

THE GANDHIGRAM RURAL INSTITUTE

(DEEMED TO BE UNIVERSITY)

GANDHIGRAM POST

Madurai District



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RULES

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CERTIFICATE OF REGISTRATION OF SOCIETIES

ACT XXI 1860

S No. 20 of 1976

I hereby certify that the Gandhigram Rural Institute has this day been registered under the Societies Registration Act XXI of 1860.

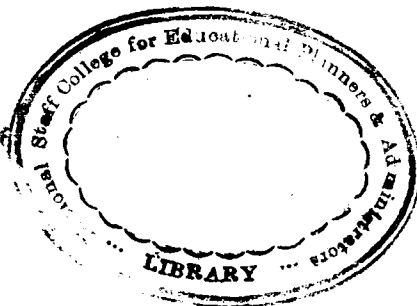
Given under my hand at Dindigul this Twenty ninth day of July one thousand nine hundred and seventy six.

sd./.....

Registrar of Assurances

29.7.1976.

Sub. National Systems Unit,
National Institute of Educational
Planning and Administration
17-B, SriAurobindo Marg, New Delhi-110016
DOC. No. D.- 6620
Date.....



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No.F.9-1/76 U.3

GOVERNMENT OF INDIA
MINISTRY OF EDUCATION AND SOCIAL WELFARE
(Department of Education)

New Delhi
the 3rd August 1976.

NOTIFICATION

In exercise of the powers conferred by Section 3 of the University Grants Commission Act 1956 (3 of 1956), the Central Government on the advice of the Commission, hereby declare that the Gandhigram Rural Institute, Gandhigram, shall be deemed to be a University for the purpose of the aforesaid Act.

sd/...
(ANIL BORDIA)

Joint Secretary to the Govt.
of India.

No.F.9-8/77-U.3
Government of India
Ministry of Education & S.W.
(Department of Education)

New Delhi, the 12 June, 1979.

To
The Registrar
Gandhigram Rural Institute
Gandhigram-624302
Madurai District
Tamil Nadu.

Sub: Gandhigram Rural Institute - Amendment to Rules -
Approval of

Sir,

In continuation of this Ministry's letter of even number dated 3.1.79 on the subject mentioned above, I am directed to convey the approval of the Government of India to the following draft rules of the Institute sent with their letter No. (1) 1210/SEN/IV/78-79-4683 dated 17.2.79 (2) 1210/SEN/IV/78-79-4483 dated 7.2.79 and (3) 1210/SEN/IV/78-79/4684 dated 17.2.79.

- (1) Faculties of the Institute
- (2) Appointment of Vice-Chancellor
- (3) Selection Committee.

2. xx xx xx xx

Yours faithfully,
Sd/- MISS H.K.SINGH
Assistant Educational
Adviser

/True Copy/

No.F.9-8/77-U.3

Government of India
Ministry of Education & Social Welfare
(Department of Education)

New Delhi
7th September, 1979.

To
The Registrar,
Gandhigram Rural Institute,
Gandhigram (Tamil Nadu).

Sub:- Gandhigram Rural Institute - Amendment to Rules -
Approval of

Sir,

In continuation of this Ministry's letter of even no. dated 12.6.79 on the subject mentioned above, I am directed to convey the approval of the Government of India to the following draft rules/amendments to the existing rules of the Institute sent under their letters referred against of each:-

- i) xx
- ii) xx
- iii) Procedure to be followed by the Selection Committee - Amendment to Rules
- iv) xx
- v) xx
- vi) xx
- vii) xx
- viii) xx
- ix) Faculties of the Institute - Amendment to Rules

Yours faithfully,
Sd/-C.R.PILLAI
UNDER SECRETARY.

/true copy/

THE GANDHIGRAM RURAL INSTITUTE
(Deemed University)

Rules approved by the Ministry

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FACULTIES

Rules

The following shall be the Faculties of the Institute:

1. Faculty of Tamil, Indian Languages and Rural Arts.
2. Faculty of English and Foreign Languages.
3. Faculty of Rural Social Sciences,
4. Faculty of Rural Oriented Sciences
5. Faculty of Rural Health and Sanitation
6. Faculty of Agriculture and Animal Husbandry

The following shall be the Faculties of the Institute:-

Faculty of Tamil, Indian Languages and Rural Arts, Faculty of English and Foreign Languages, Faculty of Rural Social Sciences, Faculty of Rural Oriented Sciences, Faculty of Rural Health and Sanitation, Faculty of Agriculture and Animal Husbandry.

The Faculty of Tamil, Indian Languages and Rural Arts shall comprise the following departments of teaching:

Tamil, Malayalam, Hindi and Fine Arts and such other Indian Language Department as may be instituted in future.

The Faculty of English and Foreign Languages shall comprise the department of English and such other foreign language department as may be instituted in future.

The Faculty of Rural Social Sciences shall comprise of the following departments of teaching:

Politics and Public Administration, Economics, Cooperation, Village Industries and Management and Sociology and such other Social Science Department as may be instituted in future.

The Faculty of Rural Oriented Sciences shall comprise the following departments of teaching

Chemistry, Physics, Mathematics, Biology, and Home Science and such other Science Department as may be instituted in future.

The Faculty of Agriculture and Animal Husbandry shall comprise the following Departments of teaching:

Agronomy, Horticulture, Animal Husbandry, Agricultural Extension and Agricultural Engineering.

The Faculty of Rural Health and Sanitation shall comprise the following Departments of Teaching:

Biological Science, Personal Health and Nutrition; Communicable diseases and Environmental Sanitation; Health Education and Public Health Administration and Family Planning and Social Sciences.

Each Faculty shall comprise the following:

The Dean of the Faculty.

All Professors in the Departments of the Faculty, If there is no Professor in any Department the Head of the Department concerned.

Two persons nominated from the Faculties by the Academic Council.

One person not in the service of the Institute for each subject assigned to the Faculty for his special knowledge in that subject coopted by the Faculty.

