

Copy

Government of Rajasthan
Education (Cell-VI) Department

No.F.4(36)Edu/Cell/6/68

Jaipur, dated 13.7.1970

In exercise of powers conferred by article 265(2) of the constitution, the State Government hereby makes the following rules governing the administration of the student fund of the government colleges in Rajasthan:

1. Short title extent and commencement:

- (i) These rules may be called the Rajasthan State Students Funds (Government Colleges) Rules, 1970
- (ii) They will come in force from 1.7.70 and will supersede all previous orders on the subject.

2. Application

- (i) Notwithstanding the relevant provision contained in the G.O. & A.R. these rules will be applicable to all the Government Colleges in the State under the Administrative charge of the Director of College Education.
- (ii) The Government may subject to the limits of its powers to make such rules or orders, relax or modify the provisions of these rules, in such manner as may be necessary.
- (iii) The Director of Education with the concurrence of the Government may issue in the form of standing orders, such ruling or interpretations of the provisions of these rules, as may appear to him necessary and such standing orders shall have the same force as these rules.

3. Definitions:

In these rules unless the subject of context so requires:

- (i) "Government" means government of Rajasthan;
- (ii) "The Director of Education" means Director of Education, Rajasthan, Jaipur;
- (iii) "J. Director" means J. Director of College Education, Rajasthan, Jaipur;
- (iv) "College" means any government college in Rajasthan under the direct administrative control of the Director of Education, Rajasthan;
- (v) "Principal" means the Principal of a government college in Rajasthan;
- (vi) "Student Fund" means the student funds of the government colleges comprising of the public money, realized in these colleges at such rates as government may determine from time to time other than ... creditable to the consolidated fund of the State.
- (vii) "Directorate" means the Directorate of college Education, Rajasthan, Jaipur.
- (viii) "Committee" means the various committees of the colleges constituted by the Principal for various activities of the colleges;
- (ix) "Accountant General" means the Accountant General, Rajasthan, Jaipur.
- (x)

(f) Administration of all the funds in such institutions shall vest in the Head of the institutions who shall be assisted and advised by a committee to be called as the students Funds Finance Committee, it shall consist of the Head of the institution as ex-officio chairman and 50% of the students' committees which control the various activities for which the funds exist of the institution Executive of the Institution if there by any. One member of the staff shall be nominated by the Head of the Institution to be the Secretary of this committee.

This Committee shall :-

1. decide applications for exemptions from payment of fees for the funds, subject to the limit of 10 percent of the students in each class or any other limit as the Director may prescribe.
 2. discuss and pass budgets framed by the committees controlling the various activities.
 3. frame rules defining the power of expenditure to be exercised by the various committees subject to the approval of the Heads of the institution.
 4. re-appropriate funds from one fund to another in cases of special necessity.
 5. deal with all other matters relating to the proper utilization of funds.
- (2) Regular Annual Budget shall be prepared for each fund.
- (1) The funds shall be utilized on the following subjects:-
- (a) Examination Funds:
 - Conduct of tests held by the institutions
 - (b) Reading Room funds:
 - i. Subscription of news papers and Magazines for the Reading Room.
 - ii. Purchase of books required in the interest of students.
 - iii. Binding charges of Magazines.
 - iv. Other contingent expenditure in connection with the Reading Room.
 - (c) Games Fund:
 - (i) Payment of entry fee of the teams in connection with matches or local Tournaments.
 - (ii) Refreshments for players or invited teams in connection with matches or tournaments as in (i)
 - (iii) Arrangement in connection with practice matches and tournaments e.g. printing of invitations, programs etc.
 - (iv) Special prizes or badges for proficiency in Games and Sports.
 - (v) Repairs of Games material.
 - (vi) Other contingent expenditure on Games and Sports not chargeable to the departmental budget.
 - (d) Magazine Fund:
 - (i) Preparation of press copies of articles.
 - (ii) Cost of blocks etc.
 - (iii) Stationery and other contingent expenditure required for office work of the Magazine committee.
 - (iv) Printing of Magazine.
 - (e) Social Gathering Fund:
 - (i) Expenditure on the celebration of festivals, holding of Social gathering, etc and other activities calculated to foster healthy social and cultural life.
 - (f) Union fee Fund:
 - (i) Stationery and other contingent expenditure for Union Office.
 - (ii) Expenditure in connection with functions and sessions of the union.
 - (iii) Any expenditure passed by the union and its expenditure and approved by the Head of the Institutions in the interest of the students.

