activity Sl.No.	Title of the Programme	Mode	Allotment (Rs. In Lakhs.)	Implementing Branch	Guidelines Page No.
01	Module Preparation of Theme Specific programmes	Workshop	1.000	CMDE	02
04	Review of material (Training Modules)	Study	0.250	CMDE	18
05	District Specific Modules	Workshop	1.000	DRU	23
07	Preparation of modules for extension services	Workshop	0.500	WE	40
09	Theme Specific programme for BRTEs and teachers	Training	2.000	IFIC	46
10	BRTE- Workshop on TLM	Workshop	0.500	WE	48
13	Computer Training Programme	Training	0.500	ET	59
23	Publication of Journals and Newsletters	Publication	0.055	--	82
24	Excellence Awards	Award	0.001	P & M	85
25	Subscription to Journals	Subscription	0.200	--	91
26	Faculty Exchange Programme	Visit	0.150	DRU	103
27	Exposure Visits	Visit	0.010	---	105
29	Orientation training on Accreditation by NAAC	Evaluation	0.007	PSTE	112
30	Designing Web Resources	Website	0.014	ET	113

ZONAL- WISE PROGRAMME

Activity Sl.No.	Title of the Programme	Mode	Allotment (Rs. In Lakhs.)	Implementing Branch at DIET	Guidelines Page No.
02	Action Research	Research	0.75	--	69
03	Assessment of In- service training	Study	1.0	IFIC	14
06	Research projects	Project	5.0	--	30
08	Capacity Building Training Programme for BRC Supervisors and Teacher Educators	Training	2.0	IFIC	43
11	Review of Text Books (6 to 10th Std.)	Study	1.0	CMDE	50
12	Inter DIET Seminar	Seminar	0.5	--	55
14	Institutional Assessment Training	Training	0.5	P & M	61
15	Audio Visual Equipment Training	Training	0.5	ET	64
16	Advanced Research Methodology training	Training	0.084	P & M	69
17	Managerial Skill Training for Principals and Senior Lecturers	Training	0.084	P & M	73
18	Content Enrichment Training	Training	0.084	PSTE	75
19	Induction training	Training	0.027	PSTE	77
20	Faculty Develop- Participation in National Seminar	Seminar	0.067	--	81
21	Faculty Develop- Participation in International Seminar	Seminar	0.044	--	81
22	Faculty Develop- Participation in other Seminars	Seminar	0.076	--	81
28	Organizing National Conference	Conference	0.069	--	108
31	Orientation Training on Tele-Conferencing Strategy	Distance	0.28	ET	114

TIME SCHEDULE

NOVEMBER -2004

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
01	22.11.04	16	Advanced Research Methodology Training	Identification of Trained Master Resource Persons	1	Kalayar Koil	--	68

DECEMBER -2004

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
1.	01.12.04 to 03.12.04	06	Research Activity	Formation of Zonal Research Project Committee	1	9 Coordinating DIETs	--	28
2.	01.12.04 to 03.12.04	13	Computer Training Programme	1. Formation of Committee 2. Calling of Quotations	1	Individual DIET	5000	58
3.	01.12.04 to 03.12.04	28	Organizing National Conference	Formation of Steering Committee	1	Pudukkottai	--	107
4.	01.12.04 to 31.12.04	25	Subscription to Journals	Payment of Subscription		Individual DIET	19500	91
5.	01.12.04 to 31.12.04	29	orientation training on Accreditation of NAAC	Self Appraisal		Individual DIET	700 for all activities	112
6.	01.12.04 to 3.12.04	17	Managerial Skills Training for Principals and DIET faculty	Manual Preparation -- X Five Year Plan Implementation Guidelines 2004	1	DTERT	17400/-	72
7.	05.12.04 to 09.12.04	05	District Specific Module (b)	Identification of the problem	5	Individual DIET	5000	25

Sl. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
8.	06.12.04	02	Action Research	Formation of Zonal Action Research Committee (ZARC)	1	9 Zones Coordinating DIET	--	8
9.	07.12.04 to 20.12.04	26	Faculty Exchange Programme	Documentation of Branch-wise Success stories for Statewide dissemination	-	Individual DIET	--	102
10.	08.12.04 to 09.12.04	24	Excellence Awards	Collection of Performance appraisal report from DIET faculty		Individual DIET	--	84
11.	09.12.04 & 10.12.04	01	Module Preparation for Theme Specific Programme	1. Formation of Committee 2 Preparation of Tool.	1 1	Individual DIET	1860	1
12.	09.12.04	12	Inter DIET Seminar	Inter DIET Seminar formation of committee	1	4 Regions Coordinating DIET	4000	55
13.	13.12.04 to 15.12.04	01	Module Preparation for Theme Specific Programme	Administration of Tool	3	Individual DIET	17750	1

