

# **HAND-BOOK**

of the

**UNIVERSITY OF RAJASTHAN**

Part II

Volume III



**JAIPUR**  
**1995**

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## HAND-BOOK PART II

### Volume III

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**CHAPTER XL**  
**EQUIVALENCE OF EXAMINATIONS**

**Sec 23 A (vi)**—Academic Council—Functions—See on page 16.

**O.23** : Applications from the Universities, Boards or other Agencies conducting examinations for recognition of their examinations as equivalent to the corresponding examinations of the University, shall be considered by the Equivalence Committee. A case for granting equivalence to the Examinations/Degrees/Diplomas/Certificates of an institution which has not applied for the same may also be referred to the Equivalence Committee for consideration. In the case of the statutory Indian Universities/Boards, provisional recognition may be given for a specified period pending detailed examination of the relevant Rules, Regulations and syllabi in respect of the examinations concerned whereafter a final decision about equivalence shall be taken by the University.

**O.331** : The Equivalence Committee shall consist of :

- (1) The Vice-Chancellor
- (2) Deans of Faculties

**Regulation 44—A.**

The following Examinations are recognised as equivalent to the High School Examination of the University conducted till the year 1957 :—

1. The Matriculation Examination of all Statutory Indian Universities (including the Admission Examination of Banaras Hindu University) recognised by the Association of Indian Universities (Formerly the Inter-University Board of India and Ceylon) except of the Panjab University which is recognised provided that the candidate has passed the same in five subjects.
2. Higher Secondary Part I Examination of the Panjab University, Chandigarh.

3. Secondary School Examination (formerly known as High School Examination) of the Board of Secondary Education, Rajasthan, Ajmer.
4. Praveshika (with English) of the Board of Secondary Education, Rajasthan, Ajmer.
5. The High School Examination of the Central Board of Secondary Education, Ajmer/Delhi.
6. Matriculation Examination (if passed with at least 5 subjects) and the Higher Secondary Education Examination Part I of the Central Board of Secondary Education, New Delhi.
7. Candidates who have appeared at the All India/Delhi Secondary Examination conducted by the Central Board of Secondary Education, New Delhi under the 10+2 pattern of Education but have not been classified as 'Passed' may be deemed eligible for admission to the Pre-University course subject to the same conditions as are applied to them by the said Board for granting admission to the 11th Class in that pattern.
8. Matriculation Examination (if passed with at least 5 subjects) and the Higher Secondary Examination Part I of the Board of School Education Haryana/Himachal Pradesh/Panjab.
9. The High School Examination of the Board of High School and Intermediate Education, U.P., Allahabad.
10. The High School Examination of the Board of Higher Secondary Education, Delhi, provided that the candidate has passed the Examination in five subjects.
11. S.S.L.C. Examination of the Board of Secondary Education, Madras.
12. High School Certificate Examination (formerly known as High School/S.S.C. Examination) of the Board of Secondary Education, Madhya Pradesh, Bhopal.
13. Secondary School Certificate Examination of the Mahakaushal Board, Jabalpur (M.P.).
14. Secondary School Certificate Examination of the Vidarbha Board of Secondary Education, Nagpur conducted till 1965.
15. S.S.L.C. Examination of the Board for Public Examination, Kerala, Trivandrum subject to the condition that candidates passing the examination are held eligible for admission to the University course.
16. S.S.L.C. Examination of the Board of Secondary Education, Andhra Pradesh, Kurnool.
17. S.S.L.C. Examination of the Board of Secondary Education, Mysore, Bangalore provided a candidate has been declared eligible for admission to the University course.



- \*18. S.S.C. Examination of the Secondary School Certificate Board, Poona conducted till 1965.
19. S.S.C. (Secondary School Certificate) Examination of the Poona/Nagpur/Aurangabad, Divisional Board of the Maharashtra State Board of Secondary Education established on 1-1-1966 provided the candidate passes in 7 subjects and secures at least 35% marks in each subject in the case of Poona & Aurangabad Divisional Boards.
- \*20. Gujarat S.S.C. Examination of the Secondary School Certificate Board, Baroda.
- \*21. S.S.C. Examination of the Secondary School Certificate Board, Bombay.
- \*22. S.S.C. Examination of the Secondary Education Board, Bangalore.
23. Secondary School Examination of the Bihar School Examination Board, Patna.
24. The High School Examination or the High School Certificate Examination of the Board of Secondary Education, Orissa.
25. Secondary School Final Examination of the Board of Secondary Education, West Bengal, Calcutta.
26. Matriculation Examination of the London University.
27. Diploma Examination of the Rashtriya Military College, Dehradun.
28. S.L.C. Examination of the Government of Nepal provided a candidate has passed the examination in class I or II.
29. Higher Secondary Technical Certificate Examination of the Board of Higher Secondary Education, Delhi, (Now defunct).
30. British Civil Service Commission Force Preliminary Examination.
31. Indian Air Force Matriculation Test and the Higher Education Test of the Indian Navy.
32. Indian Army Special Certificate of Education.
33. The General Certificate of Education (Ordinary) of Ceylon provided passed in six subjects including English, Mathematics and either Sinhalese or Tamil.
34. The High School Examination of European Schools in the Central and other Provinces.
35. Diploma Examination of the Chiefs College.

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\*Provided a candidate passes in 7 subjects and secures atleast 35% marks in each subject.

36. Brevet/D'Etudes Prionieve Cycle (B.E.P.C.) and Brevent Elementaire (B.E.)—French Examinations.
37. High School Leaving Certificate Examination of Board of Secondary of Education, Assam.
38. G.C.E. Examination of the Associated Examination Board, London.
39. Jordanian School Certificate Examination.
40. Matriculation Examination of the Gandhi Memorial School, Djakarta, Indonesia.
41. Indian Certificate of Secondary Education Examination, New Delhi provided the candidate obtains pass marks in English, Hindi and any three subjects of Group I.
42. General Certificate of Education (Ordinary) of the London University.
43. General Certificate of Education (Ordinary) of the Cambridge University.
44. High School Leaving Certificate Examination of the Board of Secondary Education, Manipur, Imphal.
45. High School Leaving Certificate Examination of the Nagaland Board of School Education, Kohima.

**Regulation 44—B.**

- ( i ) Higher Secondary Examination conducted by all the Statutory Indian Boards of Secondary Education is recognised for the purpose of admission to the Higher courses of study in the University.
- ( ii ) Higher Secondary (Multipurpose) School Certificate Public Examination conducted by the Board of Secondary Education, Hyderabad, (A.P.) recognised as equivalent to the Pre-University Examination.
- ( iii ) Higher Secondary School Certificate Examination of the Board of Secondary Education, Orissa recognised as equivalent to the Pre-University Examination of the University.
- ( iv ) Higher Secondary Examination in Core and Elective subjects conducted by Jammu and Kashmir Board of Secondary Education, Jammu recognised as equivalent to the Pre-University Examination.
- ( v ) Army Higher Secondary Certificate Examination recognised as equivalent to the Pre-University Examination.
- ( vi ) Upadhyaya (with English) Examination of the Board of Secondary Education, Rajasthan, Ajmer, recognised as equivalent to the Higher Secondary Examination of a recognised Board for the purpose of admission in the University.

- ( vii ) Professional Course at the Higher Secondary level of the Board of Secondary Education, Rajasthan, Ajmer recognised for the purpose of admission to First Year T.D.C. Course in Arts, Science and Commerce of the University.
- ( viii ) Intermediate Public Examination in Science/Arts and Commerce conducted by the Board of Intermediate Education Andhra Pradesh, Hyderabad, recognised as equivalent to the 1st Year T.D.C. (Science, Arts and Commerce) Course.
- ( ix ) Intermediate Examination in Science conducted by Bihar Intermediate Education Council, Patna, recognised as equivalent to 1st Year T.D.C. (Sc.) of this University. (Recognition suspended w.e.f. 7.3.96 vide Letter No. Exam. IV A/96 23185 dated 7.3.96).
- ( x ) The Intermediate Examination conducted by the following Boards are recognised as equivalent to the Intermediate Examination of the University conducted till the year 1957.
- (a) Board of High School and Intermediate Education, U.P. (The Commercial Diploma Examination of the Board is also recognised as equivalent to 1st Year Com. of the University).
  - (b) Board of High School and Intermediate Examination, Rajputana C.I. and Gwalior, (re-named as Central Board of Secondary Education, Ajmer and now merged with the Central Board of Secondary Education, New Delhi).
  - (c) Board of Secondary Education, Madhya Bharat Region, Bhopal (M.P.).
  - (d) Board of Secondary Education, Rajasthan, Ajmer (The I.Sc. (Ag.) Part I Examination of the Board is also recognised as equivalent to the Pre-University Examination of the University).
  - (e) Central Board of Secondary Education, New Delhi : (All Examinations of the Board are recognised for the purpose of admission to higher course available in the University).
- ( xi ) Candidates passing a public examination from a Statutory Board under 10 + 2 pattern :—
- (a) If the examination is passed at the end of tenth standard, the candidate shall be deemed eligible for admission to a University Course, and

- (b) If the examination is passed at the end of Twelveth standard, the candidate shall be eligible for admission to the Second Year of the Three Year Degree Course in terms of O.86-A. or 1st Year Class of 10+2+3 pattern.
- ( xii ) Board of Secondary Education, Manipur-Imphal (Higher Secondary School Leaving Certificate Exam.) Class XI and XII recognised as equivalent to the Pre-University Examination.
- ( xiii ) Upadhaya Part II Examination (with English) and Sampurna Upadhyaya (Two Years Course with English) of the Board of Secondary Education, Rajasthan Ajmer, recognised as equivalent to the First Year T.D.C. Arts Examination of the University.
- ( xiv ) Higher Secondary School Certification Examination of the Board of Secondary Education, Madhya Pradesh, Bhopal, recognised as equivalent to Pre-University Examination.
- ( xv ) The Higher Secondary School Certificate (H.S.S.C.) Examination of the Nagpur/Aurangabad Divisional Board of the Maharashtra State Board of Secondary Education established on 1.1.1966 is recognised as equivalent to the Pre-University Examination of the University.
- ( xvi ) Demonstration Multipurpose Higher Secondary Examination, Higher Secondary Part II Examination of the Central Board of Secondary Education, New Delhi recognised as equivalent to the Pre-University Examination of the University.
- ( xvii ) Higher Secondary Examination Part II of the Board of School Education Haryana/Himachal Pradesh/Punjab recognised as equivalent to the Pre-University Examination.
- ( xviii ) I.A.F. Educational Test conducted by the Directorate of Education, Air Headquarters—I New Delhi for promotion to the rank of corporal recognised as equivalent to the Pre-University Examination of the University provided that the candidate had passed his Matriculation Examination before appearing at the I.A.F. Educational Test.
- ( xix ) The H.S.S.L.C. Examination (Two Year Course) conducted by the Board of Secondary Education, Assam, recognised as equivalent to 1st year of the Three Year Degree course.
- ( xx ) S.S.C. Examination of Board of Secondary Education, Karachi (Pakistan) recognised for admission to Pre-University (Arts) Examination.

- ( xxi ) Indian School Certificate (12th year) examination conducted by the Council for the Indian School Certificate Examination, New Delhi recognised as equivalent to 1st year (Arts/Com.) of the Three-Year Degree course.
- ( xxii ) Senior School Certificate Examination (Open School Scheme) of the Central Board of Secondary Education, New Delhi recognised as equivalent to +2 stage examination under 10+2 Scheme for admission to Part I of 10+2+3 pattern of education in the University.
- ( xxiii ) Senior Secondary School Examination of the National open School (An Autonomous organization of the Department of Education, M.H.R.D., Govt. of India, New Delhi recognised as equivalent to +2 stage examination under 10+2 scheme of school education.

**Regulation 44 C :** Deleted.

**Regulation 44 D :**

A candidate passing the Bachelor's Degree examination of any University recognised for the purpose by the Syndicate under R. 44 F. infra as a private candidate be deemed eligible for admission to the various higher courses of study in the University in the Faculties of Arts, Commerce, Law and Education.

**Regulation 44 E :**

Master's Degree in Social Work of a recognised University will be treated as equivalent to the M.A. (Sociology) Degree of the University for the purpose for registration for Ph.D. Degree.

**Regulation 44 F :**

The following examinations of the under-mentioned Universities have been recognised as equivalent to the corresponding examinations of the University as shown against each, subject to the provisions of the foregoing Regulation 44-D :

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
1.	<b>Agra University, Agra—282004.</b> All Post-graduate, Degree and Intermediate Examinations.	All Post-graduate, Degree and Intermediate Examinations.

S.No.	Name of the Examination of other Universities	Equivalent Examination of this University
<b>2. Aligarh Muslim University Aligarh—202002.</b>		
1.	All Post-graduate, Degree and Intermediate Examinations.	1. All Post-Graduate, Degree and Intermediate Examinations.
2.	Pre-Medical Examination (After Pre-University).	2. I.Sc. (Medical Group).
3.	Pre-University.	3. Pre-University.
4.	M.A. (Education).	4. M.Ed.
<b>3. Allahabad University, Allahabad—211002.</b>		
1.	All the Post-Graduate, Degree and Intermediate Examinations.	1. All the Post-Graduate, Degree and Intermediate Examinations.
2.	Commercial Diploma Examination.	2. Intermediate in Commerce.
<b>4. Amravati University, Amravati—444102.</b>		
1.	B.A.M.S.	1. B.A.M.S. Examination for the purpose of admission to M.D. course in Ayurveda.
<b>5. Andhra Pradesh Agriculture University, Hyderabad—500030.</b>		
1.	B.Sc. (Agriculture).	1. B.Sc. (Agriculture).
2.	M.Sc. (Agriculture).	2. For purpose of admission to Ph.D. Course.
3.	B.Ed. (Home Sc.).	3. B.Ed. (Home Sc.).
<b>6. Andhra University, Waltair Visakhapatnam—530003.</b>		
1.	All the Post-Graduate, Degree and Intermediate Examinations.	1. All the Post-Graduate Degree and Intermediate Examinations.

2. Pre-University.
3. Intermediate Examination (with Chemistry, Biology and Agriculture).
4. B.E. (Civil, Electrical and Mechanical).
5. Bachelor of Business Management (B.B.M.).

**7. Andhra Pradesh University of Health Science, Vijaywada—520005.**

1. B.A.M.S. Degree.

**8. Annamalai University, Annamalainagar (S. India)—608002.**

1. All Post-Graduate, Degree and Intermediate Examinations.
2. Pre-University.
3. B.Ed.
4. Certificate/Diploma in French/German.
5. M.A. Degree by Efflux of time.

**9. Avadh University, Faizabad—224001.**

1. B.A., B.Sc., B.Com.
2. M.A., M.Sc., M.Com.
- \*3. B.Ed.
4. LL.B.

**10. Awadhesh Pratap Singh University, Rewa (M.P.)—485003.**

1. B.A., B.Sc., B.Com.
2. LL.B. (3 Years Course)/LL.M.

2. Pre-University.
3. I Sc. (Ag.) Part-II (For admission to B.Sc. (Ag.) Part-I of Three-Year Course).
4. B.E. (Civil, Electrical and Mechanical).
5. B.Com. (Pass course) (10+2+3 Pattern).

1. B.A.M.S. Degree.

1. All Post-Graduate, Degree and Intermediate Examinations.
2. Pre-University.
3. B.Ed.
4. Certificate/Diploma in French/German.
5. M.A.

1. B.A., B.Sc., B.Com.
2. M.A., M.Sc., M.Com.
3. B.Ed.
4. LL.B.

1. B.A., B.Sc., B.Com.
2. LL.B. (3 Years Course)/LL.M.

\*Recognised provisionally.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
	3. M.A., M.Sc., M.Com.	3. M.A., M.Sc., M.Com.
	4. M.B., B.S.	4. M.B., B.S.
	5. B.E.	5. B.E.
	6. B.Lib. Science.	6. B.Lib. Science.
	7. B.Ed. and M.Ed.	7. B.Ed. and M.Ed.
	8. B.A.M.S.	8. Ayurvedacharya.
<b>11. Banaras Hindu University, Varanasi—221005.</b>		
	1. All the Post-Graduate, Degree and Intermediate Examinations.	1. All the Post-Graduate, Degree and Intermediate Examinations.
	2. Pre-University.	2. Pre-University.
	3. Admission Examination.	3. High School Examination conducted before 1958 for the purpose of admission to the Pre-University Class of this University.
	4. Pre-Medical	4. First Year T.D.C. (Science Medical Group).
	5. D.A.Y.M.	5. Ayurved Brahaspati.
<b>12. Bangalore University, Bangalore—560056.</b>		
	1. Pre University (Arts/Science/Commerce).	1. Pre-University (Arts/Science/Commerce).
	2. B.A./B.Sc./B.Com.	2. B.A./B.Sc./B.Com.
	3. B.A. (Hons.) B.Sc. (Hons.)	3. B.A. (Hons.) B.Sc. (Hons.)
	4. B.Ed.	4. B.Ed.
	5. M.A./M.Sc.	5. M.A./M.Sc.
	6. B.E. (Civil/Mechanical/Electrical).	6. B.E. (Civil/Mechanical/Electrical).
	7. M.E.	7. M.E.



8. M.B., B.S.
9. B.Pharm.

10. M.D.
11. M.S.
12. B.L.
13. M.L.

14. Pre-Professional Examination in Medicine.

15. D.O.M.S.
16. B.A.M.S.

**13. Banasthali Vidyapeeth, Bansasthali (Deemed University)—304022.**

1. All the Examinations.
2. Senior Secondary School Certificate Examination (12 Year course).

**14. Barakatullah Vishwavidyalaya, Bhopal—462006.  
(formerly known as Bhopal University, Bhopal).**

1. B.A./B.Sc./B.Com.
2. M.A./M.Sc./M.Com.
3. LL.B.
4. B.Ed.

8. M.B., B.S.

9. B.Pharm. (Conducted by the University till the year 1964).

10. M.D.
11. M.S.
12. LL.B.
13. LL.M.

14. First Year Examination of the Three-Year Degree Course in Science with Biology Group.

15. D.O.M.S.
16. B.A.M.S.

1. All the Examinations recognised by Banasthali Vidyapeeth, Banasthali have been recognised as equivalent to the corresponding examinations of this University.
2. +2 Stage examination under 10+2 scheme for admission to a higher course of study in this University.

1. B.A./B.Sc./B.Com.
2. M.A./M.Sc./M.Com.
3. LL.B.
4. B.Ed.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
<b>15. Berhampur University, Berhampur—760007.</b>		
1.	Pre-University (Arts & Science)	1. Pre-University (Arts & Science).
2.	B.A./B.Sc./B.Com.	2. B.A./B.Sc./B.Com.
3.	M.A./M.Sc.	3. M.A./M.Sc.
4.	LL.B. (Three-Year Course).	4. LL.B. (Three-Year Course).
*5.	M.Com.	5. M.Com.
6.	B.Ed.	6. B.Ed.
7.	M.B., B.S.	7. M.B., B.S.
8.	Two Year Intermediate (Arts/Sc./Com.).	8. I Year T.D.C. (Arts/Sc./Com.).
9.	D.C.H.	9. D.C.H.
10.	D. Orth.	10. D. Orth.
11.	Certificate Course in Library and Information Sc.	11. C. Lib. Sc.
12.	Bachelor's Degree Course in Library & Information Sc.	12. B. Lib. Sc.
13.	Bachelor of Journalism & Mass Communication.	13. P.G. Diploma in Journalism.
14.	M.Phil. in Arts, Sc. & Com.	14. M.Phil. in Arts, Sc. & Com.
15.	B.Sc. (Nursing).	15. B.Sc. (Nursing).
16.	B.A.M.S.	16. B.A.M.S.
<b>16. Bhagalpur University, Bhagalpur.</b>		
1.	Pre-University.	1. Pre-University.
2.	B.A.	2. B.A.
3.	M.A.	3. M.A.
4.	B.Com.	4. B.Com.
5.	B.Com. (Hons.).	5. B.Com. (Hons.).
6.	Intermediate (Arts & Com.).	6. Intermediate (Arts/Com.) (conducted till 1957).
7.	Intermediate Examination.	7. Pre-University Science.

**17. Bharathiar University, Coimbatore—641046.**

1. M.A. (Eco., Hist.).
2. M.Sc. Maths., Physics Chemistry, Botany and Zoology.
3. B.Sc.
4. B.E. (Electrical and Electronics Engg.).
5. B.E. (Electr. and Communication Engg.).
6. M.E.
7. B.A.
8. B.A.M.S.

**18. Bharathidasan University, Tiruchirappalli—520024.**

1. M.Sc. Wild life Biology.

**19. Bihar University, Muzzaffarpur—842001.**

1. Intermediate (Arts, Science and Commerce).
2. B.A., B.Sc., B.Sc. (Ag.) and B.Com.
3. M.A., M.Sc.
4. M.B., B.S.
5. B.Sc. (Engg.).
6. Pre-University.
7. B.A. (Hons.)
8. G.A.M.S./B.A.M.S.

1. M.A. (Eco., Hist.).
2. M.Sc. Maths., Physics, Chemistry, Botany and Zoology.
3. B.Sc. provided that for admission to M.Sc. (Maths.) a candidate shall be required to have passed B.Sc. with Maths. as a major option.
4. B.E. (Electrical Engineering).
5. B.E. (Elec. with Electronics option).
6. M.E. in the corresponding stream, provided that the B.E. degree of the same branch stands recognised by this University.
7. B.A.
8. B.A.M.S.

1. Recognised for the purpose of registration for Ph.D.

1. Intermediate (Arts, Science and Commerce).
2. B.A., B.Sc., B.Sc. (Ag.) and B.Com.
3. M.A., M.Sc.
4. M.B., B.S.
5. B.E.
6. Pre-University.
7. B.A. (Hons.)
8. Ayurvedacharya (B.A.M.S.).

\*Recognised provisionally.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
<b>20. Bundelkhand University, Jhansi—284001.</b>		
*1.	All the Post-Graduate (except M.A.), Degree (except B.A.) and Intermediate Examinations.	1. All the Post-Graduate (except M.A.), Degree (except B.A.) and Intermediate Examinations.
*2.	B.Ed.	2. B.Ed.
3.	B.A.	3. B.A.
4.	M.A. (Eng., Hindi, Sans., Eco., Hist., Pol. Sc., Geog. and Sociology).	4. M.A. (Eng., Hindi, Sans., Eco., Hist., Pol. Science, Geography and Sociology).
<b>21. Birla Institute of Technology and Science, Pilani—333031.</b>		
1.	B.E. (Mechanical, Electrical & Civil).	1. B.E. (Mechanical, Electrical & Civil).
2.	B.A. B.Sc. and B.Com.	2. B.A., B.Sc. and B.Com.
3.	M.A., M.Sc., M.Com. and M.Pharm.	3. M.A., M.Sc., M.Com. and M.Pharm.
4.	B.Pharm.	4. Recognised for the purpose of admission to M.Pharm. Course
5.	First Year T.D.C. Examination.	5. First Year T.D.C. Examination.
6.	M.E. (Elect.).	6. M.E. (Elect.).
7.	M.B.A./M.M.S.	7. M.B.A.
<b>22. Chaudhary Charan Singh University, (Formerly known as Meerut University, Meerut).</b>		
1.	B.A./B.Sc./B.Com.	1. B.A./B.Sc./B.Com.
2.	B.Ed./M.Ed.	2. B.Ed./M.Ed.
3.	M.A., M.Com., M.Sc.	3. M.A./M.Com./M.Sc.
4.	B.Sc. (Agri.), M.Sc. (Agri.).	4. B.Sc. (Agri.), M.Sc. (Agri.).
5.	Ph.D., D.Litt., D.Sc.	5. Ph.D., D.Litt., D.Sc.
6.	LL.B. (after successful completion of six semesters) (Three Years).	6. LL.B.
7.	LL.M. (1969 and onwards).	7. LL.M.

**23. Cochin University of Sc. & Technology, Cochin—682022.**

1. M.Sc. Marine Biology.

**24. Dakshin Bharat Hindi Prachar Sabha, Madras.**

1. B.Ed. Examination

**25. Devi Ahilya Vishwavidyalaya (Formerly known as Indore University, Indore) Indore.**

1. B.A., B.Com., B.Sc. and B.Sc. (Ag.).
2. M.A., M.Sc. M.Com.
3. LL.B.
4. B.E. (Civil, Mechanical and Electrical).
5. M.E. (Civil Structural).
6. B.Ed. and M.Ed.
7. M.B., B.S.
8. B.A.M.S.
9. B.Sc. (Nursing).
10. M.D./M.S.
11. D.C.H.
12. D.O.M.S.
13. D.T.C.D./T.D.D.
14. B.Sc. (Home Science).
15. Diploma in Business Management.
16. LL.M.

**26. Dibrugarh University, Dibrugarh (Assam).**

1. P.U.C. (Science and Commerce).
- \*2. Pre-University (Arts).
- \*3. B.A.
4. B.Sc./B.Com.

1. M.Sc. (Zoology).

1. B.Ed. Examination

1. B.A., B.Com., B.Sc. and B.Sc. (Ag.).
2. M.A., M.Sc., M.Com.
3. LL.B.
4. B.E. (Civil, Mechanical and Electrical).
5. M.E. (Civil Structural).
6. B.Ed. and M.Ed.
7. M.B., B.S.
8. Ayurvedacharya.
9. B.Sc. (Nursing).
10. M.S./M.S.
11. D.C.H.
12. D.O.M.S.
13. D.T.C.D.
14. B.Sc. (Home Science) conducted till 1963.
15. Post-Graduate Diploma in Business Management.
16. LL.M.

1. Pre-University (Science and Commerce).
2. Pre-University (Arts).
3. B.A.
4. B.Sc./B.Com.

\*Recognised provisionally.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
5.	B.Com. (Hons.).	5. B.Com. (Hons.).
*6.	M.A. (English, Econ., History, Pol. Science and Sociology).	6. M.A. (English, Econ., History, Pol. Science and Sociology).
7.	M.Sc. (Physics, Chemistry, Statistics and Mathematics).	7. M.Sc. (Physics, Chemistry, Statistics and Mathematics).
*8.	LL.B.	8. LL.B.
9.	Pre-Degree.	9. I Yr. T.D.C.
<b>27. Dr Hari Singh Gour Vishwavidyalaya (Formerly Known as Sagar University), Sagar.</b>		
1.	All the Post-Graduate, Degree and Intermediate Examinations.	1. All the Post-Graduate, Degree and Intermediate Examinations.
2.	Pre-University.	2. Pre-University.
3.	Pre-Professional (Science).	3. First Year T.D.C. (Science).
4.	M.Pharm.	4. For the Purpose of doing Ph.D. in Pharmaceutics.
<b>28. G.B. Pant University of Agriculture &amp; Technology, Pantnagar (Formerly U.P. Agricultural University, Pantnagar).</b>		
1.	B.Sc. (Physical Science).	1. B.Sc.
2.	B. Tech. (Civil/Mech/Elec.).	2. B.E.
3.	B.Sc. (Ag. and A.H. or B.Sc. (Hons.) Ag. and A.H.	3. B.Sc. (Ag.).
4.	M.Sc. (Agriculture).	4. For the purpose of registration for Ph.D.
5.	M. Tech. (Civil).	5. M.E. (Civil)
6.	M.Sc. (Bio-Chem., Microbiology, Genetics, Phy., Maths.)	6. For purpose of Ph.D. registration.
<b>29. Gauhati University, Gauhati.</b>		
1.	All Examinations.	1. All Examinations recognised as equivalent to the corresponding examinations of this University.
2.	Pre-University (Arts) (2 Year Course).	2. Ist Year T.D.C. (Arts).

- \*3. Pre-University (Sc.) (2 Year Course).
- 4. Pre-University (Com.) (2 Year Course).

- 3. Ist Year T.D.C. (Sc.)
- 4. Ist Year T.D.C. (Com.)

**30. Gujarat Ayurved University, Jamnagar.**

- 1. M.S.A.M.
- 2. H.P.A. (awarded upto 1967 by the P.G. Institute of Ayurved, Jamnagar).
- 3. Ayurvedacharya (B.A.M.S.).
- 4. M.D. (Ayurveda).

- 1. Ayurveda Brahaspati.
- 1. Ayurveda Brahaspati.
- 3. Ayurvedacharya (B.A.M.S.).
- 4. M.D. (Ayurveda).

**31. Gujarat University, Ahmedabad.**

- 1. Pre-University.
- 2. Inter (Arts/Science).
- 3. Inter Commerce (if passed with 40% marks in each subject).
- 4. B.A./B.Sc./B.Com.
- 5. B.A. (External).
- 6. M.A., M.Com., M.Sc.
- 7. LL.B.
- 8. M.Pharma.
- 9. B.Ed./M.Ed.
- 10. M.B., B.S.
- 11. M.D. (Med. Thera.)
- 12. M.D. (Path.)
- 13. M.D. (Obst. & Gyn.)
- 14. M.S. (Surgery).
- 15. Diploma in Anaesthesia.
- 16. B.E. (Civil, Mech., Electrical).
- 17. B.E. (Electronic & Communication Engg., Instrumentation and Control Engg.)

- 1. Pre-University.
- 2. Inter (Arts/Science).
- 3. Inter. Commerce.
- 4. B.A./B.Sc./B.Com.
- 5. Recognised for purpose of admission to M.A., B.Ed. and LL.B.
- 6. M.A., M.Com. and M.Sc.
- 7. LL.B.
- 8. M.Pharma.
- 9. B.Ed./M.Ed.
- 10. M.B., B.S.
- 11. M.D. (Gen. Med.)
- 12. M.D. (Pathology).
- 13. M.D. (Obst. & Gyn.)
- 14. M.S. (Gen. Surgery).
- 15. Diploma in Anaesthesia.
- 16. B.E. (Civil, Mech., Electrical).
- 17. Recognised for purpose of admission to the various Courses of Study if otherwise eligible.

\*Recognised Provisionally.

S.N.	Name of Examination of other Universities	Equivalent Examination of this University
<b>32. Guru Ghasi Das University, Bilaspur.</b>		
1.	B.Sc. (Preliminary).	1. First Year T.D.C. Science.
2.	M.Sc. (Zool., Maths.).	2. M.Sc. (Zool., Maths.).
3.	B.H.Sc.	3. B.Sc. (Home Sc.).
4.	M.Com.	4. M.Com.
5.	Dip. in Banking.	5. P.G. Diploma in Banking & Finance.
6.	B.Sc.	6. B.Sc.
7.	M.A. (Economics).	7. M.A. (Economics).
<b>33. Gurukul Kangri University, Haridwar.</b>		
1.	B.Sc.	1. B.Sc.
2.	Ayurvedalankar.	2. Ayurvedacharya.
3.	M.A.	3. M.A.
4.	M.Sc. (Maths.)	4. M.Sc. (Maths.)
<b>34. Guru Nanak Dev University, Amritsar.</b>		
1.	Pre-Medical.	1. 1st year T.D.C. (Science).
2.	Pre-Engineering.	2. 1st year T.D.C. (Science).
*3.	B.Com.	3. B.Com.
4.	B.A., B.A. (Honours), B.Sc.	4. B.A., B.A. (Honours) B.Sc.
5.	B.Sc. (Honours School).	5. B.Sc. (Honours).
*6.	B.Sc. (Agri.).	2. B.Sc. (Agri.).
7.	M.A.	7. M.A.
*8.	M.Sc. (Agri.).	8. M.Sc. (Agri.) conducted till the year 1963.
9.	B.Ed./M.Ed.	9. B.Ed./M.Ed.
10.	M.B., B.S.	10. M.B., B.S.
11.	M.D. (Medicine/Pathology/Physiology/Pharmacology, Obst. and Gynaec.).	11. M.D. (Medicine/Pathology/Physiology/Pharmacology, Obst. & Gynaec.).



12. M.S. (Ophthalmology/Surgery/Anatomy/Anaesthesiology).
13. D.O.M.S.
14. D.A.
15. D.T.D.
16. Pre-University (Arts & Science).
17. Certificate Course in Lib. Science.
18. B.A.M.S.

**35. Gulburga University, Gulburga.**

1. B.Sc./M.Sc. (Chemistry).
2. B.E. Degree Electronics & Communication

**36. Haryana Agricultural University, Hissar.**

1. B.Sc. (Agri./Home Sc.).
2. M.Sc.
3. M.Sc. (Rural Sociology).
4. B.V.Sc. & A.H. Examination.

**37. Hemvati Nandan Bahuguna University  
(Formerly Known as Garhwal University, Srinagar (U.P.).**

1. B.A.
2. B.Sc./B.Com.
3. M.A./M.Sc./M.Com.
4. B.Ed./M.Ed.
5. B.Sc. (Ag.).
6. M.Sc. (Ag.).
7. Ph.D./D.Litt./D.Sc.
8. LL.B. (3 Year).

12. M.S. (Ophthalmology/Surgery/Anatomy/Anaesthesiology).
13. D.O.M.S.
14. D.A.
15. D.T.D.
16. Pre-University (Arts & Science).
17. Certificate Course in Lib. Science.
18. Ayurvedacharya (B.A.M.S.).

1. B.Sc./M.Sc. (Chemistry).
2. B.E. Degree in Electronics & Communication.

1. B.Sc. (Agri/Home Sc.).
2. M.Sc.
3. M.A. (Sociology).
4. Recognised for admission to those courses for which B.V.Sc. & A.H. graduates are eligible for admission in the University.

1. B.A.
2. B.Sc./B.Com.
3. M.A./M.Sc./M.Com.
4. B.Ed./M.Ed.
5. B.Sc. (Ag.).
6. For the purpose of Ph.D. registration.
7. Ph.D./D.Litt./D.Sc.
8. LL.B. (Professional).

\*Recognised provisionally.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
<b>38. Himachal Pradesh University, Simla.</b>		
1.	Pre-University (Arts, Science, Commerce and Agriculture).	1. Pre-University (Arts, Science, Commerce and Agriculture).
2.	B.Sc. Part I (Pre-Engg./Pre-Med.).	2. 1st Year T.D.C. (Science).
3.	B.A./B.Sc./B.Com./B.Sc. (Agri.).	3. B.A. /B.Sc./B.Com./B.Sc. (Agri.).
4.	B.A. (Honours).	4. B.A. (Honours).
5.	M.A./M.Sc.	5. M.A./M.Sc.
6.	M.B.A.	6. M.B.A.
7.	M.B., B.S.	7. M.B., B.S.
8.	LL.B.	8. LL.B.
9.	Certificate in French/German.	9. Certificate in French/German.
10.	Diploma in French/German.	10. Diploma in French/German.
11.	B.Ed. (including by correspondence).	11. B.Ed.
12.	M.Ed. (including by correspondence).	12. M.Ed.
13.	B.A.M.S.	13. B.A.M.S.
14.	M.Com.	14. M.Com.
<b>39. Indira Gandhi National Open University, New Delhi.</b>		
1.	B.A. Degree	1. B.A. (Pass course) Exam., (10+2+3) Pattern.
2.	B.Com. Degree	2. B.Com. (Pass course) Exam., (10+2+3) Pattern.
<b>40. Indira Kala Sangit Vishwavidyalaya, Khairagarh (M.P.).</b>		
1.	B.A. (Hons.) in Music.	1. Recognised for purpose of Admission to M.A. Previous Course in Music.
2.	M.A. Music.	2. M.A. for the purpose of appointment as Lecturer in Music.
<b>41. Jadavpur University, Jadavpur (West Bengal).</b>		
1.	Pre-University/Preparatory Exam.	1. Pre-University.
2.	B.A. and B.Sc. (Conventional).	2. B.A. and B.Sc. (Conventional).

3. B.Sc. Preliminary.
4. B.A. and B.Sc. of T.D.C. Scheme.
5. B.A., B.Sc. (Honours).
6. B.E. (Civil, Mechanical, Electrical and Tele-communication).
7. B.Pharm.

**42. Jamia Millia Islamia, New Delhi.**

1. Preparatory Examination.
2. B.A.
3. B.Sc.
4. Higher Secondary Examination.
5. B.Ed.
6. B.A. (Hons.) Examination in Social Work.
7. B.A. (Hons.)
8. M.A. (Pol. Sc.).

**43. Jai Narain Vyas University, Jodhpur (formerly known as University of Jodhpur, Jodhpur.)**

1. P.U.C.
2. B.A., B.Sc., B.Com.
3. M.A., M.Sc., M.Com.
4. M.B.A.
5. Diploma in Cost and W.A.
6. B.E., M.E.
7. B.Ed.

*N.B.* :—Rest of the examinations recognised for the time being.

**44. Jawahar Lal Nehru Technological University, Hyderabad.**

1. B. Tech.

3. 1st Year of T.D.C. (Science).
4. B.A. and B.Sc. of T.D.C. Scheme.
5. B.A., B.Sc. (Honours)
6. B.E. (Civil, Mechanical, Electrical, and Telecommuni- cation).
7. B. Pharm. (Conducted till 1964).

1. Pre-University.
2. B.A.
3. B.Sc.
4. Pre-University.
5. B.Ed.
6. For the purpose of admission to M.A. Course.
7. B.A. (Honours).
8. M.A. (Pol. Sc.).

1. P.U.C.
2. B.A., B.Sc., B.Com.
3. M.A., M.Sc., M.Com.
4. M.B.A.
5. Diploma in Cost and W.A.
6. B.E., M.E.
7. B.Ed.

1. B.E.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
<b>45.</b>	<b>Jawahar Lal Nehru University, New Delhi.</b>	
	1. All the Degree and Post-Graduate Examinations.	1. All the Degree and Post- Graduate Examinations.
<b>46.</b>	<b>Jawahar Lal Nehru Krishi Vishwavidyalaya, Jabalpur.</b>	
	1. B.Sc. (Agri.)	1. B.Sc. (Agri.)
	2. M.Sc. (Agri.)	2. M.Sc. (Agri.) (Conducted till 1962).
<b>47.</b>	<b>Jiwaji University, Gwalior.</b>	
	1. B.A., B.Com., B.Sc.	1. B.A., B.Sc., B.Com.
	2. M.A., M.Com., MSc.	2. M.A., M.Com., M.Sc.
	3. B.Ed./M.Ed.	3. B.Ed./M.Ed.
	4. LL.B. and LL.M.	4. LL.B. and LL.M.
	5. M.B., B.S.	4. M.B., B.S.
	6. M.D./M.S.	6. M.D./M.S.
	7. B.Sc. (Engineering).	7. B.E.
	8. B.Lib. Science	8. B.Lib. Science.
	9. B.P.E./M.P.E.	9. Recognised for admission to M.A. Course.
	10. M.E. (Civil/Elect./Mech.)	10. M.E. (Civil/Elect./Mech.).
	11. B.A.M.S.	11. Ayurvedacharya.
	12. M.Sc. (Applied Physics.)	12. M.Sc. (Physics.)
<b>48.</b>	<b>Kakatiya University, Warangal.</b>	
	1. All the Degree and Post-graduate Examinations.	1. All the Degree and Post-graduate Examinations.
<b>49.</b>	<b>Kameshwar Singh Darbhanga Sanskrit University, Darbhanga.</b>	
	1. Naveenacharya Examination.	1. Acharya Examination.

**50. Konkan Krishi Vidyapeeth, Dapoli.**

1. B.V.Sc. and A.H. Exam.
2. B.Sc. (Agri.).

1. Recognised for admission to those courses for which B.V.Sc. and A.H. graduates are eligible for admission in the University.
2. B.Sc. (Agri.).

**51. Kota Open University, Kota.**

1. B.Ed. Degree (Correspondence).
2. Certificate course in Library Science Examination.
3. B.A.
4. B.Com.

1. B.Ed. Degree.
2. Certificate course in Library Science Examination.
3. B.A.
4. B.Com.

**52. Karnatak University, Dharwar.**

1. Pre-University.
2. Intermediate in Arts, Agri., Science & Commerce
3. B.A., B.Com., and B.Sc. (2 years).
4. M.A.
5. M.Sc. (By Papers).
6. M.Sc. (Agri.).
7. M.B., B.S.
8. B.Ed.
9. LL.B.
10. Entrance Examination.
11. B.E. (Civil).
12. B.Sc. (Agri.).
13. LL.M.
14. First Year T.D.C. (Science).
15. B. Lib. Science.
16. M.Ed.
17. M. Lib. and Information Sc.
18. B.A.M.S.

1. Pre-University.
2. Intermediate in Arts, Agri., Science & Commerce
3. B.A., B.Com. and B.Sc. (2years).
4. M.A.
5. M.Sc.
6. M.Sc. (Agri.).
7. M.B., B.S.
8. B.Ed.
9. LL.B.
10. Pre-University.
11. B.E. (Civil).
12. B.Sc. (Agri.).
13. LL.M.
14. First Year T.D.C. (Science).
15. B. Lib. Science.
16. M.Ed.
17. M. Lib. Sc. and Documentation.
18. B.A.M.S.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
<b>53.</b>	<b>Kashi Vidyapeeth, Varanasi.</b>	
1.	M.A.S. Degree of Institute of Social Science.	1. M.A. Degree in Social Work.
2.	Antarim Exam. (if passed in First or Second Division).	2. For the purpose of Admission to the Second Year of T.C.D. (Arts).
5.	B.A.	3. B.A.
4.	Shastri.	4. B.A.
5.	M.A. (Econ., Soc., Pol.Sc., Psy., Hist., Eng., Phil., Hindi).	5. M.A. (Econ., Soc., Pol.Sc., Psy., Hist., Eng., Phil., Hindi).
<b>54.</b>	<b>Kumaun University, Nainital.</b>	
1.	B.A./B.Sc./B.Com.	1. B.A./B.Sc./B.Com.
2.	M.A./M.Sc./M.Com.	2. M.A./M.Sc./M.Com.
3.	B.Ed./M.Ed.	3. B.Ed./M.Ed.
4.	Ph.D./D. Litt./D.Sc.	4. Ph.D./D.Litt./D.Sc.
5.	LL.B.	5. LL.B.
<b>55.</b>	<b>Kurukshetra University, (Formerly known as B.N. Chakravarty University), Kurukshetra.</b>	
1.	Pre-University.	1. Pre-University.
2.	Pre-Medical Examination.	2. I Year T.D.C. (Science) with Medical Group of Subjects.
3.	B.A./B.Sc. (Pass) 3 Year Course.	3. B.A./B.Sc. (Pass) 3 Year Course.
4.	B.A. and B.Sc. (Honours).	4. B.A. and B.Sc. (Honours).
5.	M.A./M.Com.	5. M.A./M.Com.
6.	M.A. (Maths.) /M.Sc. Maths.	6. M.A. (Maths.) /M.Sc. (Maths.).
7.	Pre-University (Agri.).	7. Pre-University (Agri.).
8.	B.Sc. (Ag.) B.Sc. (Home Sc.).	8. B.Sc. (Agri.), B.Sc. (Home Sc.).
9.	M.Sc. (Chemistry/Botany/Zoology).	9. M.Sc. (Chemistry/Botany/Zoology).
10.	B.Com.	10. B.Com.

11. B.Ed. and M.Ed.
12. Certificate Course in French
13. B.Sc. Engg. (Civil/Electrical/Mechanical).
14. Certificate Course in Sanskrit Examination.
15. Certificate Course in German Language.
16. LL.B. and LL.M.
17. M.B.A.
18. M.Sc. (Engg.) (Civil, Electrical, & Mechanical).
19. M.B., B.S.
20. B.Lib. Science.
21. Pre-Engg.
22. Shastri.
23. M.Phil. (Eng., Hindi, Sanskrit, Geography, Econ., Hist., Pol. Sc.).
24. Ayurvedacharya (B.A.M.S.).
25. M.Lib. & Information Sc.

11. B.Ed. and M.Ed.
12. Certificate Course in French.
13. B.E. (Civil/Electrical/Mechanical).
14. I Year of Diploma Course in Sanskrit.
15. Certificate Course in German Language.
16. LL.B. and LL.M.
17. M.B.A.
18. M.E. (Civil, Electrical and Mechanical).
19. M.B., B.S.
20. B.Lib. Science.
21. First Year T.D.C. (Science).
22. Shastri.
23. M.Phil. (Eng., Hindi., Sanskrit., Geography, Econ., Hist., Pol. Sc.).
24. Ayurvedacharya (B.A.M.S.).
25. M.Lib. Sc. & Documentation.

**56. L.N. Mithila University, Darbhanga.**

- \*1. Intermediate Examination (Arts).
2. Intermediate Examination (Science & Commerce).
- \*3. B.A. (Pass & Hons.).
4. B.Sc. (Pass and Hons.).
5. B.Com. (Pass).
6. B.Com. (Hons.).
7. B.Ed.
8. LL.B. (Three-Year Course).
9. M.A./M.Com.
10. M.Sc.
11. Ph.D., D.Litt., D.Sc. (Arts, Sc. and Commerce)
12. B.Lib. Sc.

1. Intermediate Examination (Arts).
2. Intermediate Examination (Science & Commerce).
3. B.A. (Pass & Hons.).
4. B.Sc. (Pass & Hons.).
5. B.Com. (Pass).
6. B.Com. (Hons.).
7. B.Ed.
8. LL.B. (Three-Year Course).
9. M.A./M.Com.
10. M.Sc.
11. Ph.D., D.Litt., D.Sc. (Arts, Sc. & Com.).
12. B.Lib. Sc.

