

Shri B. H. Punatar

- Saurashtra University

STATUTES

SAURASHTRA UNIVERSITY

Whereas the Vice-Chancellor had, with the assistance of the Advisory Committee nominated by the State Government framed, under clause (b) of sub-section (2) of section 65 of the Saurashtra University Act, 1965 (Gujarat 39 of 1965) (hereinafter referred to as the said Act) the First Statutes 1 to 216;

And whereas the first Senate had, at its meeting held on the 1st and 2nd September 1967 and the 12th December 1967 passed the Statutes 1 to 96-C, 98, 100 to 117, 119 to 149 and 152 to 216 and 118, 150 and 151 respectively and whereas the Senate had, at its meetings held on 30th September, 1968, 8th and 9th March, 1969, 5th November, 1969 and 23rd November, 1970 passed the Statutes 127-C, 151-A, 175-A to 175-E, 142-A, 132, 133, 134, 135 and 131 respectively;

And whereas the Chancellor has on the 27th February 1968, given his assent to the Statutes 1 to 86, 89 to 96, 96-B, 96-C, 98, 100 to 103-A, 118 to 129, 138 to 141, 143, 144, 146 to 172 and 174 to 216 passed by the Senate; and whereas the Chancellor has on 8th May 1969, 29th July 1969, 11th March 1970, 13th September 1970, 9th February 1971, 22nd and 25th February 1971, 28th May 1971 and 29th May 1971, given assent to the Statutes or amendments or deletion of the Statutes, 87 (deleted), 88 (deleted), 96-A, 97, 98 (amendment), 99, 104 to 117, 118 (amendment), 122 (deleted), 123 (amendment), 127-B (amendment), 127-C (amendment), 128 (amendment), 131, 135, 142, 142-A, 145, 150 (amendment), 151 (amendment), 151-A, 158 (amendment) and 173 passed by the Senate;

Now therefore, the said Statutes as assented to by the Chancellor are hereby published as required by sub-section (4) of section 65 of the said Act namely:-

S T A T U T E S
=====

(UNDER SECTION 65 (2)(b) OF THE SAURASHTRA UNIVERSITY ACT, 1965)

CHAPTER I

THE SENATE

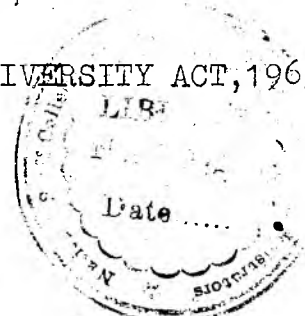
(a) INTERPRETATION

STATUTE 1 :

For all purposes of the First Statutes—

(a) the term 'Act' shall mean the Saurashtra University Act (Gujarat Act No. 39 of 1965);

(b) the term 'teacher', within the meaning of Section 2, Sub-clause (13) of the Act, shall include—



- (i) Professors, Readers, Lecturers and such fulltime Demonstrators and Tutors as hold the necessary qualifications of a Lecturer or hold at least a Master's Degree and are imparting instruction in a recognised Institution or an affiliated College or an approved institution or a University Department;
- (ii) Every person, who is appointed or recognised as a teacher of the University as defined by Section 2(14) of the Act;
- (iii) ~~Instructors~~ of Physical Training, who are graduates and hold a Diploma in Physical Education provided they are on the permanent staff of an affiliated college;
- (iv) (a) Honoraries or Assistant Honoraries, who are Tutors imparting instruction in Medical Colleges;
- (b) Honorary Consultants in Medical Colleges or recognised Institutions, provided they put in teaching work/research guidance to Post-Graduate students for a minimum of four hours a week;

notwithstanding anything contained in (i), (ii) and (iii) above, the name of a part-time teacher, who does not work for at least four periods a week or in the case of a teacher, doing exclusively research guidance, for at least four hours a week in any one affiliated college, recognised Institution, approved Institution or University Department, shall not be included in the electoral roll of the teachers, in any Faculty;

- (c) Graduate Teachers, imparting instruction in a High School in the University area, for not less than twelve hours or eighteen periods per week, whichever is less, are declared to be Secondary Teachers under Section 2(11) of the Act. Graduates of the institutions mentioned under Statute 2(2)(b) will be considered as equivalent to graduates of the Statutory Universities for this purpose.

STATUTE 1-A :

Under Section 16(1) Class I-(B)(vii), the following shall be the ex-officio members of the Senate,

- (1) The Director (અધ્યાપક), Lok Bharati, Sanosara.

(b) REGISTRATION OF GRADUATES

STATUTE 2 :

- (1) All graduates of the University shall be entered in the register of the Registered Graduates on their first graduation in the University and shall pay a fee of Rs.5 for such registration, which will hold good for five years beginning from the 1st of January of the year following the year in which they have taken the degree. The registration fees shall be paid along with the fees for admission to the first degree.
- (2) In addition, the following persons shall, on payment of Rs.5 be enrolled as Registered Graduates for a period of five years :
- (a) All Graduates of any Indian University established by law, whose mother-tongue is Gujarati, or who ordinarily reside in the University area;
- (b) Graduates of the following Institutions, whose mother-tongue is Gujarati or who ordinarily reside in the University area ;

1. Gujarat Vidyapeeth, Ahmedabad.
2. Maharashtra Tilak Vidyapeeth, Poona.
3. Bihar Vidyapeeth, Patna.
4. Vishva Bharati, Shantiniketan.
5. Jamia Millia, Delhi.
6. Gurukul Vishva Vidyalaya, Kangadi.
7. Kashi Vidyapeeth, Benaras.
8. S.N.D.T. Women's University (prior to its incorporation as University established by Law),
9. Lokbharati, Sanosara.

(3) (a) All graduates, referred to in sub-clauses (2) (a) and (b) wishing to have their names enrolled on Register of Graduates, shall apply to the Registrar in the form as prescribed by the Vice-Chancellor from time to time.

(b) Any person, desiring to get himself registered, send an application with the necessary fees, to Registrar of the University, at any time during the year, before the 1st December and his name shall be put on the Roll of the Registered Graduates, on the 1st of January of the following year.

(4) All graduates, referred to in sub-clauses (2) (a) and (b) shall produce, along with their application, evidence to the satisfaction of the Registrar, of their having taken their degrees and shall produce a declaration made before a Magistrate or a Justice of Peace or a Member of the Senate of the Saurashtra University for the time being, to the effect that their mothertongue is Gujarati or that they ordinarily reside in the University area, as the case may be.

- (5) (a) A notice will be placed on the University Notice Board on the 1st January every year, stating that the rolls are revised and are open for inspection.
- An announcement in the newspapers selected by the Vice-Chancellor, shall be made in the 1st week of January that the rolls of the Registered Graduates are revised and if any corrections, omissions, or wrong entries are brought to the notice of the Vice-Chancellor, before the 31st of January, the Vice-Chancellor shall have the powers to correct the rolls accordingly and his decision in the matter shall be final.
- (b) The Roll so corrected upto 31st January, shall be used for any election during that calendar year and it shall be the roll to be published under Statute 6(1) for the elections during the year.
- (6) Registered graduates shall notify in writing, to the Registrar every change in their addresses.
- (7) All persons, whose names are entered on the register of Graduates, shall be entitled to vote at the election of the representatives of the Graduates on Senate, in accordance with the Statutes framed in that behalf.
- (8) On the expiry of the period of Registration, the Registration can be continued for a further period of five years, on applying in a prescribed form and on paying a renewal fee of Rs.2 only, before the 15th of December of the year in which the registration expires.
- (9) Persons already registered during 1966 under Provisional Statutes shall be deemed to have been registered

(c) SELECTION OF THE CONSTITUENCY

STATUTE 3 :

- (1) A person, desiring to be enrolled as required under Section 16(1) Class II(A) clause (iii) shall, at least 28 days before the date fixed for the preparation of the electoral rolls as laid down in Statute 6, select any one of the constituencies mentioned in Section 16(1) Class II(A) clause (iii), from which he desires to stand as a candidate or to vote at the election.

He shall not be entitled to stand or vote in any constituency other than the one so selected.

- (2) A person, desiring to be enrolled as required under Section 16(1) Class II(A) clause (iv)(a) shall, at least 28 days before the date fixed for the preparation of the electoral rolls as laid down in Statute 6, select any one of the constituencies mentioned in Section 16(1) Class II(A) clause (iv)(c) from which he desires to stand as a candidate or to vote at the election.

He shall not be entitled to stand or vote in any constituency other than the one so selected.

STATUTE 4 :

- (1) If a person, desiring to be enrolled under Statute 3 does not inform the Registrar of the constituency from which he desires to stand as a candidate or to vote at the election before the date fixed under Statute 3, he shall be deemed to have elected :

- (i) The Law graduates constituency, if such a person is a Law graduate in addition to his being a graduate in any other subject;

- (ii) The Medical graduates constituency, if such a person is a Medical graduate in addition to his being a graduate in any subject other than Law;
 - (iii) The Technology including Engineering graduates constituency, if such a person is a graduate in Technology including Engineering in addition to his being a graduate in a subject other than Law and Medicine;
 - (iv) The Education graduates constituency, if such a person is holding a B.T. or B.Ed. or an equivalent degree in addition to his being a graduate in Arts, Science or Commerce.
- (2) In the case of registered graduates other than those referred to in clause (1) above the Vice-Chancellor shall, in his discretion, decide the constituency under which they shall be included. His decision shall be final.
- (3) In the case of a graduate selecting the constituency of graduates in Rural Studies, the Vice-Chancellor shall decide whether he should be admitted to the constituency.

(d) ELECTIONS TO THE SENATE

STATUTE 5 : Annual Revisions of the Electoral Rolls

In all constituencies, where elections are to be held under Section 16(1) Class II(A), there shall be an annual revision of the Electoral Rolls, on the 31st December every year.

STATUTE 6 :

- (1) For every election to the Senate, the Electoral Roll shall be the one published before the date of issue of the Election Notice

(2) The Roll of persons, Public Associations or Bodies entitled to vote at the election to the Senate shall be published, except when otherwise specified, at least 42 clear days before the date of election. An announcement that the rolls are ready shall be inserted at least 35 days before the date of election in such newspaper as the Vice-Chancellor may select.

(3) The Vice-Chancellor shall have the authority to correct the rolls, if any correction, omission, or wrong entry be brought to his notice, at least 25 clear days, before the date of election. The Vice-Chancellor's decision in the matter shall be final.

(4) Whenever there is a vacancy in the Senate, the notice of election relating thereto, shall be given to all voters, except when otherwise provided, at least 21 clear days before the date of election and in the said notice the date fixed as the last day for receiving nomination and the date of election shall be precisely stated and relevant details regarding the vacancy shall be given.

STATUTE 7 :

In the case of election to the Senate under Section 16(1) Class II(A)(i) and (ii) of the Act, at least forty-nine clear days before the date of election, the Registrar shall have a roll prepared of all those entitled to vote thereat and not less than 21 clear days, before the date of election, shall send by ordinary post, to all those whose names are entered in the respective rolls, a notice of election to be held in accordance with the procedure prescribed in the Election

In the preparation of the roll of Secondary teachers, the names of only such teachers shall be included who fulfil the requirements of Statute 1 (c) and are members of the teaching staff of a High School situated in the University area. The name of person entitled to vote, shall appear only once in the roll.

In the case of Head Masters, the roll shall include the names of permanent Head Masters and not more than one name shall appear as the Head Master of any High School.

STATUTE 8 :

In the case of election to the Senate by teachers from amongst themselves, under Section 16(1) Class II, (A)(iii) of the Act at least 49 clear days before the date of election, the Registrar shall have a roll prepared, of teachers under respective constituencies and not less than 21 clear days before the date of election, shall send by ordinary post, to all those whose names are entered in the respective rolls, a notice of election to be held by ballot, in accordance with the prescribed procedure.

Election to the Senate under Section 16 Class II(A)(iii) shall be held at all centres where Colleges are situated or at such Centres as may be fixed by the Vice-Chancellor, and in the notice of election the place or places where the voters will be required to go in person to vote, shall be notified. For each centre of election, a place of polling shall be fixed and a Returning Officer shall be appointed by the Vice-Chancellor and he shall be held responsible for the conduct of the election in accordance with the election rules and the instructions issued to him. The name of a teacher entitled to vote shall appear only once in the roll.

STATUTE - 9 :

In the case of election of members by the bodies under sub-clauses (a) and (d) of Section 16(1) Class II (A) Clause (iv) of the Act, the Registrar shall notify, at least 42 clear days before the date of election, to the bodies concerned that the election of their representative is due, indicating at the same time, the date by which the result of the election shall be communicated to the University.

STATUTE - 10 :

In the case of election to the Senate of ordinary members by the presidents of the bodies named in sub-clauses (b) and (c) of Section 16(1) Class II (A) Clause (iv) of the Act, at least forty-nine clear days before the date of election, the Registrar shall prepare a roll of the presidents of the bodies entitled to vote thereat and not less than 21 clear days before the date of the election, the Registrar shall send by ordinary post, a notice of election to the voters whose names are entered in the respective rolls, stating that an election of their representative to the Senate of the University is due, indicating therein at the same time, the last date for receiving nominations and the date and manner of the election.

STATUTE - 11 :

In the case of election of ordinary members by Registered Graduates under sub-clause (e) of clause (A) (iv) of Section 16(1) Class II, the Registrar shall prepare at the end of every year, on the 31st of December, Facultywise Electoral rolls of the Registered Graduates and shall publish them every five years. The notice of the election shall be published at least 28 days before the date of election in news papers to be selected by the Vice-Chancellor. The election of ordinary member to the Senate by the Registered Graduates, shall be held by ballot according

to the system of proportional representation by means of a single transferable vote by ballot at polling centres fixed by the Vice-Chancellor. Not more than one bye-election shall be held during any academic year in any of the Registered Graduates constituencies.

STATUTE - 12 :

- (1) Every candidate in an election to the Senate, by the Registered Graduates shall, before nomination, deposit with the Registrar the sum of Rs.100 in cash. The candidate shall not be deemed to have been duly nominated, unless the said deposit has been made.
- (2) The said deposit shall be forfeited to the University if the candidate is not elected and the number of votes credited to him at the last count before he is excluded or before the last of the successful candidates is elected, is less than one-eighth of the quota.
- (3) The said deposit shall be refunded-
 - (a) if the candidate is elected; or
 - (b) if he duly withdraws his nomination; or
 - (c) if his nomination is declared invalid; or
 - (d) if he dies before the date fixed for election; or
 - (e) if the candidate is not elected and the deposit has not been forfeited under clause (2).

STATUTE 13 :

In respect of nomination to be made under Section 16(1) Class II (B) of the Act, the Registrar shall, not less than 30 days before the due date for nomination, request the State Government to send to the University, not later than the due date, the names, and addresses of the persons nominated by the State Government.

