

Himachal Pradesh Financial Rules

VOL-1, 1971

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NIM-E

No. EDN-H(4)-3(c)-15/76-Budget.
Directorate of Education
Himachal Pradesh

OFFICE ORDER

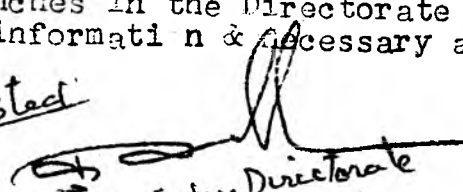
In partial modification of all previous orders on the subject and in exercise of the powers vested in me vide Note 3 below Rule 19.1 of the Himachal Pradesh Financial Rules Volume I, 1971, I, B.L. Handa, Director of Education, Himachal Pradesh hereby re-delegate the powers mentioned in the enclosed statement to the extent indicated therein, till further order.

Sd/-
(B.L. Handa)
Director of Education
Himachal Pradesh

Endst.No.Even. Dated, Simla-171001 25.11.79

1. Copy forwarded to the Drawing & Disbursing Officers in the Education Department, Himachal Pradesh for information and necessary action.
2. Copy forwarded to the Accountant General, Himachal Pradesh & Chandigarh, Simla-171002.
3. Copy forwarded to the Secretary (Finance) to the Govt. of Himachal Pradesh, Simla-171002.
4. Copy forwarded to the Secretary (Education) to the Govt. of Himachal Pradesh, Simla-171002.
5. Copy forwarded to the Joint Director of Education, Colleges/Schools, Deputy Directors of Education, All Asstt. Directors & Heads of Branches in the Directorate of Education, Himachal Pradesh Simla-1 for information & necessary action.

Attested


Registrar, Edu. Directorate
Himachal Pradesh

Sd/-
(B.L. Handa)
Director of Education,
Himachal Pradesh.

KANTA

Central Systems Unit,
National Institute of Educational
Planning and Administration
17-B, Sri Aurobindo Marg, New Delhi-110016
DOC. No. 265
Date..... 29/11/79

STATEMENT SHOWING THE POWERS BEING RE-DELEGATED TO THE FIELD OFFICERS IN
H.P. EDUCATION DEPARTMENT.

S. No.	Table No.	Description	Authority to which the power is delegated.	Extent of Power Re-delegated
1.	2.	3.	4.	5.
(1)	<u>19.6</u> 1	To sanction non-recurring expenditure not otherwise provided for in this rule (other than expenditure on installation of new Telephones & purchase of Vehicles).	Joint Director of Edu. Dy. Directors of Edu. Registrar, Edu. Directorate. Principals of all the Govt. Colleges in H.P. Edu. Deptt. ; A.D.E. (B&A), All the A.D.E. (P&D), Distt. Edu. Officers. Other drawing and disbursing Officers.	Upto Rs. 15,000/- on any one item in respect of institutions/ offices of the Department. Upto Rs. 14,000/- on any one item in respect of institutions/ offices under their respective jurisdiction. Upto Rs. 8,000/- on any one item in respect of Directorate). Upto Rs. 8,000/- on any one item. Up to Rs. 3,000 on any one item in respect of the institutions/ offices under their jurisdiction. Upto Rs. 1,000/- on any one item.
(2)	<u>19.6</u> 3	To sanction contingent expenditure of recurring nature not otherwise provided for in this Rule.	1. Dy. Directors of Edu. Distt. Edu. Officers/ Principals of Govt. Colleges Registrar H.P. Edu. Dte. Other Drawing & Disbursing Officers.	Upto Rs. 1,000/- p.a. Up to Rs. 1,000/- p.a. Upto Rs. 1,000/- p.a. Upto Rs. 500/- p.a.

- (3) 19.6.
5 To sanction the payment of demurrage wharfage charges out of contingences.
- Jt. Director of Edu. Himachal Pradesh. Up to Rs. 750/- in each case provided the amount had become payable under unavoidable circumstances.
- Dy. Directors of Edu. Upto Rs. 700/- in each case provided ~~the~~ the amount had become payable under unavoidable circumstances.
- Registrar, Education Directorate. Upto Rs. 200/- in each case, subject to the above conditions.
- All the Principals of Govt. Colleges in H.P. Upto Rs. 200/- in each case, subject to the above conditions.
- All the Distt. Edu. Officers in H.P.
- Other Drawing & Disbursing Officers. Upto Rs. 50/- in each case, subject to the above conditions.
- (4) 19.6.
9 To sanction the payment of rent for houses or land for other than residential purposes i.e. for ordinary accommodations, godowns, etc.
- Jt. Director of Edu. (I) Rs. 750/- p.m. for office accommodation & Rs. 400/- p.m. for office and residential purposes subject to the condition that N.A.O. & R.R.C. are obtained from the P.W.D.
- Dy. Directors of Edu. (II) Upto Rs. 600/- p.m. for office accommodation & Rs. 300/- p.m. for land & houses other than office and residential purposes subject to the conditions as in (I) above.
- Principals of all the Govt. Colleges & Distt. Edu. *Officers.* Upto Rs. 500/- p.m. subject to the above conditions as in (I) above.
- Other Drawing & Disbursing Officers. Upto Rs. 100/- p.m. subject to the above conditions.

