



2003-2004

ANNUAL REPORT

NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION



ANNUAL REPORT

2003-2004

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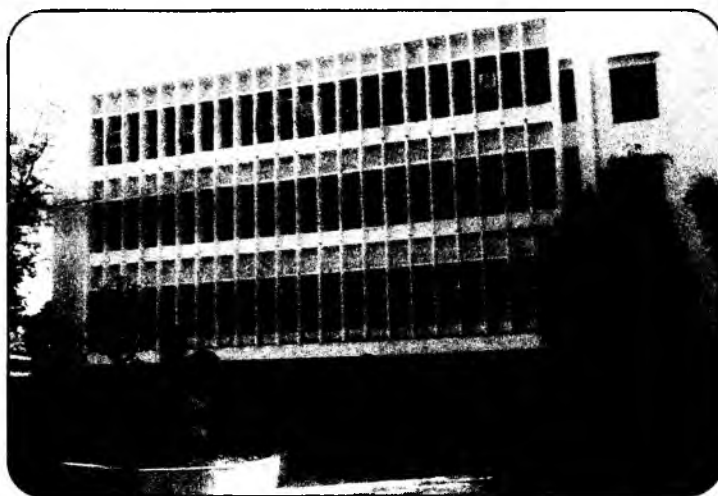
**National Institute of Educational
Planning and Administration**
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MISSION AND OBJECTIVES

- *To be a National Centre for excellence in educational planning and administration, intended to improve the quality of planning and administration in education by means of study, generation of new ideas, and techniques and disseminating them through interaction with, and training of strategic groups and to achieve the same;*
 - *To organise pre-service and in-service training, conferences, workshops, meetings, seminars and briefing sessions for senior educational officers of the Central and State Governments and Union Territories;*
 - *To organise orientation and training programmes and refresher courses for University and College administrators connected with educational planning and administration;*
 - *To develop networking of Institutions engaged in identical task of as that of this Institute and to play supportive and collaborative role so that State/UT and regional levels are gradually undertaken by them;*
 - *To organise orientation programmes, seminars and discussion groups for top level persons, including legislators, in the field of educational planning and administration at policy making level in Central and State Governments;*
 - *To undertake, aid, promote and coordinate research in various aspects of educational planning and administration, including comparative studies in planning techniques and administrative procedures in the different States of India and in other countries of the world;*
 - *To provide academic and professional guidance to agencies, institutions and personnel engaged in educational planning and administration;*
 - *To offer, on request, consultancy service to State Governments and other educational institutions;*
 - *To act as a clearing house of ideas and information on research, training and extension in educational planning and administration services and other programmes;*
 - *To prepare, print and publish papers, periodicals and books in furtherance of these objectives and especially to bring out a Journal of Educational Planning and Administration;*
 - *To collaborate with other agencies, institutions and organisations, including the University Grants Commission, the University Institutes of Management and Administration and other allied institutions in India and abroad, in such a way as may be considered necessary for the promotion of these objectives;*
 - *To offer fellowships, scholarships and academic awards in furtherance of the objectives of the National Institute;*
 - *To confer honorary fellowships on eminent educationists for their contribution in the field of educational planning and administration; and*
 - *To provide, on request, facilities for training and research in educational planning and administration to other countries, especially of the Asian Region, and collaborate with them in programmes.*
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AN OVERVIEW

National Institute of Educational Planning and Administration is the apex Indian institution in educational planning and administration. Beginning as the UNESCO Regional Centre for Training of Educational Planners, Administrators and Supervisors in Asia and the Pacific in 1961-62, NIEPA is now a registered society, fully sponsored by the Government of India. As it changed its status and became an autonomous organization, there has been paradigm shift in its philosophy, inner functioning and development. It has shifted its focus from being primarily a delivery institution to a resource institution. Earlier, emphasis was on staff training; it has now shifted on research and professionalization of capacity building efforts. NIEPA is basically a research organization. The human capacity building is supported by research.

According to its charter, the Institute carries out five major sets of activities. These are:

- Research,
- Training,
- Consulting,
- Extension, and
- Dissemination.

In order to carry out these activities, the Institute has organized itself in three distinct types of academic units, namely, Thematic Units, Level Units, and Spatial Units. The Thematic Units are:

- Planning,
- Administration,
- Policy,
- Finance, and
- Operations Research and Systems Management.

The Level Units are:

- School and Non-Formal Education, and
- Higher Education.

The Spatial Units are:

- Sub-national Systems Unit, and
 - International Unit.
-

The academic activities of the Institute have been grouped into three major categories, namely, (i) capacity building; (ii) knowledge generation and application-research and action research; and (iii) dissemination of knowledge, consultancy, professional support and publications.

Capacity Building

Programme Thrust

The major thrust in capacity building has been on networking of training facilities in educational planning and administration and training of trainers so as to develop training capabilities at the regional, state, local and institutional levels.

In the training programmes emphasis was given to the priority areas, such as Education For All, Micro-level Planning, District Level Planning, Institutional Planning and Evaluation, Non-Formal and Adult Education, Planning and Management of DIETs, Tribal Education, Decentralized Administration, Gender Issues, Computer Applications, Planning and Development of: (i) Academic Staff Colleges; (ii) Autonomous Colleges; and (iii) Planning and Management of Quality.

Coverage

During the year, 52 programmes were conducted by the Institute. These programmes provided opportunities to 1756 participants drawn from various parts of India and from as many as 38 countries and international bodies. The foreign participants numbered 217.

Training Material

As a part of capability-building at the regional, state and national levels, self-learning modules, papers, statistical data, reports on planning and administration, have been prepared by the Institute. In every training programme, a set of reading materials pertaining to the themes of the programme, prepared by the faculty and culled from various sources, is provided to the participants.

Training Methodology

NIEPA is an interdisciplinary institution. Therefore, all its training programmes are also interdisciplinary. As such, the programme methodologies are designed accordingly. Without exception, programme methodology is informed by state-of-the-art multi-channel learning systems, including lectures and lecture discussions, simulations, role-play, case studies, practical and syndicate work, participant seminars, etc. NIEPA classrooms are well equipped with modern educational technology facilities like computers with LCD projectors, video and television, overhead projectors, white marker boards, panaboard, etc. Faculty is well conversant with the use of such aids in classrooms. One of the major interventions in programme methodology is field visit that encourages participants to explore for themselves the innovative organizational and management methods.

Programme planning is a bottom-up participative approach. It begins with the initiative of the individual faculty members; their proposals are reviewed at the Unit level with Heads of Units, Faculty level at the Faculty Council, followed by processing through Programme Planning Committee, Finance Committee, and Executive Committee that comprise external experts. Before launching the programme, each programme is further discussed elaborately by the Task Forces constituted for the purpose. Each

programme is evaluated by the participants at the implementation stage and the feedback is used to modify, change and improve future programmes.

Research

NIEPA is primarily a research organization. A very important feature of the organization is that every academic member of staff is a researcher himself/herself. The research initiatives in the Institute can be classified into two categories, namely, commissioned research, and self-initiated research. The Government of India, particularly the Ministry of Human Resource Development, Planning Commission, and various governmental agencies like University Grants Commission, state level institutions and international agencies active in education in India, often commission for NIEPA research studies. Such researches are invariably funded by the commissioning agency. Also, such commissioned researches are important source of feedback and monitoring of major government programmes, projects and schemes.

The second type of researches are the ones that are initiated by the concerned faculty depending upon their area of specialization. Such research studies are funded by the Institute from its own budgetary resources. The Institute, as per its slated objectives, also promotes research by sponsoring projects to various research institutions in the country. The Institute also collaborates on research projects involving researchers from different research institutes.

During the year, 10 research studies were completed while as many as 22 research studies were in progress/sanctioned.

Consultancy and Professional Support

Consultancy and professional support is an integral part of the charter of NIEPA. NIEPA is intensely involved in educational policy making, planning, implementation and evaluating various schemes and programmes of the Ministry of Human Resource Development, Planning Commission, University Grants Commission and various other national bodies. NIEPA offers its professional support at all levels of education. It also extends its support to the state governments and state level organizations like SCERTs, SIEMATs, State Councils of Higher Education, etc. Besides the national and state level support, NIEPA also provides consultancy and professional support to international organizations like UNESCO, World Bank, SIDA and other agencies.

In recognition of the expertise of its faculty, a number of faculty members are consulted by various international agencies in international settings. A new ground was broken when NIEPA was called upon to provide professional support to a project on decentralized planning in the neighbouring country of NEPAL, under an internationally funded project.

Dissemination

Publications

The primary mode of dissemination of NIEPA's research and conceptual knowledge is through publications. It has generated, over the years, a very strong publication programme with several major components.

It publishes the NIEPA Newsletter, and the ANTRIEP Newsletter, since NIEPA functions as focal point of the Asian Network of Training and Research Institutions in Educational Planning.

NIEPA brings out a professional periodical, the "Journal of Educational Planning and Administration". This is in English. The high quality of the journal fetches nearly 60 international journals on exchange basis. *Pariprekshya* is NIEPA's Hindi journal.

There are two occasional publications. 'Occasional Papers', as it is called, are contributed by the faculty members. The second occasional publication is 'Best Practices in Education', a documentation of educational innovations in practice.

NIEPA also publishes research reports, conference proceedings, and scholarly works of its faculty. It has recently ventured into publishing scholarly works and research reports itself as priced publications. It has also collaborated with private publishers for publication and dissemination on behalf of NIEPA.

During the year under report, 14 books and seven issues of Journals – five of the English Journal, two of the Hindi Journal *Pariprekshya* – in addition to two issues of the ANTRIEP Newsletter and four issues of the NIEPA Newsletter were brought out.

During this period, the Institute also brought out Training Calendar, Announcements of IDEPA and DEPA Programmes, etc. Besides these, several mimeographs and research papers were also brought out.

Academic and Supporting Units

The academic programmes of the Institute are conducted by nine Academic Units. A brief account of these academic and the supporting units is given below:

Academic Units

Educational Planning Unit: With the shift of emphasis from centralized to decentralized planning, the main effort of the Unit is on integration of inputs, processes and products of planning at institutional, district, state and national levels. With the onset of liberalization of the economy, the focus has also shifted to strategic, indicative rather than comprehensive planning in conventional sense. The Unit conducts training programmes and undertakes research in these areas and also provides consultation to various bodies.

Educational Administration Unit: The focus of the Unit is on training and research in educational management. It conducts programmes for both institutional heads and area level officers. The Unit is currently hosting the consultancy project on Decentralized Planning in NEPAL drawing expertise from all other Units.

Educational Finance Unit: This thematic Unit focuses its activities on crucial issues of policy, planning techniques and management of financing of education, viz., mobilization of governmental and private resources, allocation of resources and utilization of resources in primary, secondary and in higher and technical education, in formal and non-formal forms of education, and in literacy and adult education. Public financing of education, and internal and external efficiency of investment in education, are the other serious concerns for research and training.

Educational Policy Unit: This thematic Unit focuses its activities on crucial items of educational policy, planning, implementation, review, monitoring and evaluation at all levels, viz., school, formal, non-formal,

higher, adult and distance education at centre, state and institution levels. It works as national support system in policy formulation, its implementation, review and analysis. The Unit also works for capacity building of policy makers, planners, administrators and implementers through training, research, and consultancy, in addition to conducting of seminars, workshops and discussion meets in the crucial areas of doctoral research, rotational headship, self-financing courses, deemed university, human rights, women studies, etc.

School and Non-formal Education Unit: The prime focus of the Unit is on the crucial issues of school education, non-formal education, adult literacy and inclusive education providing strong empirical base in order to contribute more meaningful inputs for developing and improving education. The six-month Diploma Course in Educational Planning and Administration, a regular contribution of this Unit, is one of the most prestigious training programmes of the Institute. The Unit maintains close linkages with government, non-government and international agencies with the objective of restructuring educational system at sub-national, national and international levels.

Higher Education Unit: The Unit works for:

- a) Generation and dissemination of knowledge/information in planning and management of higher education;
- b) Developing the planning and management competencies among key personnel in higher education through training programmes and workshops for college principals and senior university and state officials;
- c) Providing technical and professional consultancy to policy, planning and implementing organizations and institutions of higher education.

Sub-national Systems Unit: The major focus of the Unit is on strengthening the capabilities of state and district level planners and administrators, in decentralized and local level planning, in capacity building of the faculty of District Institutes of Education and Training (DIETs) and State Institute of Educational Management and Training (SIEMAT). Research based interventions in the DPEP programmes and evaluative studies of centrally sponsored schemes are other major areas of research of the Unit.

International Unit: The Unit provides the international interface of NIEPA. The six-month International Diploma in Educational Planning and Administration (IDEPA) for senior educational policy makers, planners and administrators is the flagship programme of the Institute. ~~Fifty-one~~ developing countries have benefited from the programme. In addition, the Unit offers on demand, tailor-made country specific programmes on educational planning and management. Comparative research on educational planning and management is another unique feature of this Unit. This Unit, on behalf of NIEPA, brings out a biannual newsletter of the Asian Network of Training and Research Institutions in Educational Planning (ANTRIEP) – for dissemination of information on research and innovation in educational planning and administration among member institutions.

Operations Research and Systems Management (ORSM) Unit: The Unit deals with system level management issues, including logistics management, information systems, control systems, computer applications, operations research in education, project formulation and monitoring and implementation decision support systems, etc. Special focus is on capacity building in computer applications among state

and district level staff in the design, development and implementation of information systems. The Unit also provides technical and professional support for EMIS for the Sarva Shiksha Abhiyan and the erstwhile District Primary Education Project. ORSM also works as a service Unit looking after the LAN, NIEPA Website, and software development for institutional management.

Supporting Units

Library and Documentation Centre: NIEPA houses a specialist library on educational planning and management. It has a collection of about 57,798 books, and receives more than 320 Indian and foreign journals and academic periodicals regularly. Totally computerized and networked, the library provides referencing services through Internet, ERIC and DELNET based virtual library mode. On educational planning and administration, the library is a treasure house.

The Documentation Centre offers a unique collection of official reports, documents and other publications of the Central and State Governments, such as state gazetteers, state census reports, world handbooks, educational surveys, five-year plans, etc. For current documents on education, there is no better source.

Publication Unit: NIEPA has a modest publishing programme for dissemination of research and developments in education in the form of occasional papers, journals, newsletters, books and reports. Some of the important periodical publications are: Journal of Educational Planning and Administration, *Pariprekshya*, ANTRIEP Newsletter, and NIEPA Newsletter. It has published several research and seminar/conference reports in the form of books. The Institute is bringing out a series of reports of survey on educational administration in various States and UTs.

Electronic Data Processing (EDP) Unit: The Unit backs up the information technology needs of the Institute. NIEPA leads in using information technology in day-to-day activities, both academic and non-academic. Every faculty member, every administrative and finance unit as well as the library, have the latest computing facilities, with Internet and e-mail services for the faculty members. The Unit contributes computer awareness and appreciation module in various training programmes.

Hindi Cell: The Cell offers academic support to research, training and dissemination through rendering in Hindi professional literature on educational planning and management. The Cell also helps in implementing the official language policy.

Cartography Cell: The Cell provides computerized mapping and other cartographic services for research and dissemination by developing innovative presentations of data and information through maps, graphs, display charts, tables and transparencies.

Administration and Finance

Administration

The administrative set up includes general, academic and personnel administration. As on 31.3.2004, the Institute had a total sanctioned strength of 163 staff members, both academic and administrative, besides 31 project staff appointed for the duration of the respective projects.



National Consultation on EDUSAT



A View of NIEPA Library



Participants of the International Diploma Programme



A View of NIEPA Computer Centre

Finance

During the year, the Institute received a grant of Rs 488.16 lakhs (Rs 253.25 lakhs under Non-Plan and Rs 234.91 lakhs under Plan). The Institute had an opening balance of Rs 1.83 lakhs both under Plan and Non-Plan. The internal office and hostel receipts amounted to Rs 5.69 lakhs during the year. The expenditure during the year under Non-Plan and Plan amounted to Rs 564.23 lakhs.

The Institute had a balance of Rs 161.73 lakhs and received additional funds amounting to Rs 139.99 lakhs during the year for the sponsored programmes/studies from other agencies. The expenditure during the year on sponsored programmes/studies amounted to Rs 156.76 lakhs.

Campus Facilities

The Institute has a four-storied office building, a seven-storied hostel comprising 60 fully furnished rooms with attached baths, and a residential complex having 16 Type I quarters, 8 quarters each of Type II to V, and the Director's residence. The Institute has acquired 25 expandable houses from DDA at Dwarka and it is proposed to build one more room in the flats shortly. Hostel receipts amounted to Rs 8.48 lakhs during the year.

Training is one of the important functions of the Institute. During the year under review, the Institute organized Diploma programmes separately for Indian and international participants; Orientation and Training Programmes, Workshops, Seminars and Conferences etc. for officers of the Education Departments of States/UTs as well as for university and college administrators engaged in the task of educational planning and administration. The Institute also conducted International Diploma Programme for educational planners and administrators of developing countries.

Approach and Thrust

Training programmes are designed keeping in view the training needs emanating from new developments in the field. Training needs identified by the participants and the decision makers are also taken into consideration while designing the programmes. Suggestions and feedback given by participants on earlier occasions are kept in view while organizing the programmes. Task Forces are constituted to discuss details of the programmes.

Apart from the above, the priority areas, such as planning and management training for school heads, planning and management of secondary education, methodology and techniques of district planning in education under SSA, planning and management of SCERTs/DIETs, quantitative research methods in education, planning and management of Universalization of elementary education (UEE), role of computer in education, etc, are also kept in view while planning the training calendar of the Institute. Programmes are also conducted for the educational personnel working in DPEP districts.

The Institute continues to play its pivotal role at international level by organizing the training programmes, workshops and seminars for educational functionaries from developing countries in collaboration with various international agencies.

NIEPA is gradually shifting its training emphasis towards the training of trainers and networking with state and regional institutions and university departments of education.

Training Material

NIEPA faculty remained actively involved in the preparation of research/training materials for training programmes. These training materials serve as background papers given to the participants during the programmes. These materials are supplemented by published literature on the subject concerned.

Evaluation

Every training programme is formally evaluated. At the end of each training programme every participant is asked to evaluate the training programme on a structured proforma. In programmes of longer duration, the evaluation is also preceded by one or two mid-term evaluations.

Participation

During the year 2003-2004, the Institute organized, besides the Diploma Courses, 48 Orientation/Training Programmes, Workshops, Seminars, Conferences and Meetings etc. at national and international levels. Out of total 1756 participants, 1539 participants were from India and 217 from abroad and international agencies. The list of programmes organized during the period is given in Annexure I.

Programmes organized during the year belong to two categories: (a) Diploma Programmes, and (b) Thematic and General Programmes in Educational Planning and Management and theme based short-term programmes at national level. The category-wise programmes are given in Table I.

TABLE I
Category-Wise Programmes Organized by the Institute During 2003-2004

<i>Classification of Programmes</i>	<i>No. of Programmes</i>	<i>Duration (days)</i>	<i>No. of Participants</i>
Diploma Programmes			
(a) National Diploma Programmes*	2	185	41
(b) International Diploma Programmes*	2	180	66
Thematic & General Programmes in Educational Planning and Management			
Planning and Management of Training of Schools Heads	8	46	264
Planning and Management of Higher Education	2	25	50
School Mapping and Micro Planning	1	5	14
Planning and Management of Educational Finance	3	9	74
Planning and Management of District Institutes of Education and Training (DIETs)/State Councils of Educational Research and Training (SCERTs)	4	30	100
Quantitative Research Methods in Education	2	17	37
Methodology and Techniques of District Planning in Education Under <i>Sarva Shiksha Abhiyan</i>	10	33	311
DISE/EMIS/DPEP Programme	3	12	52
International Programmes other than IDEPA	5	47	107
Other Programmes	10	34	640
Grand Total	52	623	1756

* This table includes two on-going programmes (one national and one international).

Almost all the States and UTs in the country participated in programmes organized by the Institute. The state-wise participation may be seen from Table II below.

TABLE II
State-Wise Number of Participants

<i>State/UT</i>	<i>No. of Participants</i>
1. Andhra Pradesh*	29
2. Arunachal Pradesh*	21
3. Assam*	35
4. Bihar*	19
5. Chhattisgarh*	125
6. Goa	10
7. Gujarat	57
8. Haryana	51
9. Himachal Pradesh	60
10. Jammu & Kashmir*	16
11. Jharkhand*	22
12. Karnataka	73
13. Kerala	30
14. Madhya Pradesh*	48
15. Maharashtra	189
16. Manipur	31
17. Meghalaya	26
18. Mizoram	18
19. Nagaland	18
20. Orissa*	64
21. Punjab	29
22. Rajasthan*	30
23. Sikkim	25
24. Tamil Nadu	28
25. Tripura	10
26. Uttaranchal*	40
27. Uttar Pradesh*	55
28. West Bengal*	51
29. Andman & Nicobar Islands	2
30. Chandigarh	17
31. Dadra & Nagar Haveli	0
32. Daman & Diu	3
33. Delhi	300
34. Lakshadweep	2
35. Pondicherry	5
Total	1539

* *Educationally backward states.*

Type and Level of Participation

The participants of various programmes conducted during 2003-04 constituted a mixed group in terms of their levels. These included senior level functionaries from Directorates of Education, SCERTs, DIETs/SIEMATs, regional and district level functionaries, DPEP states as well as institutional heads like school principals, and school/district level librarians from the States and Union Territories. Similarly, college principals and senior administrators from universities also took part in the area of higher education. Details of the participants in terms of types and levels may be seen from Table III.

TABLE III
**Level-Wise Participation in the Orientation and Training Programmes/Workshops/
Seminars/Conferences, etc. Organized During 2003-2004**

<i>Level</i>	<i>No. of Participants</i>
School Principals/Heads	219
District Education Officers	41
DIET/SCERT/SIEMAT Personnel	177
DISE/EMIS/DPEP Personnel	53
Senior Education Administrators	157
College Principals	35
University Administrators/ Senior Academicians	391
Others	466
Total	1539

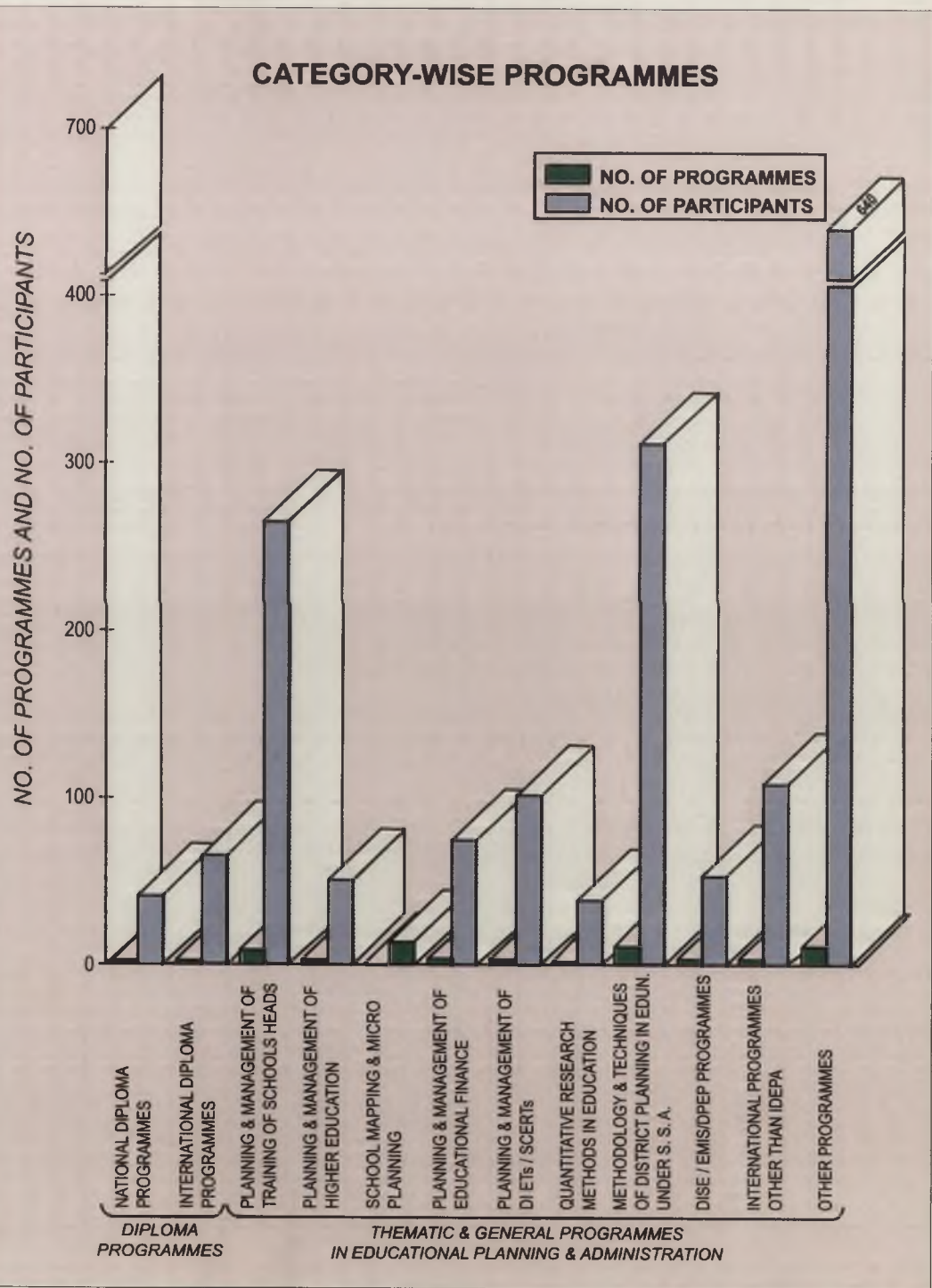
International Level

During the year the Institute organized one Diploma Programme, and one Orientation Programme for senior educationists from Sri Lanka. The Institute also organized four other programmes for senior education officers, senior policy planners and Education Director from Nepal. In these programmes, 110 officers from developing countries and other countries participated. In addition to above, 107 participants from other countries also participated in the various other National Programmes organized by the Institute. The country-wise list of participants may be seen from Table IV.

Programmes by Areas and Themes

During the year, the Institute organized 4 Diploma Programmes, 2 national and 2 international, which include 2 on-going – one each at national and international level. Besides, 30 training orientation programmes, 12 workshops and 6 seminars were also held. The country-wise list of participants may be seen from Table IV.