(g) College Hostel Common Hood Fee Funds:

- (i) News papers and Magazines.
- (ii) Indoor Games.
- (iii) Tournaments (Hostel) and other social and cultural activities Of the Hostel)

(h) College Development or other similar funds:

College Development of other similar funds like, building fund, Lab./ Laboratory/Library Development Fund etc. being collected in colleges. The power to incur expenditure for all type of students funds shall be as follows:-

Principal, Degree Colleges:	Rs. 10,000/- per year
Principal, P.G. Colleges:	Rs. 20,000/- per year
Director, College Education For Govt. Colleges or Governing Body of Autonomous Colleges:	Rs. 50,000/- per year
State Government	In case above Rs. 50,000/- Per year of which cases of Over Rs. 1,00,000/- could Be referred to Minister.

{(i) inserted vide order No. 15(3)Edu/Gr.VI/86 dated 09-02-1988}

Besides the above funds the head of the institution may also organize the following fund:

(i) Students Aid Fund

The organization and Administration of the students Aid fund will be in accordance With the rules framed U.G.C. New Delhi.

5. The Principal shall:-

- a. select, discuss, and approve the budgets submitted by the committee's controlling the various activities. In the event of the concerned committee's failure to submit its budget the principal shall frame the budget and approve it.
- b. deal with all other matters relating to the proper utilization of the funds.

Note: The previous rule 5(ii) has been deleted and 5(iii) has renumbered as 5(ii) vide Govt. order No. 6(8)Edu/Gr.III/74 dated 1.5.1976

6. The funds shall be utilized in general for the purposes for which it has been collected.

7. Students shall be suitably associated with the committees controlling the various activities.

* 8. All purchases from the funds shall be made according to the Govt. rules as envisaged in Appendix 2 of G. F. & A.R. with the sanctions of the principal.

9. A proper account of the stores purchased and consumed shall be maintained in a form similar to that G.A.161

10. Stores articles may be declared unserviceable and disposed of budget through public auction or destroyed up to the amount of Rs. 6,000/- by the Principal, and cases of value exceeding Rs. 6,000/- shall require the sanction of the Director.

11. The following instructions shall be followed in respect of the organization, administration and finance of the academic association:-

i. Generally the following shall be the student office bearers of an academic association:-

1. President
2. Vice- President
3. Secretary
4. Treasurer and
5. 3 members of the executive committee.

One of them shall be a girl's student in a co-educational Institution. One member of the teaching staff of that subject will proper utilization of funds of the that association.

ii. All the activities of these associations shall be under the General Supervision of the Head of the institution (Principal) whose approval shall invariably be required for all the activities done under the auspicious

12. The following are the rules in regard to the maintenance of accounts etc. of the funds:-

- i. A cash book in the form GA 51 shall be maintained and day to day receipt and expenditure of the funds and shall be closed daily;
- ii. All entries in the cash book shall be checked and initialed in check of check there of by the Head of the college or any other Certified Officer;
- iii. Printed and numbered receipts in the prescribed form shall be issued for all sums received for credit to the funds;
- iv. All receipts under the funds will be credited to the respective sub-heads of the Funds i.e. Games Fund, Reading Room, Examination fee Fund etc. in the cash book. The head wise amount shall be shown in the ledger account of the fund to be maintained;
- v. Money relating to the fund shall be deposited in personal deposit Account opened with the respective District Treasury of the area;
- vi. The payment out of the fund shall be made on or the vouchers bearing the pay orders signed by the Principal and entry made in the cash book and also posted in the respective ledger account to be maintained for the purposes;
- vii. All payments exceeding Rs. 100/- should ordinarily made through cheques;
- viii. The cash book and other subsidiary register shall be checked by a responsible officer other than the writer;
- ix. The accounts work including the ~~maintainance of~~ ^{maintainance of} Cash book shall be entrusted to the cashier of ~~the college who has~~ furnished the security as per rules.

13. Accounts of the funds (including stock accounts) shall be maintained

In college office in accordance with the Govt. rules for maintenance of public accounts. They shall be subject to inspection by the officer of the Directorates and the Accountant General's office.

14. (a) The work of maintenance of accounts of the aforesaid fund shall be done by the members of the Ministerial staff and fee shall be payable to them for devoting extra hours as follows:-

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|----|--|-------------|
| 1. | In the case of a clerk who has to maintain Accounts etc. of students up to 500. | Rs. 10 p.m. |
| 2. | In the case of a clerk who has to keep the accounts of students over 501 but 1000. | Rs. 20 p.m. |

3. In the case of a clerk who has to keep the accounts of students over 1000 but up to 2000 Rs. 40 p.m.
4. Where the number of students is more than 2000 a whole time LDC on usual pay and allowance may be employed by the Principal.