The Dean of each Faculty shall be appointed by the Syndicate from among the Professors or Heads of Departments in the Faculty for a period of three years and he shall be eligible for reappointment provided that the Dean on attaining the age of 60 shall cease to hold office as such.

Provided further that if at anytime there is no Professor or Head of the Department in a Faculty, the Vice-Chancellor shall authorise one of the members in the Faculty to exercise the powers of the Dean of the Faculty.

When the office of the Dean is vacant or when the Dean is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.

The Dean shall be the Head of the Faculty and shall be responsible for the conduct and maintenance of the standards of teaching and research in the Faculty. The Dean shall have such other functions as they may be prescribed by the bye-laws.

The Dean shall have the right to present and to speak at any meeting of the Boards of Studies or Committees of the Faculties, as the case may be, but shall not have the right to vote there-at unless he

is a member thereof.

Meetings of a Faculty shall be convened by the Registrar at the request of Dean at such times as may be necessary or under the orders of the Vice-Chancellor or on the written requisition of not less than a third of the members constituting the Faculty.

Any member of a Faculty may bring before any meeting of the Faculty any matter within its cognizance by giving notice to the Dean who shall request the Registrar to include such matter in the Agenda papers of the next meeting of the Faculty.

The Dean shall request the Registrar to issue notice of every meeting of the Faculty to each member of the Faculty, ordinarily not less than five days previous to the meeting stating the time and place of the meeting, and showing all the business brought before the meeting. Urgent meetings may be summoned with the orders of the Vice-Chancellor. No matter of business which is not entered on the Agenda paper of a meeting shall be considered at the meeting provided the Dean, may for reason of urgency, bring any matter before any meeting without previous notice.

The Dean shall preside at all the meetings of the Faculty but in his absence the members present shall elect a Chairman among themselves.

The quorum for a meeting of Faculty shall be one third of the members of Faculty.

Faculty shall have powers:

- i) to consider and report on any matter referred to it by the Senate, the Syndicate, the Academic Council or the Vice-Chancellor;
- ii) to draft regulations in regard to courses for study and examinations prescribed by the Institute and to lay such regulations before the Academic Council;
- iii) to remit any matter to a Board of Study or Boards of Study within the purview of the Faculty for consideration and report;
- iv) to consider any report or recommendation of any Board of Studies;
- v) to appoint a committee of the Faculty for any purpose within the cognizance or powers of the Faculty;
- vi) and to hold the meetings of the Faculty or a Committee of the Faculty along with any other Faculty or a committee thereof, for the discussion of any Academic matter of common interest.

When a Faculty remits any matters to a Board or Board of studies it may request the Board or Boards to communicate its or their report or decision directly to the Academic Council or other authority concerned.

The Dean may at his discretion, remit any matter referred to in the Faculty to a Board or Boards of Studies within the purview of the Faculty before laying it at a meeting of the Faculty.

The Proceedings of the meeting of the Faculty shall be communicated by the Registrar to the Academic

Council or other Authority concerned.

The Syndicate on the recommendation of the Vice-Chancellor shall appoint one of the teachers not below the rank of a Professor or the Head of the Department as a Dean of Students Welfare.

When the office of the Dean of Students Welfare is vacant or when the Dean of the Students welfare is by reason of illness or absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.

The duties and powers of a Dean of Student Welfare shall be prescribed by the bye-laws.

Each Department shall have a Head who shall be a Professor and whose duties and functions and terms and conditions of appointment shall be prescribed by the bye-laws.

Provided if there is more than one Professor in one Department, the Head of the Department shall be appointed on rotation for a period of three years by the Syndicate on the recommendation of the Vice-Chancellor.

Provided further in a Department where there is no Professor or a Reader, any suitable teacher in the Department may be appointed as the Head of the Department in the manner prescribed by the bye-laws.

It shall be open to any teacher to decline the offer of appointment as the Head of the Department.

A person appointed as the Head of the Department shall hold office as such for a period of three years and shall be eligible for reappointment.

The Head of the Department may resign his office at any time during the tenure of his office.

The Head of the Department shall perform such functions as may be prescribed by the bye-laws.

CENTRE FOR RESEARCH, EXTENSION AND INTEGRATED RURAL DEVELOPMENT:

There shall be a Centre for Research, Extension and Integrated Rural Development comprising the Departments of Research, Extension and Integrated Development. This Centre shall have the same status as a Faculty and be under a Director who will have the same status as the Head of the Faculty (Dean). The Rules relating to Faculties shall also apply to the Centre. It shall be the duty of the Centre to coordinate Research, Extension and Integrated Rural Development on an interdisciplinary basis.

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THE VICE CHANCELLOR

Appointment of Vice-Chancellor

Rules relating to Appointment

1. The Vice-Chancellor shall be appointed by the Chancellor from a panel of three names recommended by a Committee consisting of three members of whom one shall be nominated by the Senate, one nominated by the Syndicate and the third nominated by the Government of India. The member nominated by the Government of India shall be the Convenor of the Committee.
2. When any temporary vacancy occurs in the Office of Vice-Chancellor, the Syndicate shall, as soon as possible, subject to the approval of the Chancellor, make the requisite arrangements for exercising the powers and performing the duties of the Vice-Chancellor.
3. When a permanent vacancy occurs or is about to occur in the office of the Vice-Chancellor, the Registrar shall under direction of the Syndicate cause a notification of the fact to be published as specified by the Syndicate and take immediate steps for the constitution of the committee referred to in Section 1 above mentioning the date and hour of the last date for filing nominations and the place, date and hour for the scrutiny of the nomination papers. The date for filing nomination must be atleast seven clear days after the date of publication of the notification. A copy of the said notification shall be sent to the Chancellor and to each of the members of the Senate and the Syndicate and placed at the next meeting of the Syndicate immediately after the publication of the notification.