CATEGORY-WISE PROGRAMMES



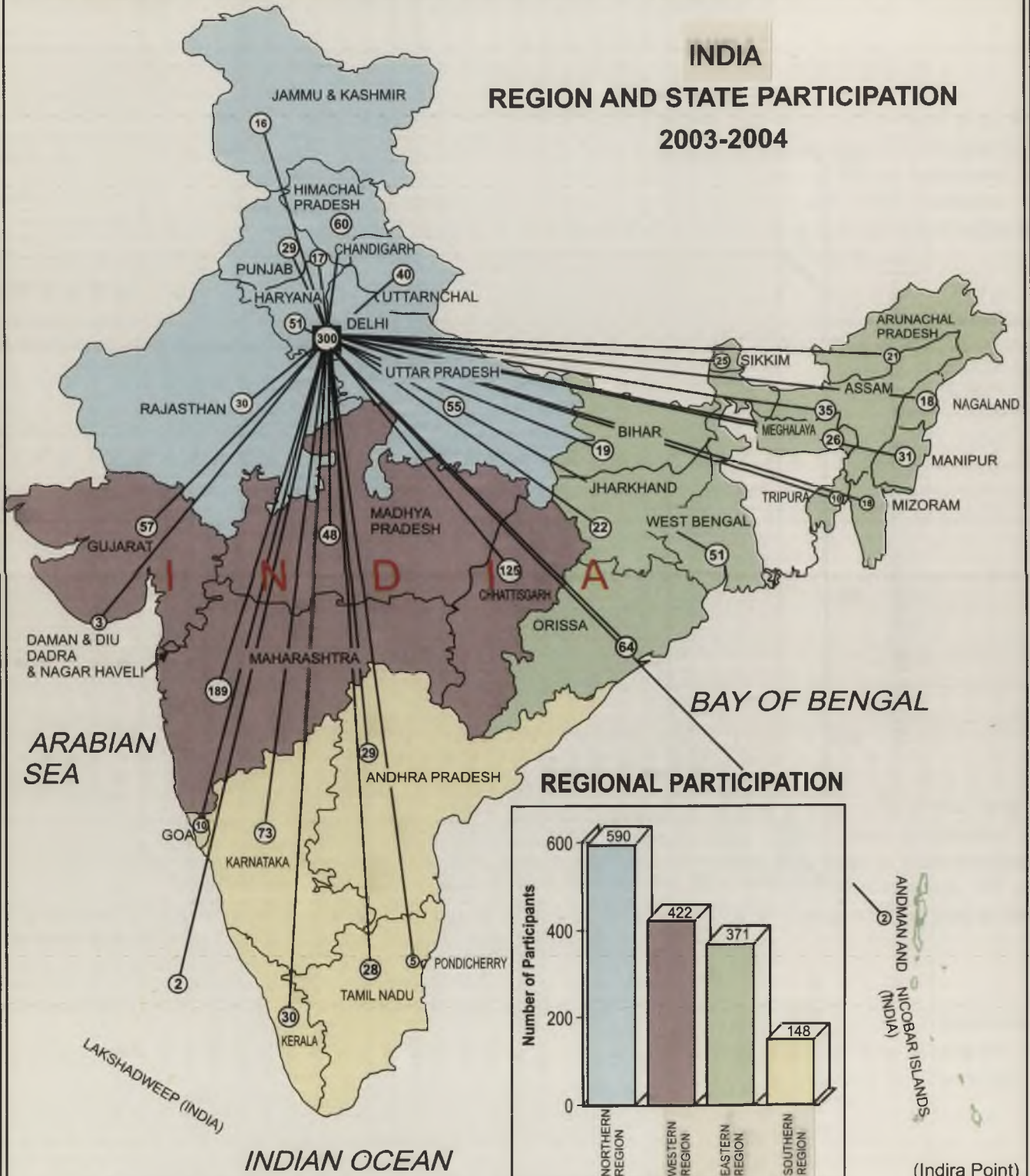
DIPLOMA PROGRAMMES

THEMATIC & GENERAL PROGRAMMES IN EDUCATIONAL PLANNING & ADMINISTRATION

INDIA

REGION AND STATE PARTICIPATION

2003-2004



(Indira Point)

TABLE IV
Country-Wise Participation in Various Programmes During 2003-2004

	<i>Name of the Country</i>	<i>No. of Participants</i>
1.	Afghanistan	10
2.	Bangladesh	4
3.	Bhutan	2
4.	Bruneidarussala	1
5.	Cambodia	3
6.	Comoros	1
7.	Cote d'Ivoire	1
8.	DPR Korea	1
9.	Egypt	1
10.	France	1
11.	Ghana	2
12.	Guinea	1
13.	Guyana	2
14.	Jordan	1
15.	Jamaica	1
16.	Iran	1
17.	Kenya	3
18.	Madagascar	4
19.	Maldives	2
20.	Mauritius	4
21.	Mexico	2
22.	Mozambique	1
23.	Myanmar	5
24.	Nepal	119
25.	Nigeria	2
26.	Oman	3
27.	Pakistan	4
28.	Palestine	1
29.	Russia	1
30.	Seychelles	4
31.	Sri Lanka	12
32.	South Africa	1
33.	Tajikistan	3
34.	Tanzania	4
35.	Thailand	2
36.	Uzbekistan	2
37.	Vietnam	4
38.	Zambia	1
	Total	217

National Diploma Programme in Educational Planning and Administration (DEPA)

The Institute completed the second and third phases of twenty-third Diploma Programme during the year 2003-2004, the first phase of which had commenced from October 3, 2002 and second and third phases of the same programme were conducted between February 1 to April 30, 2003 and June 9-13, 2003 respectively.

The twenty-fourth Diploma Programme commenced during September 2003. The programme had three components: (i) three months intensive curricular work at NIEPA from September 1, 2003 to November 28, 2003; (ii) three months of project work undertaken by the participants in the districts of their posting from December 2003 to February 2004. The programme was based on lecturer-discussion, panel discussion, case studies, simulation exercise, role-play, and in-basket method and group discussion on the identified themes listed for discussion. Also sufficient time was devoted to practical exercises, library-based assignments, field visits and visits to some important educational institutions. Besides this, each trainee was given on-the-job training, which included supervised project work at the place of work of DEO for a period of three months. They were also required to submit a summary based on their project report not exceeding fifteen typed sheets. The participants who failed to complete their project report by the stipulated time were not be invited to attend the third phase of the programme.

The course curriculum provided for mid-term evaluation of the programme by the participants. In addition to this, a comprehensive evaluation of the programme was conducted at the end of the first phase. The participants felt that objectives of the programme were fully realized. Some suggestions were also given towards the sequencing of courses, infrastructure facilities, etc.

As a part of the trainees' curricular work, the state field visit to Madhya Pradesh was organized for the trainees to familiarize them with the educational innovations and activities being carried out in the state.

The DEPA team visited nine schools (Rajiv Shiksha Mission (RGSM), Bhopal; Educational Guarantee Scheme School, Meharbari; EGS School, Jhirnia; 'Eklavya' a non-profit voluntary agency; School of Regional Institute of Education (R.I.E.) and EGS School, Mendori. The team also had an opportunity to visit Head Start Cluster Centre, Dhaturia. It was heartening to find young village girls working on the computers and browsing. The team took note of the distinguishing aspects of the working of those schools.

Apart from the Madhya Pradesh visit, participants also visited the local institutions like CIET, NCERT and DIET.

The twenty-third and twenty-fourth programmes had 41 participants. State-wise participation is given in Table V.

TABLE V
State-Wise Participation in the Twenty-Third and Twenty-Fourth
National Diploma Programmes

<i>Name of the State</i>	<i>Twenty-Third Diploma</i>	<i>Twenty-Fourth Diploma</i>	<i>Total</i>
Assam	2	2	4
Chhattisgarh	2	3	5
Delhi	2	-	2
Gujarat	3	-	3
Haryana	2	-	2
Himachal Pradesh	1	1	2
Jammu & Kashmir	2	-	2
Karnataka	1	3	4
Kerala	-	2	2
Maharashtra	-	1	1
Manipur	-	3	3
Nagaland	1	2	3
Sikkim	-	1	1
Tamil Nadu	1	-	1
Uttaranchal	3	-	3
Uttar Pradesh	3	-	3
Total	23	18	41

International Diploma Programme in Educational Planning and Administration (IDEPA)

NIEPA has been organizing six-month International Diploma Programme in Educational Planning and Administration (IDEPA) for educational planners from developing countries every year since 1985. Nineteenth IDEPA Programme had commenced in February 1, 2003 and was completed on July 30, 2003 and the Twentieth Diploma Programme had commenced on February 1, 2004. The course structure consisted of two components: (i) Phase I, three months intensive curricular work at NIEPA; and (ii) Phase II, three months field research project in the home country, through the participant's own efforts. The methodology of the programme sought to strike a balance between theory and practice. Broadly, it included lecture discussions, simulation and practical exercises, role plays, case studies, management games, search conferences, demonstrations, group discussions and panel discussions. Participants' seminars for encouraging them were special features of the course methodology.

The Diploma Programme also lays emphasis on academic exercise at micro-level, educational cultural field visits, field educational attachments and enrichment lectures. Educational field attachments constitute a major component of exercise of the IDEPA participants at the micro-level in addition to other major areas, which encompass the whole programme. This year the educational field attachment involved visits to and attachments with supra level institutions in and around Delhi and outside Delhi. During the year, educational attachments involved visits and attachment with institutions in the states of Uttar Pradesh, Maharashtra and Mumbai. For each such visit, a nominated trainee/field advisor gave a report on the

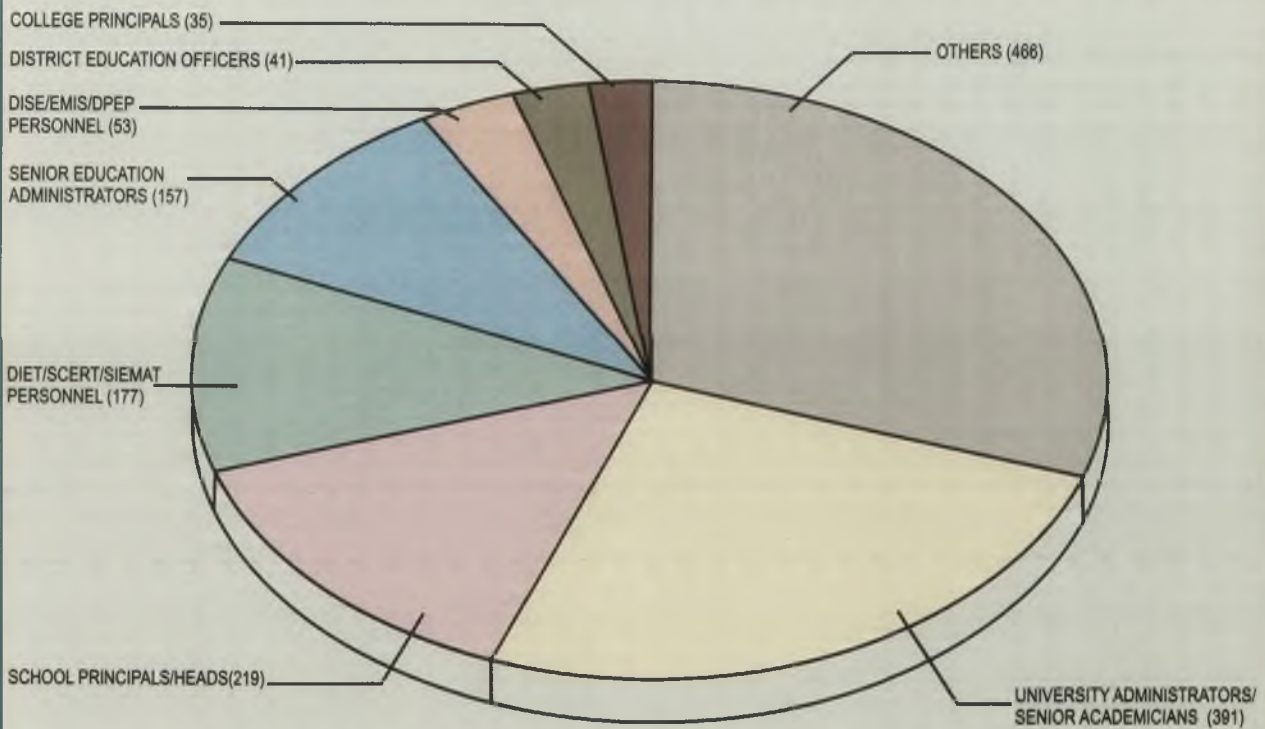
educational visit to particular institutions. The participants visited various educational departments and other educational institutions of Uttar Pradesh and Maharashtra.

Forty-nine educational planners from developing countries attended both these programmes. The country-wise participation in the Nineteenth and Twentieth IDEPA Programmes may be seen in Table VI.

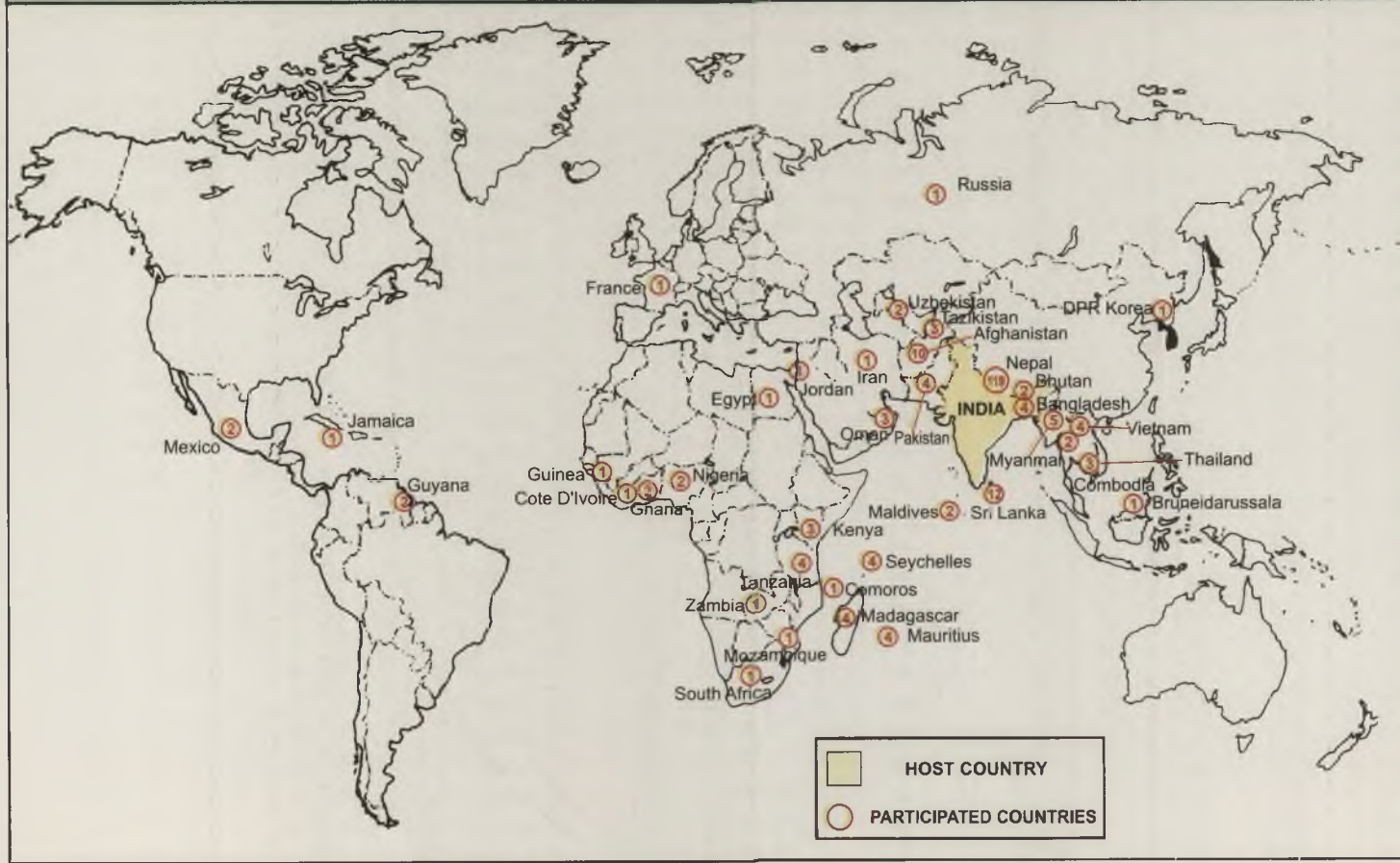
TABLE VI
Country-Wise Participation in the Nineteenth and Twentieth International Diploma Programmes

<i>S.No.</i>	<i>Name of the Country</i>	<i>Nineteenth IDEPA</i>	<i>Twentieth IDEPA</i>	<i>Total</i>
1.	Afghanistan	4	4	8
2.	Bangladesh	-	1	1
3.	Comoros	1	-	1
4.	Cambodia	-	2	2
5.	Cote Divoire	-	1	1
6.	Egypt	1	-	1
7.	Ghana	1	1	2
8.	Guyana	-	2	2
9.	Jamaica	-	1	1
10.	Jordan	1	-	1
11.	Kenya	1	2	3
12.	Madagascar	2	2	4
13.	Mauritius	4	-	4
14.	Mexico	-	2	2
15.	Mozambique	-	1	1
16.	Myanmar	2	2	4
17.	Nigeria	2	-	2
18.	Oman	2	1	3
19.	Papua New Guinea	1	-	1
20.	Palestine	-	1	1
21.	Russia	-	1	1
22.	Seychelles	2	2	4
23.	South Africa	-	1	1
24.	Tajikistan	2	1	3
25.	Tanzania	3	1	4
26.	Thailand	-	2	2
27.	Uzbekistan	-	2	2
28.	Vietnam	1	2	3
29.	Zambia	-	1	1
TOTAL		30	36	66

LEVEL-WISE PARTICIPATION



INTERNATIONAL PARTICIPATION : 2003 - 2004



Planning and Management of Training for School Heads

NIEPA organized seven training programmes and one workshop in the field of Planning and Management of Training of School Heads. Two hundred and sixty-four heads of institutions and other officers attended these programmes.

Planning and Management of Higher Education

NIEPA organized two training programmes in the area of Planning and Management of Higher Education. Fifty experts in the area of higher education attended these programmes.

School Mapping and Micro Planning

NIEPA organized one training programme in school mapping and micro planning during the period under review. Fourteen educational personnel at central, state and district levels attended the programme.

Planning and Management of Educational Finance

In the area of Planning and Management of Educational Finance, NIEPA organized three training programmes. Seventy-four participants attended these programmes.

Planning and Management of District Institutes of Education and Training (DIETs)/ State Councils of Educational Research and Training (SCERTs)

Four training programmes in Planning and Management of District Institute of Education and Training (DIET)/State Council of Educational Research and Training (SCERT) were organized for the officers working in DIETs and SCERTs. One hundred participants attended these programmes.

Quantitative Research Methods in Education

Two training programmes in the field of Quantitative Research Methods in Education were organized. Thirty-seven participants attended the aforesaid training programmes.

Methodology and Techniques of District Planning in Education under Sarva Shiksha Abhiyan (SSA)

Ten training programmes in the field of Methodology and Techniques of District Planning in Education under Sarva Shiksha Abhiyan (SSA) were organized. Three hundred and eleven participants attended the aforesaid training programmes.

DISE/EMIS/DPEP Programme

Three training programmes in the field of DISE/EMIS/DPEP Programmes were organized during the year; fifty-two participants attended these programmes.

International Programme Other than IDEPA

NIEPA organized five training programmes including one orientation programme, for senior educationists from Sri Lanka and four other programmes for senior education officers, senior policy planners and Education Director from Nepal. In these programmes one hundred and seven participants took part.

Other Programmes

NIEPA also organized ten various other area specific programmes/meetings/workshop, which are listed in Annexure-I. Six hundred and forty experts attended these programmes.

NIEPA is actively engaged in conducting, aiding, promoting and coordinating research in various spheres of educational planning and administration. The focus of the research is multi-disciplinary with the main thrust being on techniques and processes of educational planning and administration.

NIEPA promotes research through funding research projects of faculty; accepting research projects from other agencies; and providing financial assistance to experts and institutions for undertaking research in identified priority areas.

The research undertaken and supported by NIEPA synthesizes theoretical and empirical issues. Research activities of the Institute constantly endeavour to provide sound empirical and analytical base for policy and plan formulations. They also provide significant inputs for various training programmes.

Studies Completed

1. Planning and Management of Women Study Centres in India by Dr. (Mrs.) K. Sudha Rao
 2. Impact of Policy and Rotational Headship in Quality of University Administration by Dr. (Mrs.) K. Sudha Rao
 3. Human Rights in Higher Education System by Dr. (Mrs.) Sudha Rao
 4. Decentralization of Planning and management of Primary Education in Karbi Anglong District Council by Dr. (Ms.) Jayashree Roy
 5. Impact of DPEP Interventions on Demand for Education: A Study of Households below Poverty Line in Orissa by Dr. N.K. Mohanty
 6. Convergence of DPEP with ECCE: Impact of ECCE on Girls Enrolment and Retention in Primary Schools by Dr. (Mrs.) Yazali Josephine
 7. Learning Achievement of Slum Children in Delhi by Late Dr. Y.P. Aggarwal and Dr. (Mrs.) Sunita Chugh
 8. A Study of District & Sub-District Level Management Structures under DPEP by Dr. S.M.I.A. Zaidi
 9. Managing the Teachers: Issues and Challenges: A Comparative Study of Karnataka and Madhya Pradesh by Dr. B.K. Panda
 10. Identification and Development of Indicators of School Improvement – DPEP by Dr. A.C. Mehta
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Studies in Progress/Sanctioned

1. A Study on Elementary Teacher in Different Settings by Dr. (Mrs.) Neelam Sood
 2. Study on Foreign Education Providers in India by Dr. Sudhanshu Bhushan
 3. A Study on Impact of Court Orders on the Right of Child to Education in India by Dr. (Mrs.) Nalini Juneja
 4. District Information Systems of Education (DISE-IV) by Dr. A.C. Mehta
 5. NIEPA-Nepal Project on Capacity Building in Decentralized Planning and Management of Education by Dr. (Mrs.) Najma Akhtar
 6. A Study of School Education Boards in India and Envisioned Role and Functions in the Context of Access, Equity and Quality of Education by Dr. (Mrs.) Sudesh Mukhopadhyay
 7. Study on Alternative and Innovative Form of Higher Education for Left-out Youth by Dr. Sudhanshu Bhushan
 8. Strengthening Planning and Management of Institution Towards Sustainable Panchayat Development and Gram Swaraj by Dr. Sudhanshu Bhushan
 9. Strengthening of EMIS on EE in India by Dr. A.C. Mehta
 10. Secondary Education in India: Analysis of Delivery Mechanism and Factorizing of Secondary Schools by Dr.(Mrs.) K. Sujatha
 11. Govt. Initiatives and Role and Contributions of NGOs to Inclusive Education in India by Dr. (Mrs.) S. Mukhopadhyay
 12. Functioning of SIEMATs – A Study of 14 DPEP States (Phase – I, II & III) by Dr. (Mrs.) P. Menon
 13. G I S Application in DISE/SSA by Dr. A.C. Mehta
 14. Coverage and Performance of EEA: Study of DATA Gaps, Internal Efficiency and Transition Rates by Dr. A.C. Mehta and Dr. K. Biswal
 15. Capacity Building in Planning & Management of Elementary Education in Three Newly Created States by Dr. S.M.I.A. Zaidi
 16. Implementation of Structural Adjustment Programmes (NEP) on UEE in North Eastern Region of India with Focus on Girls by Dr. (Mrs.) Y. Josephine
 17. Impact of DPEP on Development of Primary Education in Tribal Areas by Dr. (Mrs.) Y. Josephine
 18. Causes of High Dropout Rate in Selected DPEP Districts Sambalpur and Keonjhar of Orissa by Dr. K. Biswal
 19. Micro Planning in DPEP Districts: A Comparative Study on Haryana and UP, 2001-02, by Dr. (Mrs.) Neeru Snehi
 20. Shadow Teaching in Delhi by Dr. (Mrs.) Neeru Snehi
 21. Decentralization of Secondary Education – Case Studies by Dr. (Mrs.) M. Bandyopadhyay
 22. A Study of the Role of Education Boards with Special Reference to Management of Change and Quality in Education by Dr. (Mrs.) Manju Narula
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PUBLICATIONS

NIEPA has a modest publishing programme for dissemination of research and developments in education in the form of occasional papers, journals, newsletters, books and reports. Some of the important periodical publications are Journal of Educational Planning and Administration in English, *Pariprekshya* in Hindi, and ANTRIEP Newsletter. The Institute has published several research and seminar/conference reports in the form of books. The Institute is also bringing out a series of books on 'Best Practices in Higher Education'. It is also bringing out a series of survey reports on educational administration in various States and Union Territories.

During the period under review, the Institute brought out the following publications.

Priced Publications

JEPA

The Institute regularly publishes the *Journal of Educational Planning and Administration*. During the period, the following four issues of the Journal were brought out:

Journal of Educational Planning and Administration, Volume XVII No. 1, January, 2003, Volume XVII No. 2, April 2003, Volume XVII No. 3, July 2003, Volume XVII No. 4, October 2003. Dr. Jandhyala B.G. Tilak edits the Journal.

Unpriced Publications

In-house Unpriced Publications

1. NIEPA Training Programme Calendar 2003-04 (English)
 2. EFA: National Plan of Action, 2003 (English)
 3. Human Rights in Education by Dr. K. Sudha Rao
 4. Educating the Nation – Need for a Dedicated Satellite by Prof. Marmar Mukhopadhyay.
 5. Annual Report 2001-02 (English)
 6. Annual Report 2001-02 (Hindi)
 7. NIEPA Training Programme Calendar 2003-04 (Hindi)
 8. *Sabke Liye Shiksha* – Vishwa Monitoring Report (Summary) 2002, UNESCO-NIEPA
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9. *Sabke Liye Shiksha* – Vishwa Monitoring Report (Summary), 2003/04, UNESCO-NIEPA
10. *Sabke Liye Shiksha* – National Plan of Action (Hindi), 2003, MHRD Document
11. Concepts and Terms in Educational Planning by Prof. Y.P. Aggarwal and Dr. R.S. Thakur
12. National Consultation on EDUSAT– Report by Prof. Marmar Mukhopadhyay
13. India's Stride Towards EFA: Update to the National Plan of Action 2003
14. Different Approaches for Achieving EFA – Indian Experience 2003, UNESCO-NIEPA
15. National Seminar on Partnership of Government and Non-Government Organisations for Inclusive Education. Report by Prof. Sudesh Mukhopadhyay

NIEPA Newsletter

Four issues of NIEPA Newsletter were brought out during the year, i.e. Vol. III No. 1, January-March 2003, Vol. III No. 2, April-June 2003, Vol. III No. 3, July-September, 2003, and Vol. III No. 4, October-December 2003, edited by Mrs. Deepak Makol and Dr. Neeru Snehi.

ANTRIEP Newsletter

Two issues of ANTRIEP (Asian Network of Training and Research Institutions in Educational Planning) Newsletter were brought out during the year, i.e. Vol. VIII No. 1, January-June, 2003 and Vol. VIII No. 2, July-December, 2003. Dr. K. Sujatha edited ANTRIEP.

Pariprekshya

The Institute also publishes a Hindi Journal *Pariprekshya*. Two issues – Vol. X No. 1, April 2003, and Vol. X No. 2, August 2003, of the journal were brought out. *Pariprekshya* was edited by Dr. Subhash Sharma.

Occasional Papers

This is a series of research papers published by the Institute. During the period under report, one paper entitled – *Learning Achievement of Slum Children in Delhi* by Dr. Y.P. Aggarwal and Dr. Sunita Chugh was published. Dr. K. Sujatha edited the occasional papers.