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
14.	13.12.04	02	Action Research	Orientation training programme	1	Individual DIET	1450	8
15.	13.12.04	06	Research Activity	Formation State Research Project Committee	1	Kalayar Koil	--	28
16.	13.12.04 to 19.12.04	13	Computer Training for DIET faculty	1. Making MOU & Releasing fund 2. Training to DIET faculty 3. Releasing fund	1 5 1	Individual DIET	500 40 % of course fee 5500 40 % course fee	58
17.	13.12.04 to 17.12.04	28	Organizing National Conference	Planning for Organizing Conference	1	Pudukkottai & Triplicane	29490	107
18.	13.12.04 to 16.12.04	16	Advanced Research Methodology Training	Training to DIET faculty	2	4 Regions Coordinating DIET	243600 29400per cycle (33600per cycle for south zone)	68
19.	15.12.04	12	Inter DIET Seminar	Planning	1	4 regions coordinating DIET	4000	55
20.	15.12.04 to 19.12.04	24	Excellence Awards	Scrutiny of proposals	--	Individual DIET	--	84

Sl. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
21.	17.12.04 & 18.12.04	01	Module Preparation for Theme Specific programme	Data analysis	2	Individual DIET	800	1
22.	17.12.04 to 18.12.04	06	Research Activity	Sensitization programme to DIET faculty	2	Kalayar Koil	5575 per DIET	28
23.	20.12.2004 to 24.12.04	01	Module Preparation for Theme Specific training Programme	Module preparation of the Need Theme	5	Individual DIET	6385	1
24.	20.12.04	02	Action Research	Submission of AR Proposals	--	Individual DIET	--	8
25.	22.12.04	02	Action Research	Scrutinizing and approving the AR proposals – member DIET	1	9 Zones Coordinating DIET	3950 (5050)	8
26.	24.12.04	02	Action Research	Scrutinizing and approving the AR proposals – member DIET	1	9 Zones Coordinating DIET	3950 (5050)	8
27.	27.12.04	02	Action Research	Scrutinizing and approving the AR proposals – coordinating DIET	1	9 Zones Coordinating DIET	3950 (5050)	8
28.	27.12.04	01	Module Preparation for theme specific training programme	Field try out	1	Individual DIET	2600	1

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
29.	27.12.04 to 30.12.04	28	Organizing National Conference	Announcement and Call for Papers	3	Pudukkottai	8500	107
30.	27.12.04 to 30.12.04	24	Excellence Award	Performance appraisal consolidation	4	Manjur	150 per DIET	18
31.	27.12.04 to 30.12.04	26	Faculty Exchange	Mailing documents to DIET, Perundurai	4	Perundurai	--	102
32.	28.12.04 to 29.12.04	01	Module Preparation for theme specific training programme	Pruning of Module	2	Individual DIET	1835	1
33.	30.12.04	06	Research Activity	Submission of Research Proposals to ZRPC	--	Individual DIET	--	29
34.	30.12.04 to 03.01.05	01	Module Preparation for theme specific training programme	Printing of Module	5	Individual DIET	10500	1

JANUARY -2005

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
1.	03.01.05 to 15.01.05	01	Module preparation for Theme Specific programme	Training to teachers	2	Individual DIET	55170 in 6 cycles 9195 per cycle	1
2.	03.01.05 to 06.01.05	26	Faculty Exchange	Consolidation, Editing and Reviewing	--	Perundurai	2900	102
3.	03.01.05 to 07.01.05	24	Excellence awards	Getting DTERT approval for awards	5	Manjur	650	84
4.	03.01.05	29	Orientation training on Accreditation of NAAC	Constitution of peer team	1	Individual DIET	--	112
5.	03.01.05 to 07.01.05	08	Capacity Building for BRTs	Module preparation on 5 themes	5	5 Zones coordinating DIET	4300 per DIET	42
6.	04.01.05	03	Assessment of In-service Training	Sensitization Meeting	1	5 Zone Coordinating DIET	1136 per DIET	13