(b) Fee for the hostel work i.e. maintenance of hostel stores and mess accounts shall be payable from hostel funds to a member of Ministerial staff for devoting extra hours as follows:-

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|--|-------------|
| 1. where students reside in hostel up to 50 students. | Rs. 20 p.m. |
| 2. where students reside over 50 but up to 100 students. | Rs. 30 p.m. |
| 3. Where students reside over 100 | Rs. 40 p.m. |

Note:- Any staff employed in the colleges and paid out of the students Funds would not in any sense of the term be treated as Govt. employee.

Remark. The rule 14 (a) and (b) substituted vide Govt. notification No. F. 5(23)1du/G.O. 11/77 dated 3.11.1978

15. Where the work is big voluminous or cannot be carried on with the office staff in colleges, one or more full time or part-time staff may be appointed as fund may permit and paid out of the fund by the Principal.

The Principal may employ temporary labour on daily wages for maintenance of play grounds and gardens or for all purpose as required for their college activities.

The daily wages staff of temporary labour will be paid as per P.W.D. rates.

X. Copy of order No. P. 20(65)Edu/Gr.V/72 dated Feb., 1974. from P.M.B. Bhat, Secretary to Govt. of Rajasthan Education (Gr.V) Department, Jaipur to Director of Education, Rajasthan, Jaipur

Sub- Delegation of powers to the Director of Education Rajasthan, Jaipur To utilize the students funds(Govt. College) for construction of buildings & other minor works of colleges up to Rs. 20,000/- by Education Department instead of P.W.D.

In pursuance of the Notification No. F.4(36)Edu/cell.6/68 dated 13.7.1970 the Governor is pleased to empower the Director of College Education, Rajasthan, Jaipur to incur expenditure up to Rs. 20,000/- (Rs. Twenty thousand only) from students fund for construction including electric fittings and other minor works or repairs of college building, the construction Committee constituted with the following after the project has been approved by the Director of College Education, Rajasthan, Jaipur.

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|--------------|--|
| 1. President | Principal |
| 2. Members | 1. One representation of students union. |
| | 2. One lecturer of the college. |
| | 3. One respectable person of that place. |
| | 4. One local Engineer of P.W.D. not below the rank of Assistant Engineer. P.W.D. |

The expenditure will be incurred according to the provisions of the existing orders.

The proper accounts of the expenditure is to be maintained and in each case advise of the local PWD Engineer will be obtained.

This issued with the concurrence of P.D. (Exp.) vide their L.D.No. 5167/ED/Exp.1 dated 2.1.1974.

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NOTIFICATION

Sub :- Amendment in Rajasthan State Students' Fund (Government Colleges) Rules, 1970.

In exercise of the powers conferred by the Article 266(2) of the Constitution, the State Government hereby makes the following Rules to further amend the Rajasthan Students' Fund Rules :-

1. In the said Rules the word "Director" appearing will be substituted by "Commissioner/Director" and similarly the word Directorate be substituted by Commissionerate/Directorate.
2. The existing Rules 4(3)(h) is substituted as under :-
Principal Degree Colleges : Rs. 1.00 lacs per year
Principal, P.G. Colleges : Rs. 1.50 lacs per year
Director of Commissioner : Rs. 3.00 lacs per year
College Education
State Government: Above Rs. 3.00 lacs per year of which cases above Rs. 5.00 lacs be referred to Minister.
3. The existing Rules 4(3)(h) the word "Governing Body of Autonomous Colleges" be deleted.
4. After the existing rules 4(3)(g) following new Sub-Rule(h) is added as under titled as "Vocational funds":
(i) Provision of Internet Connectivity non-recurring and recurring charges.
(ii) Vocational Counselling-charges for experts.
Infrastructure for Vocational training and;
the existing Rule 4(3)(h) and (i) would now be referred as (4)(3)(i) and (I) respectively.
5. After the existing rule (4)(3)(i) the following new sub-rule (k) is added as titled "Matching share for UGC grants for construction purposes."
6. After the existing Rule 5(1) after "Principal shall frame the budget and approve it" will suffixed by before 30th September every year".
7. In the existing Rule 10 Rs. 6000 will be substituted by Rs. 20000" and after the word Director it will be Director Commissioner as per powers conferred to HODs under GF & AR.
In the existing Rule 12(vii) the amount Rs. 100 will be substituted by "Rs. 1000".
The Rules 14(a) is substituted as under :
1. Rs. 10 p.m. by Rs. 100 p.m.
2. Rs. 20 p.m. by Rs. 200 p.m.
3. Rs. 40 p.m. by Rs. 600 p.m.
and in the sub-rule 14(a)(3) "students over 1000 but upto 2000" shall be substituted by "students over 1000".
11. The "Note" under rule 14(b) be deleted.
12. The existing Rule 15 be deleted.

