



GOVERNMENT OF KARNATAKA

AMENDMENT TO GRANT-IN-AID CODE OF
TECHNICAL EDUCATION DEPARTMENT

AMENDMENT TO GRANT-IN-AID CODE OF
TECHNICAL EDUCATION DEPARTMENT



NIEPA DC



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Sub. Planning Systems Unit,
National Institute of Educational
Planning and Administration
17-B, Sri Aurobindo Marg, New Delhi-110016

DOC. No..... 485

Date..... 27/10/82

PROCEEDINGS OF THE GOVERNMENT OF
KARNATAKA

**Sub : - Amendment to Grant-in-Aid Code of
Karnataka Technical Education Department.**

Preamble :

It has come to the notice of Government that certain aided private Educational Institutions are not fully implementing the standing orders of the Government for giving adequate representation to the Schedule Caste/ Schedule Tribe and other Backward Classes not only in the matter of giving admissions to various courses in Engineering Colleges and Polytechnics but also at the time of making appointment. It is therefore felt that a suitable provision should be made in the grant-in-aid code in this behalf.

ORDER NO. ED 62 TPE 81. BANGALORE,
DATED, 20TH APRIL 1981

After careful examination, Government are pleased to direct that the following amendment shall be incorporated and added as Rule 9 (A) under title General Conditions of Grant-in-Aid Code in Chapter III of the Department of Technical Education applicable to the Aided Private Engineering Colleges and Polytechnics.

This order issues with the concurrence of Finance Department vide their U.O. Note No FD 670/Int/Exp-8/81 dated 28th March 1981.

By Order and in the name of
Governor of Karnataka,

SRINIVASACHARYA,

*Under Secretary to Government,
Education and Youth Services Department.*

PROCEEDINGS OF THE GOVERNMENT OF
MYSORE

Subject :—Grant-in-aid Code of Technical Education Department.

READ :—Correspondence resting with letter No. 7274, dated tenth August 1966, from the Director of Technical Education in Mysore Bangalore

ORDER No. ED 55 TGL 64, DATED THE 29TH OCTOBER 1966.

The question of framing uniform Grant-in-aid Code applicable to the entire new State in respect of the Aided Engineering Colleges and Polytechnics was under the consideration of Government for some time past.

Pending the promulgation of the Grant-in-aid code for Technical Institutions, the Aided Institutions were being sanctioned recurring grants on *ad-hoc* basis, at 75 per cent of their net deficit, or 50 per cent of their authorised expenditure whichever was less. A grant-in-aid Code has now been prepared after holding discussion with managements of the Aided Polytechnics and Engineering Colleges and is based on the Grant-in-Aid Code for the Department of Collegiate Education.

Government are now pleased to sanction the accompanying Grant-in-Aid Code to the Department of Technical Education in respect of Aided Engineering Colleges and Polytechnics. This code will come into effect from the current financial year and will be applicable to the Aided Institutions which have been receiving recurring grants on *ad-hoc* basis from the Department of Technical Education and other institutions that may be admitted to the benefits of the Code from time to time by Government. The Grant-in-Aid Rules that were in operation in the various integrated areas and superseded.

By Order and in the name of the
Governor of Karnataka,

B. R. VERMA,

Deputy Secretary to Government,
Education Department

CHAPTER I

INTRODUCTORY

With the object of encouraging private enterprise in Technical Education, provision is made annually in the State Budget for payment of Grants-in-aid to affiliated Institutions under Private Management. The payment of such grants are subject to rules in this Code.

2. Grants-in-aid cannot be claimed as a matter of right.

3. The grants are sanctioned by Government except where the power is vested in the Director of Technical Education himself.

4. The rules in this Code shall be deemed to be supplementary to the Rules laid down in the Mysore Financial Code and any relaxation thereof requires sanction of Government in the Finance Department.

5. The Government reserve to themselves the right of changing these rules and of interpreting their meaning in case of dispute. Government also reserve to themselves the right to refuse, reduce or to withdraw any grant at their entire discretion, notwithstanding the rules contained in this Code.

CHAPTER II

DEFINITIONS

6. Unless the context requires otherwise, the following words and phrases used in this Code have the meanings hereby assigned to them :—

- (a) "Institution" means any one of the following :—
- (i) A Private Technical or Technological College affiliated to the University of Mysore, or the University of Bangalore or to the Karnataka University offering Degree Courses under the Rules of such University and imparting sound secular instruction ;
 - (ii) A Private "Polytechnic" offering post Secondary Diploma courses approved by Government and accorded recognition by Government as such ;
 - (iii) A "School" offering Post-Secondary Diploma or certificate course approved by Government, and accorded recognition as such by the Government.
- (b) "Local Body" means a duly constituted local authority and recognised by Government at such ;
- (c) "Management" means a person, a body of persons, a local body or a Registered Association, a Managing Committee or Committees managing one or more Institutions and registered and recognised as such by the Government.
- (d) "Director" means the Director of Technical Education in Mysore.
- (e) "Department" means the Department of Technical Education in Mysore.
- (f) "Prescribed" means prescribed under the rules in this Code.
- (g) "Year,, means academical year or financial year as the context may imply.
- (h) "University,, means the University of Bangalore or Mysore, of the Karnataka University to which the Institution is affiliated.

CHAPTER III

GENERAL CONDITIONS OF GRANT-IN-AID

7. Every Institution on behalf of which grant-in-aid is sought shall be under the control of a "Management,, which shall undertake to be answerable for the maintenance of the institution and for the due fulfilment of all the conditions of aid, as the stand from time to time.

8. The Management shall vest in the Principal of the Institution to transact with the Department the current business of the Institution on its behalf.

9. Every Management shall be responsible :—

- (i) to strictly fulfil in the case of a Technical or Technological College, the conditions of affiliation as laid down in the Statutes and Ordinance of the concerned University and in the case of a Polytechnic or a School the conditions of recognition as laid down by the Department :
- (ii) to report the Director without delay all changes in its constitution and in the personnel of the Principals of the Institutions ;
- (iii) to subject the institutions to the inspection of the officers of the Department designated for the purpose ;
- (iv) to afford all convenience to the officers of the State Government and of the Indian Audit Department deputed to audit the initial and other accounts of the institutions and of the Management;
- (v) to strictly abide by the instructions or verdict of the inspecting or auditing agencies referred to at (iii) and (iv);
- (vi) to keep such accounts and render to the Department such returns and reports as may be prescribed by the Director from time to time.

