

# **THE PONDICHERRY UNIVERSITY**

## **THE STATUTES OF THE UNIVERSITY**

(AS MODIFIED UPTO JULY 2011)



**PONDICHERRY UNIVERSITY**

PUDUCHERRY – 605 014

## THE SCHEDULE

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**THE SCHEDULE**  
**(See section 26 (1))**  
**THE STATUTES OF THE UNIVERSITY.**

1. (1) \* The Chancellor shall be appointed by the Visitor of *The Chancellor*  
Pondicherry University from a panel of not less than  
three persons recommended by the Executive Council  
from amongst persons of eminence in the academic or  
public life of the country:

Provided that if the Visitor does not approve of any of the  
persons so recommended, he may call for fresh  
recommendations from the Executive Council.

- (2) \* The Chancellor shall hold office for a term of five  
years and shall be eligible for reappointment:

Provided that notwithstanding the expiry of his term the  
Chancellor shall continue to hold office until his successor  
takes office.

- 1(A) (1) \* The Vice-Chancellor shall be appointed by the *The Vice-Chancellor*  
Visitor from a panel of not less than three persons,  
who shall be recommended by a committee as  
constituted under clause (2) and the panel shall be  
prepared in alphabetical order and shall not indicate  
any order of preference:

Provided that if the Visitor does not approve of any of  
the persons included in the panel, he may call for a fresh  
panel.

- (2) \* The Committee, referred to in clause (1) shall  
consist of three persons, none of whom shall be an  
employee of the University or a member of the Court,  
Executive Council, or Academic Council or connected  
with an Institution recognised by or associated with  
the University. Out of the three persons, two shall be  
nominated by the Executive Council and one by the  
Visitor and the nominee of the Visitor shall be the  
convenor of the Committee.

- (3) The Vice-Chancellor shall be a whole-time salaried  
officer of the University.

- (4) \*\* The Vice-Chancellor shall hold office for a term of  
five years from the date on which he enters upon his  
office and shall be eligible for reappointment for not  
more than another term:

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\* *Added* - Amended with approval of the Visitor vide MHRD  
letter No.F.21-24/87- Desk (U), dt. 24.5.1989

\*\* *Substituted* - Amended with approval of the Visitor vide  
MHRD letter No.F.21-24/87-Desk (U) dt. 24-5-  
1989

Provided that notwithstanding the expiry of the said period of the five years, he shall continue in office until his successor is appointed and enters upon his office.

Provided further that the visitor may direct that a Vice-Chancellor, whose term of office has expired, shall continue in office for such period, not exceeding a total period of one year, as may be specified in the direction.

(5) \* Notwithstanding anything contained in Clause (2), a person appointed as Vice-Chancellor shall, if he completes the age of seventy years during the term of his office or any extension thereof, retire from office.

(6) \*\* The emoluments and other terms and conditions of service of the Vice-chancellor shall be as follows:-

(i) \*\*\* There shall be a salary of Twenty Five Thousand per month or such other sum as may be prescribed by Government of India from time to time.

\*\* Provided that if he assumes office after retiring on superannuation from a Pensionable post, his salary and allowances shall be reduced by the gross amount of his Pension prior to commutation, or the payment of Pension shall be held in abeyance until he relinquishes office.

\*\* Provided further that if he assumes office after retiring on superannuation from a non-pensionable post, his salary and allowances shall be reduced by the gross amount equivalent of retirement benefits availed of by him on superannuation.

(ii) \*\* The Vice-Chancellor shall be entitled to use rent free furnished residential accommodation maintained by the University.

(iii) \*\* The Vice-Chancellor shall be entitled to use a University vehicle for official purposes. He shall also be entitled to use a University vehicle for private purposes for which he shall be liable to pay charges to the University on the conditions prescribed by the Central Government from time to time, for use of Government vehicles for private purposes by officers of Central Government.

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\* Amended with approval of the Visitor vide MHRD letter No. 39-10/2007-Desk(U) dated 03.10.2007

\*\* *Substituted* - Amended with approval of the Visitor vide MHRD letter dated 23.8.1995

\*\*\* Amended with approval of the Visitor vide MHRD letter No. F.21-2/2004-Desk (U) dated 21.09.2004

(iv) \* The Vice-Chancellor shall be entitled to retirement benefits under the General Provident Fund- Pension-Gratuity Scheme of the University. Provided that if he has not attained the normal age of superannuation prior to his appointment as Vice-Chancellor and was holding a pensionable post under the Central Government, a Central Autonomous Body or in a Central University or a State Government, a State Autonomous Body or a State University, he shall be entitled to the benefit of combining his past service with his service as Vice-Chancellor upto the normal age of superannuation for the purpose of pensionary benefits subject to the condition that his previous employer agrees to share the liability for such benefits.

\* Provided further that the Vice-Chancellor shall be entitled to join the Contributory Provident Fund-Gratuity Scheme of the University after completing sixty years of age.

(v) (a) The Vice-Chancellor shall be entitled to leave on full pay for 30 days in a calendar year. The leave shall be credited to his account in advance in two half yearly instalments of 15 days each on the first day of January and the first day of July every year. Provided that if the Vice-Chancellor assumes or relinquishes office during the currency of a half year, the leave shall be credited to his account proportionately at the rate of 2 ½ day for each completed month of service.

(v) \*\* In addition to the leave referred to in sub-clause (iv), the Vice-Chancellor shall be entitled to half-pay leave at the rate of 20 days per year of every completed year of service and the half-pay leave may be availed of as commuted leave on full pay on Medical Certificate.

(vi) \*\*\* The Vice-Chancellor shall be entitled to the free use of the University Car.

(vii) \*\*\* In addition to the salary specified in sub-clause (i), the Vice-Chancellor shall be entitled to such other allowances as are admissible to the University employees from time to time.

(viii) \*\*\* The Vice-Chancellor shall be entitled to such other terminal benefits and allowances as may be fixed by the Executive Council with the prior approval of the Visitor.

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\* *Substituted* - Amended with approval of the Visitor vide MHRD letter dated 23.8.1995

\*\* Amended with approval of the Visitor vide MHRD letter No. F.21-1/85-Desk (U) dt. 27-12-1985

\*\*\**Added* - Amended with approval of the Visitor vide MHRD letter No.F.21-1/85- Desk (U), dt. 27-12-1985

- (7) \* “If the Office of the Vice-Chancellor becomes vacant due to death, resignation or otherwise or if he is unable to perform the duties owing to absence, illness or any other cause, the senior most Director or the Senior most Dean, in case no Director is on roll, shall perform the duties of the Vice-Chancellor until a new Vice-Chancellor assumes office or until the existing Vice-Chancellor attends to the duties of his office, as the case may be”

*Powers and duties of the Vice-Chancellor*

2. (1) The Vice-Chancellor shall be *ex-officio* Chairman of the Court, the Executive Council, the Academic Council and the Finance Committee, and shall, in the absence of the Chancellor, preside of the convocations of the University held for conferring degrees. The Vice-Chancellor shall be entitled to be present at, and to address, any meeting of any authority or other body of the University, but shall not be entitled to vote thereat unless he is a member of such authority or body.
- (2) It shall be the duty of the Vice-Chancellor to see that this Act, the Statutes, the Ordinances and the regulations are duly observed, and he shall have all powers necessary to ensure such observance.
- (3) The Vice-Chancellor shall have the powers to convene or cause to be convened meetings of the Court, the Executive Council , the Academic council and the Finance Committee

*Directors*

3. (1) (a) The Director of Studies, Educational Innovations and Rural Reconstruction shall be appointed by the Executive Council on the recommendation of the Selection Committee constituted for the purpose and he shall be a whole-time salaried officer of the University.
- (b) The emoluments and other conditions of service of the Director of Studies, Educational Innovations and Rural Reconstruction shall be such as may be prescribed by the Ordinances.
- (c) The Director of Studies, Educational Innovations and Rural Reconstruction shall hold office for a term of five years from the date on which he enters upon his office or until he attains the age of sixty-five years. whichever is earlier.