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
7.	04.01.05 to 08.01.05	05	District Specific Module (a)	Identification of problem	5	Individual DIET	5000	22
8.	04.01.05 to 06.01.05	06	Research Activity	1. Scrutiny and approval of proposal and sanction of advance fund to each DIET	3	9 Zones Coordinating DIET	4260 per DIET (5360)	29
9.	04.01.05 to 06.01.05	07	Module preparation for Extension activity	Identification of the need	3	Individual DIET	3000	39
10	04.01.05 to 08.01.05	15	Audio Visual Equipment Training	Workshop module preparation	5	T.Kallupatty	25310	64
11	05.01.05 to 09.01.05	14	Institutional Assessment Training	Module preparation	5	Kumulur	25810	61
12	06.01.05 to 08.01.05	03	Assessment of In-Service training	Tool preparation	3	5 Zones coordinating DIET	2740 per DIET	13

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
13	09.01.05	24	Excellence awards	Distribution of Cash award and certificate	1	Individual DIET	2250	84
14	10.01.01 to 14.01.05	05	District Specific module (b)	Module preparation	5	Individual DIET	13100	25
15	10.01.05	26	Faculty Exchange	DTP Pruning work and printing	1	Perundurai	5800	102
16	11.01.05 & 12.01.05	06	Research Activity	Submission of Research Proposal to SRPC	2	Kalyar Koil and Triplicane	1440	29
17	11.01.05 to 18.01.05	28	Faculty Exchange	Dissemination of DIET performance profile to all DIETs.	8	Perundurai	580	102
18	11.01.05	03	Assessment of in-service training	Collection of tool	1	Individual DIET	8420	11
19	17.01.05 to 21.01.05	05	District Specific module (a)	Module preparation	5	Individual DIET	13100	22
20	17.01.05 to 22.01.05	05	District Specific Module (b)	Training to teachers		Individual DIET	31900	25
21	18.01.05	08	Capacity Building for	RP training to All	5	5 Zones	23130	42

Sl. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
	to 28.01.05		BRTs	DIET faculty		Coordinating DIET	per DIET	
22	18.01.05	03	Assessment of In-service training	Administration of tool	1	Individual DIET	68880 (4920 x 14 blocks)	13
23	18.01.05 to 28.01.05	26	Faculty Exchange	1. Selection of DIET faculty for exchange 2. Sending communication to principals of hosting DIET	6 5	Individual DIET Individual DIET	-	102
24	18.01.05 to 22.01.05	07	Module for extension services	Module preparation	5	Individual DIET	10720	39
25	19.01.05 20.01.05	12	Inter DIET seminar	Conducting inter DIET seminar at regional level		4 Regions coordinating DIET	186000 for south region and for other 3 regions 161000	55

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
26	19.01.05 to 23.01.05	14	Institutional Assessment training	RPs training	5	Kumulur	73900	61
27	24.01.05 to 29.01.05	07	Module for extension activities	Orientation training to volunteers	6	Individual DIET	36280 (9070 per cycle)	39
28	25.01.05 to 30.01.05	05	District Specific module (a)	Training to teachers	6	Individual DIET	31900	22
29	25.01.05 to 30.01.05	03	Assessment of In-service training	Data analysis and report writing		Individual DIET	18824	11
30	26.01.05 to 31.01.05	08	Capacity Building for BRTs	Training to BRTs in 5 themes	5	Individual DIET	86285	42
31	27.01.05 to 30.01.05	28	Organizing National Conference	Scrutiny of abstract by scrutiny committee	3	Pudukkottai	14380	107

FEBRUARY 2005

Sl. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
1.	1.02.05 to 03.02.05	15	Audio Visual Equipment training	RPs training	3	T.Kallupatty	54360	64
2.	01.02.05 to 04.02.05	01	Module preparation for theme specific training	Documentation of activities		Individual DIET	3100	1
3.	01.02.05 to 06.02.05	.4	Review of materials (modules)	1. Preparation of tool 2. Reviewing of modules by BRTs 3. Reviewing of module by teachers 4. Printing of reports	3 1 1 1	5 Zones coordinating DIET Individual DIET Individual DIET Individual DIET	2740per DIET 14300 4900 2835	18
4.	02.02.05 to 04.02.05	14	Institutional Assessment training	Training workshop to BRC supervisors, BRTS, AEECs, middle school HMs	4	Individual DIET	46562	61
5.	03.02.05	11	Review of Text books (6 to 10 th Std.)	Orientation programme for principals at zonal level		5 Zones coordinating DIET	640 per DIET	49