Published Through Private Publishers

1. Financing Education in India; edited by Jandhyala B.G. Tilak; 2003; Ravi Books, New Delhi.
2. Management of School Education in India; edited by Neelam Sood; 2003; APH Publishing Corp., New Delhi.
3. Education, Society and Development: National and International Perspectives edited by Jandhyala B.G. Tilak; 2003; APH Publishing Corp., New Delhi.
4. Community Participation and Empowerment in Primary Education; edited by R. Govinda and Rashmi Diwan; 2003; SAGE, New Delhi.

Mimeographed Publications

In addition, the Institute also brought out series of mimeographed/xeroxed publications in respect of various research studies, reports, reading materials of various training programmes/seminars conducted by the Institute during the period under review.

Contribution for NIEPA Web site

NIEPA has developed its Website for wider dissemination of knowledge and information. Publication Unit provided regular updates related to its various publications as listed below:

- A Comprehensive List of NIEPA's priced and unpriced publications and publications brought out by Private Publishers on behalf of NIEPA.
- Full text of latest NIEPA Newsletter – PDF format.
- Information about the current and forthcoming issues of Journal of Educational Planning and Administration.
- Order Form and JEPA Subscription Form.

LIBRARY/DOCUMENTATION CENTRE AND ACADEMIC SUPPORT SYSTEM

Library/Documentation Centre

The Institute maintains a state-of-the-art Library/Documentation Centre in educational planning, administration and inter-disciplinary subjects. It serves the faculty, research scholars and participants of the various programmes as also other organizations through the inter-library loan system. The Library reading room facilities are open to all. Library and Documentation Centre remains open from Monday to Saturday.

Objectives

The objective of the library is to provide the latest information to the faculty, researchers, administrators and policy makers who visit the Institute for various training programmes. The library acts as a crucial resource and learning centre of the Institute to meet the information needs of its clientele for the growth and overall development of the organization.

Academicians, administrators and decision makers' community rely on accurate, relevant, timely and easily accessible information that may assist them in decision making. Value of information and information services to organizations depends to the extent the information provided meets the expectations and requirements of the users. Information can be from any source. It could be from electronic databases, books, journals, reports, proceedings and reference services provided by the library professionals. The value of information is determined by its importance to the administrators, decision-makers and academicians for the end result of their research and decision being made. Today users need information that should not only be accurate, timely and relevant but also presented, interpreted and filtered in a meaningful way. Collection and dissemination of data and information and the creation and sharing of knowledge are crucial to the success of an organization in the age of global competitiveness.

NIEPA is a centre of excellence in the field of education, planning and management and its library is equipped with the modern teaching and learning aids, computer facilities and electronic facilities such as online resources and databases to support the teaching, learning and research activities of the organization.

NIEPA library is fully computerized. It is using LibSys software, which is an integrated multi-user library management system. All library databases are stored in the LibSys software.

During the period under review, 1260 books and documents were added to the Library/Documentation Centre. The Library/Documentation Centre presently has a collection of 57,798 books besides a rich collection of reports of International Seminars and Conferences organized by international agencies like UNO, UNESCO, OECD, ILO, UNICEF, World Bank etc.

Journals

The Library/Documentation Centre receives 320 journals and magazines, both national and international, in the area of educational planning, administration, management, and other allied fields. All important articles appearing in the journals are indexed; 2500 articles were indexed from these journals during the period under review.

Newspaper Clippings

Apart from books and journals, the Library/Documentation Centre also maintains a special collection of newspaper clippings relating to educational planning and administration from 26 newspapers.

Current Awareness Service

To provide the readers a current awareness service about the contents of the journals on education received during the fortnight, the Library continued its fortnightly mimeographed publication "Periodicals on Education: Titles Received and Their Contents".

Acquisitions

Computerized monthly lists of additions to the Library/Documentation Centre were also prepared for updating the readers about documents and articles of interest and new arrivals.

Selective Dissemination of Information

Library channelled new items of information from various sources to Institute's Academic Units and Research Project Teams where they could usefully serve their purpose.

Bibliography

The Library prepared 250 bibliographies for the various activities undertaken by the Institute during this period, and on request for different institutions.

Periodicals Holdings

During the period under review, Library prepared holding of the 4406 bound journals for the reference of information users.

Non-Print Material

The Library is a multi-media resource center. It has videocassettes, audiocassettes, films, microfilms and microfiches. The present stock consists of 6 films, 76 videocassettes, 84 audiocassettes, 54 microfilms and 110 microfiches.

CD-ROM Databases

1. BECT: Transforming Teaching and Learning, 2002
 2. Census of India 1991
 3. City & Guilds Project CD
 4. DISE 2001
 5. Education at a Glance 1999
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6. ERIC 1966- June, 2002
7. Fifty Years of Indian Education by Ministry of HRD
8. For the Love of Learning
9. General Guide to Chinese Universities and Colleges
10. Global Development Finance, 2002
11. Human Rights 1999, 4th edition
12. H.W. Wilson. Information for Tomorrow, Today, 1998
13. Innovative Data
14. UNESCO : Literacy Clipart CD Rom for Windows
15. United Nations: Statistical Yearbook (thirty-ninth issue)
16. United Nations: Statistical Yearbook, 1993
17. United Nations: Women Indicators and Statistics Database, Version 3
18. World Data on Education, 1998, 2nd edition
19. World Development Indicators, 2002
20. World Development Report 1978-1999/2003.

Library Website

<http://niepalib.freevellow.com>. It has updated information about:

1. Library/Documentation Centre
2. Indian Education: Classified Information of Books and Documents on Indian Education.
3. NIEPA Research Studies
4. Education File: News on Indian Education from 26 Newspapers
5. Search of the Month: Information on different topics of Indian Education.
6. Journal of Educational Planning and Administration: Abstracts of Articles (NIEPA Journal).
7. District Primary Education Programme (DPEP) Sarva Shiksha Abhiyan (SSA): Information About the Documents Generated at Centre and State Level.
8. New Additions: Books and Articles indexed from the journals received in the Library.

Library Networking

Since 1995 NIEPA Library/Documentation Centre has been a member of Delhi Library Network (DELNET) to promote the sharing of resources at national and international level. This has given a facility of:

(a) Online Access

To union catalogues of 542 libraries in Delhi and these 542 libraries also have online access to NIEPA Library holdings

(b) E-mail Services

- Connectivity with 543 Institutions in Delhi

- Connectivity through RENNIC to other parts of our country
- Connectivity through RENNIC to INTERNET

With this facility NIEPA faculty can meet the information needs of users in less time.

Local Area Network (LAN)

Web OPAC (Online Public Access Catalogue) Library provides online facility to the faculty to search bibliographic databases on their own desk. It also provides the periodical list of recent addition to library collection and allows users to find the material issued out to them as well to put material on reserve etc. Faculty is provided online access to new additions to library, education file and information on national and international conferences.

Documentation Centre

NIEPA Library and Documentation Centre has a wide collection of more than 57,798 volumes on educational planning and management that include books, documents, government publications, annual reports, project reports, and publications of UNESCO, International Institute of Educational Planning (IIEP), World Bank and International Monetary Fund (IMF). It has about 4083 bound volumes of journals. In addition, the library has audio-visual facilities containing about 361 items of non-book material, such as audiocassettes, videocassettes, films, microfilms, microfiches and CD-ROMs on education and allied subjects. The library subscribes to about 210 journals and magazines, both national and international, in the core area of education, planning and management. During the financial year (2003-04), 1056 items which include books, documents, bound volumes of periodicals and non-book material were added to the Library and Documentation Centre.

Status of Library Acquisitions and Holdings

(April 2003 to March 2004)

Sr. No.	Type of Material	Acquisitions	Total Holdings
<i>Books, Documents and Non-book Material</i>			
1.	Books and Reference Books	437	31635
2.	Documents	471	14467
3.	Bound Volumes of Periodicals	122	4083
4.	Non-book Material	30	360
5.	Electronic Databases (ERIC Indexing Database)	01	01
	Total	1061	50546

Journals, Magazines and Newspapers Subscribed

1.	Journals on Subscription (Indian and Foreign), gift and exchange	195
2.	Light Reading Magazines	15
3.	Newspapers (Including Employment News)	26

NIEPA's Documentation Centre comprises of a unique collection of the Central and State Governments' publications, such as Census of India, State and District Census Reports, State and District Gazetteers, Acts and Statutes of Central and State Universities, District Primary Education Programme (DPEP) and *Sarva Shiksha Abhiyan* (SSA), Statistical Handbooks of States, All India Educational Surveys, Economic Survey, State Economic Surveys, State Educational Plans, Five-Year Plans, NIEPA Research Studies, NIEPA Occasional Paper Series, Annual Reports of the Institute (1962-2002), NIEPA Training Programme Reports, and Annual Reports of various Ministries, and International Institute of Educational Planning (IIEP), Paris. Moreover, it holds a rich collection of theses and dissertations on Diploma in Educational Planning and Administration (DEPA) and International Diploma in Educational Planning and Administration (IDEPA). It is a depository of the International Institute of Educational Planning (IIEP), Paris. Documentation Centre subscribes to 26 national and regional newspapers and maintains the press clippings for the use of faculty and other users.

It has computerized its operations by using integrated software LibSys 4.0. Moreover, the Library and Documentation Centre is equipped with electronic databases like Educational Resources and Information Centre (ERIC), Census of India, and Internet facilities. It has a membership of DELNET (Delhi Library Network) to promote the sharing of resources at national and international levels.

Library Hours

The library remains open from Monday to Saturday. The timings of the Library and Documentation Centre are:

Library and Documentation Centre : (Monday to Friday) : 09.00 AM to 5.30 PM
Library (Saturday) : 10.00 AM to 5.00 PM

Users

The library facilities are heavily used by the faculty, research scholars, participants of DEPA and IDEPA and visiting faculty. Moreover, staff of the Institute, participants of training programmes, and research scholars from other organizations also use the library facilities. Outsiders and visitors who wish to consult the library are allowed to use the facilities; they are not allowed to borrow any book and magazine of the library.

Readers' Services

Circulation

The Library and Documentation Centre serves about 200 regular users of the Institute. Books are issued to the faculty for the period of one month. If books are not in demand or not reserved by any user, they can be retained for another two weeks. If the desired book is not available on the shelf, it can be reserved at the circulation counter against request.

User Education

User education involves orientation to the library users regarding use of the library and its resources so that the users can exploit the available library resources at the optimum level. Accelerated growth of information technology and electronic resources has posed challenges to users in the access and use of resources. For new users, library provides orientation on how to access the document on computer and help to locate the book on shelf. Orientation programme towards the use of new electronic resources are very essential

activity for optimal library utilization. Library professionals also help the users to use OPAC, online resources, Internet, access of Intranet, electronic databases and online databases and other facilities to the best possible extent.

Cartography Cell

The Cartography Cell has been continuously developing new methods of presentation of data and information by means of maps, graphs, display charts, certificates and tables for various publications. It also provides computer graphic facilities for different types of projects and programmes.

The Cell contributed various illustrations in publications as well as journals such as JEPA, *Pariprekshya*, Annual Report, and Reports on Educational Administration of various states.

Hindi Cell

The Hindi Cell provides translation facilities and academic support in research, training and administration. The Cell not only helps in bringing out the various publications in Hindi but also helps in implementing the Official Language Policy.

The Hindi Cell of the Institute has dealt with several major works apart from the routine work during the year under review:

- (a) Meetings of the Official Language Implementation Committee of the Institute were organized to review the activities of Hindi Implementation.
- (b) Two issues of Hindi Journal *Pariprekshya*
- (c) The following titles were translated into Hindi and prepared for publication:
 - (i) Annual Report: 2002-2003
 - (ii) Training Calendar: 2003-2004
- (d) Hindi Day Celebration: To commemorate *Rajbhasha Swarn Jayanti* celebration, various programmes were organized.
 - (i) A five-day Hindi Workshop was organized during September 14-18, 2003 in which 26 officers and employees of the Institute were trained to work in Hindi.
 - (ii) Hindi competitions, such as essay writing, noting and drafting, translations and typing were organized. Hindi Sulekh competition was also organized for Group D employees.
- (e) Translation and Publication of EFA Main Global Report in Hindi.
- (f) Four issues of NIEPA Newsletter were brought out during the year

INFORMATION TECHNOLOGY SUPPORT

The Computer Centre backs up the information technology needs of the Institute. It provides computing facilities and Internet services to all the trainees and staff members. Network points have been provided to all the faculty and staff members to access the Network Resources. Individual E-mail accounts have been provided to all the faculty and staff members on NIEPA Domain. Dial-Up access is provided to Director, Joint Director, and other senior faculty members. The Institute has a 128 kbps ISDN line, providing Internet and E-mail facilities. Desktop computers have been provided to all the faculty and staff members. Computer Centre facilities are available non-interrupted for almost 12 hours.

Computer Training Lab

NIEPA uses information technology extensively in its day-to-day activities, both academic and non-academic. The Computer Centre is well equipped with various types of computers and printers. Local Area Network with Windows NT operating system is operational providing connectivity to almost all the rooms of the Institute.

Activities

Support is provided to the Academic Units by training, research, quantitative data analysis, system level management issues and other activities. Support is also provided to the non-academic units of the Institute like Library, Administration, and Finance sections. Besides catering to in-house data processing and word processing needs of the Institute, computer awareness and appreciation modules and other specialized computer services are rendered for various training activities/ programmes.

Services

Major services offered by the Computer Centre are to provide better computational and network services extending data analysis, network sharing, Internet and E-mail services to all the faculty, staff and training participants of NIEPA. For providing these services, a collection of advanced software packages suitable for quantitative data analysis, project management and other activities is available with the Centre. The Computer Center is exclusively meant for the trainee participants of the Institute and is open 12 hours on all weekdays.

Computer infrastructure includes the following:

- IBM E Series Server
 - 20 Pentium – IV Computers
 - More than 50 nodes with Pentium II 266 MHz, 32 MB RAM, 3.51 GB HDD, color monitor.
-

The following software packages are available for office automation and data analysis purposes:

- SPSS 10
- MS Office 2000
- MS FrontPage
- MS Project 2002
- ADOBE Photo Deluxe
- ABBYY Fine Reader

Shared Resources

Computer Center provides the following facilities through its shared resources. The available resources are:

- HP 4000N Laser Printer (B/W)
- HP 4200 N Laser Printer (B/W)
- HP LaserJet 4MP
- HP Laser Jet 5P
- HP Office Jet R65
- UMAX Power Look – II Image & Text Scanner
- HP 8200 CD Writer

Facilities

The Centre is equipped with the state-of-the-art computing facilities, which include IBM E-Series Server and Compaq Pentium - II Server connected over a fast Ethernet. The present infrastructure consists of:

- Enhanced CAT 5 UTP cabling
 - Centralized computing facility consisting of high performance servers and client PCs
 - Uplink to Internet and other services
 - Diesel generator
 - 10 KVA UPS (2 hour backup)
 - Print Servers
-

ORGANIZATION, ADMINISTRATION AND FINANCE

Organisational Setup

NIEPA is an autonomous body registered under the Societies Registration Act and receives grant-in-aid from the Government of India, Ministry of Human Resource Development. It has a Council, an Executive Committee, a Finance Committee, and a Planning and Programme Committee as the main authorities of the Institute. The Director of the Institute is the Principal Executive Officer and is appointed by the Government of India. He is assisted by the Joint Director. The Registrar is the Head of the Office and overall in-charge of administration.

The Council

The Council is the apex body of the Institute headed by the President, who is nominated by the Government of India. The Director of NIEPA is its Vice-President. The Council comprises executives of national and sub-national systems of education and eminent educationists consisting of Chairman, University Grants Commission; four Secretaries of the Government of India (Education, Finance, Personnel and Planning Commission); Director, National Council of Educational Research and Training; six Education Secretaries and six Directors of Education from States and Union Territories; six eminent educationists; all the members of the Executive Committee; and three members of the NIEPA Faculty. Registrar, NIEPA acts as Secretary of the Council.

The main function of the Council is to further the objectives of the Institute and exercise general supervision over the affairs of the Institute.

A list of the members of the Council as on 31st March 2004 is given at Appendix I.

The Executive Committee

The Director of the Institute is the *ex-officio* Chairman of the Executive Committee. It comprises nominees of the Secretaries, Ministry of Human Resource Development (Department of Education), Finance and Planning Commission; one Education Secretary of a State; one eminent educationist; one Director of State Government and one Director of State Institute of Education engaged actively in educational planning and management; the Joint Director, NIEPA and two of the three members of the faculty on the NIEPA Council as members of the Executive Committee. Registrar, NIEPA acts as Secretary of the Executive Committee.

The Executive Committee is responsible for the management of affairs and funds of the Institute and has the authority to exercise all powers of the Council. A list of the members of the Executive Committee as on 31st March 2004 is given at Appendix II.

The Finance Committee

The Finance Committee is constituted by the President, NIEPA Council. It consists of five members under the *ex-officio* Chairmanship of the Director of the Institute. It includes Financial Adviser, and other such members of the Council, as may be nominated by the President. Registrar, NIEPA acts as Secretary of the Finance Committee.

The Finance Committee scrutinizes the accounts and budget estimates and makes recommendations on proposals for new expenditure and other financial matters. A list of the members of the Finance Committee as on 31st March 2004 is given at Appendix III.

The Planning and Programme Committee

The Planning and Programme Committee (PPC) consists of the Director as *ex-officio* Chairman, Joint Director, Heads of Academic Units, NIEPA; one representative each of the Ministry of Human Resource Development (Department of Education), Planning Commission, University Grants Commission; one Vice-Chancellor of a University (to be nominated by the President); two Education Secretaries and two Directors of Education of State Governments (to be nominated by the Government of India); six educationists/social scientists/management experts (of whom two are involved in women's/girls' education, one in education of SC/ST and one in education of Minorities) to be nominated by the President. A list of the members of the PPC as on 31st March 2004 is given at Appendix IV.

The PPC is expected to approve, finalize and review the various programmes of the Institute and develop long-term and short-term academic perspectives and plans for the Institute; and consolidate annually the research, training, dissemination and advisory programmes planned by the faculty, study them and identify gaps and thrust areas.

The Faculty Council

Consequent upon the recommendations of the Review Committee and thereupon the decision of the Empowered Committee on NIEPA, the Faculty Council of NIEPA was constituted with the Director as its Chairman, Joint Director as Vice Chairman, and all Senior Fellows, Fellows, Associate Fellows and Librarian as its members. Registrar acts as Member Secretary. Main functions of this Council would be that the Director would brief the faculty about his transactions with various client groups, their thinking, feedback, expectations, change in the environment, etc; to discuss faculty workload and norms; review programmes, projects, experiences and suggestions and learning for future; recapitulate major events in the Institute and information of future events: to make presentations by faculty on their project experiences, trips abroad, research, etc; to discuss mechanism of improving ability, relevance, material development, etc; to present annual work plans by various groups; to identify support needs, difficulties and decisions to overcome problems; to appoint sub-committee/task force, etc. to look into the specific management aspects

of the Institute; to suggest for undertaking major activities/programmes by the faculty of the Institute; and, to give feedback to NIEPA Council, Executive Committee and Academic Committee.

Academic Units

The faculty of the Institute is organised into nine Academic Units, namely: Educational Planning, Educational Administration, Educational Finance, Educational Policy, School and Non-Formal Education, Higher Education, Sub-National Systems, International and Operations Research and Systems Management. Approach and academic thrusts of these Units have already been given in Chapter 1.

The Academic Units are headed by Senior Fellows except the Educational Planning and Sub-National Systems Units. The Academic Units function with full responsibility for the development and execution of various training and research programmes and provide consultancy and advisory services in the areas entrusted to them.

Task Forces and Committees

Special Task Forces and Committees are constituted by the Director from time to time for specific programmes.

The Project Advisory Committees consisting of experts are constituted to advise and monitor the progress of various research projects.

An Advisory Board of Research Studies under the Chairmanship of Director and consisting of, among others, all the Heads of Academic Units as its members and Registrar as its Member-Secretary, considers the proposals received under the Scheme of Assistance for Studies in Educational Planning and Administration.

Administration and Finance

The administrative setup comprises three Sections and two Cells, namely, Academic Administration, Personnel Administration, General Administration, Training Cell and Coordination Cell. The Academic Administration and Coordination Cell report directly to the Registrar. Administrative Officer supervises Personnel Administration and General Administration Sections and Training Cell under the overall charge of the Registrar. The Finance Officer is in-charge of the Finance and Accounts Section and reports to the Registrar.

The total staff strength of the Institute as on 31.3.2004 was 163. The category-wise sanctioned cadre strength of the Institute is given below:

<i>Cadre Posts</i>	<i>Number</i>
Faculty	49
Academic Support	14
Administration, Finance, Secretarial and Other Technical Staff	64
Group D	36
Total	163

Staff Changes

1. Dr. Sudhanshu Bhushan joined as Senior Fellow w.e.f. 24.4.2003
2. Dr.(Mrs.) Sudha Rao, Senior Fellow & Head, Educational Policy Unit, NIEPA was relieved on 24th June 2003 to take up the assignment as Vice-Chancellor of Karnataka State Open University, Mysore
3. Dr. G.D. Sharma, Senior Fellow & Head, Higher Education Unit, NIEPA took voluntary retirement w.e.f. 3.10.2003 (FN)
4. Prof. Pradeep Kumar Joshi joined as Director NIEPA on 17.03.2004
5. Prof. B.P. Khandelwal's term ended as Director, NIEPA w.e.f. 17.3.2004.

Finance

During the year, the Institute received a grant of Rs 488.16 lakhs (Rs 253.25 lakhs under Non-Plan and Rs 234.91 lakhs under Plan). The Institute had an opening balance of Rs 1.83 lakhs both under Plan and Non-Plan. The internal office and hostel receipts amounted to Rs 5.69 lakhs during the year. The expenditure during the year under Non-Plan and Plan amounted to Rs 564.23 lakhs.

The Institute had a balance of Rs 161.73 lakhs and received additional funds amounting to Rs 139.99 lakhs during the year for the sponsored programmes/studies from other agencies. The expenditure during the year on sponsored programmes/studies amounted to Rs 156.76 lakhs. the details of Annual Account and Audit Report are place at Appendix VI.

ANNEXURE

TRAINING PROGRAMMES/WORKSHOPS/ SEMINARS/CONFERENCES

Sl. No.	Unit Code	Title of the Programme	Dates & Duration	No. of Participants
DIPLOMA PROGRAMMES				
National Diploma Programmes				
01.	05	XXIII National Diploma in Educational Planning and Administration Phase III	June 09-13, 2003 (5 days)	23
02.	05.4	XXIV Diploma in Educational Planning and Administration Phase I Phase II	Sep. 1 - Nov. 28, 2003 (89 days) Dec. 2003 – Feb., 2004 (91 days)	18
Total		2	185 days	41
International Diploma Programmes				
03.	08.3	XIX International Diploma in Educational Planning and Administration – Phase I :On-going Phase II (Home Country)	Feb. 1 – April 30, 2003 (91 days) (30 days)	30
04.	08	XX International Diploma Programme in Educational Planning and Administration – Phase I	Feb. 1 – April 30, 2004, (89 days)	36
Total		2	180 days	66

THEMATIC PROGRAMMES IN EDUCATIONAL PLANNING & MANAGEMENT

Planning and Management of Training of School Heads

05.	02.1	Training Programme of Heads of Central Tibetan School	May 13-17, 2003 (5 days)	40
06.	00.2	Management for Enhancing School Effectiveness	May 19-24, 2003 (6 days)	33
07.	06.1	Two Days Seminar on Implication of WTO on Secondary and Senior Secondary Education	June 13-14, 2003 (2 days)	45
08.	00.4	Computer Applications in School Management	June 23-27, 2003 (5 days)	17
09.	02.3	Training Programme for WGD Members-Nepal on Approaches to Decentralized Educational Planning and Management	July 28-August 9, 2003 (13 days)	24
10.	02.4	Training Programme in School Supervision and Teacher Development for the Principals of Government and Government Aided Senior Secondary Schools	August 25-29, 2003 (5 days)	28
11.	08.2	National Programme on Institutional Planning for Heads of Tribal Welfare Schools (Field Based), Chhattisgarh	Sept. 22-26, 2003 (5 days)	41
12.	01.4	Workshop on School Improvement Planning at Secondary Level	Jan. 27-31, 2004 (5 days)	36
Total		8	46 days	264

Planning & Management of Higher Education

13.	00.3	Summer Institute for Satellite Faculty (Linked to DIPAM)	May 26-31, 2003 (6 days)	15
14.	06.3	30 th Orientation Programme in Planning and Management of College Principals	Dec. 22 - Jan 09, 2004 (19 days)	35
Total		2	25 days	50

School Mapping and Micro Planning

15.	01.2	Training Programme on School Mapping and Micro Planning	August 4 - 8, 2003 (5 days)	14
Total		1	5 days	14

Planning & Management of Educational Finance

16.	03.1	Orientation Programme in the Management of Educational Finance	Dec.15-19, 2004 (5 days)	20
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17.	06.2	Seminar on Partnership of Private School in Financing and Management of Higher Educational	Dec. 17, 2003 (1 day)	28
18.	03.2	National Workshop on Financing of Secondary Education with a Focus on Grants-in-Aid Policies and Practices in Dharwad, Karnataka (Field Based)	January 21-23, 2004 (3 days)	26
Total		3	9 days	74

Planning & Management of District Institutes of Education and Training (DIETs), and State Institutes of Educational Research and Training (SCERTs)

19.	00.1	Capacity Building Training Programme for DIET Principals on Total Quality Management in Various States of India Through Satellite	April 21-24, 2003 (4 days)	15
20.	05.2	Workshop on Researches for Improving Quality of Primary Education	July 29-August 7, 2003 (10 days)	24
21.	07.2	Training Programme in Educational Planning and Management for the Faculty of District Institutes of Education and Training	Dec. 8-19, 2003 (12 days)	37
22.	00.6	Total Quality Management in Education	Feb.23-26, 2004 (4 days)	24
Total		4	30 days	100

Quantitative Research Methods in Education

23.	09.9	Training Programme on Advanced Quantitative Methods for Decision Support Services in Education	Sept.15-19 (5 days)	22
24.	07.3 & 01.1	Training Programme on Use of Quantitative Techniques in Educational Planning	Oct. 27-Nov. 7, 2003 (12 days)	15
Total		2	17 days	37

Methodology and Techniques of District Planning in Education Under Sarva Shiksha Abhiyan (SSA)

25.	9.1	Eastern Region Workshop on Monitoring and Supervision of SSA Programme in Collaboration with IIM, Calcutta (Field Based)	April 7-8, 2003 (2 days)	21
26.	09.2	Northern Region Workshop on Monitoring and Supervision of SSA Programme in Collaboration with Jamia Millia Islamia University, Delhi	April 16-17, 2003 (2 days)	28
27.	07.1	Training Programme on Methodology of District Planning in Education under SSA, Raipur, Chhattisgarh (Field Based)	April 21-26, 2003 (6 days)	60