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\* Amended with approval of the Visitor vide MHRD letter No. 38-6/2006-Desk(U) dt. 11.09.2006

- (d) Subject to the general supervision of the Academic Council, the Director of Studies, Educational Innovations and Rural Reconstruction shall be responsible for organising studies, educational innovations and academic programmes of the University.
  - (e) The Director of Studies, Educational Innovations and Rural Reconstruction shall have such powers and perform such functions in his field as may be determined or delegated to him by the Academic Council and the Vice-Chancellor.
- (2)
- (a) The Director of Culture and Cultural Relations shall be appointed by the Executive Council on the recommendation of the Selection Committee constituted for the purpose and he shall be a whole-time salaried officer of the University.
  - (b) The emoluments and other conditions of service of the Director of Culture and Cultural Relations shall be such as may be prescribed by the Ordinances.
  - (c) The Director of Culture and Cultural Relations shall hold office for a term of five years from the date on which he enters upon his office or until he attains the age of sixty-five years, whichever is earlier.
  - (d) Subject to the general supervision of the Vice-Chancellor, the Director of Culture and Cultural Relations shall—
    - (i) Co-ordinate teaching and research on the Indian Culture and its relations with the Cultures of other countries;
    - (ii) organize dissemination through various media of the Cultural treasures in the fields of art, literature and music;
    - (iii) be responsible for relationship with institutions and agencies of culture of India and abroad.
- (3)
- (a) The Director of Physical Education, Sports, National Service and Student Welfare shall be appointed by the Executive Council on the recommendation of the Selection Committee constituted for the purpose and he shall be a whole-time salaried officer of the University.
  - (b) The emoluments and other conditions of service of the Director of Physical Education,



Sports, National Service and Student Welfare shall be such as may be prescribed by the Ordinances.

- (c) The Director of Physical Education, Sports, National Service and Student Welfare shall hold office for a term of five years from the date on which he enters upon his office or until he attains the age of sixty-five years, whichever is earlier.
- (d) The Director of Physical Education, Sports, National Service and Student Welfare shall co-ordinate the activities of the University in respect of physical education, sports, national service and student welfare and other activities that involve student participation in community development.
- (e) The Director of Physical Education, Sports, National Service and Student Welfare shall have such other powers and perform such other functions in his field as may be determined or delegated to him by the Executive Council and the Vice-Chancellor.

*Registrar*

4

- (1) The Registrar shall be a whole-time salaried officer of the University.
- (2) The emoluments and other terms and conditions of service of the Registrar shall be such as may be prescribed by the Ordinances:

\* Provided that the Registrar shall retire on attaining the age of sixty two years:

- (3) When the office of the Registrar is vacant or when the Registrar is, by reason of illness, absence, or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.
- (4) (a) The Registrar shall have power to take disciplinary action against such of the employees, excluding teachers and academic staff, as may be specified in the orders of the Executive Council and to suspend them pending inquiry, to administer warnings to them or to impose on them the penalty of the censure of the withholding of increment:

Provided that no such penalty shall be imposed unless the person concerned has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.

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\* Amended with approval of the Visitor vide MHRD letter No. F.39-20/2006 Desk (U) dt. 20.03.2007

(b) An appeal shall lie to the Vice-Chancellor against any order of the Registrar imposing any of the penalties specified in sub-clause (a).

(c) In a case where the inquiry discloses that a punishment beyond the powers of the Registrar is called for, the Registrar shall, upon conclusion of the inquiry, make a report to the Vice-Chancellor along with his recommendations:

Provided that an appeal shall lie to the Executive Council against an order of the Vice-Chancellor imposing any penalty.

(5) The Registrar shall be *ex-officio* Secretary of the Executive Council, the Academic Council and the Boards of Schools, but shall not be deemed to be a member of any of these authorities. He shall be *ex-officio* Member-Secretary of the Court.

(6) It shall be the duty of the Registrar,

(a) to be the custodian of the records, the common seal and such other property of the University as the Executive Council shall commit to his charge;

(b) to issue all notices convening meeting of the Court, the Executive Council, the Academic Council, the Boards of Schools, the Boards of Studies, the Boards of Examiners and of any committees appointed by the authorities of the University;

(c) to keep the minutes of all the meetings of the Court, the Executive Council, the Academic Council, the Boards of Schools, and of any committees appointed by the authorities of the University;

(d) to conduct the official correspondence of the Court, the Executive Council and the Academic Council;

(e) \* to arrange for and superintend the examinations of the University in accordance with the manner prescribed by the Ordinances.

(f) to supply to the Visitor, Copies of the agenda of the meetings of the authorities of the University as soon as they are issued; and the minutes of such meetings;

(g) to represent the University in suits or proceedings by or against the University, sign powers of attorney and verify pleadings or depute his representative for the purpose; and

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\* Deleted - Amended with approval of the Visitor vide MHRD letter No. F.21-22/2006 Desk (U) dt. 12.02.2007

(h) to perform such other duties as may be specified in the Statutes, the Ordinances or the Regulations or as may be required, from time to time, by the Executive Council or the Vice-Chancellor.

(1) The Finance Officer shall be a whole-time salaried officer of the University.

(2) The emoluments and other terms and conditions of service of the Finance Officer shall be such as may be prescribed by the Ordinances:

\* Provided that a Finance Officer shall retire on attaining the age of sixty two years:

(3) When the Office of the Finance Officer is vacant or when the Finance Officer is, by reason of illness, absence, or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.

(4) The Finance Officer shall be ex-officio Secretary of the Finance Committee, but shall not be deemed to be a member of such committee.

(5) The Finance Officer shall :-

(a) exercise general supervision over the funds of the University and shall advise it as regards its financial policy; and

(b) perform such other financial functions as may be assigned to him by the Executive Council or as may be prescribed by the Statutes or the Ordinances:

Provided that the Finance Officer shall not incur any expenditure or make any investment exceeding ten thousand rupees without the previous approval of the Executive Council.

(6) Subject to the control of the Executive Council, the Finance Officer shall—

(a) hold and manage the property and investments of the University including trust and endowed property;

(b) ensure that the limits fixed by the Executive Council for recurring and non-recurring expenditure for a year are not exceeded and that all moneys are expended on the purposes for which they are granted or allotted;

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\* Amended with approval of the Visitor vide MHRD letter No. F.39-20/2006 Desk (U) dt. 20.03.2007

- (c) be responsible for the preparation of annual accounts and the budget of the University and for their presentation to the Executive Council;
- (d) keep a constant watch on the state of the cash and bank balances and on the state of investments;
- (e) watch the progress of the collection of revenue and advise on the methods of collection employed;
- (f) ensure that the registers of buildings, land, furniture and equipments are maintained up-to-date and that stock-checking is conducted, of equipment and other consumable materials in all Offices, Special Centres, Specialised Laboratories, Colleges and Institutions maintained by the University;
- (g) call for explanation for unauthorized expenditure and for other financial irregularities and suggest disciplinary action against persons at fault; and
- (h) call for from any Office, Centre, Laboratory, College or Institution maintained by the University any information or returns that he may consider necessary for the performance of his duties.

(7) The receipt of the Finance Officer or of the person or persons duly authorised in this behalf by the Executive Council for any money payable to the University shall be sufficient discharge for payment of such money.

- 6 (1) Every Dean of a School of Studies shall be appointed by the Vice-Chancellor from among the Professors in the school for a period of three years and he shall be eligible for reappointment:

*Deans of Schools of Studies*

\* Provided that a Dean on attaining the age of sixty two years shall cease to hold office as such:

Provided further that if, at any time, there is no Professor in a School, the Vice-Chancellor, or a Director authorised by the Vice-Chancellor in this behalf, shall exercise the powers of the Dean of the School.