\*Recognised provisionally.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
<b>57. Madurai University, Madurai.</b>		
1.	P.U. (Science).	1. P.U. (Science).
2.	B.Com.	2. B.Com.
3.	M.Sc. (Chemistry).	3. M.Sc. (Chemistry).
4.	M.A.	4. M.A.
5.	B.A. Special Economics.	5. B.A. (Pass).
6.	B.Sc., Special Maths., Physics, Chemistry, Zoology and Botany.	6. B.Sc. (Pass).
<b>58. Maharshi Dayanand University, Rohtak (Formerly known as Rohtak University, Rohtak).</b>		
1.	Pre-University (Arts, Science and Agriculture).	1. Pre-University (Arts, Science and Agriculture).
2.	Pre-University (Home Sc.).	2. Pre-University (Science).
3.	Pre-Medical.	3. First Year T.D.C. (Science) with Biology Group.
4.	Pre-Engineering.	4. First Year T.D.C. (Science) with Maths. Group.
5.	B.A./B.Sc./B.Com.	5. B.A./B.Sc./B.Com.
6.	B.Sc. (Home Science).	6. B.Sc. (Home Science).
7.	B.Sc. (Hons.) (Phy., Chem., Maths., Zool.).	7. B.Sc. (Hons.).
8.	M.A. (Hindi, English, Econ., Pol.Sc., Socio. and Music).	8. M.A. (Hindi, English, Econ., Pol.Sc., Socio. and Music).
9.	M.Sc. in Chemistry, Physics, and Maths.	9. M.Sc. (Chemistry, Physics & Maths.).
10.	M.Com.	10. M.Com.
11.	M.B.A.	11. M.B.A.
12.	M.Phil. in Hindi and Pol. Science.	12. M.Phil. in Hindi and Pol. Science.
13.	B.A. (Hons.) (Hindi, History, English, Sanskrit).	13. B.A. (Hons.) (Hindi, History, Eng., Sanskrit).
14.	Pre-University (Commerce).	14. Pre-University (Commerce).
15.	B.Ed. and M.Ed.	15. B.Ed. and M.Ed.
16.	Ayurvedacharya (B.A.M.S.).	16. Ayurvedacharya (B.A.M.S.).
17.	LL.B.	17. LL.B.



18. Shastri.
19. B.Com. (Hons.).
20. G.A.M.S.
21. M.Phil. (Eco., Hist. and Maths.).
22. M.A. (Psycho., Hist. and Geography).
23. M.Sc. (Geology).
24. M.A. (Public Administration).
25. M.A. (Sanskrit).

**59. Mahatma Gandhi University, Kottayam.**

1. Pre-Degree (12th Class of 10+2).
2. M.A. (Hist.).
3. B.Com./M.Com.
4. B.Sc.
5. M.Sc. (Maths., Phys., Chem., Bot.).
6. B. Tech. (Civil, Mechanical, Electrical and Electrical with Electronics specialization).

**60. Mahatma Phule Krishi Vidyapeeth, Rahuri.**

1. B.Sc. (Agri.).
2. M.Sc. (Agri.).

**61. M.D.S. University, Ajmer (Formerly known as University of Ajmer, Ajmer).**

1. B.A./B.Sc./B.Com.
2. M.A. (Eng., Hindi., Philosophy, Sans., Urdu, Socio., Pol. Sc., Pub. Adm., Ind. Music, Eco., Hist. & Drawing & Painting).
3. M.A./M.Sc. (Geography).
4. M.Sc. (Physics, Chem., Maths., Bot., Zoology Geology).
5. M.Com. (E.A.F.M., Bus. Admn.).

18. Shastri.
19. B.Com. (Hons.).
20. Ayurvedacharya (B.A.M.S.).
21. M.Phil. (Eco., Hist., and Maths.).
22. M.A. (Psycho., Hist. and Geography)
23. M.Sc. (Geology).
24. M.A. (Public Administration).
25. M.A. (Sanskrit).

1. First Year T.D.C.
2. M.A. (Hist.).
3. B.Com./M.Com.
4. B.Sc.
5. M.Sc. (Maths., Phys., Chem., Bot.).
6. B.E. (Civil, Mechanical, Electrical and Electrical with Electronics specialization).

1. B.Sc. (Agri.).
2. M.Sc. (Agri.).

1. B.A./B.Sc./B.Com.
2. M.A. (Eng., Hindi, Philosophy, Sans., Urdu, Socio., Pol. Sc., Pub. Adm., Ind. Music, Eco., Hist. and Drawing & Painting).
3. M.A./M.Sc. (Geography).
4. M.Sc. (Physics, Chem., Maths., Bot., Zoology and Geology).
5. M.Com. (E.A.F.M., Bus. Admn.).

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
6.	M.Com. (ABST & Diploma Courses).	6. M.Com. (ABST & Diploma Courses).
7.	M.B.A.	7. M.B.A.
8.	B.Sc. (Home Sc.)/B.Sc. (Agri.).	8. B.Sc. (Home Sc.)/(B.Sc. (Agri.)).
9.	Shastri/Acharya.	9. Shastri/Acharya.
10.	LL.B., LL.M. & Diploma Courses in Law.	10. LL.B., LL.M. & Diploma Courses in Law.
11.	Certificate Course in Lib. Sc.	11. Certificate Courses in Lib. Sc.
<b>62.</b>	<b>Magadh University, Bodh Gaya.</b>	
1.	Pre-University (Arts, Commerce and Science).	1. Pre-University (Arts, Commerce and Science).
2.	B.A./B.Sc./B.Com.	2. B.A./B.Sc./B.Com.
*3.	Intermediate (Arts, Sc. and Commerce).	3. I Year T.D.C. (Arts, Science and Commerce).
*4.	B.Ed.	4. B.Ed.
*5.	M.A.	5. M.A.
*6.	LL.B. (Three-Year Course).	6. LL.B. (Three-Year Course).
<b>63.</b>	<b>Manipur University, Imphal.</b>	
1.	Pre-University (Arts) (2 Year Course).	1. First Year T.D.C. (Arts).
2.	Pre-University (Sc.) (2 Year Course).	2. First Year T.D.C. (Sc.).
3.	Pre-University (Com.) (2 Year Course).	3. First Year T.D.C. (Com.).
4.	B.A. (Pass & Hons.).	4. B.A. (Pass & Hons.).
5.	B.Sc. (Pass & Hons.).	5. B.Sc. (Pass & Hons.).
6.	B.Com. (Pass & Hons.).	6. B.Com. (Pass & Hons.).
7.	LL.B.	7. LL.B.
8.	M.B., B.S.	8. M.B., B.S.
9.	B.T.	9. B.Ed.
<b>64.</b>	<b>Marathwada University, Aurangabad.</b>	
1.	All Examinations.	1. All Examinations recognised as equivalent to the corresponding examinations of this University.
2.	B.Sc. First Year Examination.	2. First Year T.D.C. Science Examination.

**65. M.S. University of Baroda, Baroda.**

1. Preparatory Examination in Arts, Science and Commerce.
2. Intermediate Arts and Science.
3. Intermediate Commerce (If passed with 40% Marks in each subject with English medium).
4. Pre-Engineering.
5. B.A., B.Sc. and B.Com. (Conventional).
6. B.A., B.Sc. and B.Com. (T.D.C. Scheme).
7. B.Sc. (Home Science).
8. B.Ed. and M.Ed.
9. B.A. (Fine Arts).
10. M.A., M.Sc. and M.Com.
11. B.E. (Civil, Mechanical and Electrical)
12. LL.B./LL.M.
13. M.D. (Med.)/M.D. (Path.)/M.S. (Gen. Surgery).
14. M.B., B.S.
15. M.Sc. (Home Sc.) Food and Nutrition.
16. B. Music.
17. M. Music.

1. Pre-University in Arts, Science and Commerce.
2. Intermediate Arts and Science.
3. Intermediate Commerce.
4. Recognised for the purpose of admission to the Engineering Course.
5. B.A., B.Sc. and B.Com. (Conventional).
6. B.A., B.Sc. and B.Com. (T.D.C. Scheme).
7. B.Sc. (Home Science) (Conducted upto 1963 deleted w.e.f. 12.8.1995).
8. B.Ed. and M.Ed.
9. Recognised for the purpose of admission to the M.A. Examination in Drawing and Painting.
10. M.A., M.Sc. and M.Com.
11. B.Sc. (Civil, Mechanical and Electrical).
12. LL.B./LL.M.
13. M.D. (Med.)/M.D. (Path.)/M.S. (Gen. Surgery).
14. M.B., B.S.
15. M.Sc. (Home Sc.) (Food and Nutrition).
16. B.A. (with Music), B.A. (Hons.) with Music and B.F.A. Music.
17. M.A. Music.

**66. M.L.S. University (Formerly known as Udaipur University), Udaipur.**

1. Pre-University/Pre-Professional.
2. Pre-Agriculture Examination.

1. Pre-University/Pre-Professional.
2. Professional Agriculture.

\*Recognised provisionally.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
3.	Pre-Professional (Agri.).	3. Recognised for purpose of admission to the First Year T.D.C. class in Arts, Science and Commerce.
4.	Three-Year Degree Course Examinations. (including Agriculture and Home Science).	4. Three-Year Degree Course Examinations. (including Agriculture and Home Science).
5.	M.Ed. and B.Ed.	5. M.Ed. and B.Ed.
6.	M.A./M.Sc./M.Com.	6. M.A./M.Sc./M.Com.
7.	B.A. (Hons.)/B.Com. (Hons.).	7. B.A. (Hons.)/B.Com. (Hons.).
8.	Certificate Course in French/German.	8. Certificate Course in French/German.
9.	Diploma in Labour Law, Labour Welfare and Personel Management.	9. Diploma in Labour Law, Labour Welfare and Personnel Management.
10.	LL.B.	10. LL.B.
11.	Certificate Course in Library Science.	11. Certificate Course in Library Science.
12.	B.Lib. Science.	12. B.Lib. Sc. and Documentation.
13.	1st Year of B.Sc. (Home Sc.) (5 Year).	13. Pre-University Sc.
14.	M.Sc. (Home Sc.) Food & Nutrition.	14. M.Sc. (Home Sc.) Food and Nutrition.
<b>67.</b>	<b>Nagarjuna University, Nagarjuna Nagar.</b>	
1.	B. Tech.	1. B.E. (Civil).
<b>68.</b>	<b>Nagpur University, Nagpur.</b>	
1.	Pre-University.	1. Pre-University.
2.	All the Post-Graduate, Degree and Intermediate Examinations.	2. All the Post-Graduate, Degree and Intermediate Examinations.
3.	Pre-Professional Examinations (Engineering and Technology and Mathematics, Physics & Chemistry.	3. I year Sc. for the purposes of admission to the 2nd Year T.D.C. Science Course and I Year B.E.

4. M.P.E.

4. Recognised for the purpose of registration for Ph.D. research in the field of Physical Edu. (Faculty of Edu.).

5. B.A.M.S.

5. Ayurvedacharya.

**69. North-Bengal University, Raja Ram Mohanpur (Darjeeling),**

1. Pre-University.

1. Pre-University.

2. B.A./B.A. (Hons.).

2. B.A./B.A. (Hons.)

3. B.Sc.

3. B.Sc.

4. B.Com.

4. B.Com.

**70. North-Eastern Hill University, Shillong.**

1. Pre-University (Two-Year Course) Science/Commerce/Arts.

1. Ist Year T.D.C. (Science/Commerce/Arts).

2. B.A./B.Sc./B.Com. (T.D.C. Both Parts) (Pass Course).

2. B.A./B.Sc./B.Com. (Pass Course).

\*3. B.A./B.Sc./B.Com. (T.D.C. Both Parts) (Hons.)

3. B.A./B.Sc./B.Com. (Hons.).

\*4. M.Sc. (Maths.).

4. M.Sc. (Maths.).

\*5. B.T.

5. B.Ed.

\*6. LL.B. (Preliminary, Intermediate and Final).

6. LL.B. (P.).

**71. Orissa University of Agriculture and Technology, Bhubaneswar.**

1. Pre-Professional (Science) Examination.

1. Pre-Professional (Agriculture).

2. B.Sc. (Agri.).

2. B.Sc. (Agri.).

\*Recognised Provisionally.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
<b>72. Osmania University, Hyderabad.</b>		
1.	Old Matriculation Examination.	1. High School Examination (Conducted before 1958).
2.	Pre-University.	2. Pre-University.
3.	All the Post-Graduate, Degree and Intermediate Examinations.	3. All the Post-Graduate, Degree and Intermediate Examinations.
4.	Diploma in French/German/Russian.	4. Diploma in French/German/Russian.
5.	B.A. (external).	5. B.A.
<b>73. Patna University, Patna.</b>		
1.	All the Post-Graduate, Degree and Intermediate Examinations.	1. All the Post-Graduate, Degree and Intermediate Examinations.
<b>74. Panjab University, Chandigarh.</b>		
1.	All the Post-Graduate, Degree and Intermediate Examinations.	1. All the Post-Graduate, Degree and Intermediate Examinations.
2.	Pre-University.	2. Pre-University.
3.	B.Sc. (Engineering Examination ) (Four-Year Course).	3. B.E. (Civil, Electrical and Mechanical).
4.	Diploma in Physical Education.	4. Recognised for the purpose of minimum qualification for Physical Instructors.
5.	Pre-Engineering Examination.	5. 1st Year T.D.C. (Science) Examination.
6.	Pre-Medical Examination.	6. Recognised as a qualifying examination for the purpose of Admission to the M.B.,B.S. Course and as equivalent to First Year T.D.C. (Science).
7.	LL.B. (3 year Course).	7. LL.B.
8.	B.Sc. (Home Science).	8. B.Sc. (Home Science).
9.	B.Pharm.	9. Recognised for the purpose of admission to the M. Pharm. Course.
10.	Higher Secondary Examination.	10. Pre-University.

11. B.Sc. (Hons. School).
12. M.Sc. (Hons. School).
13. Visharad.

14. B. Text.
15. M.Lib.Sc.

**75. Panjab Agriculture University, Ludhiana.**

1. Pre-University (Agri.).
2. F.Sc. (Agri.).
3. B.Sc. (Agri.).
4. B.Sc. (Agri.) First Exam. (New Regulation).
5. B.Sc. (Home Science).

**76. Poorvanchal University, Janapur.**

1. B.A./B.Sc.
2. M.A.

**77. Punjabi University, Patiala.**

1. Pre-University.
2. Pre-Engineering.
3. Pre-Medical.
4. M.A.
5. M.Ed.
6. M.B., B.S.
7. B.E.
8. M.D.
9. M.Sc.
10. M.S.
11. B.Ed.

11. B.Sc. (Hons.).
12. M.Sc.
13. Recognised for admission to the First Year of Shartri.
14. Recognised for admission to M.Sc. (Chemistry).
15. M. Lib. Sc.

1. Pre-University (Agri.).
2. Pre-Professional (Agri.).
3. B.Sc. (Agri.).
4. Pre-Professional (Agri.).
5. B.Sc. (Home Science).

1. B.A./B.Sc.
2. M.A.

1. Pre-University.
2. First Year Examination of T.D.C. in Science (with Engineering group of subjects).
3. First Year Examination of T.D.C. in Science (with Medical Group of subjects).
4. M.A.
5. M.Ed.
6. M.B., B.S.
7. B.E.
8. M.D.
9. M.Sc.
10. M.S.
11. B.Ed.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
12.	B.A./B.Sc./B.Sc. (Agri.).	12. B.A./B.Sc./B.Sc. (Agri.).
13.	B.Com., M.Com.	13. B.Com., M.Com.
14.	LL.B. (3 Year Course).	14. LL.B. (Professional).
15.	M.D. (Ayurveda).	15. Ayurveda Brahaspati.
16.	M.E.	16. M.E.
17.	BAMS	17. BAMS.
<b>78.</b>	<b>Punjabrao Krishi Vidyapeeth, Akola.</b>	
1.	B.Sc. (Agri.).	1. B.Sc. (Agri.).
<b>79.</b>	<b>Rajasthan Agriculture University, Bikaner.</b>	
1.	B.Sc. (Home Science) Exam.	1. B.Sc. (Home Science).
2.	B.Sc. (Ag.) Pt. III Examination.	2. B.Sc. (Ag.) Pt. III Exam.
3.	M.Sc. (Ag.) Examination.	3. Recognised for the purpose of Ph.D. Registration in Botany.
<b>80.</b>	<b>Rajasthan Vidyapeeth, Udaipur.</b>	
1.	Master's Degree	1. Recognised for the purpose of doing Ph.D.
<b>81.</b>	<b>Ranchi University, Ranchi.</b>	
1.	All the Examinations.	1. All the Examinations conducted by the Ranchi University have been recognised as equivalent to the corresponding Examination of this University.
<b>82.</b>	<b>Rani Durgavati Vishwavidyalaya (formerly known as Jabalpur University, Jabalpur.</b>	
1.	Pre-University, I.A., I.Sc., I.Com. and Inter Sc. (Agri.).	1. Pre-University, I.A., I.Sc., I.Com. and I.Sc. (Agri.).
2.	B.A., B.Sc. and B.Com.	2. B.A., B.Sc. and B.Com. (2 years).



3. B.A., B.Sc. B.Com. (T.D.C.).
4. B.Sc. (Home Science).
5. M.A., M.Sc. and M.Com.
6. B.Ed. and M.Ed.
7. B.Sc. (Agri.).
8. B.V.Sc. and A.H.
9. LL.B.
10. B.E.

**83. Rashtriya Sanskrit Vidyapeeth, Tirupati.**

1. Prāk Shastri.
2. Shastri and Sammamita Shastri.
3. Acharya.

**84. Ravishankar University, Raipur.**

1. B.A./B.Sc./B.Com.
2. M.A./M.Sc./M.Com..
3. LL.B.
4. B.Ed./M.Ed.
5. MB., B.S.
6. B.E.
7. B.Sc. (Pre-Professional).
8. B.Com. (Preliminary).
9. B.A. (Preliminary).
10. B.A.M.S.
11. B. Library Science.
12. M.D. (Ayurveda).

**85. Ravindra Bharti University, Calcutta.**

1. M.A. (Painting).

3. B.A., B.Sc., B.Com. (T.D.C.).
4. B.Sc. (Home Science) (Conducted upto 1963).
5. M.A., M.Sc. and M.Com.
6. B.Ed. and M.Ed.
7. B.Sc. (Agri.).
8. B.V.Sc. and A.H. (Conducted upto 1963).
9. LL.B.
10. B.E.

1. Intermediate.
2. B.A. & B.A. (Hons.).
3. M.A.

1. B.A./B.Sc./B.Com.
2. M.A./M.Sc./M.Com.
3. LL.B.
4. B.Ed./M.Ed.
5. M.B., B.S.
6. B.E.
7. First Year T.D.C. (Science).
8. First Year T.D.C. (Commerce).
9. First Year T.D.C. (Arts).
10. Ayurvedacharya.
11. B. Library Science.
12. M.D. (Ayurveda Vachaspati).

1. M.A. (Drawing & Painting).

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
<b>86. Rohilkhand University, Bareilly.</b>		
1.	B.A.	1. B.A.
*2.	B.Sc.	2. B.Sc.
*3.	B.Sc. (Agri.).	3. B.Sc. (Agri.).
*4.	M.Sc.	4. M.Sc.
5.	M.A. (Maths., Eng., Eco., Phil., Urdu., Geog., Hindi, Socio., Sans., Hist., Psy., Pol. Science and Drawing & Ptg.).	5. M.A. (Maths., Eng., Eco., Phil., Urdu., Geog., Hindi, Socio., Sans., Hist., Psy., Pol. Sc. and Drg. & Ptg.).
6.	LL.B. (Three-year Course).	6. LL.B.
7.	B.Com./M.Com.	7. B.Com./M.Com.
8.	B.Ed./M.Ed.	8. B.Ed./M.Ed.
<b>87. Sampurnanand Sanskrit Vishwavidyalaya, Varanasi (formerly Known as Varanaseya Sanskrit Vishwavidyalaya, Varanasi).</b>		
1.	Shastri.	1. Shastri.
2.	Acharya.	2. Acharya.
3.	Shiksha-Shastri.	3. Shiksha-Shastri.
4.	B.A.M.S.	4. Ayurvedacharya.
5.	Uttarmadhyama.	5. 1st Year of Shastri.
6.	B.Lib. Sc.	6. B.Lib. Sc.
<b>88. Sambalpur University, Sambalpur.</b>		
1.	Pre-University (Sc.).	1. Pre-University (Sc.).
2.	Intermediate (Sc.) (2 Year).	2. For admission to I Year Sc.
3.	Intermediate (Arts) (2 Year).	3. 1st year T.D.C. (Arts).
4.	B.A.	4. B.A.
5.	B.Com.	5. B.Com.

6. M.A./M.Com.
- \*7. B.Sc./M.Sc.
8. LL.B. (Three-Year Course).
9. B.E.
10. M.Sc. (Engg.).
11. B.Ed.
12. M.B., B.S.
- \*13. M.D.
- \*14. Ph.D./D.Litt./D.Sc.
15. M.Sc. (Applied Maths.).
16. Diploma in Personnel Management.
17. B.A.M.S.

6. M.A./M.Com.
7. B.Sc./M.Sc.
8. LL.B. (Three-Year Course).
9. B.E.
10. M.E.
11. B.Ed.
12. M.B., B.S.
13. M.D.
14. Ph.D./D.Litt./D.Sc.
15. M.A./M.Sc. (Maths.)
16. Diploma in Personnel Management.
17. B.A.M.S.

**89. Sardar Patel University (Formerly—Sardar Vallabhbhai Vidyapeeth), Vallabh Vidyanagar (Gujrat).**

1. Preparatory Examination in Arts, Science, Commerce and Agriculture.
2. Intermediate Examination in Arts/Science/Commerce.
3. B.A., B.Sc. and B.Com. (Conventional).
4. B.A., B.Sc. and B.Com. (T.D.C.).
5. B.E. (Civil, Mechanical and Electrical).
6. B.Sc. (Agri.).
7. B.Ed. and M.Ed.
8. M.A., M.Sc. and M.Com.
9. LL.B.
10. M.E. (Civil, Mech. & Elect.).
11. Ph.D. (Arts/Science/Commerce/Edu.).
12. B.Library Science.
13. M.Lib. and Information Sc.

1. Pre-University (Arts, Science, Commerce and Agriculture).
2. Intermediate Examination in Arts, Science and Commerce.
3. B.A., B.Sc. and B.Com. (Conventional).
4. B.A., B.Sc. and Com. (T.D.C.).
5. B.E. (Civil, Mechanical & Electrical).
6. B.Sc. (Agri.).
7. B.Ed. and M.Ed.
8. M.A., M.Sc. and M.Com.
9. LL.B.
10. M.E. (Civil, Mech. & Elect.).
11. Ph.D. (Arts/Science/Commerce/Edu.).
12. B.Library Science.
13. M.Lib. Sc. and Documentation.

\*Recognised Provisionally.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
<b>90. Saurashtra University, Rajkot.</b>		
1.	Pre-University (Arts, Science, Commerce & Agriculture).	1. Pre-University (Arts, Science, Commerce and Agriculture).
2.	B.A./B.Sc./B.Com.	2. B.A./B.Sc./B.Com.
3.	M.A./M.Sc./M.Com.	3. M.A./M.Sc./M.Com.
4.	LL.B.	4. LL.B.
5.	B.Ed. & M.Ed.	5. B.Ed. & M.Ed
6.	LL.M (if passed after LL.B. of 3 Yr. Course).	6. LL.M.
<b>91. Shri Sahuji Maharaj University, Kanpur (Formerly known as Kanpur University, Kanpur).</b>		
1.	B.A.	1. B.A.
2.	B.Sc./B.Com.	2. B.Sc./B.Com.
3.	B.Sc. (Agri.).	3. B.Sc. (Agri.).
4.	M.Sc. (Agri.).	4. M.Sc. (Agri.) (conducted upto 1963).
5.	M.A.	5. M.A.
6.	M.Sc./M.Com.	6. M.Sc./M.Com.
7.	B.Ed.	7. B.Ed.
8.	M.Ed.	8. M.Ed.
9.	LL.B. (Three-Year Course).	9. LL.B. (Three Year Course).
10.	B.Sc. (Engg.) Civil, Mechanical and Electrical.	10. B.E. (Civil, Mechanical and Electrical).
11.	M.B., B.S.	11. M.B., B.S.
12.	M.D. (Med), (Path), (Radiology), (Phy.) (Pharm.) (Anaes.), (Paed.).	12. M.D. (Med.), (Path.), (Phy.), (Radiology), (Pharm.), (Anaes.), (Paed.).
13.	M.S. (Orth.), (Oph.) (E.N.T.), (Obst. & Gynae.), (Surg), (Ana.).	13. M.S. (Orth.), (Oph.), (E.N.T.), (Obst. and Gynae.), (Surg.), (Ana.).
14.	D.O.M.S.	14. D.O.M.S.
15.	D. Orth.	15. D. Orth.
16.	D.M.R.E.	16. D.M.R.E.

17. D.A.
18. D.T.C.D.
19. D.C.H.
20. D.G.O.
21. D.C.P.
22. D.L.O.
23. B.A.M.S.

**92. Shivaji University, Kolhapur.**

1. Pre-Degree (Arts/Science/Commerce).
2. Pre-Professional (Medicine & Engineering).
3. B.A./B.Sc./B.Com.
4. M.A./M.Sc./M.Com.
5. LL.B.
6. B.Ed./M.Ed.
7. M.B., B.S.
8. B.E.
9. B. Pharm.
10. Diploma Course in Library Science.
11. B.A.M.S.

**93. Sri Venkateshwara University, Tirupati.**

1. Pre-University.
2. Intermediate in Arts and Science.
3. Pre-Professional in Medicine.
4. B.A., B.Sc. and B.Com.
5. B.Ed. and M.Ed.
6. B.V.Sc. and A.H.
7. B.E. (Civil, Electrical and Mechanical).

17. D.A.
18. D.T.C.D.
19. D.C.H.
20. D.G.O.
21. D.C.P.
22. D.L.O.
23. Ayurvedacharya.

1. Pre-University (Arts/Science/Commerce).
2. First Year T.D.C. Science (Medical and Engineering Groups).
3. B.A./B.Sc./B.Com.
4. M.A./M.Sc./M.Com.
5. LL.B.
6. B.Ed./M.Ed.
7. M.B., B.S.
8. B.E.
9. B. Pharm. (conducted till 1964).
10. Bachelor in Library Science.
11. B.A.M.S.

1. Pre-University.
2. I.A. and I.Sc.
3. 1st Year T.D.C. (Science) with Medical Group of subjects.
4. B.A., B.Sc. and B.Com.
5. B.Ed. and M.Ed.
6. B.V.Sc. and A.H. (Conducted upto 1963).
7. B.E. (Civil, Electrical & Mechanical).

S.N.	Name of Examination of other Universities	Equivalent Examination of this University
8.	M.Sc.	8. M.Sc.
9.	M.B., B.S.	9. M.B., B.S.
<b>94.</b>	<b>S.N.D.T. Women's University, Bombay.</b>	
1.	Pre-University in Arts.	1. Pre-University in Arts.
2.	B.A.	2. B.A.
3.	M.A.	3. M.A.
4.	M.Ed.	4. M.Ed.
5.	B.Sc. (Home Science).	5. B.Sc. (Home Sc.).
6.	B.Com.	6. B.Com.
<b>95.</b>	<b>South Gujarat University, Surat.</b>	
*1.	B.A./B.Sc./B.Com.	1. B.A./B.Sc./B.Com.
2.	LL.B. (General).	2. LL.B. (Academic).
3.	LL.B. (Special).	3. LL.B. (Professional).
4.	Diploma in Business and Industrial Management.	4. Post-Graduate Diploma in Business Management.
5.	M.B.A.	5. M.B.A.
<b>96.</b>	<b>Tamil Nadu Agricultural University, Coimbatore.</b>	
1.	B.Sc. (Agri.).	1. B.Sc. (Agri.).
<b>97.</b>	<b>University of Agricultural Sciences, Bangalore.</b>	
1.	B.Sc. (Agri.).	1. B.Sc. (Agri.).
<b>98.</b>	<b>University of Bombay, Bombay.</b>	
1.	All the Post-Graduate, Degree and Intermediate Examinations.	1. All the Post-Graduate, Degree and Intermediate Examinations. Provided that a B.Sc. candidate seeking admission to the M.B., B.S. Course passed his examination with two subjects out of the following :—(i) Chemistry (ii) Botany and (iii) Zoology.

2. I.Com. (if passed with 40% marks in each subject)
3. Pre-University.
4. First Year Intermediate Examination.  
(If it is a Public Examination).
5. M.Ed.

**99. University of Burdwan, Burdwan (West Bangal).**

1. Intermediate in Science.
2. B.A./B.Com./B.Sc.
3. M.A./M.Com./M.Sc. (Maths. and Physics).
4. Diploma Course in Library Science.
5. M.E. (Mech.).
6. Entrance Examination (Arts/Sc./Com.).

**100. University of Calcutta, Calcutta.**

1. Pre-University.
2. All the Post-Graduate, Degree and Intermediate Examinations.
3. M.A. in Commerce.
- \*4. M.A./M.Sc. (Education).

**101. University of Calicut, Calicut.**

1. Pre-Degree (12 class of 10+2).
- \*2. Preparatory Course in Engineering.
- \*3. B.A./B.Sc.
- \*4. M.A./M.Sc./M.Com.
- \*5. B.Sc. Engg.
- \*6. B.Ed.
7. M.B., B.S.
8. B.Com.
9. B.A.M.

2. I.Com.
3. Pre-University.
4. Pre-University.
5. M.Ed.

1. Intermediate in Science (Conducted before 1958).
2. B.A./B.Com./B.Sc.
3. M.A./M.Com./M.Sc. (Maths. and Physics).
4. Bachelor of Library Science.
5. M.E. (Mech.).
6. P.U.C. (Arts/Sc./Com.)

1. Pre-University.
2. All the Post-Graduate, Degree and Intermediate Examinations.
3. M.Com.
4. M.Ed.

1. I year T.D.C.
2. Recognised for the purpose of admission to I.B.E. Course.
3. B.A./B.Sc.
4. M.A./M.Sc./M.Com.
5. B.E.
6. B.Ed.
7. M.B., B.S.
8. B.Com.
9. Ayurvedacharya.

\*Recognised Provisionally.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
<b>102. University of Delhi, Delhi.</b>		
1.	All the Post-Graduate, Degree (including B.A. Degree by correspondence), B.A. Vocational and Intermediate Examinations.	1. All the Post-Graduate, Degree and Intermediate Examinations.
2.	Pre-University Exam. or Preparatory Examinations.	2. Pre-University.
3.	B.E. (Electrical, Mechanical and Civil).	3. B.E. (Electrical, Mechanical and Civil).
4.	Pre-Medical.	4. I.Sc. (Medical Group).
5.	Qualifying Examination.	5. Pre-University (Provided the candidate passes a test conducted by the principal of the college concerned).
6.	First Year of Three-Year Degree Course (Honours).	6. Recognised for the purpose of admission to the Junior Degree Class (Conventional).
7.	B.Sc. (Home Science).	7. B.Sc. (Home Science) conducted upto 1963.
8.	Post-Graduate Degree Mathematical Statistics.	8. M.Sc. (Mathematics with Statistics).
9.	Diploma Course in French.	9. Diploma Course in French.
10.	B.Pharma.	10. B.Pharma.
<b>103. University of Gorakhpur, Gorakhpur.</b>		
1.	B.A., B.Sc., B.Sc. (Ag.) and B.Com.	1. B.A., B.Sc., B.Sc. (Ag.) and B.Com.
2.	M.A., M.Sc. M.Com.	2. M.A./M.Sc./M.Com.
3.	B.Ed./M.Ed.	3. B.Ed./M.Ed.
4.	LL.B.	4. LL.B.
5.	LL.M.	5. LL.M.
6.	B.E. (Civil/Mech./Elect.).	6. B.E. (Civil/Mech./Elect.).
7.	M.Sc. (Agri.).	7. Recognised for the purpose of Ph.D. registration.
<b>104. University of Health Science, Vijaywada (A.P.).</b>		
1.	B.A.M.S. Degree	1. B.A.M.S. Degree



**105. University of Jammu, Jammu.**

1. P.U.C. (Arts/Science/Commerce).
2. B.A./B.Sc./B.Com.
3. M.A./M.Sc./M.Com.
4. B.Ed./M.Ed.
5. Certificate Course in Lib. Science.
6. LL.B. (Professional).
7. B.A.M.S.

1. P.U.C. (Arts/Science/Commerce).
2. B.A./B.Sc./B.Com.
3. M.A./M.Sc./M.Com.
4. B.Ed./M.Ed.
5. Certificate Course in Lib. Science.
6. LL.B. (Professional).
7. B.A.M. & S.

**106. University of Kalyani, Kalyani.**

1. B.A. (Hons.).
2. B.Sc. (Hons.).
3. M.A.
4. M.Sc.

1. B.A. (Hons.).
2. B.Sc. (Hons.).
3. M.A.
3. M.Sc.

**107. \*University of Kashmir, Srinagar.**

1. Pre-University.
2. F.A. and F.Sc.
3. B.A. and M.A.
4. B.Sc. and M.Sc.
5. B.A., B.Sc. and B.Com. of T.D.C. Scheme.
6. B.Ed.
7. M.B.,B.S.

1. Pre-University.
2. I.A. and I.Sc.
3. B.A. and M.A.
4. B.Sc. and M.Sc.
5. B.A. B.Sc. and B.Com. of T.D.C. Scheme.
6. B.Ed.
7. M.B.,B.S.

**108. \*University of Kerala, Trivandrum.**

1. All the Post-Graduate, Degree and Intermediate Examinations.
2. Pre-University

1. All the Post-Graduate, Degree and Intermediate Examinations.
2. Pre-University.

\*Recognised provisionally.

\*The students passing the Pre-University Examination of Kerala University will not be admitted to the B.E. Course.

S.No.	Name of Examination of other Universities	Equivalent Examination of this University
3.	First Examination conducted by the University of Kerala (Trivandrum) in the Faculties of Arts and Science.	3. Intermediate Examination in Arts and Science.
4.	Intermediate Examination (with Chemistry, Biology and Agriculture).	4. I.Sc. in Agriculture Part II of the University for purpose of admission to B.Sc. (Agri.) Part I Class of Three-Year Course.
5.	Pre-Degree (12th class of 10+2).	5. First Year T.D.C.
6.	M.B., B.S.	6. M.B.,B.S.
<b>109. University of Lucknow, Lucknow.</b>		
1.	All the Post-Graduate, Degree and Intermediate Examinations.	1. All the Post-Graduate, Degree and Intermediate Examinations.
2.	L.T. Examination (now called as B.Ed.).	2. B.Ed.
3.	M.D. (Ayurveda).	3. M.D. (Ayurveda).
<b>110. University of Madras, Madras.</b>		
1.	Pre-University.	1. Pre-University.
2.	All the Post-Graduate, Degree and Intermediate Examinations.	2. All the Post-Graduate, Degree and Intermediate Examinations.
3.	M.A. (Physics).	3. M.Sc. (Physics).
4.	M.A. Degree (By efflux of time).	4. M.A.
<b>111. University of Mysore, Mysore.</b>		
1.	Pre-University	1. Pre-University.
2.	All the Post-Graduate, Degree and Intermediate Examinations.	2. All the Post-Graduate, Degree and Intermediate Examinations.
3.	B.A.,B.Ed., B.Sc.,B.Ed./B.Com.,B.Ed. and B.Tech. B.Ed.	3. B.A., B.Ed./B.Sc., B.Ed./B.Com., B.Ed./B.Sc., B.Ed. (Tech.).
4.	M.Ed. (Regular).	4. M.Ed.

**112. University of Poona, Poona.**

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|---|--|
| 1. Inter. Arts and Science.   | 1. I.A. and I.Sc.                          |
| 2. Inter. Commerce (If passed with 40% marks in each subject and if passed with one of the following optional subjects):—<br>(a) Elements of Banking.<br>(b) Elements of Industrial Organisation.<br>(c) Mathematics. | 2. I.Com.                                  |
| 3. Inter. Science (Agri.).  | 3. I.Sc. (Agri.).                          |
| 4. B.A., B.Sc. and B.Com. (Conventional).   | 4. B.A., B.Sc., and B.Com. (Conventional). |
| 5. B.A. (General) and B.A. (Special) (including external examinations).   | 5. B.A.                                    |
| 6. B.Sc. (Agri.).   | 6. B.Sc. (Agri.).                          |
| 7. M.Sc.  | 7. M.Sc.                                   |
| 8. M.B., B.S.   | 8. M.B., B.S.                              |
| 9. B.E.   | 9. B.E.                                    |
| 10. LL.B.   | 10. LL.B.                                  |
| 11. M.D., M.S.  | 11. M.D., M.S.                             |
| 12. B.Com. (T.D.C.).  | 12. B.Com. (T.D.C.).                       |
| 13. M.A.  | 13. M.A.                                   |
| 14. B.Sc. (T.D.C.) (If passed in II Division).  | 14. B.Sc. (T.D.C.).                        |
| 15. Pre-Professional Exam. in Medical & Engineering.  | 15. 1st Year T.D.C. (Science) Examination. |
| 16. Pre-University.   | 16. Pre-University.                        |
| 17. B.Ed./M.Ed.   | 17. B.Ed./M.Ed.                            |
| 18. LL.M.   | 18. LL.M.                                  |
| *19. Ayurvedacharya (BAMS) (Provisionally).   | 19. B.A.M.S.                               |
| 20. M.Com. (Bus. Admn.).  | 20. M.Com. (Bus. Admn.).                   |

**113. University of Roorkee, Roorkee.**

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| 1. Bachelor and Master of Engineering Examinations. | 1. Recognised as equivalent to corresponding examinations. |
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S.No.	Name of Examination of other Universities	Equivalent Examination of this University
2.	M.Sc. (Tech.) Applied Geology.	2. M.Sc. (Tech.) Applied Geology (formerly known as M.Sc. Applied Geology).
3.	M.Sc. (Chemistry).	3. M.Sc. (Chemistry).
4.	M.Sc. (Applied Maths.).	4. M.A./M.Sc. (Maths.).
<b>114. Utkal University, Bhubaneswar.</b>		
1.	Pre-University.	1. Pre-University.
2.	All the Post-Graduate, Degree and Intermediate Examinations.	2. All the Post-Graduate, Degree & Intermediate Examination.
3.	B.Sc. and B.Ed. (Science).	3. B.Sc. B.Ed.
4.	B.Sc. and B.Ed. (Tech.).	4. B.Tech. Ed.
5.	M.B., B.S.	5. M.B., B.S.
6.	M.S. (E.N.T., Surgery, Anatomy).	6. M.S. (E.N.T., Surgery, Anatomy).
7.	M.D. (Pharm., Path., Physio., Gen. Med., Bio-Chemistry, Paed, Soc. & Prev. Med., Dermatology & Venerology).	7. M.D. (Pharm., Path., Physio., Gen. Med., Bio-Chy., Paed., Social & Prev. Medicine, Dermatology & Venerology).
8.	LL.B. (3 Year Course).	8. LL.B. (Professional).
9.	B.A.M.S.	9. Ayurvedacharya.
<b>115. Vikram University, Ujjain.</b>		
1.	B.A., B.Sc. and B.Com. (T.D.C.).	1. B.A., B.Sc. and B.Com. (T.D.C.).
2.	The Bachelor's Degrees, Master's Degrees and Doctor's Degrees in the Faculties of Arts, Science, Commerce, Law, Agriculture, Medicine & Engineering.	2. The Bachelors Degrees, Master's Degrees & Doctor's Degrees in the Faculties of Arts, Sc., Commerce, Law, Agriculture, Medicine and Engineering.
3.	B.V.Sc. & A.H.	3. B.V.Sc. & A.H.
4.	B.Ed. (Basic).	4. B.Ed.
5.	M.Ed.	5. M.Ed.
6.	B.Ed.	6. B.Ed.

7. B.Sc., B.Ed.
8. B.Tech. Ed.
9. Summer School-cum-Correspondence B.Ed. Course Examination.
10. B.A.M.S.

**116. Vinoba Bhave University, Hazari bagh, Bihar.**

1. B.Com. (General).
2. B.Com. (Honours).
3. M.Com.

**117. Visva Bharti, Shantioiketan.**

1. Pre-University Examination in Arts and Science.
2. Inter. in Arts and Science.
3. Senior School Certificate Examination in Arts & Science.
4. B.A. (Pass).
5. M.A.
6. B.T.
7. Bachelor of Social Work (formerly known as Bachelor of Social Sciences).
8. B.Sc. (Agri.).

7. B.Sc., B.Ed.
8. B.Tech. Ed.
9. Summer School-Cum Correspondence B.Ed. Course Examination.
10. Ayurvedacharya.

1. B.Com. (Pass Course).
2. B.Com. (Hons.).
3. M.Com.

1. Pre-University in Arts and Science.
2. Intermediate Examination in Arts & Science.
3. 1st Year T.D.C. Examination in Arts & Science.
4. B.A.
5. M.A.
6. B.Ed.
7. For purpose of admission to (i) the Post-Graduate Courses in Social Work and subjects of Social Sciences and (ii) LL.B. Course.
8. B.Sc. (Agri.).

**R. 44—G** :—The following examinations of Foreign Universities/Agencies/comparable Institutions are recognised as equivalent to the examinations of this University as mentioned against each.

S.No.	Name of the University/Institute	Name of the Examination	Recognised by the University as equivalent to
<b>FOREIGN UNIVERSITIES</b>			
1.	Philippines University.	1. M.A. (Pub. Admn.) 2. High School (Secondary Collegiate Preparatory Examination).	1. M.A. (Pub. Admn.). 2. Pre-University.
2.	University of Sheffield (Britain).	1. B.A. Degree.	1. B.A. Degree.
3.	University of Pennsylvania (U.S.A.).	1. LL.M. Degree.	1. LL.M. Degree.
4.	Kabul University (Afghanistan).	1. Degree and Diplomas. 2. B.E. Degree (Fac. of Sc. Engg.).	1. Corresponding Degrees of Indian Universities. 2. Corresponding B.Sc. Degree.
5.	Pontefical Athenaum, Poona.	1. L.Ph. Degree.	1. Recognised as equivalent to the Intemediate Exam. for purpose of Admission to the Junior B.A. Class.
6.	London University.	1. Post-Graduate Certificate. 2. Academic Diploma. 3. Ph.D. Degree. 4. M.Sc. (Engg.). 5. B.A. (Hons.). 6. Post-graduate Diploma in Urban Studies.	Recognised as equivalent to the B.Ed., M.Ed. and Ph.D. Degrees-respectively in the Faculty of Education of this University. M.E. B.A. (Hons.). M.Phil. provided the candidate holds a Master's degree from an Indian University before joining the Course.

7. Univ. of Sydney (Australia).	1. Ph.D. in Pol. Sc. and International Relations. 2. Doctor of Philosophy in Chemistry.	1. Ph.D. 2. Ph.D.
8. Webster Univ., (U.S.A.) (Austria).	1. B.A.	1. B.A.
9. Veterinarmedizinische Universität, Wien (Austria).	1. Doktor der Veterinarmedizin (Dr. Med. Vet.) degree.	1. Doctorate Degree in Veterinary Science of an Indian University.
10. Univ. of Chittagong (Bangladesh).	1. B.Sc.	1. B.Sc. on the basis of merits of the individual concerned.
11. Exams. Board of Belgium.	1. Diploma Final Examination in Higher Arts Edu. (Course offered at the Royal Academy of Fine Arts.	1. Bachelor's Degree in Drawing and painting.
12. University of Brussels, (Belgium).	1. Dr. Sc. (Mathematics).	1. Ph.D.
13. Vrije Universiteit Brussel, (Belgium).	1. Doctor of Sc. (Ph.D.).	1. Ph.D.
14. Dacca University, Bangladesh.	1. Inter. (Arts, Science & Com.). 2. B.A. 3. B.Sc. 4. B.Com. 5. M.A., M.Sc. & M.Com. 6. LL.B.	1. Inter. (Arts, Science & Com.). 2. B.A. 3. B.Sc. 4. B.Com. 5. M.A., M.Sc. & M.Com. 6. LL.B.
15. Univ. of Botswana and Swaziland.	1. B.A., B.Sc., B.Com.	1. B.A., B.Sc., B.Com.
16. Tribhuvan University, Nepal.	1. "Certificate" for the old Intermediate Certificate. 2. Diploma for the old Bachelor's Degree. 3. "Degree" for the old P.G. Degree. 4. One Year Diploma Course in Education. 5. Degree in Education (After B.Ed.).	1. I.A., I.Sc. and I.Com. 2. B.A., B.Sc. and B.Com. 3. M.A./M.Com./M.Sc. 4. B.Ed. 5. M.Ed.

S.No.	Name of the University/Institute	Name of the Examination	Recognised by the University as equivalent to
17.	University of Ceylon. Peradeniya.	1. All the Post-graduate/Degree/Intermediate Examinations. 2. Preliminary Exam. (Medical).	1. All the Post-graduate/Degree/Intermediate Examinations. 2. For purpose of admission to the M.B., B.S. Course of the University.
18.	University of Rangoon, Burma.	1. All the Postgraduate, Degree, High-School and Intermediate Examinations. 2. Preliminary Exam. (Medical).	1. All the Post-graduate, Degree, High School and Intermediate Examinations. 2. For purpose of admission to the M.B.,B.S. course of the University.
19.	Harward University, U.S.A.	1. M.P.A. Degree.	1. M.A. in Public Administration.
20.	Mount Mercy College, Iowa (U.S.A.)	1. B.Ed. Degree with Secondary School. 2. B.Sc. Examination.	1. B.Ed. 2. For the Purpose of Admission to M.Sc. Course in Zoology Botany and Mathematics.
21.	T.D. College, Athens, Tauressu, (Greek).	1. B.Sc.	1. B.Sc.
22.	Mandalaya University, Burma.	1. All the Post-graduate/Degree/Intermediate and High School Examinations. 2. Preliminary Examination (Medical). 3. B.E.H.S. Examination.	1. All the Postgraduate/Degree/Intermediate and High School Examinations. 2. For purpose of admission to M.B., B.S. Course. 3. P.U.C. (Science) Examination.
23.	American University, Beirut.	1. B.A. & B.S. 2. M.A. (Pub. Adm.).	1. Corresponding Exams. 2. M.A. (Pub. Adm.).
24.	East Bengal State Medical Faculty.	1. L.M.F.	1. For purpose of admission to the Condensed M.B.,B.S. Course.