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
6.	03.02.05 to 05.02.05	08	Capacity Building for BRTs.	Training to CRC coordinators	5	Individual DIET	86285	42
7.	03.02.05 to 07.02.05	29	Accreditation by NAAC	Spot validation		Individual DIET	--	112
8.	04.02.05 05.02.05	18	Content enrichment	Training to DIET faculty	2	5 Zones Coordinating DIET	48700 per zone	75
9.	04.02.05	06	Research Activity	Progress review	1	9 Zones Coordinating DIET	4260 (5360)	29
10	04.02.05 to 08.02.05	17	Managerial skill training for principals and senior lecturers	Module preparation	5	Triplicane	46590	75
11	05.02.05 to 11.02.05	26	Faculty Exchange	Visiting other DIET	7	Individual DIET and Hosting DIET	12000 per DIET	102
12	05.02.05	02	Action Research	Progress review of AR at the coordinating DIET	1	9 zones coordinating DIET	3950 (5050)	08
13	07.02.05 to 10.02.05	11	Review of Text books (6 to 10 th Std.)	1. Tool preparation 2. Multiplication of tools	3 1	5 Zones coordinating DIET Individual DIET	7855 per DIET 6500 per DIET	49

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
14	07.02.05 to 09.02.05	28	Organizing National Conference	Compilation of abstracts	3	Pudukkottai	14380	107
15	10.02.05	04	Review of materials (modules)	State consolidation	1	Aduthurai	225 per DIET	18
16	11.02.05	11	Review of Text Books (6 to 10 th Std.)	Orientation training to DIET faculty	1	Individual DIET	1760	49
17	14.02.05 to 17.02.05	11	Review of text books (6 to 10 th Std.)	1. Data collection at block level	1	Individual DIET	71000 (3550 x 20 blocks)	49
				2. Data analysis and report writing		Individual DIET	12885 per DIET	
18	14.02.05 to 18.02.05	15	Audio Visual Equipment training	Training to DIET faculty and BRTs	3	4 regions coordinating DIET	1369830 (65236 per cycle)	64
19	19.02.05 to 26.02.05	28	Organizing National Conference	Printing of abstracts/ papers , certificates etc		Pudukkottai	40000	107
20	23.02.05 to 27.02.05	17	Managerial Skill training for Principals and Senior Lecturers	Training to Principals and Senior Lecturers	3	Triplicane	197010 (98505 per cycle)	72
21	25.02.05	30	Designing Web sites	Designing	1	Individual DIET	1400	113

MARCH 2005

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
1.	01.03.05 to 31.03.05	09	Theme specific training programme for BRTs and teachers	Training to 25 % of BRTEs and 75 % of teachers	3	Individual DIET	200000 (33334 per cycle)	46
2.	01.03.05 to 05.03.05	29	Accreditation by NAAC	Status determination	5	Individual DIET	--	112
3.	01.03.05 to 05.03.05	19	Induction training	1. Module preparation 2. Module duplication	5 1	Kilpennathur	13930 3000	77
4.	03.03.05 04.03.05	28	Organizing National Conference	Organizing conference and evolving consensus	2	Pudukkottai	93350	107
5.	04.03.05 05.03.05	31	Tele- Conferencing	Significance of Teleconferencing programme utilization requirement training to DIET faculty	2	Perundurai	9280	114
6.	07.03.05 to 09.03.05	19	Induction Training	Training to newly recruited DIET faculty	3	Kilpennathur	61370	77

Sl. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
7.	10.03.05 to 12.03.05	06	Research Activity	Presentation & submission of draft report at each DIET	3	9 zones coordinating DIET	4260 (5360)	29
8.	10.03.05 11.03.05	12	Inter DIET Seminar (Second)	Conducting Inter DIET seminar at regional level	2	4 regions coordinating DIET	186000 for south region and for other 3 regions 161000	55
9.	11.03.05 12.03.05	31	Tele- Conferencing	Significance of Teleconferencing programme utilization requirement training to DIET faculty	2	Aduthurai	9280	114
10	15.03.05	27	Exposure Visit	Visiting other institution	3	Individual DIET	1000 per DIET	105