- (2) When the Office of the Dean is vacant or when the Dean is, by reason of illness, absence or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such person as the Vice-Chancellor may appoint for the purpose.

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\* Amended with approval of the Visitor vide MHRD letter No. F.21-8/2004 Desk (U)(A) dt. 27.07.2004

- (3) The Dean shall be the Head of the School and shall be responsible for the conduct and maintenance of the standards of teaching and research in the School. The Dean shall have such other functions as may be prescribed by the Ordinances.
- (4) The Dean shall have the right to be present and to speak at any meeting of the Boards of Studies or Committees of the School, as the case may be, but shall not have the right to vote thereat unless he is a member thereof.

*Heads of  
Departments*

- 7.
- (1) In the case of Departments which have more than one Professor, the Head of the Department shall be appointed by the Executive Council on the recommendation of the Vice-Chancellor from among the Professors.
  - (2) In the case of Departments where there is only one Professor, the Executive Council shall have the option to appoint, on the recommendation of the Vice-Chancellor, either the Professor or a Reader as the Head of the Department;

Provided that it shall be open to a Professor or Reader to decline the offer of appointment as the Head of the Department.

- (3) A person appointed as the Head of the Department shall hold office as such for a period of three years and shall be eligible for reappointment.
- (4) A head of a Department may resign his office at any time during his tenure of Office.
- (5) A Head of a Department shall perform such functions as may be prescribed by the Ordinances.

*Proctors*

- 8
- (1) Every Proctor shall be appointed by the Executive Council on the recommendation of the Vice-Chancellor and shall exercise such powers and perform such duties as may be assigned to him by the Vice-Chancellor.
  - (2) Every Proctor shall hold office for a term of two years and shall be eligible for reappointment. .

*Librarian*

- 9
- (1) Every Librarian shall be appointed by the Executive Council on the recommendation of the Selection Committee constituted for the purpose and he shall be a whole time officer of the University.
  - (2) Every Librarian shall exercise such powers and perform such duties as may be assigned to him by the Executive Council.

- 10 (1) An annual meeting of the Court shall be held on a date to be fixed by the Executive Council unless some other date has been fixed by the Court in respect of any year. *Meeting of the Court*
- (2) At an annual meeting of the Court, a report on the working of the University during the previous year together with a statement of the receipts and expenditure, the balance-sheet, as audited and the financial estimates for the next year shall be presented.
- (3) A copy of the statement of receipts and expenditure, the balance-sheet and the financial estimate referred to in clause (2) shall be sent to every member of the Court at least seven days before the date of the annual meeting.
- (4) One-third of the total members of the Court shall form quorum for a meeting of the Court.
- (5) Special meetings of the Court may be convened by the Executive Council or the Vice-Chancellor, or if there is no Vice-Chancellor, by the senior-most Director or if there is no Director, by the Registrar.

- 10(A) (1) The Court shall consist of the following members, namely:— *The Court*

***Ex-officio Members:***

- (i) Vice-Chancellor;
- (ii) The Director of Studies, Educational Innovations and Rural Reconstruction;
- (iii) The Director of Culture and Cultural Relations;
- (iv) The Director of Physical Education, Sports, National Service and Student Welfare;
- (v) Two Deans of Schools to be nominated by the Vice-Chancellor by rotation according to seniority;
- (vi) Ten Heads of the Departments of the University to be nominated by the Vice-Chancellor by rotation according to seniority;
- (vii) Registrar;
- (viii) Librarian;
- (ix) Finance Officer;

**Representatives of Teachers:**

- (x) Two Professors of the University who are not Deans of Schools, Two Readers, who are not Heads of Departments of the University and two

Lectures to be nominated by the Vice-Chancellor by rotation according to seniority;

**Representatives of Colleges/Institutions admitted to the privileges of the University:**

- (xi) Five Principals / Directors of the Colleges / Institutions admitted to the privileges of the University to be nominated by the Vice-Chancellor by rotation;

**Representatives of Parliament:**

- (xii) \* Two members of the Parliament, one to be nominated by the Speaker of the Lok Sabha and one by Chairman of the Rajya Sabha;

"Provided that if the nominated Member(s) as in clause (xii) above becomes a Minister or Speaker Deputy Speaker, Lok Sabha or Deputy Chairman, Rajya Sabha, his/her nomination shall be deemed to have been terminated".

**Persons representing learned professions and special interests:**

- (xiii) Ten persons representing learned professions and special interests including representatives of Industry, Commerce, Labour, Banking, Agriculture, etc., to be nominated by the Visitor;

**Nominees of the Chancellor and the Chief Rector:**

- (xiv) One person of distinction from Public life to be nominated by the Chancellor;
- (xv) Two eminent educationists to be nominated by the Chief Rector on the recommendations of the Vice-Chancellor;
- (xvi) \*\* A representative each of SC/ST, Minorities, Women and Persons with Disabilities shall be nominated by the Vice-Chancellor as members, from within or outside the University. They shall hold office for a period of 3 years.

- (2) No employee of the University or of a College/ Institution admitted to the privileges of the University or recognized by or associated with the University shall be eligible to become a member under items (xiii). (xiv) and (xv).

- (3) An *ex-officio* member shall cease to be a member of the Court as soon as he vacates the office by virtue of which he is such a member.

- (4) All the members of the Court other than the *ex-officio* members shall hold office for a term of three years.

*The Executive Council*

11. (1) The Executive Council shall consist of the following members, namely:—

- (i) Vice-Chancellor;

\* Amended with approval of the Visitor vide MHRD letter No. F.21-13/2001-Desk (U)(A), dt. 29.10.2001

\*\* Amended with approval of the Visitor vide MHRD letter No. 39-6/2010-Desk (U) dt. 16.10.2010

- (ii) One Director by rotation according to seniority to be nominated by the Vice-Chancellor;
  - (iii) Two Deans of schools by rotation according to seniority to be appointed by the Vice-Chancellor;
  - (iv) One Head of the Department of the University who is not a Dean, to be nominated by the Vice-Chancellor by rotation according to seniority;
  - (v) One Professor, who is not a Dean or Head by rotation according to seniority to be appointed the Vice-Chancellor;
  - (vi) One Reader who is not a Head by rotation according to seniority to be appointed by the Vice-Chancellor
  - (vii) One Lecturer, by rotation according to seniority, to be appointed by the Vice-Chancellor;
  - (viii) Three persons from amongst the principals/ Directors of the Colleges/Institutions admitted to the privileges of the University to be nominated by the Vice-Chancellor by rotation.
  - (ix) Four persons of distinctions in academic and/or public life to be nominated by the Visitor.
  - (x) \* A Central University Vice-Chancellor or Pro Vice-Chancellor to be nominated by the Executive Council on the recommendation of the Vice-Chancellor of Pondicherry University.
  - (xi) \* A Vice-Chancellor/ Director of IIT/IIM or a similar teaching Central Govt. Institute to be nominated by the Visitor.
  - (xii) \*\* A representative each of SC/ST, Minorities, Women and Persons with Disabilities shall be nominated by the Vice-Chancellor as members, from within or outside the University. They shall hold office for a period of 3 years.
- (2) All members of the Executive Council, other than the ex-officio members, shall hold office for a period of three years from the date of their nomination;
  - (3) One-third of the total members of the Executive Council shall form quorum for a meeting of the Executive Council.
12. (1) The Executive Council shall have the management and administration of the revenue and property of the University and the conduct of all administrative affairs of the University not otherwise provided for.

