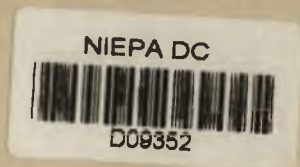




1962-1971



**PROGRESS REPORT
Asian Institute of
Educational Planning
and Administration**

(SPONSORED BY UNESCO)

New Delhi



Mr. A.V. Pai, the first Director of the Institute escorting Mr. Rene Maheu, Director-General of the Unesco when he visited the Institute in 1965.

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New Delhi 110016

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MR. S. CHAKRAVARTI

Director

PROF. M.V. MATHUR

Former Directors

MR. A.V. PAI

DR. K.G. SAIYIDAIN

INTRODUCTION

82

The General Conference of Unesco at its eleventh session authorized the establishment of a Regional Centre for the Training of Educational Planners, Administrators and Supervisors in Asia to help Member States in preparing the key personnel needed for implementing the Karachi Plan. The Centre was set up under an agreement with the Government of India and began to function in New Delhi from February 1962. It was redesignated as the Asian Institute of Educational Planning and Administration with effect from April 1, 1965. A new agreement was signed between Unesco and the Government of India on August 26, 1970. The Institute functions under the legal and constitutional framework of the Government of India.

FUNCTIONS OF THE INSTITUTE

The functions of the Institute are :

- (a) To provide short in-service training courses for the officers of the various Ministries or Departments of Education of participating Asian Member States and Associate Members of Unesco ;
- (b) To undertake and promote research in the techniques of educational planning, administration and supervision and to place the results at the disposal of such States ;
- (c) To assist such States, upon request, in organizing educational planning services and in holding national training courses.

ADMINISTRATION

The general supervision of the programmes of the Institute is vested in a Steering Committee which consists of a representative of the Government of India (the Secretary, Ministry of Education) who is the Chairman of the Committee and the Director-General of Unesco or his representative (presently, the Director of Unesco's Asian Regional Office for Education). The Director of the Institute is non-voting Member-Secretary of the Committee. Member States or Associate Members of Unesco are entitled to send an observer to the Institute's Steering Committee meetings.

RESOURCES

Unesco assists the Institute by provision of international staff members, fellowships for trainees, equipment, books and publications. The Government of India provides accommodation for the Institute, residential facilities for the participants, administrative and ancillary staff, stipends for Indian participants and cost of internal travel. The permanent hostel building and the administrative block of the Institute, which are under construction, are nearing completion. The entire cost of construction of these buildings is being provided by the Government of India.

ACTIVITIES

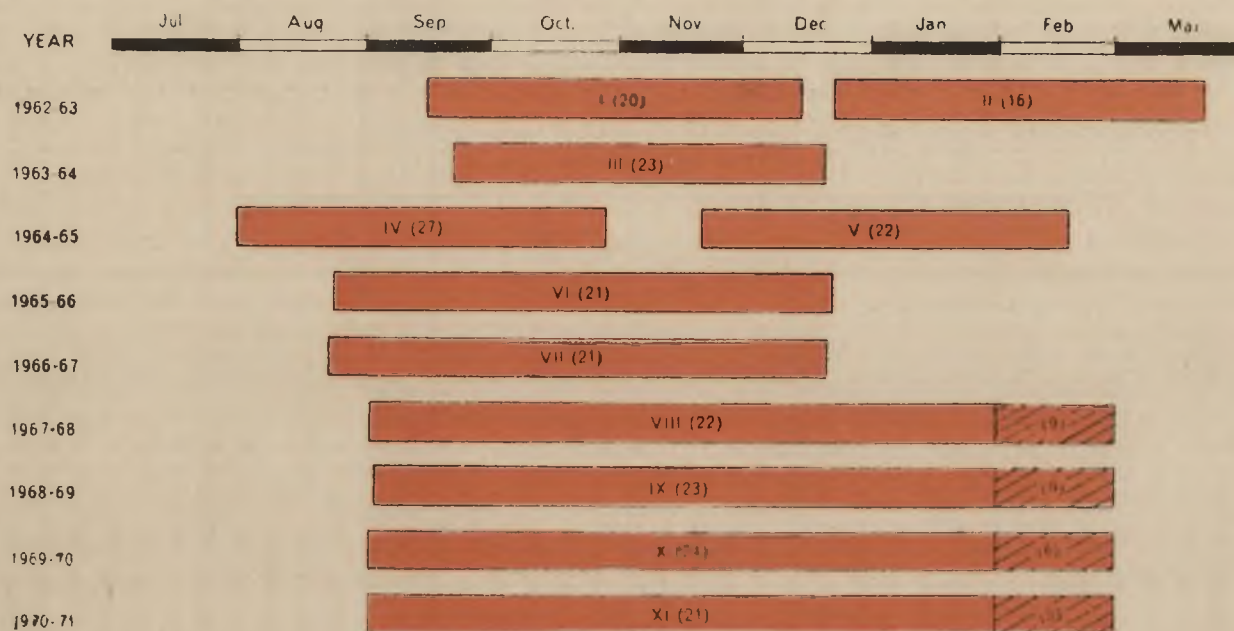
The Institute has so far conducted eleven training courses for Educational Planners, Administrators and Supervisors in which 240 participants from sixteen countries of the region participated. Besides this, the Institute assisted, on request, eight member States (including India) in their national programmes and training courses. The Institute has conducted ten regional seminars in the field of educational planning, research and administration and has published a number of studies and monographs. This booklet describes briefly the activities of the Institute since its inception in 1962.

M. V. Mathur

(M. V. MATHUR)
Director

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- Some Distinguished Alumni
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- Unesco Consultants
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- Exchange Programme
- Current Research Projects
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TRAINING COURSE



The numbers in brackets refer to the number of participants in the training courses

TOTAL NUMBER OF PARTICIPANTS (COUNTRYWISE) IN TRAINING COURSES I TO XI

Country	I	II	III	IV	V	VI	VII	VIII	IX	X	XI	Total
Afghanistan	1	1	2	1	1	2	1	-	2	1	1	13
Burma	-	-	-	-	-	-	1	1	-	-	-	2
Ceylon	1	-	2	-	2	2	2	-	-	-	1	10
China, Rep. of	-	-	-	2	2	2	1	1	1	1	1	11
India	4	3	2	3	3	2	4	4	5	5	6	41
Indonesia	2	3	1	1	4	-	-	-	1	1	-	13
Iran	1	-	-	2	-	1	1	1	1	1	1	9
Khmer Republic	2	-	-	5	-	1	1	4	-	2	-	15
Korea, Rep. of	1	2	3	2	2	2	2	1	1	1	1	18
Laos	-	-	-	1	-	-	-	2	1	-	1	5
Malaysia	1	1	2	2	2	2	-	1	2	3	2	18
Nepal	2	-	1	1	-	2	2	1	1	3	2	15
Philippines	2	3	4	4	1	3	4	2	2	2	2	29
Singapore	-	-	-	-	-	-	-	-	2	-	-	2
Thailand	2	2	6	1	2	2	2	2	4	3	2	28
Vietnam, Rep. of	1	1	-	2	3	-	-	2	-	1	1	11
Total	20	16	23	27	22	21	21	22	23	24	21	240



Training Courses

The training courses of the Institute are designed to—

- (a) acquaint the participants with concepts fundamental to educational planning and administration;
- (b) give them a grounding in basic skills and techniques essential to their functions as educational planners and administrators; and
- (c) help in effecting attitudinal changes conducive to development.

To-date the Institute has conducted eleven training courses. The first five courses were of three months' duration. Of them, the second and the fifth were for educational supervisors and the rest for educational planners and administrators. On the recommendations of the Evaluation Commission of 1965, the course for educational supervisors was discontinued. The sixth and seventh courses were of four months' duration. It was on a further recommendation of the Evaluation Commission that the course was extended to five months for all participants with a special programme of an additional month for selected participants.

The course has been revised annually in response to felt needs of the Region in the field of educational planning and administration.

Unesco has been awarding 16 fellowships (increased to 20 for 1971-72) for the course. In addition, fellowships have been sponsored by UNICEF and the host country. Provision exists for fellows sponsored by other international agencies and Asian Member States to participate in the training course.

The twelfth training course for educational planners and administrators is due to commence on September 1, 1971.

Main Elements of the Course

Practical Exercise

The entire training programme is developed around the practical exercise as its central core. It consists of simulating, as closely as possible to real-world situation, all steps from the processing and analysis of data to the final formulation and implementation of an educational plan.

Lecture-Discussions and Seminars

The lecture-discussions and seminars deal with educational, statistical, demographic, economic and sociological concepts as well as techniques relevant to the work of an educational planner and administrator.