28.	09.5	North-East Region Workshop on Monitoring & Supervision of SSA Programme in Collaboration with North East Hill University, Shillong (Field Based)	May 28-29, 2003 (2 days)	40
29.	05.3	Orientation Programme for State and District Officials on Implications of Education as Fundamental Right	August 5-8, 2003 (4 days)	19
30.	09.8	Workshop on Monitoring Under <i>Sarva Shiksha Abhiyan</i>	August 18, 2003 (1 day)	48
31.	09.10	Workshop on Monitoring of SSA Implementation	Nov., 24, 2003 (1 day)	22
32.	04.1	Sub-Regional Orientation - cum-Training Workshop on Review and Monitoring of EFA implementation Process in South Asia	Jan. 12-16, 2004 (5 days)	13
33.	01.3	Training Programme on District Planning in Education in Orissa (Bhubaneswar)	Jan. 16-20, 2004 (5 days)	44
34.	07.4	National Programme for Senior Level Educational Administrators on Monitoring of Elementary Education for the States/UTs	March 8-12, 2004 (5 days)	16
Total		10	33 days	311
DISE/EMIS/DPEP Programmes				
35.	09.3	Regional Workshop on Education Statistics	April 27-May 1, 2003 (5 days)	24
36.	09.4	Workshop to Sensitize State Level EMIS Managers for Adoption of DISE	May 8-9, 2003 (2 days)	16
37.	09.6	Experts Workshop for the Preparation of AMEIS, Indore, Pilot Guidelines	June 30 - July 4, 2003 (5 days)	12
Total		3	12 days	52
International Programme other than IDEPA				
38.	02.3	Strategic Framework for Implementation of Decentralized Planning DOE/MOES (Nepal)	May 24-30, 2003 (7 days)	6
39.	08.1	Orientation Programme on Schools Supervision and Study Visit for Coordinators of Primary Education Project from Sri Lanka	July 15-31, 2003 (17 days)	10
40.	02.5	Training Programme on Methodology District Planning in Primary Education in Nepal (Field Based) - Nepal	September 8-19, 2003 (12 days)	40

41.	02.7	A Mid-term Follow up Workshop for Development of DEP in Pilot Districts of Nepal	Dec. 1-6, 2003 (6 days)	40
42.	02.9	Workshop on Preparation of the Manual for Developing District Primary Education Plans in Nepal	Dec. 29, 2003 – Jan. 2, 2004 (5 days)	11
Total		5	47 days	107

OTHER PROGRAMMES

43.	00.5	National Consultation on EDUSAT	July 23-25, 2003 (3 days)	93
44.	05.5	National Seminar on Education for All: State Level Perspective on EFA Goals and Strategies	Sept. 6-7, 2003 (2 days)	103
45.	02.6	National Seminar on Partnership of Government and Non-Government Organizations for Promoting Inclusive Education	Oct.15-17, 2003 (3 days)	39
46.	02.8	Seminar on Educational Administration in Maharashtra (Field Based)	Nov. 17, 2003 (1 day)	120
47.	05.6	Fundamental Right of Children for Primary Education at Allahabad	Nov. 24-25, 2003 (2 days)	65
48.	04.2	Orientation Programme in Policy & Management for Successful Implementation for Universalization of Elementary Programme	Jan. 5-10, 2004 (6 days)	15
49.	05.7	National Consultative Seminar on Central Free and Compulsory Education Bill 2004 (Organized in Collaboration with Department of Economics, Osmania University, Hyderabad)	Jan.31-Feb. 2, 2004 (3 days)	66
50.	05.8	Evaluation for School Improvement (A Four-Day Workshop) Jointly organized by NIEPA-CIE, DU	Feb. 4-7, 2004 (4 days)	60
51.	09.7	Training Programme on Project Planning and Monitoring	July 21-25, 2003 (5 days)	26
52.	09.11	Training Programme on Using Indicators in Planning of Elementary Education	Feb. 16-20, 204 (5 days)	53
Total		10	34 days	640
Grand Total		52	623 days	1756

**List of Non-Scheduled Training Programmes/Workshops /Seminars/Conferences
Conducted by the Faculty Members during the Year 2003-2004**

Sl. No.	Unit Code	Unit Name	Programme Name	Date	Participant/Target Group
MAY 2003					
1.	02.3	Ednl. Admin.	Strategic Framework Implementation of Decentralized Planning DOE/MOES (Nepal)	May 24-30, 2003	8, Senior Policy Planner from Nepal, Director General of Department of Education, Ministry Officers and DANIDA representatives
JUNE 2003					
2	6.1	Higher Edn.	Two-day Seminar on Implication of WTO on Secondary and Senior Secondary Education	June 13-14, 2003	71, Chair Boards of Secondary Education, Experts, Principals of Schools
3	09.7	ORSM Unit	Experts Workshop for the Preparation of AMEIS, Indore, Pilot Guideline	June 30-July 4, 2003	26 Participants
JULY 2003					
4	08.1	Inter-national Unit	Orientation Programme on Schools Supervision and Study Visit for Coordinators of Primary Education Project from Sri Lanka	July 15-31, 2003	10 Participants from Sri Lanka
5	02.4	Ednl. Admin.	Training Programme for WGA Members-Nepal on Approaches to Decentralized Educational Planning and Management	July 28-August 9, 2003	24 Participants from Nepal Government
6	00.5	Joint Director	National Consultation on EDUSAT	July 23-25, 2003	74, Chairperson, Secretaries, Additional Secretary, Vice-Chancellors
AUGUST 2003					
7	09.8	ORSM Unit	Workshop on Monitoring Under <i>Sarva Shiksha Abhiyan</i>	August 18, 2003	48 Participants of State Level Officers

Sl. No.	Unit Code	Unit Name	Programme Name	Date	Participant/Target Group
SEPTEMBER 2003					
8	05.5	SNF Unit	National Seminar on Education for All – State Level Perspectives on EFA Goals & Strategies	Sept. 6-7, 2003	103 Participants
9	02.5	Ednl. Admn. Unit	Training Programme on Methodology District Planning in Primary Education in Nepal (Kathmandu)	Sept. 8-19, 2003	40 Participants
NOVEMBER 2003					
10	02.6	Edu. Admn. Unit	Seminar on Educational Administration in Maharashtra (Field based)	Nov. 17, 2003	120 Participants
11.	09.9	ORSM Unit	Workshop on Monitoring of SSA Implementation	Nov. 24, 2003	54 Participants
12	05.6	SNF Unit	Fundamental Right of Children for Primary Education at Allahabad	Nov. 24-25. 2003	80 Participants, Educationists & Experts
DECEMBER 2003					
13	02.7	Ednl. Admn. Unit	A Mid-term Follow-Up Workshop for Development of DEP in Pilot Districts of Nepal	Dec. 1-6, 2003	40 Participants
14.	06.2	Higher Edu. Unit	Seminar on Partnership of Private School in Financing and Management of Higher Educational	Dec. 17, 2003	28 Participants
15	02.8	Edu. Admn. Unit	Workshop on Preparation of the Manual for Developing District Primary Education Plans in Nepal	Dec. 29, 2003 - Jan.2, 2004	Nepal 5 Participants, Delhi 5 Participants
JANUARY 2004					
16.	02.8	Ednl. Admin. Unit	Workshop II on Preparation of the Manual (Framework for implementation) for Developing District Primary Education Plans in Nepal	Jan 5-10, 2004	
17.	4.2	Edn. Policy	Sub-Regional Orientation Cum Training Workshop on Review and	January 12-16,	14 Participants

Sl. No.	Unit Code	Unit Name	Programme Name	Date	Participant/Target Group
		Unit	Monitoring of EFA Implementation Process in South Asia	2004	
FEBRUARY 2004					
18.	00.6	Joint Director	Total Quality Management in Education	Feb. 23-26, 2004	24 Participants, DIET Principals and Lecturers

Unit Code Numbers

- 00. Joint Director
- 01. Educational Planning Unit
- 02. Educational Administration Unit
- 03. Educational Finance Unit
- 04. Educational Policy Unit
- 05. School & Non-formal Education Unit
- 06. Higher Education Unit
- 07. Sub-National Systems Unit
- 08. International Unit
- 09. Operations Research and Systems Management Unit (ORSM)

ANNEXURE

ACADEMIC CONTRIBUTION OF FACULTY

2003-2004

Jandhyala B G Tilak

Books

Education, Society and Development. New Delhi; APH Publishing Corporation, for National Institute of Educational Planning and Administration 2003 [edited]

Financing in India: Current Issues and Changing Perspectives. New Delhi; Ravi Books for National Institute of Educational Planning and Administration, 2003 [edited]

Research Papers

Towards Laissez-faireism in Higher Education. International Seminar on Challenges in Higher Education in India, Department of Sociology, University of Pune, Pune (30-31 January 2004).

Globalization and Education, in I.H. Khana and M.S. Thomas (eds.) *Management of Higher Education – 21st Century Challenges.* New Delhi; Anamaya Publishers for Jamia Milla Islamia, New Delhi, 2004, 87-93.

Fees, Autonomy and Equity, [Commentary] *Economic and Political Weekly*, 39 (9), (28 February - 5 March 2004): 870-73. <http://epw.org.in/showArticles.php?root=2004&leaf=02&filename=6883&filetype=html>.

The Free and Compulsory Education: Legislative Intervention; [Commentary] *Economic and Political Weekly*, 39 (7), (February 14-20, 2004), 618-20. <http://epw.org.in/showArticles.php?root=2004&leaf=02&filename=6823&filetype=html>

Public Subsidies in the Education Sector in India. *Economic and Political Weekly*, 39 (4), (24-30 January 2004): 343-59. <http://epw.org.in/showArticles.php?root=2004&leaf=01&filename=6753&filetype=pdf>

State, Households and Markets in Education: Government's Unwillingness and Households' Compulsion to Pay for Education vis-à-vis the Exploitative Markets, Dr. Malcom Adiseshiah Memorial Lecture. Also published in *Review of Development and Change*, 8 (2), (July-December 2003), 115-44 (in press) [Lecture delivered at the Madras Institute of Development Studies, Chennai (21 November 2003)]

Determinants of Household Expenditure on Elementary Education in India; National Seminar on Indian Economy under the New Policy Regime: Lessons, Challenges and Prospects. Prashanti Nilayam: Sri Sathya Sai Institute of Higher Learning (10-12 December 2003).

Higher Education and Development; International Seminar on University XXI. Brasilia, Government of the Republic of Brazil (25-27 Dec 2003). <http://www.mec.gov.br/univxxi/pdf/Jandhyala.pdf>

Sustainable Education Development for Sustainable Development; international Forum on Education for Sustainable Development. Beijing, Beijing Academy of Educational Sciences (November 8-11, 2003) [key note address].

Education in South Asia, in *The Encyclopedia of Education* (Editor in Chief: James W Guthrie), New York: Macmillan Reference, 2nd Edition, 2003, pp. 2272-77.

Higher Education and Development, in the *Handbook on Educational Research in the Asia Pacific Region* (eds. J.P. Kleeves & Ryo Watanabe), Dordrecht; Kluwer Academic Publishers, 2003, 809-26. [Also in the *Journal of Educational Planning and Administration*, 17(2), (April, 2003): 151-73. [Chinese version appeared in *Educational Research*, 24 (5), (May 2003),: 41-50 (China); reprinted in *Xinhua Digest*].

Vocational Education and Training in Asia; in the *Handbook on Educational Research in the Asia Pacific Region* (eds. J.P. Kleeves & Ryo Watanabe); Dordrecht; Kluwer Academic Publishers, 2003, 673-86 [Also in *Journal of Educational Planning and Administration* 17(1) (January, 2003): 53-67] <http://www.vetnet.ch/wg/WPAPERS/Vocational%20and%20Technical%20Educat>.

Public Expenditure on Education in India: A Review of Trends and Emerging Issues; in Jandhyala B G Tilak (ed.) *Financing in India: Current Issues and Changing Perspectives*. New Delhi, Ravi Books for National Institute of Educational Planning and Administration, 2003, 3-54.

Determinants of Household Expenditure on Education in India; in Jandhyala B G Tilak (ed.) *Financing in India: Current Issues and Changing Perspectives*. New Delhi; Ravi Books for National Institute of Educational Planning and Administration, 2003, 284-308 [originally appeared in *International Journal of Development Planning Literature*, 17 (3&4) (July-October 2002), 165-82].

A Decade of Turmoil in Higher Education in India: Faulty Assumptions, Questionable Approaches, and Undesirable Outcomes; *Higher Education Policy and Practices*, 1 (1 & 2), (July-Sept 2003); 25-31.

Review Articles/Book Reviews

Education Denied: Costs and Remedies (Katarina Tomasevski); *Journal of Educational Planning and Administration*, 18 (1) (January 2004), 136-39.

Education for All (UNESCO), *Economic and Political Weekly*, 48 (47) (22-28 November 2003), 4959-62. [<http://www.epw.org.in/showArticles.php?root=2003&leaf=11&filename=6528&filetype=html>]

Visions of Development: A Study of Human Values (D.A. Clark); *Journal of Educational Planning and Administration*, 17 (4) (October 2003), 564-65.

Universities and Globalization (G Breton and M Lambert, eds.); *Journal of Educational Planning and Administration*, 17 (3) (July 2003), in press.

History of Japanese Policies in Education Aid to Developing Countries (T Kamibeppu); *Journal of Educational Planning and Administration*, 17 (2) (April 2003), 292-94.

Participation in Seminars

Regional Workshop on South Asia EFA National Action Plans: A Review in the Light of Dakar Framework. New Delhi: Unesco and ICSSR (17-19 March 2004) [Chaired a business session].

Consultative Meeting on Quality Elementary Education and Vision 2020: An Agenda for School and Mass Education in Orissa. Bhubaneswar: Government of Orissa and UNICEF (19-20 February 2004).

Conference of the Democratic Teachers' Federation (Karimnagar), 13-15 February 2004. [Delivered a Special Lecture].

National Consultative Seminar on Free and Compulsory Education Bill 2004. Jointly organized by NIEPA and the Osmania University, Hyderabad (31 January – 1 February 2004) [Served as a panelist].

International Seminar on Challenges in Higher Education in India, Department of Sociology, Pune: University of Pune (30-31 January 2004). [Presented a Paper].

National Workshop on Financing Secondary Education in India with a Focus on Grants-in-Aid Policies and Practices. Jointly organized by NIEPA and the Centre for Multi-Disciplinary Development Research, Dharwad (21-23 January 2004) [Workshop director].

9th Conference of the Andhra Pradesh United Teachers Federation on Education for All. (28-31 December 2003) Hyderabad [Delivered the inaugural address].

National Seminar on Economic Governance: Role of Civil Society Organizations in Economic Governance. Jaipur: Consumer Unity and Trust Society (CUTS) & India Development Foundation (IDF) (19-21 December 2003). [Made a presentation].

Seminar on Partnership of Private Sector in Financing and Management of Higher Education. New Delhi: National Institute of Educational Planning and Administration (17 December 2003). [Made a presentation]

National Seminar on Indian Economy under the New Policy Regime: Lessons, Challenges and Prospects. Prashanti Nilayam: Sri Sathya Sai Institute of Higher Learning. (10-12 December 2003). [Presented a paper; and also served as a panelist in a panel discussion].

National Seminar on Education. New Delhi: Students' Islamic Organization of India, Jamia Hamdard (7 December 2003). [Delivered a speech].

Dr V.S. Krishna Birth Centenary Seminar on Reforms and Quality of Life. Department of Economics, Andhra University, Visakhapatnam, (8 October 2003). [Presented a paper].

Colloquium on Improvement in the System of Education. New Delhi; National Institute of Educational Planning and Administration (23 Sept 2003) [Made a presentation].

UGC Golden Jubilee Seminar on Access and Equity in Higher Education (How to Reach the Double Digit Ratio?). Bilaspur: Guru Ghasi Das University, Department of Economics (12-13 September 2003). [Delivered a keynote address, a lecture in a technical session, and chaired a technical session].

Impact of GATS on Higher/Technical Education. New Delhi: PHD Chamber of Commerce & Industry, (7 July 2003).

Workshop on Human Development in Orissa. Bhubaneswar: UNDP (23-24 June 2003).

Seminar on Sustainable Development of Delhi. New Delhi: Institute for Human Development (16-17 June, 2003).

Ministerial Level Meeting of the South Asia Forum on Education for All. Islamabad, Pakistan (21-23 May 2003). [Chaired a technical session; presented a paper on India].

Foundation Day Seminar on GATS: Challenges and Opportunities. Punjabi University, Patiala (30 April 2003). [Made a presentation]

Brainstorming Workshop on Knowledge-Generating Institutions: Assessing the Wherewithals. New Delhi: National Institute for Science, Technology & Development Studies, Council for Scientific & Industrial Research.

Awards/Honors for Research

Malcolm Adiseshiah Award for distinguished contributions to Development Studies (2003). (Malcolm and Elizabeth Adiseshiah Trust/Madras Institute of Development Studies, Chennai), November 2003.

Membership in Editorial Boards of Professional Journals

Editor, *Journal of Educational Planning & Administration*

Member, Editorial Advisory Board, *Higher Education Policy* (Palgrave)

Member, Editorial Board, *Manpower Journal*, (IAMR, New Delhi)

Member, International Editorial Board, *International Journal of Educational Policy Research and Practice* (Florida, USA)

Member, Editorial Board, *Perspectives in Education* (Vadodara, India)

Associate Editor, *Journal of Quantitative Economics* (the Indian Econometric Society)

Member, Editorial Board, *Asian-African Journal of Economics and Econometrics* (Pondicherry)

Member, International Advisory Board, *Compare: A Journal of Comparative Education* (England)

Member, Editorial Advisory Board, *Education Dialogue* (Bangalore)

Member, International Advisory Board, *Peabody Journal of Education* (Vanderbilt University, USA)

Member, International Advisory Board, *Educational Review* (University of Birmingham, UK)

Member, Editorial Board, *Higher Education Policy and Practices* (New Delhi)

Member, Editorial Board, *Indian Journal of Social Sciences* (Viskahapatnam)

Member, International Editorial Advisory Board, *Grassroots Governance Journal* (Tirupati)

Consultancy (Advisory Service) for the Government & Other Bodies in India

Member, Governing Body, Acharya Narendra Dev College, University of Delhi.

Member, Expert Committee for the Review of Unaided and Self-Financed Courses in Central/Deemed Universities. New Delhi: UGC.

Member, Board of Studies, Department of Economics, Sri Sathya Sai Institute of Higher Learning (Deemed University), Prashanti Nilayam.

Special Invitee, Delhi School Education Advisory Board (Government of NCT of Delhi)

Member, Academic Advisory Committee, National Assessment and Accreditation Council, Bangalore.

Visiting Professor

Department of Economics, Sri Sathya Sai Institute of Higher Learning (June-September 2003). [Taught Economics of Education to the MA Final Year Students (3rd semester)].

Visits Abroad

Visited Brazil to participate and give a lecture in the plenary session in the International Seminar on University XXI. Brasilia: Government of the Republic of Brazil (25-27 Dec 2003).

Visited China to deliver a keynote address in the International Forum on Education for Sustainable Development. Beijing: Beijing Academy of Educational Sciences (November 8-11, 2003).

Visited England to participate in the Wilton Park Conference 718 on Education as a Development Priority. Steying, UK (1-5 September 2003) [Presented a paper].

K. Sujatha**Visits Abroad**

Resource Person for a Workshop on “Successful School Management: Case Studies”, organised by IIEP, Paris in Dhaka, Bangladesh (April 6-10, 2003)

Resource Person for a workshop on “Successful School Management: Policies and Strategies”, organised by IIEP, Paris in Kathmandu, Nepal (Dec.15-18, 2003)

Workshop

Conducted a Workshop to share the preliminary findings of research study on ‘Secondary Education in India: Analysis of Delivery Mechanism and Functioning of Secondary Schools’ (Dec. 9-11, 2003).

Research Study (ongoing)

“Secondary Education in India: Analysis of Delivery Mechanism and Functioning of Secondary Schools” - Preparation of the Report is in progress.

Membership

Member, Editorial Board, Journal of ‘Studies of Tribes and Tribals’, Delhi University.

Member, Board of Studies of Examination, Osmania University, Hyderabad.

Other Activities

Edited ANTRIEP Newsletter on ‘Role of Public Examinations in Improving Quality of Education’ (January-June, 2003 issue).

Edited ANTRIEP Newsletter on ‘Place and Role of Women in Educational Management’ (July-December, 2003 issue).

Examiner for M.Phil and Ph.D theses of different Universities.

Paper entitled “Education Among Tribals”, published in *Encyclopaedia of Indian Education*, NCERT, New Delhi.

Sudesh Mukhopadhyay

National Workshop on IED under SSA through Quality Education. Bangalore, (27-29 August 2003). M/HRD.

Consultation on ECCE and Teacher Education Provisions. Mumbai (September 13, 2003), organized by M/HRD.

Management of Creating Greater Awareness about the Capabilities of Blind and Low Vision Persons among Professional Social Workers. (October 8-10, 2003) Acted as Chairperson, organized by ICEVI Regional Committee and Delhi University.

Resource Person for "Collaborative Diversity Research Project Orientation Conference", Education Resource Centre, Gurgaon (December 8-9, 2003).

Member of Working Group of M/HRD on ECCE and Convener of Policy Formulation Group of ECCE/MHRD.

UNICEF Consultancy of SWASTHH: May 12-23, 2003.

Perspective Plan of RCI: July 24-25, 2003.

Najma Akhtar

Training Material

Developed 'Manual for Formulation of DEP in Nepal' (with Arun C. Mehta, S.M.I.A. Zaidi and K. Biswal) as part of the NIEPA-Nepal Project on Capacity Building in Decentralised Planning and Management of Education. The manual is in the draft form, will be finalised very soon.

Developed 'Manual for Appraisal of DEP in Nepal' (with S.M.I.A. Zaidi and K. Biswal, Ram Swarup Sinha, *et al.*) as part of the NIEPA-Nepal Project on *Capacity Building in Decentralised Planning and Management of Education*.

Consultancy and Advisory Services Rendered

Coordinated the Project on Capacity Building in Decentralized Planning and Management of Education in Nepal.

Participated as Appraisal Team Member for the SSA Plan Appraisal of Jharkhand

National and International Seminars/Conferences

Chaired a Session and Participated as Panelist in the "South Asia Regional Conference on Education, organized by the Office of Advancement of NSAB (17th to 19th December 2003), New Delhi.

As Associate Project Director of the "National DIET---TQM Capacity Building Programme". As a Team Member organized the Resource Persons' Orientation Programme (6th to 8th January 2004) at NIEPA.

Attended the Policy Meeting with IIEP, Paris, members of the DOE, Nepal, to decide the role of NIEPA and IIEP in providing consultancy to the MOES, Nepal, in their relevant areas and to have frequent sharing of the experiences of their interventions in Nepal. The meeting was held on 5th July 2003 in Kathmandu.

Attended ASIP workshop for 75 districts held in Chitwan District from 4-6 February 2004.

Field Visits: Visited Nepal several times for conducting the training / workshops as per NIEPA –Nepal MOU.

Mission I to Nepal (18-20 May 2003): Visited Kathmandu to meet the Ministry of Education and Department of Education Officials at Sanothimi, Bhaktapur.

Mission II to Nepal (5-11 July 2003): Visited Chitwan District (Bharatpur and Divyanagar) on 7th July 2003; and Syangja District from 8th to 10th July 2003.

Mission III to Nepal (29-30 November 2003): Visited Jhapa District to oversee the plan formulation process and community involvement.

Other Academic and Professional Contributions

Project Director: NIEPA-NEPAL Project on Capacity Building in Decentralized Planning and Management of Education.

Associate Project Director: National DIET-TQM Capacity Building Project.

In-charge for DEPA-XXIV Course No. 104: “Educational Management”.

Research Studies

Project Director of the MHRD funded Research Project on “Education Reforms –Management of Change through Support Organizations”. Under this project data collection in 4 states – UP, Uttaranchal, Bihar and Tamil Nadu has been done. Several meetings have been organized to finalize the project design and state specific case studies involving the state level Principal Investigators and NIEPA faculty.

Conducted a study on “School Improvement Planning in Nepal—A Situational Analysis ”

Pramila Menon

Book Review

Alan Rogers: What is difference? A New Critique of Adult Learning and Teaching, Open University Press, Buckingham; published in *International Journal of Adult and Lifelong Education*, Vol. 2, No. 1 – April 2004.

Training Material

Transacted a Course on “Societal Context of Education in India” (Course 101) to the participants of the Diploma Programme in Educational Planning and Management. Also identified reading material for this course on different themes.

Prepared Training Material for Programme on Methodology of District Planning organized at Raipur, Chhattisgarh.

Important Consultancy and Advisory Services Rendered

Participated in a Meeting at MHRD with the Funding Agencies on Appraisal of District Plans, September 16, 2003.

Participated in Meetings to Review the Current Guidelines for “Central Support to Teacher Education” and also contributed to the review of the same.

Participated in Meetings of the Project Appraisal Board under SSA to discuss:

- a) Incentives to VEC, and
- b) NPEGEL State Proposals.

Participated in Regional Review Meetings at Mumbai and Hyderabad on March 3-4, 2004. These meetings were organized by the Ministry of Human Resource Development to Review of the Status of Implementation of Sarva Shiksha Abhiyan in the Western and Southern Region.

Participation in National, International Seminars and Conferences

Participated in a Regional Workshop on Monitoring, in collaboration with the Indian Institute of Management, Calcutta, April 7-8, 2003.

Participated in a regional Workshop on Monitoring for the Northern Region, organized in collaboration with Jamia Hamdard, April 16-17, 2003.

Participated in a Regional Workshop on Monitoring in Meghalaya, May 27-30, 2003.

Participated as a Member of the Selection Committee for Appointment of Consultants for Sarva Shiksha Abhiyan (SSA), Corporate Office, Noida.

Participated as a Resource Person in a Workshop on Planning for SSA at Chandigarh, June 16-17, 2003. The 2-day Workshop was organized to brief the State officials about the SSA issues.

Participated in a meeting to finalize the terms and references for undertaking evaluation of Janshala Programme.

Participated in a Training Programme on Approaches to Decentralized Educational Planning, as part of the NIEPA-Nepal Project, July 5-10, 2003.

Participated in a Workshop on Module Evaluation at NIEPA, July 11-15, 2003, as part of the NIEPA-Nepal Project.

Participated in a Meeting to Review the Project for 'Education For All' Higher Level Group, November, 2003.

Arun C. Mehta

Training Programmes/Workshop/Seminars

Regional Workshop on SSA for the Eastern Region, IIM Calcutta, April 7-8, 2003.

Regional Workshop on SSA for the Northern Region, Jamia Millia Islamia University, Delhi, April 16-17, 2003.

UNESCO Institute of Statistic (UIS) sponsored Regional Workshop on Educational Statistics, April 27-May 01, 2003.

Workshop on Sensitization of DISE for the officers of Non-DPEP States, May 8-9, 2004.

UNESCO-ACCU Workshop on MANGO Data Analysis Workshop, June 29-July 4, 2004.

Workshop on Monitoring Tools, August 18, 2003.

Workshop on DISE for the officers of Lok Jumbish Parishad, Jaipur, October 9-10, 2003.

Course No. 207 on Quantitative Aspects of Educational Planning of DEPA, NIEPA, New Delhi.
Participated in MHRD-NIEPA Workshop for Research Institutions on SSA, November 24, 2003.
Training Programme on Use of Indicators in Planning UEE, NIEPA, New Delhi, February 16-20, 2004.