25. Department of Education, Capetown of Good Hope (South Africa).	1. Netal Senior Certificate.	1. For purpose of admission to Pre-University Course.
26. U.K.	1. B.C.L.. Degree	1. LL.B. Degree.
27. Higher Professional School of Social Work College, Cologne (West Germany).	1. Diploma in Social Work.	1. B.A. in Social Work.
28. Mary Marywood College Scranton, Pennsylvania (U.S.A.).	1. M.S. Degree in Education.	1. M.Ed.
29. French Universities.	1. Licence-Science.	1. M.Sc.
30. College Mount St. Joseph, Ohio (U.S.A.).	1. B.A.	1. B.A.
31. Warsaw University (Poland).	1. Diploma of the Post-graduate.	1. Recognised for admission to M.A. Course.
32. University of Nebraska, Lincoln (U.S.A.).	1. M.A. Degree in Education. 2. M.A. History and English.	1. M.Ed. 2. M.A. History and English.
33. Florida State University (U.S.A.).	1. M.S.E. Degree.	1. M.E.
34. University of Queensland, Australia.	1. B.Sc. 2. Master of Political Economy.	1. B.Sc. 2. M.A.
35. Queen's Univ., Belfast (Britain).	1. Ph.D.	1. Ph.D.
36. Mount Saint Mary College, New Hampshire (U.S.A.).	1. B.A.	1. B.A.
37. University of Edinburgh, Edinburgh, Britain.	1. All Examinations.	1. Corresponding examinations.
38. Hariotwatt Univ., Edinburgh (Britain).	1. M.Sc. Degree in Applied Microbiology.	1. Corresponding Degree.
39. State University Ohio (U.S.A.).	1. M.Sc.	1. M.Sc.

S.No.	Name of the University/Institute	Name of the Examination	Recognised by the University as equivalent to
40.	Vrije University (Free University), Amsterdam (Netherlands).	1. Kandidaats Examination in Science.	1. B.Sc.
41.	University of Hague, Netherlands.	1. M.P.A.	1. M.A. (Public Administration).
42.	University of Netherlands.	1. M.P.A.	1. —do—
43.	Kansas University (U.S.A.).	1. Ph.D.	1. Ph.D. for Purpose of registration for D.Litt. Degree in the University.
44.	McGill University, Canada.	1. M.A. (Edu.).	1. B.Ed.
45.	Saskatchewan University, Canada.	1. M.S.	1. M.Phil.
46.	International Baccalaureate Office, Geneva (Switzerland).	1. International Baccalaureate Diploma Exam.	1. 1st Year T.D.C.
47.	Ministry of Burma.	1. B.E.H.S. Exam.	1. Pre-University.
48.	University of Hawaii, Honolulu, U.S.A.	1. Ph.D.	1. Ph.D.
49.	Homerton College Cambridge Institute of Education, Cambridge (Britain).	1. Post-Graduate Certificate in Education.	1. B.Ed.
50.	University of Exeter (Britain).	1. B.A. (Hons.).	1. B.A. (Hons.).
51.	University of Kent at Centerbury (Britain).	1. B.A./B.Sc. (Pass). 2. B.A. (Hons.). 3. B.Sc. (Hons.).	1. B.A./B.Sc.(Pass). 2. B.A. (Hons.). 3. B.Sc. (Hons.).
52.	Council of National Academic Awards (C.N.N.A.) (London).	1. Degrees.	1. Corresponding Degrees.
53.	Oxford.	1. B.Litt. (Oxon).	1. M.A.
54.	University of Brimingham.	1. M.Ed. Degree.	1. M.Ed. Degree or a Master of Arts in Education.

55. St. Francis Xavier University, Antigonish, Nova Scotia. (Canada).	1. B.Sc.	1. B.Sc.
56. McMaster University, Canada.	1. B.Sc. (Hons.). 2. M.Sc. (Physics).	1. B.Sc. (Hons.). 2. M.Sc. (Physics).
57. Chulanongkorh Univ. Bangkok (Thailand).	1. B.Sc.	1. B.Sc.
58. Middle East Technical University, Ankara (Turkey).	1. B.Sc. (Econ. & Stat.).	1. B.A.
59. T.W. College, Tennessee (U.S.A.).	1. B.Sc.	1. B.Sc.
60. Fordhan University, New York, (U.S.A.).	1. M.A. (Eng.).	1. M.A. (Eng.).
61. University of Virginia (U.S.A.).	1. M.A. (Maths.).	1. M.A. (Maths.).
62. Trinity College, Connecticut (U.S.A.).	1. M.Sc. (Physics).	1. M.Sc. (Physics).
63. Ernst-Moritz-Arvolt University Greifswald (Ger. Demo. Rep.).	1. Diktor der Nature wissenscheften in Pharmacy.	1. Ph.D. in Pharmacy.
64. Univsin West Germany.	1. Diploma in Chem., Physics, Biology, Zoology.	1. Master of Sc. Degree in Chemistry, Physics, Biology and Zoology.
65. Rhemish Friedrich Withelm Univ. of Bonn (West Germany).	1. Diploma in Agriculture.	1. Master's Degree in Agriculture.
66. Justus liebig Univ. of Giessen (West Germany).	1. Diploma in Home Sc. 2. Doctorate in Agri.	1. Master's Degree. 2. Ph.D. in Agri.
67. National University of Iran, Tebran.	1. B.A. Degree in Eng. Language and Literature.	1. B.A.
68. University of Wisconsin, Madison (U.S.A.).	1. M.A. (Education).	1. M.Ed.

S.No.	Name of the University/Institute	Name of the Examination	Recognised by the University as equivalent to
69.	University of Nebraska, Lincoln, (U.S.A.).	1. M.A. (English & History).	1. M.A. (English & History).
70.	Columbia Univ. U.S.A.	1. M.Ed.	1. M.Ed.
71.	Merrywood College, Pennsylvania, (U.S.A.).	1. M.S. in Education.	1. M.Ed.
72.	Boston College, Chestnut Hill, Massachusetts (U.S.A.).	1. M.A. 2. Ph.D.	1. M.A. 2. Ph.D.
73.	Long Island University, Brooklyn, Centre, New York (U.S.A.).	1. M.B.A.	1. M.B.A.
74.	Approved American Universities.	1. Ph.D., D.Sc.	1. Ph.D. or D.Sc. (Agri.).
75.	University of Tehran (Iran).	1. B.A. in Pub. Admn. (Course offered under the Faculty of Administrative Sc. and Commercial Management). 2. Ph.D. 3. Degree of Doctor of Persian Language and Litt. (D.Litt.).	1. B.A./B.Com. 2. Ph.D. 3. Ph.D.
76.	Univ. of Sulaimaniyah, Salaimanyah (Iraq).	1. B.Sc.	1. B.Sc.
77.	Kyoto Univ., Japan.	1. M.Sc. (Agri.).	1. M.Sc. (Agri.).
78.	University in Kenya.	1. Law Degree.	1. LL.B.
79.	Institute of Social Studies, Hague, (Netherlands).	1. M.A. (Pub. Admn.).	1. M.A. (Pub. Admn.).
80.	Victoria University of Wellington, (New Zealand).	1. Bachelor of Com. & Admn. (B.C.A.) 2. M.A.	1. B.Com. 2. M.A.

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| 81. Ahmailu Bello Univ., Nigeria.                     | 1. B.A., B.Sc. (Humanities & Social Scs.). | 1. B.A., B.Sc.              |
| 82. Univ. of Peshawar (Pakistan).                     | 1. B.A.                                    | 1. B.A.                     |
| 83. College of Education, Prasaran, (Thailand).       | 1. B.Ed.                                   | 1. For Admission to M.Ed.   |
| 84. Teachers' College in Thailand.                    | 1. B.Ed.                                   | 1. For Admission to M.Ed.   |
| 85. Asian Institute of Technology Bangkok (Thailand). | 1. M.E.                                    | 1. M.E.                     |
| 86. Institute for Foreign Relations, Stuttgart.       | 1. P.G. Diploma in German Language         | 1. Diploma Course in German |

**INDIAN**

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| 1. Max. Mueller Bhawan, New Delhi and Poona.  | 1. Beginners Course in German Language.    | 1. Certificate Course in German Language.   |
|   | 2. Intermediate Course in German Language. | 2. Diploma Course in German Language.   |
| 2. Directorate of Education, U.P., Allahabad. | 1. C.T. Examination.                       | 1. Recognised as equivalent to the T.D.C. Exam. for the purpose of admission to the B.Ed. (Short-term course of this University). |
|   | 2. L.T. Examination.                       | 2. B.Ed. Examination.   |
| 3. Indian Institute of Management, Ahmedabad. | 1. P.G. Diploma in Management.             | 1. M.B.A.   |
| 4. Indian Institute of Management, Calcutta.  | 1. P.G. Diploma in Management.             | 1. M.B.A.   |

S.No.	Name of the University/Institute	Name of the Examination	Recognised by the University as equivalent to
5.	Indian Institute of Technology, Kharagpur.	1. Degree Examinations in Engineering and Technology. 2. Master's Degree in Engg. (Civil Mech., Elect. & Met.).	1. Recognised as equivalent to the corresponding examinations. 2. M.E. in Civil, Mech., Elect. and Met.
6.	Indian Institute of Technology, Delhi.	1. Degree Examinations in Engineering and Technology. 2. Master's Degree in Engg. (Civil, Elect., Mech. & Met.). 3. M.Sc.	1. Degree Examinations in Engineering and Technology. 2. M.E. in Mech., Civil, Elect. & Met. 3. M.Sc.
7.	Indian Institute of Technology, Bombay.	1. Degree Examinations in Engineering and Technology. 2. Master's Degree in Engineering. (Civil, Mech., Elect. & Met.).	1. Degree Examinations in Engineering and Technology. 2. M.E. in Civil, Mech., Elect. and Met.
8.	Indian Institute of Technology, Kanpur.	1. Degree Examinations in Engineering and Technology 2. Master's Degree in Engineering (Civil, Mech., Elect. & Met.).	1. Degree Examinations in Engineering and Technology. 2. M.E. in Civil, Mech., Elect. and Met.
9.	Indian Institute of Technology, Madras.	1. Degree Examinations in Engineering and Technology. 2. Master's Degree in Engg. (Civil, Mech., Elect. & Met.).	1. Degree Examinations in Engineering and Technology. 2. M.E. in Civil, Mech., Elect. and Met.
10.	Indian Institute of Sciences, Bangalore.	1. Degree Examinations in Engineering and Technology. 2. Master's Degree in Engg. (Civil, Mech. Elect. & Met.).	1. Degree Examinations in Engineering and Technology. 2. M.E. in Civil, Mech., Elect. and Met.

11. National Council for Rural  
Higher Education, New Delhi.

Rural Service Diploma  
(Three-Year Course).

Recognised as equivalent to the B.A.  
Degree on the condition that—

1. The Diploma holder should be a First or Second class. He will be considered eligible for admission to the Post-graduate courses in Economics, Sociology, History, Education, Law, Public Admn. & Social Work and certain other subjects taught at the Diploma Course.
2. He will not be allowed admission to the Post-graduate courses in English, Mathematics and Science subjects.

12. Indian Agriculture Research Institute, New Delhi.

1. Associateship Diploma.

1. Recognised as an alternative qualification to the M.Sc. in Agriculture for purpose of employment in the University.

2. M.Sc. and Ph.D. (in different branches of Agriculture Sciences).

2. Corresponding Degrees.

13. Sirampore College; West Bengal.

Degree of Bachelor of Divinity.

1. Recognised as equivalent to B.A. Degree for the purpose of admission to the M.A. courses in the Faculty of Arts except in Mathematics.

14. The Jamia Urdu, Aligarh.

1. Adib Kamil Examination.

1. Recognised for the purpose of appearing in English only at the B.A. (Two-Year Course) Examination.

S.No.	Name of the University/Institute	Name of the Examination	Recognised by the University as equivalent to
15.	Agricultural College, Kanpur.	1. L. Agri. Exam.	1. Intermediate in Agriculture.
16.	Pre-Engineering Exam. Board, Govt. of India.	1. Pre-Engineering Exam.	1. Equivalent to Inter in Science Exam. (Mathematics group) of the University.
17.	National Defence Academy, Kharakvasla, Poona (formerly known as Joint Services Wing of the Armed Forces Academy and National War Academy).	1. The test conducted at the end of Two-Year Course.	1. Recognised for purpose of entrance to the junior class of the Two-Year Course of the University (now defunct) or the Second Year class of the Three-Year Degree Course.
18.	Education Deptt. of Erstwhile Madhya Bharat Government.	1. L.T. Examination.	1. B.Ed.
19.	Department of Technical Education, Madras.	1. Pre-Technical Examination.	1. Pre-University Science.
20.	State Medical Faculty.	1. L.M.P. of L.S.M.F. Diploma.	} For the purpose of admission to the condensed M.B., B.S. Course.
21.	Central Province Medical Board, Nagpur.	1. Diploma of Medical Faculty.	
22.	Punjab State Medical Faculty.	Diploma of the Faculty.	} For the purpose of admission to the condensed M.B., B.S. Course.
23.	College of Physicians & Surgeons, Bombay.	Diploma of the College.	
24.	Diploma of State Medical Faculty of Bombay, Bihar, etc.	L.M.P. Diploma.	
25.	State Medical Faculty of West Bengal.	L.M.F. Diploma.	
26.	State Medical Faculty of Madras.	D.M. & S. Diploma.	



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| 27. Government of Orissa, Cuttack.   | 1. Diploma in Pharmacy Final Year Examination, Part II.  | 1. For the purpose of admission to the B. Pharmacy Course.   |
| 28. All India Board of Technical Studies in Commerce, Govt. of India, Ministry of Education (Technical Division), New Delhi. | 1. National Diploma in Commerce.   | 1. B.Com.  |
| 29. Tata Institute of Social Sciences, Bombay.   | 1. M.A. (Social Work) with or without Specialisation).<br>2. Diploma in Social Service Administration.<br>3. M.A. (Personnel Management and Labour Welfare).<br>4. Ph.D. in Social Work/Social Sciences. | 1. M.A. (Social Work) examination (conducted till 1963).<br>2. —do—<br>3. —do—<br>4. Ph.D Arts/Social Sciences.  |
| 30. Board of Technical Education, Rajasthan, Jodhpur.  | 1. Diploma Course in Commercial Practice.  | 1. Recognised for the purpose of admission to Second Year T.D.C. Commerce subject to the conditions as laid down in O.86A of the University Hand-Book. |
| 31. State Board of Technical Education, Kerala.  | 1. National Diploma in Commerce.   | 1. B.Com.  |
| 32. College of Military Engineering, Pune.   | 1. Degree Engineering Courses in Civil and Mechanical.   | 1. B.E. (Civil and Mechanical).  |
| 33. All India Institute of Medical Science, New Delhi.   | 1. M.Sc. (Bio-Physics).  | 1. Recognised for the purpose of Ph.D. registration in the University.   |
| 34. State Board of Technical Education, Madras.  | 1. National Diploma in Commerce.   | 1. B.Com.  |
| 35. Akhil Bhartiya Gandharwa Mahavidyalaya Mandal, Miraz, Bombay.  | 1. Sangeet Alankar.  | 1. M.A. Music for the purpose of Ph.D. registration provided the candidate is a graduate.  |

S.No.	Name of the University/Institute	Name of the Examination	Recognised by the University as equivalent to
36.	Rashtriya Sanskrit Sansthan, New Delhi.	1. Shastri. 2. Shiksha Shastri. 3. Acharya. 4. Vidhyavaridhi. 5. Shikshacharya. 6. Prakshastri.	1. Shastri. 2. Shiksha Shastri. 3. Acharya. 4. Vidhyavaridhi. 5. M.Ed. 6. +2 Stage examination of 10+2 scheme for the purpose of admission to B.A. Pt. I of 10+2+3 pattern.
37.	Shiksha Vibhag, Government of Rajasthan.	1. Shastri (Conducted till 1972). 2. Acharya (Conducted till 1972). 3. Shiksha Shastri (Conducted till 1970).	1. Shastri. 2. Acharya. 3. Shiksha Shastri.
38.	Haryana State Faculty of Ayurvedic and Unani System of Medicine.	1. G.A.M.S. (Ayurvedacharya) (Conducted till the year 1982).	1. Ayurvedacharya.
39.	Vrahad Gujarat Sanskrit Parishad, Ahmedabad.	1. Uttarmadhyama. (Conducted upto 1978)	1. For admission to I Year T.D.C. (Arts).
40.	Govt. of Karnataka, Bangalore.	1. Pre-University (Sc.) (2 year). 2. Pre-University (2 year) (Arts/Com.)	1. I Year T.D.C. (Sc.). 2. I Year T.D.C. (Arts/Com.).
41.	Gandhi Gram Rural Institute, Gandhigram (Madurai).	1. B.A. 2. M.A. (Rural Services).	1. B.A. 2. M.A. (Sociology).
42.	Sri Satya Sai Institute of Higher Learning, Prasanthinlayan (A.P.).	1. B.A. 2. M.A. (Hist., Sans.). 3. B.Sc. (Home Sc.). 4. M.Sc. (Chem., Phy., Maths.). 5. M.Com.	1. B.A. 2. M.A. (Hist., Sans'). 3. B.Sc. (Home Sc.). 4. M.Sc. (Chem., Phy., Maths.). 5. M.Com.

43. Dayalbagh Educational Institute, Agra.	<ol style="list-style-type: none"> <li>1. B.A./B.Sc./B.Com.</li> <li>2. B.Ed.</li> <li>3. M.A. Music.</li> <li>4. M.Sc. (Mahs. with specialization in Computer Applications).</li> <li>5. M.Sc. (Zoology).</li> </ol>	<ol style="list-style-type: none"> <li>1. B.A./B.Sc./B.Com.</li> <li>2. B.Ed.</li> <li>3. M.A. Music.</li> <li>4. M.Sc. (Maths.).</li> <li>5. M.Sc. (Zoology).</li> </ol>
44. Board of Indian Medicine, Lucknow.	<ol style="list-style-type: none"> <li>1. D.I.M.S.</li> <li>2. B.I.M.S.</li> <li>3. A.M.B.S.</li> <li>4. Ayurvedacharya (B.A.M.S.)</li> </ol>	<ol style="list-style-type: none"> <li>1. Ayurvedacharya (B.A.M.S.).</li> <li>2. —do—</li> <li>3. —do—</li> <li>4. —do—</li> </ol>
45. All Indian Institute of Hygiene and Public-Health (M.V.P.H.).	<ol style="list-style-type: none"> <li>1. Master's Degree in Veterinary Public-Health (M.V.P.H.).</li> </ol>	<ol style="list-style-type: none"> <li>1. Equivalent to other Masters' Degree given in the Faculty of Medicine and Pharmaceutics for the purpose of registration for Ph.D. Degree in the faculty.</li> </ol>
46. Military College of Electronics and Mechanical Engineering, Secunderabad.	<ol style="list-style-type: none"> <li>1. B.E.</li> </ol>	<ol style="list-style-type: none"> <li>1. Recognised for the purpose of admission to LL.B. Course.</li> </ol>
47. Military Engg. College, Pune.	<ol style="list-style-type: none"> <li>1. Signal Officers Degree Engg. Exam.</li> </ol>	<ol style="list-style-type: none"> <li>1. Recognised for the purpose of admission to M.A. Exam.</li> </ol>
48. Directorate of College Education, Rajasthan.	<ol style="list-style-type: none"> <li>1. Sangeet Visharad (Six-Year Course) alongwith B.A. Degree of a recognised University.</li> <li>2. Sangeet Nipun Diploma, (Eight-Year Course) alongwith B.A. Degree of a recognised University.</li> </ol>	<ol style="list-style-type: none"> <li>1. B.A. Degree (with Music as an optional subject).</li> <li>2. M.A. Degree in Music of this University.</li> </ol>

S.No.	Name of the University/Institute	Name of the Examination	Recognised by the University as equivalent to
49.	National Institute of Education, Somachi, Bhutan.	1. B.A., B.Ed. 2. B.Sc., B.Ed.	1. B.Ed. 2. B.Sc., B.Ed.
50.	Rajasthan School of Arts, Jaipur.	1. Diploma in Fine Arts of the Rajasthan School of Fine Arts, Jaipur with B.A. Degree of the University or an Exam. recognised by it as equivalent thereto is recognised for the purpose of appointment to the post of Lecturer.	
51.	Woodstock School, Mussoorie.	1. Woodstock High School Dip. (+2 pattern).	1. First Year T.D.C.
52.	Institution of Chemistry (India).	1. The Associateship Examination of the Institution of Chemistry (India) is recognised as equivalent to the M.Sc. Chemistry Examination of this University for the purpose of registration for Ph.D. Degree.	
53.	Demonstration Multipurpose School, Regional College, Ajmer.	Two-year Vocational Course.	For admission to Second year T.D.C. Commerce.
54.	National School of Drama, New-Delhi.	Diploma in Dramatics (with B.A. Degree).	M.A. Degree for the purpose of registration for Ph.D.
55.	Board of A & U System of Medicine, Delhi Admn. Delhi.	1. B.A.M.S.	1. B.A.M.S.
56.	Panjab State Medical Faculty of Ayurveda, Chandigarh.	1. B.A.M.S.	1. B.A.M.S.

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| 57. Thaper Institute of Engineering & Technology Patiala. | 1. B.E. Degree.   | 1. B.E. Degree.   |
| 58. Indian Statistical Institutes, Bangalore.             | 1. Associateship in documentation & Information Science (A.D.I.S.). | 1. M.Lib. Science Degree.   |
| 59. Xavier Institute of Social Science, Ranchi.           | 1. P.G. Diploma in Rural Development.                               | 1. Master's Degree in Faculty of Social Science for the purpose of doing research work.     |
| 60. Gurukul Mahavidalaya, Jwalapur, Haridwar (U.P.).      | 1. Vidyaniidhi Examination.   | 1. Treated as equivalent to 10+2 standard for the purpose of admission to B.A. Pt. I Exam., |
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**FOREIGN BOARDS**

S.No. 1	Name of Foreign Examination 2	Recognised by AIU as equivalent to 3
<b>1. Afghanistan</b>		
(a)	Military High School Examination (12 year course) conducted by the Ministry of National Defence, Directorate of Training, Kabul.	+2 stage examination.
(b)	Baccalaureate Certificate awarded by the Ministry of Education, Afghanistan.	—do—
(c)	Diploma in Agriculture awarded by Vocational Agricultural School.	Higher Secondary/Pre-University for the purpose of admission to 4-Year Course leading to Bachelor's Degree in Agriculture.
<b>2. Australia</b>		
(a)	Higher School Certificate Exam. of (a) Victorian-Universities and Schools Examinations Boards, Australia and (b) Boards of Senior School Studies, Sydney, New South Wales.	Intermediate/First year of 3-Year degree course of an Indian university under 11+3 pattern.
(b)	Australian Capital Territory Year 12 Certificate conducted by ACT School Authority, Canberra.	+2 stage/Intermediate Examination.
(c)	12 year South Australian Matriculation Examination conducted by the Public Examinations Board of South Australia, Adelaide.	—do—

- (d) Year 12 Higher School Certificate awarded by the Victorian Institute of Secondary Education, Melbourne, Australia. +2 stage Intermediate examination.
- (e) Senior Certificate of Board of Secondary School Studies Queensland, Australia. +2 stage examination.
- (f) School Leaving Certificate Examination (11th Year Course) awarded by the Victorian Universities & School Exams. Board. Matriculation/10th class examination.
- 3. Bangladesh**
- Higher Secondary Certificate Examinations of the Boards of Intermediate & Secondary Education in Bangladesh. Recognised in the following terms :
- (a) as equivalent to the II Year of the Old Intermediate wherever the pattern is 2+2 :
- (b) as equivalent to the Pre-University (2-year course)/ New Intermediate course of any university wherever the degree course is of three year's duration.
- 4. Belgium**
- 12 year High School (Academic) Graduate Diploma of the International School of Boards, Belgium. +2 stage examination.
- Bahrain**
- Secondary General Certificate Course awarded by Education Department. Govt. of Bahrain. 11th Year Secondary Examination.
- 5. Bhutan**
- Bhutanese School Certificate Examination conducted by the National Board of Secondary Education of the Royal Government of Bhutan. +2 stage examination.

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<p><b>6. Brazil</b></p> <p>High School Diploma of American School of Brasilia (Brazil) Escola Americana de Brasilia.</p>		+2 stage examination.
<p><b>7. Britain</b></p> <p>(a) G.C.E. Examination of U.K. with passes in (a) 5 subjects atleast of Ordinary Level and 2 subjects at Advanced Level or (b) 4 subjects at Ordinary Level and 3 subjects at Advanced Level.</p> <p>(b) Scottish Certificate of Education (Ordinary Grade and Higher Grade) awarded by the Scottish Examination Board, Edinburgh, England with passes in 5/4 subjects at the Ordinary Grade and 2/3 subjects at the Higher Grade (7 Passes).</p>		—do—
<p><b>8. Burma</b></p> <p>2 years pre-degree/diploma course with English as one of the subjects of Regional Colleges of Burma conducted by Examination Board of Burma Higher Education Department, Ministry of Education Board of Colleges, Burma.</p>		—do—
<p><b>9. Canada</b></p> <p>(a) Secondary School Honour Graduation Diploma of the Secondary Schools in the Province of Ontario, Canada.</p>		<p>Recognised in the following terms :</p> <p>(a) as equivalent to the II year of the Old Intermediate wherever the pattern is 10+2+2 or 11+3 or 10+1+3.</p>



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| (b) Senior Secondary School Graduation Certificate of the Ministry of Education, Government of British Columbia, Canada.  | (b) as equivalent to the Pre-University (2-year course)/ New Intermediate course wherever the degree course is of three years' duration.<br>+ 2 stage examination. |
| (c) Grade 12 Graduation Diploma of Saskatchewan School Programme of the Saskatchewan Department of Education, Canada.   | —do—   |
| (d) 12 year Senior High School College preparatory programme of the Province of New Brunswick, Department of Education, New Brunswick, Canada.  | —do—   |
| (e) Diploma of Collegial Studies-General Education Programme (Diploma D'Etudes Collegial-DEC.) of General Colleges (CEGEP) of the Department of Education, Province of Quebec, Canada.  | —do—   |
| (f) High School Completion Certificate of the Department of Education, Nova Scotia, Canada.   | —do—   |
| (g) 12 years General High School/Advanced High School Diploma of the province of Alberta, Canada.   | +2 stage examination of 10+2 scheme for admission to a higher course of study in this University.  |
| <b>10. Ceylon (Sri Lanka)</b><br>G.C.E. Examination conducted by the Department of Examinations of the Government of Sri Lanka with passes in (a) five subjects at the Ordinary Level and two subjects at the Advanced Level or (b) four subjects at the Ordinary Level and three subjects at the Advanced Level. | —do—   |

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<b>11. East African Countries</b>		
(a) East African Advanced Certificate of Education Examination of the University of Cambridge Local Examinations Syndicate in collaboration with East African Examinations Council with a pass in any of the following combinations of subjects; four principal subjects; three principal subjects and one subsidiary subject; three principal subjects; two principal subjects and two subsidiary subjects.		+2 stage examination of 10+2 scheme for admission to a higher course of study in this University.
(b) East African Advanced Certificate of Education Examination conducted by the Uganda National Examinations Board, Uganda.		—do—
<b>12. Arab Republic of Egypt</b>		
(a) Secondary General Education Certificate (12-year course) awarded by the Ministry of Education, Arab Republic of Egypt.		+2 stage examination.
(b) High School Graduation Diploma of Cairo American College, Cairo, Egypt.		—do—
<b>13. Ethiopia</b>		
Ethiopian School Leaving Certificate (12-year course) awarded by the Ministry of Education & Fine Arts, Ethiopia.		—do—
<b>14. Fiji</b>		
(a) Fiji Seventh Form Certificate awarded by the Ministry of Education, Suva (Fiji).		—do—

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| (b) Foundation programme of the University of South Pacific, Fiji.  | +2 stage examination. |
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| <b>15. France</b>   |                       |
| New French Baccalaureate Examination.   | —do—                  |
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| <b>16. Federal Republic of Germany (FRG)</b>  |                       |
| (a) Graduation Diploma of International School (Internationale Schule), Hamburg.  | —do—                  |
| (b) 12-years Graduation Diploma of Bonn American High School, Bonn.   | —do—                  |
| (c) 'Abitur' Examination of West Germany (FRG).   | —do—                  |
| (d) High School General Diploma (Academic Transcript issued by Saskatchewan Department of Education, Canada) conducted at the Black Forest Academy, West Germany.   | —do—                  |
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| <b>17. Hong Kong</b>  |                       |
| Hong Kong Certificate of Education and Higher/Advanced Level Examinations of Hong Kong Examination Authority on the same parity as accorded to GCE 'O' Level/'A' Level examinations of British Examining Authorities. | —do—                  |
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| <b>18. Indonesia</b>  |                       |
| (a) 12-year Higher Secondary Examination (courses offered at the Gandhi Memorial School) conducted by the Board of Secondary Education, Indian Schools, Indonesia.  | —do—                  |

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(b) Secondary School Diploma (College Preparatory Programme) of Jakarta International School, Jakarta, Indonesia.	+2 stage examination.	
(c) SMA/SLTA (Senior High School/Secondary School Advanced stage) Examination of Indonesia.		—do—
<b>19. Iran</b>		
4th year Diploma of Secondary Schools (12-year course offered under the new Pattern of school education) awarded by the Ministry of Education, Iran.		—do—
<b>20. Iraq</b>		
Baccalaureate Examination for Secondary School (12-year course) conducted by the Ministry of Education, Republic of Iraq.		—do—
<b>21. Ireland</b>		
Leaving Certificate Examination (Department of Education) Ireland, with higher/honours level passes.		—do—
<b>22. Italy</b>		
(a) Diploma in Naturita Tecnica Femminile (Diploma of Femmine Technical School Leaving Certificate) awarded by the Provincial Education Authority in Benevento (Italy).		—do—
(b) 12-year High School Diploma of American Overseas School, Rome.		—do—
(c) High School Graduation Diploma of Marymount International School, Rome.		—do—

**23. Jordan**

- (a) General Secondary Education Certificate (Tawjihi) (12-year course) examination conducted by the Ministry of Education, Jordan. +2 stage examination.
- (b) General Vocational Secondary Education Certificate (12-year course) awarded by the Ministry of Education, Jordan. —do—
- (c) High School Diploma of American Community School, Amman, Jordan. —do—

**24. Japan**

- (a) 12-year Diploma of St. Mary's International School, Tokyo. —do—
- (b) High School Graduation Diploma (Certificate of Graduation) of the International School of the Sacred Heart, Tokyo. —do—

**25. Kenya**

Kenya Advanced Certificate of Education Examination conducted by the Kenya National Examinations Council, Kenya. —do—

**26. Kuwait**

General Secondary Education Certificate Examination (12-year course) conducted by the Ministry of Education, Kuwait. —do—

**27. Lebanon**

12-year Diploma of American Community School, Beirut. —do—

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<b>28. Libyan Arab Republic</b>	General Secondary Education Certificate awarded by the Ministry of Education, Libyan Arab Republic.	+2 stage examination.
<b>29. Malaysia &amp; Singapore</b>		
(a) Higher School Certificate Examination (13-year course) conducted by the University of Cambridge Local Exams. Syndicate in collaboration with the University of Malaysia and the University of Singapore.		—do—
(b) Sijil Tinggi Persekolahan Examination conducted by the Ministry of Education, Malaysia.		—do—
(c) 12—year High School Graduation Diploma of International School of Kuala Lumpur, Malaysia.		—do—
(d) Sijil Tinggi Persekolahan Malaysia (STPM) examination with pass in English language paper conducted by the University of Cambridge Local Examinations Syndicate/Malaysian Examination Council, Malaysia.		—do—
<b>30. Morocco</b>		
High School Graduation Diploma of Rabat American School, Morocco.		—do—
<b>31. Nepal</b>		
(a) Inter Arts, Science and Commerce of Tribhuvan University, Kathmandu.		Corresponding Examinations.

- (b) Certificates (Courses offered at the Institutes of Humanities & Social Sciences; Science and Business Administration, Commerce & Public Administration) and Certificate in Agriculture of the Tribhuvan University.

Recognised in the following terms :

- (a) as equivalent to the II year of the Old Intermediate wherever the pattern is 10+2+2 or 11+3 or 10+1+3;
- (b) as equivalent to the Pre-University (2 year course)/ New Intermediate wherever the degree course is of three years' duration.

### 32. Netherlands

High School Diploma of American School of Hague, Netherlands—with minimum two science stream credits in Physics, Chemistry, Maths., Biology.

+2 stage examination.

### 33. New Zealand

New Zealand University Entrance Examination.

—do—

### 34. Nigeria

- (a) Interim Joint Matriculation Board Exam. of the Institute of Education Ahmadu Bello University, Zaria (Nigeria).

—do—

- (b) 2 G.C.E. 'A' Level passes followed by 5 'O' Level passes of the West African Examinations Council, Nigeria.

—do—

- (c) 12 years High School Graduation Diploma Hillorest High School, Jos, Nigeria.

—do—

- (d) 2 years Pre-Degree programme of University of Sokoto, Sokoto, Nigeria.

—do—

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<b>35. Pakistan</b>		
(a) Higher Secondary School Certificate Examination of the Federal Board of Intermediate & Secondary Education, Islamabad (Pakistan).	Recognised in the following terms : (a) as equivalent to the II year of Old Intermediate wherever the pattern is 2+2;	
(b) Higher Secondary Certificate Exam. (Part-II) (12-year course) of the Board of Intermediate & Secondary Education, Hyderabad.	(b) as equivalent to the Pre-University (2 year course)/ New Intermediate of any university wherever the pattern is 10+2+3.  +2 stage examination.	
(c) 12 years High School Diploma of International School of Islamabad, Pakistan.	—do—	
(d) 12 years High School Graduation Diploma of Karachi American School, Karachi (Pakistan).	—do—	
<b>36. Panama</b>		
Graduation Diploma of Balboa High School (Department of Defence (USA) Dependents School), Panama—those who pass with Science stream should have obtained minimum credits of 2 units in Science subjects at the High School.	—do—	
<b>37. Peru</b>		
High School Graduation Diploma of the American School of Lima (Franklin Delane Roosevelt), Peru.	—do—	



38. **Philippines**  
12 years Graduate High School Diploma in International School, Manila, Philippines. —do—
39. **Qatar**  
General Secondary Education Stage Certificate Examination conducted by the Ministry of Education & Youth Welfare, Govt. of the State of Qatar. —do—
40. **Saudi Arabia**  
12 years General Secondary Education Certificate with English as one of the subjects of the Ministry of Education, Jeddah, Saudi Arabia. —do—
41. **Seoul**  
(a) 12 years college preparatory Diploma of Seoul Foreign School, Seoul. +2 stage examination of 10+2 scheme for admission to a higher course of study in this University.
42. **Singapore**  
(a) Singapore-Cambridge General Certificate of Education 'O' and 'A' Level examinations on the same parity as accorded to GCE examinations of British Examining Authorities. —do—  
(b) Diploma (High School) of Singapore American School, Singapore. —do—
43. **Sudan**  
(a) Higher Secondary School Certificate Examination (12 year Course) conducted by the Sudan Exams. Committee, Sudan. —do—

1	2	3
(b) 12 years Secondary School Certificate of the Sudan Examinations Committee, Ministry of Education, Sudan.		—do—
(c) Commercial Technical Secondary School Certificate Examination of the Sudan Examinations Committee, Ministry of Education and Guidance, Sudan.		—do—
<b>44. Sweden</b>		
School Leaving Certificate courses in Natural Sciences (12 year courses) offered at Ostermalms and Norre Real Gymnasiums.		—do—
<b>45. Switzerland</b>		
(a) International Baccalaureate Diploma Examination conducted by the International Baccalaureate Office, Geneva (Switzerland).		—do—
(b) 12 years Senior Class (High School) Diploma of the International School of Geneva.		—do—
(c) Matura Certificate awarded by the Matura Commission, Switzerland.		—do—
(d) High School Academic Diploma of Internatinonal School of Berne, Switzerland.		—do—
<b>46. Syria</b>		
General Certificate of Secondatry Education of the Ministry of Education, Syrian Arab Republic.		—do—

**47. Tanzania**

National Form VI Examination of the Ministry of National Education, United Republic of Tanzania. (now-known as Advanced Certificate of Secondary Education of National Examinations Council of Tanzania).

Recognised in the following terms :

- (a) as equivalent to the II year of the Old Intermediate wherever the pattern is 2+2;
- (b) as equivalent to the Pre-University (2year course)/ New Intermediate of any university wherever the degree course is of three years' duration.

**48. Turkey**

12 years Graduation Diploma of Ankara American High School, Ankara, Turkey.

+2 stage examination.

**49. Thailand**

(a) Higher Certificate of Education of the Ministry of Education, Thailand.

Recognised in the following terms :

- (a) as equivalent to Intermediate or first year of the 3-year degree course where the structure of education is 10+2+2 or 11+3;
- (b) as equivalent to the Pre-University (2-year course)/ New Intermediate wherever the pattern is 10+2+3.

(b) Mathayom VIII Final Examination of Upper Secondary Education Course, Final Exam. of the Secondary Education Course, Mathayom Suksa 5, Pre-University Final Examination (12 year course) conducted by the Ministry of Education, Thailand.

+2 stage examination.

(c) 12 year High School Graduation Diploma of the International School, Bangkok (Thailand).

Recognised in the following terms :

- (a) as equivalent to the Higher Secondary/Pre-University (1 year course) where the pattern is 11+3 or 10+1+3;

1	2	3
		(b) as equivalent to Pre-University (2 year course)/New Intermediate of any University where the degree course is of three years duration.
(d) Grade 12 examination of Ruam Rudee International School, Bangkok.		+2 stage examination.
(e) 12-year High School Diploma awarded by the Adventist English School, Bangkok (Thailand).		—do—
<b>50. United Arab Emirates</b>		
General Secondary Education Certificate awarded by the Ministry of Education, United Arab Emirates.		—do—
<b>51. U.S.A.</b>		
(a) 12-year High School Diploma U.S.A. (Accredited Schools).		Recognised in the following terms :
		(a) as equivalent to the Higher Secondary/Pre-University (1 year course) where the pattern is 11+3 or 10+1+3;
		(b) as equivalent to Pre-University (2 year course)/New Intermediate of any University where the degree course is of three years' duration.
(b) Independent Study High School Diploma of University of Nebraska (Division of Continuing Studies) USA—Those passing with science stream subjects should provide evidence of having completed minimum 2 units of credits each in science subjects/mathematics at grade 11 & 12 in accredited institutions.		+2 stage examination.

- 52. Venezuela**  
High School Diploma of Colegio Internacional de Caracas (Venezuela). —do—
- 53. Vietnam (Socialist Republic)**  
High School Final Examination (12 years Programme) conducted by the Ministry of Education, Socialist Republic of Vietnam, Hanoi. —do—
- 54. West Indies (Caribbean Islands)**  
CXC (Caribbean Examinations Council) Certificate in General Proficiency Grade I or II in five subjects (including English and 2 GCE 'A' Level passes from the recognised British Examining Bodies). —do—
- 55. Yeman Arab Republic**  
Secondary School Certificate awarded by the Ministry of Education, Yeman Arab Republic. —do—
- 56. Yemen (Republic of People's Democratic)**  
General Secondary Certificate Examination conducted by the Ministry of Education of the People's Democratic Republic of Yemen. —do—
- 57. Zaire (Republic)**
- (a) 12 year High School Diploma awarded by the American School of Kinshasa. +2 stage examination.
- (b) Diploma D'Etat. D' Etudes Secondaries DU Cycle Long awarded by the Department of Primary and Secondary Education, Republic of Zaire. —do—

1	2	3
<b>58. Miscellaneous</b>		
(a) 12 year High School Diploma of Kodaikanal International School, Kodaikanal (Tamilnadu).	—do—	
(b) High School Graduation Diploma of the American Embassy School, New Delhi.	—do—	

The following Equivalence of the Degree and Diploma of the U.S.S.R. and India as agreed to in the Protocol signed by two countries has been approved.

- (a) A diploma attesting that a person who has graduated from a Higher Educational Establishment in the U.S.S.R. without defending the first scientific thesis, but has passed the State Examinations, is equivalent to a Bachelor's degree being conferred by Universities and other Educational Establishments in India;
- (b) A diploma attesting the graduation from a University or any other Higher Educational Establishment in the U.S.S.R. (equal to a University) with the defending of the first scientific thesis/diploma design or diploma/thesis before the State Exam. Commission is equivalent to a degree of Master of Sciences being conferred by Universities and other Educational Establishments in India;
- (c) A diploma attesting conferment of a scientific degree of 'candidate of Sciences' is equivalent to a Diploma conferred in India i.e. equivalent to a diploma of scientific degree of a Doctor of Philosophy.

#### Regulation 44-H

In addition to the examinations mentioned hereinbefore the following examinations are also recognised for the purpose of admission to the degree courses in Engineering :

The under-mentioned examinations have been recognised as qualifying examinations to the First Year class of the Five-Year Bachelor of Engineering course :—

- (i) Pre-University Examination conducted by the Madras and other Universities one year after Matriculation with Mathematics, English, Physics and Chemistry.

- (ii) Higher Secondary Examination with English, Physics, Chemistry and Mathematics conducted by any Board in India provided that the Matriculation or High School Examination of that Board was recognised by this University as equivalent to its High School Examination prior to 1958 and now the same Examination is recognised by the Board of Secondary Education, Rajasthan, Ajmer.
- (iii) Senior Cambridge Examination with English, Mathematics, Physics, Chemistry.
- (iv) Any other Indian or foreign Examination which in the opinion of the Principals of the affiliated Engineering Colleges is equivalent to above provided it was recognised by the University of Rajputana as equivalent to its High School Examination before the separation of the Examination from the University and now the same Examination is recognised by the Board of Secondary Education, Rajasthan, Ajmer.

**Regulation 44-I :**

The following institutions are recognised as Research Centres so as to enable the students of the University to submit their thesis for the Doctorate Degree in the University after doing Research Work there :—

1. The Forest Research Institute, Dehradun.
2. The Malarial Institute of India, Delhi.
3. Regional Research Laboratory, Hyderabad.
4. The Physical Laboratory, Navrangpura.
5. All the National Research Laboratories of India.
6. Atomic Energy Establishment, Trombay, Bombay (in the subjects of Physics, Chemistry, Botany, Zoology and Mathematics).
7. Central Salt Marine Chemical Research Institute, Bhavnagar.
8. Indian Law Institute, New Delhi.
9. Tuberculosis Centre, Madras for Research Work for Doctoral Degree in the subject of Bacteriology.
10. National Aeronautical Laboratory, Bangalore for Research Work in Bacteriology and Bio-Chemistry for Doctorate Degree.
11. Tuberculosis Chemotherapy Centre, Madras for Research Work for Doctorate Degree in Bio-Chemistry.
12. Central Arid Zone Research Institute, Jodhpur for Research Work in Agriculture.

13. Central Electro-Chemical Institute, Karai Kudi.
14. Regional Research Central I.C.R., Kanpur.
15. Central Fuel Research Institute, Dhanbad.
16. Central Drug Research Institute and its Pharmacology Dn. Lucknow for Research Work in Chemistry and Pharmacology.
17. Botanical Survey of India, Calcutta and its Northern Circle, Dehradun for Research Work in Botany.
18. Central Marine Fisheries Research Institute, Mandapan Camp (South India) for Research Work in Engineering.
19. Central Electronic Research Institute, Pilani for Research Work in Engineering.
20. Department of Neurology Sciences, Christian Medical College, Vellore for Research Work in Bio-Chemistry.
21. Indian Agriculture Research Institute, New Delhi for Research Work in Botany.
22. Central Institute of English and Foreign Languages, Hyderabad for Research Work in English Language and Literature.
23. Regional Research Laboratories, Jammu and Kashmir.