STATUTE - 14 :

The Registrar shall prepare at the end of every year, 31st of December, a Register of Donors, each donating money or other property of the market value of not less than one lac of rupees, to or for the purpose of the University. If the Donor is an undivided Hindu family, trust, firm, company or body corporate, for the purposes of voting, the name of the representative nominated from time to time by each such undivided Hindu family, trust, firm, company or body corporate, shall be enrolled on a register maintained by the University. In the case of donation given jointly in the names of two or more persons, the name of only one representative will be enrolled in respect of that donation, if other conditions are fulfilled. In case of donation to be given by instalments, the total amount of such instalments being one lac or more, the date of acceptance of the first instalment will be taken as the date of acceptance for the purposes of enrolment. The person so enrolled shall not, however, be entitled to vote or stand for election until the full amount of Rs. 1,00,000 or more has been paid. If the number of names enrolled under sub-clauses (i) and (ii) of Section 16(1) of Class II (C) is three or less than three, each person whose name is so enrolled, shall subject to the above provisions, be deemed to have been elected.

If the number exceeds three, the persons whose names are enrolled on the register, shall elect three members to the Senate.

STATUTE 15 :

The Registrar shall ask the manager of the undivided Hindu family, the trustees of the trust, the directors of the company, manager of the firm, joint donors or the chief executive officer of the body corporate mentioned in the preceding Statute to intimate to the University, within twenty-one days of such request from the Registrar, the name, address and other details of the

representative for the purpose of voting and the names of such representatives shall be entered in the register.

STATUTE - 16 :

For the election by donors under Section 16(1) Class II(C), the Registrar shall maintain a list of persons entitled to vote in accordance with the qualifications laid down therein and shall conduct the election by post, and by the system of Proportional Representation by means of a single transferable vote. The Register prepared on the 31st December just preceding the date of election shall be used as an electoral roll for that election.

STATUTE-17 :

- (1) If a person is elected to the Senate by more than one constituency, he shall by a notice in writing, signed by him, and delivered to the Registrar of the University within seven days of the publication of the result of the last of such elections, choose which of these constituencies he shall represent and such choice once made shall be final.
- (2) If the candidate does not make the choice referred to in (1) above within the specified period of time, the Vice-Chancellor shall decide the constituency which he shall represent and his decision shall be final.
- (3) When any such choice has been made by the candidate, or a decision given by the Vice-Chancellor, the Vice-Chancellor shall direct the Registrar to take steps for holding an election in the constituency in which a vacancy has occurred by reason of such choice or decision.
- (4) Notwithstanding that such vacancy has not been filled, the Senate may proceed to hold elections as per rele-

STATUTE - 18 :

(e) OFFICIAL LANGUAGE

The official language of the University shall be (Gujarati) and all its correspondence, minutes of the various authorities of the University and accounts (inclusive of budget) shall be kept and maintained in Gujarati : Provided however, that English may continue to be the authoritative language of the text of the Statutes, Ordinances and Regulations and all the business connected therewith: Provided further, that it will be open to the Vice-Chancellor, notwithstanding what is contained therein, to direct that the correspondence between this University and such other bodies and persons, as he thinks fit, may be carried on in English or in Hindi.

STATUTE - 19 :

Notwithstanding anything contained in Statute 18, a member shall have the right to address a meeting in English and/or Hindi.

(f) SENATE MEETINGS

(I) PROCEDURE AT MEETINGS OF THE SENATE

(VIDE SECTION 29(VIII) OF THE ACT)

STATUTE - 20 :

A meeting of the Senate shall be held at the University Head Quarters unless the Vice-Chancellor or in his absence the Rector, if any, otherwise directs.

STATUTE - 21 :

The Chancellor or in his absence the Vice-Chancellor or in the absence of both, the Rector if any or in his absence, a member elected by the meeting shall preside at the meeting of the Senate. The oldest amongst the members present, shall take the Chair for and until such election.

STATUTE - 21 :

The Chancellor or in his absence the Vice-Chancellor or in his absence, a member elected by the meeting shall preside at the meeting of the Senate. The oldest amongst the members present, shall take the Chair for and until such election.

STATUTE - 22 :

Twenty members of the Senate shall form a quorum and all questions shall be decided by a majority of votes of the members present and voting. In the case of equality of votes, the Chairman shall have a casting Vote.

STATUTE - 23 :-

Only such proposals and amendments as are in accordance with the Act shall be entertained and debated in the Senate.

STATUTE - 24 :

The Registrar shall give notice of the date of the meeting of the Senate, six weeks before the date. A member of the Senate who intends to move a ^{resolution or} resolutions, shall give notice thereof, to the Registrar, so as to reach him, at least 30 *clear days before the date of the meeting of the Senate.

STATUTE-25 :

Sixteen clear days before the day fixed for a meeting of the Senate, the Registrar shall forward to each member of the Senate a statement of business to be brought before the meeting and the terms of all resolutions to be then proposed, together with the name of the proposer, intimation of which has previously reached him in writing. The inclusion of the report of any Committee of the Senate in the Agenda papers, shall be held to be equivalent to notice of motion for its adoption.

STATUTE : 26 :

When a motion which has been moved by a member of the Senate is referred by the Senate to the Syndicate for report and the report of the Syndicate thereon comes before a subsequent meeting of the Senate for consideration, the report of the Syndicate shall take the place of the original motion and its adoption shall be moved as a motion, recommended by the Syndicate. Notwithstanding anything contained in the Statutes, the mover of the original motion or any other member may move

an amendment that the report be recorded and that the original motion be accepted, with or without amendment, if any, proposed and adopted.

STATUTE - 27 :

Notice, in writing, of the proposed amendments and the terms thereof and motions for any change in the order of business as set forth in the statement, must be forwarded so as to reach the Registrar eight *clear days before the date of the meeting.

STATUTE - 28 :

The Registrar shall, five clear days before the day of the meeting, forward to each member of the Senate, a statement of all motions and amendments. No motion or amendment, of which such notice has not been given, shall be put to the meeting, other than a motion for dissolution, adjournment or suspension of the sitting for passing to the next business on the statement, for directing the Syndicate to review their decision, for referring the matter under consideration to the Syndicate, Academic Council or a Faculty for report, or an amendment accepted by the Chairman as merely formal.

STATUTE - 29 :

No matter which has been decided by the Senate, shall, within a period of six months after its disposal, be reconsidered by it, unless three-fourths of the members present at the meeting, vote in favour of such reconsideration.

Clear days*

'Clear days' means days exclusive of the days on which notices reach the Registrar and of the day of the meeting. Thus, if the meeting is fixed for Thursday, and 'five clear days' notice is required, the notice must reach the Registrar on the previous Friday, and if for Saturday, the notice must reach him on the previous Saturday.

(ii) ORDER OF BUSINESS

STATUTE - 30 :

Each member, before he takes his place, shall register his attendance, in the book placed for the purpose, at the entrance of the place of the meeting.

STATUTE - 31 :

If there is no quorum at the commencement of the meeting, the Chairman shall at the expiry of a quarter of an hour, take notice whether there are 20 members present, and if there are not, the meeting shall forthwith be adjourned to such other date as the Chairman may fix. Such adjournment shall be recorded by the Registrar under the signature of the Chairman. In the case of a meeting adjourned for want of a quorum, no quorum will be required.

STATUTE - 32 :

At every meeting the business to be entertained shall, unless the meeting otherwise determines, be taken in the following order :-

- (1) The election of the Chairman of the Meeting, if occasioned by circumstances.
- (2) The approval of the minutes of the previous meeting or adjourned meeting.
- (3) The election, if it is a part of the business to be entertained at the meeting, of a member of any authority or body of the University.
- (4) Answering by the Vice-Chancellor or a member of the Syndicate nominated by the Vice-Chancellor for the purpose or the Registrar, as the case may be, any questions asked by any member of the Senate of which not less than thirty days' notice has been given, for the purpose of obtaining information concerning

1. Not more than the first forty-five minutes on the first day of the meeting of the Senate, may be set apart for answering questions and supplementary questions. Any question not answered during this period shall lapse but the questioner may renew it in the form of a fresh question at a subsequent meeting of the Senate, by giving not less than thirty days' notice.
2. No question may be admitted which does not satisfy the following conditions viz :-
 - i) (a) It shall be so framed as to be a request for information.
 - (b) It must not contain arguments, inferences, ironical expressions or defamatory statements.
 - (c) It must not ask for an expression of opinion or for the solution of a hypothetical proposition or the solution of an abstract legal question.
 - (d) It must not refer to the character, competence or conduct of any person, except in his official capacity.
 - (e) It must not refer to a matter, which is of a confidential nature.
 - (f) It must not contain any name or statement not strictly necessary to make the question intelligible.
 - (g) It must not involve the preparation of elaborate statements, statistics or expenditure of an excessive amount of time and labour.
 - (h) It must not be such as cannot be answered consistently with the interests of the University.

- ii) The Vice-Chancellor shall decide on the admissibility of a question. He may disallow any question which, in his opinion contravenes the above conditions and his decision shall be final.
 - iii) All questions together with such answers as are ready, shall be issued to the members with the revised agenda.
 - iv) Any member may put a supplementary question for the purpose of elucidating any fact, regarding which an answer has been given. The Chairman of the meeting may disallow any supplementary question, if in his opinion it infringes the conditions relating to questions and his decision shall be final.
 - v) The Vice-Chancellor may ask for notice of a supplementary question, which he is not prepared to answer
 - vi) The answers to the questions or supplementary questions may be given by the Vice-Chancellor or any member of the Syndicate nominated by the Vice-Chancellor for the purpose or by the Registrar.
 - vii) No member shall ask more than two supplementary questions to a main question.
- (5) The consideration of the Annual Report, Annual Accounts and financial estimates and resolutions thereon, when they are part of the business to be entertained at the meeting.
- (6) The consideration of Ordinances, motions for making, amending and repealing Statutes and proposals recommending amendments to the Act.
- (7) Any motion for a change in the order of business, provided that such motions shall not affect the order hereinabove indicated or give priority to any item of business over the items mentioned in (1) to (6) above,

(8) Any business and motions of which due notice has been given, in the order in which such business and motions are entered in the statement of business and motions to be brought forward subject to the provisions of this Statute and Statute 39.

STATUTE - 33 :

(III) RULES FOR DEBATE

Every proposal shall be moved by the member in whose name it stands, or if he is absent or declines to move it, it may be moved by any other member with the permission of the Chairman.

STATUTE - 34 :

No proposal at a meeting shall be considered, unless it is seconded. The seconder of a motion may reserve his right of speech.

STATUTE - 35 :

When a proposal has been seconded, it shall be stated from the Chair.

STATUTE - 36 :

When the proposal has been so stated, it may be discussed as a question to be resolved simply in the affirmative, or negative or as proposed to be varied by way of amendment. When no member rises to speak on the motion, the Chairman shall proceed to put the proposal to vote in the manner hereinafter mentioned.

STATUTE - 37 :

A substantive proposal once disposed of shall not be proposed a second time, at the same meeting, or at any adjourned meeting thereof. A proposal substantially identical in part with one already disposed of may be brought forward at the same meeting or at any adjourned meeting thereof with the omission of such part.

STATUTE - 38 :

Not more than one proposal and one amendment thereto shall be placed before the meeting at the same time. Each amendment shall be disposed of before the next is moved. All amendments which are not withdrawn shall be considered and voted upon. In case no notice of amendment has been given, the Senate shall at once proceed to consider and vote upon the proposal.

STATUTE - 39 :

In any debate, a member may move (but shall not make any speech on the motion) that the question be now put and unless it shall appear to the Chairman that such motion is an infringement of the rights of reasonable debate, the motion 'that the question be now put' shall be put to the vote forthwith and decided without amendment or debate.

STATUTE - 40 :

When the motion 'that the question be now put' has been carried, the Chairman shall call upon the mover of the proposal or amendment under consideration to reply.

STATUTE - 41 :

No member of the Senate, save with the permission of the Chairman, shall ordinarily speak for more than 15 minutes when proposing a motion or for more than 7 minutes when proposing an amendment, seconding or speaking on a motion or amendment, or when replying.

(IV) AMENDMENTS

STATUTE - 42 :

No amendment shall be proposed which would reduce the proposal to a negative form.

STATUTE - 43 :

No amendment shall be proposed which raises a question already disposed of by the meeting or is inconsistent with any resolution passed.

STATUTE - 44 :

The order in which amendments to a proposal are to be brought forward shall be determined by the Chairman with reference to their extent and mutual relation .

STATUTE - 45 :

An amendment, the substance of which has been disposed in part, may be modified by its proposer so as to retain only the parts not so disposed of.

STATUTE - 46 :

When an amendment has been moved and seconded, it shall be stated from the Chair and then the debate may proceed on original proposal and amendment together, but so far as the question raised by the amendment is one, on which a member has not yet spoken, he may speak on that question though he has spoken on original question, or a previous amendment.

STATUTE - 47 :

(1) Every amendment shall be in such form that it modifies the original motion by any or all of the following methods :-

(1) by addition of words.

(2) by deletion of words.

(3) by substitution of words; and

the mover of the amendment may state the motion or the part thereof affected as it would stand, when so amended.

(2) An amendment must be relevant to an within the scope of the motion to which it is proposed.

(3) An amendment in the alternative shall not be admitted

STATUTE - 48 :

If any amendment be carried, it shall become part of the motion before the Senate and the motion shall be modified accordingly.

STATUTE - 49 :-

When all the amendments, for which due notice has been given, have been considered, the original motion as amended in course of debate, shall be placed before the Senate and put to vote without further discussion.

(v) WITHDRAWAL OF A QUESTION

STATUTE 50:

No question shall be withdrawn from the decision of the Senate without its unanimous consent. If the mover states his wish to withdraw a proposal or an amendment and if no objection is stated thereto, in the interval allowed by the Chairman for the purpose, the Chairman shall declare that the question is withdrawn with the consent of the Senate.

(vi) RESOLUTION OF THE SENATE INTO A COMMITTEE

STATUTE 51:

(1) The Senate may, when it thinks fit, resolve itself into a Committee to consider any item which may be on the agenda.

(2) A motion for resolving the Senate into a Committee may be made by any member at any time (but not so as to interrupt a speech), without the notice required under Statute 24, but can only be placed before the Senate for consideration, if the Chairman gives permission for this to be done.

(3) No speech shall be allowed in moving the motion.

(4) No such motion shall be considered unless at least 15 members rise in support thereof.

(5) The motion, then having been duly supported, shall be put to the meeting without further discussion and shall only be carried if two-thirds of the members present vote in its favour.

STATUTE 52:

(1) When the Senate decides in this manner to resolve itself into a Committee, the Chairman shall be the same as that for the meeting of the Senate, and the quorum shall be the same as that for the meeting of the Senate.

(2) The manner in which the discussion of the matter under consideration shall be conducted shall be in the discretion of the Chairman.

When in the judgment of the Chairman the matter has been sufficiently discussed, the Committee shall embody its conclusions in a report to be signed by the Chairman.