Tutorials on Special Subjects

According to the aptitude, interests and needs of the participants, tutorials are provided in Educational Statistics, Economics of Educational Planning, Educational Management and Educational Research.

Preparation and Presentation of Term Papers

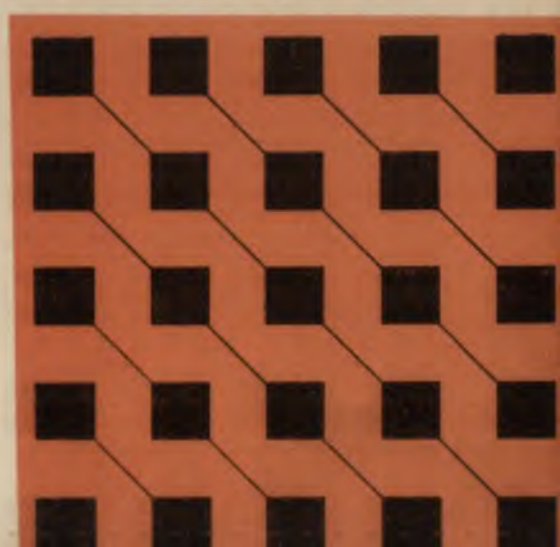
The term paper embodies suggestions and proposals for the solution of a specific problem relating to educational development of the country of the participant or the Asian Region.

Country Statements

An oral presentation on the present educational situation in the country or State of the participant covering broadly the existing educational system, recent developments, major contemporary problems and reforms contemplated or undertaken.

Director's Seminar

The Director conducts special seminars on some topical subjects of educational interest. These are attended by both the faculty and the participants.



Participants of Training Courses

Afghanistan

M.A.F. Siddiq (I)
 Rahimi, Mohammad Hashim (II)
 Ali, Abdul (III)
 Mohammed, Yunus (III)
 Majid, Abdul (IV)
 Bandawal, Juma Gul (V)
 Qader, Abdul (VI)
 Rishtinyar, G.N. (VI)
 Nodrat, Faiz M (VII)
 Ahmad, Mrs. Taharia Ghani (IX)
 Rahmani, Miss Razia (IX)
 Naushad, Ghulam Nabi (X)
 Hafizi, Izzatullah (XI)

Burma

Tut Thaug (VII)
 Pyu, U. Khin Maung (VIII)

Ceylon

M.B. Nordeen (I)
 Ekanayaka, G.H.B. (III)
 Nagodavithane, E. (III)
 Jayawardena, J.K.D.A.D. (V)
 Peiris, T.K.J. (V)
 Kulatunge, D.G. (VI)
 Perera, M.A. (VI)
 Senanayake B.P.M. (VII)
 Mendis, P.E.G. (VII)
 Percera, H.L. (XI)

Republic of China

Chi Sze, James (IV)
 Chin, Chin-Sen (V)



Participants of the First Training Course with members of the staff

Yang, Shao-Tan (V)
 Lee, Ya-Pai (VI)
 Chen, L.R. (VI)
 Ting, Timothy H. (VII)
 Kun-heui, Huang (VIII)
 Ying, Hau Chen (IX)
 Hong-Chang Wei (X)
 Chang, Maria Ai-Ning (XI)

India

Bakshi, G.L. (I)
 Vaish, J.D. (I)
 Patil, S.P. (I)
 Kumari Gulbam (I)
 Dhar, G.S. (II)
 Reddy, Komalam (II)
 Singh, D.D. (II)
 Gaur, I.S. (III)
 Senapati, R.S. (III)
 Narayana, T.V. (IV)
 Chowdhury, P.K. (IV)
 Shah, H.N. (IV)
 Basaviah, K. (V)
 Jha, B.N. (V)
 Wadhawan, Iqbal Chand (V)
 Medom, L. (VI)
 Halappa, S. (VI)
 Grewal, M.K. (VII)
 Jagdish Raj (VII)
 Ram Kulkarni (VII)
 Singh E. Yaima (VII)
 Aggarwal, B.K. (VIII)
 Nagappa, S. (VIII)
 Shaiq, Ghulam Nabi (VIII)
 Tagore, N.M. (VIII)
 Singh, Th. Gauro (IX)
 Sharma, B.K. (IX)

Penchaliah, K. (IX)
 Misra, S.P. (IX)
 Varki, K.V. (IX)
 Dubey, M.C. (X)
 Padmanabhan Achari, T.K. (X)
 Garg, B.K. (X)
 Vethakkan, G. (X)
 Seshagiriappa, S.R. (X)
 Cheriyan, K.Jacob (XI)
 Menon, I.C. (XI)
 Mir, Mohd. Kazim (XI)
 Rajyagor, S.B. (XI)
 Sapra, C.L. (XI)
 Sharma, S.N. (XI)

Indonesia

Jusuff, A.M.D. (I)
 Hutadjulu, W.F. (I)
 Harahap, B. (II)
 Musa, Ahmad (II)
 Zainoedd (II)
 Djoko (III)
 Amir Hasan (IV)
 Poedwosoerdjo, S. (IV)
 Sutarmo (V)
 Tresna, Toto (V)
 Wangasulaksana, Supandi (V)
 Sutardja Endjo (V)





Suradjiman (IX)
Soenardi Ronowisrojo (X)

Iran

Toussi, M. A. (I)
Ghorbanlou-Abbas (IV)
Tajet Moluk Baniriah (IV)
Mehdi, Safi-Nejad (VI)
A.A. Khorram Shahi (VII)
Minaie, Ali Akbar (VIII)
Sirdjani, M. (IX)
Sohrabi, Bahram (X)
Moracfi, Gholam Hossein (XI)

Khmer Republic

Maing-Mory (I)
Suy-Sonn (I)
Synuon, Chau (IV)
Louth-Thel (IV)
Leng, Pu-tuch Tang (IV)
Kheng, Tep Chhieu (IV)
Roeu, Thich Cheng (IV)
Tap Heak (VI)
Sutsakhan, Eveline (VII)
Pene, M. Pen (VIII)
Phong, Lak Virak (VIII)
Streng, Seang (VIII)
Thack Nuch (VIII)
I.E.P. Samphy (X)
Chhuon Nay Huot (X)

Republic of Korea

Bok-Ju, Song (I)
EKang, Sung-II (II)
Park, Chung Wha (II)
Myong Seup Kim (III)



Suck Jin Kang (III)
Sang Yul Lee (III)
Dong, Yul Choi (IV)
Moon-Yong Lee (IV)
Cho, Byung Hyo (V)
Kim, Ho Know (V)
Hi Wan Choi (VI)
Se Whan Joo (VI)
Kang, Yang Chae (VII)
Kim, Jung Hyun (VII)
Bum, Kim Jae (VIII)
Park, Joon Hi (IX)
Lee Jung Woo (X)
Park, Dong-Wa (XI)

Laos

T.O. Warutharosak (IV)
Ouatt, Ourachit (VIII)



Phou, Rasphone (VIII)
Am Pathamavong (IX)
Chanthavady, Tiao (XI)

Malaysia

Teik Hock Tan (I)
Ismail, K.B. (II)
Liki, H.M. (III)
Sharbaini, H.H. (III)
Mohd. Nasir bin Haji Mohd. Som(V)
Ragupathy, K. (IV)
Abdul Jabar bin Abu Bakar (V)
Yih, Yap Yong (V)
Hussain, S. Harith B.S. (VI)
Segaram, S.G. (VI)
Tain, Idris bin Hj (VIII)
Mohd. Diah bin Haji Nordin (IX)
Eddy Chung (IX)

Steering Committee of the Institute

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Secretary
Ministry of Education and
Social Welfare
Government of India
New Delhi

Member : Mr. Raja Roy Singh
Director
Unesco Regional Office for
Education in Asia
Bangkok

Member— Professor M. V. Mathur
Secretary : Director

Nominees of the Director-General of Unesco on the Steering Committee

Mr. Raja Roy Singh (Since 1965)

Dr. G. Zakrzewski (1963-65)

Dr. A. F. M. K. Rahman (1962-63)



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 Swampillai, Benedict (X)
 Wan Mohd. Zahid bin Mohd. Noor-
 din (X)
 Fung, C.M. (XI)
 Isa bin Ramli (XI)

Nepal

L.B. Pradhan (I)
 L.T. Man Sakya (I)
 Sharma, Y.N. (III)
 Chaudhary, Achyutanand (IV)
 Giri, U.S. (VI)
 L.N. Rana (VI)
 Singh, S.L. (VII)
 Upadhyay, S.P. (VII)
 Sharma, Krishna P. (VIII)
 Singh, Ram Sagar (IX)
 Dhakal, G.U. (X)