“Rule 9 (A) (i) The Management shall follow such Rules or Orders as may be made by Government from time to time regarding the reservations in favour of Schedule Caste/Schedule Tribe and other backward classes for (a) the recruitment and promotion to various categories of posts, and (b) the admission of students to Aided Private Engineering Colleges and Polytechnics in the Karnataka State.

- (ii) In the case, the Management fails to adhere to the guidelines in Sub-para (i) the Government shall have the power to stop or disallow or withhold all or any of the payments due to the Management and/or to the employees under this Agreement and also to recover from the Management the amount found due to the Government under this Agreement”.

Note:—A copy of the yearly statement of accounts of the Institution duly audited and showing the amount spent for the purpose for which grants are given shall be furnished to the Government and the Director of Technical Education.

- (vii) to give effect to any policy decision of Government.
- (viii) to make admissions in accordance with the reservations ordered by Government from time to time.

10. No grant will be payable to :

- (i) A Technical College which has not been affiliated or a Polytechnic or school which has not been recognised by Government ;
- (ii) a Technical College in respect of a new Department or course which has not been affiliated to a University or a Polytechnic or a school in respect of a new Department or course opened without the specific approval of Government and not recognised by the Government as such;

- (iii) an Institution which refuses admission to any student merely on the ground of the caste or community to which he belongs or because the students have secured a low percentage of marks although such marks are sufficient for admission in similar Government Institutions ;
- (iv) an Institution which takes part in political agitation directed against the authority of the Government, or inculcates opinions tending to excite feelings of political disloyalty or disaffection among the pupils ;

Note:—In cases falling under clauses (iii) to (iv) the Department reserves the right to withdraw, withhold, or reduce even grants already sanctioned.

- (v) to an Institution which is found guilty of falsification of its accounts or other records, of misrepresentation of facts including presentation of false claims and or of commission of any other fraud or irregularity ;

Note:—This is without prejudice to the discretion of the Department to deal with management according to the law.

- (vi) to an institution which spends any portion of its income for purposes unconnected with the institution;
- (vii) to an institution which increases its approved intake for each course or the total approved intake of the Institution without the prior approval of the Government ;
- (viii) to an institution which levies any fees higher than the rates prescribed by the Government as shown in the Appendix V or charges any other fresh items of fees such as capitation fees, developments funds, parental contributions etc., compulsorily without the specific approval of the Government.

Note:—The Permissible rate of fees are subject to changes be made by Government from time to time.

“10. A—No technical institution shall be eligible for grant under these rules if an employee of such institution:—

- (a) engages himself or participates in any demonstration which is prejudicial to the interest of the sovereignty and integrity of India, the security of the State, friendly relations with neighbouring or foreign states, public order, decency or morality, or which involves contempt of court, defamation or incitement to an offence ;
- (b) becomes a member of or otherwise associates with, any political party or any organisation which takes part in politics or takes part in or subscribes in aid of or assists in any member, any political movement or activity ;
- (c) contests any election to or becomes a member of any House of the State Legislature or any House of Parliament or any local authority.

11. The payment of grants is subject in all cases to the availability of funds in the State Budget under the detailed head concerned.

12. Applications for grant-in-aid shall in all cases contain a declaration signed by the Principal of the Institution on behalf of the Management, to the effect that the rules in this code governing the payments of grants-in-aid are being and will be observed by the Management, fully and faithfully.

CHAPTER IV

GRANTS TO INSTITUTIONS

13. The following are different types of grants payable to Technical Institutions subject to the general conditions laid down in Chapter III and the special procedure prescribed in this Chapter :—

- (i) Maintenance grants ;
- (ii) Grant towards less of the income ;
- (iii) Building grants ;
- (iv) Equipment grants.

Note :—Items (iii) and (iv) do not include grant for expenditure under plan Schemes or addition of new items of equipment.

14. No grant of any kind shall be payable to an institution which has a surplus or balance on hand of Rs. 1 Lakh or more.

Note :—For the purposes of this rule, the “Surplus or Balance on hand including that of the previous years” means the opening Balance as exhibited in the financial statement of account. This surplus Balance should be used only with the specific approval of Government.

15. Applications for the grants shall be made in the prescribed forms and in the manner indicated in respect of each. Supplementary instructions to be complied with in making such applications are indicated in the forms themselves. After sanction the grants should be drawn in grant-in-aid Bill form (*Vide* Article 162 M.F.C.) supported by such additional informing or document (s) as may have been prescribed and duly countersigned by the competent authority.

Rule 10-A introduced as per order in G.O. No. ED 44 TEC 74. dated 7-10-1974 effective from the date of Government order.

16. (a) the amount of grant to be paid in any one year to the Institution shall not exceed 85 per cent of the excess approved maintenance expenditure over the “Direct receipts” (as detailed in Rule 17 *in-fra*)

(b) The payment of grants is, however, subject to the following conditions :—

(i) that the institution has an average daily attendance per term of not less than 50 per cent of the maximum strength of pupils;

(ii) that the institution worked during each term for not less than the number of working days fixed by the concerned University or the Department of Technical Education as the case may be ;

(iii) that the scale of pay and the pattern of staff including the number of posts in each category under teaching, Instructional and Ministerial staff of the Institutions were not more than those prescribed for similar staff and work respectively in Government institutions of the same category and that Dearness Allowance was paid at the rates and in accordance with the rules prescribed by the Government for their servants; and that if the management had paid lower rates of dearness allowance than that sanctioned to similar category of Government servant, then the management rates of Dearness Allowance will be the basis for sanctioning the Dearness Allowance expenditure. ;

(iv) that the qualifications of the members of staff were the same as these prescribed for corresponding posts in Government Institutions and their service conditions were not more favourable than those applicable to similar staff in Government Institutions of the same category.

*Note :—*The age of superannuation in the private aided Engineering colleges and polytechnics will normally be 55 years as in Government Engineering Colleges and Polytechnics. However if the members of the staff in these colleges and polytechnics are physically and mentally fit, continuance of Service up to 60 years will be admitted for the purpose of sanction of grants provided they obtain the approval of the University and competent authority concerned. No grants will however be paid towards the pay of the teaching staff etc., who are retained in the service beyond 60 years of age (vide G. O. No. ED 63 TGL 68 dated 6th August 1968).