- (3) The period during which the Senate ~~is~~ sitting, as the Committee shall be considered as a suspension of the sitting of the Senate and immediately it terminates, the Senate shall be again called to order by the Chairman and the report of the Committee's deliberations presented to it by the Registrar.
- (4) If any of the resolutions of the Committee involve recommendations not covered by the motion and the amendments to those motions on the agenda of the meeting, they shall not be considered by the Senate, until notice of these has been given as required under Statute 24 or Statute 27, as the case may be.
- (5) Motion made as a result of the deliberations of such a Committee may be presented to the Senate without previous consideration by the Syndicate.

(vii) DISSOLUTION ADJOURNMENT ETC.

STATUTE 53:

A proposal that this meeting be now dissolved' may be moved at any time as a distinct question, but not as an amendment nor so as to interrupt a speech. If the motion is carried, the business before the meeting shall drop.

STATUTE 54:

A proposal 'that the meeting be now adjourned to some special time' may be moved at any time as a distinct question, but not as an amendment, nor so as to interrupt a speech, except on the motion of the Chairman. If it be negatived, the debate shall be resumed. The same rule will apply to a meeting of the Senate in Committee.

STATUTE 55:

No amendment shall be moved to a proposal under the last preceding Statute, except one/^{for} substituting a different time for that to which it is proposed to adjourn the meeting.

STATUTE 56:

A meeting renewed or continued after an adjournment, is to be deemed one with that preceding the adjournment, provided that if the meeting be adjourned to such date as to admit of the notice required by Statute 27 any amendment otherwise in order may be moved at an adjourned meeting if the notice so required be duly given.

STATUTE 57:

The motion 'that the meeting pass to the next business on the Statement' may be made at any time as a distinct question but not as an amendment, nor so as to interrupt a speech. If such a motion be carried, the proposal under consideration and the amendment thereto, shall not be further dealt with at the meeting.

STATUTE 58:

No motion for dissolution or for the adjournment of the meeting, or for the suspension of the sitting, or to pass to the next business, shall be made or spoken on during the debate by a member who has spoken in the debate. Any such motion shall take the place of any question that may be before the meeting, and if not withdrawn must be disposed of before such question is further dealt with.

STATUTE 59:

When a motion of the class contemplated in the last preceding Statute, has been brought forward, and negatived, no other motion of that class shall again be brought forward, until after the lapse of what the Chairman shall deem a reasonable time, nor shall a debate be allowed on such a second or subsequent motion brought forward during a debate on the same proposal discussed alone, or the same proposal and amendment discussed together.

(viii) RIGHT OF SPEECH AND REPLY.

STATUTE 60:-

On each proposal or proposals and amendment in debate a member may speak once, subject to the provisions of Statutes 46 and 58.

STATUTE 61 :

After the mover of a motion or an amendment has spoken, the other members may save as otherwise provided, speak on the motion or amendment in such order as the Chairman may determine.

STATUTE 62 :

Save in the exercise of a right of reply or as otherwise provided, no member shall speak more than once, except with the permission of the Chairman, for the purpose of making a personal explanation; but in such cases, no deable matter shall be brought forward.

STATUTE 63 :

The mover of a motion may speak a second time on the conclusion of a debate, by way of reply.

STATUTE 64:

The mover of an amendment or when there is no amendment, the mover of the original resolution, may reply to the debate before voting. But the mover of a motion for the dissolution or adjournment or for the suspension of the sitting or for passing to the next business on the statement, has no right to reply.

STATUTE 65:

No member shall speak on the question after the mover has entered on his reply.

STATUTE 66 :

The Chairman has the same right of moving or seconding a motion or amendment and of otherwise taking part in the debate, as any other member. When the Chairman takes part in the debate, he shall vacate the Chair, whilst he is addressing the meeting and the Chair shall, during such time, be taken by the Rector or in his absence by the seniormost member present.

STATUTE 67 : (IX) POINTS OF ORDER

Any member may call the Chairman's attention to a point of order even whilst another member is addressing the meeting, but beyond stating the precise point of order raised he shall not make a speech. Such a call, if pronounced by the Chairman to be vexatious, and any interruption or obstruction to the progress of the business before the Senate, pronounced by the Chairman to be unseemly or unreasonable, shall be deemed a breach of order.

STATUTE 68:

The Chairman shall be the sole judge on every point of order and may call any member to order and if the member so called to order, shall in speaking, disregard such call, the chairman may direct him to sit down and there upon another member may speak.

STATUTE 69:

In the event of any contumacious disregard of a ruling or call to order by the Chairman, he may ask the member so offending to leave the meeting and the member so named by the Chairman shall be suspended from his functions as a member during the meeting, and shall be bound immediately to withdraw.

(X) VOTING

STATUTE 70 :

On putting any question to vote, the Chairman shall call for an indication of the opinion of the Senate by a show of hands in the affirmative and negative, or by sitting and rising and shall declare the result thereof according to his opinion. If the votes are actually counted, the number of votes on either side shall be recorded in the minutes.

STATUTE 71 :

Any member may then demand a division, except on a motion for adjournment.

VOTING IN ALL DIVISIONS SHALL BE BY BALLOT

STATUTE 72 :

The Chairman shall thereupon appoint four Tellers, two on each side, and shall give such directions for effecting the divisions as he shall consider expedient .

STATUTE 73 :

In every division, only such members as were present at the time of putting the question to vote, shall be entitled to vote. At the time of taking votes, the doors of the house will be closed. Voting shall be on papers supplied at the meeting by the Registrar and every voting paper shall be returned with or without the vote.

STATUTE 74 :

Upon the Chairman announcing the division to be closed, the Tellers shall state in writing the number on each side, sign the statement and hand it to the Chairman, together with the voting papers (in two separate bundles), whereupon the Chairman shall declare the result of the division to the meeting and the result shall be recorded in the minutes .

STATUTE 75 :

If, after a division has been taken, five members present shall demand a recount, the Chairman shall appoint two or more members to act as Tellers who shall report the facts found by them to the Chairman, who shall thereupon declare the result to the meeting and such declaration shall be final .

STATUTE 76 :

Pending the recount, the Chairman may, in his discretion, either suspend the sitting or call for such business as may, in his opinion, be most conveniently proceeded with. Business thus entered on, shall be proceeded with, but on its disposal, the regular order of subjects, if it has been departed from, shall be resumed.

(xi) LAPSE OF BUSINESS

STATUTE 77 :

All motions, together with their amendements, if any, on the agenda of a Senate meeting which have not been moved or voted upon for any reason at the meeting to which the agenda relates, shall at the close of the meeting, be deemed lapsed:

Provided however, that a motion shall not lapse if a part thereof or an amendement thereto has been voted upon.

(xii) MINUTES

STATUTE 78 :

After every meeting or adjourned meeting of the Senate, the Registrar shall, as early as possible within six weeks, send a copy of the draft minutes of such a meeting, as approved by the Chairman, to the address of each member of the Senate. In the event of any objection being taken by a member to the correctness of the minutes as circulated, the member shall intimate his objection in writing, to the Registrar within a fortnight from the receipt of the minutes. The Chairman will examine the objection and will correct the minutes if he finds it necessary and he shall inform the meeting of the action taken on the objection at the time of signing the minutes.

CHAPTER II

THE SYNDICATE

(a) CONSTITUTION
(UNDER SECTION 19(1) OF THE ACT)

Elections to the Syndicate.

STATUTE 79:

(1) For the purpose of election by Principals of affiliated degree colleges and heads of Recognised Institutions, of two members from amongst themselves as members of the Syndicate as required by Section 19(1)(iv) of the Act, the Registrar shall maintain an electoral roll of Principals of affiliated degree colleges and heads of Recognised Institutions and the election shall be held on the day of a meeting of the Senate in accordance with the prescribed

- (2) For the purpose of election of one teacher by the Teachers elected to the Senate as required by Section 19(1)(v) of the Act, the Registrar shall maintain an electoral roll of the teachers elected to the Senate under Section 16(1) Class II (A)(iii) of the Act, and the election shall be held on the day of a meeting of the Senate in accordance with the prescribed rules.

STATUTE 80 :

Notwithstanding anything contained in the above Statutes and the election rules:

- (i) the election of five persons to the Syndicate by the Senate from amongst its members who are not Principals, Teachers, Heads of University Departments, Head Masters, Heads of Recognised Institutions and Secondary Teachers, as required under Section 19(1)(vii) of the Act, and
- (ii) the election of two persons to the Syndicate by the Academic Council from amongst its members as required under Section 19(1)(viii) of the Act.

shall be conducted as mentioned below:-

- (1) The Registrar shall inform each member of the Senate or the Academic Council, as the case may be, of the date fixed by the Vice-Chancellor for the election or elections referred to in (i) and (ii) above and shall send to each member at least 21 clear days before the prescribed date of election a list of members of the Senate or the Academic Council, as the case may be, and an intimation to the effect that nominations duly proposed and seconded as prescribed in the Statute 187 shall be received by the Registrar at his office upto 4.00 p.m. on a date not later than nine clear days before the date of the meeting.
- (2) Such nominations shall be in accordance with Statutes 187, 188 and 189 in so far as they are applicable.
- (3) The list of valid nominations shall be sent to each member of the Senate or of the Academic Council as the case may be at least five clear days before the date of election.

(4) The election shall be conducted in the manner prescribed in Statutes.

(5) After the scrutiny of voting papers is completed, the Registrar shall report to the Vice-Chancellor the result of the scrutiny and shall announce the same on the Notice Board of the University.

(b) PROCEDURE AT THE MEETING OF THE SYNDICATE

STATUTE 81 :

(1) The Syndicate shall ordinarily meet once every month and at such other times when convened by the Vice-Chancellor or in his absence by the Rector, if any.

(2) The Vice-Chancellor or in his absence the Rector, or in the absence of both, the senior Dean who is a member of the Syndicate, shall preside at a meeting of the Syndicate.

STATUTE 82 :

Six members of the Syndicate shall form a quorum for a meeting of the Syndicate and all questions shall be decided by a majority of votes of the members present and voting. In the case of equality of votes, the Chairman shall have a casting vote.

STATUTE 83 :

The seat of a person on the Syndicate shall be vacated by death, resignation, absence from four consecutive ordinary meetings or on his ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected.

STATUTE 84 :

Every Authority of the University, except the Senate, shall report on any subject that may be referred to it by the Syndicate.

STATUTE 85 :

Any authority, or any member of the Senate, may make

STATUTE 86 :

The Syndicate may, in addition to the Committees appointed under Ordinances, appoint any Boards or Committees to carry out administrative duties within the scope of its powers.

STATUTE 87 : Deleted

STATUTE 88 : Deleted

(c) PREPARATION OF THE ANNUAL BUDGET

STATUTE 89 :

The Syndicate shall prepare the financial estimates for the ensuing year, atleast eight weeks before the date fixed for the annual meeting of the Senate and shall send a copy of the financial estimates prepared by the Syndicate to all the members of the Senate, so as to reach them at least six weeks before the annual meeting of the Senate every year and the consideration of the budget shall be an item of the agenda of the annual meeting of the Senate.

(d) PREPARATION OF THE ANNUAL REPORT

STATUTE 90 :-

The Syndicate shall take steps to have the Annual Report of the University prepared under its direction for submission to the Senate atleast six weeks before the date fixed for the Annual meeting of the Senate.

CHAPTER III

ACADEMIC COUNCIL

(a) CONSTITUTION

(UNDER SECTION 21 OF THE ACT)

Elections to the Academic Council

STATUTE 91:

For the purpose of election of one member other than the Dean, by each Faculty from amongst its members as required by Section 21(1)(iv) of the Act, the Registrar shall maintain electoral rolls, of members of respective Faculties, and the

STATUTE 92 :

For the purpose of nomination of two members by the Syndicate from amongst its members, as required under Section 21(1)(v) of the Act, the Registrar shall inform the members of the Syndicate at least 10 days in advance of the date of the meeting of the Syndicate, to the effect that the said nomination is due and it will be an item of the agenda of the Meeting.

(b) PROCEDURE AT THE MEETING OF THE ACADEMIC COUNCIL

STATUTE 93:

The Academic Council will meet ordinarily once in four months and at other times when convened by the Vice-Chancellor or in his absence, by the Rector, if any, or in the absence of both, by the seniormost Dean. The Vice-Chancellor or, in his absence the Rector, or, in the absence of both, the seniormost Dean shall preside at the meeting of the Academic Council.

STATUTE 94 ;

Eight members shall constitute a quorum for a meeting of the Academic Council and all questions shall be decided by a majority of votes of the members present and voting. In the case of equality of votes, the Chairman shall have a casting vote.

STATUTE 94 - A :

The Seat of a person on Academic Council shall be vacated by death, resignation, absence from four consecutive ordinary meetings or on his ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected.

CHAPTER IV
THE FACULTIES
(a) CONSTITUTION

(UNDER SECTION 23 OF THE ACT)

Assignment of Faculties

STATUTE 95 :

The Registrar shall, as soon as the result of electionsto the Senate are published, ask each member of the Senate, to give in writing, the Faculty to which the member wishes to be assigned, in accordance with the provisions of Section 23(2) and (3) of the Act.

STATUTE 96 :

For the purpose of election of one member by each Board of Studies from amongst its members as required under Section 23 (2) (iii) of the Act, to Faculties concerned, the Registrar shall maintain a roll of the members of each Board of Studies and the election shall be held at a meeting of the Board.

STATUTE : 96-A

Each Faculty shall meet ordinarily once every term and at such other times when convened by the Dean of the Faculty.

STATUTE : 96-C

The seat of a person on a Faculty shall be vacated by death, resignation, absence from four consecutive ordinary meetings or on his ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected.