*Powers and functions of the Executive Council*

- (2) Subject to the provisions of this Act, the Statutes and the Ordinances, the Executive Council shall, in addition to all other powers vested in it, have the following powers, namely:—

\* Amended with approval of the Visitor vide MHRD letter No. F.38-6/2006-Desk (U) dt. 12.10.2006

\*\* Amended with approval of the Visitor vide MHRD letter No. 39-6/2010-Desk (U) dt. 16.10.2010



- (i) to create teaching and academic posts, to determine the number and emoluments of such posts and to define the duties and conditions of service of Professors, Readers, Lecturers and other academic staff and Principals of Colleges and Institutions maintained by the University;

Provided that no action shall be taken by the Executive Council in respect of the number, qualifications and the emoluments of teachers and academic staff otherwise than after consideration of the recommendation of the Academic Council;

- (ii) to appoint such Professors, Readers, Lecturers and other academic staff, as may be necessary, and Principals of the Colleges and Institutions maintained by the University on the recommendation of the selection committee constituted for the purpose and to fill up temporary vacancies therein;
- (iii) to create administrative, ministerial and other necessary posts and to make appointments thereto in the manner prescribed by the Ordinances;
- (iv) to grant leave of absence to any officers of the University, other than the Chancellor and the Vice-Chancellor and to make necessary arrangements for the discharge of the functions of such officer during his absence;
- (v) to regulate and enforce discipline among employees in accordance with the Statutes and the Ordinances;
- (vi) to manage and regulate the finances, accounts, investments, property, business and all other administrative affairs of the university, and for that purpose, to appoint such agents as it may think fit;
- (vii) to fix limits on the total recurring and the total non-recurring expenditure for a year on the recommendations of the Finance Committee;
- (viii) to invest any money belonging to the University including any unapplied income, in such stocks, funds, shares or securities as it shall, from time to time, think fit or in the purchase of immovable property in India, with the like powers of varying such investments from time to time;
- (ix) to transfer or accept transfers of any movable or immovable property on behalf of the University;

- (x) to provide buildings, premises, furniture and apparatus and other means needed for carrying on the work of the University;
- (xi) to enter into, vary, carry out and cancel contracts on behalf of the University;
- (xii) to entertain, adjudicate upon, and, if thought fit, to redress any grievances of the employees and students of the University, who may, for any reason feel aggrieved;
- (xiii) to appoint examiners and moderators and, if necessary, to remove them, and to fix their fees, emoluments and traveling and other allowances, after consulting the Academic Council;
- (xiv) to select a common seal for the University and provide for the custody and use of such seal;
- (xv) to make such special arrangements as may be necessary for the residence and discipline of women students;
- (xvi) to delegate any of its powers to the Vice-Chancellor, the Directors, the Registrar or the Finance Officer or such other employee or authority of the University or to a committee appointed by it as it may deem fit;
- (xvii) to institute fellowships, scholarships, studentships, medals and prizes; and
- (xviii) to exercise such other powers and perform such other duties as may be conferred or imposed on it by the Act, or the Statutes.

13. (1) The Academic Council shall consist of the following members, namely:— *The Academic Council*
- (i) Vice-Chancellor;
  - (ii) One Director who is not a member of Executive Council by rotation and according to seniority to be nominated by the Vice-Chancellor;
  - (iii) Two Deans of Schools who are not members of Executive Council by rotation and according to seniority to be nominated by the Vice-Chancellor;
  - (iv) Six Heads of Departments of the University, who are not members of Executive Council by rotation and according to seniority to be nominated by the Vice-Chancellor;
  - (v) Four Principals/Directors of the colleges/ Institutions admitted to the privileges of the University, who are not members of Executive Council to be nominated by the Vice-Chancellor by rotation;

- (vi) Six teachers of the University to be nominated by the Vice-Chancellor by rotation;
- (vii) Ten Persons, not in the service of the University, to be nominated by the Vice-Chancellor on the recommendation of the Academic Council for their special knowledge;
- (viii) \* A representative each of SC/ST, Minorities, Women and Persons with Disabilities shall be nominated by the Vice-Chancellor as members, from within or outside the University. They shall hold office for a period of 3 years.

Provided that in making nomination under item (vi) and (vii) due regard shall be given to the representation of different disciplines.

- (2) All the members of the Academic Council, except the *ex-officio* members, shall hold office for a period of three years from the date of their nomination.
- (3) One-third of the total members of the Academic Council shall form quorum for a meeting of the Academic Council.

*Powers of the Academic Council*

14. Subject to the Act, the Statutes and the Ordinances, the Academic Council shall, in addition to all other powers vested in it, have the following powers, namely:—
- (a) to exercise general supervision over the academic policies of the University and to give directions regarding methods of instructions, Co-operative teaching among colleges and institutions, evaluation of research or improvements in academic standards;
  - (b) to bring out inter-school co-ordination, to establish or appoint committees or boards for taking up projects on an inter-school basis;
  - (c) to consider matters of general academic interest either on its own initiative or on a reference by a school or the Executive Council and to take appropriate action thereon; and
  - (d) to frame such regulations and rules consistent with the Statutes and the Ordinances regarding the academic functioning of the University, discipline, admissions, award of fellowships, and studentships, fees, residences, concessions, corporate life and attendance.

*The Planning Board*

15. (1) The Planning Board shall consist of the following members, namely:—
- (a) the Vice-Chancellor;
  - (b) all Directors;
  - (c) two nominees of the Chancellor;
  - (d) five members of the Academic Council nominated by the Vice-Chancellor;

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**\*Amended with approval of the Visitor vide MHRD letter No. 39-6/2010-Desk (U) dt. 16.10.2010**

- (e) two officers of the University nominated by the Vice-Chancellor
- (2) The Vice-Chancellor shall be the Chairman of the Planning Board and the Director of Studies, Educational Innovations and Rural Reconstruction shall act as the Secretary to the Planning Board and he shall convene the meetings of the Planning Board after consultation with the Vice-Chancellor.
- (3) The Planning Board shall be the principal planning body of the University and shall be responsible for-
  - (a) reviewing the educational programmes offered by the University;
  - (b) organizing the structure of education in the University so as to provide opportunities to students to offer different combinations of subjects appropriate for the development of personality and skills for useful work in society;
  - (c) creating an atmosphere and environment conducive to value-oriented education; and
  - (d) developing new teaching-learning processes which will combine the lectures, tutorials, seminars, demonstrations, self-studies collective practical projects.
- (4) The Planning Board shall have the power to advise on the development of the University and review the progress of implementation of programmes so as to ascertain whether they are on the lines recommended by it and shall also have the power to advise the Executive Council and the Academic Council on any matter in connection therewith.
- (5) The Academic Council and the Executive Council shall be bound to consider the recommendations made by the Planning Board and shall implement such of the recommendations as are accepted by it.
- (6) Such of those recommendations of the Planning Board as have not been accepted by the Executive Council or the Academic Council under sub-section (6) shall be submitted by the Vice-Chancellor, along with the recommendations of the Executive Council or the Academic Council, to the Visitor for advice and the advice of the Visitor shall be implemented by the Executive Council or the Academic Council, as the case may be.

16

- (1) \* The University shall have the following Schools namely:

*Schools of Studies  
and Departments*

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**\*Amended with approval of the Visitor vide MHRD letter No. 39-1/2007-Desk (U) dt. 21.06.2011**

- (i) Sri Subramania Bharati School of Tamil Language and Literature
  - (ii) Sri Aurobindo School of Eastern and Western Thought
  - (iii) School of Management
  - (iv) Ramanujan School of Mathematical Sciences
  - (v) School of Physical, Chemical and Applied Sciences
  - (vi) School of Life Sciences
  - (vii) School of Humanities
  - (viii) School of Social Sciences and International Studies
  - (ix) School of Engineering and Technology
  - (x) School of Education
  - (xi) School of Medical Sciences
  - (xii) School of Performing Arts
  - (xiii) School of Law
  - (xiv) School of Media & Communication
  - (xv) Madanjeet School of Green Energy Technologies
- (2) Every School shall have a School Board. Each School Board shall consist of the following members, who shall hold office for a period of three years:
- (i) The Dean of the School (ex-officio)
  - (ii) Heads of Department in the School (ex-officio)
  - (iii) All Professors in the School
  - (iv) One Reader and one Lecturer from each of the Departments by rotation according to seniority
  - (v) One representative from each of the Board of other schools, which have inter-disciplinary work with the School, to be nominated by the Vice-Chancellor.
  - (vi) Minimum of one outside expert for each subject / department who are not employees of the University or any of its affiliated colleges / institutions to be nominated by the Vice-Chancellor / Academic Council.