- The above amendments shall be given effect to from 1st June 1969 (vide G. O. No. ED 1,0 TGL 68 dated 7th November 1968).

(v) Deleted as per G. O. No. FD 41 TGL 72 dated 23rd January 1973. ;

Note :— If the Margin of surplus representing the difference in the amount of fees actually charged and the amount of fees actually reckoned for calculation of grant according to standard rates fixed exceeds 10 percent of the total amount of admissible expenditure, after meeting the managements share of deficit, then the excess should be treated as receipt of the Institution for purpose of sanctioning the grant for the next year.

As per G. O. No. ED 89 TEC 71 dated 17th January 1972 and with effect from 1st April 1972.

(vi) The approved intake for the institution or for each course was not charged without the specific approval of the Government ;

(vii) Such of the Engineering Colleges and Polytechnics as are taken up for development and are in receipt of financial assistance according to the pattern laid down by the Government of India under the Plan Schemes, shall not be eligible for grants under this Code, as long as the pattern of assistance lasts.

17 The items of expenditure that are to be treated as " Approved Maintenance Expenditure " and items of receipts which are to be considered as " Direct Receipts " for this purpose are detailed in Appendix I.

18. The maintenance grants for a year will be calculated on the " Approved Maintenance Expenditure " of that year as certified by the approved auditors and accepted by the Department. As the figures for this purpose will become available only after the close of the year after the accounts of the Institution for the year are audited " on account " grant (equal to 50 per cent of the final grants sanctioned for the previous year or 50 per cent of the probable grant due for that year based on the Budget Estimates of the year whichever is less, may be paid on October) Such " on account " grants paid should be adjusted out of the final grant sanctioned and paid during the following year.

19 The application for the grant shall be made in Form T. E. G. I on or before the 1st August of the following year duly supported by the audited financial statement of accounts for the year in the manner laid down in Appendix II. In the case of new Institutions requiring "on account" grants for the first time, the application in Form T.E.G. I will be supported by their Budget estimates for the year for which the grants are required.

Note.—Applications unsupported by the audited statements and Budget Estimates or those sent after the prescribed date are liable to be rejected.

B. Grant Towards Loss of Fee Income

20. "A grant equal to the loss in its fee income at the prevailing rates as approved by Government and concerned University may be paid to an Institution on account of award of fee concessions, Scholarships carrying freeships or half-freeships including refund of fees. For this purpose, "Fee income,, shall be the fees actually charged by the Aided Engineering Colleges Polytechnics approved by State Government and by the concerned University (vide G. O. No. ED 66 TGL 68 dated 20th September 1968 with effect from the academic year 1968-69).

21. The grant shall be claimed in an application in Form T.E.G. 2 which should be sent to the Director. Compensation of loss of fee income at Government rates will be paid to an Institution before the 31st of March in every academic year in which such loss is incurred by the award of fee concessions, scholarships carrying freeships including refund of fees. Such compensation should be claimed in two instalments after the freeships and scholarships are published before March in each financial year.

C. Building Grant

22. Grant not exceeding half of the total expenditure may be sanctioned to an Institution:—

(a) to acquire lands or buildings for the Institution or Play-grounds or for other purpose connected with the Institution,

(b) to construct a new building or improve or extend the existing Institution buildings, Cyclestand, Staff quarters, (if the policy of providing staff quarters in such Institutions has been approved by Government) for layout of Playgrounds, Sports Pavilion, etc.

(c) In cases of new buildings, extensions or alterations, the Director or Government must have been convinced of their necessity and have approved their character. Works commenced before obtaining the special permission of the Director or Government as the case may be will not be eligible for grant.

Such grants are subject to a ceiling limit of Rs. 50,000 per year to any single institution.

Note:—If Building grant cannot be given for want of funds, loans may be given for the same purpose subject to availability of funds. Rules governing such loans are given in Appendix III.

23. Where private benefaction has been received for the purchase or construction of such buildings, the management is permitted to reckon it has part of its share of cost. Should the benefaction be in excess of the Management share of cost, such excess shall go to reduce the Government share of cost.

24. An application for the grant shall be made in Form T. E. G. 3. In the application, the management should furnish information as to who much money it has at its disposal, and whether the Government grant applied for will be sufficient for the purchase of the land, etc., or for the construction of the building and completing it

within the time prescribed by the Department. The application should be supported by plans, estimates and specifications, and indicate the manner of calling for and acceptance of tenders in the case of construction of buildings.

Note:—If the lowest tender cannot be accepted in any case, the departure should be made in consultation with the Executive Engineer or other higher authorities of P.W.D. having jurisdiction over the area.

25 (a) In the case of grants for construction, improvement, or extension of building, every reasonable opportunity shall be afforded by the management to the Officers of P. W. D., during the progress of the work, to inspect and examine the material used, to take measurements and to verify whether the building is being constructed on the lines of the plans approved previously so as to enable them to issue the prescribed certificates.

(b) If required, the grants may be paid in instalments as the work progresses, the amount so paid being at no time more than the proportionate grant payable on the value of work actually done, as certified by a Divisional Officer of the P. W. D. supported by details as in a Public Works Running Account Bill.

(c) The Grant, or the last instalment of it, when the grant is paid in instalments shall be payable only on completion of the work on the basis of an account of expenditure incurred, furnished in the P.W. Running Account Bill form by an Officer of the P.W.D. not below the rank of an Assistant Engineer. The bill should contain a certificate to the effect that the building has been completed generally in accordance with the approved plan and specifications.

Note:—The last instalment would be so fixed that the amount together with the instalments paid previously does not exceed the grant payable for the building on the basis of actual expenditure.

26. The Order sanctioning the grant shall specify the date by which the building should be completed. In case the building is not completed within the period specified above, the Department may call upon the management to

explain the delay in construction, and in the event of sufficient cause not being shown may require the management to refund within a reasonable time prescribed, such portion of the grant as may have been drawn and if the Management fails to do so, summarily enter upon and take possession of the incomplete structure with the site on which it stands and all the building and materials lying thereon and take such steps and do such acts as the Department may deem necessary for the recovery of those grant drawn.

27. Where works are executed on piece work system off by engaging daily labourers, the management is responsible to see that the work is got supervised by qualified engineers. For the purpose of drawing the grant or instalments, the expenditure should be certified by officers PWD (wide rule 25). The rates adopted in the bill should not exceed the corresponding rates in force in the P.W.D. in any case.