4. The members of the Committee referred to in Section I shall not be members of any of the authorities of the Institute/employee of the Institute. /or

5. Each member of the Senate shall have a right to nominate not more than one person who is not a member of any of the authorities of the Institute, to the Committee referred to in Section 1 above.

6. Similarly each member of the Syndicate shall have a right to nominate not more than one person who is not a member of any of the authorities of the Institute to the said committee.

7. The Registrar shall call for nominations for election of one person by the members of the Senate for the Committee.

Similarly the Registrar shall call for nominations for election of one person by the members of the Syndicate to the said committee.

8. Every nomination with reference to Section 7 shall be in writing signed by the proposer who shall be a member of the Senate and seconded in writing by another member of the Senate called the seconder in the form prescribed.

9. No nomination shall be valid unless it contains the signature of the proposer and the seconder and the consent of the candidate proposed.

10. Every nomination must be presented before the Registrar either by the proposer or the seconder or the person proposed, before 3.00 p.m. on the date notified as the date for filing nominations under Section 3 above.

11. Soon after the expiry of the last date and hour for receipt of nominations, the Registrar shall scrutinise the nomination papers at the place, date and hour notified under Section 3 above. The proposer or the seconder or the proposed nominee are entitled to be present at the time of scrutiny. A list of persons whose nominations have been declared valid by the Registrar shall be published on the notice board of the Institute. A copy of the list shall be sent to the person / persons nominated for election if he / they was /were not present at the time of scrutiny./the

12. Any person whose nomination had been declared valid may withdraw his nomination by a letter in writing and presented to the Registrar in person not later than five clear days after the date of publication of valid nominations or by a letter in writing and attested by any other member of the Senate and sent by Registered post to the Registrar so as to reach him not later than the above said five clear days after the date of publication of the above said nominations. Such withdrawal once made shall be final.

13. (a) If the number of persons validly nominated and who have not withdrawn is only one that person shall be deemed to have been duly elected and nominated by the Senate to the Committee referred to in Section 4 above and shall be so declared by the Registrar.

(b) If the number of persons validly nominated and who have not withdrawn is more than one, each member of the Senate shall be informed of the date and hour fixed by the Vice-Chancellor for the meeting and a list of such persons shall be sent to each member of the Senate not less than seven clear days fixed for the meeting.

(c) The election shall be held at the next ordinary meeting of the Senate immediately preceding the date when the office of the Vice-Chancellor shall fall vacant, provided that the Vice-Chancellor shall convene a special meeting of the Senate for election of the nominee if he thinks it necessary.

(d) The election shall be conducted by secret ballot at the place specifically set apart for the purpose and the ballot box properly locked and sealed shall be provided to receive the votes of the nominees.

(e) All members present at the meeting shall be entitled to vote. No vote can be given by proxy. Members present shall sign in the nominal electoral roll kept for the purpose as a record of voting at the election.

(f) Before a member is ready to vote, the Registrar shall ascertain and satisfy himself that the person desiring to vote is a member who has not already voted. The Registrar shall then enter his name upon the counterfoil of the ballot paper in the ballot paper book which shall be provided for the purpose of the election and shall then tear out the ballot paper corresponding to the counterfoil and having initialled the ballot paper on the back thereof shall hand it over to the member. Every ballot paper shall contain the names of all nominees arranged in alphabetical order.

(g) When a member has received a ballot paper he shall proceed to the place arranged for marking the vote and shall mark thereon by 'X' against the name for whom he intends to vote. The number of nominees for whom each elector may vote shall be only one. The member shall then fold the ballot paper and drop it in the ballot box placed in front of the Returning Officer.

(h) If a member inadvertently spoils a ballot paper, he may return it to the Registrar, who shall if satisfied of such inadvertance, give him another paper, and retain the spoiled paper and this spoiled paper shall be immediately cancelled and the fact of such cancellation shall be noted on the counterfoil.

(i) Two scrutinisers shall be selected by the Chairman of the meeting of the Senate to count the votes polled. The counting shall be done in the presence of the members of the Senate present and the Chairman. Persons securing the highest number of votes shall be declared by the Chairman of the meeting to have been duly elected and nominated by the Senate to the Committee referred to in Section 4.

14. Chairman of the meeting held for the purpose of the election under Section 4 shall conduct other items of business, if any, but the business of electing a member to the committee shall proceed all other business and shall be disposed of before the meeting is adjourned or before any other item, if any, on the agenda is considered.

15. (a) The rules prescribed above relating to the procedure for nomination and election of a person by the Senate to the Committee referred to in Section 4 shall as far as may be necessary apply to the nomination and election of a person by the Syndicate to the Committee mentioned in Section 6 the word 'Syndicate' being read in substitution of the word 'Senate' wherever necessary.

(b) Notwithstanding anything contained herein it shall be competent for the Syndicate to elect such nominee to the Committee by a resolution assented to by the majority of the members of the Syndicate after obtaining the consent of the concerned nominee to serve on the Committee.

16. The Registrar shall report to the Chancellor and the Government of India of the names of the persons elected by the Senate and the Syndicate to the Committee. After the Government of India nominates the third member to the Committee, the Committee shall meet. The member nominated by the Government of India shall be the convener of the Committee.

The convener of the committee shall call for the meeting of the Committee soon after the names of 3 members are announced and submit to the Chancellor a panel containing the names of 3 persons suitable for holding the office of the Vice-Chancellor. While submitting the panel to the Chancellor the Committee shall also send a statement showing the age, educational qualification academic and administrative experience and other distinctions of each of the 3 persons whose names are included in the panel. The panel shall be in alphabetical order.

The Chancellor shall appoint one of the persons whose names are given in the panel as the Vice-Chancellor with the approval of the Government of India.

The Chancellor may if he desires ask for a fresh panel.