(b) SUBJECTS UNDER THE FACULTIES

STATUTE : 97

The subjects comprised in each of the Faculties shall be as under :-

(1) The Faculty of Arts :-

- | | |
|-------------|----------------------------|
| 1. Gujarati | 2. Marathi |
| 3. Hindi | 4. Urdu |
| 5. Sindhi | 6. Bengali |
| 7. English | 8. French |
| 9. German | 10. Sanskrit |
| 11. Pali | 12. Prakrit (Ardhamagadhi) |

*** STATUTE 96 B : One third of the total number shall form a quorum for the meeting of the Faculty.

The Dean or in his absence

- | | |
|---------------------------------------|--|
| 13. Persian | 14. Avesta Pahlavi |
| 15. Arabian | 16. History |
| 17. Archaeology-Epigraphy | 18. Logic |
| 19. Philosophy | 20. Mathematics |
| 21. Statistics | 22. Political Science |
| 23. Economics | 24. Sociology |
| 25. Psychology | 26. Ancient Indian or
Eastern Culture |
| 27. Home Science | 28. Geography |
| 29. Co-operation | 30. General Education |
| 31. Labour Welfare | 32. Library Science |
| 33. Journalism | 34. Fine Arts |
| 35. Town Planning and
Architecture | 36. Anthropology |
| 37. Civics. | |

(2) Faculty of Education :-

- | | |
|-----------------------|------------------------------|
| 1. Education | 2. Psychology |
| 3. Physical Education | 4. Practice in
Education. |

(3) Faculty of Science :-

- | | |
|----------------------|---------------|
| 1. Physics | 2. Chemistry |
| 3. Botany | 4. Zoology |
| 5. Microbiology | 6. Geology |
| 7. Mathematics | 8. Statistics |
| 9. General Education | 10. Geography |
| 11. English. | |

(4) Faculty of Technology including Engineering :-

- | | |
|-------------------------------------|--------------------------------------|
| 1. Civil Engineering | 2. Mechanical
Engineering |
| 3. Electrical Engineering | 4. Public Health
Engineering |
| 5. Telecommunication
Engineering | 6. Townplanning and
Architecture. |
| 7. Structural Engineering | 8. Production
Engineering. |

- | | |
|---------------------------|------------------------------|
| 9. Automobile Engineering | 10. Textile Engineering |
| 11. Chemical Engineering | 12. English |
| 13. Physics | 14. Chemistry |
| 15. Mathematics | 16. Geology |
| 17. Economics | 18. Aeronautical Engineering |

(5) Faculty of Agriculture :-

- | | |
|------------------------|--|
| 1. Agronomy | 2. Animal Science |
| 3. Plant Breeding | 4. Plant Pathology |
| 5. Agri. Chemistry | 6. Agri. Extension |
| 7. Agri. Entomology | 8. Agri. Economics |
| 9. Agri. Engineering | 10. Field Experimental Technique and Climatology |
| 11. Veterinary Science | 12. Horticulture |
| 13. Physics | 14. Chemistry |
| 15. Botany | 16. Geology |
| 17. Mathematics | 18. English |

(6) Faculty of Law :-

- | | |
|---------------------------------------|---|
| 1. Jurisprudence | 2. International Law (Private & Public) |
| 3. Constitutional Law | 4. Law of Crimes |
| 5. Law of Obligation | 6. Procedural Laws |
| 7. Law of Property and Personal Laws. | 8. Taxation Laws. |

(7) Faculty of Medicine :-

- | | |
|--|---|
| 1. Anatomy | 2. Physiology |
| 3. Pathology including Bacteriology | 4. Pharmacology |
| 5. Medicine (including Social and Preventive Medicine) | 6. Surgery including Ophthalmology and E.N.T. |
| 7. Midwifery and Gynaecology | 8. Pharmacy |
| 9. Dental Surgery | 10. Forensic Medicine |

(8) Faculty of Commerce :-

1. Economics
2. English

4. Statistics
5. Commerce
6. Mercantile Law
7. General Education
8. Accounting including Auditing
9. Banking
10. Transport
11. Economics of Cotton
12. Geography
13. Politics
14. Mathematics
15. Co-operation
16. Labour Welfare

(9) Faculty of Rural Studies :-
Rural Studies.

STATUTE : 93

For the purpose of Section 25(2) of the Act, "special subjects taught at degree level" shall mean subjects taught at the final year of the first degree and at the Post-graduate degree and the heads (provided they have Professors' qualifications) of these subjects will be the members of the respective Boards of Studies.

Such subjects shall be as under :-

Faculty of Arts.

- | | |
|-------------|---------------------------|
| 1. Gujarati | 2. English |
| 3. Hindi | 4. Marathi |
| 5. Sindhi | 6. Urdu |
| 7. Bengali | 8. Sanskrit |
| 9. Pali | 10. Prakrit (Ardhamagdhī) |
| 11. Arabic | 12. Persian |
| 13. French | 14. German |

- | | |
|--|--------------------|
| 15. Avesta-Pahlavi | 16. History |
| 17. Archaeology | 18. Politics |
| 19. Economics | 20. Sociology |
| 21. Philosophy | 22. Psychology |
| 23. Indian Culture-
Ancient Mediaeval
and Modern | 24. Mathematics |
| 25. Geography | 26. Statistics |
| 27. Home Science | 28. Co. operation |
| 29. Library Science | 30. Labour Welfare |

Faculty of Educations:

- | | |
|------------------------|--------------|
| 1. Psychology | 2. Education |
| 3. Physical Education. | |

Faculty of Science :

- | | |
|-----------------|----------------|
| 1. Physics | 2. Chemistry |
| 3. Botany | 4. Zoology |
| 5. Microbiology | 6. Geology |
| 7. Geography | 8. Mathematics |
| 9. Statistics | 10. English |

Faculty of Technology including Engineering :-

(I) Civil Engineering consisting of :-

1. Theory of Structures including Materials and Structures, Structural Designs and Drawing and Soil Mechanics.
2. Hydraulics including Irrigation.
3. Construction including Civil Engineering Drawing and Design, Quantity Surveying and Costing.
4. Water Supply and Sanitary Engineering including Roads & Buildings.

(ii) Mechanical Engineering Consisting of :-

1. Heat Engines including Applied Thermodynamics and Hydraulic Machinery.
2. Theory of Machines including Machine Design
3. Metallurgy.
4. Mechanical Technology and Practice including Workshop Management.

(III) Electrical Engineering :-

1. Electrical Engineering including Electrical Design and Projects.

2. Electrical Power including Electrical Technology.

3. Electrical Instruments and Measurements.

(IV) Applied Electronics Mathematics.

(V) Physics

(vi) Geology.

(VII) Economics.

(VIII) English.

Faculty of Law :-

1. Jurisprudence

2. International Law
(Private and Public)

3. Constitutional Laws

4. Law of Crimes

5. Law of Obligations

6. Procedural Laws

7. Law of Property and
personal Laws

8. Taxation Laws

Faculty of Medicine :-

1. Anatomy

2. Physiology

3. Pathology - Bacteriology

4. Pharmacology

5. Medicine (including
social and preventive
Medicines)

6. Surgery (including
Ophthalmology and
E.N.T.)

7. Midwifery and
Gynaecology

8. Pharmacy

9. Dental Prosthesis

10. Preventive Dentistry

11. Operative Dentistry

12. Periodontia

13. Dental Surgery

14. Dental Diagnosis etc.

Faculty of Commerce :

1. Accounting including
Auditing

2. Banking

3. Transport

4. Economics of Cotton

5. Statistics

6. Economics

7. Mercantile Law

8. Business Administration.

9. Actuarial Science

10. Modern Finance

11. Co-Operation

Faculty of Rural Studies :-

1. Rural Agriculture
2. Rural Reconstruction
3. Rural Education.

CHAPTER V

BOARDS OF STUDIES

CONSTITUTION

(UNDER SECTION 15 AND 26(1) OF THE ACT)

STATUTE : 99

The following Boards of Studies may be constituted under the provisions of Section 26(1) for the subject or group of subjects specified below :

(1) Under the Faculty of Arts :

1. Gujarati
2. Hindi
3. Modern Indian Languages other than Gujarati and Hindi
4. Modern European Languages other than English
5. Sanskrit, Prakrit and Pali
6. Persian, Arabic and Urdu
7. History, Archaeology, Epigraphy and Numismatics
8. Political Science
9. Sociology and Anthropology
10. Philosophy including Logic
11. Indian Culture-Ancient, Mediaeval and Modern
12. Home Science
13. Fine Arts

As there are no degree courses for Fine Arts, the courses shall be prescribed by a Committee appointed by Vice-Chancellor.

(2) Faculty of Education :-

(i) Education

- (3) Faculty of Science :-
Microbiology
- (4) Faculty of Technology including Engineering :-
(3 Boards) (i) Mechanical Engineering:- Consisting of (i) Heat Engines including Applied Thermodynamics and Hydraulic Machinery (ii) Theory of Machines including Machine Design (iii) Metallurgy (iv) Mechanical Technology and Practice including Workshop Management.
- (2) Civil Engineering :- Consisting of (i) theory of Structures including materials and Structures, Structural Designs and Drawings and Soil Mechanics (ii) Hydraulics including irrigation (iii) Constructions including Civil Engineering Drawing/Design. Quantity Surveying and Costing (iv) Water Supply and Sanitary Engineering including Roads and Bridges.
- (3) Electrical Engineering :- Consisting of (i) Electrical Engineering including Electrical Design and Projects (ii) Electrical Power including Electrical Technology (iii) Electrical Instruments and Measurements (iv) Applied Electronics.
- (4) Faculty of Agriculture :- (2 Boards)
- (1) Agronomy, Agricultural Economics, Animal Science, Veterinary Science, Agricultural Extension, Horticulture.
- (2) Plant Pathology, Agricultural Entomology, Plant breeding, Agricultural Engineering, Agricultural Chemistry.
- (5) Faculty of Law :- (3 Boards)
- (1) Jurisprudence, International Law (Private and Public) Constitutional Law.

- (2) Crimes, Law of Obligation (Torts, Contracts and Labour Law), Procedural Laws.
- (3) Law of Property and personal Laws, Taxation Laws.
- (6) Faculty of Medicine - (3 Boards)
 - (1) Anatomy and Physiology.
 - (2) Pathology including Bacteriology, Pharmacology and Forensic Medicine.
 - (3) Medicine Surgery and Midwifery and Gynaecology.
- (7) Faculty of Commerce :- (3 Boards)
 - (1) Commerce including Business Administration, Mercantile Law.
 - (2) Accountancy including Costing.
 - (3) Banking, Transport and Cotton.
- (8) Faculty of Rural Studies : Rural Studies.
- (9) Faculties of Arts and Education : Psychology.
- (10) Faculties of Arts and Commerce : Geography, Co-operation, Labour Welfare.
- (11) Faculties of Arts, Science and Commerce : Statistics, Geography, General Education.
- (12) Faculties of Arts, Science, Commerce, Technology including Engineering and Agriculture : English.
- (13) Faculties of Arts, Commerce, Technology including Engineering and AGRICULTURE : Economics.
- (14) Faculties of Arts, Science, Commerce, Technology including Engineering and Agriculture : Mathematics.
- (15) Faculties of Science and Technology including Engineering : Geology.
- (16) Faculties of Science and Agriculture : (2 Boards)
 - (1) Botany, (2) Zoology.
- (17) Faculties of Science, Technology including Engineering and Agriculture :- 2 Boards (1) Physics (2) Chemistry.

STATUTE 100 :

The persons to be co-opted by a particular Board of studies under Section 26(2) (iii) of the Act, shall be coopted at a meeting of that particular Board of Studies.

STATUTE 101 :

- (1) Each Board shall elect its own Chairman as required under Section 26(4) of the Act, at a meeting called for the purpose.
- (2) Each meeting of Board shall be convened by the Chairman or in his absence by the Registrar. However, the Chairman shall convene a meeting of the Board on the requisition of three members of the Board.
- (3) Not less than one-third of the members or two members, whichever number is greater, shall constitute a quorum of the meeting of the Board. If there is no quorum at the commencement of the meeting even at the expiry of a quarter of an hour, the meeting shall forthwith be adjourned to such a date as the Chairman may appoint.
- (4) All questions shall be decided by a majority of votes of the members present and voting. In case of equality of votes, the Chairman shall have a casting vote.
- (5) Any item of business before a Board may at the discretion of the Chairman, be disposed of by correspondence, if no member of the Board objects to such a course.

STATUTE 102 :

The Office of a member of a Board shall be vacated by death, resignation or on his ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected or appointed as a member of the Board. The Office of a non-~~Ex-Officio~~ member shall be vacated by his being absent for four consecutive meetings, provided however, that if he attends the place where the meeting of the Board of Studies is notified to be held at the time and on the date specified in the notice and has his presence recorded by a member of the University Staff, his presence under these conditions will be regarded as equivalent to attendance at the meeting for the purpose of this Statute, even though no meeting of the Board is actually held for want of quorum or for any other reason.

STATUTE 103 :

Changes, if any, made in the Courses of Studies for a particular subject shall come into force not earlier than the next academic year.

STATUTE 103-A :

- (1) The Board shall approve every year, with such modifications as it may deem necessary, the subjectwise lists of teachers working in the affiliated Colleges or recognised Institutions and possessing necessary minimum qualifications for being a papersetter and/or examiner at different University Examinations. Lists will be prepared

by the University office and placed before the Board concerned at its meeting before the end of the first term every year.

- (2) The Board shall also consider the applications for examinership received from external persons and prepare subjectwise panels therefrom for each different subject.

CHAPTER VI

THE BOARD OF EXTRA MURAL STUDIES

(UNDER SECTION 15(vii) OF THE ACT)

STATUTE 104 :

There shall be a Board of Extra-Mural Studies in the University. It shall consist of -

- (1) the Vice-Chancellor (Chairman).
- (2) the Pro-Vice-Chancellor, if any,
- (3) the Registrar,
- (4) five members appointed by the Syndicate not less than two of whom shall be members of the Academic Council,
- (5) four Principals, who are not Deans, appointed by the Syndicate,
- (6) four Teachers, who are not Deans, appointed by the Syndicate.

The nominated members of the Board shall hold office for three years.

STATUTE 104-A :

The Vice-Chancellor or in his absence, the Pro-Vice-Chancellor if any, or in the absence of both, the member elected by the meeting shall preside at the meeting.

STATUTE 104-B :

The Board shall ordinarily meet once every year and at such other times as may be convened by the Vice-Chancellor

STATUTE 104-C :

Six members shall form quorum for a meeting of the Board and all questions shall be decided by a majority of votes of the members present and voting. In case of equality of votes the Chairman shall have a casting vote.

STATUTE 105 :

The seat of a person on the Board shall be vacated by death, resignation, absence from four consecutive ordinary meetings or on his ceasing to hold a particular office or to answer a particular designation by virtue of which he was selected.

STATUTE 106 :

The powers and functions of the Board shall be :-

- (1) to plan and organise extension services (in colleges),
- (2) to undertake schemes of Social Education,
- (3) to arrange for popular lectures at the University or selected centres in the University Area,
- (4) to fix conditions for the admission of students and the payments of fees, if any,
- (5) to grant certificates to persons who have satisfactorily completed a course of lectures on some subjects or subjects approved by the Board, and have passed an examination in it., if any, held by the Board,
- (6) to arrange for the writing and publication of popular books on topics of general interest.

STATUTE 107 :

The Board shall have a committee called the Social Education Committee which shall consist of :-

- (i) 5 members of the Board to be appointed by the Board,
- (ii) 8 Students to be appointed by the Vice-Chancellor (by rotation from Colleges),
- (iii) 2 Post-Graduate students to be appointed by the Vice-Chancellor,

This Committee shall plan schemes for Social Education, removal of illiteracy etc. and will execute them as directed by the Board.