28. Grants may be made under these rules for the purchase of buildings or for improvements and extensions off existing buildings also, whether or not they were originally constructed or purchased with the assistance of Government Grants.

29. When the grant applied for is for purchasing a building, the Director should satisfy himself :

(a) Whether the right title and interest in the building of the seller is established and whether the property will be made over to the Institution authorities immediately on payment : and

(b) Whether the building is suitable for the purpose in regard to sanitation lavatory fittings, water supply, ventilation, lighting, adequacy of accommodation, size of rooms, furniture, play grounds etc.

30. Before a grant is paid, the management should execute a bond in form T.E.G. 4 binding itself to abide by the conditions governing the payment of the grant. Where

the grant exceeds Rs. 10,000 the management shall execute in lieu of the above bond, a deed of mortgage of the property in favour of Government in Form T.E.G. 5.

31. It shall be competent for the Department to forbid the use of such buildings or any portion thereof for such purposes as are considered by the Department to be inconsistent with the object of the grant.

32. The management of an Institution shall be bound to refund the whole or a portion of the building grant drawn by it if a building for the acquisition, construction, extension or improvement of which a grant has been drawn ceases to be used for the purposes for which the grant was drawn within a period of forty years from the date of the final payment of the grant, the amount refundable bearing the same ratio to the grant drawn, as the period still required to complete 40 years of use the building bears to 40 years.

D. Equipment Grant

33. Grants may be sanctioned by Government for the purchase of new articles of equipment (not coming within the plan scheme) for the bona-fide use of an Institution up to 50 per cent of their value. Such grants are subject to annual ceiling limits as under:

- | | |
|---|------------|
| 1. Engineering Colleges | Rs. 50,000 |
| 2. Polytechnics and other Institutions. | Rs. 20,000 |

The above limits are subject to revision from time to time at the discretion of Government, and will depend upon the availability of funds.

The above grants will also include (i) replacement of tools and equipments the cost of which shall not exceed Rs. 20,000 in the case of Engineering Colleges and Rs. 10,000 in the case of Polytechnics; and

(i) purchase of furniture and library books, the cost of which shall not exceed Rs. 5,000 in the case of Engineering Colleges and Rs. 3,000 in the case of Polytechnics.

34. (a) Grants not exceeding Rs. 1,000 in each case, may also be sanctioned for expenditure on equipment of Capital nature of essential type, such as installation of Telephone, installation of water supply, pumping set, construction of overhead tank, fencing for garden, etc.

(b) No portion of grant for the purchase of books, furniture or appliances shall ordinarily be paid until the department is satisfied that the purchase in aid of which the grant is made has actually been completed and that the Books, furniture or appliances purchased have been approved by the Department.

(c) Grants shall not be given to meet the cost of seats or desks of a pattern which has not been approved by the Department.

(d) Grants shall not be given for the purchase of articles regarding which the Department has not been previously consulted and for which aid has not been promised.

(e) The grant sanctioned, if any, shall lapse if the amount of grant is not drawn from the Treasury before the end of the financial year for which it is sanctioned.

35. For calculation of the Equipment Grant the Expenditure is arrived at after deducting from the actual expenditure on such equipment, the following amounts:—

(i) Recoveries towards cost of books lost;

(ii) Recoveries towards breakages or disposal of laboratory and workshop articles and equipment.

36. Where a management receives private benefaction(s) it shall be entitled to take full credit for the same in arriving at its share of the cost of the equipment. When however such benefactions is in excess of the management's share of cost, the excess shall go to reduce the Government share of cost.

Note:—In the application for grant, a management should furnish a certificate specifying the total amount of benefactions received in respect of the equipment (s).

37. Where a management has built up a Development Fund out of its savings earmarked for purchase, of equipment amounting to more than its share of the cost of equipment to be purchased, such excess shall go to reduce the Government share of cost.

38. The application for grant shall be made in Form T.E.G. 6, so as to reach the Director not later than 1st August of each year. It should be supported by a certificate of essentiality by the head of the Department of the particular subject of that Institution countersigned by the Principal.

39. For purchasing of articles of Furniture and laboratory requirements, the Institutions should obtain competitive quotations. In respect of heavy purchases of each group of articles costing more than Rs. 500 tender system shall be adopted, where articles are got manufactured the working rates should not exceed the current market rates. In respect of articles for which there are S. P. C. rate contracts, rates higher than these rates will be recognised for the purpose of the grant.

40. If an Institution which has received aid for purpose of equipment under the above rules is closed or diverted for purposes other than those, for which such grants are admissible, within 10 years from the date on which the last grant was drawn, the Director shall be competent to take over to Government the articles for the supply of which Government grant was paid, or direct that the articles be sold in auction. In the latter case, the proceeds shall be credited to Government subject to payment to the management of such portion of the proceeds as the Government may deem proper.

APPENDICES

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FORMS

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APPENDIX - I

(Rule 17)

Items of "Direct Receipts" and "Approved Maintenance Expenditure" Items of direct receipts (a) + (b)

(a) Fees and Fines :

- i. Tuition fees—
- ii. Tutorial fees—
at standard rates prescribed by Government for calculation of grant-in-aid. While calculating the receipts from these fees the total strength of students as on rolls has to be taken into account.
- iii. Recoveries from students.
- iv. Medical Examination Fees.
- v. Admission and Readmission fees
- vi. Examination fee (Terminal Examinations)
- vii. Transfer certificate fees
- viii. Fees from Ex-students.
- ix. Any other fees for the Institution proper
- x. Fines (Penal fees)
- xi. Excess of fees vide note below rule 16 (b) (V)

(b) Other miscellaneous receipts.

- i. Any charges collected from the students for specific services (e.g., Cycle stand charges, etc.,
- ii. Rent recovered in respect of any of the Institution buildings.
(excluding Hostel, Gymkhana and residential quarters)
- iii. Sales and disposals proceeds.
- iv. Any other miscellaneous receipts for the maintenance of the Institution.

Items of approved expenditure :—

1. Actual salary of teaching, clerical and inferior staff paid or salary at Government rates whichever is less.
2. Allowances of special nature such as Dearness Allowances, H.R.A. etc., at the Government rates or management rates whichever are lower.
3. Travelling Allowances of the members of staff of the Institution in connection with the work of the colleges in accordance with specific rules as approved by the Department not exceeding the rates admissible as per Karnataka Civil Services Rules subject to annual limit of Colleges Rs. 5,000, Polytechnic, Rs. 2,500.
4. Management contribution for staff provident Fund schemes approved by Government.