Publications

Elementary Education in India: Where do We Stand? District Report Cards, Volume I, November, 2003.
Elementary Education in India: Where Do We Stand? District Report Cards, Volume II, November, 2003.

Reading Material

Information Requirements for Developing DEEP.
Indicators of Educational Development.
Enrolment and Population Projections.

Visit Abroad

Visited Kathmandu, Nepal, in relation to NIEPA-NEPAL Project on Decentralization.

S.M.I.A. Zaidi

Research Study

District and Sub-District Management Structures under DPEP: A Study of Two Districts from Bihar and Kerala.

Book Review

'Panchayat Raj in India: Emerging Trends Across the States' by R.P. Joshi and G.S. Narwani, in *Journal of Educational Planning and Administration*, Vol XVII, No. 4 October 2003.

Paper Presented

Presented a paper titled "A Study of Management Structures under DPEP" in Research Seminar on Impact of DPEP on Primary Education organized by Ed.CIL at Jamia Millia Islamia University, New Delhi, June 5-7, 2003.

Attended National Meet on "Appraisal of SSA Plans for Research and Resource Institutions, organized by Technical Support Group Ed.CIL at NIIFW, New Delhi, May 8-9, 2003. Also made a presentation on 'Appraisal of Planning Process' in the Meet.

Consultancy and Outside Lectures

Acted as a Resource Person in the Eastern Regional Workshop on 'Monitoring Framework under Sarva Shiksha Abhiyan for Research and Resource Institutions', organized by NIEPA in collaboration with Indian Institute of Management, Kolkata, April 7-8, 2003.

Acted as a Resource Person in the Northern Regional Workshop on 'Monitoring Framework under Sarva Shiksha Abhiyan for Research and Resource Institutions', organized by NIEPA in collaboration with Jamia Millia Islamia, University at Jamia Hamdard, New Delhi, April 16-17, 2003.

Delivered lecture on 'Planning for Teacher Education' in the Refresher Course in Education conducted by Academic Staff College, Jamia Millia Islamia University, New Delhi, April 19, 2003.

Provided Guidance as a member of National Appraisal Team to the SIEMAT Faculty at SIEMAT, Allahabad in Appraisal of SSA District Elementary Education Plans of Uttar Pradesh, May 12-14, 2003.

Acted as a Resource Person in Workshop on 'Perspective Planning for Teacher Education', organized by Directorate of Education for DIETs of Delhi, DIET Moti Bagh, New Delhi, May 23, 2003.

Acted as a Resource Person in the North-Eastern Regional Workshop on 'Monitoring Framework under Sarva Shiksha Abhiyan for Research and Resource Institutions', organized by NIEPA in collaboration with North-Eastern Hill University, Shillong, May 24, 2003.

As a Member of NIEPA Team, Visited Kathmandu and two districts of Nepal (Chitwan and Syangja) in connection with NIEPA-Nepal Project, July 6-14, 2003.

As a Resource Person Participated in Workshop on 'SSA and Perspective Planning for Teacher Education', organized by Directorate of School Education, Government of Mizoram, Aizawl, October 13-14, 2003.

Jayshree Roy Jalali

Books

The North-East: Elementary Education. Gyan Books, New Delhi, India.

Research Papers

Education of the Girls in the North-East India. Seminar on India, University of Pavia, Italy, Faculty of Scienze Politiche, June 2003.

North-Eastern Education. *The Statesman*, November 1, 2003.

Readings on the North-East India. Accepted by NIEPA Hindi Journal for publication.

Monitoring and Evaluation – Some General Considerations. Accepted by NIEPA Newsletter for publication.

Training Material

Monitoring School Progress at the Elementary Level – Practical Exercise.

Monitoring and Evaluation – Some General Considerations.

Important Consultancy

Resource Person on 'Women, Labour and Girls Education in the North-East', Seminar on Women and Education, organized by All India Women's Conference, February 2004.

Participation in Seminars

Child Labour in Sensitization Programme on Child Labour, February 16-20, 2004 at V.V. Giri National Labour Institute, Noida, U.P.

NIEPA, EDUSAT, February 2004.

Yazali Josephine

Participated in the “Global EFA Week and UN Girls Education Initiative in India”, organized by UNESCO and ICSSR, April 10, 2003.

Invited as a Guest Lecturer in Stellamboush University, South Africa, October 20-November 7, 2003.

Taught “Educational Planning: Focus on Decentralization of Educational Planning in Third World Countries”, Institute of Policy Studies, Stellamboush University, South Africa, October 22-30. This was in addition to the course on “Changes of Education Policies and Planning Methods in Third World Countries”.

Presented Research Paper on “Decentralization and Gender Role in Education: Comparison of Indian Village Education Committees and SGBs (School Governing Bodies) of South Africa” in KENTON-Comparative Education Conference, October 30 – November 2, 2003, Goudini SPA, Western Cape, South Africa.

Working in Collaboration with Prof. S. Berkhout on International Project “Globalization, Decentralization and Gender – Promoting Women Participation in Education Development: A Comparative Study of India and South Africa”.

Plenary Speaker on the topic of “Comparative Education in the Era of Globalization”, along with Prof Stephen Ball, University of London, and Prof. Rizvi, F., University of Illinois at Urban Champaign, USA in the Kenton Conference Western Cape, South Africa.

Participated in the Symposium at IASSI on “Social Science Inputs to Education Trainers and Professionals” August 2, 2003.

Participated in the Bimol Roy Memorial Lectures on Globalization: The power of Education to Effect Changes”

Participated in the International Colloquium on “Education and Inclusion”, organized by Institute of Developmental Studies, Centre for International Education, University of Sussex, October 7-8, 2003, New Delhi.

Participated in Institute for Studies in Colloquium on Science, Religion and Development, New Delhi, organized by Global Prosperity, an international research institution based in New York in collaboration with a host of international and national agencies.

Participated in the South Asia Regional Conference on ‘Education: the Rights of Every Girl & Boy’, December 17-19, 2003, New Delhi, organized by the Office for the Advancement of Women of the National Spiritual Assembly of the Bahais, India.

As Member of SSA Appraisal Committee (Desk Appraisal) for:

Government of Tamil Nadu
Government of Mizoram

Article on “Impact of Participatory Planning on Primary Education Development in Tribal Rural Areas in India” sent for publication to *Journal of Development Alternatives and Areas Studies*.

Developed Reading Material for Sikkim Education Officers.

B.K. Panda**Articles Published**

“Teacher Training – A Cross Country Perspective”, published in the *NIEPA News Letter*, July 2003.

“Educational Innovations in India”, published in the *UNESCO-APEID Report* of the International Conference held at Shanghai, China, 2003.

Book Reviews Published

“Teachers and Their Teaching – Needs for New Perspectives” by G. L. Arora; review published in the *Journal of Educational Planning and Administration*, Vol. XVII, No.3, July 2003.

Report “Adult Literacy Programs in Uganda” of the World Bank, Africa Region, Human Development Series, The International Bank for Reconstruction and Development, Washington, review published in the *Journal of Educational Planning and Administration*, Vol. XVII, No.4, October 2003.

Participation in Seminars/Conferences/Workshops

Participated in the “Review Meeting on Progress Toward the Goals of Education for All”, organised by UNESCO/NIEPA/M/HRD, September 6-7, 2003.

Participated in the 9th UNESCO-APEID International Conference on Educational Innovations for Development in Asia and the Pacific, Shanghai, China, organized by UNESCO; Presented a paper on “Educational Innovations in India”, November 4-7, 2003.

Participated in the Workshop on “Evaluation of Training (EOT)”, organised by Department of Personnel and Training, Government of India, at MCR–HRD Institute, Hyderabad; Andhra Pradesh; Developed a package for evaluating training, January 5-9, 2004.

Rashmi Diwan**Book**

‘Community Participation and Empowerment in Primary Education’. Sage Publications, New Delhi (Co Editor Prof. R. Govinda).

Book Review

‘Collaborative Leadership: Development of Effective Partnership in Communities and School’, Edited by Hank Rubin, Corwin Press, Inc., by Sage Publications Company, Thousand Oaks, California, 2002; published in the *Journal of Educational Planning and Administration*, Vol. XVII, No. 3, July 2003.

Training Material

Compilation of Research Papers/Article on Researches for Improving Quality of Elementary Schools, used as support material for critical reviews, book reviews, project proposals etc.

Participation in Seminar

Participated in the National Conference on “Women Participation and Involvement: Situational Analysis in Four States”, Vigyan Bhavan, January 2004.

Kamalakanta Biswal***Training Material***

Revised document entitled, "District Planning in Education: A Practical Exercise", used for group work in the training programme.

Revised document entitled, "School Mapping: A Practical Exercise", used for group work in the programme.

Prepared document entitled, "District Planning in Education: A Practical Exercise", based on data from one of the pilot districts of Nepal.

Developed 'Manual for Formulation of DEP in Nepal' (with Najma Akhtar, Arun C. Mehta, S.M.I.A. Zaidi) as part of the NIEPA-Nepal Project on Capacity Building in Decentralised Planning and Management of Education. The manual is in the draft form, will be finalised very soon.

Developed 'Manual for Appraisal of DEP in Nepal' (with Najma Akhtar, S.M.I.A. Zaidi, and Ram Swarup Sinha, et al.) as part of the NIEPA-Nepal Project on Capacity Building in Decentralised Planning and Management of Education. The manual has been finalised, and is being processed for printing.

Consultancy and Advisory Services

Team Member, responsible for implementing the "Project on Capacity Building in Decentralized Planning and Management of Education in Nepal." This project is the first institutional consultancy of NIEPA to undertake 19 weeks of capacity building activities in decentralized planning and management of education; for piloting formulation of DEP following a bottom-up approach in five districts; and to prepare manuals for formulation and appraisal of DEPs in Nepal. As on March 2004, one Mission (in July 2003), and 8 training programmes/workshops of 11 weeks duration have already been conducted by NIEPA in New Delhi and Kathmandu for central, district and sub-district level officials of Nepal. Participated as a Resource Person in all these training programmes and workshops in Nepal.

Seminars/Conferences

Participated in the "National Seminar on Impact of DPEP in India", held at Jamia Milia Islamia, New Delhi, June 5-7, 2003. The seminar was organised by the TSG, Ed.CIL, MHRD, GOI and Jamia Milia Islamia.

Participated in Mission II to Nepal (July 5-11, 2003) and visited Chitwan District (Bharatpur and Divyanagar) on 7th July 2003 and Syangja District from 8th to 10th July 2003. The Mission was part of the NIEPA-Nepal Project on Capacity Building in Decentralized Planning and Management of Education.

Participated in Mission III to Nepal (November 29-30, 2003) and visited Jhapa District as part of the piloting of plan formulation in Nepal. The basic objective of the Mission was to gather field level information on the development of the District Education Plan, following a bottom-up approach as envisaged by the Government of Nepal.

Participated in the Study Tour to Lithuania on "What Can We Learn From the Ten Years Lithuania Experience in Addressing the Challenge of Improving Transparency In Education"? organized by the IIEP, Paris, in collaboration with the Ministry of Education, Government of Lithuania, October 13-17, 2003.

Other Academic and Professional Contributions

Paper on "Combating Corruption in Education in India: Strategies to Improve Transparency and Accountability".¹

Prepared document entitled "National Action Plan for Children" for the MHRD, Government of India, New Delhi.

Prepared the draft document entitled "Access, Inclusion and Achievement: Closing the Gap²", for the MHRD, Government of India.

Prepared the Study Report on "Teachers' Codes of Practice in India (Uttar Pradesh)", with Prof. B.P. Khandelwal.

Prepared Report of the Mission II to Nepal under the NIEPA-Nepal Project, July 6-11, 2003.

Prepared the Synthesis Report of Studies on Teachers' Codes of Practice in Bangladesh, Nepal and India (Uttar Pradesh), with Prof. B.P. Khandelwal.

Supervised and evaluated the IDEPA Dissertation on "Causes of High Dropouts in Rural Egypt: A Study of Primary Schools in Giza Province-Essaf", by Mr. Mahammed Mahmoud Ibrahim.

Supervised IDEPA Dissertation, "Effect of Education Reforms 2001 on Pre-vocational Education Teachers in Mauritius", by Mr. Anil Coomar Ramdewor. The dissertation has not been received yet.

Supervised the DEPA Dissertation on "Role of School Supervisors in Planning and Management of Basic Education in Karnataka."

Assisted in editing and publication of two issues of the *ANTRIEP Newsletter* published by NIEPA, New Delhi.

In-charge of the IDEPA Course No. 205: 'Project Planning and Micro Planning in Education'.

In-charge (with S.M.I.A. Zaidi) of the DEPA Course N° 108: 'Educational Planning in India'.

Research Studies

'Causes of High Dropout Rate at Primary Level of Education in Sambalpur and Keonjhar Districts of Orissa'. The study funded by TSG, Ed.CIL, New Delhi is being implemented in the two districts.

Coverage and Performance of Elementary Education: A Study of Data Gaps, Internal Efficiency and Transition Rates (with Dr. Arun C. Mehta).

'Teachers' Codes of Practice in India' (Uttar Pradesh) (with Prof. B. P. Khandelwal)

¹ With Mr. Sudhir Kumar, Chief Controller of Accounts and Audit, Ministry of Human Resource Development, Shastri Bhawan, Government of India, for the study tour in Lithuania from 13th to 17th October 2003, entitled "What can we learn from the ten year Lithuania experience in addressing the challenge of improving transparency in education", organized by the International Institute for Educational Planning (IIEP), UNESCO, Paris, France.

² Prepared for the Department of Secondary and Higher Education, Ministry of Human Resource Development, Government of India, August 2003 for the 15th Commonwealth Conference of Education Ministers, Edinburgh, Scotland, October 27-30, 2003.

R.S. Tyagi***Training Programme/Seminar Conducted***

“Training Programme in School Supervision and Teacher Development for the Principals of Government Senior Secondary Schools,” August 25-29, 2003. Number of participants 28 from 12 states and UTs.

One-day Seminar on “Educational Administration in Maharashtra” organized in collaboration with Maharashtra State Council of Educational Research and Training, Pune, November 17, 2003. Participants included senior education officers at secretariat and directorate levels, educational planners and administrators from the field, experts, educationists and professionals. The book on “Educational Administration in Maharashtra”, published by NIEPA was formally released on this occasion.

Research Paper

‘Role and Functions of Village Education Committees’, published in the book on ‘Management of School Education in India’, (edited by Dr. Neelam Sood). Published by NIEPA, June 2003.

Book Review

‘Self Evaluation – What is in it for Schools,’ *Journal of Educational Planning and Administration*, Vol. XVII, Number 3, July 2003.

Training Material

School-Based Supervision by Head of the Institution, Teachers’ Self-Evaluation and Classroom Observation as well as, on Strategies for Professional Development of Teachers.

Organization of Colloquium

Organized a Colloquium on “Improvement in the System of Education” for the Committee on Improvement in the System of Education, constituted by MHRD, Government of India under the Chairmanship of Shri Anand Sarup, September 23, 2003.

Support Provided to NIEPA Review Committee

Provided professional and academic support to NIEPA Review Committee, constituted by the Government of India, under Prof. Subhash C. Kashyap, as per suggestions of the Expenditure Reforms Commission.

Finalization of Research Study for Publication

Research Study on “Recent Trends in Educational Administration at State Level” finalized for publication.

Member, Government of India Appraisal Team for Appraisal of District Elementary Education Plans for Assam, Himachal Pradesh and Uttaranchal.

Desk Appraisal of “Elementary Education Perspective Plans” of 13 Districts of Uttaranchal under Sarva Shiksha Abhiyan for 2003-04.

Appraisal of “Elementary Education Perspective Plans” of 23 District Assam under Sarva Shiksha Abhiyan, 2004. Visited the districts of Darrang, Kamrup and Nalbari of Assam.

Neeru Snehi

Proceedings of Meeting on Commercialization of Education for Anand Swarup Committee Report, September 2003.

Report of Workshop on "School Improvement Planning at Secondary Level of Education", January 27-31, 2004.

Meetings/Workshop Organized

Workshop on "School Improvement Planning at Secondary Level of Education", January 27-31, 2004.

Book Review/Article

Review of Book – The Shadow Education System: Private Tutoring and its Implication for Planners, *New Frontiers in Education*, July-September 2003 Issue.

Para Teachers in Elementary Education. *Pariprekshya*, NIEPA, October-December 2003.

Policy Issues in Science Education. *NIEPA Newsletter*, October-December 2003.

Consultancy

Provided consultancy services for preparation of perspective plans for SSA, Punjab, as a Mission Member of GOI Appraisal Team.

Participation in National, International Seminars and Conferences

2nd All India Conference of Training Institutions in Disaster Management, Indian Institute of Public Administration, New Delhi, April 7-8, 2003, organized by National Centre for Disaster Management, New Delhi.

Madhumita Bandyopadhyay**Articles**

Quality in Secondary Education: Issues and Concerns for Policy Interventions. *NIEPA Newsletter*, April-June 2003.

Quality of Doctoral Research: Role of JRF. *University News*, July 21-27, 2003. Also published in the book "Research in Indian Universities", published by AICTE.

Local Governance of Elementary Education: An Indian Experience. Communicated for publication in the *Journal of Educational Planning and Administration*.

Innovative Approaches for UEE: An Indian Experience. Communicated for publication in *ICSSR Journal*.

Training Materials

Decentralized Management System of Elementary Education with Special Reference to National Schemes in India.

Capacity Building of Different Stakeholders Other than Teachers.

Consultancy and Advisory Services Rendered to the MHRD, UGC, State Governments, international organizations and national institutions, etc.

Provided consultancy services for Appraisal of SSA plans of West Bengal and Orissa.

Geetha Rani

Research Papers

Growth and Financing of Elementary Education in Uttar Pradesh: A Backward Province in India. Educational Policy Analysis and Achieves, Vol. 12 (25), June 13, 2004.

Economics Reforms and Financing Higher Education in India. Indian Journal of Economics and Business, June 2004, Vol. 3(1), pp. 79-102.

Education in India Across Households by Income Groups. Indian Journal of Social Development. Vol. 3, No. 2, 2003, pp. 201-227.

Papers Submitted to Academic Seminars

Contributed a Background Paper on "Financing Secondary Education in India: Trends and Issues" for the National Workshop on Financing Secondary Education with a Focus on Grants-in-Aid Policy and Practice held at the Centre for Multi-Disciplinary Development Research (CMDR), Dharwad, Karnataka, in collaboration with the National Institute of Educational Planning and Administration, (NIEPA), January 21-23, 2003.

Participation in Seminar/Conference Other than that of NIEPA

Contributed a paper titled "Financing Elementary Education and Sarva Shiksha Abhiyan", for the Development Convention on Social Security, Human Development and Growth, January 29-30, 2004, held at Centre for Development Studies, Prasanthnagar Road, Ullor, Thiruvananthapuram-695011 (available at www.cds.com).

K. Srinivas

Workshops/Seminars Attended

Attended 'India Education Research Conference' (IERC), conducted by Sun Microsystems, New Delhi, April 3, 2003.

Participated in Seminar on 'IT Security: An Enterprise Level Perspective', organized by CMC, New Delhi, April 14-15, 2003.

Attended the National Workshop on "Training on e-Learning", organized by Centre for Development of Advanced Computing (CDAC), Hyderabad, in association with Department of Information Technology, Government of India, November 24-26, 2003.

Attended the National Colloquium on "e-Content in Education", organized by Ministry of Human Resource Development, Department of Secondary & Higher Education, Noida, February 6-7, 2004.

Consultancy and Advisory Services

Acted as an Expert at the Information and Library Network Centre (INFLIBNET), an autonomous Inter-University Centre of UGC, Ahmedabad, for analyzing their e-Journal Database.

Training Materials

Computer Applications in Educational Planning and Management (Revised Materials for the DEPA Programme).

Introduction to Computers and Educational Management System (Revised Materials for the IDEPA Programme).

Project Planning and Monitoring (Revised Materials for the Training Programme).

Computer Applications for Decision Services in Education (Revised Materials for the Training Programme).

P.N. Tyagi

The Cartography Cell has been continuously developing new methods of presentation of data and information by means of maps, graphs, display charts, tables and transparencies for various publications, training programmes and research studies. The Cell provides computer graphic facilities for different types of projects and programmes in preparing diagrams, organograms, power point presentations, data posters, title pages, identity cards, etc.

The Cell also contributed various illustrations in publications, i.e. Educational Administration in Andhra Pradesh, Journal of Educational Planning and Administration, Pariprekshya, and NIEPA Newsletter.

Additional Duties

As OSD to Director (upto January 2004), looked after the organizational work of conferences and training programmes as well as administrative arrangements in the office.

Kausar Wizarat

Member, one of the Expert Groups of Gautam Buhda University, to Develop the Structure of Governance and Rules & Regulations.

Participation in Seminars/Conferences/Workshops

Seminar on "Implication of WTO Secondary and Senior Secondary Education", June 13 & 14, 2003.

One-day Seminar on "Partnership of Private Sector in Financing and Management of Higher Education", December 17, 2003.

Seminar on "Formulation of Effective Mechanism for Consultation and Coordination with All Stakeholder in the Field of Education", March 3-4, 2004.

Manju Narula***Publication***

“University Finances: An Analytical Study”, a Chapter contributed in a Project on “Financing of Education with Special Reference to the System of Financial Management” by Prof. J. L. Azad, 2003-04 (sponsored by ICSSR).

Book Review

Allison Littlejohn (ed.): Reusing Online Resources: A Sustainable Approach to e-Learning. Kogan Page, London, 2003. Journal of Educational Technology, Vol. 14, No. 3&4, April & July 2003.

Christopher P. Hood: Japanese Education Reform: Makes One's Legacy, London: Routledge, 2001, pp. 222. Staff and Educational Development International, 7(3), 2003, Aravali Books International (P) Ltd.

John Beck and Mark Earl (ed.): Key Issues in School Education (2nd edition). Continuum, London. (Sent for Publication).

Sunita Chugh***Book/Occasional Paper/Research /Article Published***

Book: Why Children Dropout: Case Study of a Metropolitan Slum. Bookwell, New Delhi, 2004.

Occasional Paper: Learning Achievement of Slum Children in Delhi. (Co-authored with Dr. Y.P. Aggarwal) 2003.

Project Paper: Learning Achievement of Slum Children in Government Schools of Delhi, (Co-authored with Dr. Y.P. Aggarwal) 2003.

Article: Access and Relation of Urban Marginalized Children: A Case Study of a Slum of South Delhi. Perspectives in Education, Vol. 20. No. 2, 2004.

Training Materials: Project Planning in Education.

N.K. Mohanty***Research Papers***

“A Comparative Study of Education Indices of UNDP's Human Development Report and National Human Development Report of India”, Business Perspectives, Vol.5, No.2, July-December, 2003.

Training Material

“Logical Framework Approach and Its Application in Project Management”, Training Material for DEPA and other training programmes on Project Planning and Management.

Workshops/Seminars/Conferences

Participated in the Workshop on Decentralization in Education held in NIEPA, April 26, 2004.

Consultancy and Advisory Services Rendered

Member of GOI Appraisal Mission Team for 'Appraisal of District Elementary Education Plans of Arunachal Pradesh under Sarva Shiksha Abhiyan.' The Mission appraised the Annual Work Plan & Budget (2003-04) and submitted its report to MHRD, Government of India, New Delhi.

Member of GOI Appraisal Mission Team for 'Appraisal of District Elementary Education Plans of 29 Districts of Tamil Nadu under Sarva Shiksha Abhiyan.' Also prepared the Appraisal Report on Annual Work Plan & Budget (2003-04) on behalf of the team.

Research Activities

Worked as a Project Associate Fellow in the Project on "Secondary Education: Analysis of Delivery Mechanism and Functioning of Secondary Schools," undertaken by Prof. K. Sujatha, Sr. Fellow & Head, International Unit, NIEPA, 30. 6. 03 to 13. 08. 03. As a part of the study, visited Thiruvananthapuram, Kerala, to collect relevant state level data and information on secondary education in Kerala; also assisted in the tabulation, analysis of data and information and preparation of Draft Report on Secondary Education in Kerala.

Ravindranath K. Murthy***Seminars/Conference/Workshops***

Participated in the National Workshop on "Training Teacher on e-Learning", organized by Centre for Development of Advanced Computing (C-DOC), Hyderabad, in association with Department of Information Technology, Government of India, November 24-26, 2003.

'National Seminar on Education for All, State Level Perspectives on EFA Goals and Strategies,' conducted by National Institute of Educational Planning and Administration (NIEPA), New Delhi, in collaboration with UNESCO, September 6, 2003.