RULE XII - PROCEDURE TO BE FOLLOWED BY THE SELECTION COMMITTEE

1. There shall be a selection committee for making recommendations to the Syndicate for appointment to the posts of Professors, Readers, Lecturers, Assistant Professors and Librarians of the Institute.
2. The Selection Committee shall consist of the Vice-Chancellor, a nominee of the Chancellor, the Head of the Department concerned, and three persons in the case of appointment of Professors and two persons in the case of appointments not in the service of the Institute, nominated by the Syndicate out of the panel of names recommended by the Academic Council for that special knowledge of or interest in the subject concerned and the Registrar of the Institute shall be the Secretary of the Committee. Members of the Selection Committee shall hold office for a period of three years or such period as may be fixed at the time of nomination. The procedure to be followed by the Selection Committee shall be laid down by the rules.
3. If the Vice-Chancellor is satisfied that in the interests of work it is necessary to fill in the vacancy he can appoint a temporary candidate for a period not exceeding six months.
4. Every post of Professor, Librarian, Reader or Lecturer to be filled by Selection shall be duly and widely advertised together with the minimum and other qualifications, if any, required, the emoluments and number of posts to be filled, and reasonable time shall be allowed within which the applicants may apply.
5. The quorum for a meeting of the Selection Committee shall be four of whom atleast three members shall be from among the Chancellor's nominee and the experts in the case of Professors and two in other cases.

6. The Board shall interview, adjudge the merit of each candidate in accordance with the qualifications advertised and prepare a list of persons selected arranged in the order of merit. It shall forward the list to the Chancellor who shall make appointments in accordance with the same.

7. If the Syndicate is unable to accept the recommendation made by the Selection Committee it shall record its reason and submit the case to the Chancellor for final order.

In preparing the list under Sub-Section (6) the Board shall follow the orders issued by the Government of India from time to time in the matter of reservation of posts for the scheduled castes, scheduled tribes etc. at the first point of appointment.

Post-Diploma
Tuition and other Special fees shall
be as follows:

I. Tuition and Special Fees

a. Pre-Degree and Agriculture
Certificate Course

Per Semester

	Rs.	P.
1. Tuition Fees	60	. 00
2. Establishment , Electricity and Water Charges	70	. 00
3. Library Fees	8	. 00
4. Games Fees	8	. 00
5. Laboratory Fees for Science and Home Science	40	. 00
6. Extension/Job Orientation/Assignments/Field Training	15	. 00

Per Annum

1. Admission Fees	5	. 00
2. Medical Fees	10	. 00
3. Library Deposit	25	. 00
4. Laboratory Deposit (Science Students)	20	. 00
5. Calendar Fees	3	. 00
6. Magazine Fees	5	. 00
7. Association Fees	5	. 00
8. Syllabus Fees	2	. 00
9. Hostel Caution Deposit	100	. 00
10. Hostel Admission Fees	2	. 00

B. Three Year B.A./B.Sc. Course

Per Semester

1. Tuition Fees	90 . 00
2. Establishment, Electricity and Water Charges	70 . 00
3. Library Fees	8 . 00
4. Games Fees	8 . 00
5. Laboratory Fees:	

B.Sc. Physics, Chemistry and
Home Science and Mathematics -
first three Semesters. 70 . 00

B.Sc. Physics, Chemistry and
Home Science Semesters IV, V and
VI 70 . 00

6. Other Fees:

Extension/Job Orientation/
Assignments/Field Training 25 . 00

Per Annum

1. Admission Fees	5 . 00
2. Medical Fees	10 . 00
3. Library Deposit	25 . 00
4. Laboratory Deposit	30 . 00
5. Calendar Fees	3 . 00
6. Magazine Fees	5 . 00
7. Association Fees	5 . 00
8. Syllabus Fees	2 . 00
9. Hostel Caution Deposit	100 . 00
10. Hostel Admission Fees	2 . 00

(c) Sanitary Inspectors Course

Per Semester

1. Tuition Fees	115 . 00
2. Establishment, Electricity and Water Charges	70 . 00
3. Library Fees	15 . 00
4. Games Fees	8 . 00
5. Laboratory Fees	40 . 00
6. Other Fees: Extension/Job Orientation/ Assignments/Field Training	45 . 00

Per Annum

1. Admission Fees	5 . 00
2. Medical Fees	10 . 00
3. Library Fees	25 . 00
4. Laboratory Deposit	20 . 00
5. Calendar Fees	3 . 00
6. Magazine Fees	5 . 00
7. Association Fees	5 . 00
8. Syllabus Fees	2 . 00
9. Hostel Caution Deposit	100 . 00
10. Hostel Admission Fees	2 . 00

(d) Diploma in Sanitary Science
Course

Per Semester

1. Tuition Fees	—
2. Establishment, Electricity and Water Charges	70 . 00

3. Library Fees	15 . 00
4. Games Fees	8 . 00
5. Laboratory Fees:	40 . 00
6. Other Fees:	
Extension/Job Orientation/ Assignment/Field Training	45 . 00

Per Annum

1. Admission Fees	5 . 00
2. Medical Fees	10 . 00
3. Library Fees (Deposit)	25 . 00
4. Laboratory Deposit	20 . 00
5. Calendar Fees	3 . 00
6. Magazine Fees	5 . 00
7. Association Fees	5 . 00
8. Syllabus Fees	2 . 00
9. Hostel Caution Deposit	100 . 00
10. Hostel Admission Fees	2 . 00

(e) M.A. Courses

Per Semester

1. Tuition Fees	115 . 00
2. Establishment, Electricity and Water Charges	70 . 00
3. Library Fees	15 . 00

4. Games Fees	8 . 00
5. Other Fees:	
Extension/Job Orientation/ Assignment/Field Training	45 . 00

Per Annum

1. Admission Fees	5 . 00
2. Medical Fees	10 . 00
3. Library Fees (Deposit)	25 . 00
4. Laboratory Deposit	--
5. Calendar Fees	3 . 00
6. Magazine Fees	5 . 00
7. Association Fees	5 . 00
8. Syllabus Fees	2 . 00
9. Hostel Caution Deposit	200 . 00
10. Hostel Admission Fees	2 . 00

Note:- Provision shall be made for collecting Tuition Fees for each Semester in two instalments.