5. Rents of Institution Buildings.

- (a) Rent including ground rent paid to the land-lord for Institution Buildings if the Institution does not own its building.
- (b) Clause (b) under item (5) of Appendix-I is deleted vide Government Order No. ED 15 TGL 70; dated 13th March 1970.
- (c) In respect of the buildings constructed or purchased from funds as grants from Government, Government of India, Local authority or from earmarked donation ;—
 - i. Municipal and other taxes paid on Institution Buildings.
 - ii. Contribution towards the Depreciation Fund subject to a maximum of 2 percent of the actual cost of construction of that portion of Buildings.
 - iii. Actual maintenance and repairs including special repair charges to a maximum of 3 percent of the Capital cost of institution buildings.

6. CONTINGENCIES ;—

- i. Light, water and power charges.
- ii. Printing and Stationery.
- iii. Gas.
- iv. Postage, Telegram, Telephone charges.
- v. Advertisement charges.
- vi. Clothing to servants on prescribed scale not exceeding Government scale.
- vii. Audit fees (at rates approved by competent authority)
- viii. Affiliation fees.
- ix. Repairs to furniture, Typewriters and Office equipment
- x. Other Miscellaneous items.

* Total expenditure on Contingent items to be limited to ;—

Colleges.....Rs. 30,000

Polytechnics.....Rs. 10,000

7. Interest on Loans. Sanctioned by Government.

8. Insurance premium on property up to Rs. 1,000 per year.

9. Expenditure on tours or excursions at prescribed rates for the Governments Institutions subject to the maximum of Rs. 5,000 per annum for Colleges and Rs. 3,000 for Polytechnics.

10. Expenditure on consumable articles for Laboratories and Workshops subject to ceiling limits as under :—

Colleges	Rs. 40,000
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Polytechnics	Rs. 15,000
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5. Building Repairs and Depreciation
 - (i) Contribution to Depreciation Fund
 - (ii) Ordinary repairs and up-keeps not exceeding 3 per cent of the capital cost of the buildings including special repairs)
6. Contingencies :—
 - (a) Light, water and power charges
 - (b) Stationery and Printing
 - (c) Gas
 - (d) Postage, Telegram and Telephone
 - (e) Advertisement Charges
 - (f) Clothing to Servants
 - (g) Audit fees
 - (h) Affiliation fees
 - (i) Repair to furniture, Typewriters and Office equipment.
7. Scholarships
8. Refund of Tuition fees
9. Payments to students going on Educational Tour
10. Purchase of furniture
11. Purchase of Laboratory and shop equipments as replacement.
12. Purchase of Workshop and Laboratory consumable materials.
13. Outlay not falling under the above heads (to be specified).
14. Amount carried over to next year's account

Total ... _____

Certificate :—

1. On behalf of the Management, I hereby certify that the expenditure shown above have been actually incurred and that no part of it relates to scholarships or to articles for which a special grant is sanctioned under the Grant-in-aid rules.

Principal

2. Certified that the annual accounts of the Institution have been filed with the Registrar for the year 19.....19.....as provided for under sections 12 and 13 of the Karnataka Societies Registration Act 1960 duly approved by the Governing Body.

Principal

(vide Government Order No. ED 62, TGL 68,
dated 24th July 1968)

APPENDIX—III

(Rule 22 Note)

Rules regulating the grant of loans for construction for and purchase of buildings.

Loans:—Loans for construction or purchase of Institution building: may be given to aided management on the following conditions;—

1. The management shall own a suitable site and produce satisfactory evidence of title to it free of encumbrance.
2. The maximum period for the repayment of the Loan shall be 20 years and shall carry interest at the rate fixed by Government at the time of sanction of the loans.
3. The Department should be satisfied about the ability of the management for the repayment of the loan according conditions of the loan.
4. The Management shall mortgage the site, the building, and, if considered necessary by the Department its other asset also a security for the payment of the loan and execute necessary mortgage bond.
5. The conditions regarding plans and estimates and procedure for the Construction of the buildings shall be the same as for the construction of the buildings for which grant is sanctioned.
6. The loan shall be paid in four quarterly instalments on the production of bills relating to completed works certified by the Public Works Department. The first instalment shall be paid in advance after an Agreement bond is executed, adjustments being made if necessary in succeeding quarterly payment.
7. The Government grant for the construction of the institution building and the loans to be sanctioned should not together exceed 50 percent of the estimated cost of the building.
8. The loan granted under these rule together with interest accrued thereon, shall be repaid in quarterly, half-yearly, instalments within 20 years.
9. Recovery will commence next month following the month in which the last instalment of loan is sanctioned.
10. In the case of delay in the repayment of the amount of loan together with interest and amounts so due will be adjusted against the amount of grant due to the institution.
11. The recovery of interest at ordinary or penal rates, etc. would be in accordance with instructions contained in Chapter XII of K. F. C.

APPENDIX—IV

(Rule No. 33)

Statement Showing the articles of equipment recognised for purposes of grant

(a) Benches, writing desks, reversible desks, stools, tables, chairs blackboards, and easels.

(b) Almiraahs, Cupboards, for the storage of Chemicals and tools, books maps, model Specimens and materials for teaching appliances

(c) Shelves for books.

(d) Work benches and drawing desks.

(e) Benches, tables, stools Shelves almirahs and cupboards for practical work in workshops and laboratories.

(f) Apparatus and appliances Tools and Equipment of a non-consumable nature for the teaching of Science and Engg. subjects necessary as per the prescribed syllabus. (Tools and equipment).

(g) Typewriters, Cyclostyle Machines and duplicators.

(h) Reference books for teachers

(i) Books for students' libraries

(j) Approved Journals and Magazines

(k) Maps, Charts, diagrams and models

(l) Clocks and time-pieces.

(m) Purchase library books.