Life Membership in Professional Organizations

Indian Society for Training and Development (ISTD)

Pondicherry Psychological Association

Indian Sociological Society

APPENDIX

MEMBERS OF THE NIEPA COUNCIL (AS ON MARCH 31, 2004)

President

1. Hon'ble Dr. Murli Manohar Joshi
Minister of Human Resource Development
Shastri Bhawan
New Delhi-110001

Vice-President

2. Prof. Pradeep Kumar Joshi
Director
NIEPA, New Delhi

Member

3. Dr. M. Mukhopadhyay
Joint Director
NIEPA, New Delhi

Ex-Officio Members

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Chairman
University Grants Commission
Bahadurshah Zafar Marg
New Delhi-110002
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Ministry of Human Resource Development
Shastri Bhawan
New Delhi-110001
6. Secretary
Ministry of Finance
New Delhi (or his representative)

7. Secretary
Deptt. of Personnel and Administrative
Reforms (or his representative)
New Delhi
8. Secretary
Planning Commission
Yojana Bhawan
New Delhi (or his representative)
9. Prof. J.S. Rajput
Director
NCERT,
New Delhi

State Education Secretaries

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Govt. of Assam
Secretariat, Dispur
Guwahati-701006
 11. Shri A.L. Pandey
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Govt. of Jharkhand
Secretariat
Ranchi
 12. Smt. Neera Yadav
Principal Secretary (Education)
Govt. of Uttar Pradesh
R.No.524-525, Bapu Bhawan
Lucknow-226001
Uttar Pradesh
-

13. Dr. Varesh Sinha
Secretary, Edn. Deptt.
Govt. of Gujarat
B.No.5, 7th Floor
New Sachivalaya Building
Gandhi Nagar-382010
14. Shri V.K. Subbarao
Secretary (Education)
Govt. of T.N., Fort St. George
Chennai-600009
15. Shri R.S. Gujral
Secretary, Education Department
Chandigarh Admn. U.T. Sectt.
Sector-9
Chandigarh-160009

State Directors of Education

16. Shri Shamungou Singh
Director of Education
Directorate of Education (S)
Imphal-795001
17. Shri S.N. Tripathi
Director of Education
Govt. of Orissa
Heads of Deptt. Building
Bhubaneswar-751001
18. Shri Rajendra Kumar
Director of Education
Directorate of Education
Govt. of NCT of Delhi
Room No.12, Old Sectt.
Delhi-110054
19. Shri Gajanan L. Pemekar
Director, Dte. of Education
Govt. of Goa
Panji, Goa-403001
20. Shri B.T. Pemmaiah
Director of Education
Govt. of Karnataka
New Public Offices
K.R. Circle
Narupathunga Road
Bangalore-560001

21. Smt. Panya Salila Srivastava
Director of Education
Dadra & Nagar Haveli Administration
Silvassa – 396 230

Eminent Educationists

22. Prof. K.N. Pathak
Vice Chancellor
Punjab University
Chandigarh
23. Prof. Ram Gopal Gupta
Vice Chancellor
Vikram University
Ujjain
24. Prof. Mushirul Hasan
Vice Chancellor
Jamia Millia Islamia
New Delhi
25. Dr. Girish Chand Saxena
Vice Chancellor
Dr. B.R. Ambedkar University
Agra
26. Dr. C. Sheshadri
1391, Purana Drishthi Road
1 Cross, C – 2 Block
Kuvempu Nagar
Mysore – 570023
27. Prof.(Mrs.) Sudesh Nangia
Centre for Study of
Regional Development, JNU
124 Uttarakhand
New Delhi –110067

All Members of the Executive Committee

28. Shri C. Balakrishnan
Joint Secretary (Planning)
M/HRD, Deptt. of Sec. and Hr. Education
Shastri Bhawan
New Delhi
29. Shri V.K. Pipersenia
Financial Advisor
Ministry of Human Resource Development
Deptt. of Education
Shastri Bhawan
New Delhi

30. Principal Adviser (Education)
Planning Commission
New Delhi
31. Dr. Manmohan Singh
Commissioner & Director of Sch. Edn.
Saifabad,
Hyderabad
32. Shri K.M. Tripathi
Director, SIEMAT
Allenganj
Allahabad

Faculty of NIEPA

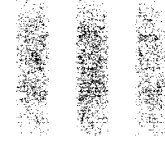
33. Dr. R. Govinda
Senior Fellow & Head
SNF Unit
NIEPA, New Delhi
34. Dr. A.C. Mehta
Fellow
NIEPA, New Delhi
35. Dr. B.K. Panda
Associate Fellow
NIEPA, New Delhi
36. Shri P.R.R. Nair *Secretary*
Registrar
NIEPA, New Delhi

APPENDIX

MEMBERS OF THE EXECUTIVE COMMITTEE

(AS ON MARCH 31, 2004)

- | | | | | | |
|----|---|-----------------|-----|---|------------------|
| 1. | Prof. Pradeep Kumar Joshi
Director
NIEPA, New Delhi | <i>Chairman</i> | 7. | Shri V.K. Pipersenia
Financial Advisor
Ministry of Human Resource Development
Deptt. of Education
Shastri Bhawan
New Delhi | |
| 2. | Dr. M. Mukhopadhyay
Joint Director
NIEPA, New Delhi | | 8. | Dr. Manmohan Singh
Commissioner & Director of School Edn.
Saifabad, Hyderabad | |
| 3. | Ms. Neera Yadav
Principal Secretary (Education)
Govt. of Uttar Pradesh
Lucknow-226001
Uttar Pradesh | | 9. | Shri K.M. Tripathi
Director, SIEMAT
Allenganj
Allahabad | |
| 4. | Principal Adviser (Education)
Planning Commission
New Delhi | | 10. | Dr. R. Govinda
Senior Fellow & Head
SNF Unit
NIEPA, New Delhi | |
| 5. | Dr. Girish Chand Saxena
Vice Chancellor
Dr. B.R. Ambedkar University
Agra | | 11. | Dr. B.K. Panda
Associate Fellow
International Unit
NIEPA, New Delhi | |
| 6. | Shri C. Balakrishnan
Joint Secretary (Planning)
M/HRD
Deptt. of Secondary and Hr. Education
Shastri Bhawan
New Delhi | | 12. | Shri P.R.R. Nair
Registrar
NIEPA, New Delhi | <i>Secretary</i> |
-



APPENDIX

MEMBERS OF THE FINANCE COMMITTEE (AS ON MARCH 31, 2004)

- | | | | |
|--|-----------------|--|------------------|
| 1. Prof. Pradeep Kumar Joshi
Director
NIEPA
New Delhi | <i>Chairman</i> | 5. Shri V.K. Pipersenia
Financial Advisor
Ministry of Human Resource Development
Deptt. of Education
Shastri Bhawan
New Delhi | |
| 2. Dr. Marmar Mukhopadhyay
Joint Director
NIEPA
New Delhi | | 6. Shri P.R.R. Nair
Registrar
NIEPA, New Delhi | <i>Secretary</i> |
| 3. Prof. Mushirul Hasan
Vice Chancellor
Jamia Millia Islamia
New Delhi | | | |
| 4. Shri C. Balakrishnan
Joint Secretary (Planning)
M/HRD
Deptt. of Secondary and Hr. Education
Shastri Bhawan
New Delhi | | | |
-

IV

APPENDIX MEMBERS OF THE PLANNING AND PROGRAMME COMMITTEE (AS ON MARCH 31, 2004)

- | | | | | |
|----|--|-----------------|-----|---|
| 1. | Prof. Pradeep Kumar Joshi
Director
NIEPA, New Delhi | <i>Chairman</i> | 8. | Dr. R. Ramachandra Rao
Vice Chancellor
Banaras Hindu University
Varanasi |
| 2. | Dr. M. Mukhopadhyay
Joint Director
NIEPA, New Delhi | | 9. | Director of Education
Government of Tamil Nadu
DPI Compound
College Road
Chennai - 600006 |
| 3. | Shri C. Balakrishnan
Joint Secretary (Planning)
Ministry of Human Resource Development
Department of Education
Shastri Bhawan
New Delhi | | 10. | Director of Education
Govt. of Uttar Pradesh
18, Park Road
Lucknow - 226001 |
| 4. | Dr. Ved Prakash
Secretary
University Grants Commission
Bahadurshah Zafar Marg
New Delhi-110002 | | 11. | Dr. K.N. Pathak
Vice-Chancellor
Punjab University
Chandigarh |
| 5. | Principal Adviser (Education)
Planning Commission
Yojana Bhavan
New Delhi - 110001 | | 12. | Vice-Chancellor
SNDT Women's University
1, Nathibai Thackersey Road
Mumbai-400020 |
| 6. | Secretary (Education)
Government of Gujarat
Sardar Patel Bhawan
Gandhi Nagar-382010 | | 13. | Dr. V.R. Panchmukhi
Chairman, ICSSR
JNU Campus
Aruna Asaf Ali Marg
New Delhi -110067 |
| 7. | Secretary (Education)
Government of Arunachal Pradesh
Civil Secretariat, PO Itanagar-791111
Arunachal Pradesh | | 14. | Dr. Rafiq Zakaria
3 Sealand, 41 Cuffe Parade
Mumbai |
-

15. Shri Dina Nath Batra
Vidya Bharti, Pragya Sadan
Ring Road, Near Saraswati Mandir
Nehru Nagar, New Delhi-110065
16. Prof. Kamal Narain Kabra
B-202, Anand Lok Society
Mayur Vihar, Phase-I
New Delhi- 110002
17. Dr. R. Govinda
Senior Fellow and Head
School & Non-Formal Education Unit
NIEPA
New Delhi
18. Dr. J.B.G. Tilak
Senior Fellow & Head
Educational Finance Unit
NIEPA
New Delhi
19. Dr. (Mrs.) K. Sujatha
Senior Fellow & Head
International Unit
NIEPA
New Delhi
20. Dr. (Mrs.) Sudesh Mukhopadhyay
Senior Fellow & Head
Educational Policy Unit
NIEPA
New Delhi
21. Dr. (Mrs.) Najma Akhtar
Senior Fellow & Head
Educational Administration Unit
NIEPA
New Delhi
22. Dr. Sudhanshu Bhushan
Senior Fellow & Incharge
Higher Education Unit
NIEPA
New Delhi
23. Dr. (Mrs.) Pramila Menon
Fellow & Incharge
Sub-National Systems Unit
NIEPA
New Delhi
24. Dr. A.C. Mehta
Fellow & Incharge
ORSM Unit
NIEPA
New Delhi
25. Shri P.R.R. Nair *Secretary*
Registrar
NIEPA
New Delhi



APPENDIX

FACULTY AND ADMINISTRATIVE STAFF

(AS ON MARCH 31, 2004)

Director

Professor Pradeep Kumar Joshi

Joint Director

Professor M. Mukhopadhyay

Educational Administration Unit

Dr. (Mrs.) Najma Akhtar, Senior Fellow
Dr. (Mrs.) Y. Josephine, Associate Fellow
Dr. R.S. Tyagi, Associate Fellow
Dr. (Mrs.) Manju Narula, Project Associate Fellow

Educational Planning Unit

Dr. S.M.I.A. Zaidi, Fellow & Incharge
Dr. K. Biswal, Associate Fellow
Dr. (Mrs.) Neeru Snehi, Associate Fellow
Dr. N.K. Mohanty, Associate Fellow (Leave Vacancy)

Educational Finance Unit

Dr. J.B.G. Tilak, Senior Fellow & Head
Dr. (Mrs.) Geetha Rani, Associate Fellow
Dr. A.N. Reddy, Research & Training Associate

Educational Policy Unit

Dr. (Mrs.) Sudesh Mukhopadhyay, Senior Fellow & Head
Dr. (Mrs.) M. Bandyopadhyay, Associate Fellow

School & Non-Formal Education Unit

Dr. R. Govinda, Senior Fellow & Head
Dr. (Mrs.) Nalini Juneja, Fellow
Dr. (Mrs.) Neelam Sood, Fellow
Dr. (Mrs.) Rashmi Diwan, Associate Fellow
Shri S.K. Malik, Research & Training Associate

Higher Education Unit

Dr. Sudhanshu Bhushan, Senior Fellow & Incharge
Dr. (Mrs.) Kausar Wizarat, Research & Training Associate

Sub-National Systems Unit

Dr. (Mrs.) Pramila Menon, Fellow and Incharge
Dr. (Mrs.) Jayashree Roy, Associate Fellow

International Unit

Dr. (Ms.) K. Sujatha, Senior Fellow & Head
Dr. B.K. Panda, Project Fellow (Against Project Post)
Dr. V.P.S. Raju, Research & Training Associate

Operations Research and Systems Management Unit

Dr. Arun C. Mehta, Fellow & Incharge
Dr. (Mrs.) Sunita Chugh, Research & Training Associate
Shri Naveen Bhatia, Computer Programmer (Leave Vacancy)

Registrar

Shri P.R.R. Nair

Library

Mrs. Deepak Makol, Librarian

Documentation Centre

Dr. D.S. Thakur, Documentation Officer

Publication Unit

Shri Pramod Rawat, Deputy Publication Officer

Computer Centre

Shri K. Srinivas, Systems Analyst

Hindi Cell

Dr. Subash Sharma, Hindi Editor

Cartography Cell

Shri P.N. Tyagi, Cartographer (Computer Applications)

Administration

Shri G.S. Bhardwaj, Administrative Officer
Shri S.R. Chaudhary, Section Officer (G.A.)
Shri P. Mani, Section Officer (A.A.)
Ms. Ujal Bhattacharya, Section Officer (P)

Finance & Accounts

Shri M. K. Gulati, Finance Officer
Smt. Usha Sharma, Section Officer

Training Cell

Shri Chandra Prakash, Assistant



APPENDIX
ANNUAL ACCOUNTS
2003-2004

NATIONAL INSTITUTE OF EDUCATIONAL (RECEIPTS AND PAYMENT ACCOUNT

	2002-2003		RECEIPTS		2003-2004
			Opening Balance		
	0.00		Cash in Hand		0.00
	5,000.00		Imprest		5,000.00
	14,994,940.49	14,999,940.49	Cash at Bank		16,351,142.70
					16,356,142.70
			Grants In Aid from Govt. of India		
	24,800,000.00		Non-Plan		25,325,000.00
	23,003,345.00	47,803,345.00	Plan		20,500,000.00
			Grants Receivable from MHRD		1,990,570.00
			Plan (Task Force)		10,00,000.00
	847,770.00	847,770.00	Hostel Rent		48,815,570.00
					568,611.00
			Interest Received on:		
	0.00		Interest on Investment		0.00
	1,916,936.73		Interest on PF Investment		4,632,642.00
	231,215.20		Int. on Saving Bank Account		257314.92
	9,267.76		Interest on PF Account		32646.68
	83,014.00	2,240,433.69	Int. on Int. Bearing Advances		247924.00
					5,170,527.60
			Sale of Publications		
	29,807.72	29,807.72	Royalty		38010.29
					38010.29
	208,920.00	208,920.00	Refund of medical Advances		173500.00
					173500.00
			Misc. Receipts		
	45,000.00		Sale of Condemned Items		0.00
	89,432.00		License Fee		92137.00
	6,794.00		Water Charges		6959.00
	117,116.00		Programme Receipts		0.00
	754,037.80	1,012,379.80	Misc. Receipts		400968.50
					50,0064.50
	209,405.00	209,405.00	Pro-Rata Pensionary Benefits		233190.00
					233190.00
	0.00	0.00	Leave Sal. Pen. Contribution		0.00
	6,000.00	6,000.00	Overpayment of Pension (Refund)		0.00
			Other Misc. Receipts		6000.00
					0.00
					0.00

**PLANNING AND ADMINISTRATION
FOR THE YEAR ENDING 31ST MARCH 2004)**

2002-2003		PAYMENTS		2003-2004
		NON-PLAN (EXPENDITURE)		
		Pay of Officers		
401,661.00		Administration	1,070,646.00	
147,007.00		Finance & Accounts	214,150.00	
3,275,023.00		Research & Training	3,195,429.00	
142,784.00		Library & Documentation	221,425.00	
23,274.00	3,989,749.00	Publication	228,075.00	4,929,725.00
		Pay of Establishment		
3,149,687.00		Administration	2,746,043.00	
358,211.00		Finance & Accounts	327,785.00	
2,778,194.00		Research & Training	2,804,878.00	
443,235.00		Library & Documentation	430,934.00	
289,483.00		Publication	188,010.00	
283,811.00	7,302,621.00	Hostel	218,400.00	6,716,050.00
		Allowances & Honoraria		
2,593,829.00		Administration	3,042,973.00	
449,858.00		Finance & Accounts	466,758.00	
4,317,014.00		Research & Training	5,177,055.00	
492,798.00		Library & Documentation	518,454.00	
422,991.00		Publication	393,051.00	
208,674.00	8,485,164.00	Hostel	180,157.00	9,778,448.00
133,763.00	133,763.00	Over Time Allowances	181,562.00	181,562.00
188,000.00	188,000.00	Medical Advance	178,500.00	178,500.00
867,779.00	867,779.00	Medical Reimbursement	873,329.00	873,329.00
0.00	0.00	Leave Travel Concession	423,941.00	423,941.00
240,738.00	240,738.00	Ad-hoc Bonus	262,736.00	262,736.00
2,634,284.00	2,634,284.00	Interest on PF Paid to Subscribers	2,698,410.00	2,698,410.00

2002-2003		RECEIPTS	2003-2004	
		Other Misc. Receipts		
26,850.00	26,850.00	Security Receipts (Adjustable)	45,000.00	45,000.00
		Recoverable Advances		
105,700.00		Festival Advance	102,900.00	
40,000.00		Car Advance	0.00	
43,120.00		Scooter Advance	43,120.00	
7,500.00		Cycle Advance	0.00	
1,000.00		Fan Advance	0.00	
310,000.00		H.B. Advance	692,525.00	
3,600.00		Computer Advance	3,600.00	
300.00	511,220.00	Cyclone Advance	0.00	842,450.00
5,092,786.21		Total Receipts (Non-Plan)	7,577,048.39	

2002-2003		PAYMENTS	2003-2004	
16,535.00	16,535.00	Leave Salary & Pension Contribution	606,257.00	606,257.00
3,751,271.00	3,751,271.00	Pension and Gratuity	4,592,609.00	4,592,609.00
Academic Activities				
9,705.00		Entertainment Charges	0.00	
5,830.00		Postage & Telegram Charges	0.00	
0.00		Petrol, Oil & Lubricant Charges	39,937.00	
142,170.00		Stationery/Store Items	0.00	
0.00	157,705.00	Stipend/Book & Project Grant	0.00	39,937.00
Other Charges (Recurring)				
9,575.00		Horticulture items	0.00	
8,745.00		Insurance	34,627.00	
40,681.00		Liveries	12,615.00	
10,160.00		Maintenance of Vehicles	0.00	
144,313.00		Maintenance of Equipment	0.00	

2002-2003

RECEIPTS

2003-2004

To Conduct Programme (Academic Activities)	313,000.00	313,000.00
Miscellaneous Advance	31,106.00	31,106.00
Total Receipts (Plan)	<u>344,106.00</u>	

2002-2003		PAYMENTS	2003-2004	
368,740.00		Maint. of Building (Elec.)	0.00	
16,350.00		Maint. of Building (Civil)	200,268.00	
138,227.00		Misc. Payments	0.00	
619,493.00	1,356,284.00	Water & Electricity Charges	1,113,905.00	1,361,415.00
		Other Misc. Payments		
7,850.00	7,850.00	Security Refund	15,000.00	15,000.00
		Recoverable Advances		
103,650.00		Festival Advance	91,500.00	
21,450.00		Scooter Advance	108,000.00	
1,000.00		Fan Advance	0.00	
382,170.00	508,270.00	H.B. Advance	191,420.00	390,920.00
29,640,013.00		Total Expenditure (Non-Plan)	33,048,839.00	
		PLAN EXPENDITURE		
		Pay of Officers		
183,480.00	183,480.00	Research & Training	231,880.00	231,880.00
		Pay of Establishment		
237,320.00		Administration	201,070.00	
100,864.00		Finance & Accounts	117,235.00	
524,069.00		Research & Training	471,175.00	
71,700.00	933,953.00	Publication	24,200.00	813,680.00
		Allowances & Honoraria		
129,115.00		Administration	96,713.00	
54,058.00		Finance & Accounts	62,749.00	
576,026.00		Research & Training	626,587.00	
62,758.00	821,957.00	Publication	22,645.00	808,694.00

2002-2003

RECEIPTS

2003-2004

2002-2003		PAYMENTS	2003-2004	
30,617.00	30,617.00	Over Time Allowances	9,437.00	9,437.00
69,813.00	69,813.00	Medical Reimbursement	69,698.00	69,698.00
27,137.00	27,137.00	Ad-hoc Bonus	0.00	0.00
		Academic Activities		
143,182.00		Advertisement Charges	225,677.00	
362,421.00		Entertainment Charges	289,139.00	
373,022.00		Misc. Contingencies	233,223.50	
494,064.00		Printing/Binding Charges	257,999.00	
423,197.00		Postage & Telegram Charges	286,969.00	
418,430.00		Petrol, Oil & Lubricant Charges	372,878.00	
961,570.00		Stationery/Store Items	1,183,211.00	
645,822.00		Telephone/Telegram Charges	1,107,960.00	
268,889.00		Stipend, Book and Project Grants	333,928.00	
1,711,191.00		Periodicals	2,327,271.00	
3,871.00	5,805,659.00	Hot and Cold Weather Charge	0.00	6,618,255.50
615,469.00	615,469.00	Publication (Brought out)	289,250.00	289,250.00
		Travelling Allowances		
720,229.00		A) TA to Faculty/Staff Members	664,052.00	664,052.00
1,128,417.00	1,848,646.00	B) TA/DA to Participants	1,540,089.00	1,540,089.00
245,343.00	245,343.00	Honorarium to Resource Persons	454,865.00	454,865.00

2002-2003

RECEIPTS

2003-2004

2002-2003		PAYMENTS	2003-2004	
		Other Charges		
		(A) Recurring		
116,750.00		Audit Fees	0.00	
6,651.00		Cooliage/Cartage/Customs, etc.	0.00	
0.00		Hot & Cold Weather Charge	1,006.00	
22,245.00		Horticulture Charges	26,180.00	
275,943.00		Legal Expenses	220,764.00	
109,672.00		Maintenance of Vehicle	85,685.00	
523,348.00		Maintenance of Equipment	682,516.00	
139,392.00		Maint. of Furniture & Fixture	192,395.00	
1,554,163.00		Maint. of Instt. Building (Civil)	1,106,679.00	
1,335,937.00		Maint. of Instt. Building (Elect)	316,383.00	
58,359.00		Newspapers Charges	67,961.00	
215,903.00		Rent, Rates/Taxes	217,818.00	
3,174,060.00		Water & Electricity Charges	2,951,619.00	
1,161,388.00	8,693,811.00	Misc. Payments	1,570,052.00	7,439,058.00
		(B) Non-Recurring		
2,478,763.00		Other Office Equipment	1,312,575.00	
0.00	2,478,763.00	Staff Car	385,672.00	1,698,247.00
586,371.00	586,371.00	Library Books	633,506.00	633,506.00
		(C) Advance Payments		
21,504.00	21,504.00	Construction of Building (Civil)	0.00	
350,000.00	371,504.00	To Conduct Programme (Academic Activities)	163,000.00	163,000.00
92,953.00	92,953.00	Miscellaneous Advance	0.00	0.00
22,805,476.00		(1) Total (PLAN) Expenditure	21,433,711.50	

2002-2003

RECEIPTS

2003-2004

2002-2003		PAYMENTS	2003-2004	
INSTITUTE'S RESEARCH STUDIES				
41,744.00	41,744.00	Legal Management of Sec. Education In India	0.00	0.00
Sec. Edn. In India Project Analysis of Delivering Functions				
294,194.00		Salary	731,347.00	
74,722.00	368,916.00	TA/DA	154,266.00	885,613.00
Decentralizing Prg. & Prg. Of Primary Edn. Kabri and Aniy Dist. of Assam				
31,505.00		Salary	0.00	
13,335.00		TA/DA	0.00	
31,542.00	76,382.00	Misc. Contingencies	5,913.00	5,913.00
1,000.00	1,000.00	Recent Trend in Ednl Admn. at State Level	0.00	0.00
International Conference on Globalization and Challenges to Education (18-20th December, 2001)				
443,276.00	443,276.00	Expenditure	60,690.00	60,690.00
Impact of Legal Intervention for the Right of Child to Edn. to Delhi (Dr. Nalini Juneja)				
0.00	0.00	Expenditure	23,812.00	23,812.00
Learners' Achievement of Primary Schools of Slum & Non-slum Areas (Dr. Y.P. Aggarwal)				
41,984.00	41,984.00	Expenditure	507.00	507.00
Study on Impact of Structural Adjustment Programme (Dr. Y. Josephine)				
00.00	00.00	Expenditure	3,213.00	3,213.00

2002-2003

RECEIPTS

2003-2004

2002-2003		PAYMENTS	2003-2004	
		Study on Financing of Sec. Edn. AP State Dr. J.B.G. Tilak		
0.00	0.00	Expenditure	20,000.00	20,000.00
		Govt. Initiative & Role of NGO to Inclusive Edn. In India (Dr. S. Mukhopadhyay)		
0.00	0.00	Expenditure	177,823.00	177,823.00
120,000.00	120,000.00	Edn. Policy of Govt. of A.P. & Govt. of UP		
		Expenditure	0.00	0.00
		Functioning of Shift Schools in Delhi - Problems & Prospects		
3,300.00	3,300.00	Expenditure	0.00	0.00
		National Seminar on Functioning of Shift School		
75,250.00	75,250.00	Expenditure	0.00	0.00
		Research Proposal on Edn. Boards with Special Reference to Management of Change & Quality of School Edn. (Dr. Manju Narula)		
35,105.00	35,105.00	Expenditure	0.00	0.00
64,245.00	64,245.00	Study on Impact of Structural Adjustment (New Economic Policy) on the UEE		
		Expenditure	0.00	0.00
0.00	0.00	DIEPAM Expenditure	117,007.00	117,007.00
0.00	0.00	Summer Institute -	21,360.00	21,360.00
		Managing the teachers: issues & Challenges (Dr. B.K. Panda)		
0.00	0.00	Expenditure	3,000.00	3,000.00
		TASK FORCE		
		Expenditure	488,255.00	
		Capital Item	132,765.00	621,020.00
1,271,202.00		(2) Total Research Studies	1,939,958.00	
24,076,678.00		GRAND TOTAL (PLAN) EXPENDITURE	23,373,669.50	

2002-2003		RECEIPTS	2003-2004	
SPONSORED PROGRAMMES/ STUDIES				
International Programmes (IDEPA)				
261,250.00	261,250.00	Grants	2,205,398.00	2,205,398.00
52,170.00	52,170.00	Refund of Advance	0.00	0.00
Establishment and Operationalization of DISE/EMIS				
161,464.00	161,464.00	Grants		0.00
Training Programme for DIET Dr. (Mrs.) P. Menon				
165,621.00	165,621.00	Grants	230,000.00	230,000.00
Capacity Building in Planning and Management DPEP (Dr. N. V. Varghese)				
2,571,499.00	2,571,499.00	Grants/Interest	74,245.00	74,245.00
1-Day Workshop on Rotational Headship & Quality in Univ. & Colleges (24.1.01)				
0.00	0.00	Grants	0.00	0.00
Assessment of Technical and Infrastructural Capacity of DIET - (Dr. R. Govinda)				
33,929.00	33,929.00	Grants	0.00	0.00
National Evaluation of Operation Black Board Scheme - (Dr. R. Govinda)				
0.00	0.00	Grants	0.00	0.00
EFA - (Dr. R. Govinda)				
		Grants	533,319.00	533,319.00
Education for All: Assessment (P) (MHRD) - (Dr. R. Govinda)				
1,027,000.00	1,027,000.00	Grants	363,810.00	363,810.00

2002-2003		PAYMENTS		2003-2004
		SPONSORED PROGRAMMES/ STUDIES		
		INTERNATIONAL PROGRAMMES (IDEPA)		
414,381.00		Salaries		554,610.00
214,293.00		Programme Expenses		810,755.00
672,897.00		Direct Payments to Participants		872,880.00
340,600.00		Boarding/Lodging Charges		158,400.00
201,242.00		Stationery		73,444.00
875,207.00		Contingencies		1,166,379.00
0.00		Capital Item		33,350.00
0.00	2,718,620.00	TA/DA		19,420.00
				3,689,238.00
0.00	0.00	Misc. Advance		348,170.00
				348,170.00
		Establishment and Operationalization of DISE/EMIS		
579,804.00		Salaries		732,584.00
16,731.00		TA/DA Payments		126,942.00
220,000.00		Computer (Capital Item)		0.00
163,976.00		Stationery		0.00
141,615.00	1,122,126.00	Contingencies		98,945.00
				958,471.00
		Trg. Prog. for DIET (Dr. P. Menon)		
254,714.00	254,714.00	Expenditure		321,732.00
				321,732.00
		Capacity Building in Planning & Management		
425,043.00		Salaries		416,621.00
100,761.00		TA/DA to Staff		31,133.00
1,075,736.00	1,601,540.00	Contingencies		69,664.00
				517,418.00
4,145.00	4,145.00	Refund of Grant		0.00
				0.00
		1-Day Workshop on Rotational Headship & Quality in Univ. & Colleges (24.1.2001)		
85,690.00	85,690.00	Expenditure		73,885.00
				73,885.00