Pugne, Melquiades F. (V)
 Agustin, J.P. (VI)
 Miss A.R. Buhain (VI)
 C.P. Gabriel (VI)
 Asuncion, Avelino B. (VII)
 Casillan, Marcelo G. (VII)
 Guerrero, Juanita S. (VII)
 Mancol, Antonio (VII)
 Aldana, Raymundo (VIII)
 Miss M.G. Tangco (VIII)
 Jovencio M. Bacalso (IX)
 Walfrido R. Ponce de Leon (IX)
 Reyes, Bernardo M. (X)
 Caguioa, Florencio S. (XI)
 Pagcaliwagan, Luciana C. (XI)

Patumasootra, S. (II)
 Chirawut, B. (II)
 Chansuriya, Sanoh (III)
 Wuttichantra, Chamluang (III)
 Chinnapongse, Bhol (III)
 Porananonta, T. (III)
 Dhanyakhan, P. (III)
 Sorsrivichai, A. (III)
 Banjong Choosakulchart (IV)
 Thongumphai, Khajorn (V)
 Udomboonyaluck, Kamnuck (V)
 Kumboonrat, Prajuab (VI)
 Vadhanasingha, Rangab (VI)
 Puttamadiloke, Charun (VII)
 Suksai, Song (VII)
 Chunchakara, Loey (VIII)
 Tanhapongsa, Thanom (VIII)
 Miss Viboonlak Ratanaphassa (IX)
 Boonchuay Chamchaleon (IX)
 Prachum Buathang (IX)
 Pongsiri Chaovanpricha (IX)
 Sanan Intraprasert (X)
 Grang Praitwan (X)



Singapore

Albert Tar (IX)
 Wong Ton Hoi (IX)



Thailand

Somchai Wudhiprecha (I)
 Lor Reelacharti (I)

Chamreon Sektheera (X)
 Banyat Kusolsatnaporn (XI)
 Luan Suriharn (XI)

Philippines

Villanueva, C.F. (I)
 Villavert, A. (I)
 Pulido, Bernardo M. (II)
 Platon, Lauro S. (II)
 Arabia, Aresenio B. (II)
 Boquiren T.N. (III)
 Moral, P. F. (III)
 Alcaraz, N.R. (III)
 Acorda, S.T. (III)
 Mendoza, A.V. (IV)
 Ramento, A.C. (IV)
 Ramos, M.S. (IV)
 Veloso, P.R. (IV)



Republic of Vietnam

Ngoc-Huong Pham (I)
 Tinh-Xaun-Vu (II)
 Nguyen-Kim-Son (IV)
 Vu-Yuan Trang (IV)
 Anh, Le Kim (V)
 Bui-Thi-Lam (V)
 Quang, Do Van (V)
 Lam-Van-Tran (VIII)
 N.T. Thuong (VIII)
 Pham Van Cung (X)
 Huynh-Kim-Quang (XI)

National and International Cooperation

The services of the members of the faculty have been utilised from time to time by various institutions at the national and international level.

The Institute has collaborated with the International Institute of Educational Planning at Paris in certain research projects, Mr. C. B. Padmanabhan undertook a study on "Cost of Education in Delhi" and Dr. A. W. P. Guruge, Unesco Expert has been associated with a study on "School Mapping in Ceylon". Some of the other activities at the international level in which members of the faculty were involved during recent years are:

- 1969 - Prof. M. V. Mathur, Director participated in a Seminar on the "Task of Universities in a Changing World" organised by the University of Notre Dame at Bellagio in Italy. On the invitation of the Korean authorities, he had a discussion with them about problems of long-term educational planning in Korea. Mr. Veda Prakasha, Executive Director chaired a meeting on "Population Education" at Unesco Headquarters in Paris.
- 1970 - The Director participated in a meeting of Experts on "Educational Goals, Aims and Objectives in Asia" at Tokyo. The Director and Dr. Guruge attended a Seminar on "Management and Decision-making in Educational Planning" organised by the International Institute of Educational Planning, Paris.
- 1971 - The Director contributed a paper and attended a Congress on "Higher Education" at Kuala Lumpur and attended a regional "Educational Planning Seminar" organised by SEAMEO at Bangkok. Dr. S. N. Mehrotra, Coordinator of Studies participated in a "Seminar for National Administrators" convened by SEAMEO at Penang, Malaysia and acted as a Consultant at a regional Seminar on "Adult Literacy and Family Planning Education" at Isfahan, Iran.

Visiting Faculty Members

Distinguished visiting faculty members who spent short periods at the Institute to give lectures included Mr. B. J. P. Alles, Deputy Director-General of Education, Ceylon, Professor Adul Wichiencharoen of the Asian Institute of Economic Development and Planning in 1968 and Mr. M. A. Ghaussi, Deputy Minister of Planning of Afghanistan in 1969.

Unesco Consultants

Mr. J. A. Y. Miller (U.K.)
Educational Planning and Administration
(24.10.62 — 31.1.66)

Mr. H. Amatsuchi (Japan)
Educational Planning and Administration
(15.6.66 — 14.6.68)

Dr. Ananda W.P. Guruge (Ceylon)
Educational Planning and Administration
(1.8.69 —)

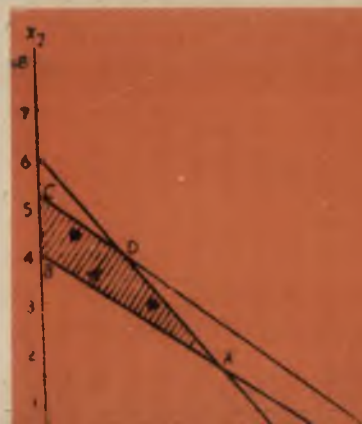
Mr. R. Georis (Belgium)
Economics and Financing of Education
(21.7.63 — 31.12.66)

Mr. J. Pernau—Llimos (Spain)
Economics and Financing of Education
(16.5.67 — 15.7.70)

Prof. Vartan Hg. Ozinian (France)
Population Dynamics
(3.5.71 —)

Mr. W. B. Dros (Netherlands)
Associate Expert
(21.6.67 — 10.11.68)

Mrs. M. Hook-Butalia (Sweden)
Associate Expert
(21.10.69 — 23.4.1971)



Some of the Distinguished Alumni

Dr. G. L. Bakshi
Director of Public Instruction
Punjab State Government
Chandigarh (India)

Mr. A. M. D. Jusuff
Member of Parliament and
Secretary General
Teachers' Union of the Republic of
Indonesia
Jakarta (Indonesia)

Mr. Maing-Mory
Director
National Office of Educational Planning
Kaochea
Phnom-Penh (Khmer Republic)

Mrs. Paz Ferrer Moral
Chief Educational Supervisor
Office of the Secretary of Education
Manila (Philippines)

Miss T. K. J. Peiris
Director of Education
Ministry of Education
Colombo (Ceylon)

Mr. Phou Rasphone
Directeur de L' Ensugument Secondaire
Ministere de l' Education Nationale
Vientiane (Laos)

Dr. M. A. F. Siddiq
President
Planning Department
Ministry of Education
Kabul (Afghanistan)

Dr. M. A. Toussi
Dean, School of Education
Pars College
Teheran (Iran)

Mr. Somchai Wudiprecha
Director
Education Planning Office
Ministry of Education
Bangkok (Thailand)



Senior Fellowship Programme

The Senior Fellowship Programme was instituted in 1967. Three Senior Fellowships each year have been available to the Member States. These Fellowships are for second level training and the duration may be upto six months. It is designed to provide opportunity to selected educational planners, administrators and others engaged in teaching and/or research in educational planning and administration to spend 3 to 6 months at the Institute studying some special aspects of educational planning or administration generally, or with particular reference to a selected country or region.

Senior Fellows

1. Miss A.R. Buhain (1967-68)
(Philippines)
2. Mr. Moong Young Lee (1967-68)
(Rep. of Korea)
3. Mr. James Chi Szhe (1968-69)
(Rep. of China)
4. Mr. Faiz M. Nodrat (1968-69)
(Afghanistan)
5. Mr. Dhani Boonkum (1970-71)
(Thailand)

Refresher Course for Alumni

In addition to the regular training course, the Institute organized in April 1968 a special four-week refresher course for ex-trainees designed to bring them up-to-date with the latest trends and information in educational planning. It was attended by 11 alumni from eight countries.



Participation in National Programmes and Training Courses

One of the important functions of the Institute is to assist Member States, on request, in organizing educational planning services and holding national training courses. During the period under review, the Institute actively participated in the following national courses:

Afghanistan

The Institute's Statistician, Dr. G.P. Khare, was deputed to assist the Ministry of Education of Afghanistan at a National Seminar on Educational Planning from June 25 to August 6, 1967.