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
11	15.03.05 to 17.03.05	02	Action Research	Presentation of AR draft report by researcher and assessment by ZRPC member DIET	1	9 zones coordinating DIET	4950 (6050)	8
12	15.03.05 to 17.03.05	12	Inter DIET seminar	Meeting for compilation of consensus evolved for publication	3	4 regions coordinating DIET	20000	55
13	15.03.05 to 18.03.05	10	BRTE workshop on TLM	Workshop on TLM preparation	5	Individual DIET	50000	4/
14	18.03.05 19.03.05	31	Tele- Conferencing	Significance of Teleconferencing e programme utilization requirement training to DIET faculty	2	Kalayar Koil	9280	114
15	19.03.05 to 20.03.05	06	Research Activity	1. Submission of final research Project report 2. Consolidation of research Projects' findings in the	1	Individual DIET 9 Zones Coordinating DIET	4260 (5360)	29

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
				Zone by ZRPC at member DIET 3. Consolidation of research Projects' findings in the Zone by ZRPC at member DIET	1	9 zones coordinating DIET	4260 (5360)	
16	22.03.05	02	Action Research	Submission of AR Report				8
17	22.03.05 23.03.05	06	Research Activity	Consolidation of Research Project's findings by SRPC	2	Kalayar Koil & Triplicane	1440	30
18	25.03.05 26.03.05	31	Tele- Conferencing	Significance of Teleconferencing e programme utilization requirement training to DIET faculty	2	Palayampatty	9280	114
19	26.03.05	02	Action Research	Consolidation of AR report at member DIET	1	9 zones coordinating DIET	3950 (5050)	08
20	26.03.05	06	Research Activity	Orientation to DIET faculty on Dissemination of Research findings	1	Kalayar Koil	3250per DIET	30

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
21	27.03.05 to 29.03.05	06	Research Activity	Workshop on dissemination of research findings in the District	3	Individual DIET	5250	30
22	28.03.05	02	Action Research	Consolidation of AR report at member DIET	1	9 zones coordinating DIET	3950 (5050)	08
23	29.03.05 30.03.05	31	Tele- Conferencing	Significance of Teleconferencing e programme utilization requirement training to DIET faculty	2	Chennai	9280	114
24	29.03.05	20	Faculty Development Participation of National Seminar	Releasing fund	--	Individual DIET	6700	80
25	29.03.05	21	Faculty Development Participation of International Seminar	Releasing fund	--	Individual DIET	4400	80
26	29.03.05	22	Faculty Development Participation of other Seminars	Releasing fund	--	Individual DIET	7600	80

SI. No.	Date	Activity No.	Name of the Activity	Action	Days	Coordinating DIET	Amount Rs.	Page No.
27	29.03.05	23	Publications of journals and News letter	1. Releasing fund for Journals on or before 29.03.05 2. Releasing fund for News letter on or before 29.03.05	--	Individual DIET Individual DIET	2207 per DIET) 3290 per DIET	82
28	30.03.05	06	Research Activity	Printing of research findings and disseminating to schools in the district	1	Individual DIET	10060	30
29	30.03.05 & 31.03.05	25	Subscription to Journals	Binding Back issues			500 per DIET	91