2002-2003		RECEIPTS	2003-2004	
		Sarva Shiksha Abhiyan - Project		
389,750.00	389,750.00	Grants	180,224.00	180,224.00
		Monitoring of SSA		
500,000.00	500,000.00	Grants	812,800.00	812,800.00
		Study on Human Rights in Higher Education (M/HRD Sponsored)		
141,500.00	141,500.00	Grants		0.00
		ALA93/14 EC Sector Prog. of Support for Primary Edn. in India (European Comm.) (Dr. R. Govinda)		
0.00	0.00	Grants	0.00	0.00
		Research Study on Partnership of Pvt. Sector in Finance & Manag. of Indian Hr. Education (Planning Commission) – (Dr. J.L. Azad)		
51,090.00	51,090.00	Grants	0.00	0.00
		Financing of Hr. Edn. in India with Special Ref. to the System of Financial Management (ICSSR)		
		Grants	88,000.00	88,000.00
		Trade and Educational Under World Trade Organization (WTO) Regime		
1,950,000.00	1,950,000.00	Grants	0.00	0.00
		Workshop on Women in Decision Making		
0.00	0.00	Grants	0.00	0.00
		Sub-Regional Training Workshop on Review & Monitoring of EFA: Implementation Processes (Contract No. 860.124.3) (Dr. Sudesh Mukhopadhyay)		
0.00	0.00	Grants	835,780.65	835,780.65

2002-2003		PAYMENTS	2003-2004	
		Assessment of Technical and Infrastructural Capacity of DIET (Dr. R. Govinda)		
0.00		Salaries	0.00	
38,168.00		Grants to States (Refund)	0.00	
-27,236.00	10,932.00	Contingencies	33,980.00	33,980.00
		National Evaluation of Operation Black Board Scheme – (Dr. R. Govinda)		
0.00		Salaries	142,553.00	
609,137.00	609,137.00	Contingencies	0.00	142,553.00
		EFA – (Dr. R. Govinda)		
0.00	0.00	Expenditure	192,941.00	192,941.00
		Education for All: Assessment (P) (MHRD) (Dr. R. Govinda)		
39,603.00		Salaries	0.00	
394,387.00	433,990.00	Contingencies	377,908.00	377,908.00
		Sarva Shiksha Abhiyan - Project		
508,766.00	508,766.00	Expenditure	390,100.00	390,100.00
		Monitoring of SSA		
0.00	0.00	Expenditure	581,789.00	581,789.00
		Study on Human Rights in Higher Education (M/HRD Sponsored)		
0.00		Salary	113,975.00	
111,383.00	111,383.00	Stationery Charges	0.00	113,975.00
		ALA93/14 EC Sector Prog. of Support for Primary Edn. in India (European Comm.) (Dr. R. Govinda)		
21,500.00	21,500.00	Expenditure	0.00	0.00

2002-2003		RECEIPTS	2003-2004	
		School Education Board of India: Envisioned Role & Function (Dr. Sudesh Mukhopadhyay)		
0.00	0.00	Grants	619,782.00	619,782.00
		Education Reforms: Management of Change through Support Organization		
0.00	0.00	Grants	0.00	0.00
		Updation of the Common UN Database for India		
65,520.00	65,520.00	Grants	0.00	0.00
		Trg. Prog. on Capacity Bldg. of DIETs for Management of Quality (TQM) (Prof. M. Mukhopadhyay)		
0.00	0.00	Grants	0.00	0.00
		Study on Alternative and Innovative Forms of Higher Education of Left out Youth		
0.00	0.00	Grants	0.00	0.00
		Developing A Book on Deemed to be Universities		
0.00	0.00	Grants	0.00	0.00
		EMIS (SSA)		
0.00	0.00	Grants	0.00	0.00
		Training Programme on Office Management from Bhutan Govt.		
220,633.00	220,633.00	Grants	0.00	0.00
		Summer Institute for Capacity Building of Teacher Education Institutions		
365,992.00	365,992.00	Grants	0.00	0.00
		Unesco-Feasibility Study to Explore relevance and Applicability on an Existing Methodological Package to Map & Measure Non-formal Edn. at District Level (Dr. Y.P. Aggarwal)		
241,368.00	241,368.00	Grants	0.00	0.00

2002-2003		PAYMENTS	2003-2004	
61,054.00	61,054.00	Research Study on Partnership of Pvt. Sector in Finance & Manag. of Indian Hr. Education (Planning Commission) (Dr. J.L. Azad) Expenditure	0.00	0.00
9,242.00	9,242.00	Financing of Hr. Edn. in India with Special Ref. to the System of Financial Management (ICSSR) Expenditure	17,910.00	17,910.00
440,762.00	440,762.00	Trade and Educational under World Trade Organization (WTO) Regime Expenditure	298,536.00	298,536.00
465.00	465.00	Workshop on Women in Decision Making Expenditure	0.00	0.00
0.00	0.00	Sub-Regional Training Workshop on Review & Monitoring of EFA: Implementation Processes (Contract No. 860.124.3) (Dr. S. Mukhopadhyay) Expenditure	91,310.00	91,310.00
0.00	0.00	School Education Board of India: Envisioned Role and Function (Dr. S. Mukhopadhyay) Expenditure	93,451.00	93,451.00
0.00	0.00	Education Reforms: Management of Change through Support Organization Expenditure	61,782.00	61,782.00

2002-2003		RECEIPTS	2003-2004	
3,508,225.00	3,508,225.00	Sri Lanka Programme		
		Grants	760,815.00	760,815.00
		High Dropout at Primary Level of Education		
137,100.00	137,100.00	Grants	82,260.00	82,260.00
		Preparatory Phase for Training of Secondary School Principals		
0.00	0.00	Grants	0.00	0.00
		Seminar on Education In Human Value & Skill in Higher Education		
198,272.00	198,272.00	Grants	0.00	0.00
		Conference on Partnership of Pvt. Sector in Planning of Indian Hr. Education (Planning Commission)		
50,000.00	50,000.00	Grants	0.00	0.00
		UNESCO Ethics Cooperation in Edn. - Prof. B.P. Khandelwal		
48,500.00	48,500.00	Grants	0.00	0.00
		Intensive Area Institution Prog. for Ednl. Backward Minorities (Dr. Pramila Menon)		
172,087.00	172,087.00	Grants	0.00	0.00
		Nepal Project on Decentralised District Planning (Dr. Najma Akhtar)		
1,437,515.00	1,437,515.00	Grants	5,511,052.00	
		Receipts (Interest)	40,278.33	5,551,330.33
		Non-Formal Prog. of UNESCO Pilot Implementation in A.P. Cont. 860053.06		
96,200.00	96,200.00	Grants	0.00	0.00
		National Qualification Framework (UGC) (G.D. Sharma)		
500,000.00	500,000.00	Grants	0.00	0.00
		Directorate of Adult Education		
73,228.00	73,228.00	Grants		0.00

2002-2003		PAYMENTS	2003-2004	
85,408.00	85,408.00	Updation of the Common UN Database for India Expenditure	0.00	0.00
195,765.00	195,765.00	Trg. Prog. on Capacity Bldg. of DIETs for Mangmt. of Quality (TQM) (Prof. M. Mukhopadhyay) Expenditure	499,068.00	499,068.00


2002-2003		RECEIPTS	2003-2004	
		National Consultation Programme on Educational Satellite EDUSAT		
		Dr. M. Mukhopdhyay		
0.00	0.00	Grants	525,000.00	525,000.00
		Central Tibetan School		
0.00	0.00	Grants	130,000.00	130,000.00
		Management of Effective Schools		
0.00	0.00	Grants	302,000.00	302,000.00
		Gautam Budha University (Dr. G.D. Sharma)		
0.00	0.00	Grants	185,152.00	185,152.00
		Unesco Institute of Statistics Material in Collaboration with NIEPA & UIS (Dr. A.C. Mehta)		
0.00	0.00	Grants	155,300.00	155,300.00
		Pilot Project in India (Indore and Hyderabad) on NFE/MIS (Dr A.C. Mehta) 860.086.3		
0.00	0.00	Grants	363,940.00	363,940.00
14,419,913.00		TOTAL RECEIPT (SPONSORED PROGRAMMES)	13,999,155.98	

2002-2003		PAYMENTS	2003-2004	
		Study on Alternative Forms of Hr. Edn. of Left out Youth		
34,085.00	34,085.00	Expenditure	274,243.00	274,243.00
		Developing a Book on Deemed to be Universities		
44,614.00	44,614.00	Expenditure	0.00	0.00
		EMIS SSA		
116,954.00	116,954.00	Expenditure	395,668.00	395,668.00
		Trg. Programme on Office Management from Bhutan Government		
170,774.00	170,774.00	Expenditure	0.00	0.00
		Summer Institute for Capacity Building of Teacher Education Institutions		
366,714.00	366,714.00	Expenditure	0.00	0.00
		Unesco-Feasibility Study to Explore relevance & Applicability on an Existing Methodological Package to Map & Measure Non-formal Edn. at District Level (Dr. Y.P. Aggarwal)		
241,368.00	241,368.00	Expenditure	0.00	0.00
		Sri Lanka Programme		
1,300,593.00	1,300,593.00	Expenditure	439,708.00	439,708.00
		Cause of High Drop-out Rate in Samastipur and Keonjhar Dist. of Orissa at Primary Level of Education		
136,788.00	136,788.00	Expenditure	84,649.00	84,649.00
		Preparatory Phase for Training of Secondary School Principals		
39,001.00	39,001.00	Expenditure	0.00	0.00

2002-2003

RECEIPTS

2003-2004



2002-2003		PAYMENTS	2003-2004	
0.00	0.00	Seminar on Edn. in Human Value & Skill in Higher Education Expenditure	124,370.00	124,370.00
0.00	0.00	Conference on Partnership of Pvt. Sector in Planning of Indian Hr. Education (Planning Commission) Expenditure	23,198.00	23,198.00
24,335.00	24,335.00	UNESCO Ethics Cooperation in Education Prof. B.P. Khandelwal Expenditure	4,918.00	4,918.00
355.00	355.00	Nepal Project on Decentralized District Planning Dr. Najma Akhtar Expenditure Capital Item	3,724,937.00 380,877.00	4,105,814.00
168,986.00	168,986.00	Pre-identification of Qualification for the Selection of VC Expenditure	5,153.00	5,153.00
471,500.00	471,500.00	Workshop on Upper Primary Education Expenditure	0.00	0.00
503,839.00	503,839.00	Orientation Programme and Management for College Principals (UGC) Expenditure	348,462.00	348,462.00

2002-2003

RECEIPTS

2003-2004

2002-2003		PAYMENTS	2003-2004	
		Strengthening of Prg. & Management of Inst. Towards Subordinate Panchayat Dev. & Gram Swaraj		
16,868.00	16,868.00	Expenditure	39,867.00	39,867.00
		National Qualification Framework (UGC) (G.D. Sharma)		
222,979.00	222,979.00	Expenditure	227,411.00	227,411.00
		Directorate of Adult Education		
13,149.00	13,149.00	Expenditure	0.00	0.00
		Prog. on Policy and Mechanism for Pvt. Education Providers		
94,330.00	94,330.00	Expenditure	9,899.00	9,899.00
		National Consultation Programme on Educational Satellite EDUSAT		
		Dr. M. Mukhopdhyay		
0.00	0.00	Expenditure	165,930.00	165,930.00
		Central Tibetan School		
0.00	0.00	Grants	62,271.00	62,271.00
		Management of Effective Schools		
0.00	0.00	Expenditure	104,077.00	104,077.00
		Evaluating on Effective Mechanism for Consultation with all Stakeholders with Field of Education		
0.00	0.00	Expenditure	95,638.00	95,638.00
		Foreign Education Provider in India		
		Dr. Sudhanshu Bhushan		
0.00	0.00	Expenditure	24,742.00	24,742.00
		Gautam Budha University		
		Dr. G.D. Sharma		
0.00	0.00	Expenditure	19,892.00	19,892.00

2002-2003

RECEIPTS

2003-2004

2002-2003		PAYMENTS		2003-2004
		Unesco Institute of Statistics Material in Collaboration with NIEPA and UIS Dr. A.C. Mehta		
0.00	0.00	Expenditure	253,909.00	253,909.00
		Deemed to be Universities Contribution to Higher Education Dr. K. Sudha Rao		
0.00	0.00	Expenditure	5,386.00	5,386.00
		UNESCO/AMEIS Indore Pilot Guide lines (Dr. A.C. Mehta) 845.251.3		
0.00	0.00	Expenditure	56,181.00	56,181.00
12,242,471.00		TOTAL EXPENDITURE (SPONSORED PROGRAMME)	15,675,603.00	

2002-2003	RECEIPTS	2002-2003
	Remittance	
1,238,204.00	Income Tax Salaries	1,194,667.00
6,712,955.00	PF Sub. & Recovery of Advance from Staff	7,067,840.00
33,000.00	PF Sub./Recovery of Deputationist	70,000.00
50,642.00	H.B. Advance of Deputationist	75,493.00
101,520.00	Group Saving Linked Insurance Scheme	94,500.00
424,897.00	Self LIC of Staff	511,197.00
800,730.00	Society Recoveries	830,690.00
3,344.00	C.G.E.G.I.S.(Deputationist)	2,064.00
57,110.00	Income Tax (Parties)	67,013.00
6,412.00	Refund of Loan	0.00
220.00	Society Recd. of Deputationist	1,320.00
40.00	Welfare Contribution of Deputationist Staff	320.00
17.00	D.C.R.R. of Deputationist Staff	204.00
306.00	License Fee of Deputationist Staff	1530.00
14.00	Water Charges of Deputationist staff	70.00
91,745,395.70		97,008,931.07

Certified that the grants-in-aid released by the Government of India have been utilized for the purpose for which it was sanctioned and the conditions attached to it had been duly fulfilled

Sd/-
FINANCE OFFICER

Sd/-
REGISTRAR

NATIONAL INSTITUTE OF EDUCATIONAL
17-B SRI AUROBINDO MARG,

2002-2003	PAYMENTS	2003-2004
	Remittance	
1,238,204.00	Income Tax Salaries	1,194,667.00
6,712,955.00	PF Sub. & Recovery of Advance staff	7,067,840.00
33,000.00	PF Sub./Recovery of Deputationist	70,000.00
50,642.00	H.B. Adv. of Deputationist	75,493.00
102,200.00	Group Saving Linked Insurance Scheme	94,520.00
424,897.00	Self LIC of Staff	511,197.00
800,730.00	Society Recoveries	830,690.00
3,344.00	C.G.E.G.I.S.(Deputationist)	2,064.00
57,110.00	Income Tax (Parties)	67,013.00
6,412.00	Refund of Loan	0.00
220.00	Society Recovery of Deputationist	1,320.00
40.00	Welfare Contribution of Deputationist Staff	320.00
17.00	D.C.R.R. of Deputationist Staff	204.00
306.00	License Fee of Deputationist Staff	1,530.00
14.00	Water Charges of Deputationist Staff	70.00
	Closing Balance	
5,000.00	Imprest	5,000.00
	Cash at Bank	
5,202,632.73	1) State Bank of India	3,974,861.62
5,353,475.37	2) Syndicate Bank (181)	3,203,989.37
0.00	3) Grants Receivable from MHRD	1,990,570.00
1,796,199.60	4) Syndicate Bank (179)	731,319.25
2,560,020.00	5) Syndicate Bank (178)	1,972,050.00
1,438,315.00	6) State Bank of India (15507)	2,882,676.33
500.00	7) Canara Bank (25536)	233,425.00
16,356,142.70		14,993,891.57
91,745,395.70		97,008,931.07

Sd/
DIRECTOR

PLANNING AND ADMINISTRATION
NEW DELHI – 110 016

Details of Closing Balance as on 31.03.2004

Heads	Opening Balance	Grants	Other Receipts	Total	Payment	Balance
1. Non-Plan	167,380.63	25,325,000.00	7,577,048.39	33,069,429.02	33,048,839.00	20,590.02
2. Plan	16,275.07	21,500,000.00	344,106.00	21,860,381.07	23,373,669.50	-1,513,288.43
3. Plan	0.00	1,990,570.00	0.00	1,990,570.00	0.00	1,990,570.00
4. Sponsored Programmes	16,173,167.00	13,999,155.98	-	30,172,322.98	15,675,603.00	14,496,719.98
5. LIC	-680.00	-	94,500.00	93,820.00	94,520.00	-700.00
Total	16,356,142.70	62,814,725.98	8,015,654.39	87,186,523.07	72,192,631.50	14,993,891.57

Sd/
FINANCE OFFICER

Sd/
REGISTRAR

Sd/
DIRECTOR

NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION
17-B, SRI AUROBINDO MARG, NEW DELHI - 110016

Proforma Account for the Assigned Programmes/Studies as on 31st March, 2004

S. No	Name of Programme/ Study	Opening Balance	Receipts	Total	Expenditure	Balance
1	Experimental Project for Non-Formal Education - an Evaluation Study (Ministry of Education)	14,923.36	0.00	14,923.36	0.00	14,923.36
2	Experimental and Innovative Programme for Education at Elementary Level Including Non-Formal Education (Cope) and MIS for Distt. Education Officers	(-)13,087.70	0.00	(-)13,087.70	0.00	(-)13,087.70
3	More Efficient Utilization of Existing Facilities	13,037.00	0.00	13,037.00	0.00	13,037.00
4	International Diploma in Educational Planning and Administration (IDEPA)	(-)3,859,102.86	2,205,398.00	(-)1,653,704.86	4,037,408.00	(-)5,691,112.86
5	Study on Equity, Quality and Cost in Hr. Education	1,043.00	0.00	1,043.00	0.00	1,043.00
6	Use of Sample Survey Technique for Education	-26,031.00	0.00	-26,031.00	0.00	-26,031.00
7	Evaluation Study of Educational Technology Scheme	182,136.00	0.00	182,136.00	0.00	182,136.00
8	Evaluation Study of Scholarship at Secondary Stage for Talented Children from Rural Areas (M/HRD)	60,645.00	0.00	60,645.00	0.00	60,645.00
9	DIET Programme in Kerala	22,417.00	0.00	22,417.00	0.00	22,417.00
10	DIET Programme for Librarians	18,641.00	0.00	18,641.00	0.00	18,641.00
11	Profile of Selected Universities in India (UGC)	75,348.00	0.00	75,348.00	0.00	75,348.00
12	Status of Women and Pathology	127,283.00	0.00	127,283.00	0.00	127,283.00

S. No	Name of Programme/ Study	Opening Balance	Receipts	Total	Expenditure	Balance
13	Development of Colleges in Educationally and Economically under Dev. District (UGC)	51,081.00	0.00	51,081.00	0.00	51,081.00
14	Base Line Studies - (Kerala) Base Line Studies - (Karnataka)	(-)40,177.00	0.00	(-)40,177.00	0.00	(-)40,177.00
15	Establishment & Operationalization of DISE (UNICEF) (Dr. Y.P. Aggarwal)	917,983.00	0.00	917,983.00	958,471.00	(-)40,488.00
16	Training Programme for DIET (Dr. P. Menon)	95,286.00	230,000.00	325,286.00	321,732.00	3,554.00
17	Status Report of Standards of Research in Economics in Indian Universities (UGC)	(-)13,383.00	0.00	(-)13,383.00	0.00	(-)13,383.00
18	Capacity Building in Planning and Management - DPEP (Dr. N.V. Varghese)	2,414,130.00	74,245.00	2,488,375.00	517,418.00	1,970,957.00
19	ADB Sponsored Training Programme on Educational Management for Sr. School Principals - Sri Lanka	8,192.00	0.00	8,192.00	0.00	8,192.00
20	Sub-Regional Workshop on Hr. Education IIEP- UNESCO-NIEPA (Dr. G.D. Sharma)	30,388.00	0.00	30,388.00	0.00	30,388.00
21	Asian Network of National Training & Research Institutes with Educational Planning & Management (Dec. 5-9, '95) (Dr. N.V. Varghese)	260,351.50	0.00	260,351.50	0.00	260,351.50
22	Quality of Education Indicators (MHRD) Cont. NO. 840. 972.4/159 (161) (Dr. A.C. Mehta)	714.00	0.00	714.00	0.00	714.00

S. No	Name of Programme/ Study	Opening Balance	Receipts	Total	Expenditure	Balance
23	Training Programme For College Principals on Behalf of UGC [Dr. (Mrs.) K. Sudha Rao]	100,014.00	0.00	100,014.00	0.00	100,014.00
24	Training Programme For College Principals on behalf of UGC (Dr. G.D. Sharma)	(-)503,839.00	00.00	(-)503,839.00	348,462.00	(-)852,301.00
25	Study on Area Int. Prog. For Educationally Backward Districts [Dr. (Mrs.) P Menon]	221,800.00	0.00	221,800.00	0.00	221,800.00
26	E-9 Summit (M/HRD)	(-)6,361.00	0.00	(-)6,361.00	0.00	(-)6,361.00
27	Learners Achievement (Delhi) PEEP (Dr. Y.P. Aggarwal)	109,691.00	0.00	109,691.00	0.00	109,691.00
28	Primary Education Assessment & Preview System (PEARS) (Dr. Y.P. Aggarwal)	105,976.00	0.00	105,976.00	0.00	105,976.00
29	Assessment of Technical & Infrastructural Capacity of DIET (Dr. R. Govinda)	446,474.00	0.00	446,474.00	33,980.00	412,494.00
30	IIEP Paris (C. NO. 97.30.91) (Dr. R. Govinda)	306,907.00	0.00	306,907.00	0.00	306,907.00
31	Concurrent Evaluation of the Quality Improvement of School in all Mandals of ITDA, PADERU (Dr. K. Sujatha)	58,594.00	0.00	58,594.00	0.00	58,594.00
32	National Evaluation of Operation Black Board Scheme (Dr. R. Govinda)	3,237,155.10	0.00	3,237,155.10	142,553.00,	3,094,602.10
33	A Study- Upper Primary Schools in (UEE) in INDIA Dr. N.V. Varghese	367,084.00	0.00	367,084.00	0.00	367,084.00

S. No	Name of Programme/ Study	Opening Balance	Receipts	Total	Expenditure	Balance
34	Role & Contribution of NGO's in Basic Education in India (C. No. 860163.9)	200,020.00	0.00	200,020.00	0.00	200,020.00
35	Database on Primary School Institutions and Facilities (C. No. 840.851.8)	28,163.00	0.00	28,163.00	0.00	28,163.00
36	UGC Programme - Teachers Training Programme on Computer Applications [Dr. (Mrs.) K. Sudha Rao]	102,943.00	0.00	102,943.00	0.00	102,943.00
37	Education for All (EFA) Dr. R. Govinda	514,626.00	533,319.00	1,047,945.00	192,941.00	855,004.00
38	Project on Sarva Shiksha Abhiyan (M/HRD)	580,692	180,224.00	760,916.00	390,100.00	370,816.00
	--do-- S.S.A. 2-day Workshop	240,218.00	0.00	240,218.00	0.00	240,218.00
39	Monitoring of SSA	500,000.00	812,800.00	1,312,800.00	581,789.00	731,011.00
40	Study on Human Rights in Higher Education (M/HRD) Dr. (Mrs.) K. Sudha Rao	49,677.00	0.00	49,677.00	113,975.00	(-)64,298.00
41	Workshop on Quantitative Research Methods for Planning the Quality of Education (IIEP) C. No. 00.30.23 (Dr. Y.P. Aggarwal)	(-)27,356.00	0.00	(-)27,356.00	0.00	(-)27,356.00
42	Orientation Training Programme for Heads of Ashram School of A.P. (22-27th May, 2000)	(-)23,134.00	0.00	(-)23,134.00	0.00	(-)23,134.00
43	ALA 93/14 E C Sector Programme of Support for Primary Education in India (ANTRIEP Focal Point Activities)	30,634.00	0.00	30,634.00	0.00	30,634.00

S. No	Name of Programme/ Study	Opening Balance	Receipts	Total	Expenditure	Balance
44	Capacity Building for Quality Improvements of Primary Schools Dr. S. Mukhopadhyay	16,087.00	0.00	16,087.00	0.00	16,087.00
45	Conference on Partnership of Pvt. Sector in Financing and Management of Indian Higher Education (Planning Commission) (Dr. J.L. Azad)	50,000.00	0.00	50,000.00	23,198.00	26,802.00
46	Financing of Hr. Education in India with Special Reference to the System of Financial Management (1st Phase) (ICSSR)	34,958.00	88,000.00	122,958.00	17,910.00	105,048.00
47	National w/s For Development Training Modules for the Inclusive Schooling on Promotion of Basic Education for Children with Special Needs (C. No. 860.086.0) (Dr. S. Mukhopadhyay)	55,704.00	0.00	55,704.00	0.00	55,704.00
48	Hand Book on Building National Capacities for Quality Improvement of Primary Schools (C. No. 860.046.0)	37,215.00	0.00	37,215.00	0.00	37,215.00
49	One-Day Workshop on Rotational Headship & Quality in University & Colleges (24-1-01)	123,232.00	0.00	123,232.00	73,885.00	49,347.00
50	One-Day Workshop on Education in Human Values & Life Skill in Higher Education (24.5.2001)	(-)181,892.00	0.00	(-)181,892.00	0.00	(-)181,892.00
51	Thrust Areas of the 10th Five-Year Plan (26-27 April, 2001) M/HRD Sponsored	(-)2,891.00	0.00	(-)2,891.00	0.00	(-)2,891.00

S. No	Name of Programme/ Study	Opening Balance	Receipts	Total	Expenditure	Balance
52	EFA – Follow up Activities in India (UNESCO - M/HRD Sponsored)	257,632.00	363,810.00	610,442.00	377,908.00	243,534.00
53	Quality of Doctoral and Other Equivalent Research in Universities (28-29th June, 2001)	(-)14,304.00	0.00	(-)14,304.00	0.00	(-)14,304.00
54	Seminar on Educational Development in India With Reference to Birla-Ambani Report on Commercialization in India	9-)65,867.00	0.00	(-)65,867.00	0.00	(-)65,867.00
55	Trade and Education under World Trade Organization (WTO) Regime	1,058,679.00	0.00	1,058,679.00	298,536.00	760,143.00
56	Workshop in Principles & Practices of Accountability in Higher Education	455,833.00	0.00	455,833.00	0.00	455,833.00
57	Workshop on Women in Decision Making	275,958.00	0.00	275,958.00	0.00	275,958.00
58	Sub-Regional Orientation-cum-Training workshop on Planning and Monitoring of EFA in South Asia	668,318.00	0.00	668,318.00	0.00	668,318.00
59	Workshop/Seminar - "Strengthening, Planning & Management of Hr. Education Institutions towards Sustainable Panchayat Development and Gram Swaraj (NCRE)	146,132.00	0.00	146,132.00	39,867.00	106,265.00
60	Seminar on "Education Reforms: Management of Change Through Support Organization - Under Financial Assistance (Dr. Najma Akhtar)	250,000.00	0.00	250,000.00	61,782.00	188,218.00

S. No	Name of Programme/ Study	Opening Balance	Receipts	Total	Expenditure	Balance
61	Training Programme On Capacity Bldg. Of DIETS for Management of Quality (Prof. M. Mukhopadhyay)	1,304,235.00	0.00	1,304,235.00	499,068.00	805,167.00
62	Study on Alternative and Innovative Forms of Higher Education of Left out Youth	215,915.00	0.00	215,915.00	274,243.00	(-)58,328.00
63	Developing a Book on Deemed to be Universities	5,386.00	0.00	5,386.00	0.00	5,386.00
64	EMIS Project	507,046.00	0.00	507,046.00	395,668.00	111,378.00
65	Education in Life Skill and Human Values (28.01.2002)	(-)32,979.00	0.00	(-)32,979.00	124,370.00	(-)157,349.00
66	Pilot Project in India (Indore and Hyderabad) on NFE/MIS C. No. 860.086.3 (Dr. A.C. Mehta)	0.00	363,940.00	363,940.00	0.00	363,940.00
67	Training Programme on Office Management from Bhutan Govt.	49,859.00	0.00	49,859.00	0.00	49,859.00
68	Summer Institute for Capacity Building of Teacher Education Institutions	(-)722.00	0.00	(-)722.00	0.00	(-)722.00
69	Sri Lanka Programme	2,207,632.00	760,815.00	2,968,447.00	439,708.00	2,528,739.00
70	High Drop-out at Primary Level of Education	312.00	82,260.00	82,572.00	84,649.00	(-)2,077.00
71	Preparatory Phase for Training of Sec. School Principals	(-)39,001.00	0.00	(-)39,001.00	0.00	(-)39,001.00
72	Seminar on Education in Human Value and Skill in Higher Education	198,272.00	0.00	198,272.00	0.00	198,272.00
73	UNESCO Ethics Cooperation in Education (Prof. B.P. Khandelwal)	24,165.00	0.00	24,165.00	4,918.00	19,247.00

S. No	Name of Programme/ Study	Opening Balance	Receipts	Total	Expenditure	Balance
74	Nepal Project on Decentralized District Planning (Dr. Y.P. Aggarwal)	1,437,160.00	5,551,330.33	6,988,490.33	4,105,814.00	2,882,676.33
75	Non-Formal Programme of UNESCO Pilot Implementation in A.P. Cont. 860053.06	96,200.00	0.00	96,200.00	0.00	96,200.00
76	National Qualification framework (UGC) (Dr. G.D. Sharma)	277,021.00	0.00	277,021.00	227,411.00	49,610.00
77	Directorate of Adult Education	60,079.00	0.00	60,079.00	0.00	60,079.00
78	Programme on Policy and Mechanism for Private Education Providers	(-)94,330.00	0.00	(-)94,330.00	9,899.00	(-)104,229.00
79	Pre Identification Qualifications for the Selection of VC	(-)168,986.00	0.00	(-)168,986.00	5,153.00	(-)174,139.00
80	Sub-Regional Workshop on Review & Monitoring (Dr. S. Mukhopadhyay) 860.124.3	0.00	835,780.65	835,780.65	91,310.00	744,470.65
81	EDUSAT (Dr. M. Mukhopadhyay)	0.00	525,000.00	525,000.00	165,930.00	359,070.00
82	School Education Board	0.00	619,782.00	619,782.00	93,451.00	526,331.00
83	Central Tibetan School	0.00	130,000.00	130,000.00	62,271.00	67,729.00
84	Management of Effective School	0.00	302,000.00	302,000.00	104,077.00	197,923.00
85	Foreign Education Provider in India (Dr. Sudhanshu Bhushan)	0.00	0.00	0.00	24,742.00	(-)24,742.00
86	Gautam Budha University	0.00	185,152.00	185,152.00	19,892.00	165,260.00
87	Unesco UIS (Dr. A. C. Mehta)	0.00	155,300.00	155,300.00	253,909.00	(-)98,609.00
88	Deemed to be Universities Contribution	0.00	0.00	0.00	5,386.00	(-)5,386.00

S. No	Name of Programme/ Study	Opening Balance	Receipts	Total	Expenditure	Balance
89	Unesco-AMEIS-Indore Pilot	0.00	0.00	0.00	56,181.00	(-)56,181.00
90	Evaluating on Effective Mechanism for Consultation with all Stake-holders with field of Education (3-4 March 2004)	0.00	0.00	0.00	95,638.00	(-)95,638.00

Utilization Certificate for Specific Project

Certified that the grants received have been utilized for the purpose meant for and the conditions attached thereto have been duly fulfilled.