By order,

Sd/-

(Dr. B.L. Jatawat)

Dy Secretary to the Govt.

COMMISSIONERATE COLLEGE EDUCATION, RAJASTHAN, JAIPUR

No. F.12()Accts/DCE/96/15FR/1929-2042

Dated : 17-9-04

Copy to

1. All Principals, Govt. Colleges, Rajasthan for n/a.
2. Principal, Raj. School of Arts/Sangeet Sansthan, Jaipur.
3. All Asstt. Director, Zonal Office, Rajasthan.
4. Chief Accounts Officer, College, Edu. Raj., Jaipur.

Dy. Director

दिनांक 3. 9. 2004 विभाग-3/2004

जयपुर, दिनांक 16. 12. 04

// आदेश //

राज्य सरकार की अधीनस्थ संस्था एफ 7053 विभाग-3/2004 दिनांक 3. 9. 2004 द्वारा राजस्थान राज्य छात्रनिधि नियम 1970 द्वारा राजकीय कॉलेजों के नियम 4333 एच में प्राचार्य/आयुक्त कॉलेज शिक्षा को कोष की राशि को व्यय करने हेतु विम्बानुसार शक्तियाँ प्रदत्त की गई थी :-

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| 1. प्राचार्य, राजकीय स्नातक कॉलेज | 1.00 लाख रुपये तक प्रतिवर्ष |
| 2. प्राचार्य, राजकीय स्नातकोत्तर कॉलेज | 1.50 लाख रुपये तक प्रतिवर्ष |
| 3. आयुक्त, कॉलेज शिक्षा | 3.00 लाख रुपये तक प्रतिवर्ष |
| 4. राज्य सरकार | 3.00 लाख रुपये से अधिक |

राज्य सरकार के ध्यान में आया है कि अनेक राजकीय महाविद्यालयों में छात्रनिधि में बड़ी मात्रा में राशि एकत्रित हो गई है जिसका प्रचलित नियमों में किये गये संशोधन दिनांक 3. 9. 04 के द्वारा व्यय करने की शक्तियों में वृद्धि के परभाव अति समुचित उपयोग होना संभव प्रतीत नहीं होता है।

अतः राज्य सरकार द्वारा प्रकल्पित परेक्षण कर यह निर्णय लिया गया है कि संशोधन की तिथि दिनांक 3. 9. 2004 से पूर्व समस्त राजकीय महाविद्यालयों के छात्रकोष में उपलब्ध राशि को व्यय करने हेतु राजस्थान राज्य छात्रनिधि नियम 1970 द्वारा राजकीय कॉलेज के नियम 4333 एच के वर्तमान प्रावधान में व्यय करने की संबंधित अधिकारियों की शक्तियों को विम्बानुसार संशोधित किया जाता है।

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| 1. प्राचार्य, राजकीय स्नातक | 5.00 लाख रुपये तक प्रतिवर्ष |
| 2. प्राचार्य, राजकीय स्नातकोत्तर कॉलेज | 8.00 लाख रुपये तक प्रतिवर्ष |
| 3. आयुक्त, कॉलेज शिक्षा | 15.00 लाख रुपये तक प्रतिवर्ष |
| 4. राज्य सरकार | 15 लाख रुपये से अधिक |

छात्र निधि कोष से व्यय वित्तीय नियमों के ध्यान में रखकर ही किया जावे और जमा राशि का समुचित उपयोग शीघ्र करने की इच्छावादी की जावे।

उपरोक्त संशोधन पूर्व में जमा राशि के उपयोग हेतु ही लागू रहेगा। आयामनी तर्कों के लिए उपलब्ध राशि को व्यय करने की शक्तियाँ अधिसूचना दिनांक 3. 9. 2004 में अंकित अनुसार ही लागू होगी।

हस्ताक्षर

उप शासन सचिव उच्च शिक्षा
राजस्थान, जयपुर

काम निधि आयुक्त, कॉलेज शिक्षा, विभाग-3, राजस्थान सरकार, जयपुर
दिनांक : एफ 121 विभाग/छात्रकोष/आकाश/96/26 दिनांक : 2. 12. 2004
प्रतिलिपि निम्न को सूचना के एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1. समस्त प्राचार्य, राजकीय महाविद्यालय, राजस्थान।
2. समस्त सहायक निदेशक (राजकीय कॉलेज शिक्षा) राजस्थान।
3. मुख्य लेखाधिकारी, आयुक्तालय, कॉलेज शिक्षा, राज. जयपुर।
4. प्राचार्य, राजस्थान स्कूल ऑफ आर्ट/संगीत संस्थान, जयपुर।

उप - निदेशक,
कॉलेज शिक्षा, राज. जयपुर