**ADDITIONAL LIST OF PERIODICALS TO BE SUBSCRIBED WITH
ADDRESS NATIONAL JOURNALS**

Sl. No.	Name of the Journal / Magazine	Periodicity	Address
1.	Biblio	M	Asia Pacific Communication Associate Pvt. Ltd., Post Box.3104, Lodi Road Post Office, New Delhi – 110 003.
2.	CHIP (Computer Magazine)	M	Subscription Department – Chip-Exlcom Pvt. Ltd., 3 rd Floor, Taz Buildings 210, Dr.D.N.Road, Fort Mumbai – 400 001.
3.	Computer Today	M	Living Media India Ltd., IA, Hamilton House Conaught Place, New Delhi 110 001.
4.	Date Quest	M	Cyber Media India 810, Mehadoot, 94, Nehru Place New Delhi – 110 019.
5.	Decision	Qtly	Administrative Office Indian Institute of Management Diamond Harbour Road, Joka Post Box No.16757 Calcutta – 700 027.
6.	Development Policy Review	Qtly	Sage Publications India Pvt. Ltd., Post Box No.4251 New Delhi – 110 048.
7.	Economical and Political Weekly	W	Skylark 284, Frene Road, Mumbai-38.
8.	Education in Asia	Qtly	E4/149, Arera Colony Bhopal – 462 016.
9.	Employment News	W	Publication Division M / 1 & B, Patiala House New Delhi
10.	India International Centre Quarterly	Qtly	India International Centre 40, Max Mueller Marg Lodhi Estate, New Delhi-110 003
11.	Indian Economic Journal	Qtly	Department of Economics University of Bombay, CSTG Road Kalina, Santa Cruz, Bombay.
12.	Indian Education Review (NCERT)	2 / Yr	Publication Division National Council of Educational Research and Training Sri Aurobindo Marg New Delhi – 110 016.
13.	Indian Journal of Economics	Qtly	Prasad Mudranalaya, 7 Beli Avenue, Allahabad 211002.

Sl. No.	Name of the Journal / Magazine	Periodicity	Address
14.	Indian Journal of Gender Studies	2 / Yr	Universal Subscription Agency Pvt. Ltd., 877, Phase V, Udyog Vihar Gurgaon – 122 001.
15.	Indian Journal of Adult Education	Qtly	Indian Adult Education Association 17B I.P.Estate, New Delhi 110 002.
16.	Indian Journal of Labour Economics	Qtly	A.N.Sinha Institute of Social Studies, Patna – 800 001.
17.	Indian Journal of Open Learning	3 / Yr	The Editor Indian Journal of Open Learning Staff Training and Research Institute of Distance Education Indira Gandhi National Open University, Maidan Garhi New Delhi – 110 068.
18.	Indian Journal of Public Administration	Qtly	Indian Institute of Public Administration, I.P.Estate Ring Road, New Delhi – 110 002.
19.	Indian Journal of Training & Development	Qtly	The Indian Society for Training and Development B-41, Behind Qutab Hotel Institutional Area, New Delhi – 110 016.
20.	Indian Management	M	All India Management Association Management House 14, Institutional Area, Lodi Road New Delhi.
21.	Indian Social Science Review	2 / Yr	Sage Publication India Pvt. Ltd., Post Box : 4215 New Delhi – 110 048.
22.	International Educator	3 / Yr	Kalaniketan Publisher Naudavanam Trivandrum – 695 001.
23.	Journal of Education and Social Change 1997	Qtly	Indian Institute of Education J.P.Naik Path, Pune – 411 029.
24.	Journal of Indian Education (NCERT)	Qtly	Publication Division National Council of Educational Research and Training Sri Aurobindo Marg New Delhi – 16.
25.	Journal of Indian School of Political Economy	Qtly	Director Indian School of Political Economy 'Airthboth', 968/21-22 Senapati Bapat Road Pune – 411 016.
26.	Journal of North East Indian Council for Social Science Research	2 / Yr	Secretary North East Indian Council for social Science Research B.T.Hostel, Shillong, Meghalaya.
27.	Journal of Teacher Education	5 / Yr	Sage Publications India Pvt. Ltd., Post Box.4215, New Delhi-100048.
28.	Kurukshetra	M	Business Controller Publication Division Govt. of India, Patiala House New Delhi.

