

**REPORT/OF THE
STATE PROJECT DIRECTOR
ON
DPEP ACTIVITIES**

**SUBMITTED
TO
EXECUTIVE COMMITTEE
ON**

23-10-1997

NIEPA DC



D09749

STATE OF KERALA
Department of Education
Higher Education Administration
Aurobindo Marg,
Thiruvananthapuram-110016
No. Q-9749
Date 11-12-97

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REACHING THE UNREACHED

A brief look at the accessibility to primary education in Andhra Pradesh reveals that 97.3% of the rural population have formal schools within walking distance of 1 km. However, a large number of school less habitations exist having population more than norms. There are many habitations particularly tribal areas having physical barriers to the nearest schools like streams, hills, forests etc.

The following table gives the number of school less habitations which satisfy population norm for opening of a new primary schools as per OBB guidelines.

Sl.No.	Districts	School less Habitations
1.	Vizianagaram	384
2.	Nellore	259
3.	Chutney	125
4.	Karimnagar	334
5.	Warangal	360

To provide access during the year 1996-97, 124 primary schools were opened out of which 31 are in tribal areas. During the year 1997-98, it is proposed to start primary schools in the school less habitations as detailed in the following table:

Sl.No	Districts	No.of schools proposed to be opened in 1997-98	No. Of schools opened so far
1.	Vizianagaram	204	56
2.	Nellore	150	100
3.	Kurnod	80	80
4.	Karimnagar	125	54
5.	Warangal	150	50

The remaining primary schools will be opened during November / December 1997.

Habitations to open primary schools are selected on the basis of population and female literacy norms

2. AWARENESS AND MOBILISATION:

a) A.P DPEP recognises the principle that only grass root level organisation of the parents can bring about a substantial change in the primary education. Hence , emphasis is basically on organising the associations of parents, mothers and villagers with a focus on primary education. Wherever such organisations are already existing , DPEP is making use of these organisations for furthering the primary education. The next phase identified by DPEP as important is the mobilisation of these organisations for concerted effort in strengthening the school and bringing awareness among the parents of drop-out and un-enrolled ,

b) In mobilising the organisations specific focus is given to the following categories.

- i) Mothers
- ii) VEC members
- iii) Depressed communities like SCs, STs and BCs.

A detailed plan was chalked out by identifying the vulnerable sections in areas for carrying out the above work in a focussed fashion. The result of such organisation is being to show already in all the districts.

c) Organisation training to VECs

V.E.C. is expected to manage primary education in the village after building up its capacities. For this purpose the VECs are constituted by involving the stake holders ie., parents of children who are sending and who have to send their children to the village primary school. A systematic effort is being made to build awareness and capacities of members of VECs. The Key Resource Persons are identified in each of the 5 districts to train the VEC members, these KRPs are given 6 day training in organisational skills and techniques of PRA in order to help the VEC in analysing and planning for expansion and strengthening of primary education. Already 20 VEC s in each district are given the training and they have prepared the participatory village action plans. It is expected that around 150 VECs will be imparted this type of orientation training during this financial year. The result of this training programme is to be seen in increased participation by the VECs members in the school affairs, their contributions in terms of cash, kind and time towards school affairs and commitment to send all the children in the village to one type of school or the other. Training methodology is worked out in concern with NGOs working in this field

d) Another fact of training involves giving them necessary skills to manage the school construction, ECE centre and other issues involving functional and technical skills. More than 100 VECs in each district were given 3 day orientation this year for this type of issues. An inter-state tour was also organised in the month of March, to make the VECs aware of the activities

elsewhere in the country . Similar activities will be taken up in the remaining part of the functional year.

Organising and Training of Mother's Association:

In order to strengthen the primary education in the state, AP DPEP has focussed on girl's education in particular . To achieves this, mothers of the village are being mobilised and given key role in sending their children to schools regularly. As a part of the programme women members of the VEC's were made into sub-committee. In the villages where ECE centres are opened mothers associations are formed. These committees and Mothers' Associations have taken up the responsibility of educating girls in their villages. Mothers' Associations run the ECE centres or their own with the grant from DPEP.