## APPENDIX—I

## AIU LIST OF BOARDS OF HIGHER SECONDARY/INTERMEDIATE IN INDIA

C/o Council of Board of Secondary Education in India (COBSE) 23, Ashiana Apartments,  
Pitampura, Delhi 110034

- |   |   |
|---|---|
| 1. Board of Intermediate Education Andhra Pradesh, Vidya Bhawan, Nampally, Hyderabad-500001                               | 9. Himachal Pradesh Board of School Education, Dharamsala 176215  |
| 2. Assam Higher Secondary Education Council, GNB Road, Ambari Guwahati-781001   | 10. The Jammu & Kashmir State, Board of School Education, Lal Mandi, Srinagar 190006 (Summer) Rehari Colongy, Jammu 180005 (Winter) |
| 3. Bihar Intermediate Education Council, Amrapali Bhawan, Bailey Road, Patna 800001                                       | 11. Board of Pre-University Education Karnataka, Palace Road, Bangalore 560001  |
| 4. Central Board of Secondary Education (Shiksha Kendra), 2, Community Centre, Preet Vihar, Delhi 110092                  | 12. Maharashtra State Board of Secondary and Higher Secondary Education, Shivaji Nagar, Pune 411010                                 |
| 5. Council for the Indian School Certificate Examinations, Pragati House, 3rd Floor, 47-48. Nehru Place, New Delhi 110019 | 13. Madhyamic Shiksha Mandal, Mahdhya Pradesh, Bhopal   |
| 6. Goa Board of Secondary and Higher Secondary Education, Alto Betim, Bardez, Goa-403521                                  | 14. Board of Secondary Education, Manipur, Imphal 795801  |
| 7. Gujarat Secondary Education Board, Sector 10-6, Near Old Sachivalaya, Gandhinagar-382010                               | 15. Council of Higher Secondary Education, Orissa, Kedar Gouri Road, Bhubaneswar-751002   |
| 8. Board of School Education Haryana, Bhiwani 125021  | 16. Rajasthan Madhyamik Shiksha Board, Ajmer 305001   |

17. Panjab School Education Board, S.A.S. Nagar (Roper)
18. Board of Higher Secondary Education, Tamilnadu, Department of Govt. Examinations College Road, Madras 690006
19. Tripura Board of Secondary Education, P.O., Adhyanagar, Agartala 799005
20. Board of High School and Intermediate Education, Uttar Pradesh, Allahabad 211001
21. West Bengal Council of Higher Secondary Education, 43, Kailash Bose Street Calcutta 700006

**Dr. Ramesh P. Gangurde**  
*Additional Secretary*

University Grants Commission  
Bahadurshah Zafar Marg  
New Delhi-110 002

*No. D.O. No. F. 7-4/95 (CPP-I)*

*July 20, 3 Aug., 1995*

Dear Vice-Chancellor,

It has come to the notice of the University Grants Commission that some institutions are suffixing the word 'University'/'Vishwavidyalaya'/'Vishwavidyapith'/'Vidyapith' to their names and are advertising that they are empowered to award degrees to the students enrolled with these institutions. As per the UGC Act 'Universities' can be established through Central or State legislation and no other organisation can use the word 'University'. The names of the institutions which are reported representing themselves as University/Vishwavidyapith/Vidyapith in violation of the UGC Act are given in Annexure-I. You will agree that such institutions can dupe a large number of students.

The Commission shall be grateful if wide publicity is given in the State so that students may not be cheated by these fake universities. It may also be brought to the notice of the students and the academic community at large that any one dealing with such un-recognised institution for pursuing academic studies for degrees/diplomas will be doing so at his/her risk and responsibility.

If some institution is also using the word 'University'/'Vishwavidyalaya' or equivalent, then it may please be brought to our notice giving relevant information about it.

With regards,

Yours sincerely,

sd/-

(R.P. Gangurde)

*Encl : As above.*

**Prof. R.N. Singh,**  
Rajasthan University,  
Jaipur-302004.

## APPENDIX II

## UNIVERSITY GRANTS COMMISSION

## LIST OF FAKE UNIVERSITIES AS ON MARCH, 1995

1. Maithili University/Vishwayidyalaya, Darbhanga, Bihar.
  2. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad (U.P.).
  3. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (U.P.).
  4. Commercial University Ltd., Darya Ganj, Delhi.
  5. Indian Education Council of U.P., Lucknow (U.P.).
  6. Gandhi Hindi Vidyapith, Prayag, Allahabad (U.P.).
  7. National University of Electro Complex Homeopathy, Kanpur.
  8. Netaji Subhash Chandra Bose University (Open University) Achaltal, Aligarh (U.P.).
  9. Shrimati Mahadevi Verma Open University, Mughal Sarai, U.P.
  10. D.D.B. Sanskrit University, Puthr, Trichi, Tamil Nadu.
  11. Bharatiya Siksha Parishad (U.P.) Open Vishwavidyalaya, Lucknow (U.P.).
  12. Arya University, Srinagar (J&K).
  13. St. John's University, Kizhanattam, Kerala.
  14. National University, Nagpur.
  15. United Nations University, Delhi.
  16. Vocational University, Delhi.
  17. Uttar Pradesh Vishwavidyalaya, Kosi Kalan (Mathura) U.P.
  18. Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh (U.P.).
  19. Raja Arabic University, Nagpur.
  20. Urdu University, Motia Park, Bhopal.
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CHAPTER XLI

PRE-UNIVERSITY EXAMINATION RULES

Printed on pages 766 to 783 of the University Hand Book Part II  
1981 edition-not re-printed here as the course is not in vogue.

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CHAPTER XLII  
RESEARCH BOARD

**O.332 :**

1. The Research Board shall consist of the following :—
  - (i) Vice-Chancellor (Chairman)
  - (ii) Pro-Vice-Chancellor.
  - (iii) Senior-most Professor of each University teaching department and, where there is no Professor, the senior-most Reader.
  - (iv) The Directors of the Centres of Studies in the University
  - (v) The Deans of Faculties.
  - (vi) The Senior-most Professor in each such Faculty (other than the Dean) which does not have any University Teaching Department.
  - (vii) Three members representing various major faculties and other than those who are already its members to be nominated by the Academic Council from amongst its members for a term of three years.

2. One-third of the members shall form the quorum. In the absence of the Vice-Chancellor and the Pro-Vice-Chancellor, the senior-most Professor in the University-Teaching Departments present at the meeting will preside.

3. The recommendations of the Research Board shall be considered by the Academic Council.

4. The Research Board shall meet atleast twice in one academic session.

**O.333 :—Omitted.**

**O.334 :** The functions of the Research Board shall be as follows —

- (i) To recommend the minimum qualifications for recognition as supervisor for research work.
- (ii) To consider and to recommend applications from teachers in the affiliated colleges for recognition as Research Supervisor.
- (iii) To recommend the names of distinguished persons from outside the University for guiding research work.
- (iv) To consider the cases of registration for doctoral degrees where there is change of subject/Faculty.

- (v) To consider cases of difference of opinion between examiners of doctoral thesis and other exceptional situations not expressly covered by rules on the subject.
- (vi) To perform such other functions, as may be assigned to it by the Academic Council or by the Syndicate, with regard to the maintenance of standards and promotion of research.

### CHAPTER XLIII PUBLICATION BOARD

**O.335 :** The Publication Board shall consist of :

1. The Vice-Chancellor.
2. Deans of Faculties.
3. Four Heads of University Teaching Departments to be nominated by the Vice-Chancellor in rotation.
4. The University Librarian.
5. One nominee of the Syndicate.

**O.336.** Members of the Board shall hold office for three years. Any casual vacancy caused by death, resignation etc. shall be filled up by the Syndicate by nomination. A member so nominated shall hold office for the unexpired portion of the term of office of the original member whose place he occupies.

**O.337 :** The Board shall meet once in a year or whenever convened by the Vice-Chancellor. Five members shall form a quorum for the meeting of the Board.

**O.338. :** The Vice-Chancellor shall be the Chairman of the Board and in his absence the senior member shall preside.

**O.339. :** The functions of the Publication Board shall be :—

- (i) to consider applications from persons working in recognised and affiliated institutions of the University and of others who are working in the territorial jurisdiction of the University. The Board may also consider applications from outside persons carrying on investigations concerning the economic and cultural problems affecting Rajasthan. Recommendations for publication grants in respect of the above on prescribed conditions will be made to the Syndicate.
- (ii) to undertake, with the sanction of the Syndicate, the publication of :—
  - (a) a University Journal;
  - (b) such of the results of post-graduate studies and research as the Board may decide for publication;

- (c) any other work, literary or scientific, considered suitable by the Board;
  - (d) text-books.
- (iii) to arrange for University extension lectures and extramural lectures and for their publication.

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## CHAPTER XLIV

### UNIVERSITY SPORTS AND TOURNAMENTS

**O.340.** The Sports and Tournaments of the University shall be opened to all the colleges affiliated to/managed by the University and University Teaching Departments. The Sports and Tournaments shall be governed by the rules made by the Syndicate on the recommendation of the Sports Board. Such rules may, however, be amended from time to time by the Board with the approval of the Syndicate.

**O.341.** The Board of Sports shall consist of :

1. Two members of the Syndicate to be appointed by the Syndicate.
2. One Professor or Head of a Teaching Department of the University to be nominated by the Vice-Chancellor.
3. Director of College Education, Rajasthan.
4. Four Physical Instructors/Directors—three from the affiliated colleges nominated by the Syndicate provided that one of the three shall belong to a college affiliated in Medical/Ayurveda/Engineering and Technology/Teachers-Training Courses and one from the University Teaching Wing.
5. Principal/Director of a College holding the University Women's Tournament.
6. Principal/Director of the College holding the athletic meet (Boys).
7. Two Captains of University Teams in the various Games nominated in rotation by the Chairman, University Sports Board every year.
8. Director of Physical Education from the University Teaching Wing nominated by the Vice-Chancellor shall act as the member-secretary.

The Syndicate shall appoint a Chairman from among the local members (other than the Student members) of the Board.

*Note :* The outgoing Secretary of the Sports Board will attend the meetings of the Sports Board for one year.

**O.342.** The members of the Board (other than those mentioned under Clauses 5, 6 and 7) shall hold office for three years.



**O.343.** The Board shall meet normally twice a year in the last week of April or in first week of May and in the last week of November or in the first week of December. Four members shall form a quorum.

**O.344.** The University Sports Board shall have the following functions :—

1. To organise Inter-collegiate and Inter-University tournaments and competitions in recognised games and sports.
2. To enter University teams in the Inter-University, State, National and International Competitions;
3. To provide necessary facilities for training and coaching of the University teams;
4. To frame rules for conducting Inter-Collegiate Tournaments and to interpret and enforce them, and give decisions and rulings on any point(s) not covered by the rules;
5. To appoint University Observers (two for Women's tournament, two for Athletic Meet for Boys and one for each Men's tournament) and Managers for University teams;
6. To consider the reports of the Organising Secretaries, University Observers and Managers/Coaches of the University Teams and such other reports received by the Board from time to time.
7. To prepare and recommend the Annual Budget of the Board to the University;
8. To maintain all relevant records of the Board and the accounts of all advances made to the Board and submit the same to the University as and when required.
9. To maintain libraries, reading rooms and museums relating to games, sports, physical culture and physical education :
10. To do all acts and things necessary for or conducive to the promotion of games, sports and physical education.
11. To start and publish magazines, periodicals and news-bulletins and issue pamphlets to carry on propaganda to further the aims and objects of the Board by means of lectures and various other methods.
12. To give scholarships, prizes and other awards to outstanding athletes and sportsmen and women.
13. To organise periodical coaching camps for the teachers/students.
14. To organise sports congress and seminars on physical education;
15. To co-ordinate the activities of Sports and Games in the affiliated/constituent colleges and University faculties.
16. To control and supervise the administration of the University Swimming pool.
17. To advise the University in all matters concerning physical education, sports and games including financial and other assistance to sports organisations.

18. To solicit, obtain or accept subscriptions, donations and grants from any person, firm, corporation or institution.
19. To take such steps by personal or written appeals, exhibitions, public meetings, entertainments or otherwise as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Board in the shape of donations, legacies, annul payments or otherwise; and
20. To do all other acts and things, whether incidental to the powers aforesaid or not, as is, or may be required in furtherance of the objectives of the Board.

**O.345** Omitted.

**O.346.** Omitted.

**O.347.** For the promotion and encouragement of games and sports activities, the University will make a suitable grant to be spent in the manner as may be recommended by the Sports Board and laid down in the rules of the sports and tournaments.

#### **Administrative & Financial Duties And Functions of the Chairman & Secretary—Sports Board**

##### **1. *Chairman***

###### **(a) Administrative :**

The Chairman, Sports Board shall preside over all the meetings of the Sports Board and shall discharge such functions as may be assigned to him in that capacity by the Sports Board. In case of equality of votes he shall have a casting vote. In an emergency, he shall have power to take decision to meet the situation in anticipation of the decision of the Sports Board, but such decisions shall be placed before the next meeting of the Sports Board. The Chairman, Sports Board will exercise all the administrative powers as delegated to the Head of a University Department.

###### **Financial :**

In an emergency the Chairman may take suitable action and report the same to the Vice-Chancellor recording the reasons for treating the matter urgent.

##### **2. *Secretary***

###### **(a) Administrative :**

The Secretary of the Sports Board shall carry on routine correspondence on behalf of the Sports Board and give effect to the resolutions of the same as its Executive Officer. He shall issue notice of meetings and record minutes of the same and shall be responsible for their maintenance. He shall also be responsible for maintenance of other records or registers as well as the custody of any or all property of the Sports Board and for carrying out other duties that may be entrusted to him by the Sports Board from time to time.

**(b) Financial :**

He shall issue receipts for sums received. Payments shall be made by him in accordance with the rules of the Sports Board and he shall maintain accounts of the amount received and submit the same to the University. He shall receive grants from the University and send the detailed account of expenditure duly supported by vouchers to the Registrar. He shall be solely responsible for the cash, stores and accounts of the Sports Board.

- N.B.* :—1. If any deductions are to be made by the University in the accounts forwarded by the Secretary, the same should invariably be intimated to the Secretary, Sports Board before finalising the accounts.
2. Adjustments of advances be intimated to the office of the Sports Board.

He shall keep a permanent advance of Rs. 100/- for routine expenditure.

*Note* :— For detailed Rules and Regulations for the conduct of University Tournaments (both general and financial) and for participation in the Inter-University-Tournaments the University Sports Board has brought out a separate Hand Book with the approval of the Syndicate (vide its Resolution No. 26 of 30th November, 1964).

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CHAPTER XLIV—A

**PLANNING & MONITORING BOARD**

**O.347(1) :**

The powers and functions of the Planning and Monitoring Board to be constituted as per provisions of S. 127 shall be as follows :

1. To examine the question and suggest measures for raising the standard of education and research, to strengthen interdisciplinary programmes and inter-departmental co-operation, to create links and develop specific schemes of inter-University and University/industry/agriculture/community inter-action.
  2. To develop ideas and schemes on improving co-operative life and cultural activities on the Campus.
  3. To prepare University development plans both short term and long-term keeping in view the objectives of the University as laid down in the Act, and with due regard to national policy.
  4. To monitor regularly implementation of schemes approved by the U.G.C. and other agencies and suggest methods for proper implementation.
  5. To advise on any issue referred to it by the Academic Council/Syndicate.
-

## CHAPTER XLV

## PROVIDENT FUND AND GRATUITY

**Sec.38.** Provident Fund

**S.41.** —do—

**S.41-A.** Gratuity

**O.347-A.** For purpose of payments of premiums toward an Insurance Policy of a Subscriber, withdrawals at his option, from Provident Fund Account shall be allowed from out of the subscription of a member of the staff :

Provided that no amount shall be allowed to be withdrawn before the details of the proposed policy including the existing policies have been submitted and they are accepted as suitable.

**O.347-B.** A subscriber shall be liable to refund any amount withdrawn towards the payment of insurance premium if the Syndicate later on has any reasons therefore, with interest thereon at the rate allowed on the P.F. Account and the amount so recovered from the emoluments of the subscriber shall be placed to the credit of the subscriber in the Fund.

**O.347-C.** (1) The policy, within three months after the first withdrawal from the Fund in respect of the policy or in the case of an Insurance Company whose headquarter is outside India, within such further period as the Registrar if he is satisfied by the production of the completion certificate (Interim Receipt), may fix shall :—

- (a) unless it is a policy expressed on the face of it to be for the benefit of the wife of the subscriber, or of his wife and children or any of them, be assigned by an endorsement on the policy in Form-I set forth in the Schedule to the University as security for the payment of any sum which may become payable to the fund by the subscriber under Ordinances 347-E 347-F and delivered to the Registrar.
- (b) If it is a policy expressed on the face of it to be for the benefit of the wife of the subscriber or of his wife and children, or any of them, be delivered to the Registrar.

2. The Registrar shall satisfy himself by reference to the Insurance Company, where possible, that no prior assignment of the Policy exists.

3. Once a policy has been accepted for the purpose of being financed from the fund the terms of the policy shall not be altered.

4. If the Policy is not assigned and delivered within the said period of three months or such further period as the Registrar may, under clause (1) have fixed, any amount withdrawn from the fund in respect of the policy shall with interest thereon at the rate allowed on the P.F. account forthwith be paid by the subscriber to the fund, or in default be ordered by the Registrar to be recovered by deduction from the emoluments of the subscriber by instalments or otherwise as the Syndicate may direct.

5. Notice of assignment of the Policy shall be given by the subscriber to the Insurance Company, and the acknowledgement of the notice by the Insurance Company shall be sent to the Registrar within three months of the date of assignment.

**O.347-D.** The subscriber shall not during the currency of the policy, draw any bonus, the drawal of which during such currency is optional under the terms of the policy and the amount of any bonus, which under the terms of the policy the subscriber has no option to refrain from drawing during its currency, shall be paid forthwith into the Fund by the subscriber or in default recovered by deduction from his emoluments by instalments or otherwise as the Syndicate may direct.

**O.347-E.** (1) Save as provided by clause (2) of Ordinance 347-G when the subscriber :—

(a) Quits the service.

Or

(b) proceeds on leave preparatory to retirement and applies to the Registrar for reassignment or return of the policy.

Or

(c) while on leave, has been permitted to retire or declared by a medical authority to be unfit for further service and applies to the Registrar for reassignment or return of the policy.

Or

(d) pays to the Fund the whole or any amount from the fund for the purpose of payment of premium,

the Registrar shall :—

(i) if the Policy has been assigned to the University under Ordinance 347-E re-assign policy in Form II set forth in the Schedule to the subscriber and make it over to the subscriber.

(ii) if the policy has been delivered to him under clause (1) (b) of Ordinance 347-C, make over the Policy to the subscriber :

Provided that if the subscriber, after proceeding on leave preparatory to retirement or after being, while on leave, permitted to retire or declared by a medical authority to be unfit for further service returns to duty, any policy so re-assigned or made over shall, if it has not matured or been assigned or charged or encumbered in any way, be again assigned to the University and delivered to the Registrar or again be delivered to the Registrar, as the case may be in the manner provided in Ordinance 347-C and thereupon

the provisions of these Ordinances shall, so far as may be, again apply in respect of the policy :

Provided further that, if the policy has matured or been assigned or charged or encumbered in any way, the provisions of clause 3 of Ordinance 347-C applicable to a failure to assign and deliver a policy shall apply.

2. Save as provided by clause (2) of Ordinance 347-G, when the subscriber dies before putting the service, the Registrar shall :—

- (i) if the policy has been assigned to the University under Ordinance 347-C, assign the policy in Form III set forth in the Schedule to such person as may be legally entitled to receive it and shall make over the policy to such person, together with a signed notice of re-assignment addressed to the Insurance Company.
- (ii) if the policy has been delivered to him under sub-clause (b) of clause (1) of Ordinance 347-C make over the policy to the beneficiary, if any, or if there is no beneficiary to such person as may be legally entitled to receive it.

**O.347-F.** (1) Save as provided by clause (2) of Ordinance 347-G, if a policy assigned to the University under Ordinance 347-C matures before the subscriber quits the service and before his death, the Registrar shall realise the amounts assured and shall deduct therefrom the whole or any amount withdrawn from the fund in respect of the policy with interest thereon at the rate allowed on the P.F. account and shall place the amount so deducted to the credit of the subscriber in the Fund. The balance, if any, shall at the option of the subscriber, be paid to the subscriber or placed to the credit of the subscriber in the Fund.

(2) Save as provided by clause (2) of Ordinance 347-G, if a policy delivered to the Registrar under clause (1) (b) of Ordinance 347-C matures before the subscriber quits the service and before his death, the Registrar shall make over the policy to the subscriber, who shall pay to the Fund the whole or any amount withdrawn from the Fund in respect of the policy with interest thereon at the rate allowed on the P.F. account and in default, the provisions of clause (3) of Ordinance 347-C applicable to a failure to assign and deliver a policy, shall apply.

**O.347-G.** (1) If the policy lapses or becomes assigned, otherwise than to the University under Ordinance 347-C charged or encumbered, the provisions of clause (3) of Ordinance 347-C applicable to a failure to assign and deliver a policy shall apply.

(2) If the Registrar receives notice :—

- (a) an assignment (other than an assignment to the University under Ordinance 347-C) or
- (b) a charge or encumbrance on or

- (c) an order of a court restraining dealings with the policy or any amount realised thereon, the Registrar shall not :
- (i) assign or re-assign or make over the policy as provided in Ordinance 347-E, or
  - (ii) realise the amount assured by the policy or dispose of any part of any amount so realised or make over the policy as provided in Ordinance 347-F but shall forthwith refer the matter to the Syndicate.

#### No-I—Form of Assignment to the University

A.B. of———hereby assign to the University of Rajasthan the within policy of assurance as a security for payment of all sums which, under Ordinances Nos. 347E to 347F laid down by the Syndicate of the University of Rajasthan under Statutes relating to the Provident Fund, may hereafter become liable to the University Provided Fund, I hereby certify that no prior assignment of the within policy exists.

Dated———

Signature of Subscriber

Station———

One witness to Signature

#### No. II—Form of Re-assignment by the University.

All sums which have become payable by the above named A.B. under Ordinances Nos. 347E to 347F laid down by the Syndicate of the University of Rajasthan under Statutes relating to Provident Fund having been paid and all liability for payment by him of any such sums in the future having ceased the University of Rajasthan doth hereby re-assign the within policy of assurance to the said A.B.

Dated———

Signature of Registrar

#### \*No. III—Form of Re-assignment by the University

The above named A.B. having died on the.....day.....of 19.....the University of Rajasthan doth hereby assign the within policy of assurance to C.D.....

Dated.....

Signature of Registrar

#### Payment of Gratuity to Employees Rules

(Ref : Syndicate Res. No. 51 dated 4-7-70 and No. 70 Dated 29/30-7-81)

#### Preamble

With a view to provide better retirement benefits to the employees of the Rajasthan University, the Syndicate acting under the provisions of Section 22(g) of the University of Rajasthan Act (1946)—as amended hereby makes the following rules :—

---

\*Fill in particulars of persons legally entitled to receive the policy.

**General :**

1. These Rules shall be called the Rajasthan University Payment of Gratuity to Employees Rules, 1970.
2. These Rules shall come into force with effect from 1-4-1969.

**Applicability :**

3. These Rules are intended to provide extra retirement benefit which is in the form of ex-gratia payment to the employees of the University. They shall apply to :

- (i) All employees joining service in the University on or after the date of coming into force of these rules.
- (ii) All employees who are in the service of the University on 1-4-1969 and opt for the gratuity scheme under these rules in the manner detailed in Rule 4 below.

**Exception :**

Employees holding (a) an appointment under contract, unless the terms of contract provide otherwise, or (b) an appointment for a fixed term, or (c) an appointment on fixed pay or (d) an appointment on re-employment on super-annuation (including extensions, if any) either from the University or the State Government, or (e) employees on work-charge basis, shall not be covered by these rules.

**Option :**

4. (i) Employees in service on 1-4-69 shall have the right (a) to opt for this scheme or (b) to continue the existing, CPF scheme of the University. Option shall be exercised and communicated to the Registrar in writing within 3 months from the date of notification of these rules, and option, once exercised shall be final and irrevocable, and in case no option is received by the date specified for the purpose, it shall be deemed that the employee has opted for the gratuity scheme under these rules.

**Exception :**

In case of an employee who is absent from duty on the date of the notification of these rules, on account of being on deputation or study leave either in India or abroad, the Registrar shall communicate the provisions of these rules and the employee shall be asked to exercise his/her option in the manner and within the period specified above.

- (ii) In the case of an employee who was in the service of the University on the date of coming into force of these rules and died whilst still in service on the same date or on a subsequent date before having opportunity of exercising the option under clause (i) above,



the person or persons validly nominated under Statute 41 for receiving the amount standing to the credit of the employee's Provident Fund, can make specific request to the Vice-Chancellor to permit the nominee or nominees jointly, to opt for the gratuity scheme, and the Vice-Chancellor shall have the discretion to accede to the request of the said nominee or nominees of the deceased provided that any ex-gratia payment already made or agreed to be made on monthly basis to the nominees of the deceased shall reckon towards the amount of death gratuity admissible to him/her under rule 10.

**Gratuity Fund :**

5. (i) In the case of all employees of the University to whom these rules are applicable, the University's share of contribution to the Provident Fund will be reduced by 1/3% from the date of commencement of University contribution to the P.F. in each case which shall be transferred to the Gratuity Fund.
- (ii) Every temporary employee of the University who under Statute 41 is not eligible to receive the University's share of contribution to the Provident Fund shall subscribe @ 1/3% of his/her substantive pay every month to the Gratuity Fund. In the event of such an employee leaving the service of the University due to any reason whatsoever, except when the employee is dismissed from the service in the University before he/she becomes eligible for payment of gratuity in terms of rules 6 and 9, the total amount so subscribed by the temporary employee to the Gratuity Fund shall be refunded to him.
- (iii) On the date of coming into force of these rules the University shall constitute a Gratuity Fund by :
  - (a) Diverting from the Provident Fund accounts of all existing employees who opt for the Gratuity scheme, the amount of excess credit at 1/3% as University's share of contribution to the Provident Fund from the date on which such contributions by the University started in each case.
  - (b) Paying into the Fund every month an amount equal to the 1/3% less credited to the employee's Provident Fund as University's share of contribution in terms of clause (i) plus the amount of subscription for Gratuity Fund @ 1/3% realised from the temporary employees in terms of clause (ii) above.

**Conditions of Payment :**

6. Gratuity shall be payable at the discretion of the Vice-Chancellor to an employee on his rendering satisfactory service to the

University till the date he attains the age of superannuation or the date of retirement after extension, or his death while in service, or on termination of service otherwise than on dismissal :

Provided that the amount of gratuity payable to an employee under these rules shall be reduced by an amount equal to the value of any loss or damage to University property including money caused on account of negligence or criminal offence, or on account of contributory negligence resulting in any loss of University property or money.

Provided further that payment of gratuity to an employee who is in occupation of University accommodation shall be made to him or, in case of his death, to his nominee only after the University accommodation in his occupation is vacated.

*N.B.* :— An employee to whom extension in service has been granted after attaining the age of superannuation will not be paid less in terms of gratuity than what he would have been entitled to get had he retired on attaining the age of superannuation, irrespective of the manner he leaves the service.

#### **Nominations :**

7. (i) Every employee eligible for the benefits of the gratuity scheme of the University, shall be required to sign a Nomination Form (in triplicate) as prescribed by the University (Appendix-I) and send the same through the concerned Head of the Department/office, for registration in the office of the Registrar.
- (ii) The employee may, from time to time, add, change or cancel one or more nominees by written application addressed to the Registrar through the concerned Head of the Department/Office.
- (iii) In case of an employee who died while in service and failed to nominate any person to receive the amount of gratuity payable under these rules, or in case the nominee also dies before payment of the gratuity amount to him/her, the payment of gratuity may be authorised, at the discretion of the Vice-Chancellor to a person or persons who produces/produce a certificate of succession from a competent court and executes/execute an indemnity bond to refund the amount of gratuity so paid to him/her/them by the University in the event of his/her/their title to succession being found defective.

#### **Gratuity to a permanent employee :**

8. (i) The amount of gratuity payable in the case of permanent employees of the University who leave University service on superannuation or on retirement after extension in service or on termination after 1-9-86 shall be calculated at the rate of one fourth of the 'emoluments' of a University employee for each completed six monthly period of qualifying service subject to a maximum of  $16\frac{1}{2}$  times the 'emoluments' or Rs. 85,000/- whichever is less. For the purpose of

Retirement Gratuity/Death Gratuity in respect of the employees who retire or die on or after 1.4.96, the amount of maximum gratuity payable shall be Rs. 2.50 lacs w.e.f. 1.4.96 & the gratuity shall be payable as under :

Pay range	Dearness allowance to be added for calculation gratuity
1. Basic pay upto Rs. 3500/- p.m.	97% of pay
2. Basic pay above Rs. 3500/- p.m. and upto Rs. 6000/-	73% of pay subject to a minimum of Rs. 3395/-
3. Basic pay above Rs. 6000/- p.m.	63% of pay subject to a minimum of Rs. 4380/-

- (ii) For calculating the completed six monthly period of continuous service the period or periods spent by the employees on leave without pay or period/periods spent on deputation for which no P.F. contribution has been received from the foreign employer or from the employees in lieu of the foreign employer shall be excluded.

#### Gratuity to a temporary employee :

9. A person in temporary employment who ceases to be in the University service on account of superannuation or retirement after extension in service or termination after completing not less than 5 years continuous service shall be, if otherwise eligible for payment of gratuity under these rules paid gratuity at the rate of 1/3 of a month's emoluments for each completed year of continuous service.

#### Death Gratuity :

10. In the event of death of a University employee in service the amount of death gratuity payable to the nominees/family members (wife, children etc.) of the deceased employee will be as under :

- (i) 5 years or more but less than 20 years : 12 times of emoluments.
- (ii) 20 years or more : Half of emoluments for every completed six monthly period of qualifying service subject to a maximum of 33 times emoluments or Rs. 2.5 lacs whichever is less.

#### Gratuity on resignation from service :

11. No gratuity shall be payable to an employee with less than 5 years continuous service in the University in the event of his/her resigning from the service of the University. Such an employee with 5 years or more of continuous service may be paid gratuity at the following rate :—

- |   |         |                   |
|---|---------|-------------------|
| (a) Continuous service of or more but less than | 5 years | 25% of the normal |
|   | 7 years | Service gratuity. |
| (b) Continuous service of or more but less than | 7 years | „ 30% „           |
|   | 9 years |                   |

(c)	Continuous service of 9 years or more but less than 11 years	35%	„
(d)	Continuous service of 11 years or more but less than 13 years	40%	„
(e)	Continuous service of 13 years or more but less than 15 years	45%	„
(f)	Continuous service of 15 years or more but less than 16 years	50%	„
(g)	Continuous service of 16 years or more but less than 17 years	55%	„
(h)	Continuous service of 17 years or more but less than 18 years	60%	„
(i)	Continuous service of 18 years or more but less than 19 years	65%	„
(j)	Continuous service of 19 years or more but less than 20 years	70%	„
(k)	Continuous service of 20 years or more but less than 21 years	75%	„
(l)	Continuous service of 21 years or more but less than 22 years	80%	„
(m)	Continuous service of 22 years or more but less than 23 years	85%	„
(n)	Continuous service of 23 years or more but less than 24 years	90%	„
(o)	Continuous service of 24 years or more but less than 25 years	95%	„
(p)	25 years and above	100%	„

*Notes:—*1 The word 'emoluments' wherever it occurs means emoluments which an employee was receiving immediately before the date of his release from University service on superannuation or retirement after extension in service or termination or death and includes :—

- (a) pay,
  - (b) personal pay which is granted in lieu of loss of substantive pay,
  - (c) special pay attached to a post, and
  - (d) Dearness pay, if any.
2. If an employee holding a permanent post in a substantive capacity officiates in a higher post (other than tenure post) borne on a cadre which includes permanent post, continuously for not less than 3 years, and leaves the University service on account of superannuation or retirement after extension in service or termination while officiating on such a higher post, the emoluments drawn by the employee on the officiating post shall be taken into account for calculating his/her gratuity provided that no other

employee held lien on the higher officiating post and it is certified that but for his/her retirement on superannuation after extension in service or termination of services the employee would have continued to officiate on the higher post.

3. If immediately before release from University service on superannuation or retirement after extension in service or termination, an employee has been absent from duty on leave with allowances, his/her emoluments for purpose of gratuity shall be taken what they would have been had he/she not been absent from duty.

#### Power of Relaxation :

12. In case provisions of these rules cause undue hardship to an employee the Syndicate may on merits of each case relax the provisions of these rules by issue of specific orders.

#### Power of Interpretation :

13. The power of interpreting these rules shall vest in the Syndicate and the decision of the Syndicate shall be final.

14. These rules supersede the rules previously adopted by the Syndicate under Res. No. 4, dated 6.3.1969.

### APPENDIX I

#### NOMINATION FORM

(To be submitted in triplicate)

To :

The Registrar,  
University of Rajasthan,  
Jaipur.

Dear Sir,

I, Shri/Smt/Km .....son/wife/daughter of Shri .....hereby nominate person/s mentioned below and confer on him/them the right to receive, to the extent specified below, any gratuity that may be sanctioned by the University in the event of my death while in service :

S. No.	Age	Address of the nominee/ (s)-	Relationship with the employee	The amount of share of gratuity payable to each.	Remarks
1.					
2.					
3.					
4.					
Total 9 (this must be 1)					

---

This nomination supersedes the nomination made by me earlier on.....which stands cancelled.

*N.B.* :—The member of the staff shall draw lines across the blank space before the lines entered to prevent insertion of any nomination after he has signed.

*Signature of the employee*

Full Name :  
(Block letters)

Designation :

Station :

Date :

Two Witnesses.

1.

2.

\_\_\_\_\_

## CHAPTER XLVI

## O.348—RAJASTHAN UNIVERSITY TRAVELLING AND HALTING ALLOWANCE

## CHAPTER—I

**Title :**

1. (1) These provisions shall be called the “Rajasthan University Travelling and Halting Allowance Ordinance, 1983”.

**Commencement :**

- (2) These provisions shall come into force with effect from 1st March, 1983.

**Applicability :**

2. These provisions shall apply to :—
  - (1) Vice-Chancellor of University of Rajasthan/ Other Universities.
  - (2) Members of the duly constituted bodies/committees of the University.
  - (3) Examiners, moderators, tabulators, checkers, inspectors of colleges and managers, coaches and observers appointed by the University.
  - (4) Invitees for addressing special lecture series under Extension/Exchange of Teachers Programme.
  - (5) Research Fellows & Research Scholars of the University.
  - (6) Employees of the University except the following :
    - (a) work-charge employees.
    - (b) employees paid from contingencies.
    - (c) employees on contract where the term of contract specifically provides otherwise, and
    - (d) employees on deputation from Central or any State Government, or body corporate where the terms of deputation provide for the application of other rules.

**Definitions :**

3. (1) The “University” means the University of Rajasthan.
- (2) “Competent Authority” means Syndicate or any other authority subordinate to the Syndicate to which the power is delegated by or under these provisions.
- (3) “Day” means a calendar day, beginning and ending at midnight, but an absence from headquarters which does not exceed 24 hours shall be reckoned for all purposes as one day, at whatever hour the absence begins or ends.

- (4) "Family" means a person's wife/husband, legitimate children and step children residing with and wholly dependent upon the person. Not more than one legally married wife is included in a family for the purpose of these rules. Term "Legitimate Children" includes widowed daughter, residing with and wholly dependent upon the person, but does not include adopted children unless adoption is legally recognised under the personal law of the person.
- (5) (a) "Pay" means basic pay in a time of pay plus personal pay, if any, but it excludes special pay and other allowances.
- (b) In case of an employee re-employed after retirement the term 'pay' means pay plus the amount of pension including pension equivalent of Death-cum-retirement gratuity if any, irrespective of commutation of a part of pension, if any, of pensionary equivalent of a part University contribution with interest thereon and special contribution included in the total retirement benefits in respect of an employee governed by contributory Provident Fund, as the case may be, but not exceeding the maximum pay of the post in any case.
- (c) In case one is drawing consolidated pay, the term 'pay' will mean the amount which is equal to 60% of the consolidated pay.
- (6) "Travelling allowance" means and includes mileage allowance and halting allowance.
- (7) "Mileage Allowance" means an allowance granted to a person to meet the cost of a particular journey on the basis of distance travelled by rail, road or air.
- (8) "Halting allowance" means an allowance granted to a person to meet the cost of lodging and boarding and other incidental expenditure necessitated at the place of halt.
- (9) "Period of absence from headquarters" means period of absence from headquarters which begins on the day on which the person actually leaves his headquarters and ends on the day on which he returns thereto.

## CHAPTER—II

### **Categorization for purpose of T.A. and Halting Allowance :**

4. For the purpose of calculating Travelling Allowance other than Halting Allowance, University employees are divided in four categories :



Categories	Class of University Employee
A	The Vice-Chancellor and the non-official members of various University bodies/committees, University employees drawing pay of Rs. 3000/- per month or above.
B	University employees drawing pay of Rs. 1800/- or above but below Rs. 3000/- per month.
C	University employees drawing pay of Rs. 1200/- or above but below Rs. 1800/- per month, and Research Fellows and Research Scholars irrespective of pay drawn by person concerned.
D	University employees drawing pay below Rs. 1200/- per month.

### CHAPTER—III

#### Principles of Calculation of Mileage Allowance :

5. (1) Travelling allowance is a compensatory allowance and is so regulated that it is not on the whole a source of profit to the recipient.
- (2) (i) A person's claim to Travelling Allowance shall be regulated by the rules in force at the time of Journey in respect to which the claim relates.
- (ii) No revision of claims of T.A. is permissible in cases where a person is promoted or reverted or is granted an increased rate of pay with retrospective effect in respect of the period in travelling between the date of promotion or reversion or of increased rate of pay and that on which it is notified unless it is clear that there has been an actual change of duties. Claim for revised T.A. is, however, permissible in cases where correct rate of pay has been determined and authorised in accordance with rules in force with retrospective effect in place of provisional payment.
- (iii) A competent authority may prescribe the limits of the sphere of duty and a place as a headquarter for University employee. In case of doubt the competent authority may decide whether particular absence from head-quarter is to be treated as journey on tour or for the purpose of these provisions.
6. (1) For the purpose of calculating mileage allowance, a journey between two places is held to have been performed by the shortest of two or more practicable routes or by the cheapest of such routes, provided that when there are alternative railway routes, and the difference

between them in point of time and cost is not large (usually not more than 5%), mileage allowance should be calculated by the route actually used.

- (i) The shortest route is that by which the traveller can most speedily reach his destination by the ordinary mode of travelling.
- (ii) For journey on tour the road routes between the place and in respect of persons of categories A and B mentioned below shall be treated as the shortest if the journey is actually performed by their own cars or in a University vehicle :

Place	Category of Officers
Jaipur & Bundi	Category A & B
Jaipur & Kota	—do—
Jaipur & Tonk	—do—
Ajmer & Tonk	—do—

- (2) If a person travels by a route which is not the shortest but is cheaper than the shortest, his mileage allowances should be calculated by the route actually used.
- (3) A competent authority may, for special reasons which should be recorded, may permit mileage allowance to be calculated, and route other than the shortest or the cheapest provided that the journey is actually performed by such route.
- (4) (i) Where a person performs journey by road in a public conveyance or in his own car between the places connected by rail, he shall be entitled to mileage allowance as admissible for road journey limited to rail mileage allowance unless road mileage allowance works out to be less than the rail mileage allowance. In case of Officer entitled to travel by rail in air-conditioned class, the expression 'rail' mileage allowance for the purpose of this sub-rule includes mileage allowance admissible in respect of journey by rail in air-conditioned class also, if air-conditioned accommodation in train is provided on that route.
- (ii) For the purpose of this provision a journey performed between places not directly connected by rail, but which can be reached by rail upto rail terminus and then by bus or any other means of public conveyance shall be treated as journey partly by rail and partly by road unless the mileage allowance calculated by road works out to be less than mileage allowance calculated for journey partly by rail and partly by road.

- (5) A journey on transfer is held to begin or end at the actual residence of the University employee concerned. Any other journey is held to begin or end in any station at the duty point in that station. The term 'duty point' means the place or office of employment of the University employee at the headquarters, or place or office visited by the University employee on duty at an outstation and where there are two or more points at an outstation, the point farthest from the railway station in case of journey by rail or road, and from air booking office in case of journey by air, shall be treated as duty point, in any other case, journey may be treated to have commenced or ended at the place of residence of University employee at that station.

#### CHAPTER-IV

##### T.A. FOR JOURNEY ON TOUR

7. **Rates of Mileage Allowance and Halting Allowance :**
- (1) The rates of mileage allowance admissible for journey on tour performed by rail or road or air shall be as indicated in Appendices I, II and III appended to these provisions.
  - (2) The Halting Allowance shall be admissible at the rates and subject to the conditions mentioned in Appendix IV to these provisions.
8. **Admissibility of Travelling Allowance for journey on Tour :**
- (1) Subject to provisions contained in Chapters II and III and Rule 7, the Travelling Allowance admissible for journey on tour shall be as follows :—
    - (i) *For Journey by Rail :*
      - (a) Mileage allowance at the rate for railway travel shown in Column 2 and 3 of Appendix I plus,
      - (b) Halting allowance at the rates prescribed for the station of halt.
    - (ii) *For Journey by Road in a Public Conveyance :*
      - (a) Mileage allowance at the rates shown in column 3 of Appendix II, plus.
      - (b) Halting allowance at the rates prescribed for the station of halt.
    - (iii) *For Journey partly by Road in a Public Conveyance and Partly by Rail :*
      - (a) For road journey in a public conveyance mileage allowance at the rates for travel by road shown in column 3 of Appendix II.

- (b) For the rail Journey mileage allowance at the rates for rail travel shown in columns 2 and 3 of Appendix I plus.
- (c) Halting allowance at the rates prescribed for the station of halt.
- (iv) (a) *For Journey by Air :*
- (i) Mileage allowance at the rates for air journey shown in Appendix II plus.
- (ii) Halting allowance at the rates prescribed for the station of halt.
- (b) *For Journey by Air in a Chartered Plane or Free transit by Air :*
- (i) Halting allowance only.
- (v) *For Journey by Car or any other conveyance owned by the person :*
- (a) Mileage allowance at the rates prescribed in column 2 of Appendix II plus,
- (b) Halting allowance at the rate prescribed for the station of halt.
- Note:* Mileage allowance under (a) above shall not be admissible if the propulsion charges are not borne by the person.
- (vi) *For Journey by Car or any other conveyance hired by a person or persons :*
- (a) If hired or borrowed solely by a single person, Travelling allowance as shown in clause (v) above shall be admissible.
- (b) If two or more persons share hiring charges or propulsion cost of conveyance each person may draw actual share of hire charges paid plus incidental charges restricted to Halting Allowance as admissible for road journey provided the total mileage allowance shall not exceed the amount which would have been admissible if the person had travelled all alone.

*Note:* A borrowed car, the propulsion charges of which are paid by the persons is equivalent to a hired car. 4

- (vii) *For Journey by Car or any other conveyance which is not his own or hired :*
- (a) Halting allowance only.
- (viii) *For mixed Journey by road, i.e. partly by own car or hired conveyance or University vehicle :*
- (a) Travelling allowance for each type of journey as a separate individual journey under clause (v) to (viii) as the case may be subject to the condition that total mileage allowance shall not exceed to mileage allowance to which he would be entitled had he covered the whole distance in his own or hired car.
- (2) (i) No travelling allowance is admissible for any day on which a person does not reach a destination outside the limits of his headquarters, the distance of which is more than 8 km. from his duty point or return thereto from distance exceeding 8 kms. whether by rail or road. For the purpose of this rule the limit of headquarters in case of a town or city extends upto municipal limits of the town or city.
- (ii) A University employee travelling on duty, from his duty point at his headquarters to any other place, the within the limits of his headquarters i.e. within the municipal limits of a town or city is entitled to get the actual amount spent by him in payment of fare for bus or conveyance charges admissible to him under the University rules, whichever is higher.
9. The competent authority may, for special reasons to be recorded by him justifying payment of actual travelling expenses in the interest of University work, allow payment of actual travelling expenses incurred in connection with journey on tour by an employee under the express orders of his immediate superior officer under whom he is employed.
10. If short journeys are undertaken by a person belonging to category A & B on tour in the cities of Bombay/Calcutta/Madras/Delhi/New Delhi and all state capitals including Jaipur within the municipal limits between the place of his actual stay and the place(s) or office(s) visited by him in connection with University work, he shall be entitled to actual amount spent by him in payment of fare for taxi, tonga, scooter, bus, as the case may be. A person belonging to category 'C' and 'D' shall be entitled to claim actual amount spent by him in payment of fare for tonga, scooter, and bus. A detailed statement in the prescribed proforma in respect of such short journeys undertaken should be appended to Travelling Allowance Claim.

## PROFORMA

## Details of Short Journey

Date	Brief particulars of place between which taxi conveyance was used.	Approximate distance	Purpose of Journey	Mode of conveyance	Rate of fare prevailing at the time of journey was undertaken.	Actual fare paid.
1	2	3	4	5	6	7

Certified that I have actually travelled...Kms. by..... as stated above from the place of actual stay and paid Rs.....on account of fare/hire charges.

Signature

Designation

## CHAPTER—V

## T.A. for Journey on Transfer

11. (1) An employee who is transferred from one station to the another in University interest and not at his own request shall be entitled to T.A. at the rates given in Appendix V appended to these provisions.
- (2) An employee who takes leave not exceeding 4 months after he has given over charge of his old post and before he has taken charge of his new post is entitled to Travelling Allowance under these provisions irrespective of the fact whether order of transfer is received before or after the commencement of leave.
- (3) An employee whose posting is changed while in transit from one post to another is entitled to Travelling Allowance :—
  - (i) from his old station to that place enroute to the station to which he was originally proceeding at which he receives his further orders of transfer, and
  - (ii) thence to his new station.
- (4) An employee deputed for a temporary duty at a station other than the place of his posting or transferred temporarily for short period not exceeding 30 days shall not be treated to have been transferred for the purpose of claiming Travelling Allowance under this provision. In the absence of any order to the contrary the journey performed by him in such cases shall be treated as journey on tour.

## CHAPTER—VI

## General

12. **Special condition for Attending Meetings :**

When a member is required to attend two meetings of the University with an interval of less than 4 days between the meetings attended excluding the days of meeting he/she shall be entitled to charge only halting allowance of the intervening days.

13. **No T.A. or D.A. shall be paid for the members of the Academic Council for attending the Convocation.**14. **Power to Interpret :**

In the event of any doubt regarding interpretation of these provisions the power to interpret these provisions will vest with the Syndicate, and the decision of the Syndicate shall be final.

15. **Power to Amend :**

Power to amend these provisions will vest with the Syndicate only.