CHAPTER VII

THE BOARD FOR HOSTELS

(UNDER SEC. 15 OF THE ACT)

CONSTITUTION

STATUTE 108

There shall be Board for Hostels. It shall consist of :-

- (1) the Vice-Chancellor (Chairman),
- (2) three Principals of affiliated colleges, appointed by the Syndicate,
- (3) three Rectors of Hostels of affiliated Colleges, other than the colleges whose Principals are appointed under (2) above, appointed by the Syndicate,
- (4) three Hostel Students to be appointed by the Vice-Chancellor,
- (5) four other members appointed by the Syndicate, one of whom shall be an Engineer and another a Doctor,

(6) the Dean of the Students, if any, or Director of Hostels, if any, He will act as the Secretary to the Board.

The term of the persons appointed by the Syndicate will be 3 years.

The term of the persons appointed by the Vice-Chancellor will be one year.

STATUTE 109 :

The Board shall ordinarily meet at least once a year and at such other times as may be convened by the Vice-Chancellor or the Secretary of the Board.

STATUTE 109-A :

Five members shall form a quorum for the meeting of the Board and all questions shall be decided by a majority of the members present and voting. In case of equality of votes, the Chairman shall have a casting vote.

STATUTE 109 B :

The seat of a person on the Board shall be vacated by death, resignation, absence from four consecutive ordinary meetings or on his ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected.

STATUTE 110 :

The following shall be the functions of the Board for Hostels :-

- (i) to recommend aims and objects for the hostel life (in the University Hostels).
- (ii) to recommend rules for hostel managements (in the University Hostels),
- (iii) to recommend programmes for self Government and self reliance in Hostels.
- (iv) to prepare blue prints for hostel buildings and their specifications etc.

- (v) to evaluate annually the working of Hostels and to report the same to the Syndicate,
- (vi) to frame programme of visits to the Hostels by Educationists, public workers, etc.,
- (vii) to recommend necessary publication of Magazines etc., regarding hostel life.
- (viii) to plan and recommend schemes of guidance and counselling to the Hostel Students ,
- (ix) to recommend measures to ensure proper health and hygien of the Hostel Students,
- (x) to recommend measures to ensure proper living and other conditions in approved lodgings and private boardings.

CHAPTER VIII

STATUTE 111 : BOARD OF ACCOUNTS CONSTITUTION.

The Board of Accounts shall be an authority of the University (herein in this chapter referred to as "the Board").

STATUTE 112 :

The Board shall consist of three ordinary members of the University Senate not being members of the Syndicate. They shall be elected by the Senate. The Board shall elect its own Chairman.

STATUTE 113 :

The Board shall meet ordinarily once every six months, and at other times when convened by the Chairman of the Board.

STATUTE 114 :

The Board shall conduct an audit and make an annual report to the Senate ^{on} the accounts of the University and of the Endowments and Trust funds for the Financial year commencing on the first day of April previous to the appointment of the Board.

STATUTE 115 :- The Board shall make recommendations to and advise the Syndicate on all matters relating to the Finances of the University, on which the Syndicate seeks its advice.

STATUTE 116 :

The financial year of the University shall be from the 1st April to the 31st March.

STATUTE 117 :

- (1) The members of the Board shall hold office for the 3 years immediately following the date of their election or until the next election takes place.
- (2) They shall be eligible for re-election at the expiration of their term of office.
- (3) All vacancies on the Board occurring between two elections shall be filled up by the Syndicate.

CHAPTER IX

THE BOARD OF UNIVERSITY TEACHING

(Vide SECTION 42 OF THE ACT)

CONSTITUTION

STATUTE 118 :-

The Board of University Teaching shall consist of :-

- (i) the Vice-Chancellor (who shall be the Ex-officio Chairman);
- (ii) the Pro-Vice-Chancellor if any;
- (iii) Deans of Faculties;
- (iv) one member nominated by the Syndicate;
- (v) three Recognised Post-Graduate teachers, each belonging to a different Faculty, to be nominated by the Academic Council.
- (vi) Not more than three Heads of Departments from amongst themselves representing different faculties to be nominated by the Syndicate.

STATUTE 118-A :

The term of office of the members nominated under clauses (iv) and (v) of Statute 118 shall be three years.

STATUTE 118-B :

The Board shall meet not less than once every term and at such other times as may be determined by the Vice-Chancellor or, in his absence, by the Rector, if any.,

STATUTE 118-C :

Five members shall constitute a quorum for the meeting of the Board and all questions shall be decided by a majority of votes of the members present and voting. In case of equality of votes, the Chairman shall have a casting vote.

STATUTE 119 : Powers and Duties :

The Board of University Teaching shall have power to constitute Sub-Committees for dealing with different aspects of its work, like recognition of University Teachers, Co-ordination of University Teaching, training and instruction in various subjects.

STATUTE 120:

The Sub-Committees shall have ^{the power} to consult persons who are not members of the Board.

STATUTE 121 : Organisation of Post-Graduate Work :

All post-graduate instruction in the University Area shall be imparted by the University or on behalf of the University at such centres as may be fixed by the Syndicate.

STATUTE 122 : Deleted.

STATUTE 123 :

"The Board of University Teaching may confine the enrolment of students in a particular subject to a particular centre".

STATUTE 124 :

The Syndicate shall, on the recommendation of the Board of University Teaching, lay down the minimum expenditure to be incurred annually by the affiliated college or the recognised or approved Institution which is created a centre for a particular subject, for the purchase of books, periodicals, equipments etc.

STATUTE 125 :

The Syndicate shall, on the recommendation of the Board of University Teaching, direct the affiliated college or the recognised ^{or} approved Institution which is fixed as a centre for a particular subject to make available for the University Teaching, lecture rooms, laboratories and other facilities and to maintain the same in proper order and to provide the necessary staff of laboratory assistants, store-keepers, field-men and other ancillary staff.

STATUTE 126 :

The Syndicate shall, in consultation with the Academic Council and the Board of University Teaching, lay down the the qualifications for recognised teachers who are to be engaged in Post-Graduate instruction and in conducting research, the periods of their work and the honoraria to be paid to them.

STATUTE 127-A :

The Syndicate shall lay down the rates of tuition and laboratory fees to be charge from students in Post-Graduate classes in different Faculties. All tuition and laboratory fees collected from Post-Graduate students at a centre will be credited by the centre to the account of the University.

STATUTE 127 B :-

"The Syndicate shall make rules for the payment of remuneration to the post-graduate Teachers.

STATUTE 127 C :-

The Board of University Teaching shall subject to the approval of the Academic Council, make rules for the registration and attendance of Students, fixing the number of lectures per paper to be delivered in a subject and for such other matter as may be considered necessary in the interest of the Post-graduate teaching in the University Area.

STATUTE 128 :

The Syndicate may appoint a Committee to investigate whether a request of an affiliated college or a recognised Institution for establishing a centre for post-graduate Teaching should ^{be} granted or not.

CHAPTER X
OFFICERS OF THE UNIVERSITY

THE CHANCELLOR

(Vide Section 9 of the Act)

Appointment :- Vide Section 9(1).

Powers:- Vide sub-sections (2) and (3) of Section 9 (Head of the University, President of the Senate and Convocations).

Sub-Section (2) (a) and (b) of Section 10 (In connection with the appointment of the Vice-Chancellor)

Sub-sections (1), (2), (3) and (4) of Section 7 (Right to cause an Inspection or inquiry to be made in connection with all University institutions, colleges)

Sub-Section (6) (b) of Section 10 (appointment of a Dean to carry on the duties of the Vice-Chancellor when on leave).

Section 12(1) (b) (Appointment of the Rector)

Section 16(1) Class I (A) (i) (Ex-Officio member of the Senate)

Section 17(1) (fixing the date of the annual meeting)

Section 29(6) (7) (giving or withholding the assent to the Statute or refer back the Statutes)

Section 46 (conferring honorary Degrees, title etc)

Section 47 (Removal from the membership of the University and withdrawal of the degree of Diploma)

Section 53 (Tribunal of Arbitration-appointment of umpire on the)

Section 59 (interpretation of any provision of the Act or Statute etc, or a dispute as to the constitution of a body or authority of the University)

subSection (2) of Section 65 (giving sanction to the provisional Statutes and Election Rules-First Statutes etc).

Section 66(1) (a) and (b) (Appointment of the Officers of the University and the teachers of the University before incorporation of the University).

Section 67 (a) and (d) (Extraordinary powers of the Vice-Chancellor-Sanction to)

CHAPTER XI

THE VICE-CHANCELLOR

APPOINTMENT OF THE VICE-CHANCELLOR

(Vide Section 10(1), (2) & (3))

STATUTE 129

- (1) At least six months before the date of expiry of the term of the Vice-Chancellor, the Registrar shall call a joint meeting of the Syndicate and the Academic Council for the purpose of nominating a member on the Committee for recommending the panel of the names for the Vice-Chancellor as required under Section 10(2) (a) (i) of

- (2) The Registrar, shall within about a fortnight from the date of the joint meeting referred to in(1) above convene a meeting of the Vice-Chancellors of the Universities established by law in the Gujarat State for nominating a person on the Committee for recommending the panel as required under Section 10(2)(a)(i) of the Act.
- (3) The Registrar shall, within ten days from the date of meeting referred to in (2) above, communicate to the Chancellor the names of the persons nominated at the meetings mentioned in(1)and(2) above and request him to nominate a third person on the Committee and to designate one of them as the Chairman, and to declare the Committee.
- (4) Within 15 days after the appointment of the Committee by the Chancellor as mentioned in(3) above, the Registrar shall convene a meeting of the Committee at the place and time fixed in consultation with the Chairman of the Committee.
- (5) The Registrar shall record the proceedings of the meeting and shall submit to the State Government, the names of the persons recommended by the committee alongwith the particulars given below with the approval of the Chairman of the Committee, and the State Government shall announce the appointment of the Vice-Chancellor at least 2 months before the date of the expiry of the term of the Vice-Chancellor.
- (6) The particulars regarding the persons recommended by the Committee should contain the following:-
 - (i) The name with particulars of degrees, if any, and other academic distinctions;
 - (ii) Place-of-residence;
 - (iii) Birth-date;
 - (iv) Publications, if any,
 - (v) Administrative or teaching experience, if any;
 - (vi) Other particulars, if any, e.g. public service, membership of public institutions

POWERS AND DUTIES OF THE VICE-CHANCELLOR

SECTION 11. :

- (1) Principal executive and academic officer of the University, President of the Senate and Convocation of the University in absence of the Chancellor-Ex-Officio member and Chairman of the Syndicate, Academic Council and Committees-entitled to be present and right to speak at the meeting of any authority or body.
- (2) Power to convene meeting of authorities of the University- Delegations of powers.
- (3) Power to ensure that the Act, Statutes, Ordinances etc. are faithfully observed.
- (4) (a) Emergency powers.
- (5) Giving effect to the order regarding appointment dismissal etc. of University servants and teachers, recognition or withdrawal of recognition of teachers- General control over the affairs.

Section 16(1) Class I(a) (i) Ex-Officio member of the Senate.

Section 17(2) Power to call a special meeting of the Senate.

Section 19(1) (i) Ex-Officio Chairman of the Syndicate.

Section 21(1) (i) Ex-Officio Chairman of the Academic Council.

Section 32(5) Power to suspend operation of an Ordinance.

Section 56(1) Acceptance of resignation of any member of any authority or body.

Section 59 Powers of reference to the Chancellor for interpretation of Act, Statute, etc. when a petition made or suo-moto.

STATUTE 130 :- Not assented to.

STATUTE 131 :

"The Salary or honorarium and allowances payable to the Vice-Chancellor shall be as under :-

- (a) The Salary of the Vice-Chancellor shall be Rs. 2,000/- p.m. He shall be provided with a furnished residence suitable to his status free of rent and tax. He shall be provided with telephone facilities and with a car by the University, the expenditure on account of a driver, maintenance and repairs of the car (including servicing) being borne by the University, excluding petrol and oil expenses.
- (b) In the case of any person appointed as Vice-Chancellor not accepting the salary mentioned in (a) above, he shall be entitled to an Honorarium of Rs.1,000/- p.m. He shall also be provided with a furnished residence suitable to his status free of rent and other charges such as water tax, electricity, telephone, garden services, etc. He shall also be entitled to the use of the car provided by the University. The expenditure on account of the driver, maintenance (including servicing) and repairs shall be borne by the University and in addition he shall be paid a car allowance of Rs.200/- p.m. to meet the expenditure on account of petrol and oil. This Statute shall come into effect from 18-2-1969."

CHAPTER XII

THE PRO-VICE-CHANCELLOR

(Vide Section 12)

STATUTE 132: Not assented to.

STATUTE 133 to 134 : Deleted.

STATUTE 135 : Where the Pro-Vice-Chancellor is a salaried officer the period of his absence occasioned by any call by the Central or State Government on public service, or on deputation on behalf of the University for any public purpose, shall be treated as duty.

STATUTE 136 to 137 B :- Deleted.

- 59 -

CHAPTER XIII
REGISTRAR
(Vide SECTION 13)

STATUTE 138

After the termination of the appointment of the First Registrar under Section 54 of the Act, all subsequent appointments shall be made by the Syndicate which shall also prescribe the qualifications thereof. In case of necessity, the Vice-Chancellor shall have power to provide for the performance of the duties of the Registrar.

STATUTE 139

The appointment of the Registrar shall ordinarily be on probation for a period of one year. On the expiry of the said period the appointment shall, subject to the age limit of 60 years, be made permanent if the Registrar has given satisfaction in his work, of which the Syndicate shall be the sole judge, provided however that it shall be competent for the Syndicate and the Registrar, at any time during the period of probation or thereafter, by either party giving a not less than six calendar month's notice in writing to the other or by mutual agreement to terminate the tenure of his office.

STATUTE 140 :-

The Registrar shall be the head of the University office and shall have, subject to the approval of the Vice-Chancellor, the power;

- (i) to fix and define the functions of the members of the staff in the University office from time to time and
- (ii) to take appropriate action for the efficient working of the University Office, subject to the approval of the Vice-Chancellor,
- (iii) to supervise day to day work of the staff of the University Office and to enforce discipline in consonance with the conduct and discipline rules of the University.

STATUTE 141

The duties of the Registrar shall be as follows:-

- (a) To be the ~~custodian~~ of the Common seal, buildings, gardens, records, library and such other property of the University as the Syndicate shall commit to his charge;
- (b) To act as Secretary to the Senate, the Syndicate, the Academic Council, the Faculties, the Boards of Studies, the Board of University Teaching, the ~~Committee of Selection~~ for appointment of teachers of the University, the Committee for recognition of Teachers of the University, the committee for appointment of Examiners, and to such other Boards or Committees as may be appointed from time to time and to keep minutes thereof;
- (c) To ~~conduct~~ the official correspondence of the Syndicate and the Senate;
- (d) To issue notices convening meetings of the University Authorities, Boards and Committee and to make all arrangements thereof;
- (e) To perform such other duties as may be, from time to time, prescribed by the Syndicate, and generally to render such assistance as may be desired by the Vice-Chancellor in the performance of his official duties;
- (f) To make arrangements under the direction of the Vice-Chancellor for the conduct of the University elections;
- (g) To sign contracts, offers and agreements on behalf of the University under direction of the Syndicate;
- (h) To supervise in general the conduct of the examinations.