Mothers' Associations were given one day orientation on their role and duties in establishing ECE centres and on importance of girls' education and they were also made responsible for proper running and molding of ECE centres.

e) Effort through Mass-media:

It is recognised by AP, DPEP that mass-media play an important role in moulding the opinions of the people in the society. Efforts are being made to exploit the mass media channel for bringing awareness about the gaps in primary education in the State and the sections of such gaps . The effort is mainly aimed at the opinion leaders of the society, the teaching community and parents at large.

f) News letter:

DPEP is brining out the news letter which reaches all the teachers in the five districts. This news letter helps in spreading the success stories across the district to motivate the teaching community and VECs. It is seen that the majority of teachers who have been working for a better education system are being motivated by such publicity through the news letter. This news letter also helps in making the teacher understand the processes that they have been undertaken by the DPEP for mobilising the community for strengthening the teacher effort.

Frequent broadcasts through AIR on importance of Primary Education are being organised. These broadcasts reach large cross section of population and familiarise them with activities of DPEP and motivative them to exploit them for their benefit. Efforts are also being made to produce and telecast jingles and short films on National and Regional Network of Doordarshan

Building Awareness in ST and Remote Habitations:

A campaign was o repained in the months of July, and August 1997 in all the 5 districts in SCs and STs habitations where the enrolment rates are very poor. It was ensured that the habitations selected have a school facility and also the necessary

number of teachers.. Such campaigns were organised in 120 villages and in the coming months the focussed campaigns will be organised in 200 more villages. Local Folk Art Forms and street theatre will be made use in such campaigns.

3. Teacher Training

DPEP aims to provide quality education to the primary school children to raise their achievement levels by 25% in literacy and numeracy and 40% in other areas. Training teachers to enable them achieve, these levels is a major component of the efforts under DPEP.

APDPEP has the legacy of well formulated teacher training strategy under APPEP. The Principles which formed the basis of teacher training under APPEP are:

1. Providing teacher generated learning activities
2. Promoting learning by doing, discovering and experimenting
3. Developing individual, group and whole class work
4. Providing for individual differences
5. Using local environment
6. Creating an interesting classroom by displaying children's work and organising it effectively.

Large amount of time and energy have gone into developing training methodology as per these principles. APDPEP aims to translating this strategy into practice during this year teacher training. Also the focus is on devising the transactional process in training programme to minimise transmission losses. Ultimately, the teachers in rural schools must be able to put into practice well designed and well acclaimed APPEP principles without any difficulty. Efforts are also being made to provide the teachers with activity kits, which will further strengthen the activity based teaching.

Kits are being developed at DIET Kurnool. Government is well aware of the kits developed by Rishi Valley Education Centre (RVEC), Madanapalle and its adaptability. GAP constituted a committee vide G.O.Ms.No.297 dt. 24-9-97 to examine the desirability of a kit to all primary schools in the state, its content and role of the textbooks vis-à-vis the kit to be provided.

To plan and provide quality training, a large state Resource Group (Training) with 40 members is formed. The SRG include retired professors of University, officials of Education Department, Professors and Lecturers working at SCERT, faculty members of DIETs and BRC/MRC coordinators (MRPs)

To begin with, a two day workshop was organised at SCERT to identify the training needs of primary teachers. Similar workshops were organised at district level also. Keeping in view the felt training needs of teachers, training package is developed. The package comprises information about Minimum Levels of Learning, Multigrade teaching, Teaching of Telugu, Maths, Environmental Studies and English etc with main emphasis on effective transaction of newly introduced textbooks/workbooks. It is decided upon to reduce the levels of training to two levels to prevent transmission loss. The levels are

I level: Training of Key Resource Persons by SRG members

II level: Training of teachers by Key Resource Persons.

State Resource Group felt that the training programme should be participatory and by the end of the training programme, capacities should be built among teachers to transact the newly introduced MLL based Textbooks/Textbook – cum-workbooks. Hence the strategies for transacting various aspects in the training package were worked out.

State Resource Group field trailed the strategies planned for transacting the training package in three districts. A review meeting was held with all SRG members to consolidate the effectiveness of strategies and they are finalised.

Key Resource Persons training was organised for seven days and in each district and 60 to 100 KRPs were trained per district. KRPs include all BRC/MRC coordinators and strong teachers.

Training of teachers is scheduled from 14-10-1997 at Mandal Headquarters. Mandal Educational Officers/BRC Coordinators will act course Directors. For effective monitoring all the SRG members will act as observers to the Mandal level programmes.

Mandal Resource Centres:

It is proposed to establish 255 Mandal Resource Centres in all the five DPEP districts. Two Mandal Resource Persons will be posted at each MRC to provide On Job support to teachers by frequent visits to schools and to guide ECE centres and to monitor enrolment, retention and achievement of children with Head Teachers and VECs. Orders were issued by Government of Andhra Pradesh to establish MRCs and to appoint MRPs vide G.O.No.290 Edn. Dated 23-9-97.