Laos

A National Course on Educational Planning was organised in Vientiane by the Government of Laos from July 8 to August 2, 1968, which was attended by Inspectors and Principals of primary schools, Teachers of secondary schools, Lecturers of teacher training institutions and Officials of the Ministry of Education. The Unesco expert at the Institute, Mr. J.Pernau Llimos participated in the conduct of the course.

Malaysia

Following a request from the Government of Malaysia for assistance in organizing a National Course on Educational Planning, Mr. Pernau Llimos and Dr. Ananda W.P. Gurugé, Unesco Experts, participated in a Seminar which took place from June 27 to July 4, 1970.

Nepal

His Majesty's Government of Nepal organized a two-month National Course for District Education Officers in collaboration with USAID and Unesco in November-December, 1969. Mr. Veda Prakasha, Executive Director and Dr. Ananda W.P. Gurugé, Unesco Expert participated in this programme as visiting lecturers from November 23 to December 7.

Philippines

The Department of Education, Republic of the Philippines, organized a Seminar on the Prospects of Educational Planning Programme at Manila in March 1970,



which was attended by Prof. M.V. Mathur, Director of the Institute. He presented two papers on (1) The Social Educational, Economic and Political Aspects of Administering Educational Planning, and (2) The Training and Utilization of Educational Planners.

Thailand

On the request of the Thailand Ministry of Education, Mr. Pernau Llimos, Unesco Expert, and Mr. C.B. Padmanabhan, Economist, participated in the National Seminar on Educational Planning held in Bangkok from July 7-11, 1969. They also assisted in the training and orientation of 21 Provincial Education Officers who were to organize a Seminar on Educational Planning at the provincial level. Prof. M. V. Mathur, Director, spoke on "The Challenge of Educational Development in Asia" at this Seminar.



Republic of Vietnam

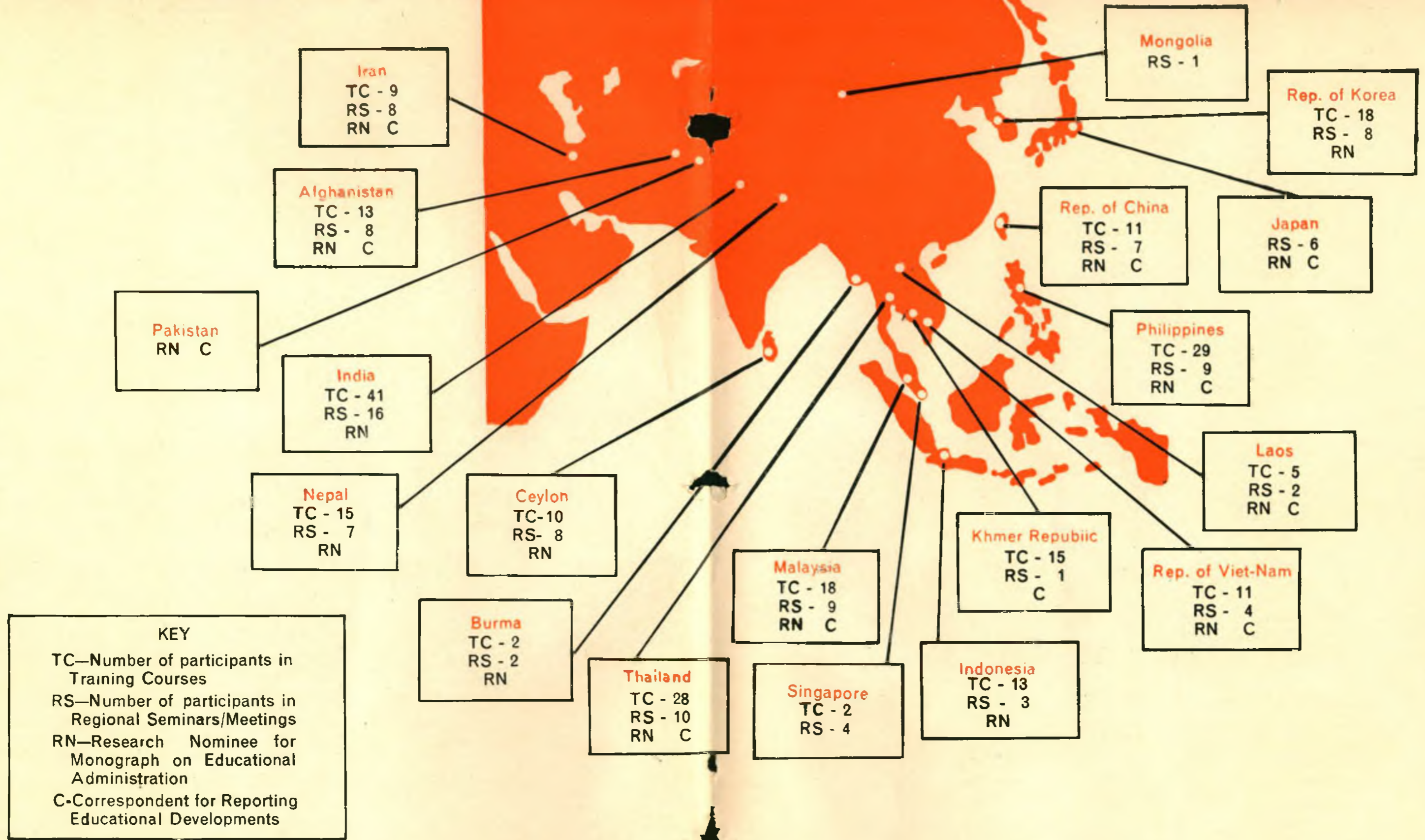
In April 1968, the Government of the Republic of Vietnam made a request for assistance in the organization of a National Course on Educational Planning which took place from July 28 to August 9, 1969. Unesco Expert Mr. Pernau Llimos and a Unesco Consultant participated in the Course. The participants numbering about 60, were officials from the Ministries of (1) Rural Reconstruction, (2) Economic Affairs and (3) Education and the Directorate General of the Plan.



Under its National Programme for India, the Institute organised two Seminars in 1967, one on "Educational Planning" at Srinagar from 12 to 25 June and the other at Delhi, on "Design and Costing of Second Level Schools" from 16 to 18 October.

Since 1968-69 the Institute has considerably expanded its training and research activities in India; the expenditure on this programme being met by the Government of India. Some of the activities undertaken by the Institute under the expanded programme are stated below:

- (1) A series of *State Seminars on Educational Planning and Administration* has been initiated by the Institute in collaboration with the State Governments. These Seminars concern themselves with the State's Fourth Five Year Plan for Education, Patterns and problems of Educational Administration in the State, District and Institutional planning, Qualitative improvement of education and Community participation in School Improvement Programmes.
- (2) A *National Seminar on the Role, Function, Recruitment, and Training of District Education officers* was held at New Delhi from February 11-13, 1970. Following the recommendations of the Seminar, a Study Group has been set up for drawing detailed programmes for training of District Education Officers at State and Central levels.
- (3) The Institute has also launched upon a *Programme of field visits by State Education Department Officers to study successful educational programmes and experiments in the other States of the Indian Union*. The objectives of these visits are to stimulate cross-fertilization of ideas, disseminate information regarding successful experiments and facilitate adaptation of innovations according to local circumstances.



AIEPA and Regional Cooperation

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Regional Training Seminar on Educational Statistics
December 7-18, 1970

Meeting of Experts on Life Long Integrated Education
August 10-18, 1970

Regional Seminar on Application of Modern Management Techniques to Educational Administration
November 2-12, 1970

Regional Meeting of Research Nominees for Preparation of Monographs on Educational Administration
December 18-20, 1969

National Seminar on the Role, Function, Recruitment and Training of District Education Officers
February 11-13, 1970

Preparatory Seminar of Experts on University Teaching for Educational Planning
December 16-21, 1968

Seminar of Experts on University Teaching for Educational Planning
August 5-12, 1969

Asian Seminar on Implications of Planning Education
December 11-16, 1967

Asian Seminar on Research in Educational Planning
December 18-22, 1967

National Seminar on Educational Planning and Administration
June 12-25, 1967

Seminar on Design and Costing of Second Level Schools
October 16-18, 1967

Seminar on Planning Adult Literacy in Asia
June 6-26, 1966

Meeting of Experts on Educational Planning in Asia
May 16-28, 1966

Meeting of Experts on Educational Planning in Asia

Simla, May 16-28, 1966

The meeting of Experts recommended: (a) provision of diverse training programmes and seminars for officials and specialists; (b) regional and national courses at various levels and in different fields; and (c) shorter seminars for the information of policy makers. It also suggested that the Institute exercise a promotional and co-ordinating role in respect of research and studies connected with educational planning carried on within the region.