STATUTE 142 :

The pay scale of the Registrar shall be Rs.1,000-50-1,300-60-1,600. He shall in addition be entitled to receive such allowances and at such rates as may be determined by the Syndicate. He shall also be provided with a rent and tax free, residence, water and telephone facilities. He shall also be entitled to the benefit of Provident Fund and Gratuity and such other benefits and at such rates as are admissible to other whole time employees of the University from time to time.

This statute shall come into effect from 23-11-68."

STATUTE 142-A :

"(1) The pay scale of the Joint Registrar shall be Rs.700-50-1250, and he shall in addition be entitled to receive such allowances and at such rates as may be admissible to all other whole time employees of the University from time to time as may be determined by the Syndicate.

(2) He shall, in addition, be provided with a furnished residence for which he will be charged rent at the rate of 10 per cent. of his basic salary per month. He will be entitled to free telephone facilities.

(3) He shall also be entitled to the benefit of provident fund and gratuity and such other benefits and at such rates as are admissible to other whole time employees of the University from time to time."

STATUTE 143 :

(1) The Registrar shall be entitled to such leave as may be admissible to other non-teaching employees of the University under the rules sanctioned from time to time by the Syndicate.

- (2) If any person in the University service is appointed as the Registrar, he shall be entitled to whatever leave of absence as became due to him at the time of such appointment.

CHAPTER XIV

CONTROLLER OF EXAMINATIONS

(Vide SECTION 14(1) and (2))

STATUTE 144 :-

The qualifications of the person to be appointed to the post of the Controller of Examinations shall be such as may be fixed by the Syndicate.

STATUTE 145 :-

The Pay-Scale of the Controller of Examinations shall be Rs. 750-40-950-50-1250 and he shall in addition be entitled to receive such allowances and at such rates as may be admissible to the other whole time employees of the University from time to time.

STATUTE 146 :-

The Controller of Examinations shall in addition be provided with a residence for which he will be charged rent at the rate of 10 percent of his basic salary per month. He will be provided with free telephone facilities at his residence.

STATUTE 147 :-

He shall be entitled to the benefit of Provident Fund and gratuity and other benefits at such rates as are admissible to other whole-time employees of the University, from time to time.

STATUTE 148 :-

(1) The Controller of Examinations shall be entitled to such leave as may be admissible to other non-teaching employees of the University under the rules sanctioned from time to time by the Syndicate.

80 ___ (2) If any person in the University service is appointed as Controller of Examinations, he shall be entitled to whatever leave of absence as became due to him at the time of such appointment.

STATUTE 149 :-

The duties of the Controller of Examinations under the supervision of the Registrar will be as under:-

(i) The Controller of Examinations will be responsible for the preparation of the programmes and the conduct of University Examinations at different centres as may be fixed by the Syndicate and it shall be his duty to make arrangements connected with the printing of the question papers for the University Examinations.

80 ___ (ii) He shall also be in charge of preparation and publication of results of the University examinations.

(iii) He shall undertake such projects regarding research and reforms in Examinations as may be approved by the Academic Council and Syndicate.

(iv) He shall be the custodian of all the question papers, mark-sheets and all other confidential records connected with the Examinations.

(v) He shall arrange to prepare every year panels of teachers in the University area and of suitable teachers in other Universities in the State eligible for appointment as examiner in each subject at different University Examinations and shall place them for approval of the respective Boards of Studies, as contemplated in Statute 103-A.

(vi) He shall carry out such duties regarding examinations as may be assigned to him by the Syndicate or the Vice-Chancellor or the Registrar. . . .

(vii) He shall also make all necessary arrangements regarding the convocation and the award of Degrees, Diplomas, medals and prizes etc.

CHAPTER XV

GENERAL PROVISIONS
ADMISSION TO THE UNIVERSITY
(UNDER SECTION 43 OF THE ACT)

STATUTE 150 :

For admission to Pre-University class in the Faculties of Arts, Science, Commerce, Agriculture or Rural Studies, or to the First Year Class of the Diploma Course in Pharmacy or Fine Arts, a candidate shall have passed the Secondary School Certificate Examination of the Secondary School Certificate Examination Board of the Gujarat State or an examination considered equivalent thereto with subjects specified below :-

<u>Admission to the Pre-University Class</u>	<u>Subjects passed at the S. S. C. Examination.</u>
(1) Faculty of Arts	(i) English (Higher or Lower) and (ii) Any other six subjects.
(2) Faculty of Science	(i) English (Higher or Lower) (ii) Algebra, Geometry OR Elementary Mathematics with 50% of Marks in Elementary Mathematics OR Elementary Mathematics with 60% of marks in the aggregate. (iii) Physics-Chemistry or Botany - Zoology or General Science or Physiology and Hygiene and
(3) Faculty of Commerce	(iv) any other four subjects. (i) English (Higher or Lower) and (ii) Any other six subjects.
(4) Faculty of Agriculture and First Year Diploma Class in Pharmacy.	(i) English (Higher or Lower) (ii) General Science or Physics-Chemistry (iii) Elementary Mathematics OR Algebra-Geometry and Four other subjects.

Admission to the
Pre-University
Class.

subjects passed at the
S.S.C. Examination.

(5) Faculty of Rural
Studies and First
year Diploma class
in Fine Arts.

(i) Any seven subjects.

STATUTE 151 :

Statute 150 shall apply to the admission to the classes mentioned at (5) therein for the academic year commencing from the 15th June 1968 and to the admission to the classes mentioned at (1) to (4) therein from the 15th June 1971.

Provided that during the academic year 1969-70 and 1970- admissions to the classes mentioned at (1) to (4) in the Statute 150 shall be governed by the Statute in force in June 1967.

STATUTE 151 A :

Notwithstanding anything contained in Statute 150 and 151 a candidate, who has passed the Secondary School Certificate Examination of the Secondary School Certificate Examination Board of the State of Gujarat or an examination considered to be equivalent thereto, by offering any seven subjects ~~including~~ ~~any~~ ~~language~~ ~~but~~ excluding English, shall be, eligible for admission to the Pre-University class in the Faculty of Arts with effect from the 15th June, 1971 and shall be required to offer a course comprising such subjects at each examination in that Faculty as may be prescribed from time to time by the competent authorities.

CHAPTER XVI

PRECEDENCE

STATUTE 152 :

The order of precedence in the University shall be as follows

The Chancellor, the Vice-Chancellor, the Ex-Vice-Chancellors of the University, residing in the State, in order of their first appointment, the Rector, if any, the Secretary, Education Department, the Director of Education, the Director of Technical Education, the Director of Health and Medical Services, the Director of Agriculture, the Chairman of the S.S.C.E. Board, the Deans of Faculties of Arts, Education, Science, Technology including Engineering, Agriculture, Law, Medicine, Commerce and Rural Studies, Members of the Syndicate in order of their seniority, the Registrar, the nominated members and other ex-officio and ordinary members of the Senate according to the sequence of their original appointment and election according to alphabetical order of their surnames in case of those members who are appointed or elected on the same date.

CHAPTER XVII

CONFERRMENT OF DEGREES

STATUTE 153

Every person who passes an examination for a degree or Diploma of the University shall be eligible, on payment of a prescribed fee, to be admitted of the respective degree or diploma, in person or in absentia at his option.

STATUTE 154

The Senate shall have the power to confer those degrees and award those diplomas for which qualifying examinations were held by the University at different times, upon persons who have passed those examinations and have been declared qualified to receive those degrees or diplomas.

The Senate shall confer upon persons as aforesaid, such degrees and award such diplomas as are provided for in the Statutes, at a convocation either in person or in absentia.

STATUTE 155 :

In case of persons recommended under provisions of Section 46 of the Act, the procedure for conferment of such honorary degrees or awards at a convocation shall be the same as followed in the case of those who become eligible under the provisions of Statute 153 for the award of degrees or diplomas as a result of their passing the respective examinations therefor.

STATUTE 156 :

The University shall award the degree of Bachelor of Arts (External) to such students as have passed the qualifying examination for the degree of Bachelor of Arts (External) having been exempted from attendance at courses of studies at the affiliated Colleges by regulations passed by the academic Council in that behalf under Section 22(2)(xi) of the Act.

STATUTE 157 :

The convocation for conferring degrees and diplomas shall be held ordinarily in the month of October on a date to be fixed by the Chancellor and on such other graduation day as may be fixed by the Chancellor or the Vice-Chancellor. At such convocation the Dean of each Faculty, or in his absence the Senior member of the Faculty shall request the Senate to pass a grace in the first instance and then shall present to the Chancellor or the Vice-Chancellor and the Convocation all or some of the persons who have sought admission to the respective degrees or diplomas in person. Such presentation shall take place in such order as may be fixed by the Vice-Chancellor.

STATUTE 158 :

The University shall grant the following degrees and diplomas to such persons as have undergone the prescribed courses at any college or colleges affiliated to or any Institution or Institutions recognised by or any approved institution or Department of the University and have passed the qualifying examination for the same in accordance with the Ordinances and Regulations.

(1) Faculty of Arts:

1. Bachelor of Arts (Special)...(B.A.Sp.)
2. Bachelor of Arts (General)...(B.A. Gen.)
3. Bachelor of Arts (Special) (External) (B.A.Sp.) (Ext.)
4. Bachelor of Arts (General) (External) (B.A. (gen) Ext.)
5. Master of Arts (M.A.)
6. Bachelor of Library Science (B.Lib.)
7. Master of Labour Welfare (M.L.W.)
8. Diploma in Music (Dip.F.A. (Music))
9. Diploma in Drama (Dip.F.A. Drama)
10. Diploma in Painting and Sculpture (Dip.F.A. (P.&S.))
11. Diploma in Dancing (Dip.F.A. (Dancing))
12. Diploma in Architecture (Dip.F.A. (Arch.))
13. Diploma in Journalism (Dip.J.)
14. Diploma in Physical Education (Dip.P.Ed.)
15. Diploma in Co-operation
16. Senior Certificate in English
17. Junior Certificate in English
18. Doctor of Letters (D.Litt.)
19. Doctor of Philosophy (Ph.D.)

(2) Faculty of Education :

1. Bachelor of Education (B.Ed.)
2. Master of Education (M.Ed.)
3. Doctor of Letters (D.Litt.)
4. Doctor of Philosophy (Ph.D.)
5. Diploma in Education (Dip.Ed.)

(3) Faculty of Science :

1. Bachelor of Science(Special)...B.Sc.(Sp.)
2. Bachelor of Science(General)...B.Sc.(Gen)
3. Master of Science(M.Sc.)
4. Doctor of Science (D.Sc.)
5. Doctor of Philosophy (Ph.D.)
6. Diploma in Statistics (D.Stat.)

(4) Faculty of Technology including Engineerings:

1. Bachelor of Engineering (B.E.) (Civil, Mechanical and Electrical)
2. Master of Engineering (M.E.)

(5) Faculty of Agriculture :

1. Bachelor of Science (Agriculture) (B.Sc.(Agri.))
2. Master of Science (Agriculture) M.Sc.(Agri.)

(6) Faculty of Law :

1. Bachelor of Laws (General) (LL.B.) (General)
2. Bachelor of Laws (Special) (LL.B.) (Special)
3. Master of Laws (LL.M.)
4. Doctor of Philosophy (Ph.D.)
5. Diploma in Taxation Laws and Practice (D.T.P.)
6. Diploma in Labour Laws and Practice (D.L.P.)

(7) Faculty of Medicine:

1. Bachelor of Medicine and Bachelor of Surgery (M.B.B.S)
2. Doctor of Medicine (M.D.)
3. Master of Surgery (M.S.)
4. Bachelor of Science (Medical) (B.Sc. (Med.))
5. Master of Science (Medical) M.Sc. (Med.)
6. Bachelor of Pharmacy (B.Pharm.)
7. Master of Pharmacy (M.Pharm.)
8. Diploma in Ophthalmology (D.O.)
9. Diploma in Anaesthesia (D.A.)
10. Diploma in Gynaecology and Obstetrics (D.G.O.)
11. Diploma in Laryngology and Otology (D.L., O.)
12. Diploma in Paediatrics (D.Ped.)
13. Diploma in Medical Radiology and Electro-Thera-

14. Diploma in Public Health (D.P.H.)
15. Diploma in Veneriology and Dermatology (D.V.D.)
16. Diploma in Tubercular Diseases (T.D.D.)
17. Diploma in Pharmacy (Dip.Pharm)

(8) Faculty of Commerce:

1. Bachelor of Commerce (B.Com.)
2. Master of Commerce (M.Com.)
3. Doctor of Philosophy (Ph.D.)
4. Diploma in Business Management (D.B.M.)
5. Diploma in Banking (D.Banking)
6. Diploma in Industrial Management (D.I.M.)

(9) Faculty of Rural Studies :

1. Bachelor of Rural Studies (B.R.S.)

~~CHAPTER XVII~~
PROVIDENT FUND

(Under Section 54 of the Act)

~~STATUTE 159~~

(i) Admission to the Fund:

- STATUTE 159:- (1) Every wholetime officer, teacher or other servant of the University except those whose services have been lent to the University by Government, appointed on or after the date when Section 5 of the Act came into force, on permanent post, whether on probation or otherwise carrying a basic salary of Rs.30 or above per month shall, as a condition of his service, become a subscriber to the University provident Fund.
- (2) Any whole-time officer, teacher or other servant of the University temporarily appointed in the first instance and subsequently confirmed in the same appointment may, by a resolution of the Syndicate, be admitted to the benefits of the University Provident Fund from the date of his temporary appointment, provided that there has been no break or interval between the termination of the temporary appointment and the commencement

(ii) Contribution to the Fund

STATUTE 160:

Subscription to the Fund shall be at one uniform rate of one-twelfth of the basic salary of the subscriber. In the case of a servant of the University employed under a specific agreement, the rate shall be provided for in the agreement, and shall not exceed one-twelfth of the salary.

Such subscription shall be deducted monthly from the salary of the subscriber, and the amount so deducted shall be paid to the University Provident Fund to the credit of the subscriber. An officer teacher or other servant on leave of any kind may, with the permission of the Syndicate, discontinue his subscriptions to the Provident Fund, or pay them at such rate, not exceeding the uniform rate as may be determined by the Syndicate.

STATUTE 161 :

The University contribution to the Fund shall be equal to the subscriber's subscription, and shall be made yearly on the 31st day of March.

(iii) Deduction from the Fund

STATUTE 162:

When the amount standing in the Fund to the credit of a subscriber who has been dismissed from the service of the University for misconduct becomes payable, the Syndicate may direct that whole or any part of the contributions of the University, and of any interest accrued thereon, be deducted from the amount standing to the credit of the subscriber, and be paid to the University.