16. **Power to Relax :**

Irrespective of what has been stated in these provisions the Vice-Chancellor may for reasons which should be recorded in writing, relax these provisions to give additional benefit to a claimant.

17. **Payment of conveyance allowances for attending meetings of University :**

Conveyance allowance of Rs. 25/- per meeting may be paid to all the local members of different bodies or committees: provided that adjourned meeting on the same day will be treated as one meeting and the amount of conveyance allowance is subject to a ceiling of Rs. 50/-

18. **In case the Syndicate decides to pay travelling allowance for the journeys not covered by these provisions (e.g. T.A. to employees on retirement, T.A. to the families of the employees who die while in service T.A. to private persons and part-time employees etc.) the state Government rules will apply mutatis-mutandis.**19. **General :**

These provisions shall come into force w.e.f. 1st March, 1983 and from that date the old rules of the University shall stand superseded.

APPENDIX—I

Rule 7 (1)

Rate of Admissibility of Mileage Allowance for Travel by Rail

Category of Persons	Actual rail fare of class of accommodation	Incidental charges	Remarks
<b>Category 'A' (Pay Rs 3000/- &amp; above)</b>			
(i) The Vice-Chancellor of the University of Rajasthan or of any other University in India, required to travel in connection with the work of the University.	First class or A.C.C., First class or Air Conditioned sleeping/sitting accommodation in Super Deluxe/Deluxe trains including reservation charges paid to Railway, if any.	5 Paise per K.M. in case of journey by rail in class-I and in case of travel in Deluxe trains providing Air Conditioned sitting accommodation or 4 paise per K.M. in case of journey by A.C.C. First class or Air-Conditioned sleeping accommodation in super Deluxe/Deluxe Trains, limited to amount of one halting allowance for every period of 24 hours or fraction of 24 hours spent on actual travel by rail.	Instructions appended to column No.2 are applicable to all Categories of persons :  Every person who travels on duty by occupying a berth in First Class in a railway train shall be required to produce evidence of having actually performed the journey in the class for which rail fare is claimed. For this purpose he shall certify that he has claimed the travelling allowance for the mode & class by which he has actually travelled.
(ii) Members of duly constituted bodies/committees of the University, persons appointed as Examiners, Moderators, tabulators, Checkers, Inspectors of Colleges, Managers, Coaches & Observers and Invitees for delivering lectures.			
(iii) Teaching employees of the University of Rajasthan/ other Universities, irrespective of the pay drawn by the person concerned.			2. Officers not getting accommodation in the class to which they are entitled can travel either by the



## Category 'B'

Non-teaching employees of the University in receipt of pay of Rs. 1800-3000 p.m.

Air Conditioned Sleeper/ Chair Car in Rajdhani Express or such similar trains including reservation charges paid to Railway, if any.

Note :—

Persons drawing pay of Rs. 2000/- & above shall be entitled to travel by rail in Air conditioned First Class or Air conditioned sleeping accommodation in Super Deluxe/ Deluxe train or Air Conditioned Sleeper in Rajdhani Express.

4 paisa per Km. limited to half halting allowance for every period of 24 hrs. or a fraction of 24 hours spent on actual travel by rail.

Notes :—

1. The V.C. will get incidental charges 6 paisa per Km. in case of Journey by rail (in place of 4 paisa/3 paisa per Km. laid down above) limited to amount of two halting allowances for every period of 24 hours or fraction of 24 hours spent on actual travel by rail.
2. The rate of halting allowance for the purpose of incidental charges shall be the rate of halting allowance indicated in columns 2 or 3 of Appendix IV at the place where journey ends.
3. When a journey on tour is performed by rail & then by bus etc. in conti-

lower or higher class which ever is available. In the former case they can claim actual fare of the lower class plus incidental charges of the class in which they are entitled and in the latter case they may claim the railway fare and incidental charges of the category to which they belong.

3. If a person entitled to travel in a higher class by rail actually travels in second class sleeper, he shall be entitled to rail fare inclusive of sleeping accommodation charges.
4. Claims for refund on unused tickets should be preferred to concerned Railway, Road, Transport concern & Airlines. The amount of cancellation fee charged by the Rail, Airlines or Road transport concern etc. shall be reimbursed by the University on furnishing a certi-

1	2	3	4
		<p>uation (or vice versa) the rail, Air, or bus journey will be treated as one journey for the purpose of calculation of incidental charges limited to one halting allowance for every period of 24 hours or fraction thereof.</p> <p>4. If a person under takes journey by rail or bus and returns to headquarters on the same day the incidental charges for forward and return journey shall be limited to one halting allowance.</p>	<p>ificate from the controlling authority to the effect that the official journey had to be cancelled due to official reasons or unavoidable circumstances beyond the control of the person, like sudden illness or death of near relative etc. The ordinary reservation fee in such cases may also be reimbursed to the person without waiting for the acceptance of his claim for refund of cancellation charges by the Railway, Road Transport or Airlines Authorities. Refund of Agency charges paid to a travel agency for booking journeys for his own convenience are not to be made. The cancellation charges shall be claimed in the T.A. Bill.</p>
<p><b>Category C &amp; D</b></p> <p>(i) Non-teaching employees of University in receipt of pay upto Rs. 1800/- p.m.</p>	<p>II class including reservation charges paid to railway, if any.</p>	<p>3 paise per Km. limited to one halting Allowance for every period of 24 hours or</p>	

(ii) Research Fellows & Research Scholars, irrespective of pay drawn by person concerned.

a fraction of 24 hours spent on actual travel by rail.

Notes 2 to 4 given in Column 3 above against item "A" shall also apply here.

Note 4:—If a person entitled to travel in Class II actually uses IInd class sleeper accommodation he shall be reimbursed cost of sleeping accommodation in addition to rail fare provided the distance travelled by rail is not less than 300 Kms. and the night journey involved is for a period of not less than 6 hours.

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## APPENDIX-II

## Rule 7 (1)

## Mileage Allowance for Travel by Road.

Category of persons 1	Special Rates 2	Ordinary Rates 3
<b>Category 'A'</b>		
(i) The Vice-Chancellor of the University of Rajasthan or any other University in India, required to travel in connection with the work of the University	(i) Journey in Motor Car owned by a person  (ii) Journey by a Scooter/Motor Cycle/Moped etc.	(a) Actual Air conditioned/Deluxe including semi-Deluxe / Upper Class Bus fare plus passenger tax and local tax charges if any, plus incidental charges at the rate of 4 paisa per Km. as admissible for rail journey.
(ii) Members of duly constituted bodies/committees of the University, persons appointed as Examiners, Moderators, Tabulators, Checkers, Inspectors of Colleges, Managers, Coaches and observers & Invitees for delivering lectures.	(iii) Journey by any other means of conveyance like Rikshaw, Tonga, Motor Rikshaw etc.  (iv) Journey on cycle or on foot.	<i>Notes:</i> 1. When a journey on tour is performed by rail and then by bus etc. in Continuation (or vice versa) the rail, air or bus journey will be treated as one journey for the purpose of calculation of incidental charges limited to one halting allowance for every period of 24 hrs. or fraction there of.
(iii) Teaching employees of the University of Rajasthan/other Universities, irrespective of	<i>Note :-</i> A person shall not undertake a journey by a Scooter/Motor Cycle, Moped etc.	2. If the person undertakes journey by rail or/and bus and return to head-

the pay drawn by the person concerned.

owned by him for a distance exceeding 15 Km. from his head-quarters to place connected by rail or regular bus service.

quarters on the same day, the incidental charges for forward & return journey shall be limited to one Healing Allowance.

(iv) Non-teaching employees of the University in receipt of pay of Rs. 1860/- p.m. and above

Road journey by a Scooter/Motor-Cycle/Moped etc. owned by a person may, however, be made for a distance not exceeding 100 Km. from his headquarters between places neither connected by rail nor by regular bus service.

(b) Mileage allowance for journey within a radius of 8 Kms. to reach IAC/Railway Station, Bus Stand from duty point and vice-versa.

	<i>Place</i>	<i>Rate</i>
(i)	Jaipur/Jodhpur/ Kota/Bikaner/	Rs. 25/-fixed charges.
(ii)	All State Capitals in India (except Jaipur) in- cluding Delhi.	Actual charges paid in payment of fare for taxi/ rail/train/bus etc.
(iii)	At other places.	Re. 1.80 per Km.

1	2	3
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*Note* :—

A person who uses departmental vehicle (including staff car) for road journey from office or residence to Air-port or Railway Station or Bus Stand & vice-versa in connection with under-taking of a journey by air, rail or Road shall not be entitled to road mileage allowance from duty point to IAC Office, Railway Station or Bus Stand and vice-versa.

- (c) Where a person alights from a train at a railway station in order to catch a connecting train from another railway station at particular place en-route his destination, he shall be entitled to road mileage allowance at the rates indicated in para (b) above.
- (a) Actual Air-Conditioned/ Deluxe including semi-Deluxe / Upper class bus fare plus passenger tax plus local tax charged, if any, plus incidental charges at

Category ' Non-teaching employees of the University in receipt of pay of Rs. 1800/- to 3000/- p.m.

—do—

the rate of 3 paisa per Km. as admissible for rail journey.

*Note* :—

Notes 1 & 2 mentioned in this column against Category 'A' shall also apply here.

- (b) Mileage allowance for journey, within a radius of 8 Kms. to reach IAC / Railway Station/ Bus stand from duty point or vice-versa :

<i>Place</i>	<i>Rate</i>
(i) Jaipur/Jodhpur/ Kota/Bikaner/ Udaipur/Ajmer.	Rs. 25/- fixed charges.
(ii) All State capitals in India (Except Jaipur) including Delhi.	Actual charges paid in payment of fare for taxi/rail/train/bus. etc.
(iii) At other places.	Re. 1.80 per Km.

*Note* :

Note given below item (b) (iii) above in this column against Category 'A' shall also apply here.

1	2	3
<b>Category 'C' &amp; 'D'</b>	<p>(i) Non-teaching employees of the University in receipt of pay upto Rs. 1800/- p.m.</p> <p>(ii) Research Fellows &amp; Research Scholars, irrespective of pay drawn by person concerned.</p>	<p>(c) Where a person alights from a train at a railway station in order to catch a connecting train from another railway station at a particular place enroute his destination, he shall be entitled to road mileage allowance at the rates indicated in para (b) above.</p> <p>(i) Journey by a Scooter / Motor Cycle/ Moped etc. owned by a person 50 paisa per Km. <i>Note</i> :— Note mentioned in this column against category 'A' shall also apply here.</p> <p>(ii) Journey by any other means of conveyance other than Motor Car, like Tonga, Rikshaw, Motor-Rikshaw etc. Re. 1.00 per Km.</p> <p>(a) Actual ordinary / Express or Mail class Bus fare plus passenger tax plus local tax charges, if any, plus incidental charges at the rate of 3 paisa per Km. as admissible for rail journey.</p> <p><i>Notes</i> :— Notes 1 and 2 mentioned in this column against category 'A' shall also apply here.</p> <p>(b) Mileage Allowance for journey within a radius of 8 Kms. to reach IAC/Railway Station/ Bus Stand from duty point or vice-versa.</p>



<i>Place</i>	<i>Rate</i>
(i) Jaipur/Jodhpur/ Bikaner/Ajmer/ Udaipur/Kota.	Rs. 20/- fixed charges.
(ii) All State Capitals in India (except Jaipur) in- cluding Delhi.	Actual charges paid in payment of fare for taxi / rail / train/bus etc.
(iii) At other places.	Re. 1.80 per Km.

**Note :**

Note given below item (b) above in this column against Category 'A' shall also apply here.

- (c) Where a person alights from a train at a railway station in order to catch a connecting train from another railway station at a particular place enroute his destination, he shall be entitled to road mileage allowance at the rates indicated in para (b) above.

1	2	3
		<p><i>General Note</i> :— The procedure laid down in item 4 of Remarks column of Appendix-I shall apply in respect of refund of cancellation charges on unused tickets issued by Road Transport concerns.</p>

APPENDIX-III

Rule 7 (1)

Mileage Allowance for Travel by AIR.

Eligibility 1.	Mileage Allowance 2.	Remarks. 3.
1. The Vice-Chancellor of the University of Rajasthan or of any other University in India required to travel in connection with the work of University.	1. One actual single fare including tax or surcharges on fare, if any, plus incidental charges equal to 20% of actual fare (excluding the element of tax or sur-charge on fare, if any), limited to one Halting Allowance.	1. If persons not authorised to travel by Air on tour, perform journey by Air, they may draw mileage allowance which would be admissible if they had travelled by rail or road.
2. Teachers of the Univ. of Rajasthan, or any other Univ. in India in receipt of pay of Rs. 2000/- p.m. and avbove.	<p><i>Note :-</i> The rate of Halting Allowance for the purpose of incidental charges shall be the rate of Halting Allowance indicated in columns 2 or 3 of Appendix IV at the place where journey ends.</p>	2(i) Expenses incurred on booking Air passage are not admissible except where actual expenses for travel by Air are allowed in any case.
3. Persons not eligible to travel by air can do so only with prior approval of the Vice-Chancellor when the journey by air is urgent and necessary in University interest.	2. In more than one Air Journey or return journey is performed within 24 hours. the incidental charges for all journeys shall be restricted to one Halting Allowance.	(ii) All Bookings with National Air Lines viz. India Air Lines Corporation & Air India International shall be made directly with them and not through travel agencies.
	3. For combined journey by Air and by rail or road, mileage allowance as permissible for such journeys shall be	3. The procedure laid down in item 4 of Remarks column of Appendix-I shall apply in

1	2	3
	admissible except for surface transport included in Air fare.  4. The amount of bus fare charged by the Indian Air Lines for road journey IAC Office to Air Port and vice-versa separately in addition to the Air fare shall not be admissible.	respect of refund of cancellation charges on unused Air tickets.

APPENDIX-IV

Rule 7 (2)

Rates of Halting Allowance

For the purpose of calculating Halting Allowance University employees are divided in six categories :—

Categories	Class of the University employees	Remarks applicable to all category of persons.
I	The Vice-Chancellor and the non official members of various University bodies/Committees, University employees drawing pay Rs. 5100/- per month or above.	1. Admissibility of Halting allowance is subject to the conditions mentioned in the schedule appended to this appendix. 2. Conditions for drawing Halting allowance at split rates :— (a) The split rates for Hotel accomodation charges shall be admissible if an officer stays in a hotel / circuit house/Dak Bungalow or any other 'nstitutions like Young Mens Chir' stian Association, Cricket Club of India, Youth Hostel etc. which provide for lodging arrangements at
II	University employees drawing pay Rs. 2800/- and above but less than Rs. 5100/- per month.	
III	University employees drawing pay Rs. 1900/- and above but less than Rs. 2800/- per month.	
IV	University employees drawing pay Rs. 1400/- and above but less than Rs. 1900/- per month. Research Fellows and Research Scholars irrespective of pay drawn by person concerned.	
V	University employees drawing pay Rs. 1100/- and above but less than Rs. 1400/- per month.	
VI	University employees drawing pay below Rs. 1100/- per month.	

APPENDIX-IV (a)

Rule 7 (2)

Rates of Halting Allowance

Category	For all localities within the State and outside the State except towns included in Columns 3 & 4.	For all State Capitals including Jaipur but excluding capitals/towns included in colum 4, Allahabad and Hill Stations outside the State.	For Bombay/Calcutta Madras / Kanpur / Delhi / Hyderabad / Bangalore / Lucknow/ Ahmedabad/Nagpur / Patna.	Remarks applicable to all category of persons.
I	78	85	106	scheduled tarrif and produces vouchers/receipts in token of payment made on Account hotel accomodation charges. In case the actual charges paid on account of hotel accomodation are less than the ceiling prescribed in columns 4 & 6 of this appendix, actual charges paid for hotel accomodation, shall only be admissible.
II	70	84	105	
III	60	75	98	
IV	53	68	83	
V	45	60	75	
VI	30	38	53	

(b) No vouchers are to be presented for allowance for meals under columns 5 & 7.

APPENDIX-IV (b)

Rule 7 (2)

Split Rates—Hotel Accommodation Charges and Allowances for meals

Category	Split rates for all State capitals except Jaipur and Capital towns included in column 4-5, Allahabad and hill stations outside the State.		Split rates for Bombay/ Calcutta/Madras/Kanpur/ Dehli/Hyderabad /Bangalore/Lucknow / Ahmedabad/Nagpur/Patna.		Remarks applicable to all category of persons.
	Hotel Accommodation charges	Allowance	Hotel Accommodation charges	Allowance for meals	
1	2	3	4	5	
A	125/-	50/-	225/-	61/-	(c) If the actual hotel charges paid are inclusive of accommodation & meals and are less than the ceiling prescribed under columns 4 & 5 or 6 and 7 the actual charges paid shall only be admissible.
B	75/-	35/-	150/-	46/-	
C	35/-	30/-	70/-	41/-	
D	25/-	21/-	35/-	33/-	
					3. Actual taxi charges admissible under rule 11 shall be in addition to Halting allowance at split rates.

## SCHEDULE TO APPENDIX-IV

Condition for admissibility of Halting Allowance :

1. Halting allowance may not be drawn except during a period of absence from headquarters on duty.
2. Halting allowance shall be admissible for each day of stay at a station beyond 8 Kms. from the duty point at the headquarters of the person provided the stay at that station on a particular day is atleast for 8 hours :
3. (a) Halting allowance shall be admissible up to a period of 30 days for a continuous halt at a particular station. In case the halt is continued beyond a period of 30 days. sanction of the Vice-Chancellor will be necessary.  
(b) If a person is allowed or avails himself of free boarding and lodging during halt at a particular station provided by the University or the host organisation or body responsible for causing the halt, the rate of halting allowance shall be 25% of the normal rates prescribed for that station.
4. Halting allowance may be drawn for halt on duty on a holiday other than restricted holiday occurring the period of a tour for such days as he spends in camp on duty. No halting allowance shall be admissible, if he leaves camp on private business during holiday(s) or takes any kind of leave including casual leave whilst on tour, for the day(s) he so remains away from the camp on duty.
5. Halting allowance for one day shall be admissible to a person who travels in a University vehicle or is provided with free conveyance and the journey begins and ends at the University employee's headquarters on the same day provided that the absence from head quarter is for at least 8 hours.



APPENDIX—V

Rule 11 (1)

Travelling Allowance Admissible to University Employees on Transfer.

Category of University employees	Mileage allowance by Rail		Mileage allowance by Road		Road mileage allowance for journey between places not connected by rail or regular bus service.		Cost of carriage of personal effects by Rail or Road.	Remarks
	For self	For family	For self	For family	For Self	For Family		
1.	2.	3.	4.	5.	6.	7.	8.	9.
Category "A"	(i) Two fares of the first class plus.	One extra fare of each member of family & half fare of each child accompanying him for whom full fare or half fare is actually paid as per railway tarin rule.	(i) Two actual bus fares for a journey performed by road in bus plus.	One extra bus fare for each member of family & half for each child accompanying him for whom full fare or half fare is actually paid.	1.00 per Km. plus lump sum transfer grant of Rs. 400/-	Add. mileage allowance at the rate of 1.00 per Km. for the member of his family (not more than three other than himself).	Rs. 2.50 per Km. Note : Rate shown in this colm. to cover cost of transportation of personal effect shall be admissible subject to production of railway receipt or cash	1. If a Univ. employee on transfer belonging to category A & B actually undertakes journey by rail in a class lower than that to which he is entitl-

1	2	3	4	5	6	7	8	9
							<p>receipt issued by rail way or Road transport Co. proprietor for actual freight-charges. If the actual freight charges paid works out to be less than the amount calculated at the rate shown in this colm. actual freight charges shall noly be admissible.</p>	<p>ed under these rules he shall be allowed one actual rail fare of the class actually used plus one extra full rail fare of the class (excluding taxes if any) to which he is entitled on the basis of his categorisation in lieu of two rail</p>

ares indicated in item (i) under column 2 of this appendix.

2. No Road mileage allowance for the journey performed from the actual residence of University employees to railway station/ bus stand or vice-versa shall be admissible.

1	2	3	4	5	6	7	8	9
<b>Category 'B'</b>	(i) Two fares of the first class plus.	—do—	(i) Two actual bus fares for a journey performed by road in a bus plus.	—do—	Re. 1.00 per Km. plus lump sum transfer grant of Rs. 335/-	—do—	Rs. 1.25 per Km. (Note given in/ this column against category "A" shall also apply here).	—do—
	(ii) Lump Sum transfer grant of Rs. 335/-	—do—	(ii) Lump sum transfer grant of Rs. 335/-					
<b>Category 'C' and D</b>	(i) Two fares of the second class plus	—do—	(i) Two actual bus fares for a journey performed by Road in bus plus	—do—	1.00 per Km. plus lump sum transfer grant of Rs. 265/-	—do—	0.65 paisa per Km. (note given in this column against category 'A' shall also apply)	—do—
	(ii) Lump sum transfer grant of Rs. 335/-		(ii) Lump sum transfer grant of Rs. 335/-					

O. 349 to 356 :—Omitted.

## CHAPTER XLVII

**CONDITIONS OF SERVICE, ETC. OF THE EMPLOYEES  
OF THE UNIVERSITY**

	<i>See on page</i>
Sec. 4, 5 & 6 Powers of the University—	2
Sec. 22(g). Syndicate Functions—	15
S. 19. University Teachers—	56

**O.357.** The Vice-Chancellor will be entitled to the supply of free electricity to the extent of Rs. 75/- per month. Charges for water used for domestic purposes will be borne by the Vice-Chancellor.

**O.357 A. (i)** No person in the University service shall be eligible for appointment as a permanent member of the University service without being on probation for a period of 24 months.

Provided that in the case of employees having put in three years continuous service in any University or in any recognised/affiliated college, the period of probation on their being appointed in this University shall be twelve months only.

*N.B.*—In the cases of appointments on non-teaching posts, the experience put in by the employees concerned in the State or Central Government or Statutory Corporations also shall be reckoned for the purpose of putting them on probation for 12 months only.

**(ii) (a) Date of commencement of probation of persons first appointed temporarily.**

If a person having been appointed temporarily to a post is subsequently appointed on probation against a permanent post in the same cadre, he shall commence his probation from the date of such subsequent appointment or from such earlier date as the appointing authority may determine.

**(b) Service in a higher post counting for probation.**

A probationer in any post shall be eligible to count for probation his service in any other post in the same category during the period of probation.

Nothing contained in this sub-rule shall be construed as promotion of a probationer in a post to a higher post, unless he has satisfactorily completed his probation in the post in which he was appointed.

**(c) Medical Certificate of Physical Fitness.**

A person appointed on probation shall be required to produce a medical certificate of physical fitness from a medical practitioner who is

registered under the Rajasthan Medical Council, before joining the University service.

**(iii) Unsatisfactory progress during probation :**

1. If at any time, during or at the end of the period of probation, it is reported by the competent authority that the performance of an employee has not been satisfactory, the Appointing Authority may :

- (a) Extend his period of probation by a specified period not exceeding one year, or
- (b) In the case of a person appointed by promotion revert him to the post held by him immediately before such appointment, or
- (c) In the case of a person appointed by direct recruitment, terminate his service under the University Rules without any notice.

2. A person whose probation period is extended shall be informed of the reasons for the same, but he shall have no right of appeal against it.

3. If a person whose probation period has been extended still fails to perform his duties satisfactorily and/or to fulfil the prescribed conditions, he will be liable to be discharged from such post in the same manner as a probationer or reverted to his substantive or lower post if any, to which he may be entitled.

4. Notwithstanding the provisions of sub-rule (a) above, if a probationer is placed under suspension or disciplinary proceedings are contemplated or started against him, the period of his probation may be extended till such time as the Appointing Authority thinks fit in the circumstances.

5. A probationer reverted or removed from service during or at the end of the period of probation under the above rules shall not be entitled to any compensation.

**(iv) Confirmation :**

A probationer shall be confirmed in his appointment on satisfactory completion of the period of his probation and fulfilling other requirements, i.e. passing of a Departmental Examination/Test laid down for confirmation etc., if any.

**O.357-B.** The following provisions prescribe the conditions on which service counts for increments in a time-scale :—

1. (a) All duty whether temporary and/or on probation in a post on a time-scale counts for increments in that time-scale.

(b) Service in another post, whether in a substantive or officiating capacity, service on deputation and leave other than extra-ordinary leave count for increments in the time scale applicable to the post on which a University servant holds a lien, provided, however, that the Syndicate shall have the power to direct that extra-ordinary leave shall

be counted for purposes of increment, if it is satisfied that such leave was taken on account of illness or for any other cause beyond the control of the University servant, or when taken by a permanent University servant for the purpose of study with a view to improve his professional qualification and knowledge on his producing satisfactory evidence

**Service in higher post counts for increment in the lower post.**

(c) If a University employee, while officiating in a post or holding a temporary post in a time scale of pay, is appointed to officiate in a higher post or to hold a higher temporary post, his officiating or temporary service in the higher post, shall if he is re-appointed to the lower post, count for increments in the time-scale applicable to such lower post.

**Increment how drawn**

(1) An existing member of the teaching staff who did not possess at the time of initial recruitment the minimum qualifications prescribed by the University in the relevant Ordinance as amended vide Syndicate Resolution No. 12 dated 8-11-83 shall be required to attain the prescribed qualifications within a period of eight years of his appointment failing which he shall not be allowed to earn future increments till he acquires the prescribed qualifications.

(2) A candidate for a teaching post who at the time of appointment does not possess a doctorate degree or does not have at his credit published work of equally high standard shall be required to obtain a doctorate degree or give evidence of research of high standard within eight years of his appointment, failing which he shall not be allowed to earn future increments until he fulfils these requirements.

(3) To the first pay bill in which a periodical increment is drawn for an employee of the University shall be attached an increment certificate in the form (Annexure 'A' given on page 934) duly signed by the drawing officer. An increment shall ordinarily be drawn as a matter of course unless it is withheld by the proper authority for reasons to be recorded in writing.

**O.357-C. 1.** The appointing authority or any authority to which it is subordinate or any other authority empowered by the Vice-Chancellor in that behalf may place any employee under suspension :—

- (a) Where a disciplinary proceeding against him is contemplated or is pending; or
- (b) Where a case against him in respect of a criminal offence is under investigation/enquiry or trial; provided that where an order of suspension is made by an authority lower than the appointing authority, such authority shall forthwith report to the appointing authority the circumstances in which the order was made; or
- (c) A University employee who is detained in custody, whether on a criminal charge or otherwise, for a period exceeding

48 hours shall be deemed to have been suspended w.e.f. the date of detention by an order of the appointing authority and shall remain under suspension until further orders; or

- (d) Where the Vice-Chancellor is satisfied that there are sufficient reasons for an employee to be placed under suspension.

A University employee under suspension shall be entitled to the following payment, viz :—

(1) Subsistence allowance : An amount equal to the leave salary which the University servant would have drawn if he had been granted leave on half pay and, in addition, D.A. based on such leave salary; provided that where the period of suspension exceeds six months, the authority which made or is deemed to have made the order of suspension shall be competent to vary the amount of subsistence allowance for any period subsequent to the period of the first six months as follows :—

- (i) the amount of subsistence allowance may be increased by a suitable amount not exceeding 50 percent of the subsistence allowance admissible during the period of the first six months if, in the opinion of the said authority, the period of suspension has been prolonged for reasons (to be recorded in writing) not directly attributable to the University servant :
- (ii) the amount of subsistence allowance may be reduced by a suitable amount not exceeding 50 percent of the subsistence allowance admissible during the period of the first six months if, in the opinion of the said authority, the period of suspension has been prolonged due to reasons (to be recorded in writing) directly attributable to the University servant;
- (iii) the rate of dearness allowance will be based on the increased or, as the case may be, the decreased amount of subsistence allowance admissible under sub-clauses (i) and (ii) above.

(2) Any other compensatory allowance which the employee was drawing on the date of suspension provided that the employee satisfies the authority competent to suspend him that he continues to meet the expenditure for which such compensatory allowance was granted.

*Note* :—No payment under this clause shall be made unless the University employee furnishes a certificate that he is not engaged in any other employment, business profession or vocation.

(3) The following penalties may for good and sufficient reasons which shall be recorded, be imposed on a University employee :—

(a) *Minor penalties* :

(i) Censure.

(ii) Withholding of increments or promotion for a period to be specified in the order.



- (iii) Recovery from pay of the whole or part of any pecuniary loss caused by him to the University by his negligence, breach of any law, rule or order.
- (b) *Major penalties :*
- (i) Reduction to a lower service, grade or post or to a lower timescale or to a lower stage in the timescale;
- (ii) Compulsory retirement.
- (iii) Removal from service.
- (iv) Dismissal from service.

The Vice-Chancellor or any other authority empowered by him in this behalf may impose any of the penalties specified above on any employee, after conducting such enquiry as may be necessary in individual cases.

Provided that notwithstanding anything contained in para 3 above :

- (i) Where a penalty is imposed on an employee on the ground of conduct which has led to his conviction on criminal charge involving moral turpitude;
- (ii) Where the competent authority is satisfied for reasons to be recorded in writing that it is not reasonably practicable to hold an enquiry;

The competent authority may consider the circumstances of the case without holding an enquiry and pass such orders as it deems fit.

If any question arises whether it is reasonably practicable to hold an enquiry the decision thereon of the Authority empowered to dismiss or remove such person or reduce him in rank, as the case may be, shall be final, subject to only one appeal to the next higher authority.

*Note:*—The following shall not amount to penalty within the meaning of this para :

- (i) withholding the increments of an employee for failure to pass a departmental examination in accordance with the rules or orders governing the service or post or the terms of his appointment;
- (ii) stoppage of an employee at the efficiency bar in the time scale on the ground of his unfitness to cross the bar;
- (iii) non-promotion whether in a substantive or officiating capacity of an employee after consideration of his case to a service grade or post for promotion to which he is eligible;
- (iv) reversion to a lower service, grade or post of an employee officiating a higher service, grade or post on the ground that he is considered after trial, to be unsuitable for such higher service, grade or post or on administrative grounds unconnected with his conduct.

- (v) reversion to his permanent service, grade or post of an employee appointed on probation to another service, grade or post during or at the end of the period of probation in accordance with the terms of his appointment or the rules and orders governing probation;
- (vi) compulsory retirement of an employee in accordance with provisions relating to his superannuation or retirement;
- (vii) termination of the service :—
  - (a) of an employee appointed on probation, during or at the end of the period of probation, in accordance with the terms of his appointment or the rules and orders governing probation;
  - (b) of a temporary employee appointed otherwise those under contract on the expiry of the period of appointment;
  - (c) of an employee employed under the agreement in accordance with the terms of such agreement.

4. Appeal against orders inflicting punishments mentioned in the preceding paragraphs shall lie with the Vice-Chancellor where he is not the punishing authority.

5. In cases where the Syndicate is the appointing authority the Vice-Chancellor shall exercise the powers of punishment. Appeals in such cases shall lie with the Syndicate.

6. Where the Vice-Chancellor is the punishing authority the appeal shall lie to the Syndicate.

Subject to the provisions contained in Section 13 (4) (b) of the University Act no appeal under the Ordinance shall be entertained unless it is submitted within a period of 3 months from the date the appellant receives a copy of the order appealed against :

Provided that the appellate authority may entertain the appeal after the expiry of the said period, having been satisfied that the appellant has sufficient reasons for not submitting appeal in time.

7. No appeal shall lie against the orders of the Syndicate.

### CROSSING OF EFFICIENCY BAR

**O.357-D.** Where an efficiency bar is prescribed in a time scale, the increment next above the bar shall not be given to a University servant without the specific sanction of the authority empowered to withhold increments.

*Notes* :—1. On each occasion on which a University employee is allowed to pass an efficiency bar which had previously been enforced against him, he should come on to time scale at such stage as the

authority competent to declare the bar removed may fix for him provided that the pay so fixed shall not exceed the pay that he would have drawn had he not been stopped at the efficiency bar.

2. The cases of all University employees held up at an efficiency bar should be reviewed annually with a view to determine whether the quality of their work has improved and generally whether the defects for which they were stopped at the bar have been remedied to an extent sufficient to warrant the removal of the bar, If they are subsequently allowed to cross the bar, it should not be given retrospective effect.

#### **Advance Increment**

**O.357-E.** An authority which has the power to create a post in a cadre on a particular scale of pay may grant a premature increment to University employee on that time scale of pay.

- Notes:—*1. In the case of increment granted in advance, it is usually the intention that the University employee should be entitled to future increments in the same manner as if he had reached the position in the ordinary course and, in the absence of special orders to the contrary, he should be placed on exactly the same footing as regards future increments as a University employee who has so risen, i.e. he must serve for a full year (or two years in the case of biennial increments) on the new rate before he earns another increment.
2. The maximum of the scale is to be taken into account for determining the authority competent to sanction increments under this Rule.
  3. A proposal to grant an increment in advance of the due date should always be scrutinised thoroughly.

#### **Reduction to a lower grade or post**

**O.357-F.** The Syndicate when ordering the transfer of a University employee as a penalty from a higher to a lower grade or post may allow him to draw any pay not exceeding the maximum of the lower grade or post which it may think proper.

**O.357-G.** If a University employee is reduced as a measure of penalty to a lower grade or post or to a lower stage in his time scale, the Syndicate, when ordering such reduction, shall state the period for which it shall be effective and whether, on restoration, it shall operate to postpone the future increments, and if so to what extent.

*Note :* The authority ordering the temporary reduction of a University employee should expressly state in the order that the period for which the reduction has been ordered will be exclusive of any interval spent on leave before that period is completed.

**ANNEXURE 'A'**

**Reference O.357 B—3**

**PERIODICAL INCREMENT CERTIFICATE**

- (1) Certified that the University employees named below have earned the prescribed periodical increments from the dates cited in col. 7 having been the incumbents of the posts specified for not less than .....year from the date in col. 6 after deducting periods of suspension for misconduct etc. and absence of leave without pay.
- (2) Certified that the University employees named below have earned/will earn periodical increments from the date cited, for the reasons stated in the Remarks column.

S.No.	Name of incumbent	Whether substantive officiating temporary	Scale of pay of post	Present pay	Date from which present pay is drawn	Date of present increment	Future pay	Sanctioning authority	Reference No. & date	Suspension for misconduct and such other absence as does not count for increment			Leave without pay		Remarks
										Description	From	To	From	To	
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16

- Notes* :—1. When the increment claimed is the first to carry a University employee over an efficiency bar, cols, 6, 7 and 8 should be filled up in red ink.
2. The figure 1 or 2 should be placed against each name according to the certificate as 1 or 2 applies.

*Signature and Designation  
of Drawing Officer*

### Non-Continuous Service

**O.357-H.** An officiating University employee who has no substantive appointment cannot count non-continuous officiating service for increments in a time scale.

**O.358.**

### RAJASTHAN UNIVERSITY LEAVE RULES ORDINANCE

**Short title.**

1. This Ordinance shall be called the Rajasthan University Employees' Leave Rules Ordinance, 1986 and shall be numbered as O.358 in the University Hand Book Part-II.

2. It shall come into force with effect from the date of approval of the Syndicate and from that date the existing Ordinance No. 358 shall stand repealed.

3. This Ordinance shall apply to all University employees other than the following :—

- (a) Persons on deputation from any State Government, the Government of India or Statutory Board or Corporation, who will be governed by the terms and conditions of deputation;
- (b) Employees appointed on contract or on part-time basis;
- (c) Employees appointed on work-charge basis;
- (d) Casual workers; and
- (e) Any class of employees or any individual employed in connection with the affairs of the University who may be specifically exempted from the application of this ordinance.

### SECTION—A

**Definitions :**

4. In this Ordinance unless there is anything repugnant to the subject or context :—

**Competent authority :**

- (i) In relation to the exercise of any power under this ordinance, means the Syndicate constituted under Section 1 of the Act or any Authority to which power is delegated by the Syndicate under this Ordinance.
- (ii) **DUTY :** means and includes service in the University :—
  - (a) temporary/adhoc employees
  - (b) employees on probation.
  - (c) permanent employees.
- (iii) **Employee :** means a person appointed regularly by the competent authority.

- (iv) Leave includes casual leave, special Casual Leave, Academic Leave, Special Academic Leave, Deputation Leave, Leave on full pay (Privilege Leave), Leave on Half Pay, Maternity Leave, Leave without pay to take up employment elsewhere, Extra Ordinary leave, Leave not due, Hospital leave, Special Disability leave, Quarantine leave, Study leave, or any other kind of leave as approved to be included in this Ordinance by the Syndicate.
- (v) **Leave Salary** : means the monthly amount paid by the University to its employees on leave.

5. The Syndicate may relax the provisions of this Ordinance for reasons to be recorded.

**Power to Amend or Delete :**

6. The Syndicate may amend or delete any or all provisions of this ordinance or frame any new ordinance as it may deem fit from time to time.

**Interpretation :**

7. The power of interpreting these rules lies with the Vice-Chancellor whose interpretation shall be deemed as final.

**Power to Delegate :**

8. The Syndicate may delegate any power under this Ordinance to an authority or officer of the University subject to such conditions as it may deem fit.

*Notes* : (a)—The words used in this Ordinance denoting masculine gender shall also include the feminine gender except for the purpose of maternity leave.

(b) The words used in this ordinance denoting singular number shall imply the plural numbers wherever relevant or vice-versa.

**SECTION—B**

**GENERAL CONDITIONS OF LEAVE**

**Earning of Leave and Right to Claim Leave.**

9. (a) Leave is earned by the actual period of duty and it cannot be claimed as a right. When the exigencies of service so demand leave of any kind may be refused or revoked at any time by the authority empowered to sanction leave. In case of refusal, reasons shall be recorded by the leave sanctioning authority.

(b) When an employee is recalled on duty before the expiry of his leave, he shall be entitled to be treated as on duty from the date he starts for the station of his duty and to draw travelling allowance to the head-

quarters. He will get leave salary for the period preceding the date on which he joins duty.

**Commencement & Expiry of Leave :**

10. (i) Leave begins from the date from which it is sanctioned and ends on the day on which sanctioned period of leave expires.

(ii) Sundays, other holidays and vacation, excluding summer vacation, may be prefixed or suffixed to leave subject to the limit of absence on leave prescribed under each kind of leave

**Address while on Leave :**

11. Every University employee, proceeding on leave shall record on his application for leave, the address at which the letters will find him during leave. Subsequent changes in address during leave, if any, should likewise be intimated to the competent authority.

**Grant of Leave beyond the date of Retirement :**

12. No leave shall be granted beyond the date on which an employee must compulsorily retire.

**Encashment of Leave After Superannuation :**

13. Employees retiring on superannuation be paid cash equivalent to leave salary in respect of the period of privilege leave at their credit at the time of retirement on superannuation. This concession will be subject to the following conditions :—

- (i) the payment of cash equivalent to leave salary shall be limited to a maximum 240 days (two hundredforty days) privilege leave.
- (ii) the cash equivalent of leave salary thus admissible will become payable on retirement and will be paid in one lump-sum as a one time settlement.
- (iii) Cash payment under this Rule will be equal to leave salary as admissible for Leave on full pay and dearness allowance admissible on that pay at the rate in force on the date of retirement. No city compensatory allowance and/or House-rent allowance shall be payable.
- (iv) The amount of leave salary as provided under sub-rule (iii) above will be sanctioned by competent authority on the date of retirement.

*N.B.* :—(a) An employee already on leave preparatory to retirement and who has been allowed to return on duty shall also be entitled to the above benefit.

- (b) This concession will also be admissible to the employees on their death or on pre-mature

retirement on account of permanent disability before superannuation or on retirement under O.376 F-1.

**Joining Duty on Return from Leave on Medical Grounds :**

14. An employee who has been granted leave on medical grounds shall be required to produce a medical certificate of fitness from the authorised medical attendant as defined in the Rajasthan University Medical Attendance Rules before resuming duty. The competent authority may also require an employee to produce a medical certificate when the ground of leave applied for is illness.

**Re-Joining of Duty before the Expiry of the Leave :**

15. Except with the permission of the competent authority, no employee on leave shall ordinarily join duty before the expiry of the period of leave sanctioned to him.

**Application for Leave :**

16. Leave other than casual leave, academic leave, duty leave, deputation leave for availing a grant by the Govt. of India, U.G.C./Govt. of Rajasthan for which application is initially recommended and forwarded by the University shall be applied for in the prescribed form given in APPENDIX-'A'. It shall be applied for sanction sufficiently in advance before it is availed of, except in special cases of emergency and on stating satisfactory reasons.

**Increment During Leave :**

17. If the increment falls due during leave on full pay or half pay of any kind, increment will be given on the normal date of increment.

**Absence after the Expiry of Leave :**

18. An employee who remains absent after the expiry of his sanctioned leave shall not be entitled to any leave salary unless otherwise such absence has been regularised by the competent authority. Wilful absence from duty after the expiry of sanctioned leave shall be liable to punishment under O.357-C.

**Leave Account :**

19. A leave account in the form given in APPENDIX—'B' will be maintained for each employee.

**Admissibility of Leave to Temporary Employees made Permanent :**

20. If a temporary employee is without interruption of duty, appointed substantively to a permanent post, his leave account will be credited with the amount of leave which he would have earned by his previous duty if he had performed it as if holding a permanent post substantively. The amount of leave actually taken during his temporary service shall be debited to his leave account.



**Casual Leave :**

21. The amount of casual leave granted to an individual in a year (1st July to 30th June) shall be 15 days only, provided that in the case of employees joining service during the course of a year it will be granted as under :—

- (a) Upto 5 days for service of 3 months.
- (b) Upto 10 days for service of more than 3 months, but less than six months, and
- (c) Upto 15 days for service of more than 6 months.

Casual leave may be taken in one or more instalments as the applicant desires, but shall not ordinarily exceed 10 days at a time. Casual leave shall not be combined with any other kind of leave, except academic leave and duty leave but it may be taken in combination with University holidays. Normally casual leave will be sanctioned by the competent authority as and when applied for.

*Note* :—Sundays or other University holidays falling within the period of casual leave shall not be counted as casual leave. Unavailed casual leave shall lapse after the close of the year.

**Special Casual Leave :**

22. (a) Special Casual leave may be granted to a University employee to the extent noted below for undergoing Sterilisation operation :—

- (1) Male employee :—
  - (i) 6 days for his own operation.
  - (ii) 7 days for his wife's operation.
- (2) Female employee :—10 days

In the case of a University employee who is Hospitalised due to complication caused as a result of Vasectomy or Tubectomy Operation. the period during which he/she remains as indoor patient in the hospital shall be treated on special casual leave provided such period is in excess of 6 days in the case of male and 14 days in the case of female. The special casual leave for the period of hospitalisation shall be granted subject to the production of Medical Certificate from the authorised Medical attendant.

22. (b) Special causal Leave may be granted by the Registrar to a University employee to the extent noted below for the following purpose :—

“Maximum of 30 days in a year but not more than 10 days at a time for participating as player in various Local/State/National/International sports or Games Competitions.”

## SECTION—C

## UNIVERSITY TEACHERS

**Academic leave :**

23. (1) Academic leave of absence from duty upto a limit of 15 days in an academic year may be sanctioned by the competent authority for the following purposes :

- (a) To conduct an examination of a University and other recognised institutions or of a Statutory Board.
- (b) To deliver academic lectures.
- (c) To attend meeting of the Committee, Board, Faculties and other academic bodies of a University or of a statutory Board.
- (d) To inspect academic institutions attached to a University or to a statutory board.
- (e) To attend meeting of the Selection Committees of the Public Service Commission.
- (f) Any other purpose which is deemed by the competent authority to be academic nature.

(2) Applications for academic leave shall ordinarily be submitted and sanction of competent authority obtained before the leave is actually availed of.

*Notes :* (1) During the first year of service of a teacher the grant of academic leave will be regulated as follows :—

- (a) For service of 3 months or less — 5 days
  - (b) For service exceeding 3 months —10 days  
but not exceeding 6 months and
  - (c) For service exceeding 6 months —15 days
- (2) Sundays or University Holidays falling in between period of academic leave will not be debitable to the academic leave account.
- (3) The sanctioning authority may at its discretion permit combination of academic leave with holidays and casual leave.
- (4) Unavailed academic leave shall not be carried forward in the next academic year.

**Special Academic Leave :**

24. (i) When a University teacher is invited by another University/ Institute under the U.G.C.'s Scheme as a Visiting Professor for

a period extending from 3 months to 12 months, he may be granted special academic leave without pay and allowance.

- (ii) When a University teacher is invited by another University/ Institute under the U.G.C.'s Scheme as a visiting fellow for a period from 2 weeks to 8 weeks, he may be granted special academic leave with pay & allowances for the duration of visiting fellowship.
- (iii) When a University teacher is made a national lecturer by the U.G.C. and is invited to deliver a lecture(s) under the programme, he may be granted special academic leave for the purpose.
- (iv) When a teacher is invited to deliver memorial lectures in a University he may be granted special academic leave with pay and allowances for the purpose.

#### **Permission for absence from Head Quarters :**

25. Permission for absence from head quarters on University work of non-remunerative nature (including the work of various project) will be sanctioned by the competent authority upto a limit of 30 days in an academic year provided that the work is undertaken with the prior permission of the competent authority.

#### **Deputation Leave :**

26. (i) Deputation leave on full pay and allowances may be granted to a teacher provided he has been deputed by the University for :—
- (a) attending Conferences, Congresses and Conventions recognised by the University, in India and abroad on behalf of the University.
  - (b) delivering lectures in institutions and Universities in India and abroad at the invitation of such Institutions or Universities recognised by the University.
  - (c) working on delegations or committees appointed by the Government or by another agency recognised by the University;
  - (d) attending such short term courses, workshops as the Vice-Chancellor may approve as useful for the University where the person does not receive any salary or honorarium.
  - (e) availing himself of the fellowship award under the cultural exchange programmes, bursaries and other programmes in whose case, the applications were forwarded by the University to the U.G.C. and Govt. of India, according to the terms and conditions attached to the programme of such award/fellowship.