- (3) The powers and functions of the School Board shall be prescribed by the Ordinances.
- (4) The conduct of the meetings of a School Board and the quorum required for such meetings shall be prescribed by the Ordinances.
- (5) (a) Each School shall consist of the following Departments and Centres.
1. Sri Subramania Bharati School of Tamil Language & Literature
  2. Sri Aurobindo School of Eastern and Western Thought
  3. School of Management
    - (i) Name of Departments
      - (a) Department of Management Studies
      - (b) Department of Commerce
      - (c) Department of Economics
      - (d) Department of Tourism Studies
      - (e) Department of Banking Technology
      - (f) Department of International Business
    - Karaikal Campus
    - (ii) Name of Departments
      - (a) Department of Management
      - (b) Department of Commerce
  4. Ramanujan School of Mathematical Sciences
    - (i) Name of Departments
      - (a) Department of Mathematics
      - (b) Department of Statistics
  5. School of Physical, Chemical and Applied Sciences
    - (i) Name of Departments
      - (a) Department of Physics
      - (b) Department of Chemistry
      - (c) Department of Earth Sciences
      - (d) Department of Applied Psychology
  6. School of Life Sciences
    - (i) Name of Departments
      - (a) Department of Biochemistry and Molecular Biology
      - (b) Department of Biotechnology
      - (c) Department of Ecology and Environmental Sciences
      - (d) Department of Ocean Studies and Marine Biology
      - (e) Department of Food Science & Technology
      - (f) Department of Coastal Disaster Management
    - (ii) Name of Centre
      - (a) Centre for Bio-informatics

7. School of Humanities
- (i) Name of Departments
    - (a) Department of English
    - (b) Department of French
    - (c) Department of Hindi
    - (d) Department of Sanskrit
    - (e) Department of Philosophy
    - (f) Department of Physical Education & Sports
  - (ii) Name of Centre
    - (a) Centre for Foreign Languages
8. School of Social Sciences and International Studies
- (i) Name of Departments
    - (a) Department of Anthropology
    - (b) Department of Sociology
    - (c) Department of History
    - (d) Department of Politics and International Studies
    - (e) Department of Social Work
  - (ii) Name of Centres
    - (a) Centre for Women's Studies
    - (b) Centre for South Asian Studies / Madanjeet Singh Institute of South Asia Regional Co-operation (MISARC)
    - (c) Centre for Study of Social Exclusion and Inclusive Policy.
9. School of Engineering & Technology
- (i) Name of Departments
    - (a) Department of Computer Science
    - (b) Department of Electronics Engineering
  - Karaikal Campus
  - (ii) Name of Department
    - (a) Department of Computer Science
  - (iii) Name of Centre
    - (a) Centre for Pollution Control & Environmental Engineering
10. School of Education
11. School of Medical Sciences
12. School of Performing Arts
- (i) Name of Department
    - (a) Department of Performing Arts
13. School of Law
14. School of Media and Communication
- (i) Name of Departments
    - (a) Department of Library & Information Science
    - (b) Department of Electronic Media & Mass Communication

15. Madanjeet School of Green Energy Technologies

(i) Name of Centres

- (a) Centre for Nano Sciences & Technology
- (b) Centre for Green Energy Technology

(b) No Department or Centre shall be established or abolished except by the Statutes:

(c) Each Department shall consist of the following members, namely:—

- (i) Teachers of the Department;
- (ii) persons conducting research in the Department;
- (iii) Dean of the School or Deans of the Schools;
- (iv) Honorary Professors, if any, attached to the Department; and
- (v) such other persons as may be members of the Department in accordance with the provisions of the Ordinances.

17 (1) Each Department shall have two Boards of Studies *Board of Studies*  
one for Post-graduate Studies and the other for Under-graduate Studies.

(2) The Constitution of a Board of Post-graduate Studies and the term of office of its members shall be prescribed by the Ordinances.

(3) The functions of a Board of Post-graduate Studies shall be to approve subjects for research for various degrees and other requirements of research degrees and to recommend to the concerned School Board in the manner prescribed by the Ordinances:

- (a) courses of studies and appointment of examiners for post-graduate courses, but excluding research degrees;
- (b) appointment of supervisors of research; and
- (c) measures for the improvement of the standard of post-graduate teaching and research:

Provided that the above functions of a Board of Postgraduate Studies shall, during the period of three years immediately after the commencement of the Act, be performed by the Department.

(4) The constitution and functions of a Board of Undergraduate Studies and the term of office of its members shall be prescribed by the Ordinances.



18. (1) The Finance Committee shall consist of the following members, namely:—
- (i) The Vice-Chancellor;
  - (ii) A Director appointed by the Executive Council;
  - (iii) Three persons nominated by the Executive Council, out of whom at least one shall be a member of the Executive Council; and
  - (iv) Three persons nominated by the Visitor.
- (2) Five members of the Finance Committee shall form a quorum for a meeting of the Finance Committee.
- (3) All the members of the Finance Committee, other than *ex-officio* members, shall hold office for a term of three years.
- (4) A member of the Finance Committee shall have the right to record a minute of dissent if he does not agree with any decision of the Finance Committee.
- (5) The Finance Committee shall meet at least twice every year to examine the accounts and to scrutinise proposals for expenditure.
- (6) The annual accounts and the financial estimates of the University prepared by the Finance Officer shall be laid before the Finance Committee for consideration and comments and thereafter submitted to the Executive Council for approval.
- (7) The Finance Committee shall recommend limits for the total recurring expenditure and the total non-recurring expenditure for the year, based on the income and resources of the University (which, in the case of productive works, may include the proceeds of loans).

- 19 (1) There shall be Selection Committee for making recommendations to the Executive Council for appointment to the posts of Director, Professor, Reader, Lecturer, Registrar, Finance Officer, Controller of Examinations, Librarian and Principals of Colleges and Institutions maintained by the University.
- (2) \* The Selection Committee for appointment to the posts specified in column 1 of the Table below shall consist of the persons specified in the corresponding entry in column 2 of the said table.

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\* Amended with approval of the Visitor vide MHRD letter No. F-21-2/2004-Desk (U)(A) dt. 21.09.2004

## TABLE

| (1)                  | (2)   |
|----------------------|---|
| Director             | Not less than three eminent persons, not in the service of the University or members of the Executive Council or Academic Council to be nominated by the Executive Council out of a panel of not less than six names recommended by the Academic Council for their special knowledge of, or interest in, the subjects with which the Director to be appointed will be concerned.  |
| Professor/<br>Reader | <p>(1) Vice-Chancellor to be Chairperson of the selection Committee.</p> <p>(2) An academician who is the nominee of the Visitor.</p> <p>(3) Three experts in the concerned subject/ field out of the list recommended by the Vice-Chancellor and approved by E.C.</p> <p>(4) Dean of the Faculty</p> <p>(5) Head / Chairperson of the Department.</p> <p>* One representative of the SC/ST, Women and Physically Handicapped should be in the selection Committee whenever a candidate from any of these categories appears for the interview.</p> <p>* At least 4 members including two outside experts must constitute the quorum.</p> |
| Lecturer             | <p>(1) Vice-Chancellor to be the Chairperson of the selection committee.</p> <p>(2) 3 experts in the concerned subject to be invited on the basis of the list recommended by the Vice-Chancellor and approved by the E.C.</p> <p>(3) Dean of the concerned Faculty/Head/Chairperson of the Department.</p> <p>(4) An academician nominated by the Visitor</p> <p>* One representative of the SC/ST, Women and Physically handicapped should be in the selection committee whenever a candidate from any of these categories appears for the interview.</p>  |