STATUTE 163 :

When the amount standing in the Fund to the credit of a subscriber becomes payable, the Syndicate may direct that any amount due under a liability, incurred by the subscriber to the University upto the total amount of the contributions paid by the University, with interest thereon, be deducted from the amount standing to the credit of the subscriber and be paid to the University .

STATUTE 164 :

When the amount standing in the Fund to the credit of a subscriber who has resigned his service in the University before completing three years becomes payable, the Syndicate may direct that the whole or any part of the contributions of the University and of any interest accrued thereon, be deducted from the amount standing to the credit of that subscriber, and be paid to the University.

(iv) Payment from the Fund

STATUTE 165 :

Subject to any deduction, under Statutes 162, 163, 164 and 167 the amount standing in the Fund to the credit of a subscriber shall become payable :

- (a) on the death of the subscriber before quitting the service ; or
- (b) on the subscriber ceasing to be in the service of the University.

For the purpose of this Statute, an Officer, teacher or other servant of the University, who holds office for a fixed period of time shall, on re-appointment to the same or another office in the University, immediately on expiry of the said period be deemed to have been in the service of the University continuously from the date of his first appointment.

STATUTE 166:

A subscriber's account shall be closed :

- (a) on the day after the date of his death; or
- (b) from the day on which he ceases to be in the service of the University. No contribution or interest shall be credited in respect of any period after the date on which the account is closed.

(v) Loans to subscribers.

STATUTE 167 :

Advances from the amount standing to the credit of a subscriber on account of his own subscription may, at the discretion of the Vice-Chancellor, be granted to him in case of the illness of the subscriber or of members of his family or any other reason deemed sufficient by the Vice-Chancellor. Such loans shall be repaid at a rate of interest and in such number of instalments as may be fixed by the Vice-Chancellor in each case.

(vi) Declaration and Withdrawal

STATUTE 168 :

Each subscriber on joining the Fund shall furnish a nomination in Form A* showing how he wished the amount to his credit in the Fund to be disposed of on his death, provided that if he has family or at any time after joining the Fund acquires a family, he shall be precluded from nominating a person, who is not a member thereof. Such nomination may at any time be revoked by the subscriber and/or replaced by a fresh nomination. A nomination shall be operative only on being received by the University

* FORM - A

I hereby declare that I wish, in the event of my death the amount at my credit in the Saurashtea University Provident Fund to be distributed among the persons mentioned below in the

Name & address of the nominee or nominees.	Relationship, if any, with the subscriber.	Whether major or minor, if minor, state the age.	Amount of share of fund.
1.	2.	3.	4.

Station: _____
Date: _____
Two witnesses to signature of subscriber.

STATUTE 169:-

Subject to any deduction under Statute 162, 163, 164 and 167, on the death of a subscriber before quitting the services

- (i) when the subscriber leaves a family:-
 - (a) if nomination made by the subscriber in accordance with the provisions of Statute 168 in favour of a member or members of his family, subsists, the amount standing to his credit in the Fund or the part thereof to which the nomination relates, shall become payable to his nominee or nominees in the proportion specified in the nomination;
 - (b) if no such nomination in favour of a member or members of the family of the subscriber subsists or if such nomination relates only to a part of the amount standing to his credit in the Fund, the whole amount or the part thereof to which the nomination does not relate, as the case may be, shall notwithstanding any nomination purporting to be in favour of any person or persons other than member or members of his family, become payable to the members of his family in equal shares.

Any sum payable under these rules to a member of the family of a subscriber vests in such member under sub-section (2) of section 3 of the Provident Funds Act, 1925.

- (ii) when the subscriber leaves no family, if a nomination made by him in accordance with the provision of statute 168 in favour of any person or persons subsists, the amount standing to his credit in the Fund or the part thereof to which the nomination relates, shall become payable to his nominee in the proportion specified in the nomination.

Note (1):-

When a nominee is a dependant of the subscriber as defined in clause (c) of Section 2 of the Provident Funds Act, 1925, the amount vests in such nominee under sub-section (2) of Section 3 of the Act.

Note (2):-

When the subscriber leaves no family and no nomination made by him in accordance with the provisions of Statute 168 subsists or if such nomination relates only to a part of the amount standing to his credit in the Fund, the relevant provisions of clause (b) and sub-clause (ii) of clause (c) of sub-section (1) of section 4 of the Provident Funds Act, 1925, are applicable to the whole amount or the part thereof to which the nomination does not relate.

STATUTE 170:-

For the purposes of Statute 167 and 168 only the following persons shall be held to constitute a subscriber's family, namely his wife, or wives and children and the widow or widows and the children of a deceased son, and also the husband in case of the subscriber being a married woman.

STATUTE 171 :-

Every subscriber shall be bound by these rules and shall sign an agreement in Form B*.

STATUTE 172 :

The Syndicate may, from time to time, make Ordinances or issue such general or special directions as are consistent with the above Statute as to:-

- (a) the conduct of the business of the Fund;
- (b) any matter relating to the Fund, or its management, or the investment of sums at the credit of the Fund, or the privileges of the subscribers not herein expressly provided for or vary or cancel any rules made or directions given by them.

* FORM B
FORM OF AGREEMENT

I hereby declare that I have read the Satrashtra University Provident Fund Rules and that I agree to be bound by them.

Dated: Day of 19 at

Name in Full :

Date of Birth:

Date of Joining:

Appointment:

Nature of Appointment:

Salary per mensem—Rupees:

Signature:

Witness: Name: Address:
Occupations:

Witness: Name: Address:
Occupations:

CHAPTER XIX
RULES REGARDING GRATUITY

STATUTE 173 :-

The employees of the University, both teaching and non-teaching be paid gratuity under the following rules:-

1. No Gratuity shall be payable to an employee dismissed from service for misconduct.
2. Gratuity shall be paid on the death, retirement, resignation, or termination of service, at the rate of $\frac{1}{2}$ month's basic salary (excluding all allowances) for each completed year of service on completion of 7 Year's service; the Gratuity shall be raised to one month's basic salary (excluding all allowances) for each completed Year of service, on completion of 15 Years service. The total amount of the gratuity shall be a maximum of 15 months' salary of Rs.15,000/- whichever

bound by the amount or amounts earned by the

employee from any other source as gratuity. Notwithstanding anything contained above, in the event of the death of an employee, during the course of his employment gratuity shall be paid at the rate of one month's basic salary for each completed year of service subject to a maximum of 15 months' salary or Rs.15,000/- whichever is less, reduced by the amount or amounts earned by the employee from any other source as gratuity.

3. Salary for the purpose of gratuity shall mean the average basic salary (excluding all allowance) drawn by the employee during the twelve month's period of active service immediately preceding death, retirement, resignation or termination of service.

4. The University shall establish a fund known as gratuity Fund for the purpose by providing 5% on basic salary paid to its employees during every accounting year which shall be invested and regulated as may be approved by the Syndicate.

(Explanation:- For the purpose of counting the period of service put in by an employee to be eligible for the benefit of gratuity the date on which an employee joined the service of the University shall be reckoned irrespective of the date on which the provision of this statute came into force.)

CHAPTER XX

REMOVAL FROM MEMBERSHIP OF UNIVERSITY
AND WITHDRAWAL OF DEGREE OR DIPLOMA

(Under Section 47(2) of the act)

STATUTE 174 :-

Before taking action contemplated in Section 47(1) it shall be incumbent upon the Syndicate to notify the person concerned of the action contemplated and to give him an opportunity to tender either in person or by a written statement, within twenty-one clear days from the date of issue of such notice, such defence as he may wish to put up.

If the Syndicate after taking into consideration the defence so set up, decides to recommend to the Senate that action be taken against him a copy of such recommendation shall be forwarded to him with an intimation of the date of the meeting of the Senate on which his case will come up for consideration and he shall be informed that if he has any further statement in writing to make, he should submit the same to the Syndicate six weeks before the date of meeting. The statement, if any, so received, shall be submitted to the Senate with the recommendation of the Syndicate, and the relevant details of the case.

CHAPTER XXI

ACCEPTANCE OF ENDOWMENTS FOR FELLOWSHIPS,
SCHOLARSHIPS, PRIZES, MEDALS AND OTHER AWARDS

(Under Section 29(vi) of the Act)

STATUTE 175 :-

All offers of bequests, donations and endowments the management whereof is to be vested in the University shall be accepted on condition that the annual realisation therefrom, shall be subject to a deduction of 5 percent. thereof and the amount realized by such annual deduction shall be credited to the General Fund of the University at the commencement of every financial year.

The University shall not accept an endowment the benefits whereof are sought to be restricted to any caste, creed, or community, or the net annual income of which is less than Rs.300 in the case of a scholarship, less than Rs.250 for a medal, and less than Rs.100 in case of a Prize.

CHAPTER XXII

MEDIUM OF INSTRUCTION

(Under Section 4(28) of the Act)

STATUTE 176 :-

- (1) Gujarati shall be the medium of instruction and examination.
- (2) Notwithstanding anything contained in (1) above, it will be permissible for any affiliated college, recognised Institution, approved Institution or University Department to use English or Hindi as medium of instruction.

- (3) Notwithstanding anything contained in (1) above, it will be permissible for any research student to submit his thesis, at his option, ⁱⁿ Gujarati or English or Hindi.
- (4) Notwithstanding anything contained in Clause (1) above, the medium of instruction and examination for Modern Indian Languages may be the respective Languages.

CHAPTER XXIII
ELECTIONS TO THE AUTHORITIES

(a) General

STATUTE 177

Except as otherwise expressly provided for, all elections to the authorities of the University will be held in accordance with these Statutes.

STATUTE 178

In these Statutes, unless there is anything repugnant to the subject or context-

- (1) the expression "Voter" with reference to the election at any authority means any person or a representative of public association or body entitled to vote at such election;
- (2) the expression "continuing candidate" means any candidate not elected or not excluded ~~from the~~ from the poll at any given time;
- (3) the expression "first preference" means the figure "1" standing alone opposite the name of a candidate, "second preference" means the figure "2" standing alone opposite the name of a candidate in succession to the figure "1", "third preference" means the figure "3" standing alone opposite the name of a candidate in succession to the figures "1" and "2" and so on;

- (4) the expression "next available preference" means a second or subsequent preference recorded in consecutive numerical order for a continuing candidate, preference next in order on a voting paper for candidates already elected or excluded from the poll being ignored;
- (5) the expression "transferable paper" means a voting paper on which following the first preference, a second or subsequent preference is recorded in consecutive numerical order for a continuing candidate;
- (6) the expression "non-transferable paper" means a voting paper on which no second or subsequent preference is recorded for a continuing candidate;

Provided that a paper shall be deemed to have become a non-transferable paper whenever-

- (a) the names of two or more candidates (whether continuing or not) are marked with the same number, and are next in order of preference.

or

- (b) the name of the candidate next in order of preference (whether continuing or not) is marked.

- (i) by a number not following consecutively after some other number on the voting paper; or

- (ii) by two or more numbers;

or

- (c) for any other reason it cannot be determined for which of the continuing candidate the next available preference of the voter is recorded;

- (7) the expression "original vote" in regard to any candidate means a vote derived from a ballot paper on which a first preference is recorded for that candidate;
- (8) the expression "transferred vote" in regard to any candidate means a vote derived from a voting paper on which a second or subsequent ^{preference} is recorded for that candidate;

(9) The expression "surplus" means the number of votes by which the total number of the votes, original and transferred, credited to any candidate, exceeds the quota;

(10) the expression "count" means-

(a) All the operations involved in the counting of the first preference recorded for candidates;

(b) all the operations involved in the transfer of the surplus of an elected candidate;

(c) all the operations ^{or} involved in the transfer of the votes of an excluded candidate or of two or more candidates excluded together.

STATUTE 179 :

The Vice-Chancellor shall have the power-

(a) to fix the date of election;

(b) to fix the last date for receiving nominations;

(c) to decide in cases of doubt the validity or invalidity of a vote recorded and;

(d) to declare the result of each election.

STATUTE 180 :-

Except as otherwise provided for, the Registrar shall be responsible for the conduct of all elections, and for the scrutiny and counting of votes thereat.

(b) ELECTORAL ROLLS

STATUTE 181 :-

The Registrar shall maintain Electoral Rols of all persons or public associations or bodies entitled to elect members to the authorities of the University, showing the names and addresses of all persons, or associations or bodies entitled to vote.

STATUTE 132:-

The rolls of persons, public associations or bodies entitled to vote at an election to the Senate shall be published, except when otherwise specified, at least forty-two clear days before the date of election. An announcement that the rolls are ready shall be inserted in such news-papers as the Vice-Chancellor may select, at least, 35 days before the date of election.

STATUTE 133 :-

Copies of the roll, with corrections, if any, shall be delivered to any person on payment of such fees as may be prescribed from time to time;

(c) NOTICE OF ELECTION

STATUTE 134:-

- (1) For every election to any authority of the University other than the Senate, the notice of election relating thereto shall be ^{sent by} ordinary post to all voters whose names stand on the rolls of the respective electoral body, except when otherwise provided, at least 21 clear days before the date of election and in the said notice the date fixed as the last date for receiving nominations and the date of election shall be precisely stated.
- (2) The Vice-Chancellor shall have the authority to correct the rolls, if any omission or wrong entries are brought to his notice, at least 25 days before the date of election. The Vice-Chancellor's decision in the matter shall be final.

(d) NOMINATION

STATUTE 135 :-

Subject to the provisions of Section 16 of the Act, in all cases where nominations are invited by the Registrar, any two voters whose names are on the electoral roll of the constituency or any two members of a public association or body entitled to vote, may, after the notice is issued, nominate as a candidate, any person, entitled to stand as a candidate in the respective constituency, by sending in such a way as to reach the Registrar, or delivering him at the University office, a nomination paper, before 4-00 p.m. of the last date fixed for receiving nominations.

STATUTE 136 :-

The last date for the receipt of nominations in the case where an election is to be held at a meeting of any public association, authority or body other than the Senate of the University, shall be at least 7 clear days before the day of meeting.

STATUTE 137 :-

Nomination papers shall be in the form prescribed by the Vice-Chancellor and shall be dated and signed by two voters entitled ^{to vote} at the election and shall contain among other details the names in full, addresses and designation, if any, of the signatories and of the candidate nominated. No person shall be nominated as a candidate for election unless he signifies his consent in writing. A nomination paper which does not comply with all the formalities required by these Statutes shall be rejected.

STATUTE 138 :-

At any time before the day and hour fixed as the last day and hour for the scrutiny of nominations, it shall be

open to a candidate to withdraw his nomination, provided that he sends in to the Registrar, so as to reach him before the day and hour fixed as aforesaid, an intimation of withdrawal, in writing, signed by the candidate and attested in the manner prescribed in Statute 192. The scrutiny of nomination shall be held at least 24 hours after the hour fixed for the receipt of nominations.