- N.B.* : (i) If a teacher has availed such leave for visting abroad for more than 3 months, he will not be entitled for deputation leave upto 5 years of his return from the leave.
- (ii) The Vice-Chancellor may sanction deputation leave upto 30 days at a time in an academic year. If the period of deputation leave is for more than 30 days, sanction of the Syndicate will be necessary.
- (iii) If the teacher concerned receives any honorarium or remuneration and period of deputation leave is more than three months, such leave be sanctioned on half pay and allowances only.
- (iv) Deputation leave shall not ordinarily be combined with any other kind of leave. However, if an employee on deputation leave, outside India applies for any kind of leave, which is due to him, in continuation of deputation leave, such application may be considered on its merits.

**Privilege leave :**

27. (i) A teacher whether permanent or temporary shall earn privilege leave on full pay at the ratio of 15 days for each completed year of service.
- (ii) Privilege leave shall also be admissible to a teacher if he is required to work during vacation time. Such leave shall be in proportion of 1 : 2, i.e. one day's privilege leave for two days of duty. Such leave shall not exceed 20 days in one academic year. No teacher shall normally be asked to work for more than 40 days during the vacations. Such Heads of Departments whose presence is necessary in their departments during the vacations shall be entitled to such leave provided that they obtain prior permission of the Vice-Chancellor.
- (iii) Privilege leave shall not be allowed to accumulate beyond 240 (two hundred forty) days.
- N.B.* : The Summer, the Dushera and the Winter breaks are treated as vacation for the purpose of this sub-rule.
- (iv) A teacher whether permanent or temporary shall be entitled to 15 days privilege leave in an Academic year (commencing from 1st July and ending on 30th June). The leave account of every teacher shall be credited with 15 days privilege leave immediately after the expiry of every academic year. The grant of such privilege leave shall be subject to the following conditions :
- (a) 15 days privilege leave in an academic year shall qualify for encashment while in service or for accumulation upto a maximum of 240 days to be encashed at the time of superannuation as provided for in Rule No. 13.

which it is credited to leave account shall lapse at the end of the academic year. This 7 days leave shall not qualify for grant of encashment on surrender of privilege leave.

- (b) (i) A University teacher appointed during an academic year shall be allowed privilege leave @  $1\frac{1}{4}$  days for each completed month of his service immediately after the expiry of the end of the academic year.
- (ii) In case of resignation, death while in service or retirement from service on superannuation, invalid compensation or retirement under O.376 F-1. during the academic year the P.L. @  $1\frac{1}{4}$  days for each completed calendar month shall be credited to the leave account of the teacher concerned.

*Note :* The existing amount of privilege leave as credited to the privilege leave account of a teacher on 30-6-94 shall be carried forward in the leave account to be maintained in pursuance of the above rule from 1-7-1994.

- (v) A University teacher will be allowed to surrender 15 days privilege leave while in service (in an academic year) credited in his account in pursuance of Rule 27 (iv) of O.358 in an academic year and will be sanctioned leave salary and allowances for the leave so surrendered on the following conditions :

- (1) The aforesaid encashment of privilege leave shall be allowed once in an academic year first year commencing with effect from 1-4-89.
- (2) The total of the privilege leave surrendered shall not exceed 240 days in whole of the service period.
- (3) The number of days of privilege leave surrendered under this rule need not be referred to any particular period but may be reckoned as surrendered on the date of commencement of the actual leave taken and debited against the leave account of the University employees.
- (4) The authorities who are empowered to sanction privilege leave will be competent to accept surrender of leave.
- (5) In the cases of University teachers who are on the verge of retirement, the period of leave surrendered should not exceed the period of duty between the date of expiry of the leave on full pay actually availed of and the date of retirement.
- (6) The leave salary and allowances admissible for the leave surrendered will be computed on the basis of the monthly rate of pay which a University teacher is drawing immediately before the date of the commencement of leave. A month for the purpose of calculation of leave salary and allowances shall mean 30 days.

- (7) This leave salary is not liable to deduct on account of Insurance premium, Provident Fund, House Rent and repayment of dues to Co-operative Societies, etc. Income-tax should be deducted on this additional income.
- (8) This rule shall apply to such teachers who are on foreign services or on deputation to Government of India or State Government or non-Government body or institution or have been sent on training within the country or abroad.
- (9) The benefit of surrender of privilege leave will not be allowed in the cases of leave preparatory to retirement, or refused leave granted under the leave rules for University employees. This rule will also not be available to re-employed teachers or those under extension of service.
- (10) In order to guard against omission to post a debit in the leave account in respect of the leave surrendered, the details of the leave surrendered should be noted in the body of the service book and in leave account in red ink when the leave salary is drawn. A certificate to the effect that the necessary entries have been made in the leave Register should be furnished by the Drawing Officer in the bill in which the leave salary for surrendered leave is drawn.
- (11) Payment on account of surrender of leave shall be drawn on a separate bill. A statement of leave surrendered and encashed shall be attached to the bill.
- (12) The office order sanctioning grant of encashment leave may be issued in the model form given in Appendix-II. The sanction for such encashment of leave would not exceed 20% of the total number of teachers in a Department/College in a month and that the leave may be granted once in a block year.

**Leave on half pay :**

28. (i) A teacher in temporary/permanent employment of the University will earn leave on half pay @ 10 days for each completed period of 6 months service.  
*N.B. :* Period of vacation & breaks will count as period of duty for the purpose of this rule.
- (ii) Commuted leave on full pay, not exceeding half the number of days of leave on half pay due to a teacher may be granted upto a maximum of 30 days during the entire period of service, provided that a temporary teacher shall be entitled to avail such leave only after he has put in three years continuous service in the University.
- (iii) When commuted leave is granted twice the amount of such commuted leave availed shall be debited against the half pay leave due.

- (iv) The total duration of privilege leave and commuted leave taken in conjunction shall not exceed 300 days.

**Combination of Leave with Vacation :**

29. No leave other than study leave/maternity leave shall ordinarily be taken in combination with or in continuation of summer vacation except with special permission of the leave sanctioning authority for reasons to be recorded in writing.

**Maternity Leave :**

30. (i) Maternity leave upto 3 months may be granted to a female employee on full pay on submission of a medical certificate from an authorised medical attendant. Maternity leave may also be granted in cases of miscarriage, including complete abortion, subject to the condition that the leave applied for does not exceed 42 days and the application for leave is supported by a certificate from an authorised medical attendant as defined in Rajasthan University Medical Attendant Rules.
- (ii) Maternity leave is not debitable to the leave account. It may be combined with leave of any other kind except casual leave but leave applied for a continuation of maternity leave may be granted only if the application is supported by a Medical certificate from an authorised medical attendant.
- (iii) Maternity leave will not be admissible to an employee for more than three occasions during the entire period of her service in the University.

*Note :* (i) An employee who has availed herself of the maternity leave for more than three occasions before this ordinance came into force, shall not be entitled to any maternity leave under this ordinance. However, if there is no surviving child even after availing such leave thrice, maternity leave may be granted on one more occasion.

- (i) An employee who has not availed of the maternity leave and already has three surviving children may not be sanctioned maternity leave when applied for.

Maternity leave will also be admissible to a temporary teacher provided she has been in continuous service of the University for not less than one year before the commencement of the leave applied for.

**Leave without Pay to take up Employment elsewhere :**

31. (i) A permanent teacher of the University may be permitted to take up employment outside the University (the pay of which is not chargeable to the University)—at the discretion of the Syndicate/Vice-Chancellor. In such a case he may be granted leave without pay for one year on the basis of every 5 years of completed service, in the University; provided that leave

without pay under this category may be granted for a maximum period of two years at one stretch after which the teacher concerned shall have to join the University. A teacher who has availed the leave for a period of two years means this rule shall to be eligible for leave under this category unless he has served the University for atleast one year after rejoining the University; provided further that the total period of leave permissible to a teacher under this category during his entire service in the University shall not exceed 5 years.

- (a) A teacher who has put in atleast 10 years permanent service in the University and is offered a tenure appointment as Vice-Chancellor of another University or any other such high position with a tenure appointment for a period exceeding two years may be permitted to accept the same and granted leave without pay for only one term of such appointment irrespective of the length of the term at the discretion of the Syndicate. During the period of such leave the lien of the teacher shall be retained on the post held by him substantively before proceeding on leave.
- (ii) A teacher seeking leave under the above provision must return and join the University service on the expiry of the leave, failing which he will be deemed to have wilfully absented himself from duty.

*N.B.* : The temporary service rendered by a teacher if followed by permanent service without any break shall be counted as permanent service for the purpose of this clause.

- (iii) In case the employment outside the University of Rajasthan is against the substantive post throughs tatutory provisions, though temporary, the lien of the teacher on the post held by him in the University before proceeding on leave will be retained only for the period of the leave sanctioned. A teacher seeking leave under the provisions of Rule 31 (i) above must return and join the University services positively on expiry of the period of leave, failing which his lien on the post shall stand automatically cancelled and he will be deemed to have wilfully absented himself from duty as defined in Rule 18 of these Rules.

#### **Extra Ordinary Leave :**

32. (i) Extra-Ordinary leave shall be without pay and allowances.
- (ii) The period of extra-ordinary leave shall not count towards increment. The date of increment will be shifted by the days of extra-ordinary leave availed during a year.
- (iii) In case of a permanent teacher the duration of extra-ordinary leave in the entire service period shall not exceed the following limits :



- (a) Three months on any one occasion for reasons, other than medical ground, to be recorded in writing.
  - (b) Extra-ordinary leave on medical grounds of illness of the employee may be granted upto a period of one year for every period of 5 years service subject to a maximum of 5 years during his entire period of service. However, in cases involving hospitalisation and post-operative treatment such leave upto 90 days in any one year be granted irrespective of the length of service of the employee.
  - (c) Where a teacher is suffering from Tuberculosis, cancer or leprosy and is undergoing treatment in a recognised hospital/clinic he/she may be granted such leave on any one occasion upto 18 months irrespective of his/her length of service.
- (iv) In case of temporary teachers extra-ordinary leave without pay & allowances may be granted for a period not exceeding one month, when no other leave is admissible to him.

#### **Leave not Due :**

33. (i) Save in the case of leave preparatory to retirement 'Leave not due' may at the satisfaction of the sanctioning authority be granted on Half pay to a teacher in permanent employment on the following grounds :—
- (a) That in no case the leave not due shall be granted exceeding 360 days during the entire service out of which not more than 90 days leave at a time and maximum 180 days for self illness on production of medical certificate from the authorised medical attendant, balance on other grounds.
  - (b) The number of days of leave not due to be sanctioned shall not be more than the number of days the employee concerned could earn during the remaining period of his service after availing the leave so granted. As such the leave will necessarily be debited against the Half pay leave which an employee may earn subsequently.
- (ii) If a teacher to whom 'leave not due' is granted resigns from the University or his services are terminated before 'leave not due' granted to him is fully adjusted an amount equivalent to leave salary for the period of 'leave not due' remaining unadjusted shall be recoverable from his Provident Fund/Gratuity or any other payment due to him from the University.

#### **Hospital Leave :**

34. (i) A competent authority may grant hospital leave to the University employees, whose duties involve handling of dangerous machinery, explosive materials, poisonous drugs etc. or the performance of hazardous tasks, while under medical treatment for illness or injury if such illness or injury is directly due to risks incurred in the course of

their official duties. Hospital leave is an addition to other forms of leave that may be admissible to a University employee under these rules.

- (ii) Hospital leave may be granted on full pay or half pay as the competent authority may consider necessary.
- (iii) The amount of Hospital leave which may be granted is limited to 3 months on full pay in any period of three years. Hospital leave on half pay counts for the purpose of this limit as half the amount of leave on full pay.
- (iv) Hospital leave may be combined with any other kind of leave which may be admissible provided that the total period of leave after such combination shall not exceed 180 days.

**Special Disability Leave :**

35. (i) This leave may be granted to a teacher, whether permanent or temporary who is disabled by injury inflicted upon him or caused in, or in consequence, of the due performance of his official duties or in consequence of his official position. Such leave shall not be granted unless the disability manifeste itself within 3 months of the occurrence to which it is attributed, and is promptly brought to the notice by the employee to the competent authority.
- (ii) The period of leave granted shall be such as is certified by a competent medical authority to be necessary and shall in no case exceed 24 months in consequence of any one disability.
- (iii) Special disability leave may be combined with leave of any other kind and shall be counted as duty.
- (iv) Special disability leave may also be granted to a teacher who is disabled by injury accidentally incurred in or in a consequence of the due performance of his official duties or by illness incurred in the performance of any particular duty, involving more risk than is ordinarily attached to his post.

**Quarantine Leave :**

36. Quarantine leave is leave of absence from duty necessitated by orders not to attend office in consequence of the presence of an infectious disease in the family or in the household of an employee. Quarantine leave may be granted on the certificate of the Medical Officer, University Health Centre or Public Health Officer for a period not exceeding 21 days or in exceptional cases 30 days. Any leave necessary for quarantine purpose in excess of this period shall be treated as ordinary leave. Quarantine leave may also be granted, if necessary, in continuation of other leave subject to the above maximum. An employee on quarantine leave is not treated as absent from duty and his pay is not affected.

**Study Leave :**

37. (1) Study leave may be granted to a teacher so as to enable him to undertake research/higher studies or specialised training in the subject having a direct and close connection with his sphere of duties and thus likely to increase his usefulness to the University. Normally, it will be granted before the commencement of the academic session or at the convenient time during the session so that teaching work in the University does not suffer.
- (II) A teacher (excluding a temporary teacher) may be granted study leave provided he has rendered five years continuous service in any department/Faculty/Institution/College/Unit of University of Rajasthan on the date of application.

**Explanation :**

Five years of continuous service of a teacher in the University shall include the period of probation.

- (III) An application for study leave shall be submitted in the prescribed form (Appendix-C). The application shall be submitted through the Head of the department and the Principal of the College/Director concerned, duly forwarded & recommended.
- (IV) Study leave shall not ordinarily be admissible to a teacher who has attained the age of 55 years. However, it may be allowed to such teachers, who have attained the age of 55 years or more, subject to the condition that study leave availed previously; if any, and the study leave being considered for sanction does not exceed one year during the entire period of service.
- (V) An application for study leave submitted in accordance with the clause (I) above shall be considered by an Advisory Committee constituted under clause (VI). The Committee shall examine the applications and make its recommendations to the Vice-Chancellor.
- (VI) The Advisory Committee for the purpose of clause (V) above shall consist of three members nominated by the Vice-Chancellor, every two years at the beginning of the session.
- (VII) The Advisory Committee shall consider the applications for study leave in the order in which they are received, and shall take into consideration the following :
- (a) (i) The recommendations of the appropriate officer referred in clause (II) above of the Department/College/Institution.

- 
- (ii) The possibility of increased usefulness of the applicant after the expiry of the study leave to the University.
  - (iii) Prior study leave, if any, granted to an applicant.
  - (iv) The pendency of any enquiry or disciplinary proceedings against the applicant.
  - (v) Whether a person has got Ph.D. already.
- (b) (i) An applicant who has been awarded financial assistance for the period of study leave by any institution of higher learning/Research may be given preference over other applicants.
- (ii) Normally an applicant who applies for the first time will have priority over other applicants.
  - (iii) Normally not more than 10% of the sanctioned strength of teachers will be granted study leave at any one time in any of the University Teaching Departments except when in special circumstances the Syndicate/Vice-Chancellor may otherwise decide.
- (VIII) (a) (i) A teacher taking up an approved Research Programme leading to M.Phil./Ph.D. degree may be granted study leave for a period not exceeding two years in the first instance. The period of leave may be extended for an additional period of one year provided the supervisor and the Head of the Department concerned recommends it on the basis of the six monthly progress report.
- (ii) Notwithstanding anything said in para (VIII) (a) (i) above, in case a teacher is sanctioned study leave for a Research Programme leading to Ph.D. degree of a foreign University, leave may be extended up to 4 years in all (i.e. two years in the first instance and further extension of leave of one year each at a time). However, the study leave sanctioned for the fourth year will be without pay & allowances.
- (b) The study leave for post doctoral research work, D.Litt. D.Sc. or any other research programmes (equivalent to post doctoral research work) may be granted for a period not exceeding one year It may further be extended upto a maximum period of study leave permissible under the category, subject to the condition that after every six months the teacher produces satisfactory report and recommendations of

the Head of Deptt./Institution where he is working for research.

Provided further that the total study leave under this category will not exceed two years in the entire service of the University.

- (IX) During the leave period, the teacher will send report of the progress of the research project/programme/work atleast once in six months through his supervisor/Guide to the University through the Head of Deptt. concerned.
- (X) (i) A teacher who is granted study leave will be entitled to leave salary as per norms prescribed below :—
- (i) For study leave upto a period of 2 years—Full pay.
  - (ii) For study leave for next one year—Half pay.
  - (iii) For study leave for further next year—without pay; for the purpose of this calculation the entire study leave period taken at different times in service period will be reckoned.
- (XI) (i) A teacher availing himself of study leave shall execute a bond on a non-judicial stamp paper of Rs. 5/- (Appendix-D) in favour of the University of Rajasthan thereby under-taking to serve the University for a period equivalent to the leave period, after expiry of the study leave and resumption of duty. The bond will state that in the case where the period of study leave is extended, validity of the bond will be extended proportionately.
- (ii) A teacher who has availed himself of the study leave and has not completed the required period of service as per condition of the bond executed shall not be allowed to take any employment elsewhere, but if he desires to be relieved from service for this purpose, he shall be required to refund the whole amount paid to him during the period of study leave.
  - (iii) A teacher failing to serve the University for the period as stated in (i) above, after the expiry of the leave period and resumption of duty shall be liable to refund the leave salary actually paid to him by the University. Provided that a teacher who joins duty and serves the University for a period not less than six months shall refund to the University a sum actually paid to him as leave salary in proportion to the unexpired period of the required service.
- (XII) (i) The study leave can be combined with earned leave, half pay leave, extra-ordinary leave provided that such leave is admissible to him.

- (ii) The study leave period may also be combined with the summer vacation and Breaks either before the commencement or after the expiry of the leave period.
- (XIII) The study leave shall be deemed to have been cancelled in case it is not availed of within a period of six months from the date of issue of the sanction.
- (XIV) Teachers who have availed themselves of study leave for a Research Programme leading to Ph.D. degree may apply for post doctoral research programme after an interval of atleast 5 years between the date of resumption of duty on return from first study leave and date of application for the second study leave.
- (XV) The total period of study leave shall not exceed five years during the entire period of teacher's service in the University.

*N.B.* :—In case any change in purpose as well as the Institution is made for which the study leave is granted, without prior permission, the study leave may be cancelled.

#### *Section—'D'*

### UNIVERSITY EMPLOYEES OTHER THAN TEACHERS

#### **Privilege leave :**

38. (A) A permanent employee of the University other than a teacher shall be entitled to the grant of privilege leave on full pay as under :

- (a) Each employee's privilege leave account shall be credited with 33 days privilege leave on 1st January every year. The leave taken during the course of calendar year from time to time, shall be accounted for from the balance of privilege leave.
- (b) If an employee remains on leave without pay of any kind during a calendar year, deduction shall be made at the rate of one-tenth of the period of extraordinary leave subject to a maximum of 33 days.
- (c) The maximum amount of privilege leave that can be granted to an employee at a time be 120 days, but in the following, cases the maximum period for which the privilege leave can be granted shall be 180 days at a time (1) for the purpose of undergoing treatment for T.B., Leprosy or Cancer or a mental diseases in a recognised sanatorium/hospital, and (2) if any portion of privilege leave is spent outside India provided that such leave spent within India shall not in aggregate exceed 120 days.

38. (B) Leave on Half pay :—20 days leave on Half pay shall be credited to the leave account of an employee on completion of one year service. The Leave on Half pay may be granted on medical as well as on other grounds.

38. (C) Commuted Leave :—Leave on full pay by commuting 2 Half pay leave for a day may be granted by debiting the number of the Half pay leave commuted.

39. A temporary employee shall earn privilege leave at the rate of one-twenty second of the period spent on duty in the first year, and one-eleventh thereafter. An employee shall cease to earn such leave when the leave so earned by him/her amounts to 240 (two hundred forty) days.

**Compensatory Leave :**

40. A permanent or a temporary non-teaching employee (including Administrative Officers) of the University may be sanctioned compensatory leave for duties performed by him/her under the orders of competent authority on Sundays and holidays as well as during the Breaks. The total number of extra hours will be commuted into six hours days to determine the number of days for which compensatory leave on full pay is to be credited to his/her leave account. Compensatory leave shall lapse if not availed of during the same academic year.

41. The provisions of the following rules under Section (c) shall also apply mutatis mutandis to the University employees' other than teachers :

21. Casual leave
22. Special casual leave
23. Academic leave
24. Special Academic leave
25. Permission for absence from Headquarters.
26. Deputation leave
27. Maternity leave
28. Leave without pay to take up employment elsewhere
29. Extra ordinary leave
30. Leave not due
31. Hospital leave
32. Special disability leave
33. Quarantine leave
34. Study leave

42. Persons employed on fixed wages shall be deemed as temporary employees for the purpose of grant of casual leave, leave on full pay and leave on half pay.

Notwithstanding anything mentioned above, the Syndicate shall have the power to relax these rules in special cases and grant such leave as it may deem fit for reasons to be recorded in writing.

## APPENDIX—'A'

## UNIVERSITY OF RAJASTHAN

\_\_\_\_\_Section/College/Department

## APPLICATION FOR LEAVE

1. Name of applicant
2. Date of joining service..... Temporary/Probationer/  
Confirmed
3. Designation and place of posting .....
4. Pay and Grade .....
5. Nature and period of leave applied for .....
6. Date from which it is required .....
7. Leave Address/Addresses in case the  
applicant leaves the Head Quarter .....
8. Grounds on which leave is applied for .....
9. (a) Date of return from last leave .....
- (b) Nature and period of that leave .....
- Date*.....19 *Signature of applicant.*
10. Leave at credit—On full pay : .....day(s)  
    —On half pay : .....day(s)
11. Certified that leave on
  - (1) Full pay for.....day(s) from .....to.....
  - (2) Commuted leave for.....day(s) from.....to  
    .....by debiting.....day(s) leave on half pay  
    to his leave account.
  - (3) Half pay for.....day(s) from.....to.....
  - (4) Leave without pay for.....day(s) from.....to  
    ...is admissible under leave rules.

*Section Officer* *Establishment Clerk*
12. Recommendations of the Asstt./  
    Dy. Registrar/Head of Office .....
13. Orders of the Competent Authority.....



## APPENDIX—AA

## UNIVERSITY OF RAJASTHAN, JAIPUR

No.

Date :

*OFFICE ORDER*

Shri/Shrimate.....  
 working as.....in.....is hereby  
 sanctioned the following leave in terms of O. 358 of the University  
 Hand Book Part-II :—

1. Leave on full pay for.....days w.e.f.....  
 .....hence balance of leave on full pay now  
 remains to his/her leave account as.....days.
2. Commuted leave on full pay for.....days  
 w.e.f.....to.....by debiting.....  
 days leave on half pay to the leave at credit to his/her  
 account. Hence the balance of leave on half pay now  
 remains to his/her leave account as.....days.
3. Leave on half for.....days w.e.f.....to.....  
 hence the balance of leave account as.....days.
4. Leave not due for..... days on half pay w.e.f.....  
 to.....on.....grounds for the.....time  
 during his/her service with the condition that this leave will  
 be debited against the half pay leave he/she earns subse-  
 quently. Hence.....days half pay leave is to be debited.

APPENDIX—B  
UNIVERSITY OF RAJASTHAN

LEAVE ACCOUNT OF.....

DATE OF COMMENCEMENT OF SERVICE.....EMPLOYEE'S CODE NO.....

Period for which leave Credited		Kind to leave credited				Leave Sanctioned				
From	To	Leave on full pay	Leave on half pay	Any other kind of leave		From	To	Leave on full pay	Commuted leave on full pay	
		Days	Days	Kind of leave	Days				Days	Detailed half pay leave
1	2	3	4	5	6	7	8	9	10	11

Leave on half pay	Leave not due	EOL without pay	Any other kind of leave		Adjustment of leave to be debited			BALANCE OF LEAVE AT CREDIT				
Day	Day		To be Adjusted	Kind of leave	Days	Date of debit	Days debited	Undebited days	Date of Leave as on	Leave on full pay	Leave on half	Remarks
12	13	14	15	16	17	18	19	20	21	22	23	24

## APPENDIX—'C'

## UNIVERSITY OF RAJASTHAN

## APPLICATION FORM FOR THE GRANT OF STUDY LEAVE

1. Name .....
2. Designation .....
3. Pay and Allowances .....
4. Permanent/Probation/Temporary .....
5. Date of joining the University service .....
6. Period of Study Leave required .....
7. Date from which Study Leave required .....
8. Details of Study Leave to be undertaken (whether in India or abroad to be specified). .....
9. Is he registered for Ph.D./D.Litt. (Copy enclosed). .....
10. Name of the supervisor designation and address. ....
11. Whether any fellowship/Scholarship/financial assistance awarded (Copy of award enclosed). ....
12. Details of Study Leave granted by the Rajasthan University Previously, if any. ....
13. Is he agreeable to execute the bond prescribed by the University ? .....
14. Name of the surety/his designation and address. ....

(Signature of the applicant)

P.T.O.

---

**Recommendation of the Supervisor :**

Signature of the Supervisor  
alongwith the Designation

**Recommendation of the Head of the Department :**

Signature of the Head  
of the Department with Seal

**Recommendation of the Principal of the College :**

Signature of the Principal  
of the College with Seal

## APPENDIX—'D'

**Agreement to be Executed by the Teachers Proceeding on Study Leave**

This agreement made this.....day of.....between the University of Rajasthan, Jaipur herein after called University of the First part and I.....S/o Shri.....by caste.....resident of.....at present employed as.....in the Department of.....of the University of Rajasthan hereinafter called the "Teacher" of the Second Part.

Whereas the above named teacher of the Second Part has applied to the University for grant of study leave as per rules of the Syndicate made on.....and whereas the aforesaid teacher has been permitted to avail study leave by the University for a period of—.....years commencing from.....on full/half salary amounting to Rs.....

That in furtherance of the said leave sanctioned by the University vide its order No.....dated.....the teacher undertakes to abide by the rules and regulations framed by the University and which shall be in force at the time of grant of study leave. The teacher further undertakes to serve the University on the expiry of the study leave at least for a period.....years.

The teacher to whom study leave has been granted shall strictly abide by the terms of this agreement and will report himself on duty on the expiry of the period granted to him. He will not be entitled to prolong his stay without the permission of the Vice-Chancellor under any circumstances. The Vice-Chancellor may in his discretion judging the circumstances of each case grant a reasonable time to the teacher to join his duties on the expiry of the study leave.

If the teacher does not report himself on duty on the expiry of the study leave, unless otherwise permitted by the University to join later or fails to comply with the conditions of the agreement and the rules made by the University from time to time, the University at its discretion can terminate the services of the teacher. The teacher shall be further liable to refund the entire amount advanced by the University to him as per the terms of this agreement alongwith interest @ 6% and can be further asked to pay a sum of Rs.....as compensation to the University for the loss suffered.

The teacher further undertakes that he shall not on the expiry of the study leave be entitled to join the services of any other University, Government, educational institutions, private firm or work with any individual without the prior sanction of the Vice-Chancellor.

No teacher shall be permitted to leave the services of the University without prior sanction of the University authorities.

The party of the second part by this agreement binds himself, his heirs, executors assignees to faithfully comply with the terms of this agreement.

If a teacher while studying abroad stays there without the permission of the University, his heirs, exccutors shall be liable for the refund of the amount advanced to him as salary or allowance by the University along with interest and shall be further liable to pay demages. He shall have to furnish security for the refund of his amount.

In witness where of the teacher of the second part has put into his signature in token of the acceptance of the terms of the aforesaid agreement.

Signature of the party  
of the First Part.

Signature of the party  
of the Second Part.

- 1. Witness.....
- 2. Witness.....

With reference to the agreement executed by the said Mr./Mrs./Miss ..... in favour of the University. I stand myself a surity for the whole amount referred to the agreement and shall discharge his/her liability on his/her failure, and in token of it I have signed below.

Signature of the Surity

- 1. Witness.....
- 2. Witness.....

Dated.....

**O.358—A :****RULES FOR ENCASHMENT OF SURRENDER LEAVE  
ON FULL PAY FOR NON-TEACHING EMPLOYEES  
INCLUDING ADMINISTRATIVE OFFICERS.**

1. The University employees (both Ministerial and Class IV employees) who take leave on full pay for a period of not less than 15 days will be allowed to surrender the balance of leave on full pay to their credit on the date of commencement of the leave or any portion thereof, at their option, subject to a maximum of 30 days and will be sanctioned leave salary and allowances for the leave so surrendered.

2. The concession of encashment of leave on full pay shall be allowed once in a block of two years, first block commencing with effect from 1-4-1978.

3. The total of the leave on full pay actually availed of and the leave on full pay surrendered shall not exceed 120 days.

4. The number of days of leave on full pay surrendered under these orders need not be referred to any particular period but may be reckoned as surrendered on the date of commencement of the actual leave taken and debited against the leave account of the University employees.

5. The authorities who are empowered to sanction leave on full pay will be competent to accept surrender of leave on full pay.

Since the total period of leave on full pay including surrendered leave is debited to the account of the University employee concerned the power to sanction leave by the competent authority should be exercised with reference to total leave including surrendered leave and not with reference to leave on full pay actually availed of. For example, 'X' is empowered to sanction leave on full pay upto 60 days. If an employee takes leave on full pay for 30 days and surrenders 30 days also, he is competent to sanction leave including surrendered leave, But if the employee takes 31 days leave on full pay and surrenders 30 days leave on full pay then in that case 'X' will not be competent authority to sanction leave and in such a case sanction of the competent authority would be required.

The number of University employees in an office or department to whom leave on full pay is sanctioned should not exceed 4% of the total number of employees in a month, so that conduct of work in an office is not affected.

6. In the cases of University employees who are on the verge of retirement, the period of leave surrendered should not exceed the period of duty between the date of expiry of the leave on full pay actually availed of and the date of compulsory retirement.

7. The leave salary and allowances admissible for the leave surrendered will be computed on the basis of the monthly rate of pay

which a University servant or employee is drawing immediately before the date of the commencement of leave. A month for the purpose of calculation of leave salary and allowances shall mean 30 days. The leave salary and allowances for the surrendered leave shall be worked out as per the illustrations given in Appendix-I to these Rules.

8. The leave salary and allowances for the period of surrendered leave will be paid alongwith the leave salary and allowances for the leave on full pay of not less than 15 days actually availed of by the University employees. If the leave salary for the first 15 days of the actual leave availed of is drawn in two instalments, consequent on the leave falling partly in two months, the leave salary for the surrendered leave will be drawn alongwith the second spell of such leave salary. This leave salary is not liable to deductions on account of Insurance Premium, Provident Fund, House Rent and repayment of dues to Co-operative Societies, etc. Income-tax should be deducted on this additional income.

9. The concession shall apply to such employees who are on foreign services or on deputation to Govt. of India or State Govts, or any Non-Govt. body or Institution or have been sent on training within the country or abroad.

10. The benefit of surrender leave will not be allowed to any employee after he attains the age of superannuation prescribed by the University.

11. If the University employee not on the verge of retirement applies for leave on full pay for 15 days or more and intimates a desire to encash a portion of his leave on full pay and is not permitted to proceed on leave in the interest of University work, permission for encashment should not be given to him. It is, however, desired that unless it is absolutely necessary to refuse leave in University's interest, in such cases, application for leave and surrender leave should be considered liberally.

12. If a University employee who is permitted to surrender leave, voluntarily returns to duty before the expiry of 15 days leave, he should not ordinarily be permitted to rejoin duty. If, however, such an officer is permitted to rejoin duty, the orders regarding surrender of leave should be cancelled.

13. If a University employee has proceeded on leave on full pay for not less than 15 days and has intimated a desire to encash a portion of his leave on full pay, then encashment should be permitted even if he is recalled from leave before he actually remained on leave for 15 days.

14. In cases of compulsory recall to duty, the University employee may be allowed to enjoy the balance of his leave as soon as he is spared.

In such cases where the leave is thus availed by an employee in two spells and meanwhile the pay of the employee undergoes change



due to grant of annual grade increment, promotion/reversion, as the case may be, the rate of leave salary for the second spell of leave will be the rate at which the leave salary for the first spell of leave was drawn. In such a case the benefit of encashment should be permitted only after he has enjoyed the balance of leave on full pay.

15. The term 'leave' used in this order for the purpose of surrender of leave mean "Leave on Full pay" only and not any other kind of leave.

16. The concession shall apply to the University employees who avail themselves of leave after 24.5.78.

17. In order to guard against omission to post a debit in the Leave account in respect of the leave surrendered, the details of the leave surrendered and the block year to which such leave pertains should be noted in the body of the service book and in the leave account in red ink when the leave salary is drawn. A certificate to the effect that the necessary entries have been made in the Leave Register should be furnished by the Drawing Officer in the bill in which the leave salary for surrendered leave is drawn.

18. Payment on account of surrender of leave shall be drawn on a separate bill. A statement of leave availed of and encashed shall be attached to the bill.

19. Whenever a post falls vacant due to the University employee proceeding on leave, it should not be filled in by making fresh appointment and the competent authority should either (i) distribute the work among other members of the staff and keep the post unfilled or (ii) appoint any University employee on the post in addition to his own duties or (iii) promote any University employee thereon. In case the last course viz., filling of vacancies by promotion is adopted, the consequential vacancy in the lower cadre should not be filled up by making fresh appointment.

In order to ensure observance of the above ban on fresh appointments against leave vacancies due to the University employee proceeding on leave with full pay along with surrender of leave for encashment, it is laid down that as and when the name of a new entrant in University appears for the first time in the establishment bill, it should be supported by a certificate to the effect that the appointment has not been made against a vacancy caused by any employee of the same or higher cadre proceeding on leave with a view to getting encashment benefits. In absence of such a certificate the A&F Section will not authorise payment of the bill.

20. The office order sanctioning grant of encashment leave may be issued in the model form given in Appendix—II.

**APPENDIX—I****Illustration No. I**

Period of privilege leave actually taken from 1st March to 15th March, 1980 (15 days).

Rate of Leave salary Rs. 450/- per month.

Leave salary for the surrender of 30 days of privilege leave Rs. 450/-.

Leave salary for the surrender of 20 days of privilege leave Rs. 300/-

**Illustration No. II**

Period of privilege leave actually taken from 1st February to 15th February, 1980 (15 days).

Rate of leave salary Rs. 450/- per month.

Leave salary for the surrender of 30 days of privilege leave Rs. 450/-.

Leave salary for the surrender of 20 days of privilege leave Rs. 300/-.

**Illustration No. III**

Period of privilege leave, actually taken from 20th June to 4th July, 1980 (15 days).

Rate of leave salary Rs. 450/- per month.

Leave salary for the surrender of 30 days of privilege leave Rs. 450/-

Leave salary for the surrender of 20 days of privilege leave Rs. 300/-

**Illustration No. IV**

Period of privilege leave actually taken from 5th September to 19th September, 1980 (15 days).

Rate of leave salary Rs. 450/- per month.

Leave salary for the surrender of 30 days of privilege leave Rs. 450/-

Leave salary for the surrender of 20 days of privilege leave Rs. 300/-

Allowances admissible along with leave salary should also be worked out as above

## APPENDIX—II

## UNIVERSITY OF RAJASTHAN

Department of.....

*OFFICE ORDER*

Shri.....Designation.....  
 .....who applied for.....days leave with full pay  
 surrendered 30 days LWFP for encashment vide his application dated.....  
 and consequently was sanctioned LWFP for.....days from  
 .....to.....with permission  
 to prefix/suffix gazetted holidays falling on.....  
 vide this office order No.....dated.....and who after  
 availing the lwfp for.....days, has joined his duties.....  
 on.....is hereby sanctioned the payment of 30 days  
 additional leave salary in lieu of 30 days surrender of lwfp for encash-  
 ment, which will be equal to the amount of leave salary to which he  
 was entitled for the period from.....to.....  
 (except house rent allowance and city compensatory allowance) in view  
 of University order No.....dated.....

His LWFP account will be debited for.....days lwfp  
 which he has actually availed of and also 30 days lwfp for which pay-  
 ment of additional leave salary has been sanctioned.

Signature & designation  
 of competent authority.

No. F. ( ) Estt./ / / Dated :

Cppy forwarded to the following for information & necessary  
 action :—

1. Accounts Section with one spare copy.
2. Shri.....
3. Office Superintendent/Guard File.
4. Surrender Leave File.

O.359. To be printed separately.

**O.359-A :**

1. The minimum educational qualification for appointment as an L.D.C. in the University shall be 'High School/Secondary Examination of the Board of Secondary Education, Rajasthan or an Examination (Excluding a Hindi/Sanskrit or any other examination of any Board/University de-recognised or not recognised by the Rajasthan Government) recognised by the said Board as equivalent thereto.

*N.B.* : A candidate who has passed a Hindi/Sanskrit Examination which stands de-recognised by the Rajasthan Government shall not be considered eligible even if he/she passed the same before its derecognition.

2. A competitive examination shall be conducted by the Registrar as and when required. The syllabus of the examination shall be as given in *Annexure 'A'*.

3. The Registrar shall invite through an advertisement applications on the prescribed form obtainable from his office on pre-payment for appointment as L.D.C. to be filled by direct recruitment through competitive examination. The dates of competitive examination shall, inter alia, be given in the advertisement.

4. A candidate for direct recruitment for the post of L.D.C. shall pay to the Registrar, University of Rajasthan a fee of Rs. 20/- (Rs. 5/- for SC, and ST candidates) alongwith his application form before the last date notified for receipt of the application forms. The forms shall be obtainable from the office of the Registrar on payment of Re. 1/- only (postage extra).

5. (a) No candidate shall be admitted to the examination unless he produces a certificate of admission to the examination granted by the University, Before granting such a certificate, the Registrar shall satisfy himself that the application has been made in the form and the manner approved by the University.

(b) The Registrar may at his discretion allow any bonafide mistake made in the filling of the prescribed form or presentation of the application to be rectified or any certificate not furnished with the application to be furnished in good time before the commencement of the examination.

(c) The decision of the Registrar regarding eligibility or otherwise of a candidate shall be final.

6. A candidate who secures a minimum of 36% marks in each paper and 40% marks in the aggregate of written examination in General Hindi, General English, General Knowledge and Arithmetic shall be deemed to have qualified the same. Out of such qualified persons, candidates not exceeding four times the number of vacancies to be filled up shall be called in order of merit for appearing in the type-writing

test Hindi/English) wherein the qualifying marks shall be 20. After this out of those qualifying in the written examination as well as the typewriting test, candidates not exceeding double the number of vacancies to be filled up shall be called in order of merit on the basis of aggregate marks secured in the written examination and type-writing test taken together for appearing in the personality and viva-voce examination.

7. The candidates called for personality and viva-voce examination shall be interviewed by a Recruitment Committee consisting of the following :—

- I. Vice-Chancellor's nominee
- II. Registrar
- III. Additional Registrar

8. (a) The tabulator appointed for the purpose will prepare a list of qualified candidates in accordance with para No. 6 of the Scheme and send it to the Registrar along with the tabulation register who will appoint a set of checkers to compare and check the said results.
- (b) The Recruitment Committee referred to in para (7) shall conduct a personality test and viva-voce examination and award marks out of 50. The Recruitment Committee shall also prepare a final merit list based on the aggregate marks obtained by the candidates in theory papers out of 400, in type-writing test (Hindi/English) out of 50 and in viva-voce out of 50.

9. **Conduct of the Examination :—**

- (a) Soon after the release of the advertisement, the Registrar shall appoint the paper-setters from amongst the University teachers or other subject teachers and request them to set the papers in accordance with the prescribed syllabus. The Registrar shall also appoint examiners to evaluate the answer-books when the number of candidates likely to take the examination is known.
- (b) The examination shall be conducted in Jaipur only, at such centres as the Registrar may decide.
- (c) The applications received in response to the Advertisement shall be scrutinised by the Establishment section and the certificate of admission for admission to the competitive examination shall be sent by section to the candidates concerned at least 20 days before the commencement of the examination.
- (d) The necessary examination material shall be supplied by the Registrar to the Centres and the Centre Superintendents requested to send the answer scripts to him soon after the examination is over.
- (e) The Registrar's office will arrange for the assessment of these answer-books as soon as possible. The Registrar shall also appoint Tabulators and when the tabulation work is com-

pected, the result shall be published in local daily news papers indicating roll numbers of persons eligible for the personality and viva-voce examination.

- Notes* :—1. Provisions as given in Chapter-II of the Rajasthan University Employees (Non-teaching) Recruitment Rules, 1974 regarding “Procedure for direct recruitment” so far as they relate to the appointment of L.D.Cs. be treated as superseded.
2. The provisions as contained in Chapter-V Ibid in so far as they relate to the appointment of L.D.Cs. be treated as superseded.
3. Item No. (c) under heading (c)—Ministerial Staff under schedule 4 and item No. (c) under heading (3) (c) Ministerial staff in-schedule 4 of the aforesaid rules be also treated as superseded in so far as they relate to the appointment of L.D.Cs.

**Annexure (Ref. Para 2 of O.359-A)**

The competitive examination shall include the following subjects :

**A. Written Examination :**

1. General Hindi.
2. General English.
3. General Knowledge.
4. Arithmetic.

There shall be one paper each for the above subjects, carrying maximum of 100 marks. The duration for answering the paper shall be three hours.

**1. General Hindi :**

- |  |          |
|--|----------|
| (i) Essay Writing  | 20 marks |
| (ii) A question on language and Grammar                                | 30 marks |
| It will be divided as follows :—                                       |          |
| (A) (a) Precis Writing   | 5 marks  |
| (b) Elucidation of Proverbs etc.                                       | 5 marks  |
| B) Grammar, Corrections, Punctuation etc.                              | 5 marks  |
| (C) Introduction of words and sentences and knowledge of paragraphing. | 5 marks  |
| (D) Letter writing   | 10 marks |
| (ii) Comprehension of passages in prose and verse                      | 30 marks |
| (iv) Translation from English to Hindi                                 | 20 marks |

**2. General English :**

- |   |          |
|---|----------|
| (i) Comprehension of Unseen passage in prose & verse. | 30 marks |
|---|----------|

(ii) Paragraph writing	15 marks
(ii) Letter writing	10 marks
(iv) Grammar & usage (Articles, Tenses, Direct and Indirect Speech Prepositions, Transformation of Sentences to include Active, Passive, Positive, Negative, and Interrogative Sentences, Model Auxiliaries, Punctua- tions, Basic Sentences Patterns, joining sentences, conditionals).	25 marks
(v) Translation from Hindi to English	20 marks

### 3. General Knowledge :

The paper shall be set to test the general intelligence, power of observation and knowledge such as is to be expected of candidates who having had the usual grounding in subject taught in Schools and Colleges have continued to take intelligent interest in things around them with special reference to Rajasthan.

### 4. Arithmetic :

The paper will be to test the knowledge and accuracy of the candidate in making routine calculations. It shall contain atleast 10 questions out of which the candidates shall be required to attempt 5 questions.

### B. Type-writing Test (Hindi/English) :

The Type writing Test (Hindi/English) shall be of 50 marks as under :

Type copying of manuscripts, viz. passage, letter and tabular-statement :

Passage	20 marks
Letter	15 marks
Tabular statement	15 marks
	<hr/>
Total	50 marks
	<hr/>

Minimum speed required shall be 25 words per minute in English or 20 words per minute in Hindi.

### C. Personality and Viva-Voce Examination :

It will consist of 50 marks.

### O.360 :

- (a) Every employee shall at all times maintain integrity, devotion to duty and dignity of office ;
- (b) No employee shall do anything unbecoming of his office which may be prejudicial to the interest of the University ;

- (c) No employee shall engage himself or participate in any unbecoming or violent demonstrations and strikes.
- (d) No employee shall be a member, representative or office-bearer of any association representing or purporting to represent the University employees unless such an association has been recognised by the University ;
- (e) No employee shall have any communication with Press or radio or do anything which will be prejudicial to the interest of the University or bring it into disrepute :
- (f) No employee shall engage himself in the practice of private lending and borrowing of money; and
- (g) No employee shall contract another marriage if he/she already has a wife/husband living.

In case of any doubt regarding interpretation of the above provisions, the decision of the appointing authority shall be final with the right of appeal to the Syndicate.

**O 361 and 362 :—Omitted.**

**O.363** For every employee a service-book or service-roll and leave account shall be maintained by the University in the form in which they are maintained in Government offices, and the Registrar shall have them kept up-to-date.

**O.364 to 376-E—Omitted.**

**O.376-F** A permanent whole-time employee of the University shall compulsorily retire on having attained the age of 60 years on the last day of the month in which he attains the age of 60 years. However, a whole time permanent University teacher who attains the age of 60 years on or after 1st January may be re-employed upto 30th June subject to the following conditions :

1. The pay of such teacher shall be the pay last drawn.
2. Re-employed teacher shall not be promoted to the next higher post during the period of re-employment.

**O.376 F-I** (1) Notwithstanding anything contained in O.376-F, the appointing authority (the Vice-Chancellor where the Syndicate is the appointing authority) may permit a University employee who has not attained the age of 60 years but who has rendered atleast 20 years continuous service in the University to retire pre-maturely on his request submitted at least 3 months in advance of the date from which he desires to retire, provided that such permission may be refused in the following case :—

- (i) If the concerned University employee is under suspension.
- (ii) If a disciplinary proceeding for imposition of a major penalty is contemplated or is pending against the concerned employee and the disciplinary authority having regard to the circumstances of the case is of the view that such disciplinary proceeding might result in imposition of the penalty of removal or dismissal from service.