Sd/-
FINANCE OFFICER

Sd/-
REGISTRAR

Sd/-
DIRECTOR

NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION
17-B, SRI AUROBINDO MARG, NEW DELHI - 110016

Income and Expenditure Account for the Year Ending 31st March, 2004

2002-2003	EXPENDITURE	2003-2004
4,173,229.00	Pay of Officers	5,161,605.00
8,236,574.00	Pay of Establishment	7,529,730.00
10,425,628.00	Allowances & Honorarium including Leave Salary & Pension Contribution, Over Time, Medical Reimbursement	12751366.00
3,751,271.00	Pension & Gratuity	4,592,609.00
2,634,284.00	Provident Fund Contribution (Employer Share), Interest on Provident Fund Paid/Payable to the Accounts of Subscribers	2,698,410.00
267,875.00	Bonus	262,736.00
245,343.00	Fellowship and Prizes / Honorarium to Resource Persons	454,865.00
615,469.00	Expenditure Incurred for Bringing out Publications	289,250.00
7,812,010.00	Academic Activities	8,862,333.50
1,271,202.00	Research Studies	1,807,193.00
10,050,095.00	Other Charges (Recurring) (Office Expenses)	8,800,473.00
12,307,471.00	Expenditure of Funding Agencies	14,913,206.00
114,027.21	Excess of Income over Expenditure	644,684.89
2,125,272.00	Excess of Income Over Expenditure (Funding Agencies)	0.00
64,029,750.21	TOTAL	68,768,461.39

Sd/-
FINANCE OFFICER

Sd/-
REGISTRAR
NATIONAL INSTITUTE OF EDUCATIONAL
17-B, SRI AUROBINDO MARG,

2002-2003		INCOME	2003-2004	
47,803,345.00		Grants-in-Aid from Govt. of India	48815570.00	
14,432,743.00	14,432,743.00	Grants from Funding Agencies	13999155.98	
		Less Grants Capitalised		
		Furniture & Fixture(Task Force)	132765.00	
2,478,763.00		Other Office Equipment	1312575.00	
0.00		Staff Car/Typewriters	385672.00	
586,371.00		Library Books	633506.00	46,351,052.00
0.00	44,738,211.00	Other Office Equipment (Project)	414227.00	13,584,928.98
847,770.00		Hostel Rent Receipt During the Year	568611.00	
528,150.00		Accrued Receipt for the Year	993800.00	
9,150.00	1,366,770.00	Less Accrued Receipt for the Last Year	0.00	1562411.00
		Interest Received on:		
		Investments	0.00	
231,215.20		On S.B. Account	257314.92	
83,014.00	314,229.20	Interest Bearing Advances	247924.00	505238.92
		Miscellaneous Receipts:		
29,807.72		Royalty	38010.29	
89,432.00		House Rent (License Fee)	92137.00	
6,794.00		Water Charges	6959.00	
754,037.80		Misc. Receipts	400968.50	
45,000.00		Sale of Condemned Items	0.00	
117,116.00		Programme Receipts	0.00	
209,405.00		Pensionary Benefits	233190.00	
0.00	1,251,592.52	Leave Salary & Pension Contribution	0.00	771264.79
		Interest on P.F. Investment :		
1,926,204.49		Realised	4665288.68	
0.00	1,926,204.49	Accrued for the Year	0.00	4665288.68
		Excess of Expenditure Over Income (Funding Agencies)	1328277.02	1328277.02
64,029,750.21		TOTAL	68,768,461.39	

Sd/
DIRECTOR

PLANNING AND ADMINISTRATION
NEW DELHI – 110 016

Balance Sheet as at the

LIABILITIES**Grants Capitalised**

Balance as per last Balance Sheet	104,261,100.17	
Additions during the Year	2,878,745.00	
Addition (By Adjustment)	0.00	
Less Capital Written Off	0.00	107,139,845.17

Gift and Donations

Balance as per last Balance Sheet	208,302.76	
Additions/Received During the Year	14,478.00	22,2780.76

Excess of Income Over Expenditure

Balance as per last Balance Sheet	383,7751.30	
Additions During the Year	644,684.89	
By Rectification Addition	0.00	
Less by Rectification	0.00	
Less by Adjustment	0.00	
Less by Write Off	0.00	4,482,436.19

Unspent Balance of Grant Refundable to Funding Agencies (Assigned Programmes)

Balance as per last Balance Sheet	21,474,803.96	
Additions During the Year	13,999,155.98	
Less by Rectifications	127,730.00	
Less Expenditure During the Year	15,675,603.00	
Add Excess Expd. During the Year	4,971,039.00	
Less Received During the Year	2,245,175.00	22,396,490.94

Close of 31st March, 2004

ASSETS**Land and Building**

Balance as per last Balance Sheet	67,550,330.55	
Additions During the Year	0.00	67,550,330.55

Equipment & Machinery, Furniture and Fixture/Vehicle including Staff Car, Typewriters, Computers. Etc.

Balance as per last Balance Sheet	30,357,835.00	
Additions During the Year	2,245,239.00	
Less Capital Written Off	0.00	32,603,074.00

Library Books

Balance as per last Balance Sheet	6,561,237.38	
Additions During the Year	633,506.00	
Additions by Way of Gifts/Donations	14,478.00	
Less Cost of Books Written Off	0.00	7,209,221.38

Amount Recoverable from Funding Agencies (Assigned Programmes)

Balance as per last Balance Sheet	5,153,220.56	
Addition During the Year	4,971,039.00	
Less Clear During the year	2,205,398.00	
Less by Rectification (2002-03)	39,777.00	7,879,084.56

Misc. Advances (Funding Agencies)

Balance as per Last Balance Sheet	127,730.00	
Additions During the Year	0.00	
Less by Rectification	127,730.00	0.00

Provident Fund Investment

Balance as per last Balance Sheet	32,844,264.00	
Additions During the Year	11,400,000.00	
Less withdrawals During the Year	12,620,000.00	31,624,264.00

Sundry Debtors

Balance as per Last Balance Sheet	34,334.00	
Additions During the Year	0.00	
Less by Adjustment	0.00	34,334.00

LIABILITIES

Provident Fund

Balance as per Last Balance Sheet	33,345,479.00	
Additions During the Year	9,944,750.00	
Less withdrawals During the Year	6,488,141.00	36,802,088.00

ASSETS

Deposits with CPWD

Balance as per Last Balance Sheet	753,596.00	
Additions During the Year	0.00	
By rectification Addition	0.00	
Less by Adjustment	0.00	753,596.00

ADVANCES TO EMPLOYEES/OTHER ADVANCES**Recoverable Advances**

Festival	57,900.00	
Car	0.00	
Scooter	147,409.00	
Cycle	0.00	
Fan	0.00	
House Building	1,190,200.00	
Computer	1,600.00	
Flood/Cyclone	0.00	1,397,109.00

Medical Advance	50,000.00	50,000.00
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Miscellaneous Advances

Balance as per last Balance Sheet	13,6726.00	
Additions During the Year (Net)	6,819,334.00	
Less by Adjustment	6,850,440.00	105,620.00

Advance for Conducting Programme

Balance as per Last Balance Sheet	350,000.00	
Additions During the Year	163,000.00	
Adjusted During the Year	313,000.00	200,000.00

Recovery of Over-payment of Pension

Balance as per Last Balance Sheet	12,467.00	
Addition During the Year	0.00	
Less Cleared During the Year	6,000.00	6,467.00

Accrued Income on Hostel

Balance as per Last Balance Sheet	530,325.00	
Additions During the Year	993,800.00	
Less Received During the Year	0.00	1,524,125.00

LIABILITIES

Sundry Creditors.

Balance as per Last Balance Sheet	36000.00	
Additions During the Year	45000.00	
Less Withdrawals During the Year	15000.00	66000.00
TOTAL		171,109,641.06

Sd/-
FINANCE OFFICER

Sd/-
REGISTRAR

NATIONAL INSTITUTE OF EDUCATIONAL
17B, SRI AUROBINDO MARG,

ASSETS

Remittance**Group Savings Linked Insurance**

Balance as per Last Balance Sheet	680.00	
Additions During the Year	94,520.00	
Less Received During the Year	94,500.00	700.00

Cash Balance

Cash in Hand	0.00	
Imprest	5,000.00	
Saving Account (SBI) 15587	3,974,861.62	
Saving Account (Syndicate Bank) 178	1,972,050.00	
Saving Account (Syndicate Bank) 179	731,319.25	
Saving Account (Syndicate Bank) 181	3,203,989.37	
NIEPA-NEPAL Project (SBI) 15507	2,882,676.33	
Canara Bank 25536	233,425.00	
GPF/CPF Account 15502	5,177,824.00	
Grants Receivable from M/HRD	1,990,570.00	20,171,715.57

TOTAL**171,109,641.06**

Sd/-
DIRECTOR

PLANNING AND ADMINISTRATION

NEW DELHI - 110016

**Receipt and Payment Account of GPF/CPF for the Period from 01.04.2003 to
31.03.2004**

2002-2003	RECEIPTS	2003-2004	2002-2003	PAYMENTS	2003-2004
2,189,522.00	Opening Balance	501,215.00	4,591,482.00	GPF Advance & Withdrawals	6,368,141.00
6,442,988.00	G.P.F. Contribution and Refund of Advance	6,709,587.00		CPF Advance & Withdrawals	120,000.00
495,000.00	C.P.F. Contribution and Refund of Advance	537,000.00	9,769,097.00	Investment Made in 2002-2003	11,400,000.00
3,100,000.00	F.D. Encashed	12,620,000.00			
2,206,802.00	Interest on GPF Paid	2,230,497.00	501,215.00	Closing Balance	5,177,824.00
254,417.00	Interest on CPF Own Contribution Paid	284,034.00			
98,135.00	Govt. Contribution	103,182.00			
74,930.00	Interest on Govt. Contribution	80,450.00			
14,861,794.00	TOTAL	23,065,965.00	14,861,794.00	TOTAL	23,065,965.00

Sd/-
FINANCE OFFICER

Sd/-
REGISTRAR

Sd/-
DIRECTOR

NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION
17-B, SRI AUROBINDO MARG, NEW DELHI - 110016

**Audit Report on the Accounts of
National Institute of Educational Planning and Administration,
New Delhi for the Year 2003-04**

Introduction

National Institute of Educational Planning and Administration (NIEPA) formerly known as National Staff College for Educational Planners and Administrators was established in May 1979 as a society registered under the Societies Registration Act, 1860. The main objective of the Institute is to be a national centre for excellence in educational planning and administration by means of study, generation of new ideas and techniques, to organize pre-service and in-service training, conferences, workshops, seminars, etc. for senior educational officers of the Central and State Governments, to undertake, aid, promote and coordinate research in various aspects of educational planning and administration and to prepare, print and publish papers, periodicals and books in furtherance of these objectives.

The audit of accounts of NIEPA has been entrusted to the Comptroller and Auditor General of India under section 20(1) of the Comptroller and Auditor Generals' (Duties, Powers and Conditions of Service) Act, 1971. NIEPA is mainly financed by grants from the Central Government. During the year 2003-04, it received a total grant of Rs. 4.68 crore (Plan: Rs. 2.15 crore and Non-Plan: Rs. 2.53 crore) from Government of India, Ministry of Human Resource Development. Additionally, it also received grants of Rs. 1.40 crore from other agencies like IDEPA*, EDUSAT**, Nepal Project on Decentralised District Planning, etc. Out of the grants received during the year, the organization could utilize a sum of Rs. 5.64 crore (Plan: Rs. 2.34 crore and Non-Plan: Rs. 3.30 crore) leaving a balance of Rs. 0.05 crore (Plan: Rs. 0.048 crore and Non-Plan: Rs. 0,002 crore) as utilized grant as on 31st March 2004.

Comments on Accounts

2. Balance Sheet

2.1 Assets

2.1.1 Understatement of assets by Rs. 1.41 lakh under C.P.W.D.

NIEPA has depicted Rs. 7.54 under the head 'Advances with CPWD' on the assets side of the Balance Sheet. However, the balance amount with CPWD as per statement made available to audit showing the deposit, expenditure and balance with CPWD as on 31 March 2004 for civil and electric works was as under:

Particulars	Rupees in Lakh
Civil Work	4.93
Civil Maintenance Work	3.05
Electric Work	2.60
Electric Maintenance Work	(-) 1.63
Total Deposit	8.95
Balance Sheet Figure	7.54
Difference	1.41

* International Diploma in Educational Planning and Administration

** National Consultation Programme on Educational Satellite

This has resulted in understatement of assets by Rs. 1.41 lakh under the 'Advances with CPWD', NIEPA stated (May 2005) that the difference would be reconciled.

2.1.2 Understatement of Assets

Postage stamps Account of NIEPA revealed that there was a closing balance of postage stamps of Rs. 0.23 lakh as on 31 March 2004 lying in the franking machine. This balance should have been shown under the closing stock on the asset side of the Balance Sheet. However, NIEPA had not accounted for this balance resulting in understatement of assets by like amount. NIEPA stated (May 2005) that the balance of postage stamps was not in the form of materials or supplies to be consumed in the production process. The reply is not tenable as a postage stamp is just like cash in hand and balance thereof should have been reflected in the Balance Sheet.

2.1.3 Understatement of assets by Rs. 3.89 lakh

Scrutiny of stock registers and other relevant records of priced publication revealed that there was a closing stock of priced books and journals (JEPA) amounting to Rs. 3.89 lakh lying in the stock as on 31 March 2004 as under:

Particulars	Rs. In lakh
Priced Publication by NIEPA	0.81
Priced Publication by Private Publishers	2.63
JEPA	0.45
Total	3.89

NIEPA had not shown the value of closing stock on the assets side of the Balance Sheet as on 31 March 2004. This has resulted in understatement of assets by like amount. NIEPA stated (May 2005) that it was not a trading/manufacturing activity and the inventory was held for dissemination. The reply is not tenable as the closing stock lying in stock should have been reflected in the Balance Sheet as per accounting principles.

2.1.4 Understatement of assets by Rs. 0.70 lakh on account of interest on interest bearing advances

As per records/registers of interest bearing advances, the following amount of interest as on 31 March 2004 is outstanding against the following officials.

(Rs. in lakh)

Name of Official	Type of Advance	Amount of Interest outstanding as on 31.03.2004
Shri S.R. Choudhary	HBA	0.38
Shri A.K. Gupta	Scooter Advance	0.07
Ms. Sudha Sood	Scooter Advance	0.09
Shri M.M. Mukhopadhyay	Computer Advance	0.16
	Total	0.70

NIEPA had not shown this outstanding interest as recoverable on the asset side of the Balance Sheet as on 31 March 2004 resulting in understatement of assets by Rs. 0.70 lakh. NIEPA stated (May 2005) that the accounts for 2003-04 were prepared in the old format first and then translated into new formats. The reply is not tenable since as per new format of accounts, the outstanding interest should have been reflected in the Balance Sheet.

2.1.5 Understatement of assets

There was a difference of Rs. 5.24 lakh between the figure of assets acquired during the year 2003-04 and as per purchase files etc. as well as statement received from the NIEPA and the figures shown in the Annual Accounts for the year 2003-04 as shown below:

(Rs. in lakh)

Head of Account	Addition of assets as per accounts	Actual assets acquired as per relevant record	Difference
Vehicles	7.67	7.81	(-) 0.14
Office equipment	14.79	18.38	(-) 3.59
Furniture and Fittings	Nil	1.79	(-) 1.79
Library books	6.48	6.20	(+) 0.28
		Net effect	(-) 5.24

This has resulted in understatement of assets by Rs. 5.24 lakh. NIEPA stated (May 2005) that the difference was mainly due to the cash basis of accounting. Amount spent on insurance booked under insurance account and item costing less than Rs. 10,000 were written off to the Income and Expenditure account in the year in which they were acquired. The reply is not tenable as Rule 151(4)(c) of GFR provides that book value of the assets disposed of shall be shown as assets disposed of below the total value of the assets in the Balance Sheet under assets and simultaneously the same value shall be shown under the heading 'Capital Investment' written off on liability side and this would not be reflected in the Income and Expenditure Account.

2.1.6 Value of assets not supported by Assets Register

The value of assets required by NIEPA was shown Rs. 10.74 crore in the Balance Sheet as on 31 March 2004 as per details given below:

Particulars	Rs. in crore
Land and building	6.76
Vehicles	0.21
Office equipment	2.76
Furniture and fixture	0.29
Library books	0.72
Total	10.74

- (i) The correctness of value of assets shown in the Balance Sheet could not be verified as the assets register was not maintained in the prescribed Form-19 as required under Rule 157(4) of General Financial Rules
- (ii) The up-to-date progressive total(s) of assets shown in the Assets Register/Accession Register in case of library were not worked out. Thus, the value of assets/library books shown in the Balance Sheet were not reconciled with the value of assets/library books entered in assets/accession register.

NIEPA stated (May 2005) that audit observation had been noted for future compliance.

3.1 Liabilities

3.1.1 Incorrect depiction of Capital Reserve/Capital Fund

Scrutiny of Balance Sheet of NIEPA as on 31 March 2004 revealed that as per schedule 5, an addition of Rs. 28.93 lakh was made under fixed assets but the corresponding entry was made under Reserve and Surplus in liability side. But as per new format of accounts, the corresponding entry was to be made under the head 'Corpus Fund/Capital Fund'.

4.1 Receipts and Payments Account

4.1.1 Overstatement of receipts - Rs. 19.90 lakh

As per Receipts and Payments Account for the year ended 31st March 2004, NIEPA had shown Rs. 19.90 lakh as grants receivable from Ministry of HRD, But as per 'Notes on Accounts', it was indicated that the installment of Rs. 19.90 lakh for which sanction order was issued on 31st March 2004, has been credited in April 2004. Since the grant was credited in next year, its accounting in 2003-04 resulted in overstatement of receipts by identical amount. NIEPA stated (May 2005) that the accounting policies adopted for Government grants including the methods of presentation in the financial statements had been disclosed in the financial statements. The reply is not tenable as the Government grants are to be accounted for on realisation basis as per accounting policy note.

5.1 Income and Expenditure Account

5.1.1 Incorrect depiction of expenditure

Scrutiny of Income and Expenditure Account revealed that NIEPA had shown Rs. 1.49 crore as expenditure of Funding Agencies. Since, the funds received are for specific purposes, utilization thereof as per new format of accounts should be reflected in Schedule 3 meant for earmarked/specific funds. Depiction of expenditure in the Income and Expenditure Account thus, resulted in overstatement of expenditure by Rs. 1.49 crore. Further, there was difference of Rs. 0.21 lakh between the details of figures of opening balance of assigned programmes shown in the closing balances of sponsored programmes and as per details of proforma account for assigned programmes which needs to be reconciled under intimation to audit.

6. General

6.1 Excess expenditure of Rs. 78.79 lakh

Rs. 78.79 lakh was shown on the assets side of the Balance Sheet under the head 'Amount recoverable from Funding Agencies Assignment Programmes'. The amount represented excess expenditure on different programmes/studies. The oldest pending amount pertained to the year 1994-95. Effective steps need to be taken to recover the outstanding amount from the Funding Agencies. NIEPA stated (May 2005) that the Institute was continuously following up the matter to recover the amount from the Funding Agencies.

6.2 Deviation from investment pattern

Government of India, Ministry of Finance, Department of Economic Affairs, notification dated 6th March 2003 prescribed the pattern for investment of incremental/accretion by the non-government provident funds, superannuation funds and gratuity funds. During scrutiny of investment made by NIEPA, it was noticed that it had made investments of the entire balance of Rs. 3.68 crore in bank fixed deposits without investing any amount in Central Government Securities under Public Debt Act, 1994, in contravention of the pattern prescribed by the Government of India. NIEPA stated (May 2005) that it was gradually changing the investment pattern as per the directives of Government of India.

6.3 Outstanding payment of hostel rent

According to the 'Notes on Accounts', the accounts were prepared on actual/cash basis. However, NIEPA has shown Rs. 15.24 lakh under the head 'Accrued Income of Hostel' in Schedule 7 to the Balance Sheet. Year-wise details showed that the oldest outstanding amount pertained to the year 1992-93 as detailed below:

Year	Rs. in lakh
1992-1993	0.01
1999-2000	0.01
2002-2003	7.87
2003-2004	7.35
Total	15.24

Effective steps need to be taken to recover the outstanding amounts. NIEPA stated (May 2005) that a mix of both the cash and accrual system of accounting was being adopted. The reply is not relevant to the audit observation.

6.4 Depreciation on assets

As per new format of accounts, depreciation should be provided on the assets as per Income Tax Act, 1961. However, NIEPA had quantified depreciation on the assets but the same was neither debited in Income and Expenditure Account nor corresponding effect was given under assets/capital account which is not in conformity with the new format of accounts. Therefore, the capital funds and assets account of NIEPA were overstated accordingly. NIEPA stated (May 2005) that the procedure had been followed as per instruction of audit for the year 2002-03. But, even in 2003-04, it had quantified depreciation on assets but corresponding effect was not made under assets/capital fund as well as in the Income and Expenditure Account.

7 Internal Audit

NIEPA as per its Balance Sheet as on 31.03.2004 has total assets and liabilities worth Rs. 17.11 crore comprising fixed assets of Rs. 10.74 crore. It received grants of Rs. 4.69 crore from the Government of India during the year 2003-04 and Rs. 1.40 crore from Funding Agencies.

Keeping in view the large amount of grant being received from the Government of India and its range of activities, there is an urgent need to establish an effective internal audit function staffed with an adequate number of qualified personnel appropriate to the size and the nature of the company.

Properly organized and effectively operated, internal auditing gives management and the audit committee a way to monitor the reliability and the integrity of financial and operating information. The internal audit function thus is an important element in preventing and detecting fraudulent reporting.

8 Effect of audit comments on Receipts and Payments Account, Income and Expenditure Account and Balance Sheet

The net impact of the audit comments given the preceding paras is that the assets were understated by Rs. 11.47 lakh, receipts overstated by Rs. 19.90 lakh and expenditure overstated by Rs. 1.49 crore.

Place: New Delhi
Date: 25.07.05

Director General of Audit, Central Revenues

AUDIT CERTIFICATE

I have examined the Receipts and Payments Account / Income and Expenditure Account for the year ended 31st March, 2004 and the Balance Sheet as on 31st March, 2004 of the National Institute of Educational Planning and Administration (NIEPA), New Delhi. I have obtained all the information and explanations that I have required and subject to the observations in the appended Audit Report, which *inter alia* contains the following major audit observations, majority of which have been persisting over the years.

- Understatement of assets by Rs. 11.47 lakh (Paras 2.1.1 to 2.1.5);
- Excess Expenditure of Rs. 78.79 lakh (Para 6.1);
- Outstanding payment of hostel rent of Rs. 15.24 lakh (Para 6.3); and
- Non conducting of internal audit (Para 7)

I certify, as a result of my audit, that in my opinion these accounts and Balance Sheet are properly drawn up so as to exhibit a true and fair view of the state of affairs of the National Institute of Educational Planning and Administration according to the best of information and explanations given to me and as shown by the books of the Organisation.

Sd/-

**Director General of Audit
Central Revenues****Place: New Delhi
Date: 25.07.2005**

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Planning and Administration,

17-B, Sri Aurobindo Marg,

New Delhi-110016

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Date --- 12-8-2005 ---