II. Examination Fees

(A) Candidates for examinations, Certificates, Diplomas and Degrees shall pay the following fees:

Pre Degree Examination (Whole Examination)	- Rs.36/- (Thirty Six only)
For each paper	- Rs.11/- (Eleven only)
For more than three papers	- Rs.36/- (Thirty Six only)

B.A. (Whole Examination)

I Semester	Rs.30/=	} For each paper - Rs.12/=
II Semester	Rs.30/=	
III Semester	Rs.30/=	
IV Semester	Rs.30/=	} For more than two papers - Rs. 12/=
V Semester	Rs.30/=	
VI Semester	Rs.30/=	

B.Sc. (Mathematics)

(Whole Examination)

I Semester	Rs.30/=	} For each paper - Rs.12/=
II Semester	Rs.30/=	
III Semester	Rs.30/=	
IV Semester	Rs.30/=	} For more than two papers - Rs.30/=
V Semester	Rs.30/=	
VI Semester	Rs.30/=	

B.Sc. (Physics)
(Whole Examination)

I Semester	Rs.30/=	Ø	For each paper	-	Rs.15/=
II Semester	Rs.30/=	Ø	For more than		
III Semester	Rs.30/=	Ø	two papers	-	Rs.30/=
IV Semester	Rs.40/=	Ø	For each paper	-	Rs.15/=
V Semester	Rs.40/=	Ø	For more than		
VI Semester	Rs.40/=	Ø	two papers	-	Rs.40/=

B.Sc. (Chemistry)
(Whole Examinations)

I Semester	Rs.30/=	Ø	For each paper	-	Rs.15/=
II Semester	Rs.30/=	Ø	For more than		
III Semester	Rs.30/=	Ø	two papers	-	Rs.30/=
IV Semester	Rs.40/=	Ø	For each paper	-	Rs.15/=
V Semester	Rs.40/=	Ø	For more than		
VI Semester	Rs.40/=	Ø	two papers	-	Rs.40/=

B.Sc. (Home Science)
(Whole Examination)

I Semester	Rs.30/=	Ø	For each paper	-	Rs.15/=
II Semester	Rs.30/=	Ø	For more than		
III Semester	Rs.30/=	Ø	two papers	-	Rs.30/=
IV Semester	Rs.40/=	Ø	For each paper	-	Rs.15/=
V Semester	Rs.40/=	Ø	For more than		
VI Semester	Rs.40/=	Ø	two papers	-	Rs.40/=

III. Other Fees

1. Graduates applying for registration in the list of Registered Graduates shall pay a fee of Rs.10/- for a period of 5 years. Such candidates may renew their registration for a further period of 5 years before the expiry of the five year period. For renewal after a period of 5 years he/she shall remit Rs.5/= for each such renewal.
2. For registering as Matriculates - Rs.5/
3. For considering application for recognition of an examination another University or Agency - Rs.5/=
4. For considering application for recognition of change of name Rs.10/=
5. For endorsing in the Institute's records in regard to change of date of birth for valid reasons Rs.10/=.
6. For obtaining a duplicate of a certificate Rs.10/=.
7. For obtaining provisional certificate Rs. 5/= .
8. For obtaining a Degree/Diploma/Certificate at a convocation in person Rs.10/= and in absentia Rs.20/=
9. For checking the addition of marks in each paper Rs.10/=.
10. For issuing a statement of marks for each examination Rs.5/=.

Name of the Examination	Last Date for the receipt of application together with the Examination Fees	Last Date for the receipt of application together with the penalty fee of Re.1/=	Last date for the receipt of application together with penalty fee of Rs.10/=	Date of commencement of the Examination	Probable date for the publication of the results
Pre-Degree Examination - April	February 20th	February 27th	March 6th	I week of April	May I - I week
- October	September 10th	September 17th	September 24th	III week of Oct.	Dec. I week
I/III/V Semester of B.A./B.Sc. - Nov.	September 20th	September 27th	October 4th	III week of Nov.	Jan. last week
I/III Semester of M.A. - November	September 20th	September 27th	October 4th	III week of Nov.	Jan. last week
II/IV/VI Semester of B.A./B.Sc. - May	February 27th	March 6th	March 13th	I week of May	June II week
II/IV Semester of M.A. - May	February 27th	March 6th	March 13th	I week of May	June II week
Agricultural Course I/III Semester - November	September 20th	September 27th	October 4th	Last week of Nov.	Jan. I week
Agricultural Course II/IV Semester - May	February 27th	March 6th	March 13th	May II week	June III week
Sanitary Inspectors Course I Semester - November	October 1st	October 7th	October 14th	Nov. II week	Jan. II week
Diploma Course in Sanitary Science I Semester - November	October 1st	October 7th	October 14th	Nov. II week	Jan. II week
Sanitary Inspectors Course - II Semester - April	March 1st	March 7th	March 14th	April III week	July I week
Diploma Course in Sanitary Science II Semester - April	March 1st	March 7th	March 14th	April III week	July I week

LEGAL ADVISER

It shall be competent for the
Syndicate to appoint a Legal Adviser for such a
period and on such remuneration and other terms,
to perform such duty as it may fix from time to
time.

The Legal Adviser so appointed shall
not be a member of any authority of the Institute.

THE GANDHIGRAM RURAL INSTITUTE

(Deemed University)

REGISTERED GRADUATES' CONSTITUENCY

The Syndicate shall maintain a register for the Registered Graduates' Constituency. The Register shall contain the names and addresses of the following who have registered under the rules:-

1. Persons who hold a degree awarded by the Gandhigram Rural Institute.
2. Persons who hold Diploma in Rural Services or Post Graduate Diploma issued by the National Council of Rural Higher Education, Government of India provided that such persons have appeared to these 2 examinations concerned as regular students of Gandhigram Rural Institute.
3. Persons who hold the Degrees/Diplomas mentioned against item 1 and 2 above should have a minimum of three years standing from the time of passing the examinations connected with the Degrees/Diplomas mentioned in Item 1 and 2.