Sl. No.	Name of the Journal / Magazine	Periodicity	Address
29.	Mainstream	W	Editor, F-24, Bhagat Singh Market New Delhi – 110 001.
30.	Man in India	Qtly	Manager Man in India Office 18, Churuch Road, Ranchi-834 001.
31.	Media and Technology for HRD	Qtly	All India Association for Educational Technology F-5/E, DDA, Munikira New Delhi – 110 067.
32.	Navneet	M	Bhartiya Vidya Bhavan Ka. Ma., Munshi Marg Mumbai – 400 007.
33.	New Frontiers in Education	Qtly	New Frontiers in Education 4, Raj Niwas Marg Delhi – 110 054.
34.	P.C.Quest Magazine	M	Cyber Media (India), Ltd., D-74, Panshsheel Enclave New Delhi – 110 017.
35.	Perspective in Education	Qtly	Society for Educational, Research and Training 46, Harinagar, Gotri Road Baroda – 390 007.
36.	R.B.I. Bulletin	M	Reserve Bank of India Mumbai – 400 001.
37.	Reader Digest	M	Reader Digest Subscription 45, Vaju Kotak Marg Ballarad Estate Mumbai – 440 001.
38.	Sankhya : The Indian Journal of Statistics	6 / Yrs	Indian Statistical Institute 203, B.T.Road Calcutta – 700 035.
39.	Science Technology and Society : An International Journal	2 / Yr	Sage Publications India Pvt. Ltd., P.O.box : 4215 New Delhi – 110 001
40.	Seminar	M	Semlnor Publications Malhotra Buildings, Janpath New Delhi – 10 001.
41.	Social Change	Qtly	Council for Social Development Sangha Rachana, 53, Lodi Estate New Delhi – 110 003.
42.	Sociological Bulletin	2 / Yr	Indian Sociological Society Institute of Social Sciences B-7/18 Saldarjung Enclave New Delhi – 110 029.
43.	Teacher Today (Raj)	Qtly	Editor, India Today, Bikaner, Rajasthan.
44.	Vikalpa : The Journal of Decision Makers	Qtly	Indian Institute of Management Ahmedabad – 380 015.
45.	Yojana	M	Yojana Bhawan Parliament Street New Delhi – 110 001.

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1.	ACU Bulletin of Current Documentation	5 / Yr	Association of Commonwealth Universities 36, Gordon Square London WC1H 0PF, UK.
2.	American Economic Review along with journal Economic Literature. Journal of Economic perspective Paper and Proceedings : Journals of Economic Literature	Qtly	Royal Economic Society, Basil Blackwell Ltd., 108. Cowley road, Ox.Ford, Ox 41JF Cambridge M.A.02142 United State of America.
3.	American Journal of Distance Education	3 / Yr	American Center for the Study of Distance Education, College of Education, The Pennsylvania State University 403, The South Allen Street Suite 206, University Park PA 16801 – 5202.
4.	American Journal of Education	Qtly	University of Chicago Press 5001 South Fillis Avenue Chicago, Illinois – 60637.
5.	Australian Journal of Education	3 / Yr	Subscriptions Officer Australian Council for Education Private bag 55, Camberwell VIC 3124
6.	Australian Universities Review	Qtly	The Australian Universities Review, C-NTEU, PO Box.13223, South Melbourne, Victoria – 3205.
7.	Cambridge Journal of Education	3 / Yr	Carfax Publishing Limited Po Box. 25, Abingdon Oxfordshire, OX14 3UE, UK.
8.	Canadian and International Education	2 / Yr	Canadian and International Education, C/o. Dept. of Education Admn. & Policy, Faculty of Education, The Chinese University of Hong Kong Shatin, New Territories, Hong Kong.
9.	Change	M	Change Magazine Press Publication Department NRW Tower, New Rochelle New York – 10801.
10.	Chronicle of Higher Education	W	The Chronicle of Higher Education PO Box. 1955, Marion OH 43305-1955 USA.
11.	College Teaching	Qtly.	Heldref Publications College Teaching, 1319 18 th Street, New York Washington DC 20036, USA.
12.	Comparative Education	3 / Yr	Carfax Publishing Company

Sl. No.	Name of the Journal	Periodicity	Address
			Hoddon House, Dorchesteron Themes, Oxford, OX9 8JZ, England
13.	Comparative Education Review	3 / Yr	The University of Chicago Press Journal Division, 5720, South Woodlawn Avenue, Chicago Ill 606637.
14.	Compare	2 / Yr	Carfax Publishing Company Po. Box.25, Abingdon Oxfordshire, OX14 3UE, UK.
15.	Convergence	Qtly	International Council of Adult Education, 720, Bathurst Street Suite 500, Toronto, Ontario Canada M5S 2R4
16.	Current Anthropology	5 / Yr	Circulation Manager The University of Chicago Press Journal Division, PO Box. 37005 Chicago, Illinois 60637, USA.
17.	Development and Change	Qtly	Blackwell Publishers 108, Cowley Road, Oxford OX4 1JF, UK.
18.	Economic Journal	Qtly	Cambridge University Press PO Box.92, London, NW1 England.
19.	Economica	Qtly	London School of Economic and Political Science, Houghton Street Aldwych, London SW1A1GH
20.	Economics of Education Review	Qtly	Elsevier Science Ltd., The Boulevard, Langford Lane Kidlington, Oxford OX5 1GB England.
21.	Economist	W	The Economist Representative Office, 10, Collyer Quay 1007 Ocean Building, Singapore 0104 Republic of Singapore.
22.	Education and Society	2 / Yr	James Nichols Publishers PO Box.244, Albert Park Australia. - 3206.
23.	Education - The Weekly	W	Liz Poster, Longman Group Ltd., 6 th Floor, Westgate House The High Harlaw, Ess, England.
24.	Education and Urban Society	Qtly	Alice Humbertson, Corwin Press Inc., 2455, Teller Road Thousand Oaks, CA 91320
25.	Education Digest	M	Parkaeen Publishing Inc. 116, Longshere Driver Ann Arber Minister 48107, USA.
26.	Educational Administration Abstract	Qtly	University Council of Educational Administration 29, West Woodruff Avenue Columbus, Ohio - 4321D, USA.