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\* Amended with approval of the Visitor vide MHRD letter No. F-21-2/2004-Desk (U)(A) dt. 21.09.2004

- \* At least 4 members including two outside experts must constitute the quorum.
- |  |  |
|--|--|
| Registrar/<br>Finance<br>Officer/<br>Controller of<br>Examinations<br>and<br>Librarian | <p>(1) Vice-Chancellor to be Chairperson of the selection committee.</p> <p>(2) An academician who is the nominee of the Visitors.</p> <p>(3) Three experts in the concerned subject/field out of the list recommended by the Vice-Chancellor and approved by E.C.</p> <p>(4) Dean of the Faculty.</p> <p>(5) Head/Chairperson of the Department.</p> <p>* One representative of the SC/ST, Women and Physically handicapped should be in the selection committee whenever a candidate from any of these categories appears for the interview.</p> <p>* Atleast 4 members including two outside experts, must constitute the quorum.</p>   |
| Principal of<br>College or<br>Institution<br>maintained<br>by the<br>University        | <p>(1) Chairperson of the governing board as Chairperson.</p> <p>(2) One member of the governing board to be nominated by the Chairperson.</p> <p>(3) Two Vice-Chancellor's nominees out of whom one should be an expert.</p> <p>(4) Three experts consisting of the Principal of a college, a Professor and an accomplished educationist not below the rank of a Professor (to be nominated by the governing board) out of a panel of experts approved by the Vice-Chancellor.</p> <p>* One representative of the SC/ST, Woman and Physically handicapped should be in the selection committee whenever a candidate from any of these categories appears for the interview</p> <p>* Atleast 4 members including two outside experts must constitute the quorum.</p> |

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\* Amended with approval of the Visitor vide MHRD letter No. F-21-2/2004-Desk (U)(A) dt. 21.09.2004

NOTE 1: Where the appointment is being made for an interdisciplinary project, the Head of the project shall be deemed to be the Head of the Department concerned.

NOTE 2: The Professor to be nominated shall be a Professor concerned with the specialty for which the selection is being made and that the Vice-Chancellor shall consult the Head of the Department and the Dean of School before nominating the Professor.

NOTE 3: The Selection Committee shall recommend appointment to the post of Registrar on tenure basis for a period of five years and his tenure may be renewed for similar terms by the Executive Council on the recommendations of the Vice-Chancellor:

Provided that Officers of All India Services and Central Services may be appointed on deputation to the *post* of Registrar by the Executive Council on the recommendations of the Vice-Chancellor on such terms and conditions as may be stipulated by the Government of India.

NOTE 4: In accordance with the guidelines received from the University Grants Commission, the Finance Officer in the Pondicherry University shall be appointed on deputation basis from an organized Accounts/Audit Service.

NOTE 5: The Selection Committee thus constituted shall scrutinize the C.R. Dossiers and Personal Files received from the organized Accounts Service, hold interview, if considered necessary, and make recommendations for appointment to the post of Finance Officer in the University.

(3) The Vice-Chancellor, or in his absence, the seniormost Director, shall preside at the meetings of a Selection Committee.

(4) The meetings of a Selection Committee shall be convened by the Vice-Chancellor or in his absence, by the seniormost Director.

(5) The procedure to be followed by a Selection Committee in making recommendations shall be laid down in the Ordinances.

(6) If the Executive Council is unable to accept the recommendations made by a Selection committee, it shall record its reasons and submit the case to the Visitor for final orders.

(7) Appointments to temporary posts shall be made in the manner indicated below: —

- (i) If the temporary vacancy is for a duration longer than one academic session, it shall be filled on the advice of the Selection Committee in accordance with the procedure indicated in the foregoing clauses:

Provided that if the Vice-Chancellor is satisfied that in the interests of work, it is necessary to fill the vacancy, the appointment may be made on a purely temporary basis by a local Selection Committee referred to in sub clause (ii) for a period not exceeding six months.

- (ii) If the temporary vacancy is for a period less than a year, an appointment to such vacancy shall be made on the recommendation of a local Selection Committee consisting of the Dean of the School concerned, the Head of the Department and a nominee of the Vice-Chancellor:

Provided that if the same person holds the offices of the Dean and the Head of the Department, the Selection Committee may contain two nominees of the Vice-Chancellor :

Provided further that in case of sudden casual vacancies of teaching posts caused by death or any other reason, the Dean may, in consultation with the Head of the Department concerned, make a temporary appointment for a month and report to the Vice-Chancellor and the Registrar about such appointment.

- (iii) No teacher appointed temporarily shall, if he is not recommended by a regular Selection Committee for appointment under the Statutes, be continued in service on such temporary employment, unless he is subsequently selected by a local Selection Committee or a regular Selection Committee, for a temporary or permanent appointment as the case may be.

*Special mode of Appointment* 20.

- (1) Notwithstanding anything contained in Statute 19, the Executive Council may invite a person of high academic distinction and professional attainments to accept a post of Professor or Reader or any other academic post in the University, as the case may be, on such terms and conditions as it deems fit, and on the person agreeing to do so, appoint him to the post.

(2) The Executive Council may appoint a teacher or any other academic staff working in any other University or organization for undertaking a joint project in accordance with the manner laid down in the Ordinances.

21. The Executive Council may appoint a person selected in accordance with the procedure laid down in Statute 19 for a fixed tenure on such terms and conditions as it deems fit. *Appointment for a fixed tenure*

22. (1) The qualifications of recognized teachers shall be such as may be prescribed by the Ordinances. *Recognized teachers*

(2) All applications for the recognition of teachers shall be made in such manner as may be laid down in the Ordinances.

(3) No teacher shall be recognized as a teacher except on the recommendation of a selection committee constituted for the purpose in the manner laid down in the Ordinances.

(4) The period of recognition of a teacher shall be determined by Ordinances made in that behalf.

(5) The Academic Council may, by a special resolution passed by a majority of not less than two-thirds of the members present and voting, withdraw recognition from a teacher:

Provided that no such resolution shall be passed until notice in writing has been given to the person concerned calling upon him to show cause, within such time as may be specified in the notice, why such resolution should not be passed and until his objections, if any, and any evidence he may produce in support of them, have been considered by the Academic Council.

(6) Any person aggrieved by an order of withdrawal under clause (5) may, within three months from the date of communication to him of such order, appeal to the Executive Council which may pass such orders thereon as it thinks fit.

23. Any authority of the University may appoint as many standing or special committees as it may deem fit, and may appoint to such committees persons who are not members of such authority. Any such committee may deal with any subject delegated to it subject to subsequent confirmation by the authority appointing. *Committees*

24. (1) All the teachers of the University shall, in the absence of any agreement to the contrary, be governed by the terms and conditions of service as specified in the Statutes, the Ordinances and the Regulations. *Terms and conditions of services of University teachers*

- (2) Every teacher of the University shall be appointed on a Written contract, the form of which shall be prescribed by the Ordinances. A copy of the contract shall be deposited with the Registrar.

*Seniority lists* 25.

- (1) Whenever, in accordance with the Statutes, any person is to hold an office or be a member of an authority of the University by rotation according to seniority, such seniority shall be determined according to the length of continuous service of such person in his grade, and, in accordance with such other principles as the Executive Council may, from time to time, prescribe.
- (2) It shall be the duty of the Registrar to prepare and maintain, in respect of each class of persons to whom the provisions of the Statutes apply, a complete and up-to-date seniority list in accordance with the provisions of clause (1).
- (3) If two or more persons have equal length of continuous service in a particular grade or the relative seniority of any person or persons is otherwise in doubt, the Registrar may, on his own motion and shall, at the request of any such person, submit the matter to the Executive Council whose decision thereon shall be final.