Any person coming under the above category shall apply in the prescribed form to the Registrar and pay a consolidated fee of Rs.10/= which will entail him to have his name entered and retained in the Register of Graduates for a period of five years.

For renewal after a period of five years he shall remit Rs.5/= for each such renewal.

The Register of Graduates shall be revised and corrected on the first day of October on each year. Application for revision or correction as prescribed shall reach the Registrar not later than the 15th day of September preceding.

A person who gets himself registered 60 days before the date of poll shall also be eligible to participate in the elections. Any person in the list of Registered Graduates may inspect the Register of Graduates during Office hours on application to the Registrar and may on payment of Rs.10/= have a copy of it sent to him.

For purpose of these rules persons holding Diploma in Rural Services or Post Graduate Diploma issued by the National Council for Rural Higher Education, Government of India shall be considered as Graduates.

ELECTIONS TO THE AUTHORITIES OF THE INSTITUTE

Rules:

If any vacancy occurs or is about to occur by efflux of time or other reasons among the members of any authority of the Institute the Vice-Chancellor shall direct the Registrar to do all things necessary for getting nominations or for conducting elections.

In any vacancy is to be filled up by an election a notification of the fact shall be published as directed by the Syndicate.

In the case of elections enumerated below, the Vice-Chancellor shall direct the holding of elections within the dates specified by him and the Registrar shall thereupon hold the elections in accordance with the rules.

Name of the Electorate	Number of persons to be elected/ nominated.	Institute authority - to which elected	Returning Officer
Senate	1*	Syndicate	Registrar GRI
Academic Council	5	Senate	Registrar GRI
Registered Graduates	3	Senate	Registrar GRI
Academic Council	2*	Syndicate	Registrar GRI
Teachers of the Institute	2	Academic Council	Registrar GRI

* If the Nomination is not unanimous and if more members are nominated than the required number then election may be held.

Elections excepting election of members to the Senate from the Registered Graduates Constituency shall be conducted as follows:

The polling shall take place by Secret ballot on the day of the meeting of the electing authority concerned fixed by the Vice-Chancellor between 11.00 a.m. and 4.00 p.m. on that day.

A notice regarding the date on which the poll will be held and the final list of candidates validly nominated shall be sent to every member of the electing authority concerned not less than seven days before the date fixed for the poll.

All members present at the meeting shall be entitled to vote. No vote shall be given by proxy. Members shall sign in the nominal electoral roll kept for the purpose as a record of voting at the elections,

The Returning Officer shall ascertain that the person desiring to vote is a Member who has not already voted and shall enter the name upon the counterfoil of the ballot paper in a ballot paper book which shall be provided for the purpose of election and shall then tear out the ballot paper corresponding to that counterfoil and having initialled the ballot paper on the back thereof shall hand it over to the member. Every Ballot paper shall contain the names of all the candidates for election arranged in alphabetical order.

When a member has received the ballot paper he shall proceed to the place arranged for marking the vote and shall mark thereon by putting a cross mark thus 'X' against the name or names of person the member intends to vote for. The number of nominees for whom each elector may vote may be less than or equal to but shall not be more than the number of vacancies to be filled. The member then shall fold the ballot paper and drop it in the ballot box placed in front of the Returning Officer.

If a member inadvertently spoils the ballot paper, he may return it to the Returning Officer who shall if satisfied of such inadvertence, give him another paper and retain the spoiled paper and this spoiled paper shall be immediately cancelled and the fact of such cancellation shall be noted on the counterfoil.

At the close of poll, the Returning Officer shall with the help of such members of the Institute staff as he may consider necessary, proceed with the counting of votes obtained by each candidate and prepare the result sheet. In the case of doubt about the validity of any ballot paper the matter shall be referred to the Returning Officer for his decision.

A ballot paper shall be invalid if,

- (i) it does not bear the Registrar's initial; or
- (ii) a voter signs his name or writes any word or makes any mark on it by which it becomes recognisable; or
- (iii) no vote is recorded thereon; or
- (iv) the number of votes recorded thereon exceeds the number of vacancies to be filled in; or
- (v) it is void for uncertainty;

Provided that where more than one vote can be given on the same ballot paper, if one of the marks is so placed as to render it doubtful to which candidate it is intended to apply, the vote concerned but not the whole ballot paper shall be invalid on that account.

The Returning Officer shall after preparing the result sheet declare the results of the elections as stated hereunder.

The candidate or candidates equal in number to the number of vacancies, receiving the largest number of votes shall be declared duly elected. When two or more candidates received equal number of votes and if they cannot all be declared to be elected, the final election shall be made by drawing lots in such manner as the Returning Officer may determine.

After the elections are concluded all ballot papers shall be put in a cover sealed and deposited in custody of the Registrar for a period of three months.

Each Elector shall be at liberty to nominate a qualified person to fill in the vacancy. Each nomination shall be in the prescribed form and shall be made by an elector in writing and shall be seconded in writing by another elector. Every such nomination shall be accompanied by a statement signed by the nominee agreeing to serve on the authority, if elected the declaring that he is not already a member of the authority, to which he seeks election or if he is already a member, that his term of office as such would expire before the membership for which he is seeking election, takes effect, and the nomination paper must reach the Registrar within the date and hour fixed which shall, be in the case of election of members of the Senate by the Registered Graduates not later than

14 clear days and in the case of other election not later than 10 clear days after the publication of the notification concerned.

An elector shall be eligible to subscribe either as a proposer or as a seconder in nomination papers only as many times as there are vacancies but not more.