Activities completed:

- 1) Workshop to identify training needs of primary teachers : 14-5-97 & 15-5-97
- 2) Workshop to develop teacher training package : 3-6-97 to 7-6-97
- 3) Workshop to develop strategies for transacting the training package : 20-8-97 to 23-8-98
- 4) Try out of the strategies planned for transacting the training package Hanmakonda, Kurnool and Karimnagar : 26-8-97 to 1-9-97
- 5) Review meeting with SRG members to discuss the effectiveness of strategies planned for transacting training packages : 9-9-97 to 10-9-97

Activities in Pipeline:

1) Key Resource Persons Training Programmes : 16-9-97 to 22-9 97

2) Teacher Training at Mandal Headquarters

Commencing in the Month of December 1997.

Workshops proposed during 1997-98 (as per AWP&B) & their programme:

1) Workshop to develop modules for TC Secretaries : Completed

2) Workshop to refine teacher training modules : Completed

Training Programmes:

Training of Master Trainers : 16-9-97 to 22-9-97

PROGRESS IN THE GIRL CHILD DEVELOPMENT ACTIVITIES

1. Capacity Building

- ECE personnel of 1996-97 batch were given three day induction and five day detailed training was conducted in the year 1997-98.
- District resource group was formed which includes 2 diet lecturers and 3 BRCs/strong Teachers and was given training.
- In 1997-98 academic year, 3 days joint training was given to new 180 ECE Instructors and class- I teachers.

2. Community Mobilisation

- One day orientation was given to Mothers association on establishment of ECE centres.

3. Early Childhood Education

- Common core curriculum for ECE/ICDS is under process of development by SRC, ECE, AMS.
- Rs. 1000/- has been released to each ECE for instructional materials in all five districts of phase I ECE centers (1996-97)
- 180 ECE centers per district are opened.
- Training for all ECE instructors was completed in all the districts.

4. Gender Sensitisation

- District Gender Coordinators undergone day long orientation programme on gender issues.
- Detailed Training programme has been under process of planning for all the concerned staff at state level.

5. Innovation

- ♦ Joint Training to ECE instructors and class -I Teachers for better understanding on ECE and for School Readiness.
- ♦ Convergence was made in appointing the ECE instructor with the DRDA by selecting podupulakshmi group member in Nellore district.

6. Monitoring

- Regular visits has been made to all ECE centers by District Gender Coordinator, BRC's and State Gender Coordinator A Strategy has been developed for regular monitoring. Details will be enclosed.

7. SFI - Alternative Schooling

- Podupulakshmi conveyed in two districts Kammanagar and Vizianagaram.

8. Workshop/Seminars/Meetings

- A meeting was held with the Principal Secretary, Women's Development & Child Welfare, Secretaries of Medical, Health and family Welfare, Education and Commissioner, Women and Child Welfare Services.
- ⇒ Decision was taken that a Mandal in each of 5 DPEP districts would be selected by the concerned district Collector to attempt coordinated delivery of these services at village level.
- NGOs will be motivated to work in these Mandals to help committees to operationalising the ECE Centers.
- A workshop was held with the officials of DPEP, ICDS, UNICEF,AMS and some prominent NGOs to discuss the modalities of operationalising the delivery of ECE through convergent action.
- A two day workshop was conducted on community convergent action to introduce departmental heads and functionaries to the concept of convergence and relevance of PRA techniques in working with communities.

9. Resource and Networking

- SRC Andhra Mahila Sabha function as resource group for training of ECE personnel.
- It is under process to network with DRDA in the concerned district and also with active NGOs

10. School Infrastructure

- Toilet and drinking facility – It is proposed to all the new school buildings and for additional class-rooms. (1025 are proposed).
- Opened new schools to cater to the access needs of girl children in Nellore.

12. Text Books/Teaching Learning Materials

- One month detailed ECE programmes has been prepared with activities and was given training and practice in the same to all ECE instructors.

13. Village Education Committee

- Orientation programme was conducted to all Mother's Association where ECE centers are established.

14. Research and Evaluation

- A base line study on gender disparities vis-à-vis education of girl child
- ECE Centers role and increasing girl child enrolment.

5.Civil Works

Construction of School buildings and Mandal Resource Centre is an important component of the DPEP. 24% of total project is provided for such civil works. Strategy of Andhra Pradesh DPEP for the civil works is outlined below.