APPENDIX—V

Statement showing the permissible fees to be collected in aided institutions

A. COLLEGES

Nature of fee	Government Institutions	
1. Tution	Rs. 300	
2. Sports and Games	Rs. 6	
3. Association	Rs. 4	
4. Reading Room	Rs. 2	
5. Medical Examination	Rs. 2	Admission fee Rs. 10 for 1 year only
6. Examination	Nil	
7. Magazine	Nil	

AIDED INSTITUTIONS

1. Tution	Rs. 600	(vide G.O. No. E.O. 59 TGL 67 dt. 8-2-1967)
2. Sports and Games	Rs. 10	
3. Association		
4. Reading Room	Rs. 10	1 year only
5. Medical Examination	Rs. 2	1 Hand book Rs. 3
6. Examination	Rs. 5	2 Admission fee Rs. 10
7. Magazine	Rs. 3	3 Caution Deposit Rs. 5.00

B. POLYTECHNICS

Nature of fee	Government Institutions	
1. Tution	Rs. 90	
2. Sports and Games	Rs. 6	
3. Association	Rs. 6	Admission fee Rs. 5 for 1st year only
4. Examination	Nil	
5. Magazine	Nil	

AIDED INSTITUTIONS

1. Tution	Rs. 180	1 year only
2. Sports and Games	Rs. 10	1 Hand book Rs. 3
3. Association	Rs. 15	2 Admission Rs. 5
4. Examination	Rs. 5	3 Registration fee Rs. 5
5. Magazine	Rs. 15	4 Caution Deposit Rs. 2

(Note :— Items 2 & 3 above, are not deemed as receipts.)

FORM T. E. G. I
(Rule-19)

**APPLICATION FOR GRANT FOR MAINTENANCE GRANTS
(RECURRING GRANTS)**

1. Name and address of Institution.
2. Society, association or person owning the Institution.
3. Correspondent (Principal)
4. Classes with strength of each.
5. Approved Maintenance expenditure.
6. Direct receipts.
7. Description of donations with yearly income by way of interest from each donation etc.,
8. Opening balances on hand as per previous years financial statement.
9. Remarks.

Declaration :—On behalf of the management of the Institution, I hereby declare that the condition of recognition and aid laid down in the Karnataka Educational Rules and in the Grant-in-aid Code are being and will continue to be fully observed and that I am prepared to subject the institution, together with its current donations and trust accounts, its establishment, time table and registers to inspect and to furnish such returns as may be required by the Department.

Station.....
Date.....

Principal

FORM T. E. G. II
(Rule-20)

**APPLICATION FOR GRANT FOR LOSS OF INCOME
NAME OF THE INSTITUTION:—**

(a) Full Freeship :—

1. Number of students awarded full freeships-
2. Rate of half freeships in each case
3. Total amount of full freeships

(b) Half Freeships :

1. Number of students awarded half-freeships.
2. Rates of half freeships in each case
3. Total amount of half freeships.

(c) Scholarships :

Refund of fees

1. Number of Students awarded Scholarships
2. Rates in each case.
3. Total amount of fees loss

Amount of Grant Claimed :-

(a) On account of full freeships allowed.	...
(b) On account of Half freeships allowed.	...
(c) On account or refund of fees due to award of Scholarships.	...
	Total *...
	Loss of fee income ...

Remarks, if any:—

* Note:—Full details showing the names of pupils, their classes cost against each of them and native place should be given in support of the total amount of freeships, half freeships or refunds of fees allowed including refunds of fees with relevant authority for their sanction.

Declaration :—On behalf of the management of the Institution, I hereby Declare that the conditions of recognition and laid down in the Karnataka Educational Rules in and Grant in said Code are being and will continue to be fully observed and that I am prepared to subject the institution, together with its current donations and trust accounts, its establishment, time table and registers to inspect and to furnish such returns as may be required by the Department.

Certificates :—

1. Certified that the amount of grant preferred in respect of freeships and half freeships were actually allowed to the students during the previous years.
2. Certified that the students for whom the grants are claimed had been on the rolls during the previous years.
3. Certified that the freeships and half freeships have been allowed as per conditions previous by Government in this respect.
4. Certified that the claims prepared are correct and based on relevant records.

Station.....

Date.....

Principal.

(FORM T.E.G-3)

(Rule—24)

APPLICATION FOR GRANT FOR CONSTRUCTION OF BUILDINGS

1. Name of the Institution, locality and Management
2. Purpose for which grant is claimed
3. Strength (average daily attendance) of the Institutions
4. Accommodation—existing number of rooms and halls and dimensions, of each
5. Proposed additions construction, number of rooms and halls with dimensions of each including purchase of new buildings
6. Necessity for the proposed construction of original or additional accommodation and total estimated cost.
7. Amount of Government grant applied for.
8. Amount of Building grant drawn in previous years.
9. Amount of cost work actually executed and paid.
10. Number and date of the order sanctioning the grant.
11. Whether the site has been granted by Government or local body and if so, under what orders and terms
12. Whether the title of the Management to the site is valid and legal
13. The agency by which the work will be carried out.
14. The date by which the work will be completed.
15. Remarks

Note.—Plans and estimates and copies of contracts proposed to be entered into with the contractors for work should be enclosed.

Declaration :—On behalf of the Management of the above institution, I hereby declare that the property is unencumbered and that it will not be alienated or encumbered without the consent of Government and that the conditions of aid laid down in the Grant-in-aid Rules are being and will continue to be fully observed I also declared that I shall abide by the provisions contained in Rule 22 to 32 of the grant-in-aid Rules in the events of the building being diverted prior to the lapse of the time limit stipulated after the final payment of grant, to other than educational purposes approved by Government.

Station.....

Date.....

Principal.

Form No. T. E. G. 4

(Rule-30)

FORM OF AGREEMENT TO BE EXECUTED BY MANAGEMENT OF THE INSTITUTION IN RESPECT OF BUILDING GRANTS.

We, whose names are entered in the margin and whose signatures appear at the foot there of, hereby accept the building grant of Rs.....only sanctioned by the Government in their order No..... dated.....for the construction of.....No..... at..... in the District of.....conveyed in the Registrar's Order No..... dated.....and in consideration of such grant we hereby jointly and severally and on behalf of our successors in office and owners for the time being of the premises now to be occupied by the Institution agree that if prior to the expiration of the time limit fixed in Rule 32 of the Grant-in-Aid Code from the date of final payment of the grant the building for which grant has been drawn ceases to be used for educational purposes approved by the Government, the Management shall refund such portion of the grant as may be determined by the Government, and that if we fails to make such refund, Government may summarily take possession of the building till amount is refunded or recover the amount by such means as Government may deem fit :—

that in case the grant is not utilised either in part or in full within the period during which it is current, we will forfeit its claim to the portion remaining undrawn,

That in case the building has been only partly constructed with the help of a portion of the grant and remains incomplete after the period for which the full grant was current, the Government may notify and on sufficient cause not being shown, summarily enter upon to take possession of the incomplete structure with the site on which it stands and all the buildings and materials lying thereon and take such steps as the Government may deem fit for recovery of such portion of the grant as may have been drawn by us.