*Removal of teachers* 26.

- (1) Where there is an allegation of misconduct against a teacher, or a member of the academic staff, the Vice-Chancellor may, if he thinks fit, by order in writing, place the teacher under suspension and shall forthwith report to the Executive Council the circumstances in which the order was made:

Provided that the Executive Council may, if it is of the opinion, that the circumstances of the case do not warrant the suspension of the teacher or a member of the academic staff, revoke such order.

- (2) Notwithstanding anything contained in the terms of his contract of service or of his appointment, the Executive Council shall be entitled to remove a teacher or a member of the academic staff on the ground of misconduct.
- (3) Save as aforesaid, the Executive Council shall not be entitled to remove a teacher or a member of the academic staff except for good cause and after giving three months' notice in writing or on payment of three months' salary in *lieu of* notice.
- (4) No teacher or a member of the academic staff shall be removed under clause (2) or under clause (3) until he has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.

- (5) The removal of a teacher or a member of the academic staff shall require a two-third majority of the members of the Executive Council present and voting.
- (6) The removal of a teacher or a member of the academic staff shall take effect from the date on which the order of removal is made:

Provided that where a teacher or a member of the academic staff is under suspension at the time of his removal, the removal shall take effect from the date on which he was placed under suspension.

- (7) Notwithstanding anything contained in the Statutes, a teacher or a member of the academic staff may resign by giving three months' notice in writing to the Executive Council or on payment to the University of three months' salary *in lieu* thereof.

- 27. (1) Notwithstanding anything contained in the terms of his contract of service or of his appointment, an employee, other than a teacher or a member of the academic staff, may be removed by the authority which is competent to appoint the employee—
  - (a) if he is of unsound mind or is a deaf-mute or suffers from contagious leprosy;
  - (b) if he is an undischarged insolvent;
  - (c) if he has been convicted by a court of law of any offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months;
  - (d) if he is otherwise guilty of misconduct:

*Removal of employees other than teachers of the University*

Provided that no employee shall be removed from his office unless a resolution to that effect is passed by the Executive Council by a majority of two-thirds of its members present and voting.

- (2) No employee shall be removed under clause (1) until he has been given a reasonable opportunity of showing cause against the action proposed to be taken in regard to him.
- (3) Where the removal of such employee is for a reason other than that specified in sub-clause (c) or sub-clause (b), of Clause (1) he shall be given three months' notice in writing or paid three months salary *in lieu* of such notice.
- (4) Notwithstanding anything contained in the Statutes, an employee not being a teacher or a member of the academic staff, shall be entitled to resign:—



- (i) If he is a permanent employee, only after giving three months' notice in writing to the appointing authority or paying to the University three months' salary *in lieu* thereof:
- (ii) If he is not a permanent employee, only after giving one-month's notice in writing to the appointing authority or paying to the University one month's salary *in lieu* thereof:

Provided that such resignation shall take effect from the date on which the resignation is accepted by the appointing authority.

*Honorary degrees*

28. (1) The Executive Council may, on the recommendation of the Academic Council and by a resolution passed by a majority of not less than two-thirds of the members present and voting, make proposals to the Visitor for the conferment of honorary degrees:

Provided that in case of emergency, the Executive Council may, on its own, make such proposals.

- (2) The Executive Council may, by a resolution passed by a majority of not less than two-thirds of the members present and voting, withdraw, with the previous sanction of the Visitor, any honorary degree conferred by the University.

*Withdrawal of degrees, etc.*

29. The Executive Council may, by a special resolution passed by a majority of not less than two-thirds of the members present and voting, withdraw any degree or academic distinction conferred on, or any certificate or diploma granted to, any person by the University for good and sufficient cause:

Provided that no such resolution shall be passed until a notice in writing has been given to that person calling upon him to show cause within such time as may be specified in the notice why such a resolution should not be passed and until his objections, if any, and any evidence he may produce in support of them, have been considered by the Executive Council.

*Maintenance of discipline among students of the University*

30. (1) All powers relating to discipline and disciplinary action in relation to students of the University shall vest in the Vice-Chancellor.
- (2) The Vice-Chancellor may delegate all or any of his powers as he deems proper to a Proctor and to such other officers as he may specify in this behalf.
- (3) Without prejudice to the generality of his powers relating to the maintenance of discipline, and taking such action, as may seem to him appropriate for the maintenance of discipline, the Vice-Chancellor may, in the exercise of his powers, by order, direct that any

student or students be expelled, or rusticated, for a specified period, or be not admitted to a course or courses of study in a College, Institution or Department of the University for a stated period, or be punished with fine for an amount to be specified in the order, or be debarred from taking an examination or examinations conducted by the University, College Institution or a Department for one or more years, or that the results of the student or students concerned in the examination or examinations in which he or they have appeared be cancelled.

- (4) The Principals of Colleges, Institutions, Heads of Special Centres, Deans of Schools of Studies and Heads of teaching Departments in the University shall have the authority to exercise all such disciplinary powers over the students in their respective Colleges, Institutions, Special Centres, Schools and teaching Departments in the University as may be necessary for the proper conduct of such Colleges, Institutions, Special Centres, Schools and teaching in the Departments.
- (5) Without prejudice to the powers of the Vice-Chancellor, the principals and other persons specified in clause (4), detailed rules of discipline and proper conduct shall be made by the University. The Principals of Colleges, Institutions, Heads of Special Centres, Deans of Schools of Studies and Heads of teaching Departments in the University may also make the supplementary rules as they deem necessary for the aforesaid purposes. Every student shall be supplied with a copy of the rules made by the University and a copy of the supplementary rules shall be supplied to the Students concerned.
- (6) At the time of admission, every student shall be required to sign a declaration to the effect that he submits himself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University.

31. All powers relating to discipline and disciplinary action in relation to students of a College or an Institution, not maintained by the University, shall vest in the Principal of the College or Institution, as the case may be, in accordance with the procedure prescribed by the Ordinances.

*Maintenance of discipline among students of colleges, etc.*

32. (1) Colleges and other Institutions situated within the jurisdiction of the University may be admitted to such privileges of the University as the Executive Council may decide, on the following conditions, namely:—

*Admission of Colleges, etc. to the privileges of the University*

- (i) Every such College or Institution shall have a regularly constituted Governing Body, consisting not more than fifteen persons approved by the Executive Council and including among others, two teachers of the University to be nominated by the Executive Council and three representatives of the teaching staff of whom the Principal of the College or Institution shall be one. The procedure for appointment of members of the Governing Body and other matters affecting the management of a College or an Institution shall be prescribed by the Ordinances:

Provided that the said condition shall not apply in the case of Colleges and Institutions maintained by Government which shall, however, have an Advisory Committee consisting of not more than fifteen persons which shall consist of, among others, three teachers including the Principal of the College or Institution, and two teachers of the University nominated by the Executive Council.

- (ii) Every such College or Institution shall satisfy the Executive Council on the following matters, namely:—
- (a) the suitability and adequacy of its accommodation and equipment for teaching;
  - (b) the qualifications and adequacy of its teaching staff and the conditions of their service;
  - (c) the arrangements for the residence, welfare, discipline and supervision of students;
  - (d) the adequacy of financial provision made for the continued maintenance of the College or Institution; and
  - (e) such other matters as are essential for the maintenance of the standards of University education.
- (iii) No College or Institution shall be admitted to any privileges of the University except on the recommendation of the Academic Council made after considering the report of a Committee of Inspection appointed for the purpose by the Academic Council.
- (iv) \* Colleges and institutions desirous of admission to any privileges of the University shall be required to intimate their intention to do so in writing so as to reach the Registrar not later than 1<sup>st</sup> October, preceding the year from which permission applied for is to have effect.