It shall also be open to a candidate to withdraw his candidature in the same manner at any time within 48 hours after the day and time fixed for the scrutiny. The procedure for such withdrawal shall be the same as in the foregoing paragraph.

STATUTE 139:-

- (1) As soon as possible after the last day fixed for the receipt of nominations, at a time and place fixed by the Vice-Chancellor, and notified in the notice of election, any person or persons, nominated by the Vice-Chancellor shall scrutinise the nominations. The candidate or his agent duly authorised by him in writing in this behalf, shall be entitled to be present at such scrutiny.
- (2) In the case of a dispute or doubt, the Vice-Chancellor shall decide the validity or otherwise of the nomination form, and his decision shall be final.

STATUTE 190 :-

If the number of candidates validly nominated does not exceed the number of vacancies to be filled, the candidates so nominated shall be declared to have been elected.

STATUTE 191 :- (e) PROCEDURE FOR ELECTION BY POST

Where the election is held by post, the Registrar shall send soon after the nominations have been scrutinized to each voter at his registered address (a) a voting paper bearing the name of the Constituency, (b) a smaller cover bearing the name of the Constituency, and (c) a bigger cover on which are printed on the left half, the number of the voter and the name of the Constituency and a form of the certificate of identity, and on the right half, the words "To, the Registrar, Saurashtra University".

STATUTE 195 :

- (1) Each elector shall have one transferable vote.
- (2) An elector in recording his vote-
 - (a) must place on his voting paper the figure 1 opposite the name of the candidate for whom he votes, and
 - (b) may in addition indicate the order of his choice or preference for as many other candidates as he pleases by placing against their respective names the figures. 2, 3, 4, 5, and so on, in consecutive numerical order.

STATUTE 196 :

A voting paper shall be invalid, on which :-

- (a) the figure 1 standing alone, indicating a first preference, is not placed ;
or
- (b) the figure 1 standing alone, indicating a first preference, is placed opposite the names of more than one candidate ;
or
- (c) the figure 1 standing alone, indicating a first preference, and some other figure and/or marks are placed opposite the name of the same candidate.
or
- (d) it cannot be determined for which candidate, the first preference of the voter is recorded ;
or
- (e) any mark is placed by the voter, by which he may afterwards be identified ;
or
- (f) there is any erasure or alteration in the figures indicating the voter's preference ;
or
- (g) the figure indicating the preference is not recorded in the space provided for the said purpose in the voting paper.

(f) Procedure for an Election at a Meeting.

STATUTE 197 :

These Statute 198 to 200 shall apply only to elections by the Authorities of the University.

STATUTE 198 :

The time during which the ballot box shall be kept open for the receipt of voting papers, as determined by the Vice-Chancellor, or the senior member convening the said meeting shall be precisely notified to the voters in the notice of election.

STATUTE 199 :

Ballot papers with the names of persons nominated, printed or typed thereon, will be furnished at the meeting held for the purpose of the election. All the members present at the meeting shall be entitled to vote in the election. When two or more authorities or bodies are jointly entitled to elect a representative and the election takes place at a meeting, a member who is common to two or more authorities or bodies shall be entitled to only ^{one} vote. The scrutiny shall be conducted by the Registrar and not less than two scrutineers to be appointed by the Chairman of the meeting from among those present at the meeting.

STATUTE 200 :

Not less than four clear days before the meeting a list showing the names of persons duly nominated shall be sent by ordinary post to all those entitled to be present and to vote at the meeting.

(g) Procedure for Election by Ballot at
Polling Centres.

STATUTE 201 :

In all cases when an election is held wherein votes are to be recorded at polling centres, the procedure for the recording of votes by ballot, shall be as under :-

- (1) A polling centre shall be provided by the University Authorities and an election officer appointed, at places where there is a College or Recognised Institution and at such other places as the Vice-Chancellor may fix.
- (2) The hours of voting at the respective centres of election shall be determined in advance and stated in the notice of election.
- (3) Names of persons duly nominated shall be notified to voters as soon as possible after the nominations have been scrutinized.
- (4) The election officer shall keep order at the polling station. No person other than a voter shall be permitted to enter the polling station.
- (5) No voter shall be allowed to enter the polling station for recording his vote before the commencement or after the expiry of the period fixed for the purpose.
- (6) Each polling station shall have such number of compartments as the election officer think necessary to enable each voter to record his vote, screened from observation.

- (7) Immediately before the polling commences, the election officer shall show to the candidates or their authorised agents present at the station that the ballot box is empty and shall then lock and seal it for use.
- (8) Immediately before the voting paper is issued to a voter /shall be entered on the counterfoil and a mark shall be placed by the issuing officer in his copy of the electoral roll against the number of the voter to whom the voting paper is issued.
- (9) The voter on receiving the voting paper shall forthwith proceed to one of the compartments, where he shall mark and put his paper into the ballot box.
- (10) Every voter shall vote without undue delay, and shall quit the polling station as soon as he has put his voting paper into the ballot box.
- (11) If a voter spoils his voting paper inadvertently he may be given another and the spoiled paper and its counter-foil shall be cancelled by the Election Officer.

STATUTE 202 :

For the purpose of election of their representatives, the public associations or bodies named in sub-clauses (a) and (d) of Section 16 (1) Class II(A) clause (iv) of the Act, the public association or body shall make the necessary arrangements to hold the election so that the result of the election is known in due time. Such election shall be held according to the system of proportional representation by means of a single transferable vote by ballot in the manner prescribed in Section 55 of the Act, provided, however, that it shall be the option of such authority concerned, to hold the election at a meeting or by post.

If the option to hold the election by post has been exercised, the President of the Public Association or Body shall inform the Registrar accordingly. The Vice-Chancellor shall appoint the President or the Secretary to the Public Association ~~or~~ Body as Returning Officer, for the purpose of holding the election. The Returning Officer shall for the purpose of such election exercise, as far as applicable, the powers of the Registrar under the Statutes.

On the result of such election being known, the said association or body concerned shall make a return to the University intimating the name or names, degrees and addresses of the persons so elected by it, signed by the President concerned, and in the case of the Gujarat Legislative

STATUTE 203 :

In the case of elections specified in sub-clauses (b) and (c) of Section 16(1) Class II(A) (iv) of the Act, after each nomination has been scrutinized, a voting paper together with a smaller cover and a bigger cover bearing a certificate of identity shall be sent by the Registrar by post to each of the voters for the recording of his vote. The voting shall be by the system of proportional representation by means of a single transferable vote by ballot according to Section 55 of the Act. The Certificate of identity shall be completed in the manner prescribed by Statute 192.

(h) Scrutiny and Counting of Votes

STATUTE 204 :

All voting papers shall be scrutinized by the Registrar and such other person or persons as may be nominated by the Vice-Chancellor.

When there are more polling centres than one, voting papers of all the polling centres shall first be mixed up and then scrutinized by the Registrar and such other person or persons as may be nominated by the Vice-Chancellor. The candidate or his agent duly authorized by him in this behalf shall be entitled to be present at such scrutiny. In case of doubt or dispute regarding the validity of a voting paper, the decision of the majority of the scrutineers and in the event of a tie, that of the Vice-Chancellor shall be final.

STATUTE 205 :

After the voting papers for an electoral body have been counted, the Registrar shall examine the voting papers and shall sort them into parcels according to the first preference recorded for each candidate, rejecting voting papers that are invalid.

STATUTE 206 :

The Registrar shall then count the number of papers in each parcel and shall credit each candidate with a number of votes equal to the number of valid papers on which a first preference has been recorded for such candidate and he shall ascertain the total number of valid papers,

STATUTE 207 :

The Registrar shall then divide the total number of valid papers by a number exceeding by one, the number of vacancies, to be filled. The result increased by one (any fractional remainder being disregarded) shall be the number of votes sufficient to secure the election of a candidate. This number is hereinafter called the "quota".

STATUTE 208 :

If, at the end of any count, the number of votes credited to a candidate is equal to or greater than the quota, that candidate shall thereupon be elected.

STATUTE 209 :

- (1) If, at the end of any count, the number of votes credited to a candidate, is greater than the quota the surplus shall be transferred, as in this Statute provided, to the continuing candidates for whom the next available preferences have been recorded on the voting papers, in the parcel or sub-parcel last received by the elected candidate.
- (2) (a) if more than one candidate has a surplus, the largest surplus shall be first dealt with.
(b) If two or more candidates have each an equal surplus, the surplus of the candidate with the greatest number of votes at the first count at which the candidates in question have an unequal number of votes shall be first dealt with. When the numbers of votes credited to such candidates are equal at all counts, the Registrar shall determine by lot which surplus he will first deal with.
- (3) The Registrar need not transfer a surplus when that surplus together with any other surplus not transferred, is less than the difference :
 - (a) between the votes of the candidate lowest on the poll and the votes of the next highest candidate : OR
 - (b) between the total of the votes of the two or more candidates lowest on the poll and the votes of the next highest candidate; provided that the exclusion from the poll of the aforesaid two or more candidates lowest on the poll shall not reduce the number of continuing candidates below/number of vacancies remaining to be filled.
- (4) (a) If the votes credited to an elected candidate consist of original votes only, the Registrar shall examine all the papers contained in the parcel of the elected candidate whose surplus is to be transferred.

- (b) If votes credited to an elected candidate consist of original and transferred votes, or of transferred votes only, the Registrar shall examine the papers contained in the sub-parcel last received by the elected candidate whose surplus is to be transferred
- (c) In either case the Registrar shall sort the transferable papers into sub-parcel of the non-transferable papers and shall ascertain the number of papers in each sub-parcel of transferable papers and in the sub-parcel of non-transferable papers.
- (5) If the total number of papers in sub-parcels of transferable papers is equal to or less than the surplus, the Registrar shall transfer the whole of each sub-parcels of transferable papers to the continuing candidate indicate thereon as the voter's next available preference, and shall set aside as a separate parcel, so many of the non-transferable papers as are not required for the quota of the elected candidates. The particular papers set aside shall be those last filed in the parcel of non-transferable papers.
- (6) (a) If the total number of transferable papers is greater than the surplus, the Registrar shall transfer from each sub-parcel of transferable papers to the continuing candidates indicated thereon as the voter's next available preference the number of papers which bear the same proportion to the number of papers in the sub-parcels as the surplus bears to the total number of transferable papers.
- (b) The number of papers to be transferred from each sub-parcel shall be ascertained by multiplying the number of papers in the sub-parcel by the surplus and dividing the result by the total number of transferable papers. A note shall be made of the fractional part, if any, of each number so ascertained.
- (c) If, owing to the existence of such fractional parts, the number of papers to be transferred is less than the surplus, so many of these fractional parts taken in the order of their magnitude, beginning with the largest, as are necessary to make the total number of papers to be transferred equal to the surplus shall be reckoned as of the value of unity, and the remaining fractional parts shall be ignored.
- (d) If two or more fractional parts are of equal magnitude, that fractional part shall be deemed to be the largest which arises from the largest sub-parcel, and if the sub-parcels in question are equal in size, the fractional part credited to the candidate with the greatest number of votes at the first count at which the candidates in question have an unequal number of votes shall be deemed to be the largest. When the number of votes credited to such candidates are equal at all counts, the Registrar shall determine by lot which fractional part shall be deemed to be the largest.

According to the next available preferences recorded there on, Registrar shall make separate sub-parcel.

- (e) The particular papers transferred from each sub-parcel shall be those last filed in the sub-parcel and each paper so transferred shall be marked in such a manner as to indicate the count at which the transfer took place.

STATUTE 210 :

- (1) If, at the end of any count, no candidate has a surplus, or if any existing surplus need not be and is not transferred, and one or more vacancies remain to be filled-
 - (a) the Registrar shall exclude from the poll the candidate - lowest on the poll and
 - (b) if the total of the votes of the two or more candidates lowest on the poll together with any surplus not transferred is less than the number of votes credited to the next highest candidate, the Registrar may at the same count exclude the aforesaid two or more candidates lowest on the poll, provided that the exclusion of these candidates shall not reduce the number of continuing candidates below the number of vacancies remaining to be filled.

- (2) If when a candidate has to be excluded two or more candidates have each the same number of votes and are lowest on the poll, the candidates with the lowest number of votes at the first count at which the candidates in question have an un-equal number of votes shall be excluded, and, when the number of votes credited to the candidates are equal at all counts, the Registrar shall determine by lot who shall be excluded.

- (3) Upon the exclusion of any candidate, the Registrar, save as hereinafter provided shall examine all the papers according to the next available preferences recorded thereon for continuing candidates, shall transfer each sub-parcel to the candidate for whom that preference is recorded and shall set aside as a separate sub-parcel the non-transferable papers.

credited to that candidate shall sort the transferable papers in to sub-parcel.

STATUTE 211 :

- (1) If, at the end of any count the number of elected candidates is equal to the number of vacancies to be filled, no further transfer of votes shall be made.
- (2) If, on the exclusion of a candidate or candidates the number of the then continuing candidates is equal to the number of vacancies unfilled, the continuing candidates shall thereon be elected, and no further transfer of votes shall be made.

STATUTE 212 :

shall be the order in which they are

The order of priority of election of elected members / severally elected. If at the end of any count, two or more candidates are elected, the order or priority shall be in the order of the magnitude of the numbers of votes credited to such candidates beginning with the greatest.

STATUTE 213 :

- (1) Whenever any transfer is made, each sub-parcel of papers transferred shall be placed on the top of the parcel, if any, of papers of the candidates to whom the transfer is made and that candidate shall be credited with a number of votes equal to the number of papers transferred to him.
- (2) Non-transferable papers (except such as in the transfer of a surplus may be required for the quota of elected candidate) shall be set aside as a separate/parcel together with any parcel of non-transferable papers already set aside.
- (3) On the transfer of the surplus of an elected candidate, all papers not transferred to continuing candidates and not set aside as provided in the preceding clause shall be placed together in one parcel as the quota of the elected candidate and the parcel shall be marked with the name of the elected candidate.

STATUTE 214 :

In case of equality of votes in any of the elections, the result will be determined by lot by the Registrar in the presence of the Scrutiny Committee.

STATUTE 215 :

After the scrutiny is completed, the Registrar shall forthwith report to the Vice-Chancellor the results of the scrutiny.

STATUTE 216 :

Result of the election will be announced by the Registrar and thereafter the voting papers shall be destroyed.

TRANSITORY PROVISIONS

STATUTE 217 :

For the purposes of section 61 of the Act, a student who, immediately before the 23rd May, 1967, (hereinafter referred to as "the said date") was studying or was eligible for any examination of Gujarat University shall, if he so chooses, be permitted to complete his course or appear at the examination, as the case may be, upto the 30th of April 1968 in accordance with the courses of studies of the Gujarat University prevailing immediately before the said date, and the instruction, teaching, training and examination of such a student shall be arranged accordingly.