Dated this day.....of..... one thousand

nine hundred and.....

Signed by the said.....

In the persence of.....

FORM T. E. G. 5
(Rule—30)

This Indenture made thisday of one thousand nine hundred and.....between.....hereinafter called the mortgagor/mortgagors of the one part and the Governor of Karnataka (hereinafter called, the mortgagee which expression shall where the context admits include his successors in office and assigns) of the other Whereas the mortgage or are well and truly entitled to and possessed of the piece or parcel of land particularly described in the schedule here under written and has erected and built institution building other building thereon with the buildings therein and has enlarged and improved such building at an actual cost of Rupees..... And Whereas the mortgagor has mortgagors have in accordance with the provisions of the Grant-in-Aid Code of Karnataka Educational Department now in force in the State of Karnataka applied to the Government of Karnataka (hereinafter called "the Government") for a grant-in-aid of the sum of Rupees being part of the said sum of Rupees and has submitted to the Government the vouchers and certificates referred to in rules and of the said Grant-in-Aid Code as the cost and completion of such building alterations and Whereas the Government have consented and agreed to make the said grant in the manner provided in Chapter of the said Grant-in-Aid Code upon the mortgagor/mortgagors entering into the Covenants on his/their part and giving the security herein-after contained **NOW THIS INDENTURE WITNESSETH** that in consideration of the said agreement to make a grant upto a maximum Rupees..... and the sum of Rupees..... only a part thereof now paid by the Government to mortgagor/mortgagors as he/they the mortgagor doth/mortgagors do hereby for acknowledge he/they. The mortgagor doth mortgagors do hereby himself/themselves his/their respective heirs executors administrators legal representatives and assigns covenant with the Mortgagee:

That he/they the mortgagor/mortgagors or his/their heirs executors administrators legal representatives or assigns will from time to time and at all times so long as the said buildings shall be used for the purposes of the said college conduct and manage such college or cause such college to be conducted and managed by the person for the time being incharge of the same in accordance with the rules and regulations for the time being in force in Karnataka Educational Department so far as the same respectively are applicable to the said College and will not prior to the lapse of..... years from the date here of divert or allow to be diverted the said piece or parcel of land particularly described in the schedule hereunder written or any part of portion thereof and/or the buildings and erections now being or which may here after be thereonto other than educational purpose approved by the Government and will during such period keep such buildings in good and substantial order and

repairs so that the same may be always efficient for use for the purpose of the said school AND will in the event of the said piece or parcel of land particularly described in the schedule hereunder written or any part or portion thereof and or the buildings and erections now being or which may year after be thereon prior to the lapse of such period ceasing to be used for educational purpose approved by the Government for which to repay the amount hereby advanced as the unexpired number of years of the period of years limited herein bears to the total number of years so limited PROVIDED always that nothing herein contained shall be deemed to prevent the use by the mortgagor/mortgagors his/their executors, administrators' legal representatives or assigns or the person or persons for the time being in charge of the said piece or parcel of land particularly described in the schedule hereunder written or any part or portion thereof and/or the buildings and erections now being or which may hereafter be thereon out of the hours during which the same shall be used for the objects of such college for such other reasonable and proper purposes other than educational as the other reasonable and proper purposes other than educational as the mortgagor/mortgagors his/their heirs, executors, administrators legal representatives or assigns or the person or persons for the time being in charge of the said buildings may direct AND THIS INDENTURE FURTHER WITNESSETH that in consideration of the said agreement to make a grant upto a maximum of Rupees.....and the sum of Rupees..... only a part there of now paid as aforesaid the mortgagor/mortgagors doth/do and each of them doth hereby grant, convey and assign unto the Mortgagee all that piece or parcel of land particularly described in Schedule hereunder written together with all and Singular the building and erections now being or which may hereafter be thereon AND all rights' essements and appurtenances whatsoever usually held or connected therewith or reputed to belong or be appurtenment thereto AND also all furniture' fixtures, fittings' maps, and other college apparatus, college books and chattels for the time being in and belonging to or used or to be used for the said college and all the estate, right title, interest, claim, and demand of the mortgagor/ mortgagors and each of them into and into and upon the said hereditaments and premises To HAVE AND TO HOLD the said piece or parcel of land hereditaments, chattle, and effects, and all other premises expressed to be hereby assured unto the Governor and according to the nature and tenure thereof respectively UPON TRUST to permit the same hereditaments and premises to be used by the mortgagor/mortgagors his/their heirs, executors, administrators, legal representatives or assigns or his or their nominee or nominees as a college for and with power in case the mortgagor/mortgagors his/their heirs, executors, administrators, legal representatives or assigns shall fail to pay on

demand the sum then due and payable in manner therein before provided to sell and absolutely dispose of the said hereditaments and premises and apply the proceeds of such sale after payments thereout of all costs and expenses attending the same in towards recouping or reimbursing to the Government the said Grant-in Aid or sum then due and payable hereunder as afore said and to pay the surplus if any to the mortgagor/mortgagors his their heirs, executors, administrator, legal representatives or assigns PROVIDED always that the mortgage shall not exercise the said power of the sale unless and until he shall caused to be served on the mortgagor his their heirs executors administrators legal representatives or assigns as notice in writing requesting payment of the sum then due and payable thereunder and default has been made in payment thereof for three months after such service PROVIDED ALWAYS and it is hereby agreed and declared that at the expiration of the said period of.....years herein before referred to the mortgage shall in the event of the contents here in before contained on the part of the mortgagor/mortgagors his/their heirs, executors, administrators, legal representatives or assigns having been in the mean time duly performed and observed reconvey and resign at his on their cost unto to the mortgagor/mortgagors is/their heirs executors, administrators, legal representatives or assigns or as he or they may direct all and singular the parcel of and hereditaments, chattels, goods or other premises hereby expressed to be granted, conveyed or assigned.

IN WITNESS Whereof the said and Director of Technical Education for the State of Karnataka acting on behalf of and by the order and direction of the Governor of Karnataka have hereunto set their respective hands and seals the day year first above written.