- a. Villages / habitations needing school building or additional classroom are identified by the following norms

New School

General Category : **No minimum number prescribed**

1. Among the school less habitations with a Highest population, above the base of 300.
2. Low female literacy.
3. High girl population
4. SCs – minimum 20% of new schools, STs Minimum 10% of new schools, villages with child labour

Special Focus Groups : **Norms**

1. Highest population above a minimum of 200
2. Low female literacy.
3. High girl population

Additional Class Rooms

30% for schools with low enrolment / low retention.

40% for schools with high enrolment / low retention.

20% for schools with low enrolment / high retention.

10% for schools with high enrolment / high retention.

- b. Mandals and villages which require better access in the district are identified by the relative female literacy. In those mandals, villages and habitations are selected by the enthusiasm of the village community towards the school constructions, evidenced either by participation or the contribution. Poor villages or habitations are not discriminated against as there is no compulsion on cast contribution.

- c. Construction management: The VECs as to managed the construction of building, either school or mandal resource Centre Resource Centre. The money will be deposited by the DPEP in to a joint-account of Head Masters and Village Education Committee Chairman in two instalments. DPEP provide necessary technical support by way of site engineers. VEC members fully oriented in construction management. Hence, they are fully aware of the implementations of constructions buildings. This method of school construction is bringing out the enthusiasm of the villages towards the school and a sense of ownership is permeating in the VEC.

d. The Progress of civil works in 1996-97 is given below:

ABSTRACT FOR CIVIL WORKS AS ON SEPTEMBER 1997 (As per 1996-97 AWP)
GENERAL ABSTRACT

S. No	Name of the work	No. Of works	Stage of works						Work not taken up	Financial Target
			EWE	FL	BL	LL	RL	Completed		
i.	Construction of New primary buildings	124	13	6	26	30	23	23	3	
ii.	Construction of Addl. classrooms	90	3	2	15	23	18	27	2	482.00
iii	Toilets	400						37		Works will be started soo
iv	Borepoints	250								83 Ground water survey i

c. The work as 1997-98 has started in May, 1997. In Nellore already 6 buildings are under construction. However soon after the release of money by Government of India, the construction will pick up speed. The present status is as shown below.

Sl. No	Project Component	Target	No. of sites identified	No. Of sites for which VEC contribution received and amount there of	No. of works for which estimate prepared	Remarks.
	Vizianagaram					
I	New Pri School buidgs	56	50	162900	-	Works will start soon after release of money by GOI
li	New Buildings	60	18	16/40,000	-	-do-
lii	Addl. class rooms	40	40	12/182000	-	-do-
Iv	Toilets	156	108	-	-	
V	Drinking water facility	156	108	-	-	
	NELLORE					
I	New Primary School Buildings	100	100	27/5,15,000	-	-do-
li	New Buildings	40	40	-	-	-do-
lii	Addl. class rooms	50	50	11,00,000	-	-do-
Iv	Toilets	100	100	-	-	
V	Drinking water facility	100	100	-	-	
	KURNOOL					
I	New Primary School Buildings	80	58	1/35,000	-	-do-
li	New Buildings	40	37	-	-	-do-
lii	Addl. class rooms	60	60	7/1,80,000	-	-do-
Iv	Toilets	80	58	-	-	
V	Drinking water facility	80	58	-	-	
	KARIMNAGAR					
I	New Primary School Buildings	75	54	21 Nos	-	-do-
li	New Buildings	10	3	-	-	-do-
lii	Addl. class rooms	10	10	1 Nos	-	-do-
Iv	Toilets	75	54	-	-	
V	Drinking water facility	75	54	-	-	
	WARANGAL					
I	New Primary School Buildings	50	50	11,00,000	-	-do-
li	New Buildings	20	11	10/2,50,000	-	-do-
lii	Addl. class rooms	20	20	20/3,80,000	-	-do-
Iv	Toilets	100	100	-	-	
V	Drinking water facility	75	75	-	-	
	TOTAL					
I	New Primary School Buildings	361	334	88/23,23,000	-	-do-
li	New Buildings	170	70	26/2,90,000	-	-do-
lii	Addl. class rooms	180	180	-	-	-do-
Iv	Toilets	511	362	-	-	
V	Drinking water facility	486	417	-	-	

6. Research & Evaluation

Research Activities:

An amount of Rs.24.00 lakhs was earmarked for research activities during 1996-97 as detailed below:

1. Institutional net working	-	2 projects	-	Rs. 10.00 lakhs
2. SCERT	-	5 projects	-	Rs. 10.00 lakhs
3. SPO	-	2 projects	-	Rs. 4.00 lakhs

The state level committee on Research met on 29-8-97 and discussed these proposals in detail and cleared them except one proposal on Girl Child Education. Further two more proposals one on single teacher schools and another on management of schools in tribal areas was also cleared. Action is being taken release the amounts and pursue the projects.