(iii) If a prosecution is contemplated or may have been launched by the University in a Court of Law against the concerned employee.

(2) A University employee who is permitted to retire pre-maturely under clause (1) above shall be entitled to the following retirement benefits :

(i) Payment of cash equivalent to leave salary in respect of the period of leave on full pay at his credit at the time of retirement subject to the condition that the aforesaid payment shall be limited to a maximum of 240 days leave on full pay and that it will be equal to leave salary as admissible for leave on full pay and dearness allowance admissible on that salary at the rate in force on the date of retirement and no city compensatory Allowance and/or House Rent Allowance shall be payable.

(ii) A weightage of notional service from the date on which the employee actually retires upto the date on which he is due to retire on attaining the age of superannuation, subject to a maximum of five years, as an addition to the service actually rendered by the concerned employee for the following purposes :

(a) Crediting University contribution without any subscription from the employee's side and also bonus, if payable, to the employee's provident Fund account.

(b) Payment of Gratuity. The rules applicable to an employee retiring from service in the normal course shall be applicable in such cases.

(3) The authority competent to accept a request for pre-mature retirement may in deserving cases, entertain a request for such retirement submitted less than three months in advance of the date from which the employee desires to retire and also permit an employee to withdraw his request for pre-mature retirement before the same is accepted.

**O.377** Members of the staff of the University may be paid acting allowances according to the following rules :—

1. During the period of absence on leave of a member of the staff of the University Office, holding a substantive appointment on the permanent establishment, acting or officiating allowance shall be allowed to permanent members of the staff holding substantive appointments ; provided that :

1. the expenditure incurred over the acting arrangements including the salary of an extra hand (if one is required to carry on University work) and the amount of the acting allowance to members of the staff, shall in no case exceed three-fourth of the full salary of the permanent incumbent on leave ;

2. the amount of the acting allowance plus the salary of the person or persons who get the whole or a part of such

acting allowance shall not individually exceed the amount of the full salary of the permanent incumbent on leave ; and

3. no extra allowance shall be allowed for a period of less than a month.

*Note* :—“Full salary” means the salary which the permanent incumbent may be drawing at the time of his proceeding on leave together with such grade increments as may fall due in course of time during the period of leave.

2. Subject to the previous sanction of the Vice-Chancellor, the Registrar shall, according to the nature and importance of the work, decide, whether an extra hand is or is not necessary to carry on University work and shall also determine the amount of the salary of the extra hand, if any, and the allowance be allowed to one or more members of the permanent staff, who may be required to carry on University work during the period of absence on leave of the permanent incumbent.
3. Similar arrangement for carrying on work may be made in the case of permanent vacancy occurring in the staff of the University Office, until such time as the vacancy is duly filled up.

**O.378.** The services of a University employee either temporary or on probation are liable to be terminated at any time by notice of one month in writing either by the University employee to the appointing authority or by the appointing authority to the University employee provided that the services of any such University employee may be terminated by payment to or by the University, as the case may be, of an amount equal to his pay plus allowances for one month, or for the period by which such a notice falls short of one month.

- Notes* :
1. The appointing authority shall have the power to reduce the period of notice with mutual consent or to waive the condition of notice on the part of the University employee in special cases.
  2. This ordinance shall not apply to those appointed on a purely temporary basis in the leave or short-term vacancies for a specified period, services for a specified period whose services are terminable without notice on the return of the permanent incumbents of the posts to duty or on expiry of the tenure of the short-term vacancies.

### NOTICE OF DISCHARGE

**O.379.** Reasonable notice should be given to a University employee in permanent employment before his services are dispensed with on the abolition of his office. If in any case, notice of at least three months is not given and the University employee has not been provided with other employment on the date on which his services are dispensed with, then

with the sanction of the authority competent to dispense with the officer's services a sum equal to the amount of his pay plus allowances for the period by which he notice actually given to him falls short of three months, may be paid to him.

**O.380.** A permanent University employee shall be required to give atleast three months' notice of termination of his services to the University or to pay an amount equal to his pay plus allowances for three months, or for the period by which such notice falls short of three months, if so permitted in special-cases for reasons to be recorded in writing, by the authority competent to make substantive appointment to the post ;

Provided that (i) in the case of ministerial staff up to and including the U.D.Cs. the appointing authority may relax this condition in special cases and (ii) a permanent class IV employee may be permitted to give only one months notice or to pay an amount equal to his pay and allowances for one month or for the period by which notice falls short of one month.

**O.381.** In the case of a University employee on leave, the notice shall not be brought into operation until the leave expires.

**O.382.** A permanent University employee served with notice of discharge shall suffer no reduction in his emoluments for three months counted from the date of the notice.

**O.383.** Whenever it may be found necessary to determine the service of a University employee serving under a contract within the period of his agreement a specific intimation of the determination of the agreement and of the grounds on which it has been determined shall be furnished to the University employee in writing.

**O.384.** Nothing in these Ordinances shall prevent the termination by the University of the services of a University employee at any time without notice in the event of misconduct on his part or of any breach by him of any of the conditions of his service which in the opinion of the authority competent to make a substantive appointment to the post makes him unfit to hold the post. This power shall be exercised by such authority after proper investigation and giving an opportunity to the person concerned to show cause why his services should not be terminated.

**O.384-A.** The Syndicate may permit a University employee to contest elections to Lok Sabha/Vidhan Sabha/Civil Bodies by granting him whatever relief, including leave without pay, to which he is entitled to under the Leave Rules in force. An employee who is elected/nominated to Lok Sabha or Vidhan Sabha will be required to take leave of absence during his term as member. During the period of his membership he will not lose his seniority and increments.

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## CHAPTER XLVIII

## BUDGET AND ANNUAL ACCOUNTS

S. 22—Annual Report and Accounts—See on page—54

S. 23—Finance Committee—See on page—55

**O.385.** The Accounts of the University shall be maintained in accordance with the rules and in the manner laid down in the Accounts Code of the University approved by the Syndicate. Any modification or addition to these rules, as and when needed, will be made by the Syndicate.

**O.385-A.** The Vice-Chancellor may borrow money on behalf of the University or obtain facilities for it of an over-draft from a Scheduled or Non-scheduled Bank and may mortgage, charge or pledge immovable or movable property of the University by way of security for payment of money and interest thereon provided the money borrowed at one time or the amount of the over-draft is not more than Rupees Fifteen Lacs. The Vice-Chancellor shall report the borrowing or facilities obtained for over-draft from the bank, to the Syndicate at its next meeting.

Where the amount to be borrowed is more than Rupees Fifteen Lacs. or where the arrangement has to be made with the Bank for over-draft of more than Rupees Fifteen Lacs, no such borrowing or arrangement of over-draft shall be made without prior permission of the Syndicate.

The Vice-Chancellor and the Registrar or any person nominated by the Syndicate shall execute necessary documents on behalf of the University for borrowing money or for making arrangements for an over-draft from a bank.

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CHAPTER XLIX  
RULES FOR HOUSE BUILDING ADVANCE

**O.386 :**

**SECTION—I**

**1. Applicability :**

- (1) These rules shall apply to permanent University servants only (Teaching as well as Non-Teaching) posted at Jaipur.
- (2) They shall come into force with effect from 18.7.1979 the date on which the Syndicate resolved to adopt the Govt. of Rajasthan rules for sanction of House Building Advance to University employees.

**2. Purpose for which House Building Advance may be granted :**

1. The House Building Advance shall be admissible to an University employee for the following purposes :—
  - (i) To purchase land and to build a residential house thereupon.
  - (ii) To build a residential house on land already owned.
  - (iii) To re-build a residential house after demolishing the existing one which is dilapidated and beyond repairs and was not built or purchased with the aid of house building advance or loan under LIGH/MIGH Schemes.
  - (iv) To purchase a residential house or own ownership rights in a flat or tenement.
  - (v) To effect repairs or make additions and alterations to an existing residential house.
2. The term "Residential House" means a building purchased or constructed mainly for the purpose of residence of University employees or his family at the place of his posting.

*Note* :—House Building Advance may be sanctioned to University employees for construction/purchase a house anywhere in Rajasthan. The employees applying for house building advance for a place any where in Rajasthan (other than Jaipur) shall bring an estimate cost of the house to be purchased/constructed from the Municipal Engineer of P.W.D. of the area. The pattas issued by the Gram Panchayat, will be counter signed by the Tehsildar of the concerned Tehsil.

**3. General conditions for Grant of House Building Advance :**

1. The House Building Advance can not be claimed as a matter of right.

2. The house purchased or constructed or repaired with the aid of advance shall be considered to be the property of the University until the advance with interest accrued thereon has been fully paid and it shall be mortgaged to the University as provided in these rules.
3. The House Building Advance shall be sanctioned to a University employee only once during his service period for any one of the purposes mentioned in clauses (i) to (iv) of Rule 2(1).
4. When both husband and wife are University employees and are eligible for grant of house building advance under these rules, the house building advance shall be admissible to one of them only.
5. (i) Simple interest at the rate fixed by the University from time to time shall be charged on the amount of advance. The interest shall be calculated on the balance outstanding on the last date of each month. Where in the event of death of a University employee before complete repayment of advance with interest thereon it becomes necessary to recover a part of advance or interest on the amount of advance by adjustment either against death-cum-retirement Gratuity or University Contribution to Contributory Provident Fund or leave salary or other emoluments payable after the date of death, the interest shall not be charged beyond the date of death of a University employee on the amount of advance thus adjusted.
- (ii) House Building Advance for the purpose mentioned in clause (i), (ii), (iii) & (iv) of sub rule (1) of Rule 2 shall not be admissible to a University employee who owns a house at Jaipur as the case may be

*Explanation :—*

A University employee who owns an ancestral house shall be deemed to be having his own house for the purpose of this rule :

Provided that where an University Employee is sole owner or a joint owner of an ancestral house and the accommodation therein is inadequate for his use considering the size of his family and his status and no portion of the house is on rent, the University employee shall not be deemed to be having a house for the purpose of this rule.

6. The grant of House Building Advance is subject to repayment in instalments through monthly pay bills or recovery of a part of advance by adjustment against death-cum-retirement gratuity in accordance with the provisions of these rules. In case a University employee does not repay the balance of advance due to the University on or before the date of his retirement it shall be open to University to enforce the security of the mortgage at any time thereafter and recover the balance of advance due together with interest and cost of

recovery, by sale of the house or in such manner as may be permissible under the Law.

7. A House Building advance shall not be granted to a University employee who is due to be superannuated within a period of five years from the date of issue of advance.
  8. House Building Advance shall not be admissible to a University employee who has already taken loan under LIGH/MIGH Schemes.
  9. The House built or purchased with the aid of advance shall be maintained in good condition by the University employee and he shall ensure that it is kept free from all encumbrances. He shall also pay all municipal and local taxes regularly until the advance has been fully paid.
  10. A University employee on completion or purchase of the house, as the case may be, shall ensure the house against risks of fire and lightening at his own cost in accordance with the provisions contained in rule 9 of these rules.
  11. Advance given for construction of a house or for purchase of land and construction of a house thereon shall be deemed to have been completely utilised on the expiry of a period of 6 months from the date of drawal of last instalment unless specific orders have been passed by the sanctioning authority in a particular case owing to delay caused in completion of the house on account of circumstances beyond the loanee's control or for any other special reason.
  12. Contravention of the provisions of these rules shall render a University servant liable to refund the whole amount of advance in one instalment. If a University servant fails to repay the entire amount of advance in one lumpsum the amount of advance shall be recovered from monthly pay bill @ 50% of his pay (excluding allowances) and interest @ 13% on the whole amount of advance will be charged till the entire amount of advance is repaid in full. In case where the whole amount of advance is repaid in one instalment, simple interest @ 13% shall be charged for the period from the date of receipt of advance upto the date immediately preceding the date of actual repayment.
4. 1. The House Building Advance shall be granted to an University employee upto the extent indicated below :—

Purpose of Advance 1	Amount of Advance 2	Maximum No. of instalments of both principal and interest 3
<b>A. Original Advance</b>		
1. To purchase land and to build residential house.	Upto 45 months pay or Rs. one Lac whichever is less.	240

	1	2	3
2.	To build a residential house on land already owned.	—do—	—do—
3.	To re-build a residential house after demolishing the existing one which is dilapidated and beyond repairs and not built or purchased with the aid of house building advance or loan under LIGH/MIGH Scheme.	—do—	—do—
4.	To purchase a residential house or own ownership rights in a flat or tenement.	—do—	—do—

**B. Advances for repairs or additions and alterations :**

1.	To an existing residential house not built or purchased with the aid of House Building Advance or Loan under LIGH/MIGH scheme or built with the aid of house building advance taken previously from any other agency or source.	<p><b>First Advance</b> upto 10 months pay.</p> <p><b>Second Advance</b> upto 5 months pay but admissible only after the expiry of 5 years from the date of drawal of Ist advance for repairs, additions etc.</p>	<p>84</p> <p>48</p>
2.	To an existing residential house built or purchased with the aid of House Building Advance.	<p><b>First Advance</b> upto 7 monhs pay but admissible ony ater expiry of 5 years from the date of drawal of last instalment of advance provided that University may grant repairs advance before the expiry of the period of 5 years where heavy damage has been caused to the house due to contingencies like heavy rains, flood, earthquake etc.</p>	20

*Note :* In the case of University employees whose pay scales have not been revised with effect



1	2	3
	from 1.9.76 or who are not governed by the Rajasthan Civil Service Rules, 1976, the first repairs advance upto 9 months pay shall be admissible to them.	
	<b>Second Advance :</b> upto 5 months pay but admissible only after the expiry of 6 years from the date of drawal of 1st advance for repairs, additions etc.	48

Provided that the total cost of the house/flat proposed to be constructed/purchased (inclusive of the cost of land as mentioned in sale/lease deed of land/house/flat) shall, in case of University employees drawing pay more than Rs. 1,000.00 P.M., not exceed to 60 times the monthly pay of the University employee or Rs. 1,25,000/- whichever is less and in case of University employees drawing pay of Rs. 1,000.00 P.M. or less, the aforesaid ceiling shall not exceed Rs. 60,000.00 even though it may exceed 60 times of their monthly pay and that the above ceiling shall also apply in cases where advance is granted for enlarging living accommodation in an existing house owned by the University employees.

2. The amount of advance admissible under sub-rule (1) above shall be subject to the following further conditions :—
  - (i) For the purpose of calculating advance the term 'pay' used in this rule shall mean substantive pay, personal pay (excluding officiating pay drawn in leave vacancy or for definite short period only) and does not include special pay or dearness pay.
  - (ii) The actual amount of advance and number of instalments will be determined in each case keeping in view the University employee's capacity to repay the entire amount of advance with interest thereon upto the date of retirement.
  - (iii) For purchase of a plot an amount equal to 75% of the cost of a fiat or 16 months pay whichever is less, shall be admissible subject to adjustment against the total amount of House Building Advance admissible under these rules.

- (iv) The first advance and 2nd advance for repair, additions and alterations shall be admissible every even if original advance remains outstanding but there should be no over-due instalments in respect of previous advance or advances.

### 5. Repayment of Advances :

- (1) Notwithstanding the provisions contained in rule 4, a University employee shall have the option to repay the original advance in monthly instalments by way of recovery from pay bills in the manner indicated below :
- (i) Out of the total principal and interest payable till date of retirement, an amount equal to about 12 months pay shall be kept for adjustment against death-cum-retirement Gratuity and divided into equal number of monthly instalments payable till date of retirement.
- (ii) The option shall be exercised at the time of making application or on any date subsequent to drawal of advance, the amount equal to 12 months pay calculated under clause (i) of this sub-rule for adjustment towards retirement benefits shall be computed with reference to pay admissible to the University employee on the date of option provided that the amount of death -cum-retirement gratuity that would be payable to him on retirement or death is not likely to fall short of the amount of partial advance adjusted against retirement benefits. A University employee who has been granted House Building Advance prior to adoption of these rules and has not exercised option in this regard may also, if he desires, exercise option under this sub-rule.
- (2) A University employee who has not exercised option to repay the original amount of advance by way of adjustment against death-cum-retirement gratuity under sub-rule (1) of this rule may, at his option repay half of the amount of advance for repairs or additions and alterations granted under sub-rule (i) of rule 4 of these rules by adjustment against death-cum-retirement gratuity in the same manner as laid down in respect of original advance under sub-rule (1).
- (3) The actual amount of advance will continue to be determined in each individual case, keeping in view the capacity to repay the entire amount of advance with interest thereon upto the date of retirement and after taking into account such gratuity as may be admissible to the concerned University employee. The sanctioning authority may first work out the amount of gratuity admissible to a University employee, roughly based on his 12 months pay as admissible to him in the scale of pay of the post held by him. Thereafter interest on the total loan advance shall be worked out as under :

$$\text{Total Interest} = X + N \frac{(A + L)}{2}$$

N= Total whole number of months available from the month of commencement of recovery to the month of retirement.

A= Interest for one month on the total loan.

L= Interest for one month on the last instalment.

X= Interest on different instalments from the date of advance to the month of commencement of recovery.

The amount recoverable from the University employee from the commencement of repayment till retirement of the University employee shall be arrived at by adding the interest to the principal sum and deducting the amount adjustable against gratuity of the University employee.

Where a part of the advance sanctioned is to be wiped off by adjustment from gratuity, no interest will be recovered on the principal amount of outstanding advances beyond the date of retirement.

#### **6. Authority empowered to sanction House Building Advance :**

The power to sanction House Building Advance and to accord sanction for permission to sale or dispose of the house purchased or built or repaired with the aid of advance taken from the University under these rules, shall vest in the Vice-Chancellor.

#### **7. Execution of Mortgage Deed :**

- (1) To secure the University from loss consequent upon a University employee dying or quitting service before complete repayment of an advance with interest accrued thereon in accordance with the provisions of these rules the house purchased, built or repaired together with the land on which it stands shall be mortgaged to the University by executing a bond prescribed for the purpose. The borrowing University employee is responsible for the mortgage bond being registered within four months from the date of its execution. The bond so registered will be retained by the sanctioning authority.
- (2)
  - (i) The original documents of title to land or property shall be presented by the University employee to the sanctioning authority who shall after examining the same, make an endorsement on it about the fact and particulars of mortgage of the Land or property with the University. The original documents of title shall be returned to the University employee against receipt after retaining an attested copy of such documents alongwith endorsement made thereon. On complete payment of due mortgage money, the sanctioning authority shall make an endorsement on the mortgage deed acknowledging receipt of the payment of whole of the mortgaged money.
  - (ii) Where a University employee has been allotted land by Urban Improvement Trust or has acquired or purchased land by bidding at public auction held by U.I.T. for sale or residential plots, the Deed granted by the Trust after

payment of full price of land may be treated as title for the purpose of endorsement referred to in clause(i) of this sub-rule, if regular title deed has not been obtained by the University employee.

- (3) Mortgaged property will be released on liquidation of the full amount due by a re-conveyance deed in the form prescribed for the purpose.
- (4) A University employee shall be required to execute a mortgage bond within the period indicated below .—

#### PERIOD

- |   |   |
|---|---|
| <p>(i) Where advance is taken for purchase of site &amp; construction of house thereon or for purchase of built house or flat or tenement.</p>    | <p>6 months from the date of drawal of advance.</p> |
| <p>(ii) Where advance is taken for construction of a house on land already owned or for repairs or additions in respect of an existing house.</p> | <p>At the time of drawal of advance.</p>            |

#### 8. Sale or Disposal of the House Built, Purchased or Repaired with the Aid of Advance :—

- (1) Ordinarily a University Employee shall not sell or otherwise dispose of the house built, purchased or repaired with the aid of advance till the advance together with the interest thereon, has been fully paid.
- (2) The sanctioning authority may, however, permit a University employee to sell or otherwise dispose of the house before the advance taken for its construction or purchase or repairs etc. from the University together with the interest thereon has been fully paid provided he is thereby unable to clear the whole amount due.
- (3) The University in special circumstances may permit a University employee to sell the house provided that out of the sale proceeds, an amount equal to the amount of loan is invested in purchase of another house, which is mortgaged to the University.

#### 9 Mode of Recovery of Advance :—

- (1) (i) The amount of advance shall be recovered in the prescribed number of instalments through monthly pay bills, the first instalment shall commence with the first issue of pay after a period of 9 months from the date of drawal of final instalment of advance or after a period of 30 months from the date of drawal of first instalment

whichever is earlier. In case pay bills are disbursed before 1st of the following month i.e. the normal date of disbursement, the instalment in repayment of advance made through such pay bill will be taken as paid on 1st of the following month to which the pay bill relates.

- (ii) In case where the University employee is unable to present his claim in time for certain administrative reasons or for want of pay slips, the recovery towards repayment shall be deemed to have been made in the month following the month to which pay/leave salary relates irrespective of actual date of drawal.
- (2) The monthly recovery towards repayment of advance shall also be made from leave salary or subsistence allowance payable to a University employee while on leave of any kind or under suspension. The sanctioning authority may, however, in case of a University employee placed under suspension order reduction in the amount of monthly instalment or suspend the recovery from subsistence allowance subject to the condition that the reduced or suspended amount of due instalments is repaid within the period originally fixed.
- (3) The amount of repayment instalment shall be fixed in whole rupees except the case of last instalment when the exact balance should be recovered.

#### 10. Procedure for Grant of Advance :

The following procedure shall regulate the grant of House Building Advance admissible to a University employee under these rules :—

- (1) An application shall be made through Head of the Officer or Head of the Department, as the case may be in which he is serving in the form prescribed for the purpose, who will pass it on to the sanctioning authority after adding his remarks as to the necessity of advance.
- (2) The sanctioning authority shall enter the particulars in the Register for House Building Advance (Form given in Appendix) and proceed to examine the application in manner indicated below :—
  - (i) The sanctioning authority shall ascertain that the applicant has a clear title to the Land on which the house stands or is proposed to be built. The applicant shall provide satisfactory evidence in this respect. The sanctioning authority shall examine the documentary evidence filed with the application, including a certificate from the local registration office that the Land on which the house stands or proposed to be built has been free from encumbrances for the last 12 years. In case of doubt, the sanctioning authority may obtain legal opinion.
  - (ii) Where advance is required to be sanctioned for purchase of a house or Land on which house is to be constructed

the sanctioning authority should ensure that the applicant will have undisputed title to the house or Land on payment of the purchase price and that there will be no obstacle to it being mortgaged to the University and the University will have the right to foreclosing on the conditions mentioned on the mortgage bond. The onus of proving that he will have undisputed title of the house or Land on payment of purchase price shall rest on the applicant and he will be required to file necessary documentary evidence for this purpose.

- (iii) The sanctioning authority shall ensure that no advance is given for purchase of a site which is agriculture land and which has not been converted into Abadi or which is not otherwise free from restrictions imposed by any public authority for construction of a house.
- (iv) In order to ascertain that the amount asked for is reasonable, building plan and estimated cost per square metre or square foot of built up area of the house proposed to be built and in case of purchase of house, the plan drawing and the estimated value shall be examined by the sanctioning authority. The sanctioning authority shall guard against grant of loan where the proposed construction or purchase of house is too ambitious. Ordinarily, the total amount of advance under these rules should not be less than 75% of the estimated cost of the house where Land is already owned by the Loanee or of the construction of house and Land—where Land is also purchased with the aid of Loan but in no case in excess of the ceiling of amount of advance permissible under these rules.
- (v) In case of advance for construction or repairs or additions and alterations of a house, the sanctioning authority will examine the regularity of the applications with reference to the above points and after satisfying himself on the points referred to above will obtain a mortgage bond for the house proposed to be built or repaired before advance is sanctioned.
- (vi) The sanctioning authority may himself inspect the site or arrange for inspection by a responsible officer subordinate to him before sanctioning advance and he should again visit the site at least once during the progress of the work. Where the amount of advance is paid in more than one instalment the sanctioning authority himself or an officer nominated by him may also visit the site before payment of final instalment in order to be satisfied that the amount already paid have been properly utilised. The instructions shall also be followed in dealing with applications for grant of advance for purchase of or repairs etc. to a house.

(vii) If a person, when asked, fails to submit the requisite documents within the time allowed for the purpose, he shall forfeit his claim for advance during the financial year for housing loan and the advance shall be sanctioned to the next person(s) in order of priority but the name of the person who fails to submit the requisite documents within the time allowed for the purpose shall be retained on the priority list and his priority shall be maintained for the coming financial years.

- (3) The sanctioning authority shall satisfy himself that funds are available in the year in which advances are made before issuing sanction for grant of House Building Advance.
- (4) Amount of advance shall be sanctioned either in one instalment or more than one instalment as indicated below :—

<i>Purpose of Advance</i>	<i>No. of Instalments</i>
1. For purchase of a built house, flat or tenement.	In one instalment.
2. For purchase of Land and to build a residential house.	(i) In one instalment for purchase of plot. (ii) In one or more instalments for construction of house after purchase of Land, depending upon availability of funds.
3. For construction of house on the Land already owned.	In one or more instalments depending upon availability of funds.

The sanctioning authority shall endeavour to sanction instalments in such manner that the progress of construction is not hampered.

- (5) The sanction issued for drawal of advance shall remain current for three months from the date of issue after which fresh sanction will be issued.
- (6) The period within which the land or house should be purchased or house should be constructed shall be mentioned in the sanction itself.

**11.** Period within which purchase of a plot or house or construction of a house on the plot purchased with the aid of advance should be completed after drawal of advance :—

- (1) A University employee who is sanctioned advance for purchase of a house shall complete the purchase within a period of 6 months from the date of drawal of advance.
- (2) In case where advance is sanctioned for purchase of a plot and construction of a house thereon the purchase of plot

shall be completed within a period of 6 months from the date of drawal of first instalment and the house shall be constructed completely within a period of 6 months from the date of drawal of final instalment.

- (3) Where advance is taken for construction of a house on the plot already owned by the University employee the house shall be constructed completely within a period of 6 months from the date of drawal of last instalment of advance.

**12. Mode of Drawal of Advance** :—Immediately on issue of the sanction, amount would be released to an employee on execution of agreement bond for drawal of advance and on fulfilment of other formalities in instalments as prescribed under the rules and on availability of funds.

## SECTION-II

### **13. Grant of House Building Advance to University Employees for purchase of a house or flat built by the Rajasthan Housing Board :**

1. (i) Notwithstanding the provisions contained in Section-I of these rules, a University employee may be granted advance for purchase of a built house on higher purchase or outright sale basis from Rajasthan Housing Board subject to the fulfilment of conditions laid down in rule 3 of these rules as follows :
- (a) First instalment of Registration deposit equal to the amount which he is required to deposit.
  - (b) Second and third instalments of seed money equal to the amount which he is required to deposit on demand from Rajasthan Housing Board.
  - (c) Fourth instalment in respect of remaining amount of advance admissible under these rules.

Provided that the total amount of advance payable in the aforementioned instalments shall not exceed the amount of advance admissible under sub rule (1) of Rule 4 of these rules or the actual sale price of the house whichever is less.

- (ii) The amount of advance shall, however, be calculated on the basis of pay which a University employee is drawing at the time of release of last instalment of advance.
- (iii) The amount of advance under this rule shall be granted to a University employee (i) who is otherwise entitled to House Building Advance under Rules contained in Section-I, (ii) who has not been allotted any plot from Urban Land at concessional price by Urban Improvement Trust or Municipality or by Government at Jaipur or Udaipur city (iii) who has not been previously sanctioned House Building Advance under these rules or rules superseded by these rules.



2. (i) The advance under this rules shall be sanctioned by the authority competent to sanction House Building Advance under rule 6 of these rules. The mode of drawal of advance shall be the same as laid down in rule 13 of these rules. However, the payment will be made direct to the Rajasthan Housing Board. In case the registered applicant is not allotted a house or flat by the Board or if he himself desires to obtain the refund of the deposit at any time before allotemnt of the house, the refund of the deposit shall be arranged from the Board by the University to the applicant after adjustment of the dues, if any.
  - (ii) Where a registered applicant who was granted advance under rule 15 (1) (i) obtains refund of deposit from the Board as provided in clause (1) above, the University employee shall in such case, be deemed not to have availed of the facility of House Building advance under this rule and he shall be eligible to the grant of advance under the rules contained in Section-I of these rules.
  3. The house or flat purchased from the Board on outright sale basis shall be mortgaged to the University in accordance with the procedure laid-own in Rule-7.
  4. The amount of advance sanctioned under sub-rule (1) of this rule shall be recovered in the prescribed number of instalments laid down in rule 4 and 5 of these rules. The recovery of the advance shall commence from the month following the month in which the possession of the house purchased from the Board on outright sale basis is acquired by the University employee. The date on which the possession of the house, flat is delivered to the University employee who has taken advance under these rules shall be intimated to the University.
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## CHAPTER—L

## RULES FOR ADVANCES FOR PURCHASE OF CONVEYANCE

O.387 :—

**1. Applicability and Commencement :**

- (i) These rules shall apply to the permanent employees only except in so far as these are applied to temporary University employees.
- (ii) They shall be deemed to have come into force with effect from 18-7-79 the date from which the Syndicate adopted the State Government Rules for the University Employees.

**2. Kinds of Advances :**

Advances for purchase of conveyance admissible to the University employees shall be of following kinds :

- 1. Motor Car.
- 2. Motor Cycle/Scooter/Auto-Cycle and other similar vehicles.
- 3. Bicycle.

**3. General conditions for grant of Advance :**

Advance for purchase of conveyance cannot be claimed as a matter of right. It may be granted to a University employee in the following circumstances only :

- (a) Where a University employee is required to maintain conveyance as a condition of service or employment or of holding any particular post to which he may be appointed under the explicit orders of a competent authority.
- (b) (i) Where in the opinion of the sanctioning authority the possession of conveyance is likely to add to the efficiency of a University employee.
- (ii) No advance shall be granted to a University employee who is due to be superannuated within a period of 3 years from the date of issue of advance.
- (iii) *Security of advance* : The conveyance purchased with the aid of advance shall be considered to be the property of the University.
- (iv) *Rate of Interest* : Simple interest at the rate fixed by the University from time to time shall be charged on the amount of advance. The interest shall be calculated on the balance outstanding on the last day of each month. Where, in the event of death of a University employee before complete repayment of advance with interest thereon, it becomes necessary to recover advance by adjustment either against death-cum-retirement Gratuity or University Contribution to contributory provident

fund or leave salary or other emoluments payable after the date of death, the interest shall not be charged beyond the date of death of University employee on account of advance thus adjusted.

- (v) *Repayment of Advance* : The grant of conveyance advance is subject to repayment in instalments in accordance with the provisions of these rules. If an University employee to whom an advance have been sanctioned is dismissed, removed, discharged or terminated or retired from service before the advance is fully paid, he shall be required to pay the balance of the amount of the outstanding advance with interest in one instalment or he may get it adjusted against gratuity or Provident Fund.
- (vi) *Insurance of Vehicle* : It shall be obligatory on the part of University employee to get the conveyance insured on comprehensive basis where necessary under these rules until the advance together with interest thereon is fully paid.
- (vii) *Penalty for contravention of Rules* : Contravention of the provisions of these rules shall render the University servant liable to refund the whole amount of advance in one instalment. If a University servant fails to repay the entire amount of advance in one lumpsum, the amount of advance shall be recovered from monthly pay bill @ 50% of his pay (excluding allowance) and interest @ 13% on the whole amount of advance will be charged till the entire amount of advance is repaid in full.

In case where the whole amount of advance is repaid in one instalment simple interest @ 13% shall be charged for the period from the date of receipt of advance upto the date immediately preceding the date of actual payment.

#### 4. Amount of Advance and number of instalments of Recovery :

1. The amount of advance for purchase of conveyance and the number of instalments in which it shall be repayable shall be as follows :

Category of the Univ. employees	Kind of the conveyance	Amount of the advance admissible	No. of instalments	Rate of Inst.
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#### Teaching/Administrative/Non-teaching staff :

(i) Drawing Rs. 3000 per month and above	(i) For purchase of new motor car/jeep	28 months pay or Rs. 1.30 lac or 80% of the cost of motor car/jeep, whichever is less	180	15%
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1	2	3	4	5
	(ii) For purchase of a old motor car/ jeep	16 months pay or Rs. 75,000/- or 80% of the cost of motor car/jeep. whichever is less	180	
<i>Note</i> :—The officer concerned will submit an affidavit granting the price paid by him for the car along with other prescribed details, make of car and year of manufacture.				
(ii) Drawing Rs.800/- per month and above	(a) Scooter/Motor cycle/Moped	10 months pay or 20,000 or 80% of the cost of scooter/motor cycle / Moped etc. whichever is less	120	11½ %
	(b) Tricycle (for disabled or handicapped person only)	10 months pay or 20,000 or 80% of the cost of Tricycle whichever is less.		
<b>Class IVth Employees</b>				
For all employees	Scooter/Motor cycle/Moped	10 months pay or 20,000 or 80% of the cost of scooter / Motor cycle / Moped whichever is less	120	11½ %

*Note* :—The term pay for the purpose of this rule means pay as defined in clause (i) in rule 7(24) of R.S.R. i.e. excluding special pay, personal pay and dearness pay etc.

(2) In case the amount of advance drawn by a University employee is more than the actual price paid, the balance shall be refunded to the University by the employee after completion of purchase.

*Note* :—The expression “Actual price” in this rule means and includes :

- (a) Actual price paid as the cost of the conveyance.
- (b) Price paid for essential accessories like spare wheel tyre and tube, pump and tools, visor, pillien seat in a scooter.
- (c) Price paid for the essential extras of permanent nature like Luggage carrier, foot mats, seat cover, Hub caps, and light.

(3) In the event the ceiling of amount of advance admissible under these rules and also the number of instalments of repayments is revised or raised subsequent to the grant of advance to an University employee in a particular calendar year and the amount of advance

already sanctioned and drawn by an University employee in that very calendar year falls short of actual price paid for the conveyance, the difference may be sanctioned by the sanctioning authority after satisfying that the price actually paid for the conveyance exceeds the amount of sanctioned advance. Similarly, the number of instalments within the revised limits may also be altered if the loanee makes a specific request for change in the number of instalments of recovery.

(4) Where husband and wife both are University employees, the pay of both of them may be clubbed for the purpose of determination of eligibility for a particular type of conveyance mentioned in column 2 of this sub-rule. The amount of advance shall be granted to either of them on the basis of his/her pay who makes an application for the grant of advance under these rules. In such cases, the other spouse shall not be eligible for grant of conveyance advance until the previous advance together with interest thereon taken by the other spouse has been fully paid.

#### **5. Admissibility of Advance to Temporary University Employees :**

A temporary University employee may be granted advance for purchase of Cycle/Motor cycle/Scooter only subject to the following additional conditions :—

- (i) In case of advance for purchase of Cycle or Motor cycle/ Scooter etc. he should have completed at least two years of service or 3 years of service respectively.
- (ii) An acceptable surety of two permanent University employees of equivalent cadre in the prescribed form must be produced before an advance is sanctioned.
- (iii) The sanctioning authority must record in writing that the University employee is likely to continue in service till advance with interest thereon is recovered. In the event of his discharge before complete repayment of advance, the outstanding balance shall be recoverable from him in one lump sum before discharge.
- (iv) Mortgage deed in the prescribed form shall be executed.

#### **6. Authorities empowered to sanction Advance .**

The power to sanction conveyance advance shall vest with the Vice-Chancellor.

#### **7. Mode of Recovery :**

(1) The amount of advance shall be recovered in prescribed number of instalments through monthly pay bills. The first instalment shall commence with the first issue of pay after the advance is drawn. In case pay bills are disbursed before 1st of the following month i.e. the normal date of disbursement the instalment in repayment of advance made through such pay bill will be taken as paid on 1st of the following month to which the pay bill relates.

(2) The monthly recovery towards repayment of advance shall also be made from the leave salary or subsistence allowance payable to a University employee while on leave of any kind or under suspension. The sanctioning authority may however in exceptional cases order reduction in the amount of monthly instalment or suspend the recovery from subsistence allowance subject to the condition that the reduced or suspended amount of due instalments is repaid within the period originally fixed.

(3) The amount of repayment of instalments shall be fixed in whole rupees except in the case of last instalment when balance of rupee should be recovered.

(4) The amount of interest will be recovered in one or more instalments, each such instalment being not more than the instalment in which principal is recovered. The recovery of interest will commence from the month following that in which repayment of principal has been completed.

#### **8. Insurance of vehicle purchased with the aid of Advance :**

(1) Motor Car/Motor Cycle/Scooter purchased with the aid of an advance taken under these rules shall be insured on comprehensive basis and the insurance continued until the advance together with the interest is fully paid. The amount of insurance shall not be less than the amount of insurance outstanding against the University employee on the date of effecting renewal of insurance.

(2) In case of advance sanctioned for purchase of Car/Motor Cycle/Scooter/Moped etc. the Registrar shall obtain from the University employee after the payment of advance a letter in prescribed form to the General Insurance Corporation of India or its subsidiaries to notify to them the fact that the Vice-Chancellor is interested in the Insurance Policy secured. He will himself forward the letter to the company and obtain its acknowledgment. If the Insurance has been effected on annual basis, this process will be repeated every year until advance has been fully repaid to the University.

#### **9. Procedure for Grant of Advance :—**

- (a) An application for sanction of advance shall be made in the prescribed form through the Head of the Department/Office, who will examine it and forward to the Registrar in the light of the provisions of rules 3, 4 and 5 of these rules.
- (b) The sanctioning authority shall enter the particulars of applications received for sanction in a Register and proceed to examine the applications with reference to provisions of these rules and then may sanction advance.
- (c) The sanctioning authority shall satisfy himself that funds are available at its disposal in the year in which advances are made before issuing sanction for grant of conveyance advance.

- (d) The sanction issued for drawal of advance by the sanctioning authority shall remain current for 3 months from the date of issue after which fresh sanction should be issued.
- (e) The period within which the conveyance should be purchased by a University employee shall be mentioned in the letter sanctioning advance in accordance with the provisions of these rules. The amount of conveyance advance shall be payable in one instalment only.

#### **10. Mode of Drawal of Advance :—**

Immediately after issue of sanction amount would be released to the employee on execution of agreement bond (Appendix-I) for drawal of advance and on fulfilment of other formalities as prescribed under the rules and on availability of funds.

#### **11. Execution of Mortgage Deed :—**

Every University employee who purchases Car/Motor Cycle/Scooter or the conveyance with the aid of advance sanctioned under these rules shall be required to execute mortgage deed in the prescribed form (Appendix-II) within a period of one month from the date of purchase of conveyance and submit it to the sanctioning authority who will examine it before keeping it in his safe custody. It shall be returned to the University employee after the advance with interest thereon has been fully paid.

#### **12. Period within which conveyance should be purchased after drawal of advance :—**

- (i) A University employee who draws an advance for purchase of conveyance should purchase it within one month from the date of drawal of advance. No extension in the period will be ordinarily allowed. Where in exceptional cases extension in period is allowed the interest during this period of extension will be charged at penal rate as indicated in rule 3 (vii).
- (ii) Immediately on completing purchase of conveyance every University employee shall furnish cash receipt and bill to the sanctioning authority who will scrutinise that advance has been utilised for purchase of conveyance within prescribed period and that the actual price as defined in note below rule 4 (2) is not less than the amount of advance, and then return the same to the University employee.

#### **13. Sale or Disposal of conveyance purchased with the aid of advance :—**

(1) Ordinarily a University employee shall not sell or other-wise dispose of the conveyance purchased with the aid of an advance till the advance, together with the interest thereon, has been fully paid.

(2) The sanctioning authority may, however, permit a University employee to sell or dispose of conveyance before the advance taken for its purchase from University together with the interest thereon has been fully paid. Where such permission is accorded, the sale proceeds must be applied towards repayment of entire outstanding balance.

(3) In case where permission to sell conveyance is sought to enable a University employee to purchase another conveyance, the sanctioning authority may permit a University employee to apply sale proceeds towards such purchase subject to the following conditions :—

- (i) The amount outstanding shall continue to be repaid at the rate previously fixed.
- (ii) The new car or other conveyance be insured and mortgaged to the University as required by these rules.
- (iii) The amount outstanding shall not be permitted to exceed the cost of the new conveyance.

**14. Grant of Second Advance for purchase of conveyance :**

(1) A University employee may be granted second/third advance for the purchase of a new conveyance subject to the following conditions :—

- (a) The previous advance(s) has/have been repaid in full together with interest thereon.
- (b) The conveyance purchased with the aid of first advance has been sold after obtaining prior permission of the sanctioning authority and the balance of sale proceeds remaining with the employee after making repayment of entire outstanding balance of previous advance(s), if any, together with interest is utilised fully towards the purchase of new conveyance.
- (c) The Motor Car/Motor Cycle/Scooter etc., has been allotted to him out of state quota or through registered dealer.

(2) The amount of second advance/third advance shall be equal to the difference between the actual cost of conveyance and the amount of sale proceeds available with the application towards purchase of new conveyance limited to maximum amount admissible to a University employee under rule 4.

**15. Provision for sanction of advance to University employees who have purchased conveyance by raising a temporary loan from the Bank.**

The University may sanction conveyance advance to a University employee to clear off a temporary loan raised from a bank for purchase of conveyance pending issue of sanction of advance under these rules provided that :—

- (a) It has been purchased within a period of three months from the date of making the application for sanction of advance; and
- (b) The conveyance has been allotted to him out of State quota for allotment of vehicle to an employee or through regular private registration.



## APPENDIX—I

## UNIVERSITY OF RAJASTHAN, JAIPUR

**FORM OF AGREEMENT TO BE EXECUTED AT THE TIME OF DRAWING ADVANCE FOR THE PURCHASE OF CONVEYANCE**

This agreement made on.....day of.....  
 One Thousand Nine Hundred and.....between.....  
 (hereinafter called the Borrower) which expression shall include his heirs, administrators, executors and legal representatives of the one part and the Vice-Chancellor, University of Rajasthan, Jaipur, (which expression shall include his successors and assigns) of the other part, WHEREAS THE BORROWER HAS under the provision of the Rules to Regulate the grant of Advance to permanent University Servants for purchase of conveyance (Hereinafter referred to as the said rules which expression shall include any amendments thereof for the time being in force) applied to the University for a loan of Rs.....for the purchase of conveyance.....and whereas the University has agreed to lend the said amount to the Borrower on the terms and conditions hereinafter contained, NOW IT IS HEREBY AGREED between the parties to that in consideration of a sum of Rs.....paid by the University to the borrower (the receipt of which the borrower hereby acknowledges,; the Borrower hereby agrees with the University (1) to pay the University the said amount with interest calculated according to the said Rules and hereby authorises the University to make such deduction (2) within one month from the date of these presents, to expend the full amount of the said loan in purchase of the conveyance, or if the actual price paid is less than the loan, to repay the difference to the University forthwith, and (3) to execute a document hypothecating the said conveyance to the University as security for the amount lent to the Borrower as aforesaid and interest in the form provided for by the said Rules and IT IS HEREBY LASTLY AGREED AND DECLARED THAT IF THE SAID CONVEYANCE HAS NOT BEEN PURCHASED, insured and hypothecated as aforesaid within one month from the date of those presents or if the Borrower within that period becomes insolvent or quits the service of the University or dies, the whole amount of the loan and interest accrued thereon shall immediately become due and payable.

IN WITNESS WHEREOF THE BORROWER and the Registrar, University of Rajasthan, for and on behalf of the Vice-Chancellor have hereunto set their hands the day and year first before writ.

Signed by the said borrower in the presence of.

1. (Signature and Designation
2. of the Borrower)

Signed by the Registrar, University of Rajasthan for and on behalf of the Vice-Chancellor and the University of Rajasthan in the presence of

1. Signature of the Registrar,  
University of Rajasthan,  
for and on behalf of the
2. Vice-Chancellor and the  
University of Rajasthan.

1. Name and designation of the Borrower.

## APPENDIX—II

## UNIVERSITY OF RAJASTHAN, JAIPUR

## FORM OF MORTGAGE BOND FOR CONVEYANCE ADVANCE

THE INDENTURE made this.....day of.....  
 One Thousand Nine Hundred and.....BETWEEN  
 Shri.....Son of Shri.....  
 Caste.....Age.....years, resident of.....  
 by occupation.....  
 (hereinafter called the "Borrower", which expression shall include his heirs, administrators, executors and legal representatives) of the one part  
 AND the Vice-Chancellor, University of Rajasthan, Jaipur (which expression shall include his successor and assigns) on the other part.

WHEREAS the borrower has applied for and has been granted an advance of Rupees.....to purchase a Conveyance, on the terms and conditions contained in the Rules framed by the University of Rajasthan regulating the grant of Advances for the purchase of Conveyances to Permanent Servants of the University (hereinafter referred to as "the said Rules" which expression shall include any amendment therein or additions thereto). And Whereas one of the conditions upon which the said advance has been/was granted to the borrower is/was that the Borrower will/would hypothecate the said Conveyance ( ) to the University as security for the amount lent to the Borrower And WHEREAS THE Borrower has purchased with or partly with the amount so advanced as aforesaid the Conveyance ( ) particulars whereof are set out in the Schedule hereunder written.