1.	2.	3.	4.	5.
(5)	<u>19.6</u> 14	To reimburse a Govt. servant whose conduct has been the subject of enquiry for expenditure on account of (i) defence witnesses and (ii) fees of counsel.	Dy. Directors of Edu. Registrar, Directorate of Education.	In respect of non-gazetted staff on school side subject to restrictions laid down in Rule 19.6 Sr.No.14 of H.P.F.R., 1971. In respect of Non-gazetted staff of the Directorate, subject to the above conditions.
(6)	<u>19.6</u> 17	To grant cash rewards to meet funeral other unavoidable expenses to the relations of all Govt. servants drawing pay upto Rs. 350/- per mensem who are killed or die of injury received as a result of special risk of office in the performance of their duties.	Distt. Education Officers in H.P. Edu. Department.	Upto Rs. 200/- in each case.
(7)	<u>19.6</u> 18	To sanction local purchase of Locks of Indian manufacture.	Dy. Directors of Edu. Registrar, Directorate of Education. Principals all the Govt. Colleges, in H.P. and Distt. Edu. Officers. Other Drawing & Disbursing Officers.	Upto Rs. 175/- each case in respect of his own office. Upto Rs. 175/- in each case in respect of Directorate. Upto Rs. 175/- in each case in respect of their own officers/ institutions. Upto Rs. 100/- in each case in respect of their own officers/ institutions.

1.	2.	3.	4.	5.
(8)	<u>19.6</u> 19	To sanction direct purchase of Stores from the local market after exhausting all the approved sources of supply & the rate contract arranged by the controller of stores, H.P. if available.	Joint Director of Edu. H.P. Dy. Directors of Edu.	Upto Rs. 15,000/-for any one item during a financial year in respect of each Drawing & Disbursing Officers. Upto Rs. 14,000/-for any one item during a financial year in respect of each Drawing & Disbursing Officers under their control.
			Registrar, Directorate of Education.	Upto Rs. 8,000/- for any one item during a financial, required with in the Directorate.
			Principals all the Govt. Colleges in H.P. Edu. Deptt.	Upto Rs. 8,000/-for any one item during a financial year for their own institutions.
			Distt. Edu. Officers in H.P. Edu. Deptt.	Upto Rs. 8,000/- for any one item during a financial year in respect of each Drawing & Disbursing Officers under their control.
			A.D.E. (B&A) & (P&D) A.D.E. (B&A) & (P&D)	
			Other Drawing & Disbursing Officers.	Upto Rs. 2,000/-for one item during a financial year in respect of their own institutions but not to exceed Rs. 8,000/-p.a.
(9)	<u>19.6</u> 20	To sanction Direct purchase of stores from the local market where in emergent circumstances, it is not possible to exhaust the approved sources of supply.	Jt. Director of Edu. Himachal Pradesh Dy. Directors of Edu.	Upto Rs. 7,500/-pa. provided the emergency is clearly explained in writing in the sanctioning order. Upto Rs. 7,000/-p.a. subject to the conditions as mentioned above.

(10) 19.6 To sanction purchase
24(ii) of periodicals and news
papers required for
official use.

Note:- Without restriction,
subject to Budget
provision.

Registrar, Directorate of Education.	Upto Rs.5,000/-pa. subject to the above condition.
Principals of all the Govt. Colleges.	Upto Rs.5,000/-p.a. subject to the above condition.
Distt.Education Officers. A.D.E's(B&A)(P&D)	Upto Rs.5,000/-p.a. subject to the above condition.
Other Drawing & Disbur- sing Officers.	Upto Rs. 500/-pa. subject to abve condition.
Dy.Directors of Edu.	Upto Rs.500/-pa. in respect of their own office.
Registrar, Directorate of Education.	Upto Rs.500/-p.a. in respect of Directorate.
Principals of all Govt. Colleges in H.P. Edu. Deptt.	Upto Rs.500/-pa.
Distt.Education Officers in H.P.Edu.Deptt.	Upto Rs. 500/- in respect of their own offices and that of each school under their jurisdictions.
Librarian, Central State Library, Solan.	Upto Rs.500/-p.a.
Distt. Librarians.	Upto Rs.300/-pa.
Other Drawing & Disbursing Officers.	Upto Rs.300/-p.a.