Sl. No.	Name of the Journal	Periodicity	Address
27.	Educational Forum	Qtly	Kappa Delta Pi Honor Society n Education 116, JJRamseyer Hall 29 W Woodruff Avenue, Columbus, OH43210
28.	Educational Leadership	8 / Yr	Association for Supervision & Curriculum Development 1250 N, Pitt Streety, Alexandria VA 22314-1453
29.	Educational Management Administration	3 / Yr	Longman Group Ltd., Journal Deptt, Fourth Avenue Harlow Essex CM 195 AA
30.	Educational Policy	6 / Yr	Sage Publication Company 2455, Teller Road, Thousand Oaks California 91320.
31.	Educational Review	M	Faculty of Education The University, PO Box.363 Birmingham B152TT
32.	Educational Studies	3 / Yr	Carfax Publishing Company Haddon House, Oxford OX 9852
33.	Educational Theory	Qtly	University of Illinois Press Urban IL 1801.
34.	European Journal Development Research	2 / Yr	Frank Cass and Company Ltd., Newnury House, 900, Easter Aveue, London IG2 7HH England.
35.	European Journal of Education	Qtly	Blackwell Publishers Journals Journal Customer Service Blackwell Publishers PO Box805, Oxford OX4 1FH, UK
36.	Far Eastern Economic Review	W	Far Eastern Economic Review Review Publishing Company Citicorp Center, 18, Whifield Road GPO Box.160, Hong Kong.
37.	Harvard Educational Review	Qtly	Harvard Educational Rreview Gutman Library Suite, 3496 Appian Way, Cambridge MA 02138
38.	Higher Education	6 / Yr	Kiuwer Academic Publishers Group PO Box.322, 3300 AH, Dordreht, The Netherlanda.
39.	Higher Education Management (OECD) 1999	Qtly	Head of Publications Service OECD2, Rue Andre – Pascal 75775, Paris, CRDEX 16, France
40.	Higher Education Policy	Qtly	Elsevier Science Ltd., The Boulevard, Langford Lane Kidlington, Oxford, OX5 1GB England.
41.	Higher Education Quarterly	Qtly	Blackwell Publishers 108, Cowley Road, Oxford OX4 1JF, England.

Sl. No.	Name of the Journal	Periodicity	Address
42.	Human Relations	M	Plenum Publishing Corporation 233, Spring Street, New York 10013.
43.	Interchange	Qtly	Kluwer Academic Publishers Group, P.O. Box.322, 3300 AH Dordrecht, The Netherland.
44.	International Journal of Educational Development	6 / yr	Elsevier Science Ltd., The Boulevard, Langford Lane Kidlington, Oxford OX5 1GB England.
45.	International Journal of Educational Management	6 / Yr	MCB Publicatons 198-200, Keighley Road Bradford BD9 4JQ Yorkshire, England.
46.	International Journal of Educational Research	14 / Yr In 2 Vol.	Elsevier Science Ltd., The Boulevard, Langford Lane Kidlington, Oxford OX5 1GB England.
47.	International Journal of Inclusive Education	Qtly	Taylor & Francies Ltd., One Gunpower Square, London EC4A 3DE, U.K.
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55.	Journal of Education Finance	Qtly	Institute of Educational Finance University of Florida, 1423 Norman Hill, Gainesville, Florida - 32611
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59.	Journal of Further and Higher Education	3 / Yr	Carfax Publixing co., PO Box.25, Abingdon Oxford Shire OX 14 3UE, UK

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