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\* Amended with approval of the Visitor vide MHRD letter F.No.21-8/2004-Desk(U)(A) dt. 27.07.2004

(v) A College or an Institution shall not, without the previous permission of the Executive Council and the Academic Council, suspend instruction in any subject or course of study which it is authorized to teach and teaches.

- (2) Appointment to the teaching staff and Principals of Colleges or Institutions admitted to the privileges of the University shall be made in the manner prescribed by the Ordinances:

Provided that nothing in this clause shall apply to Colleges and Institutions maintained by Government.

- (3) The service conditions of the administrative and other non-academic staff of every College or Institution referred to in clause (2) shall be such as may be laid down in the Ordinances:

Provided that nothing in this clause shall apply to Colleges and Institutions maintained by Government.

- (4) Every College or Institution admitted to the privileges of the University shall be inspected at least once in every two academic years by a Committee appointed by the Academic Council, and the report of that Committee shall be submitted to the Academic Council, which shall forward the same to the Executive Council with such recommendations as it may deem fit to make. The Executive Council, after considering the report and the recommendations, if any, of the Academic Council shall forward a copy of the report to the Governing Body of the College or Institution with such remarks, if any, as it may deem fit for suitable action.

- (5) The Executive Council may, after consulting the Academic Council withdraw any privileges granted to a College or Institution, at any time it considers that the College or Institution does not satisfy any of the conditions on the fulfillment of which the College or Institution was admitted to such privileges:

Provided that before any privileges are so withdrawn, the Governing Body of the College or Institution concerned shall be given an opportunity to represent to the Executive Council why such action should not be taken.

- (6) Subject to the conditions set forth in clause (1) the Ordinances may prescribe—

- (i) Such other conditions as may be considered necessary;
  - (ii) The procedure for the admission of Colleges and Institutions to the privileges of the University and for the withdrawal of those privileges.
- Convocation* 33. Convocations of the University for the conferring of degrees or for other purposes shall be held in such manner as may be prescribed by the Ordinances.
- Acting Chairman of meetings* 34. Where no provision is made for a President or Chairman to preside over a meeting of any authority of the University or any committee of such authority or when the President or Chairman so provided for is absent, the members present shall elect one from among themselves to preside at such meeting.
- Resignation* 35. Any member, other than an *ex-officio* member of the Court, the Executive Council, the Academic Council or any other authority of the University or any committee of such authority may resign by letter addressed to the Registrar and the resignation shall take effect as soon as such letter is received by the Registrar.
- Disqualifications* 36. (1) A person shall be disqualified for being chosen as, and for being, a member of any of the authorities of the University:-
- (a) If he is of unsound mind or is a deaf-mute or suffers from contagious leprosy;
  - (b) If he is an undischarged insolvent;
  - (c) If he has been convicted by a court of law of an offence involving moral turpitude and sentenced in respect thereof to imprisonment for not less than six months.
- (2) If any question arises as to whether a person is or had been subjected to any of the disqualifications mentioned in clause (1), the question shall be referred for the decision of the Visitor and his decision shall be final and no suit or other proceeding shall lie in any civil court against such decision.
- Residence condition for membership and office* 37. Notwithstanding anything contained in the Statutes, no person who is not ordinarily resident in India shall be eligible to be an officer of the University or a member of any authority of the University.
- Membership of authorities by virtue of membership of other bodies* 38. Notwithstanding anything contained in the Statutes, a person who holds any post in the University or is a member of any authority or body of the University in his capacity as a member of a particular authority or body or as the holder of a particular appointment shall hold such office or membership only for so long as he continues to be

a member of that particular authority or body or the holder of that particular appointment, as the case may be

39. (1) There shall be an Alumni Association for the University. *Alumni Association*
- (2) The subscription for membership of the Alumni Association shall be prescribed by the Ordinances.
- (3) No member of the Alumni Association shall be entitled to vote or stand for election unless he has been a member of the Association for at least one year prior to the date of election and is a graduate of the University of at least five years standing.

Provided that the condition relating to the completion of one year's membership shall not apply in the case of the first election.

40. (1) There shall be constituted in the University, a Students' Council for every academic year, consisting of- *Students Council*
- (a) the Director of Physical Education, Sports, National Service and Students' Welfare who shall be the Chairman of the Students' Council;
- (b) all students who have won prizes in the previous academic year in the fields of studies, fine arts, sports and extension work;
- twenty students to be nominated by the Academic Council on the basis of merit in studies, sports, extra curricular activities and all-round development of personality:

Provided that any student of the University shall have the right to bring up any matter concerning the University before the Students' Council if so permitted by the Chairman, and he shall have the right to participate in the discussions at any meeting when the matter is taken up for consideration.

- (2) The functions of the Students' Council shall be to make suggestions to the appropriate authorities of the University in regard to the programmes of studies, students' welfare and other matters of importance in regard to the working of the University in general and such suggestions shall be made on the basis of consensus of opinion.
- (3) The Students' Council shall meet at least once in an academic year preferably in the beginning of that year.

Ordinances how  
made 41.

- (1) \* The first Ordinances made under sub-section (2) of section 27 may be amended, repealed or added to at any time by the Executive Council in the manner specified below:-
- (2) No Ordinance in respect of the matters enumerated in section 27, other than those enumerated in clause (n) of sub-section (1) thereof, shall be made by the Executive Council unless a draft of such Ordinance has been proposed by the Academic Council.
- (3) The Executive Council shall not have power to amend any draft of any Ordinance proposed by the Academic Council, under clause (2), but may reject the proposal or return the draft to the Academic Council for reconsideration, either in whole or in part, together with any amendment which the Executive Council may suggest.
- (4) Where the Executive Council has rejected or returned the draft of an Ordinance proposed by the Academic Council, the Academic Council may consider the question afresh and in case the original draft is reaffirmed by a majority of not less than two-thirds of the members present and voting and more than half the total number of members of the Academic Council, the draft may be sent back to the Executive Council which shall either adopt it or refer it to the Visitor whose decision shall be final
- (5) Every Ordinance made by the Executive Council shall come into effect immediately.
- (6) Every Ordinance made by the Executive Council shall be submitted to the Visitor within two weeks from the date of its adoption. The Visitor shall have the power to direct the University within four weeks of the receipt of the Ordinance to suspend the operation of any such Ordinance and he shall, as soon as possible, inform the Executive Council about his objection to the proposed Ordinance. The Visitor may, after receiving the comments of the University, either withdraw the order suspending the Ordinance or disallow the Ordinance, and his decision shall be final.

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**\*Substituted - 'At any time' Amended with approval of the Visitor vide MHRD letter No. F. 21-9 F87 - Desk(U), dt. 15.01.1990.**

42. (1) The authorities of the University may make Regulations consistent with the Act and the Statutes and the Ordinances: *Regulations*

(a) laying down the procedure to be observed at their meetings and the number of members required to form a quorum;

(b) Providing for all matters which are required by the Act, the Statutes or the Ordinances to be prescribed by Regulations;

(c) Providing for all other matters solely concerning such authorities or committees appointed by them and not provided for by the Act, the Statutes or the Ordinances.

(2) Every authority of the University shall make Regulations providing for the giving of notice to the members of such authority of the dates of meetings and of the business to be considered at meetings and for the keeping of a record of the proceedings of meetings.

(3) The Executive Council may direct the amendment in such manner as it may specify, of any Regulation made under the Statutes or the annulment of any such regulation.

43 Subject to the provisions of the Act and the Statutes, any officer or authority of the University may delegate his or its powers to any other officer or authority or person under his or its respective control and subject to the condition that overall responsibility for the exercise of the powers so delegated shall continue to vest in the officer or authority delegating such powers. *Delegation of powers*

R.V.S. PERI SASTRI,  
Secretary to the Govt. of India