Nomination papers shall be enclosed in an envelope superscribed "Nomination to the by and sent by Registered post (Ack.due) so as to reach the Registrar within the date and hour fixed or delivered to the Registrar, during office hours either in person or messenger within the date and hour fixed.

Nomination papers that are not enclosed in an envelope superscribed and sent by Registered post or are not delivered in person or by messenger as required above shall be declared invalid.

Subject to the proviso hereunder, no person who is a member of an authority through a particular electorate shall be eligible for election to the same authority through electorate without his having previously resigned his membership.

It shall be competent however, in the case of an anticipatory vacancy, for a person who is already a member of the authority elected by a particular electorate to stand as a candidate in such anticipatory vacancy, provided the date of membership in that vacancy shall be posterior to the date on which he ceases to be a member of that authority.

All nomination papers shall be scrutinised by the Returning Officer or other officer authorised by him in his behalf on the date and hour and at the place appointed and notified in the notice of vacancy. Candidates and a representative of each candidate appointed in writing by him may be present at the scrutiny.

If any question arises relating to the validity or rejection of nomination or nominations the question shall be referred to the Vice-Chancellor within three days of the publication of the valid nominations and the decisions of the Vice-Chancellor thereof shall be final.

If, after the scrutiny of nomination papers the number of candidates validly nominated is equal to or less than the number of vacancies to be filled the candidates so nominated shall be declared duly elected.

If the number of such candidates declared elected is less than the number of vacancies, the constituency shall be called upon to elect a person or persons, as the case may be, to fill the remaining vacancies.

If, after scrutiny, the number of candidates nominated is greater than the number of vacancies, a list of candidates whose nomination papers have been declared valid shall be published by affixing the same on the notice board in the office of the Returning Officer on the same day and a copy of the same shall be forwarded to each of the candidates nominated for election.

Any candidate may withdraw his candidature by a notice in writing subscribed by him and sent by Registered post so as to reach the Returning Officer or delivered to the Returning Officer or other person authorised by him not later than 4 O'clock in the afternoon of the day fixed for withdrawal, which shall be five clear days after the last date for receipt of nomination. A candidate who has withdrawn his candidature shall not be allowed to cancel the withdrawal or to be renominated as a candidate for the same election.

The Returning Officer or other person authorised by him shall publish under the same day after the time for withdrawal of the nominations has lapsed, a final list of candidates validly nominated.

If the number of candidates who are validly nominated and who have not withdrawn the candidature in the manner and within the time specified does not exceed or is less than the number of vacancies to be filled all such candidates shall be declared to be duly elected and if the number of such candidates declared less than the number of vacancies the constituency shall be called upon to elect person or persons, as the case may be, to fill the remaining vacancies.

If the number of candidates who are validly nominated and who have not withdrawn their candidature in the manner prescribed and within the time specified is greater than the number of vacancies to be filled, the election shall be proceeded within the manner prescribed in the Rules.

For Election of members to the Senate from the Registered Graduates Constituency, the method of postal voting with option to deliver the envelope concerned in person or by a messenger to the Registrar at his office on the day of poll, shall be adopted.

The Registrar shall forward to each elector through the post a numbered declaration paper, a ballot paper on which the names of the candidates with their addresses shall be arranged in alphabetical order and which shall bear on it the Registrar's initials and the last date of posting, a ballot paper cover and an envelope addressed to the Registrar, together with a letter of intimation stating the number of vacancies, the date and hour fixed for the poll, and the day and hour fixed for the scrutiny and counting of votes. The papers shall be forwarded to the address against the name of the elector in the electoral roll.

The date fixed for the poll shall be, for the election of members of the Senate by the Registered Graduates, not less than 14 clear days from the last date of posting the ballot papers.

The Elector shall after filling up the declaration paper and the ballot paper in accordance with the directions given in the letter of intimation, enclose the ballot paper in the ballot paper cover and stick it and enclose the cover and the declaration paper in the envelope addressed to the Registrar and send the envelope by registered post so as to reach the Registrar not later than the day.

and the latest hour fixed for the poll; provided that at his option, the elector may either in person or by an agent hand over the envelopes addressed to the Registrar at his office on the day and during the hours fixed for the poll.

An elector who has not received his ballot and other connected papers sent by post, or who has lost them, or whose papers before the despatch back to the Registrar have been inadvertently spoilt, may transmit the declaration to that effect signed by himself and require the Registrar to send new papers in place of those not received, lost, or spoilt; and if the papers have been spoilt the spoilt papers shall be returned to the Registrar who shall cancel them on receipt. In every case when new papers are issued, a mark shall be placed against the number of the elector's name in the electoral roll to denote that new papers have been issued in place of those not received, lost or spoilt.

On the day at the hour appointed for the scrutiny and counting of votes, the envelopes received from the electors by the Registrar, excepting those which have not been received in the manner prescribed above, shall be arranged and counted. They shall be then opened and the declaration papers and the ballot paper covers examined.

A ballot paper shall be rejected, if -

1. the envelope contains no declaration paper outside the ballot paper cover; or
2. declaration paper is not the one sent by the Registrar; or
3. the declaration or attestation is not in accordance with the rules; or
4. the ballot paper is placed outside the ballot paper cover; or
5. more than one declaration paper or cover containing ballot paper have been enclosed in one and the same envelope; or
6. if the declaration paper is not duly signed.

In each case of rejection the word "rejected" shall be endorsed on the ballot paper cover or the declaration paper.

No person shall be present at the scrutiny and the counting of votes except the Vice-Chancellor, the Registrar and such persons as the Vice-Chancellor may appoint to assist the Registrar, the candidates and not more than two representatives of each candidate appointed in writing by the Registrar.

The nominee or the nominees receiving the highest number of votes shall be declared to be duly elected. When two or more nominees receive an equal number of votes and they cannot be declared elected a final election shall be made by drawing lots.

The Registrar shall prepare a form showing (1) the number of voters voted, number of ballot papers rejected (a) as being received too late or by being sent by ordinary post or in other than the prescribed ways (b) for irregularities connected with the declaration as invalid.