PARTICIPANTS

Mr. M.A. Ghaussi (Afghanistan)
Mr. B.J.P. Alles (Ceylon)
Dr. M.A. Toussi (Iran)
Mr. H. Amatsuchi (Japan)
Mr. S. Okuda (Japan)
Dr. Ruth H.K. Wong (Malaysia)
Dean O.D. Corpuz (Philippines)
Dr. Ekavidya Na Thalang (Thailand)
Mr. Raymond Lyons
(International Institute for Educational Planning, Paris)
Mr. J. Bousquet (Unesco)
Mr. R. Medard and
Mr. H. Munier (UNDP)
Mr. Olivier Bertrand and
Mr. Hans W. Reiff
(Unesco Regional Office for Education, Bangkok)

OBSERVERS

Dr. J.A. Ziolkowski,
(Unesco Research Centre for Social and Economic Development in Southern Asia, Delhi)
Mr. Vieda Prakasha (India)

Seminar on Planning Adult Literacy in Asia

Simla, June 6-25, 1966

The Seminar was held as a part of the World Literacy Programme and as an outcome of the World Conference of Ministers of Education on the Eradication of Illiteracy held in Teheran in September, 1965. The framework for discussion included: need for planning; functional literacy and development; functional literacy and formal education; planning a functional literacy programme; planning and administration; evaluation; cost and financing; and regional and international cooperation.

PARTICIPANTS

Mr. M. Ayyub (Afghanistan)
Mr. U. Maung Maung (Burma)
Mr. Y.M.W. Abeyaratne (Ceylon)
Miss Min-chiang Want (China, Rep. of)
Mr. Hsien-yun-Liu (China, Rep. of)
Mr. N.A. Ansari (India)
Mr. P.C. Sharma (India)
Mr. Mohammad Ali (Iran)
Dr. Ahmed Panahi (Iran)
Mr. Sung-Ik Kang (Korea, Rep. of)
Mr. In-sook Chang (Korea, Rep. of)
Mr. Ahmed bin Abdul Rahim (Malaysia)
Mr. Yusofbin Junid (Malaysia)
Mr. Gauri Saiju Shanbar (Nepal)
Mr. Shiva Hari Acharya (Nepal)
Mr. Carlos B. Olano (Philippines)
Mr. Josue N. Camba (Philippines)
Mr. Koh Watt Seng (Singapore)
Mr. Sman Sangmali (Thailand)
Mr. Vuong-Van-Quang (Vietnam, Rep. of)
Mr. M.M. Husain (Unesco)
Mr. D.B. Beynon (ILO)
Mr. Cedric Day (FAO)
Dr. I.A. Simpson (FAO)

OBSERVERS

Mr. H.P. Saksena (India)
Mrs. Sultana Hayat (India)

Some distinguished participants of Regional Seminars and Meetings

The Institute had the privilege of having many distinguished persons from abroad and India to participate in its regional meetings and seminars. Some of the eminent participants from foreign countries were:—

Mr. B. J. P. Alles
Formerly Deputy Director General of Education, Colombo (Ceylon)

Dr. Iraj Ayman
National Institute of Psychology
Teheran (Iran)

Dr. Phillips H. Coombs
Formerly Director
International Institute for Educational Planning, Paris

Dean O. D. Corpuz
Formerly Secretary of Education
Manila (Philippines)

Mr. M. A. Ghaussi
Deputy Minister of Planning
Kabul (Afghanistan)

Mr. Haji Hamdan bin Sheikh Tahir
Chief Education Adviser
Ministry of Education
Kuala Lumpur (Malaysia)

Prof. Cyril O. Houle
Professor of Education
University of Chicago
U.S.A.

Dr. Huynh-Huynh
Professor of Statistics
University of Saigon
Republic of Vietnam

Mr. W. Kartomo
Director, Department Pendidikan dan Kebudayaan, Djakarta (Indonesia)

Dr. Kihei Koizumi
Chief, National Institute for Educational Research, Tokyo (Japan)

Mr. Paul Lengrand
Formerly Chief, Life-Long Education Section, Unesco, Paris

Dr. Shan Yung Liang
Professor of Educational Statistics
National Cheng-Chi University
Taipei (Republic of China)

Mr. Raymond Lyons
Leader of the Unesco Education Planning team in Nigeria

Dr. H. K. Paik
Director
Central Educational Research Institute
Seoul (Republic of Korea)

Mr. Nozchic Ravdan
Statistician
Ministry of Education
Ulan Bator (Mongolia)

Dr. Michiya Shimbori
Social Education Bureau
Ministry of Education
Tokyo (Japan)

Dr. Alan M. Thomas
Executive Assistant to Minister without portfolio, Government of Canada
Formerly Executive Director
Canadian Adult Education Association

Asian Seminar on Implication of Planning Education

New Delhi
December 11-16, 1967

The Seminar considered the implications of planning education under four topics: (i) Human resource development in the context of social and economic planning, (ii) Educational planning as an instrument for human resource development, (iii) Social change and the planning and administration of education, and (iv) Cost, efficiency and productivity.

Participants

Mr. J. Bousquet (Unesco)
Dr. Philip H. Coombs,
(International Institute for
Educational Planning, Paris)
Dr. Tarlok Singh (India)
Mr. J.P. Naik (India)
Mr. Abul Aziz Forogh (Afghanistan)
Mr. G.F.H. Welikala (Ceylon)
Mr. Tracy T.S. Cheng (Republic of
China)
Dr. P.N. Kirpal (India)
Miss Tiolina L. Tobing (Indonesia)
Mr. Hassan Besharat (Iran)
Mr. Bock Nam Kim (Republic of
Korea)
Mr. Jagdish Prasad Upadhyaya
(Nepal)
Dr. Aurello O. Elevazo, (Philippines)
Mr. Somchai Wudiprecha (Thailand)
Mr. Pham Ngo Chuong (Republic of
Vietnam)

Observers

Mr. D.P. Nayar (India)
Dr. S.N. Saraf (India)
Sir Sidney Caine (London School of
Economics and Political Science)
Mr. Helmut Becker
(German Federation of Adult Edu-
cation Centres)
Mr. Carlos Cue to Fernandini (Peru)
Mr. Joseph Ki-Zerbo (National
Commission of the Republic of
Upper Volta for Unesco)
Dr. D.S. Kothari (India)
Mr. David Owen (UNDP)
Mr. P.S.N. Prasad,
(Asian Institute for Economic Deve-
lopment and Planning, Bangkok)
Mr. Fergus B. Wilson (FAO)

Asian Seminar on Research in Edu- cational Planning

New Delhi, December
18-22, 1967

This Seminar was held to consider the implications of research in two selected aspects of educational planning: (1) Raising productivity and reducing costs in established educational systems in Asia, (2) Adjusting popular demand for education to the practical needs of national develop-
ment.

Participants

Dr. H.K. Paik (Republic of Korea)
Mr Tai Chen Hwa (Singapore)
Dr. J.E. Jayasuriya (Ceylon)
Mr. Thamrong Busari (Thailand)
Mr. Rene Calado (Philippines)
Mr. R.F. Simpson (Hong Kong)
Prof. Gautam Mathur (India)
Professor A.R. Kamat (India)
Mr. J.P. Naik (India)
Dr. S.K. Mitra (India)
Dr. J.N. Tewari (India)
Dr. S.N. Saraf (India)
Dr. K.G. Krishnamurty (India)
Dr. S.P. Agarwal (India)
Dr. (Mrs.) Madhuri Shah (India)

Observer

Dr. Alfredo T. Morales (Asian In-
stitute for Teacher Educators,
Quezon City, Philippines)

Preparatory Seminar of Experts on University Teaching for Educational Planning

New Delhi
December 16-21, 1968

This Preparatory Seminar was largely exploratory in nature and considered the problem of University teaching of educational planning from different angles—economics, sociology, politics, statistics, demography, manpower and educational administration and management. The Seminar concerned itself mainly with the identification and statement of main issues which need to be studied in detail and in depth so that University courses in the subject could be organised.*