An amount of Rs.25.00 lakhs is earmarked under research activities for the year 1997-98 as detailed below:

1. Institutes networking	Rs. 12.00 lakhs
2. SCERT	Rs. 8.00 lakhs
3. Teaching-learning material	Rs. 2.00 lakhs
4. Tribal Education	Rs. 3.00 lakhs

The programmes have been identified and action is being taken to invite proposals for taking further action.

Evaluation Activities:

A State level workshop in Evaluation was organised from 30-6-97 to 10-7-97. The following activities were identified were identified for evaluation.

1. Impact of teacher training programme
2. ECEs role
3. Establishment of new schools
4. MEO Role
5. Functioning of Teachers Centres
6. Utilisation of new Text books
7. Utilisation of Teachers and schools grants
8. Functioning of VECs
9. Schools and pupils survey

Tools have been developed in the workshop which are to be fine tuned and items were allotted to various districts. Further action for district level training is being initiated

7. COMPUTERISATION OF EDUCATION DEPARTMENT

A. Computerisation of DEO Office

To maintain a full fledged database of all the Schools and teachers which helps in decision making and planning and to monitor quality of Education, a decision was taken to computerise the activities in School Education Department. It was planned to computerise all the activities in the department for effective planning and monitoring. Two computers are provided to each DEO Office and 4 teachers were selected from each district, got trained on computers and deputed to DEO Office to carry out computerisation activities.

B. School Monitoring Information System (SMIS)

To monitor Quality of Education on monthly basis Computerised system is developed. Monitoring is being done on the following parameters:

- Enrolment
- Attendance
- Coverage of Syllabus
- Tests conducted
- Performance of students
- Performance of Teachers
- Incentives details

Through this computerised system the benefits envisaged are

- a. Training programmes could be arranged for the teachers according to the needs
- b. Appropriate actions could be taken for the needy subjects.
- c. Enrollment and retention information can be obtained very easily
- d. Students academic achievements would be measured.

C. Statistical consolidation system:

To meet the larger information requirements of the department a comprehensive computerised system is under development. Data on School location particulars, Class wise age wise, enrolment details, medium wise details, teachers details, vocational courses details etc., would be collected from all schools through prescribed computerised formats and data would be entered at district level and consolidation reports will be sent to state level office. This is most vital database which helps in planning and decision making like which school needs more attention, teaching training, teachers placements etc.

D. Pilot Project for MEO office computerisation:

Mandal Educational Office is the Grass root level administrative office wherein lot of consolidation work has to take place. MEO has to consolidate school

level information and sent to DEO office which in turn will be sent to State Project Office for planning. To reduce the manual drudgery a computerised system would be implemented at MEO office on pilot basis.

2. ADULT EDUCATION:

To monitor post literacy and to monitor adult education facilities a computerised system is planned.

3. C&DSE OFFICE:

All the activities relating to School Education will be controlled by the Commissionerate office. There is enormous work in C &DSE office like monitoring and planning of educational activities. So, there is a great need to computerise the requirements of C&DSE office and NET working is planned. And also, DEO offices have to networked with this and data has be transmitted on monthly basis.

8. ACCOUNTS AND AUDIT

PRE PROJECT EXPENDITURE

Government of India have released Rs.50.00 lakhs towards pre-project expenses during 1995-96 and out of the above grant, the following is the expenditure Incurred /reported.

	Rs.	Ps
1. State Project Office,Hyderabad	14,32,870	-80
2. Director, S.C.E.R/T, & Open Schools		
3. A.P.C.Karimnagar	2,83,633	-00
4. A.P.C. Warangal	6,54,616	-00
5. AP.C.Nellore.	8,87,121	-58
6. A.P.C.Vizianagaram,	10,71,257	-75
7. A.P.C. Kurnool	5,46,410	-70

TOTAL	48,75,909	-83

1996-97

During 1996-97, an amount of Rs. 12.00 Crores has been released by the Govt. Of India and a sum oif Rs. 2,11,06,000 has been sanctioned by the Govt. Of Andhra Pradesh towards the shares. Total grants comes to Rs. 14,11,06,000. Out of the said grant, an amount of Rs. 1235.69 lakhs has been spent by the end of 30.9.97. The details of which are mentioned in the statements enclosed.

