

**Scheme For Day Care Centres
in Universities during the
X Plan
2002-2007**



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**UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI - 110 002**

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UNIVERSITY GRANTS COMMISSION

SCHEME FOR DAY CARE CENTRES IN UNIVERSITIES X PLAN

1. INTRODUCTION

The UGC has introduced a scheme to provide day care facilities on payment basis at universities for children of around three months to six years, of age, when their parents (University employees/students) are away from home during day. It includes male employees/scholars/students also whose wives are working elsewhere.

2. OBJECTIVES

To help the women and working parents (University employees) for pursuing their academic career.

3. ELIGIBILITY/TARGET

All eligible Universities under section 12(B) of the UGC Act are considered under the scheme.

The Day Care Centre should be given adequate indoor space of approximately 800 to 1200 sq.ft. for 25 to 30 children. If the number of children increases, there should be corresponding increase in space and staff as also equipment. There should be separate space for activities, rest and meals and also preferably a separate room for infants. The institution/organization should have proper facilities, resources and personnel to implement the scheme.

The Day Care Centre must have a child-friendly environment of large colourful displays and activity centres with play materials that child can take and play on his/her own, besides the guided activity. It should be located in a safe place away from hazards such as traffic, staircases and lifts, and should not be too close to general toilets.

4. NATURE OF ASSISTANCE

To introduce the scheme, a one time lump-sum grant of **Rs.3.00 lakhs** will be provided by the Commission to the University, which is listed under section 12(B) of the UGC Act. Thereafter, the UGC shall not support the scheme. The grant should be utilized for acquiring essential facilities. The Day Care Centre is not run for profit to any individual or organization. The scheme will be operative for plan period only i.e. from April 01, 2002 to March 31, 2007.

5. PROCEDURE FOR APPLYING FOR THE SCHEME

The universities can apply under this scheme by submitting an application requesting for the need of a Day Care Centre.

6. PROCEDURE FOR APPROVAL BY THE UGC

Received proposals are examined by the UGC office and necessary approval of the Commission is given on the basis of submitted application and eligibility of the University.

7. PROCEDURE FOR RELEASE OF GRANT

Once the proposal of a university is approved in principle by the Commission, approval letter will be sent and on receipt of the acceptance by the university the admissible amount will be released by UGC.

8. MONITORING OF THE SCHEME

A mid-term review-committee of UGC will be sent to monitor the progress of the project.

9. PROFORMAS FOR SUBMITTING THE PROPOSAL

Prescribed format is appended as annexure. The universities are requested to submit their proposal in the prescribed format only.

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Format for submitting proposal for Day Care Centre during Xth Plan.

1. Name of the University : _____
2. Address of the University : _____

Phone No. _____ Fax No. _____
Email _____
3. Whether comes under Section 2 (f) and 12(B) of the UGC Act : (YES/NO)
4. Whether receiving Non-plan/Plan Grant from UGC/State Govt. (Please indicate) : _____
5. Justification for starting Day Care Centre (Attach a separate sheet if needed) : _____
6. Number of children proposed to avail Day Care facilities : _____
7. Location and area identified for Day Care Centre : _____
8. List the safety measures taken care as per UGC norms : _____
9. Name and educational qualifications of Assistant provided by the Univ. for Centre : _____
10. Facilities provided at the centre for children : _____

**Signature of Registrar
(with his seal)**

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UTILISATION CERTIFICATE

Certified that the grant of Rs.....(Rupees.....) sanctioned to by the University Grants Commission vide their letter No..... dated towards..... has been utilised for the purpose for which it was sanctioned and is in accordance with the terms and conditions as laid down by the Commission.

If as a result of check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund or regularise the objected amount.

Registrar
(With his seal)

Chartered Accountant/Government Auditor

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