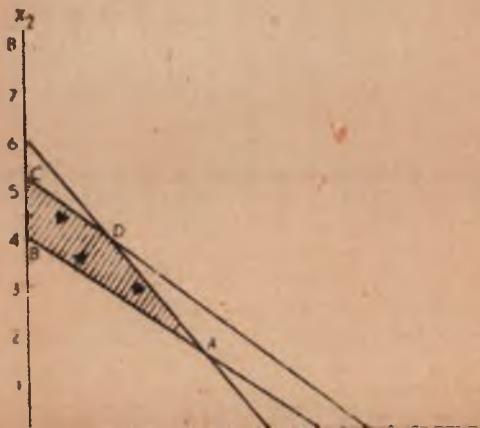
Participants

Dr. Mir Abdul Fateh Siddiq,
(Afghanistan)
Mr. B.J.P. Alles (Ceylon)
Dr. Ahmed Fattahipour (Iran)
Dr. Kihei Koizumi (Japan)
Dr. Ruth H.K. Wong (Malaysia)
Prof. Rajendra Kumar Blongong
(Nepal)
Mr. Gwee Yee Hean (Singapore)
Dr. Thamrong Buasri (Thailand)
Prof. Adul Wichiencharoen (Thai-
land)
Dr. Baljit Singh (India)
Dr. Kamla Chowdhury (India)
Prof. A.R. Kamat (India)
Dr. J.N. Khosla (India)
Prof. Ravi J. Muthai (India)
Dr. S.N. Mukerji (India)
Dr. Iqbal Narain (India)
Prof. M.N. Srinivas (India)
Prof. N.V. Thirtha (India)

Observers

Mr. U.H. Kreuger (UNICEF)
Mr. John M. Howe (Unesco)
Dr. T.B. Morgan (FAO)
Mr. J.L. Azad (India)
Prof. P.K. Roy (India)
Mr. A.W.B. Qadri (India)

*As a sequel to this Preparatory Seminar, a Seminar of Experts on University Teaching for Educational Planning was organised at New Delhi from August 5-12, 1969.



Seminar of Experts on University Teaching for Educational Planning

New Delhi
August 5-12, 1969

Organised as a sequel to the Preparatory Seminar on the same theme in 1968, this Seminar considered the level, sequence and duration of courses in educational planning in the universities, organisation of courses in the faculty of education and in other allied faculties, content, special methods and techniques employable and the scope of mutual cooperation and international assistance needed for the development of such courses in the Region.

PARTICIPANTS

Mr. A.R. Shamal (Afghanistan)
Mr. W.M.A. Warnasuriya (Ceylon)
Dr. Iraj Ayman (Iran)
Prof. Yoshio Hara (Japan)
Dr. Young Shik Kim (Republic of Korea)
Mr. Hazi Hamdan bin Sheikh Tahir (Malaysia)
Mr. G.N. Sharma (Nepal)
Dr. Editai Tan (Philippines)
Dr. Sudchai Lao Sunthara (Thailand)
Prof. P.K. Roy (India)
Prof. N.W. Thirtha (India)

OBSERVERS

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Mr. Madlan L. Handa (Ontario Institute for Studies in Education)
Dr. John McDiarmid (UNDP)
Dr. Eugene Staley (Ford Foundation)
Dr. Fred Weaver (Ford Foundation)
Mr. R.K. Chhabra (University Grants Commission, India)
Mr. D.P. Nayar (Planning Commission, India)
Mr. K.R. Sivaramakrishnan (Institute of Applied Manpower Research, New Delhi)
Dr. S.B. Adaval (India)
Prof. V.R. Taneja (India)
Brigadier Pennathur (All-India Management Association)
Mr. H.N. Pandit (National Council for Educational Research and Training, New Delhi)

Regional Meeting of Research Nominees for Preparation of Countrywise Monographs on Educational Administration

New Delhi
December 18-20, 1969

A Regional Meeting of Research Nominees was held to develop a common focus in the preparation of Countrywise Monographs on Educational Administration. The Meeting gave a broad delineation of the contents to be included in the monographs and prepared a check list of items for the guidance of authors.

PARTICIPANTS

Mr. G.N. Naushad (Afghanistan)
Mr. W.M.A. Warnasuriya (Ceylon)
Prof. Paochien Yang (Republic of China)
Mr. J.P. Naik (India)
Mr. Soeprapto (Indonesia)
Dr. Mohamad Ali Toussi (Iran)
Mr. Bok Joo Song (Republic of Korea)
Mr. Kao Outsama (Laos)
Mr. K. Ragupathy (Malaysia)
Mr. Keshab Prasad Nepal (Nepal)
Mr. Sadab Attasara (Thailand)

OBSERVERS

Mr. Raja Roy Singh (Unesco)
Dr. Harold Howe II (Ford Foundation)
Mr. D.P. Nayar (India)
Dr. M.V. Bhatawdekar (Asian Institute for Economic Development and Planning, Bangkok)



Meeting of Experts on Life-Long Integrated Education

New Delhi
August 10-18, 1970

The meeting defined life-long integrated education as "a process continuing throughout life which aims at integrating all kinds of learning experiences for the development of global personality" and made a number of recommendations for developing, among other things, suitable training and research programmes in the field.

PARTICIPANTS

Dr. Alan M. Thomas (Canada)
Dr. Mohan Sinha Mehta (India)
Dr. Michiya Shimbori (Japan)
Mr. Abdullah Sultan (Malaysia)
Miss Hortensia S. Benozza (Philippines)
Mr. Paul Lengrand (Unesco)
Prof. Cyril O. Houle (U.S.A.)

OBSERVERS

Dr. Salah-El-Din Tewfik (Unesco)
Mr. Raja Roy Singh (Unesco)
Mr. J.P. Naik (India)
Mrs. Bettie O. Houle (U.S.A.)
Mr. T. Janakiraman (India)
Mr. Shailendra Shankar (India)
Dr. M.A. Chansarkar (India)
Dr. T.A. Koshy (India)
Mr. Milton L. Bliss (F.A.O.)

Regional Seminar on the Application of Modern Management Techniques to Educational Administration

New Delhi
November 2-12, 1970

The Seminar operationally defined modern management techniques and discussed the application of Computers, OR, Network Analysis, PERT, CPM, Systems Analysis, PPBS etc. to educational administration. It recommended suitable training and research programmes in educational administration so that management of educational institutions, services and programmes can take full advantage of the techniques of business management developed in recent years.

PARTICIPANTS

Dr. Mir Abdul Fatah Siddiq (Afghanistan), Mr. N.P. Sen and Mr. Kanti Chaudhuri (India), Mr. W. Kartomo (Indonesia), Mr. Kunitoshi Mizuno (Japan), Dr. Young-Shik Kim (Republic of Korea), Mr. Kum Boo (Malaysia), Dr. Aurelio O. Elevazo (Philippines), Mr. Muangchai Tajaroensuk (Thailand), Mr. Vu Duc Chang (Republic of Vietnam)

OBSERVERS

Dr. Salah-El-Din Tewfik (Unesco), Mr. J. Porras (Unesco Regional Office, Bangkok), Mr. F.G. Seib (ILO), Prof. M. Rashid (Asian Institute for Economic Development and Planning), Mr. Irwin Isenberg (UNDP), Mr. G.K. Chandiramani, Mr. J.P. Naik, Mr. B.C. Mathur, Mr. D.P. Nayar, Prof. S.V.C. Aiyar, Mr. R. K. Chhabra, Prof. A. Dasgupta, Dr. Amrik Singh, and Prof. (Smt.) H. J. Moos (India), Dr. Harold Howe II, Dr. Fred H. Weaver and Mr. Leonard C. Mead (Ford Foundation)

RESOURCE PERSONNEL

Dr. K.S. Basu, Dr. Kamla Chowdhry, Dr. G.R. Dalvi, Prof. Ishwar Dayal, Prof. Nitish R. De, Dr. J.N. Kapur, Mr. S.S. Rangnekar, Mr. Bharat B. Shah, Mr. G.P. Shahani, Mr. K. Subrahmanyam, Dr. M.J.K. Thavaraj, Mr. J. Veeraraghavan.

Regional Training Seminar on Educational Statistics New Delhi December 7-8, 1970

The Seminar made a number of recommendations for improving the collection, consolidation and interpretation of educational statistics in the Region. It stressed the need for regional surveys and longitudinal studies in education and desired that special attention be paid to the training of educational statisticians at different levels.