	4.	5.	
(11) <u>19.6</u> 39	To sanction the purchase of tents for themselves and for officers subordinate to them (subject to the scales laid down by the Govt.	Principals of all the Govt. Colleges in H.P. Edu.Deptt. Distt.Edu.Officers in Himachal Pradesh.	Full powers in respect of their own institutions. Full powers in respect of all the schools and Block Education Officers under their control.
(12) <u>19.6</u> 92	To sanction the purchase of Books.	i) All the Principal of Govt. Colleges. ii) Librarian, Central State Library, Solan. iii) Distt.Librians. iv) Distt.Edu.Officers. v) Headmasters/Head-mistresses/Principals of Govt.High/Hr.Soc. schools. vi) Principals Sanskrit Pathshalas.	For libraries of institutions under their charge, provided:- (a) that the books are approved by the Edu.Deptt.(b) that in the case of books not approved by the Education Department, the previous sanction by the Director of Education is obtained, & if the cost of each book excluding postage exceeds Rs.75/-. For libraries of institutions under their charge, provided:- (a) that the books are approved by the Education Department (b) that in the case of books not approved by the Education Deptt. the previous sanction of the Director of Education is obtained, if the cost of each book excluding postage exceeds Rs.50/-.
(13) <u>19.6</u> 93	To authorise Headmasters of Govt. Schools situated at places where there are no Treasuries or Sub. Treasuries, to remit fees to the nearest Treasury or Sub-Treasury by money order and to charge the money order commission to school contingencies.	Distt.Education Officers in H.P. Principals/Headmasters all High/Hr.Sec.Schools.	Full powers in respect of institutions/B.E.O's where there are no Treasuries/Sub.Try. under their jurisdiction. Full powers in respect of their own institutions subject to the condition as given above.

1.	2.	3.	4.	5.
	<u>19.15</u> 1	To declare articles of store & stock surplus or unserviceable.	Dy. Directors of Edu. Registrar, Directorate of Education. Principals of all the Govt. Colleges, H.P. Distt. Edu. Officers in H.P. Edu. Deptt. Other Drawing & Disbursing Officers.	Upto Rs. 750/- in respect of all the Drawing & Disbursing Officers in his jurisdiction. Upto Rs. 500/- in respect of Directorate only. Upto Rs. 500/- in each case during a financial year in respect of their own institutions. Upto Rs. 500/- in each case during a financial year in respect of all Drawing & Disbursing Officers under their jurisdiction. Upto Rs. 300/- in each during a financial year in respect of their own offices/institutions.
	<u>15.13.15</u> 2	To sanction sale of stores and stock declared surplus for unserviceable by the competent authority by public auction at book value or market value which ever is greater/by private treaty at less than market value.	Jt. Director of Edu. Dy. Directors of Edu. Registrar, Directorate of Education. Principals of all the Govt. Colleges in Edu. Department. Distt. Edu. Officer in Edu. Deptt. A. D. E's (B&A) (P&D) Other Drawing & Disbursing Officers.	Upto Rs. 5,000/- in each case. Upto Rs. 4,000/- in each case in respect of the institutions under their jurisdiction. Upto Rs. 3,000/- in each case in respect of Directorate only. Upto Rs. 4,000/- p.a. Upto Rs. 2,000/- in each case in respect of institutions under their jurisdiction. Upto Rs. 1,000/- p.a.

(16) 19.16 2	To write off losses of stocks due to depreciation of unserviceable stock (i.e. book losses only as opposed to actual losses.)	Principal of all the Govt. Colleges in H.P. Distt. Edu. Officers in H.P. Other Drawing & Disbursing Officers.	Upto Rs. 500/-p.a. Upto Rs. 500/-pa. Upto Rs. 250/-p.a.
(17) 19.16 7	To sanction write off the books lost of rendered unserviceable in their or in subordinate if any.	Principals of all the Govt. Colleges in H.P. Distt. Education Officers in H.P. Edu. Deptt. Other Drawing & Disbursing Officers.	Upto Rs. 500/- in each individual case. Upto Rs. 500/- in each individual case. Upto Rs. 200/- in each individual case.
(18) 19.17 51	To remit or write off ir-recoverable balances of fees in Educational institutions.	Jt. Director of Edu. Dy. Directors of Edu. Distt. Education Officers, in H.P. Edu. Deptt.	Upto Rs. 175/- in each individual case. Upto Rs. 150/- in each individual case. Upto Rs. 100/- in each individual case.

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