Schedule to which /he above written indenture refers.

All that piece or parcel of land situated at..... in the district of.....andalk of..... and in the sub-registration district of.....registration district of.....bounded on the north side tiersf.....

On the south side thereof by.....

On the east side thereof by.....

and on the west side thereof by.....

and containing together in the

Whole by admeasurement

(be the same a little more or less) and all which said piece or parcel of and was

land was formerly in the occupation of

but is now in the occupation of

signed, sealed and delivered by

the above named

in the presence of

signed, sealed and delivered by the above named

in the presence of

repairs so that the same may be always efficient for use for the purpose of the said school AND will in the event of the said piece or parcel of land particularly described in the schedule hereunder written or any part or portion thereof and or the buildings and erections now being or which may year after be thereon prior to the lapse of such period ceasing to be used for educational purpose approved by the Government forthwith repay the amount hereby advanced as the unexpired number of years of the period of years limited herein bears to the total number of years so limited PROVIDED always that nothing herein contained shall be deemed to prevent the use by the mortgagor/mortgagors his/their executors, administrators' legal representatives or assigns or the person or persons for the time being in charge of the said piece or parcel of land particularly described in the schedule hereunder written or any part or portion thereof and/or the buildings and erections now being or which may hereafter by thereon out of the hours during which the same should be used for the objects of such college for such other reasonable and proper purposes other than educational as the other reasonable and proper purposes other than educational as the mortgagor/mortgagors his/their heirs, executors, administrators legal representatives or assigns or the person or persons for the time being in charge of the said buildings may direct AND THIS INDENTURE FURTHER WITNESSETH that in consideration of the said agreement to make a grant upto a maximum of Rupees.....and the sum of Rupees..... only a part there of now paid as aforesaid the mortgagor mortgagors doth/do and each of them doth hereby grant, convey and assign unto the Mortgagee all that piece or parcel of land particularly described in Schedule hereunder written together with all and Singular the building and erections now being or which may hereafter be thereon AND all rights' esements and appurtenances whatsoever usually held or connected therewith or reputed to belong or be appurtenment thereto AND also all furniture' fixtures, fittings' maps, and other college apparatus, college books and chatteli for the time being in and belonging to or used or to be used for the said college and all the estate, right title, interest, claim, and demand of the mortgagor/ mortgagors and each of them nto and into and upon the said hereditaments an- premises To HAVE AND TO HOLD the said piece or parcel of land hereditaments, chattle, and effects, and all other premises expressed to be hereby assured unto the Governor and according to the nature and tenur thereof respectively UPON TRUST to permit the same hereditaments and premises to be used by the mortgagor/mortgagors his/their heirs, executors, administrators, legal representatives or assigns or his or their nominee or nominees as a college forand with power in case the mortgagor/mortgagors his/their heirs, executors, administrators, legal representatives or assigns shall fail to pay on

demand the sum then due and payable in manner therein before provided to sell and absolutely dispose of the said hereditaments and premises and apply the proceeds of such sale after payments thereout of all costs and expenses attending the same in towards recouping or reimbursing to the Government the said Grant-in Aid or sum then due and payable hereunder as afore said and to pay the surplus if any to the mortgagor/mortgagors his their heirs, executors, administrator, legal representatives or assigns PROVIDED always that the mortgage shall not exercise the said power of the sale unless and until he shall caused to be served on the mortgager his their heirs executors administrators legal representatives or assigns as notice in writing requesting payment of the sum then due and payable thereunder and default has been made in payment thereof for three months after such service PROVIDED ALWAYS and it is hereby agreed and declared that at the expiration of the said period of.....years herein before referred to the mortgage shall in the event of the covenants here in before contained on the part of the mortgagor/mortgagors his/their heirs, executors, administrators, legal representatives or assigns having been in the mean time duly performed and observed reconvey and reassign at his on their cost unto to the mortgagor/mortgagors his/their heirs executors, administrators, legal representatives or assigns or as he or they may direct all and singular the parcel of and hereditaments, chattels, goods or other premises hereby expressed to be granted, convey or assigned.

IN WITNESS Where of the said and Director of Technical Education for the State of Karnataka acting on behalf of and by the order and direction of the Governor of Karnataka have hereunto set their respective hands and seals the day year first above written.
 Schedule to which /he above written indenture refers.

All that piece or parcel of land situated at.....
 in the district of.....andtaluk of.....
 and in the sub-registration district of.....registration district of.....bounded on the north side thereof.....

On the south side thereof by.....
 On the east side thereof by.....
 and on the west side thereof by.....

and containing together in the
 Whole by admeasurement
 (be the same a little more or less) and all which said
 piece or parcel of and was
 land was formerly in the occupation of
 but is now in the occupation of
 signed, sealed and delivered by
 the above named
 in the presence of
 signed, sealed and delivered by the above named
 in the presence of

D-11485

27/1/68

FORM I.E.G. 6
(Rule 33 and 38)

- (1) Name of the Institution, locality and the management owning it
- (2) Number and date of G.O. recognising the Institution under the Grant-Aid Rules.
- (3) Number of books and articles other than furniture.
- (4) Description of each article, book, etc., required with cost.
- (5) Total Cos.
- (6) Furniture-Classes for which new furniture is required with average students strength.
- (7) Number of articles of furniture.
- (8) Description and dimensions of each articles of furniture with cost.
- (9) Total cos.
- (10) Details equipment required with cost.
- (1) Total cos.
- (1) Total amount of equipment grant applied for (Columns 5,9 and 11.)
- (1) Inspecting Officers' remarks regarding the present necessity.
- (1) Amount of equipment grant drawn by this Institution in previous years with No. and date of Government Order sanctioning them.
- (b) Remarks

Note :—“Only fresh items of equipment not coming under plan schemes or normal replacement and purchased during the year for which the grant is claimed need be included.”

Declaration;—On behalf of the management of the Institution, I hereby declare that the conditions of recognition laid down in the Karnataka Educational Rules or and the Grant-in-Aid Rules are being and will continue to be fully observed and that I am prepared to subject the Institution together with its current endowment, trust accounts, its establishment, time-table and registers to inspection and to furnish such returns as may be required by the Department and that I shall abide by the provisions of Rule 40 of the Grant-in-Aid Rules in the event of the Institution being closed within 10 years from the date on which the grant has been drawn.

Station.....
Date.....

Principal.

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