PARTICIPANTS

Mr. Habibullah Bahjat (Afghanistan)
U. Thein Wan (Burma)
Mr. W.D. Fernando (Ceylon)
Mr. Chang-Chien Chu and
Dr. Shang Yung Liang (Republic of China)
Mrs. Vilas Bhushan (India)
Mr. Ali-Akbar Minayi (Iran)
Mr. Toshiaki Asakimori (Japan)
Mr. Lach Virak Phong (Khmer Republic)
Mr. Rhee, Choon-Ji (Republic of Korea)
Mr. Sounthone Chanthavong (Laos)
Mr. Kam Teck Soon (Malaysia)
Mr. Nozhic Ravdan and
Mr. Dashdavaagn Chuluundorj (Mongolia)
Mr. S.R. Joshi (Nepal)
Miss Patrocino Castro (Philippines)
Mr. S. Thiagarajah (Singapore)
Dr. Sanan Intraprasert (Thailand)
Dr. Huynh-Huynh (Vietnam)

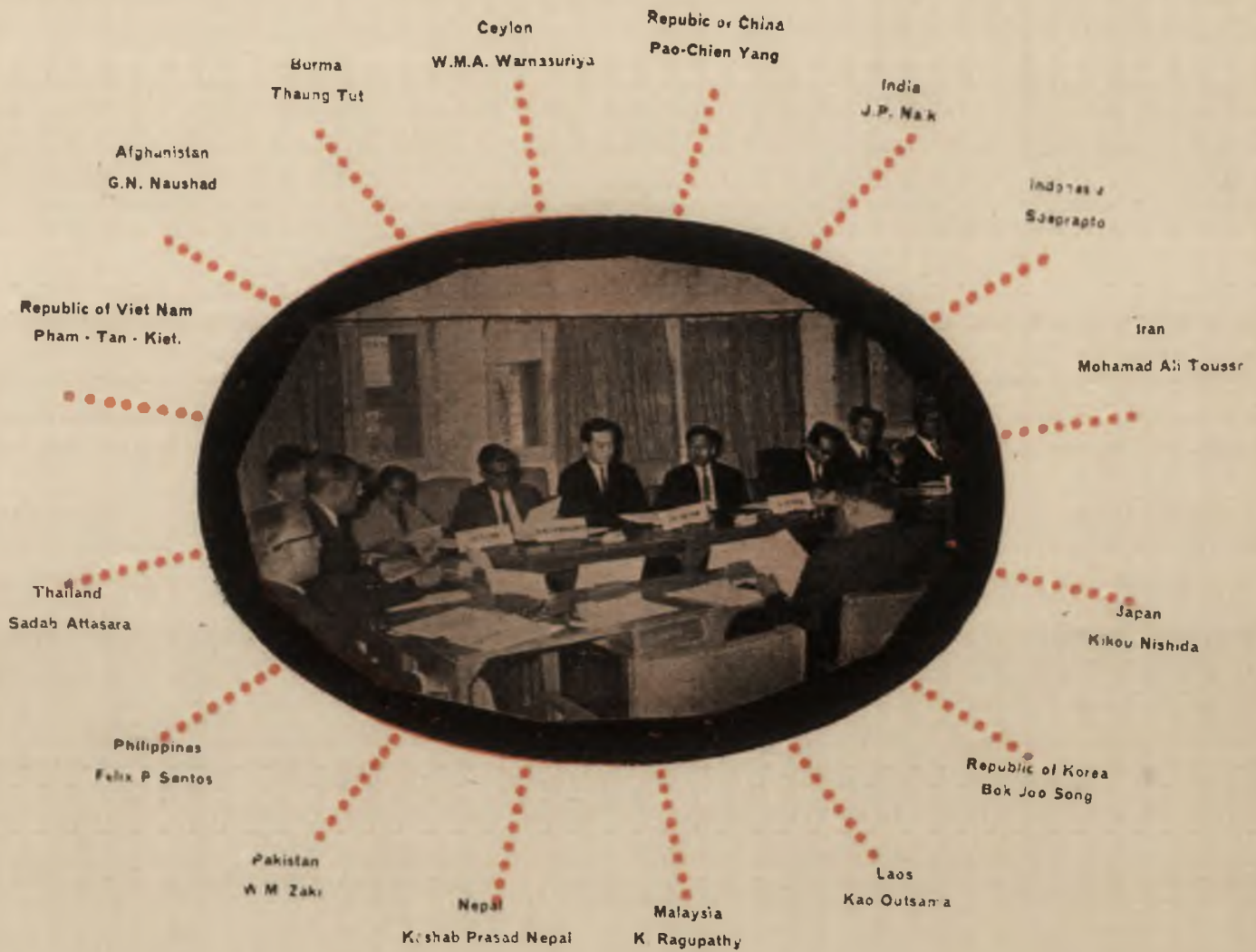
OBSERVERS

Dr. D.G.A. Boutaev (Unesco)
Dr. Gunter Palm (Unesco)
Mr. J. Porras (Unesco Bangkok)
Mrs. R. Kayser (Unesco ARISBR)
Mr. D.P. Nayar (India)
Mr. D.L. Sharma (India)
Mr. G.C. Kwatra (India)
Mr. S. Viswanath (India)
Mr. R.C. Prakash (India)
Mr. Q.U. Khan (India)
Dr. M.N. Das (India)
Dr. R.K. Mathur (India)
Mr. Gurbax Singh (Unesco)

RESOURCE PERSONNEL

Mr. J.P. Naik
Prof. A.R. Kamat
Dr. D. Singh
Dr. M.B. Buch
Dr. S.P. Agarwal

Monographs on Educational Administration



The Institute has taken up during 1969 a cooperative project for bringing out monographs on the systems of educational administration in different countries of the Asian region. The main object of these monographs is to make available for the benefit of all concerned a descriptive and analytical account of the systems of educational administration obtaining in

various countries. Sixteen countries of the region are collaborating with the Institute in this project. To develop a common focus in the preparation of these monographs, a Regional Meeting of the Research Nominees from different countries was held at New Delhi from December 18-20, 1969.



Main Publications

- Director's Report :** One on each of the training courses held so far.
Director's Annual Report : Annual review of the Institute's activities.
Institute News : A quarterly newsletter.
Quarterly Subject List : A classified list of books, articles and documents processed by the library.

Occasional Papers

1. Educational Planning in Developing Countries (1963).
2. Le Role des Statistiques et de la Recherche Dans le Development de l'Education en Asie by R. Georis (1964).
3. Preparation of an Educational Plan for an Asian Country/Establishment d'un Plan d'Education pour un Pays d'Asie. Vol. I (1964).
4. Preparation of an Educational Plan for an Asian Country—Practical Exercises. Vol. II (1964).
5. Urgent Problems of Educational Administration in the Developing Countries of Asia by Veda Prakasha (1964).
6. Statistics for Educational Planners (Demographic Statistics) by G.P. Khare (1965).
7. Wastage and Stagnation in School Education—A Pilot Study (1965).
8. Statistics for Educational Planners (Manpower Statistics) by G.P. Khare (1965).
9. Training and Research Requirements for Educational Planning in Asia (1966).
10. Planning Adult Literacy in Asia (1966).
11. Seminar on Planning Adult Literacy in Asia, Simla (India), June 6-25, 1966 (convened by Unesco)—Final Report.

12. Meeting of Experts on Educational Planning in Asia, Simla (India) May 16-28, 1966 (convened by Unesco). Final Report.
13. Elaboration of Five Year Education Plan. A quantitative exercise prepared by R. Georis for the VIIth Training Course (1966.)
14. Educational Supervision in Asia by J.A.Y. Miller (restricted).
15. Statistics for Educational Planners by G.P. Khare (1967).
16. Educational Planning in Asia. A list of relevant studies and research (1967).
17. Cost and Financing in Developing Countries—An aggregate study by C.B. Padmanabhan (1967).
18. Educational Planning in Developing Countries—A select bibliography by A.S. Seshan.
19. National Seminar on Educational Planning and Administration, Srinagar—June 12-25, 1967. Final Report.
20. Educational Planning and Administration.
21. Planning Functional Literacy in Asia—A handbook of suggestions (1968).
22. Introduction to Educational Planning (1968).
23. Asian Seminar on Implications of Planning Education, New Delhi, December 11-16, 1967. Final Report (1968).
24. Seminar on Design and Costing of Second Level Schools, New Delhi, October 16-18 1967. Final Report (1968).
25. Asian Seminar on Research in Educational Planning, New Delhi, December 18-22, 1967. Final Report (1968).
26. Statistics for Educational Planners by G.P. Khare (1968).
27. A Glossary of Terms for Educational Planners compiled by A.S. Seshan (1968).
28. Preparation of Educational Plans by J. Pernau Llimos (1969).
29. The Recent Trends in Approaches to Educational Planning, by C.B. Padmanabhan (1969).
30. The Challenge of Educational Development in Asia by Prof. M.V. Mathur (1969).
31. Educational Planning in a District by J.P. Naik (1969).
32. Institutional Planning by J.P. Naik (1969).
33. School Improvement Projects and Community Support by N.D. Sundaravadivelu (1969).
34. Programmes of Educational Improvement at the District Level by M.V. Rajagopal (1969).
35. Some Reflections on the Administrative aspects of Educational Planning in India by Veda Prakasha (1969).
36. Some Observations on the Training of Personnel for Educational Planning Machinery by Veda Prakasha (1969).
37. Seminar of Experts on University Teaching for Educational Planning in Asia New Delhi, Aug. 5-12, 1969. Final Report Part I : Report; Part II; Working paper-A Review of the Existing Position of Curricula for Educational Planning in some Universities; Part III : Working Paper :—Educational Planning in Asia; A Selected Annotated Bibliography.
38. Mathur, M.V. *The Social, Educational, Economic and Political Aspects of Administering Educational Planning*
39. Mathur, M.V. *The Training and Utilisation of Educational Planners*
40. Report of the Orissa State Seminar on Educational Planning and Administration, 1970.
41. Report of the Gujarat State Seminar on Educational Planning and Administration, 1970.
42. National Seminar on the Role, Function, Recruitment and Training of District Education Officers, February 11-13, 1970—Report
43. Life-Long Education—Report of Meeting Experts on Life-Long Integrated Education, New Delhi, August, 10-18, 1970.
44. Garudaland Planning Exercise—Vol. I Background Documents—Data and Information. Vol. II—Practical Work, Rassmes and Solutions. Mimeographed, 1971.