1997-98

For 1997-98 Annual work plan and Budget has been submitted to Government of India in April, 1997 and the grant of Rs. 16.00 Crores has been released towards first half yearly instalment and credited to Office account on 15.10.1997.

AUDIT

Statutory audit of society accounts for the pre project period and 1996-97 by Chartered Accountant has been completed and audit report is awaited from the Chartered Accountant.

**DISTRICT PRIMARY EDUCATION PROGRAMME (DPEP)
EXPENDITURE UPTO 30-09-1997**

Rs in lakhs

S. No.	ITEM	State Exp	Vizianagaram Exp	Nellore Exp	Kurnool Exp	Karimnagar Exp	Warangal Exp	Total Exp
1	Civil works	6.215	111.176	107.85	99.798	84.2	88.68	497.919
2	Teaching Material		68.335	95.080	69.295	63.710	70.360	366.78
3	Salaries of Staff	22.707	24.978	18.676	20.155	19.381	23.918	134.815
4	Equipment	19.872	4.736	5.884	10.723	9.083	5.700	56.001
5	Consum - ables	18.603	3.159	4.015	1.261	2.005	1.735	30.778
6	Dev. of Text books	2.726	0	0	0	0	0	2.726
7	Research & Studies	0	0	0	0	0	0	0
8	Furniture	6.097	1.464	2.200	1.001	0.982	1.44	13.187
9	Awareness Campaign	3.291	1.058	3.944	5.405	2.045	4.27	20.017
10	Trg cost	19.234	7.794	11.45	10.596	7.13	10.68	66.933
11	Vehicle	4.604	2.181	2.934	2.76	2.112	2.94	17.531
12	Equip Op & Maintenance		1.479	1.616	1.766	2.031	3.12	10.014
13	Capacity Building	0	0	0	0	0	0	0
14	Workshops & Seminars	16.213	0.213	0.500	0.146	0.053	0.461	17.59105
15	Books & Lib	1.185	0.008	0	0.200	0	0	1.393
	Total	120.747	226.581	254.149	223.106	192.790	218.317	1235.69

STAFF**STATE PROJECT OFFICE:**

S.No	DESIGNATION	NAME
1	State Project Director	Sri A. Giridhar, IAS
2	Addl. State Project Director	Vacant
3	Administrative Officer	Sri Basava Raj
4	Finance & Accounts Officer (FAC)	Sri K. Sunder Murthy Rayan
5	Asst. Accounts Officer	Sri. A. Gopal
6	Teacher Training Incharge	Sri D. Gopala Krishna
7	Research Studies	Dr. K. Sesidhar Rao
8	Media and Documentation Incharge	Sri K. Manohara Chary
9	Girl Child Officer	Smt. Subhashini
10	Deputy Executive Engineer	Sri R. V. Surya Narayana
11	Assistant Engineer (Civil I)	Sri. S. Phani Raja Rao
12	Assistant Engineer (Civil II)	Sri P. Jawahar Reddy,
13	Assistant Engineer (Civil III)	Sri N. Laxminarayana on deputation from Karimnagar
14	D.M. (Arch)	Smt. Y. Dhanalakshmi
15	D.M. (Arch)	Sri Pradeepkumar
16	Systems Analyst	Smt. T.V.R. Bhavani
17	Programmer	Sri B. Sudhir Babu
18	Superintendent	Smt K. Jayasree
19	Senior Steno	Sri D. Appi Reddy
20	Junior Steno	Smt. Rajya Lakshmi
21	Senior Accountant	Sri V. Subrahmanyam
22	Senior Accountant	Sri R. Gnaneswata Rao
23	Senior Assistant	Sri K. Venkateswarula
24	Senior Assistant	Sri G. Babu
25	Senior Assistant	Sri M. S. Ddip Kumar
26	Junior Assistants	1. Smt. B. Vijayalakshmi
27	Junior Assistants	2. Sri Anjad Mohinuddin
28	Typists	1. Sri G. Nancharaiah

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29	Typists	2. Sri M A Mannan
30	Data Entry Operator	Syd Azeem Qureshi
31	Data Entry Operator	Ranjinth Singh
32	Record Assistant	Sri Y. Ramesh
33	Attenders	1. Sri K Radha Krishna Murthy
34	Attenders	2. Smt Durga Bai
35	Attenders	3. Mustafa Ali Khan
36	Attenders	4. Sri Md. Ghouse
37	Driver	Sri B. Devadas