The results of all elections shall be published in the manner prescribed by the Syndicate.

No election to an authority of the Institute shall be invalid by reason of any vacancy among the persons entitled to vote at such election, or of the loss during transmission of any notice or ballot paper.

Elections shall take effect, in case of anticipatory elections, from the date of occurrence of the vacancy, and in other cases, from the date of declaration of the result of the election.

Objections to elections shall be made in writing and shall be forwarded to the Vice-Chancellor so as to reach him within seven clear days after the declaration of the results of the election.

If any question arises whether any person has been duly elected as, or is entitled to be a member of any authority or body of the Institute, the Vice-Chancellor shall refer it to the Chancellor whose decision thereon shall be final.

The ballot papers, together with declaration papers, of each election shall be preserved in the Institute's office for a period of three months after the date of the election, or if any question arises as to the election, until it is disposed off finally. Thereafter these may be destroyed.

No act or proceeding of any authority or other body of the Institute shall be invalidated merely by reason of the existence of a vacancy or vacancies among its members or the invalidity of the election of any of the members.

APPOINTMENT OF CHANCELLOR

RULES RELATING TO ELECTION

1. The Chancellor be elected by the Senate and the person so elected shall be a person of outstanding eminence in the field of Education with abiding interest in Rural reconstruction.
2. When a temporary vacancy occurs in the office of the Chancellor or during the Chancellor's inability to act, the Vice-Chancellor shall exercise the powers of the Chancellor till the Senate makes arrangements for the election of the Chancellor.
3. When a temporary vacancy occurs in the office of the Chancellor the Senate as soon as possible make requisite arrangements for exercising the powers and performing the duties of the Chancellor.
4. When a permanent vacancy occurs or is about to occur in the office of the Chancellor, the Registrar shall under the direction of the Syndicate cause a notification of the fact to be published as specified by the Syndicate and take immediate step for the selection of the Chancellor mentioning the date and hour of the last date for filing nominations and the place, date and hour for the scrutiny of the nomination papers. The date for filing nomination must be atleast seven clear days after the publication of the notification. A copy of the notification shall be sent to each member of the Senate.
5. Each member of the Senate shall have the right to nominate not more than one person.
6. Every nomination shall be in writing signed by the proposer who shall be the member of the Senate and

seconded in writing by another member of the Senate called the seconder in the form prescribed. No nomination shall be valid unless it contains a signature of both the proposer and the seconder.

7.

7. The nomination form may also be signed by the person proposed expressing his consent to be nominated.

8. Every nomination must be presented before the Registrar either by the proposer or the seconder or the person proposed on the date notified as the date for filing the nomination under Section four above.

9. Soon after the expiry of the last date and hour for the receipt of nominations, the Registrar shall scrutinise the nomination papers at the place, date and hour notified under Section 4 above.

The proposer and seconder or the proposed nominees are entitled to be present at the time of the scrutiny.

10. A list of persons whose nominations have been declared valid by the Registrar shall be published on the Notice Board of the Institute. A copy of the list shall be sent to the Person/Persons nominated for election if he/they was/were not present at the time of scrutiny.

11. Any person whose nomination had been declared valid may withdraw his nomination by a letter in writing and presented to the Registrar in person not later than five clear days after the date of publication of valid nomination or by a letter in writing and attested by any other member of the Senate and sent by Registered post to the Registrar so as to reach him not

later than the above said five clear days after the date of publication of the above said nomination. Such withdrawal once made shall be final.

12. If the number of persons validly nominated and who have not withdrawn is only one, that person shall be deemed to have been duly elected and nominated by the Senate as the Chancellor and shall be so declared by the Registrar.

If the number of persons validly nominated and who have not withdrawn is more than one, each member of the Senate shall be informed of the date and the hour fixed by the Vice-Chancellor for the meeting and a list of such persons shall be sent to each member of the Senate not less than seven clear days fixed for the meeting.

13. The election shall be held at the next ordinary meeting of the Senate immediately preceding the date when the office of the Chancellor shall fall vacant provided that the Vice-Chancellor shall convene a special meeting of the Senate for election of the Chancellor if he thinks it necessary.

14. The election shall be conducted by secret ballot at the place specifically set apart for the purpose and the ballot box properly locked and sealed shall be provided to receive the votes of the nominees.

15. All members present at the meeting shall be entitled to vote. No vote can be given by proxy. Members present shall sign the nominal electoral roll kept for the purpose as a record of voting at the election.

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16. Before a member is ready to vote, the Registrar shall ascertain and satisfy himself that the person desiring to vote is a member who has not already voted. The Registrar shall then enter his name upon the counterfoil of the ballot paper in the ballot paper book which shall be provided for the purpose of the election and shall then tear out the ballot paper corresponding to the counterfoil and having initialled the ballot paper on the back thereof shall hand it over to the member. Every ballot paper shall contain the names of all nominees arranged in alphabetical order.

17. When a member has received a ballot paper he shall proceed to the place arranged for marking the vote and shall mark thereon by 'X' against the name for whom he intends to vote. The number of nominees for whom each elector may vote shall be only one. The member shall then fold the ballot paper and drop it in the ballot box placed in front of the Returning Officer.

18. If a member inadvertently spoils a ballot paper, he may return it to the Registrar, who shall if satisfied of such inadvertance, give him another paper, and retain the spoiled paper and this spoiled paper shall be immediately cancelled and the fact of such cancellation shall be noted on the counterfoil.

19. Two scrutinisers shall be selected by the Chairman of the meeting of the Senate to count the votes polled. The Counting shall be done in the presence of the members of the Senate present and the Chairman. Person securing the highest number of votes shall be declared by the Chairman of the meeting to have been duly elected and nominated by the Senate as Chancellor.

(Approved by the Ministry vide letter Mo. E-24-12/79 U 3
dated 18.12.1979)

DUE DATE

NIEPA DC



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