LIBRARY

The Institute's library contains a rich collection of books and documents on the various aspects of educational planning and administration. Over 100 journals are subscribed and all important articles are indexed. The library prepares special reading lists for the trainees and puts out a quarterly "Subject List" of acquisitions.

Twelfth Training Course for Educational Planners and Administrators

COURSE CONTENTS

1. GENERAL BACKGROUND

Introduction

Educational Planning—Concept and Definition; Unesco's Role and Regional Cooperation in Asian Education; Educational Systems of Asia; Cultural and Sociological context of Asian Education; Survey of economic conditions of the Asian Region; Education as an agent of change; Futurology and educational development; Strategies and priorities in educational development.

Computational

Simple computations relevant to educational planning; use of logarithms, compound interest tables and algebraic formulae; preparation of tables, graphs and diagrams, Use of calculating machines.

Technical

A general introduction to : Delphi Method; PERT and CPM; Gaming techniques; Group dynamics.

2. CONCEPTS AND TECHNIQUES FUNDAMENTAL TO EDUCATIONAL PLANNING AND ADMINISTRATION

Educational

Objectives and Policy—Objectives of Education : Compulsory Education; Diversification—Educational and vocational guidance; Access to Higher Education; Special Education including needs of gifted children; Adult Education including functional literacy; Life-Long Education—vertical and horizontal integration; Non-formal education.

Sociology—Social and Ideological foundations of education; Problems of democratization of education; Equality of educational opportunity; Population Education.

Structure of the Educational System—Evolution of Educational structure; Levels and types of education—pre-school, primary, secondary (general, vocational and technical). Higher Education and Research; Qualitative assessment of the structure.

Content—Curricula in relation to objectives of education; Curriculum Development and Renewal; Vocationalization of education; Science and technological education.

Educational Technology—Methods of teaching; Innovations in class-room practices; Text books and teaching aids; Programmed Instruction; Auto-learning devices; Radio and Television; Correspondence Courses,

Integrated Multi-media approach to instruction: Open University.

Statistical

A Survey of the present position of educational statistics in the Asian Region; Data gathering, processing and storage techniques; Measures of Central Tendency and Dispersion; Correlation; Prediction—Regression and Curve-fitting, Index numbers; Mathematical models of educational planning; Elements of sampling methods and design of experiments.

Demographic

Significance of demographic factors in educational planning; Demographic rates and ratios; Population growth; Estimation of population by single years of age; Methods of population projection.

Economic

Basic principles of Economics, Economic Context of Education; Education as an investment; Development Planning; National Accounts (GNP, GDP and national Income); External Efficiency of Education.

Manpower

Education as human resources development, Education in relation to production and productivity; Educational Structure of the labour force; Manpower requirements as a basis for selective expansion of Education; Approaches to Manpower forecasting.

Financial Analysis

Financing and costing of Education;

Analysis of Educational expenditure; Cost-benefit analysis.

Administrative

An analysis of the present situation of educational administration in the Region—Relationship between planning and administration; Control of Education—the role of the Government and the Private sectors; Organization and Agents of Educational administration Inspection and supervision problems of educational administration.

Infra-structural

Plant and facilities—school architecture and buildings; Furniture and equipment; Laboratories and workshops; school libraries; Office and residential accommodation; Location and siting of schools.

Ancillary Services

Transportation, health, mid-day meals etc.



3. INTRODUCTION TO PRINCIPLES AND TECHNIQUES OF EDUCATIONAL MANAGEMENT

Management Process—Decision-making; Organization; Communication; Direction, Leadership and motivation; Control and Feedback; Human Relations and Participation.

Modern Management Techniques—A general introduction to techniques applicable to Office Organization and Practice (lay-out, motion time study, data recording, processing, and storage equipment); Institutional Management (delegation, information systems, flow charts, management activity chart, etc.); Personnel Administration (human relations approach; job-evaluation, merit-rating, incentives); Financial Administration (Performance Budgeting, PPBS, Accounting System); Problem-solving techniques; (Work-study, Management Analysis Planning, Operations Research; Systems Analysis and Design).

4. TUTORIALS ON SPECIAL SUBJECTS

The areas covered will include —

- Educational Statistics
- Economics of Educational Planning
- Educational Management
- Educational Research

The choice of topics under each area will be made in accordance with the aptitude, interests and needs of the participants.

GARUDALAND PLANNING EXERCISE

1. Planning for a Plan

Constitutional, legal and policy implications; Identification of national objectives; Choice of approach (e. g. social demand, manpower).

2. Diagnosis of Present Situation - Assessment of future needs

Examination of data on Garudaland to assess adequacy, relevance etc. of the following and to suggest reforms and improvements:—Structure; Content and Methods; Non-schooling gap; Stagnation and wastage; Enrolments in different levels and types of education in relation to manpower needs and national objectives, Internal efficiency; Distribution and utilization of teachers, Training and professional growth; Structure, content and methods of training institutions; Supervision and Administration; Financial Resources; Infra-structure; Ancillary services.

3. Projection and Estimation

Projection and estimation of the following:—Enrolments; Teachers, Supervisors, Administrators and supporting services; Plant and facilities; Financial Resources.

4. Plan Formulation

Determination of Priorities and Strategies; Preparing the draft outline of the plan; Costing of the draft Plan; Feasibility testing; Formulation of final plan.

5. Implementation

Regionalisation of the plan; Programming and identification of projects; Budgeting; Project formulation; School mapping; and Public Information and Participation.

6. Evaluation and Revision

7. Piloting a Plan

(This Exercise has been adopted by the Asian Regional Institute of School Building Research, Colombo, Ceylon and the United Nations Asian Institute for Economic Development and Planning, Bangkok, Thailand in their Training Courses).



Exchange Programme

Collaboration between the Institute and national and international institutions working in the field of educational planning and human resource development has taken place continuously.

Members of the staff of the Asian Regional Institute of School Building Research at Colombo have been regularly participating in the training courses of the Institute. In 1967, Mr. Pernau Llimos participated in a course conducted by the African Centre for Educational Planning in Dakar and, in exchange, a staff member of that Institute taught at the French medium course of the Institute. Similarly, in 1968 and 1969, there was exchange of teaching personnel for two weeks on each side with the Asian Institute of Economic Development and Planning at Bangkok. Mr. C. B. Padmanabhan, Economist and Mr. Veda Prakasha, Executive Director taught at Bangkok in 1968 and 1969 respectively and during the corresponding years, Prof. M. A. Rashid, Expert in Educational Planning and Dr. M. V. Bhatawdekar, Expert in International Trade taught at Delhi. In 1970, Prof. M. V. Mathur, Director and in 1971, Mr. Veda Prakasha, Executive Director gave seminars in Educational Planning at the Asian Institute of Teacher Educators at Quezon City, Philippines.

Current Research Projects

- Study of the Broad Contours of Educational Administration in Mysore (India). The study is being conducted by the Administrative Staff College, Hyderabad in collaboration with the Asian Institute.
- Study of Development of Middle School Education in India during the Fourth Plan. Pilot studies are under way in two States—Uttar Pradesh and Rajasthan.
- Study of the Grants-in-aid System in India at the Central, State and Local levels in Education.

Educational Developments in Member States

The Institute keeps in touch with the latest developments in the field of educational planning and administration in Member States through Correspondents nominated by the respective National Governments. Correspondents from eleven countries have been reporting on their educational systems. Summaries or extracts of such reports appear regularly in the Institute's newsletter.

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(as on March 31, 1971)

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Mr. Veda Prakasha — *Executive Director*

Dr. S.N. Mehrotra — *Coordinator of Studies*

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Mr. S.S. Dudari — *Research Officer*

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Mr. N.D. Kandpal — *Librarian*

Participants of the Eleventh Training Course with members of the staff



The hostel building under construction