NOW THIS INDENTURE WITNESSETH THAT in pursuance of the said agreement and for the consideration aforesaid the Borrower doth hereby covenant to pay to the University the sum of Rupees..... aforesaid, or the balance thereof remaining unpaid at the date of these Presents, by equal payments of Rupees.....each on the first day of every month and will pay interest on the sum for the time being remaining due and owing, calculated according to the Rules, AND the Borrower doth agree that such payment may be recovered by monthly deductions from his salary in the manner provided by the said Rules, and in further pursuance of the said agreement the Borrower doth hereby assign and transfer unto the University the Conveyance ( ) particulars whereof are set out in the Schedule hereunto written, by way of Security for the said advance and the interest thereon as required by the said Rules.

AND the Borrower doth hereby agree and declare that he has paid in full the purchase price of the said Conveyance and that the same is his absolute property and that he has not pledged it elsewhere or otherwise charged, encumbered or hypothecated it and so long as any money remains payable to the University in respect of the said advance he will not sell, pledge, hypothecate, encumber or charge it or part with the property in or possession of the Said Conveyance ( ) PROVIDED ALWAYS and it is hereby agreed and declared that if any of the said instalments of Principal or interest shall not be paid or recovered in manner aforesaid within ten days after the same are due or if the Borrower shall die or at any time cease to be in University

Service or if the Borrower shall sell or pledge or part with the property in or possession of the said Conveyance ( ) or be come insolvent or make any composition or arrangement with his creditors, or if any person shall take proceedings in execution of any degree or judgement against the Borrower, the whole of the said Principal sum which shall then be remaining due and unpaid together with interest thereon calculated as aforesaid shall forthwith become payable AND IT IS HEREBY AGREED AND DECLARED that University may on the happening of any of the event hereinbefore mentioned seize and take possession of the said conveyance ( ) and either remain in possession thereof without removing the same or else may remove and sell the said Conveyance ( ) either by public auction or private contract and may out of the sale moneys retain the balance of the said advance then remaining unpaid and any interest due thereon calculated as aforesaid and all costs, charges, expenses and payments properly incurred or made in maintaining, defending or realising his rights hereunder and shall pay over the surplus, if any, to the Borrower, his executors, administrators or legal representatives PROVIDED FURTHER that the aforesaid power of taking possession or selling of the said Conveyance ( ) shall not prejudice the right of the University to sue the Borrower or his legal representatives for the said balance remaining due and interest or in the case of the Conveyance ( ) being sold the amount by which the net sale proceeds fall short of the amount owing AND the Borrower hereby further argee that so long as moneys are remaining due and owing to the University, he, the borrower, shall insure and keep insured the said Conveyance (Motor Vehicle or Motor Cycle) against loss or damage by fire, theft or accident with an Insurance Company to be approved by the University and will produce evidence to the satisfaction of the University that the Insurance Company, with whom the said Conveyance (Motor Vehicle or Motor Cycle) is insured have received notice that the University is interested in the Policy AND the Borrower hereby further agrees that he will not permit or suffer the said Conveyance (Motor Vehicle or Mothor Cycle) to be destroyed or injured or to deteriorate in a greater degree than it would deteriorate by reasonable Wear and Tear thereof AND FURTHER that in the event of any damage or accident happening to the said Conveyance (Motor Vehicle or Motor Cycle) the Borrower shall forthwith have the same repaired and made good.

**THE SCHEDULE**

- Description of the Conveyance.
- Maker's Name.
- Description.
- No. of Cylinders.
- Engine Number.
- Chasis Number.
- Cost Price.

IN WITNESS WHEREOF the parties hereto have hereunto set their respective hands the day and year first above written. Signed by the said.....  
 (Borrower)

in the presence of—

- 1. ....
- 2. ....

.....  
 ( *Signature & Designation  
 of the Borrower* )

*Signed by the Registrar,  
 University of Rajasthan  
 for and on behalf of the  
 Vice-Chancellor and the  
 University of Rajasthan.  
 in the presence of—*

- 1. ....
- 2. ....

.....  
 .....  
*Signature of the Registrar,  
 University of Rajasthan  
 for and on behalf of the  
 Vice-Chancellor and the  
 University of Rajasthan,  
 Jaipur.*

## CHAPTER—LI

**RULES FOR FORWARDING THE APPLICATIONS OF THE UNIVERSITY EMPLOYEES FOR APPOINTMENT/RESEARCH SCHOLARSHIPS/FELLOWSHIPS ETC.**

(1) The applications of the staff appointed on a purely temporary basis in temporary or leave vacancies may be forwarded to the addresses without any condition.

(2) The applications of the staff appointed temporary against substantive vacancies subject to the approval of their appointments by a duly constituted Selection Committee/competent authority may be also forwarded as in (1) above.

(3) The applications of the staff appointed on temporary basis, against a substantive vacancy, by a duly constituted Selection Committee or by the competent authority may be forwarded to the outside agencies provided the University work is not likely to suffer on account of his relief.

Such applications may be forwarded on the express condition that in the event of selection of the applicant on the post applied for, he shall be required to submit one month's notice failing which he shall be required to deposit notice pay for one month or for the period falling short of one month's notice before relieved from the University.

*Notes* :—(1) The Vice-Chancellor shall have the power to relax the condition of notice in special cases.

(2) A note regarding the condition of notice should be made in the endorsement or the forwarding letter under which such an application is forwarded.

(4) The applications of the staff appointed on probation against a substantive vacancy shall not be forwarded till the probation period is over.

(5) The applications of the confirmed employees of the University may be forwarded in any one of the following manners at the discretion of the Vice-Chancellor :—

(a) Where to the satisfaction of the Vice-Chancellor the services of the applicant have been found to be sincere and honest in the University and the Vice-Chancellor feels that the applicant deserves encouragement and promotion, the application may be forwarded with such recommendations as the Vice-Chancellor may deem fit. In the event of his selection to the post applied for, his lien may be retained on the substantive post held by him in the University for a period of one year provided one is eligible for the same in accordance with rules framed separately for the purpose or, he may be granted leave without pay not exceeding one year, subject to normal rules and regulations of the University.

- (b) In all other cases, the applications of the confirmed employees may be forwarded to the addresses by the University subject to the express condition that in the event of the selection of the person concerned on the post applied for, he may be required to give a notice of three months before being relieved from this University failing which he may be required to deposit notice pay for three months or for the period of notice falling short of three months. This condition will be relaxable at the discretion of the Vice-Chancellor.

*Note* :—The cases of the confirmed staff, but subsequently placed on probation on a higher post will be regulated under Rule 3 above except that the notice required, or forfeiture of pay and allowance involved at the time of being relieved would be for three months instead of one month.

(6) The applications of the employees who have attained qualifications and/or have acquired any training at the cost of the University shall not be forwarded for employment under the outside agencies for a period for which such an employee is under an obligation to serve this University in terms of the agreement made or bond executed in this behalf, or for a period of three years from the date of declaration of results of the study or training if no such agreement was made or bond executed in this behalf unless such a person gives an undertaking in writing that in the event of his selection/appointment he shall refund the total expenditure of the studies/training incurred by the University plus interest on the total amount for the period involved @ 6% per annum. Nevertheless, the usual condition of serving the University with 3 months/1 month notice as applicable in his case shall be observed, failing which the employee shall deposit notice pay for 3 months./ 1 month or for the period falling short of the notice period as applicable in his case.

(7) The applications of the employees for the posts advertised by the University itself to be filled in by open competition shall be forwarded by a Director/Head of a Department/Registrar, to the other Director/Head of the Department etc. (who has advertised the posts) with such remarks as the forwarding officer may deem fit provided that the requisite qualifications are fulfilled by the applicant (except the age which shall be relaxable in case of University servants already employed). The applicant shall have his chance on merits. In the event of such a person being selected for the post, it will be entirely upon the direction of the Head of the Department/Director/Registrar to relieve him at a notice not exceeding a period of three months.

*Note* :—This does not, however, apply to the requests/applications for mutual transfers, or for the posts though advertised but in respect of which the applicant does not fulfil the requisite qualifications, which shall be dealt with by the officer concerned on their own merits.

(8) Applications of University employees will be forwarded by the appointing authority only.

## CHAPTER—LII

**PROFESSIONAL RESPONSIBILITY OF TEACHERS AS  
APPROVED BY THE SYNDICATE ITS RES. NO. 30  
DATED 29TH/30TH JULY, 1981****Aims of Education**

Education is the most potent instrument of social welfare and personal liberty. This the medium of all round development of humanity and the foundation of its golden future. These universal aims of education can be identified as follows :

1. To prepare the younger generation for grappling with future problems through acquisition of universal knowledge, age-old learning and cultural traditions of its country :
2. To build strong, enlightened, useful and patriotic citizens and provide them a prosperous life with a view to enhancing growth, prosperity and peace of society :
3. To promote democratic values for safeguarding the common interests of the people : and
4. To contribute to the efforts for international peace and national welfare.

**Teacher and His Rights**

A rational attitude of society and administration is essential for protecting the interest of teachers to enable them to play a purposeful role in the field of education. In this context, the teacher should be assured of sufficient pay, social recognition, proper working conditions, reasonable free time, freedom of thought and expression, social security for old age and adequate opportunities of promotion and professional growth. Effective steps should be taken by the state and society to achieve these objectives and ensure a proper place for the teacher in the society.

**Duties of the Teacher**

The Teacher plays a pivotal role in attaining the general aims of education. That highlights the special role of education vis-a-vis other professions. While the State and the society have a substantial role in enhancing the dignity of teaching, the teachers' own role in this direction is quite important.

**(a) Teacher and Student**

The teacher has to make all out efforts for the physical, mental and intellectual development of students to make them model citizens in respect of social, economic and moral understanding. The teacher will have to shoulder the following responsibilities to achieve this objective :

1. To accord just and unprejudiced treatment to all students, irrespective of religion, caste or economic status :

2. To make regular contribution in the personal development of students while looking after their interest and welfare
3. To set a personal example for inculcating the virtues of self-reliance, national feeling and democratic values among students ;
4. To extend confidential information about students only to an authorised agency or in the interest of law ;
5. To assess students only on the basis of merit ;
6. To have an affectionate attitude towards all students and to try to improve their behaviour even after the occurrence of some untoward event rather than have a feeling of revenge, and
7. To abstain from accepting fees or honoraria, other than those permissible under rules, for providing guidance or coaching to students.

**(b) Teacher and Guardians**

A closer liaison is essential between teachers and guardians for attaining the broad objectives of education. Hence the teacher should :

1. respect the prerogative of guardians to look after the interest of students ;
2. develop friendly and cooperative relations with guardians, and
3. impart to and receive from guardians necessary information about students in the interest of their proper development.

**(c) Teacher and Colleagues**

The teacher should have fraternal relations with his colleagues, to achieve this objective he should :

1. behave with all those busy in educational activities in a manner he expects them to behave with him.
2. be co-operative towards his colleagues in evaluating the students and in activities relating to the educational world and the development of his profession :
3. desist from resorting to the news media and such other sources to express displeasure with his colleagues.
4. avoid writing anonymously to the authorities about his colleagues.
5. resist the temptation of harming the teaching community for selfish interests, and
6. refrain from passing information about colleagues to any individual or agency.



**(d) Teacher and Employers or other Authorities**

There is immense need for amicable relations between the employer and the teacher. A lot of mutual respect and fraternal feelings are needed for the purpose. The following means are suggested for achieving this objective :

- (a) To perform all professional activities through proper channels.
- (b) To avoid talking to unauthorised individuals about professional and secret information.
- (c) To try for promotion only on grounds of competence.
- (d) To refuse appointment or promotion offered out of turn, based on favouritism or against professional interests,
- (e) To continue to work as per bilateral agreement (between the employer and the teacher) till to expiry of the period of agreement or change in the terms of agreement through mutual consent.
- (f) To desist from undertaking any responsibility/work involving financial benefit in contravention of professional etiquette and the general interests of the community ;
- (g) To co-operate with the authorities in the fulfilment of educational policies in conformity with professional responsibilities, and
- (h) To avoid the condemnation of authorities, behaviour through anonymous communication in newspapers and also conversational conflicts which harm students interests.

**(e) Teacher and Society**

The teacher's activities are not only related to educational institutions but they have a serious impact on common social interest.

The following points merit consideration in this regard :

1. To adhere to desirable standards expected of professionals by the society.
2. To participate in diverse activities of the community as a good citizen.
3. To strive for public co-operation in the promotion of educational programmes, and
4. To make necessary efforts for the enrichment of educational ethical, spiritual, cultural and intellectual life of the community.

**(f) Teacher and his professional Career**

An unceasing efforts for professional development alone can ensure the dignity of a teacher. The following steps would be helpful in this direction :

1. To carry on studies and have greater involvement in research, tours, conferences, seminars etc. for professional development.
2. To attract active youth to the teaching profession through adoption of teaching norms and behaviour to social needs.
3. To make teaching more purposeful through active participation in educational planning, and
4. To have active participation through membership of the associations meant for safeguarding professional growth and welfare of teachers.

**(g) Further rules of conduct**

1. A teacher should occupy University accommodation only when it is allotted to him/her and vacate the same when he/she ceases to be entitled to retain the same. Otherwise, he/she shall be liable to disciplinary action in addition to penal rent chargeable according to the rules.
  2. A teacher shall not participate in the activities of a faction of political party at the cost of University work.
  3. If a teacher wishes to stand for election to any local body, State Legislative Assembly or Parliament, he/she shall seek the Vice-Chancellor's permission and take leave for the period of his election campaign. He shall also take such leave as is due to him/her or leave without pay so long as he remains a member of the State Legislative Assembly or Parliament.
  4. A teacher shall not indulge in adverse criticism of the University and its Officers by means of any article, broadcast or any other document or statement.
  5. A teacher shall be entitled to protection by the university if he/she is subjected to any libel in the discharge of his duties.
  6. A teacher shall not demand dowry for his marriage nor shall he/she commit bigamy.
  7. A teacher shall not engage, without prior permission in any trade or business or negotiate for or undertake any other remunerative employment in addition to his duties including part time Lecturership or private tuition on payment.
  8. A teacher shall so manage his private affairs as to avoid habitual indebtedness and insolvency.
  9. A teacher shall not be under the influence of any intoxicating drug or liquor during the hours of his duty.
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## CHAPTER—LIII

## MEDICAL ATTENDANCE RULES

1. These rules may be called the Rajasthan University Medical Attendance Rules, 1970.

2. These rules shall come into force with effect from 1st June, 1970.

3. These rules shall apply to :—

- (i) Vice-Chancellor,
- (ii) all University employees (including persons on probation), whose conditions of service are regulated in accordance with the rules framed by the University from time to time.
- (iii) temporary University employees only after completion of one year's service in the University.
- (iv) re-employed persons.
- (v) members of the family of such University employees who are on leave and have gone outside India or on deputation abroad.

*Note* :—The claim shall be preferred by the University employee.

4. These rules shall not apply to :—

- (i) employees of the University Press who are governed or covered by the Employees State Insurance Act and Schemes framed under the said Act.
- (ii) those University employees who are on leave and have gone outside India or on deputation abroad.
- (iii) retired University employees.
- (iv) Work-charged, casual and part-time employees and employees on fixed pay.
- (v) University employees who proceed outside Rajasthan on leave with the object of securing medical attendance outside Rajasthan for themselves or members of their family.

### 5. Definitions

In these rules unless there is anything repugnant in the subject or context :

(1) "Authorised Medical Attendant" in respect of a University employee or class of University employee means :

- (i) A University Medical Officer (Allopathic and Homoeopathic) on duty in University Health Centre and

Homoeopathic Clinic maintained by the University or a Medical Officer of the Rajasthan Government Medical Department on duty in a Government Hospital or Government Dispensary.

- (ii) A private Medical Practitioner/Homoeopath/Vaidya approved by the University of Rajasthan.
- (iii) A.M.O. on duty in a non-Government Medical/Ayurvedic/Unani Hospital/Dispensary or institution recognised as Government Hospital by Government of Rajasthan.

*Explanation* :—An Authorised Medical Attendant in one spell of illness at time shall be either a Medical Officer or Hakim or Vaidya.

- (2) "Government" means the Government of Rajasthan.
- (3) "Government Hospital" means a Medical, Ayurvedic or Unani Hospital, Dispensary or Institution maintained by the Government for purposes of Medical, Ayurvedic or Unani treatment and also includes a dispensary or a hospital maintained by a local authority, or a hospital within the State of Rajasthan or outside the State of Rajasthan.
- (4) 'University' means University of Rajasthan.
- (5) (a) 'Family' means University employee's wife (not more than one)/husband in the case of a woman University employee, son (s) including son (s) adopted legally, daughter(s) and parent(s) if wholly dependent on the University employee.
- (b) The term 'Parents' does not include Step father and the term 'wholly dependent' in case of a parent means that there is no other adult son and other source of income of the parents in case of employees, in receipt of pay of Rs. 800/- p.m. or less the expenses on medical treatment of dependent parents be reimbursed even though there may be other adult son(s) provided that :—
  1. The parents are residing with him permanently.
  2. The other source of income of the parents is not more than Rs. 1000/- p.m. and
  3. The reimbursement of medical expenses on this account has not been drawn from anywhere else.

In case of other employees in receipt of pay of more than Rs. 800/- the reimbursement will be available only when the parents are wholly dependent on the University employees i.e. there is no other adult son and the income of the parents is not more than Rs. 500/- p.m.

- (6) "Medical Attendance" in respect of an University employee, means attendance in a Government Hospital or the Clinic of the Authorised Medical Attendant/University Health Centre/ University Homoeopathic Clinic or in the case of illness

which compels the patient to be confined to his residence, at the residence of the University employee by the Authorised Medical Attendant, and includes :

- (a) such pathological, bacteriological, radiological or other method of examination for the purposes of diagnosis as are available in any Government Hospital or laboratory recognised by the University and are considered necessary by the Authorised Medical Attendant, and
  - (b) such consultation with any other Medical Officer or specialist in the service of the Government as the Authorised Medical Attendant certifies to be necessary, to such extent and in such manner as the Medical Officer or the Specialist may in consultation with the Authorised Medical Attendant, determine.
7. "Patient" means University employee and his 'Family as given in 5 (5) (a) who has fallen ill and to whom these rules apply.
8. "Treatment" means the use of all medical and surgical facilities available at the Government Hospital or Clinic of the Authorised Medical Attendant in which the patient is treated, and includes :
- (a) The employment of pathological, bacteriological, radiological or any other methods as are considered necessary by the Authorised Medical Attendant.
  - (b) Dental treatment where the diagnosis of the physiological or other disability from which a patient is suffering indicates that the teeth are the real source of disturbance provided it is of major kind such as treatment of a bone disease, wholesale removal of teeth or impacted wisdom tooth but it excludes treatment for pyorrhoea and gingivitis of teeth.
  - (c) Surgical operations needed for the removal of adontomes and including the oral surgery of the mouth.
  - (d) The supply of such medicines, vaccines, sera or other therapeutic substances as are ordinarily available in Government Hospital or University Health Centre/ University Homoeopathic Clinic,
  - (e) The supply of such medicines, vaccines, sera or other therapeutic substances not ordinarily available, as the Authorised Medical Attendant may certify in writing to be essential for the recovery or for the prevention of serious deterioration in the condition of the patient, but excluding medicines which are regarded as food, tonics, tonics having more food value, disinfectants and other similar preparations. Confinement in Government Hospital or Clinic of the Authorised Medical Attendant and prenatal and postnatal treatment in case of a female University employee.

- (f) Provision of accommodation in Government Hospital or clinic of authorised Medical Attendant on the scale & subject to the conditions mentioned in Rule 7.
  - (g) Consultation fee paid to an A.M.A. which would be reimbursible to the University employee as per APPENDIX I and fee reimbursible for Compounder/Nurse for administering injection at the residence of the University employee as per rates laid down in APPENDIX II.
9. 'Pay for the purpose of these rules means basic pay (excluding special pay and dearness pay).

#### 6. Medical Attendance and Treatment of University Employees.

- (i) The expenses incurred by the University employees on account of medical attendance and treatment shall, on production of essentiality certificate from the Authorised Medical Attendant in the prescribed form, be reimbursed to him to the extent and in the manner provided in these Rules.
- (ii) The following charges paid by the University employees for treatment are reimbursible :
  - (a) Cost (including sales tax paid by the University employee on medicines purchased) of Allopathic drugs, medicines, vaccines, sera or other therapeutic substances not ordinarily available in Government Hospital or University Health Centre or Clinic of the Authorised Medical Attendant. List of allopathic drugs, medicines which are not reimbursible is given in APPENDIX III. The list of such medicines and drugs shall be subject to revision/modification as per amendments made by the State Government, from time to time.
  - (b) Cost (including sales tax paid by the University employee on medicines purchased) of Ayurvedic/Unani drugs of approved "Rasayanashalas" as per APPENDIX IV only not ordinarily available in Government hospital or with the approved Medical Attendant. List of Ayurvedic and Unani drugs which are reimbursible is given in APPENDIX V. This list is subject to revision/modification as per amendments made by the State Government, from time to time.
  - (c) Cost (including sales tax paid by the University employee on medicines purchased) of homoeopathic drugs and medicines prescribed by the Authorised Medical Attendant.
  - (d) Ambulance charges incurred to carry the patient from residence to a Government hospital and vice-versa, or from one Government hospital to another for treatment or examinations, if the ambulance belongs to Government, or the Government hospital where patient is admitted.

- (e) Blood transfusion charges.
- (f) Cost wholly or partly of hearing aid or artificial limb (including cost of replacing a limb) or callipers after obtaining the concurrence of the Vice-Chancellor and if a hearing aid equipment is required to be purchased again on the opinion of the competent Authorised Medical Attendant and that the earlier equipment is beyond repairs, the reimbursement of cost would be limited to 50% only.

**7. Treatment as Government Hospital or Clinic of the Authorised Medical Attendant as In-Door/Out-Door Patient etc.**

- (1) An University employee who receives Medical Attendance and treatment at a Government Hospital or Clinic of the Authorised Medical Attendant as an Indoor patient shall be entitled to the following :

- (i) Accommodation in Government Hospital as classified below shall be provided free of charge subject to the availability :

(a) University employees drawing pay Rs. 1700/- p.m. and above.	Deluxe or Cottage Ward.
(b) University employees drawing pay Rs. 860/- p.m. and above but below Rs. 1700/- p.m.	Cottage Ward.
(c) University employees drawing pay below Rs. 860/- p.m. but above Rs. 420/- p.m.	Rental ward of lowest category.

- (ii) If the class of accommodation to which the University employee is entitled under sub-clause (i) above is not available, accommodation of a higher class may be provided if the admission of patient cannot be delayed without danger to his health. A certificate to this effect from the Superintendent/Principal Medical Officer of the Hospital be furnished with the claim for reimbursement.

- (iii) Class of accommodation and its charges in respect of private clinics approved by the University shall be determined by the University in each case separately.

- (iv) Ordinary nursing facilities available in a Government Hospital/University Health Centre.

- (v) Medical Attendance and treatment as provided in Rule 6.

- (2) A University employee who receives Medical Attendance and treatment at a Government Hospital or a clinic of an authorised medical attendant as an Out-door patient shall be entitled to benefits provided in these Rules.

- (3) If the Authorised Medical Attendant is of opinion that owing to absence or remoteness of a suitable hospital/clinic or to the severity of the illness, a University employee cannot be given treatment as provided in Sub-Rule (1) and (2) of this rule, he may receive medical attendance and treatment at his residence under Rule 6.
- (4) (i) If a University employee falls ill at a place which is not the Headquarters of the Authorised Medical Attendant, he shall be entitled to travelling allowance as on tour except the halting allowance for the journey to and from such headquarter provided that he does not undertake journey for attendance by a Dentist or an Occulist. In case the condition of the ailing University employee is so serious that he cannot be carried to the headquarter of the Authorised Medical Attendant in any conveyance, the A.M.A. attending the patient at his residence shall be entitled to travelling allowance as on tour for forward and return journeys from his headquarters to the place of the residence of the ailing University employee under University Travelling Allowance Rules.
- (ii) If the Authorised Medical Attendant is of opinion that the condition of the patient is so serious or of a special nature as to require medical attendance by a specialist Medical Officer other than himself, he may send the patient to the nearest specialist or other Medical Officer concerned. The ailing University employee sent to another station from the Headquarters of the Authorised Medical Attendant shall be entitled to Travelling Allowance without any halting allowance for the forward and return journey from and to the Headquarters of Specialist or Medical Officer. An attendant/escort accompanying the patient under written instructions from the Authorised Medical Attendant for the safety of the patient shall also be entitled to Travelling Allowance on the scale admissible to the University employee himself on tour without halting allowance. In case a University employee travels by air or in air-conditioned class for this purpose, the travelling allowance shall be limited to travelling allowance admissible to him for journey by Rail (except in air conditioned coach)/Road under University Travelling Allowance Rules as on tour without any halting allowance.

**8. Medical Attendance and Treatment of Members of Family of University Employee :**

- (1) The members of the family of a University employee shall be entitled to medical attendance and treatment at a Government Hospital or Clinic of an Authorised Medical Attendant on the scale and conditions allowed to a University employee himself under Rule 6 and sub-Rules (1), (2) and (3) of Rule 7. For the purpose of admissibility of concessions under this



Rule, it is not necessary that the member(s) of the family of the University employee should reside with him at the time of illness. In case of an University employee in receipt of pay of Rs. 1820/-applicable from 1-4-92 p.m. or less Medical reimbursement for dependent parents, brothers and sisters shall be payable and subject to the conditions mentioned in Rule 5.

- (2) In case the wife/husband of an employee is working in an organisation/office where medical aid is not provided to employees, the employee will be entitled to claim reimbursement in respect of treatment of his/her wife/husband. Where both husband and wife are University employees they shall be entitled to medical attendance and treatment as independent entities according to his/her status under these rules. In such a case the claim for reimbursement of medical expenses of the members of family dependent upon them shall be preferred by either husband or wife whoever is in receipt of higher pay.

*Note* :—A certificate in the prescribed proforma at Appendix VI shall have to be produced while claiming reimbursement for the member(s) of the family by an University employee.

- (3) If the husband or wife of the University servant, as the case may be is employed in a service outside other than service under University which provided medical facilities of its own then the University servant would be entitled to choose, in respect of husband/wife the medical facilities, either under these rules or if the service in which he/she is employed does not provide for medical facilities, then the University servant would be entitled to claim medical facilities as provided in sub-rule 8 (1) above.

*Note* :—Such a University employee is required to give a declaration electing the medical facilities of the University or otherwise duly countersigned by the Head of the Office/Principal/Head of the Department.

#### **9. Medical Attendance and Treatment Outside of Rajasthan :**

- (1) An University employee posted to a station or sent on duty or spending leave at a station outside Rajasthan in India and who falls ill shall be entitled to Medical Attendance and treatment as indoor and outdoor patient in a Hospital maintained by the Central Government or other State Government on the scale and conditions which would be admissible to him under these Rules had he been on duty or on leave in Rajasthan.

#### **10. Treatment of a disease for which treatment is not available in Rajasthan :**

An University employee suffering from a disease for which treatment is not available in any Government Hospital in Rajasthan shall be entitled to the following concessions :

- (1) Medical Attendance and treatment in such cases shall be allowed at such Hospitals/Institutions within or outside the State as the specialist may recommend for any particular disease. A certificate to this effect be enclosed with the claim.
- (2) (i) Reimbursement of sums actually paid to the Hospital/Institution including charges for surgical operations and Nursing facilities.  
(ii) For the purpose of reimbursement under this rule, the original receipt issued by such Hospital/Institution shall be countersigned by the specialist on whose advice the treatment outside the State was undertaken.
- (3) The patient shall be entitled for journey by rail /road from duty point station at the station at which he fell ill to the place of treatment outside the State and back to a single fare of the class to which his classification entitled him under the University Travelling Allowance Rules.

#### 11. Procedure for Claiming Reimbursement :

The procedure to be followed for claiming reimbursement of expenses incurred by a University employee on account of medical attendance and treatment under these rules shall be as follows :—

- (1) Every University employee claiming reimbursement of medical expenses incurred on account of medical attendance and treatment for himself and/or members of his family, shall make an application in form given in *Appendix—VI*. All claims for medical re-imbusement should be submitted by the claimant to the concerned A.M.A. within seven days of the completion of treatment and the A.M.A. should as far as practicable countersign the claim within 30 days. However, received in the University office after 180 days from the date of the completion of the treatment.

*N.B.* :—The Vice-Chancellor shall be competent to permit reimbursement in deserving cases upto a period of 360 days from the date of completion of treatment.

- (2) (i) Each form of application referred to in clause (1) shall be accompanied by an Essentiality Certificate from the Authorised Medical Attendant in the form given in the application form vide *Appendix VII* alongwith any other certificate(s) required to be attached under any rule.  
(ii) The cash memo(s) attached to the medical bills for purchase of medicines, shall be verified and signed by the Authorised Medical Attendant prescribing the medicines.  
(iii) An University employee or member of his family who receives medical attendance and treatment at his residence under Rule 7 (3) shall be reimbursement the consultation fee paid to an A.M.A. as per Appendix I or fee paid to Compounder/Nurse for administering injection.

as per Appendix II on production of a certificate from the Authorised Medical Attendant in the prescribed form given in *Appendix VIII* and *IX* respectively and shall be attached with the application form vide *Appendix VII*.

- (iv) Every Authorised Medical Attendant while signing the Essentiality Certificate shall make an entry in the register maintained by him. He shall indicate the serial number (with date) at which the entry has been made in the aforesaid register. The register maintained by the Authorised Medical Attendant in the prescribed form (*Appendix X*) shall be available for inspection and check without notice to an officer appointed by the Vice-Chancellor,
- (3) (i) (a) The bill for medical expenses shall be drawn in the form prescribed and charged to the appropriate budget head "Medical Aid to Staff".
- (b) Claim for Travelling Allowance admissible to ailing University Employee and/or attendant/escort under sub-Rule (4) of Rule 7 of these rules shall be drawn on Travelling allowance bill form. Such a travelling allowance claim shall be accompanied by a certificate from the Authorised Medical Attendant permitting the University employee along with attendant/escort, where necessary to undertake journey.
- (ii) The bill shall be countersigned by the authority competent to sign Travelling Allowance bill of the University employee concerned.
- (4) An University employee shall present a consolidated claim for reimbursement of Medical expenses not earlier than once in a month in respect of all the members of his family including himself/herself after the treatment is over. In cases where treatment continues over a long period a part claim for reimbursement of medical expenses may be presented by the University employee as follows :

<i>Basic Pay</i>	<i>Amount of per claim</i>
(a) Above Rs. 1300/-	Rs. 100/- and above.
(b) upto Rs. 1300/-	Rs. 50/- and above.

- (5) The claims for reimbursement of medical expenses upto Rs. 150/- in case of Allopathic Medicines presented by the University employee for himself and members of his family under these rules shall be paid on the basis of prescription of the Authorised Medical Attendant if the treatment is taken in S.M.S. Hospital /Government Dispensaries/University Health Centre and Santokba Durlabhji Hospital and the medicines prescribed by the Authorised Medical Attendant recognised by the University.

The procedure for claiming reimbursement in the type of claims referred to in sub-rule of this rule shall be the same as laid down in these rules except that the provisions of rule II (1) and (2) (i) (ii) & (iv) shall not be make applicable in such cases.

The procedure for reimbursement of medical expenses upto Rs. 25/- in case of Allopathic medicines presented by the University employees as mentioned in sub-rule (1) will be as under :

The prescription of the Authorised Medical Attendant referred to in sub-rule (i) shall bear OPD Registration Number and date of the Hospital/Dispensary/Clinic/Nursing Home ,where treatment is taken and the Authorised Medical Attendant shall subscribe his signature on such prescription under his official seal and the same shall be enclosed with the bill.

## **12. Special concessions to University employees suffering from Tuberculosis and Cancer and for kidney transplantation.**

An University employee suffering from tuberculosis and cancer and for kidney transplantation shall be entitled to the following special concessions :

1. Special efforts shall be made by the University to get reasonable facilities for admission to Government Sanatorium, in cases where institutional treatment is considered necessary under advice of the Authorised Medical Attendant.
2. An University employee admitted as an indoor patient in a Government hospital/T.B. Sanatorium/Clinic shall, in addition to expenses on medicines reimbursible in accordance with provisions contained in Rule 6 of these rules, be allowed reimbursement of the expenses incurred by the University employee on non-reimbursible medicines i.e. medicines having more food value on the following conditions :—
  - (i) The medicines are prescribed by the Medical Officer of Government T.B. Hospital/Sanatorium.
  - (ii) The amount to be reimbursed under this clause shall not exceed Rs. 75/- per month subject to a maximum period of Six month.
  - (iii) The amount shall be reimbursible on production of vouchers duly countrsigned by the Medical Officer attending the case alongwith a certificate from the Medical Officer in form given at *Appendix XI*.
  - (iv) The travelling allowance shall be admissible for any journey undertaken in the circumstances in Rule 7(4) of these Rules to the extent admissible under the rail concessions allowed to a T.B. and cancer patient by Railways as given in *Appendix XII*.

- (v) An allowance not exceeding Rs. 75/- per month shall be paid towards the cost of special diet, if any, prescribed by the authorised medical attendant to the University employee (where pay does not exceed Rs. 1300/- p.m.) subject to the production of a certificate signed by the University employee and countersigned by the Medical Officer attending on him as given in *Appendix XIII*.
3. The concession outlined in clause (2) shall also be admissible to a University employee who is on leave and is being treated as an outdoor patient on the advice of the Medical Officer Incharge of Government Hospital/T.B. Sanatorium or Clinic.
4. (a) When a University employee is admitted in private Sanatorium in Rajashtan after he has obtained a certificate from Medical Officer Incharge of Government Hospital, T.B. Sanatorium or Clinic for non-availability of accommodation, the University shall assist in the payment of following charges in respect of University employees whose pay does not exceed Rs. 1300/- p.m. :
- (i) Amount not exceeding Rs. 50/- per month for charges on ordinary accommodation in the private Sanatorium, if paid by him.
  - (ii) Amount not exceeding Rs. 75/- per month, towards the cost of special diet, if any, prescribed by the Medical Officer of the Sanatorium under the conditions laid down in sub-clause (v) of clause (2) above for such employees.
  - (iii) Charges for non-reimbursible medicines not exceeding Rs. 50/- per month shall also be paid on the conditions laid down in clause (2) above for such charges.
  - (iv) Travelling Allowance provided in Sub-clause (iv) of clause (2) of this rule.
  - (v) During Institutional treatment in a private Sanatorium ordinary medicines reimbursible under the Rules shall also be reimbursible on certification by Medical Officer Incharge of the private Sanatorium.
5. The concessions laid down in this Rule shall also be admissible to the members of family of the University employees on conditions on which they are admissible to University employees themselves.

13. The University shall approve such Private Medical Practitioner/Homoeopath/Vaidya as A.M.A. who in its opinion is considered suitable/qualified to become the A.M.A. in respect of University employees.

*Notes* :—(a) The list of approved Private Medical practitioners/Homoeopaths/Vaidyas recognised by the University as A.M.A. is available at *Appendix XIV*.

- (b) The charges on account of medicines supplied by the A.M.A. under the above rule from their dispensaries/clinic shall be subject to the following limits :—
- (a) For Allopaths upto Rs. 5/- per day.
  - (b) For Vaidyas upto Rs. 5/- per day.
  - (c) For Homoeopaths upto Rs. 3/- per day.
  - (d) Reimbursement to Private A.M.A. shall be restricted upto 30 days and clinic charges upto 20 days.

14. The University may approve any Clinic or Laboratory for pathological, bacteriological, radiological etc. tests as are considered necessary by the A.M.A. and prescribe the charges which will be reimbursed to University employee(s).

*Note* :—The list of Clinics/Laboratories approved by the University under the above rule is available at *Appendix—XV*.

15. The University may approve any private Clinic/Nursing Home for the treatment of University employee(s) which in its opinion is suitable and prescribe the charges which would be reimbursed to the University employee(s).

*Note* :—The list of the Clinics Nursing Homes approved by the University under the above rule is available at *Appendix—XVI*.

16. (i) The expenses incurred by the University employee on account of medical attendance and treatment on any member of his family under the above rules shall be reimbursed to the extent given below :

(a) Expenses upto	Rs. 3500/- in a financial year	100%
(b) Expenses above	Rs. 3500/-	75%

(ii) A University employee suffering from T.B. or Cancer or Kidney transplantation shall be entitled to the special concessions under Rule 12 of the above rules regardless of any limit laid down under sub-rule (i) above.

(iii) A University employee suffering from T.B. stationed at Jaipur shall be entitled to take treatment as T.B. patient only at Chest Clinic, S.M.S. Hospital/T.B. Sanatorium Jaipur which are specialised units of Government for treatment of T.B. and from no other A.M.A. of the University.

*N.B.* :—The Chest Clinic at the S.M.S. Medical Hospital and the T.B. Sanatorium, Jaipur give enough facilities to T.B. patients. Even special food is supplied. As such, ordinarily a patient should avail himself of the facilities

available in any of these two establishments. Therefore, payment of special diet allowance may be made only when specific certificate is produced from the Chest Clinic or the Sanatorium that the patient has not availed himself/herself of the facility available in the establishment and when the treating unit has recommended to the patient special diet allowance specially. Further, if any employee or his dependant family member is declared to be a patient of T.B. by an A.M.A. of the University, the University shall insist upon an X-ray Examination report from the Chest Clinic or alternatively from the T.B. Sanatorium, Jaipur. The relative expenditure incurred by the employee shall be re-imbursible in all cases of T.B. re-imburement on account of medicinal charges and special diet charges subject to the stipulations discussed above shall be made without limit.

(iv) In deserving cases, the Vice-Chancellor is authorised to allow the medical expenses incurred by a University employee on account of Medical Attendance and treatment on himself or any member of his family in full over the limit of Rs. 3500/- provided in sub-Rule (i) above.

17. The University shall have the power to withdraw recognition of any of the Authorised Medical Attendants/any Clinic/Laboratory/Nursing Home approved under the above rules without assigning any reasons.

**18. Savings :**

Nothing in these rules shall be deemed to (1) entitle a University employee to re-imburement of any cost incurred in respect of medical services obtained by him or to travelling for any journey performed by him otherwise than as expressly provided in these rules: (2) prevent the University from granting to a University employee any concessions relating to medical treatment or attendance or travelling allowance for any journey performed by him which is not authorised by these rules.

**19. Interpretation :**

If any question arises as to whether any service is included as 'medical attendance' or 'treatment' it shall be referred to the Syndicate whose decision there on shall be final.

20. In cases where it is found to the satisfaction of the Vice-Chancellor that the privileges granted under these rules have been misused, suitable penalty may be imposed on the employee concerned which may include debaring the person concerned from the benefits under these rules for ever or for a shorter period of time.

21. These rules supersede the University Medical Aid Rules, 1962 and all orders issued thereunder and the cases of treatment taken after 1st June, 1970 shall be dealt with in accordance with the provisions of these rules.

## APPENDIX—I

Schedule of consultation fee reimbursible to University employees :

	<i>Day</i> (6. a.m. to 8 p.m.)	<i>Night</i> (After 8. pm. and before 6 a.m.)
<b>I. Allopathy :</b>		
1. Professor including Principal and Additional Principal of Medical College (on clinical side)	Rs. 50/- per visit	Rs. 60/- per visit
2. Medical Officer.	Rs. 25/- per visit	Rs. 30/- per visit
3. Readers of Medical Colleges (on clinical side).	Rs. 40/- per visit	Rs. 50/- per visit
4. Lecturers of Medical Colleges (on clinical side).	Rs. 35/- per visit	Rs. 40/- per visit
<b>II. Ayurvedic :</b>		
1. Principals of Ayurvedic Colleges.	40/-	50/-
2. Professors and Physical Specialist.	40/-	50/-
3. Lecturers, Vaidyas Class 'A', Inspector and Assistant Physician Research.	25/-	30/-
4. Vaidyas Class B and C	5/-	10/-
5. Nurses and Compounders	2/-	3/-
<b>III. University Medical Officers :</b>		
(a) Medical Officer Health Centre.	20/-	20/-
(b) University Homoeopath	4/-	8/-
<b>IV. Private A.M.A.</b>	7/-	10/-
<b>V. Private A.M.A. as a Senior specialist</b>	25/-	30/-
<b>VI. Private A.M.A. as a Junior specialist</b>	16/-	20/-

*Notes* :—(i) Reimbursement of consultation fee shall be restricted to two consultations/visit in one spell of illness.

(ii) Fees as above would be applicable within Municipal limits.



## APPENDIX—II

Schedule of fees reimbursible to University Employees for Nursing Staff of the Rajasthan Government or University.

	<i>Day</i> (6 a.m. to 8 p.m.)	<i>Night</i> (After 8 p.m. and before 6 a.m.)
1. Staff Nurse and Male Nurse Grade I and Grade II	Rs. 3/- per visit Rs. 10/- whole day.	Rs. 4/- per visit Rs. 14/- whole night
2. Midwife and Male Nurse Grade III	Rs. 2/- per visit Rs. 6/-for whole day.	Rs. 3/- per visit Rs. 10/-for whole night
3. Nurse Dai and Dai	Rs. 1.50/- per visit Rs. 5/-for whole day.	Rs. 2/- per visit Rs. 6/-for whole night
4. University Male/Female Nurse of University Health Centre.	Rs. 2/- per visit Rs. 6/-for whole day.	Rs. 3/- per visit Rs. 10/-for whole night

## APPENDIX—III

**List of non-reimbursible Allopathic Drugs and Medicines**

As published in the Rajasthan Raj Patra No. 9 dated 29-5-69 and amended from time to time.

## APPENDIX—IV

**List of approved Rasayanshalas for Reimbursement**

1. M/s Unjha Pharmacy, Ahmedabad.
2. M/s Dhutapapeshwar Ayurvedic Pharmacy, Parel, Bombay.
3. M/s Jhandu Pharmaceutical Works, Bombay.
4. M/s Vaidnath Ayurved Bhawan.
5. Dabar (S.K. Burmen), Calcutta.
6. M/s Krishna Gopal Ayurved Bhawan, Kaleda, Ajmer.
7. M/s Dhanwantri Ayurvedic Pharmacy, Jaipur.
8. M/s Mehta Ayurvedic Pharmacy, Bikaner.
9. M/s Gurukul Kangri Ayurvedic Pharmacy, Haridwar.
10. M/s Poona Rasayan Shalla, Pune.
11. M/s Ram Dayal Ayurvedic Pharmacy, Kota.
12. M/s Rishikui Ayurvedic Pharmacy, Haridwar.
13. M/s Ayurved Sewashram, Udaipur.
14. M/s Swami Lakshmi Ram Ayurvedic Pharmacy, Jaipur.
15. M/s Hamdard Dawakhana, Delhi.
16. M/s Jain Digambar Ayurvedic Pharmacy, Kota.
17. M/s Hind Ayurvedic Pharmacy, Jaipur.
18. M/s. Lokopkark Ayurvedic Pharmacy, Jaipur.

19. M/s. Madhav Ayurvedic Bhawan, Jodhpur.
20. M/s. Ashvani Ayurvedic Bhawan, Jodhpur.
21. M/s. Aflī Pharmecutical Ltd , Ahmednagar.
22. M/s. Ras Shalla Aushdhalaya, Gandel (Saurashtra).
23. M/s. Sadhna Chemicals, Udaipur.
24. M/s. Jagdamba Ayurvedic Bhawan, Jaipur.
25. M/s. Amejek Laboratories, Sardar Shahr (Churu).
26. M/s. Dattatrya Krishna Sandu Brothers Tribuvan Pvt. Ltd., Bombay.
27. M/s. Sudrshan Ayurvedic Pharmaceutical, Bhilwara.
28. M/s. Shree Ram Rasayanshalla, Kotputli (Jaipur).
29. M/s. Rajvedya Shital Prasad & Sons, Delhi.
30. M/s. Shri Vishnu Ayurvedic Pharmacy, Reengas (Sikar).
31. M/s. Shri Narayan Laboratories Chikitsa Sadan, Bikaner.
32. M/s. Jai Ayurvedic Research Laboratories, Jaipur.
33. M/s. Shree Krishan Ayurvedic Pharmacy Dhanwantri Bhawan Nabha House, Kurukshetra, Haryana.
34. M/s. Dindayal Aushdhalaya Dolatganj, Lashkar, Gwalior.
35. M/s. Shri Vardhman Ayurvedic Pharmacy, Kota.
36. M/s. Hanuman Ayurvedic Rasayanshalla, Station Raod, Ratangarh (Churu).
37. M/s. Aflī Pharmaceuticals Ltd., B-296, Parimal Street, Sadli Bank Building, Fort, Bombay.
38. M/s. Mexo Laboratories Pvt. Ltd., Khichamal Bldg., Kamla Nagar, Delhi.
39. M/s. Shree Ramdev Sidh Harde Pharmacy Bhawan, Brahmपुरi, Jaipur.
40. M/s. Mahesh Ayurvedic Aushdhalaya, Vijai Nagar Colony, Bhopal.
41. M/s. Manmohan Aushadh Bhandar, Tripolia Bazar, Jaipur.
42. M/s. Trimurti Pharmacy, Bikaner.
43. M/s. Simko Sharma, Pilani.
44. M/s. Navashakti Ayurvedic, Bhusawal.
45. M/s. Davakhana Tibbya College, Aligarh.
46. M/s. Shiv Goraksh Rasyanshalla, Lunva (Nagaur).
47. M/s. Charak Pharmaceuticals, Bombay (only following 10 medicines are re-imbursible) :—
  1. Livomin Syrup.
  2. Livomin Drops.
  3. Livomin Tablets
  4. Menal Malt.
  5. M-2 Tone Syrup
  6. Ojas Syrup
  7. Vometib Syrup
  8. Neo Tab.
  9. Femiplex Tab.
  10. Posex Fort.

- Notes* :—1. A certificate shall be required on the application for refund of claim to the effect that the medicines are of approved Rasayanshalas.
2. Name of the Rasayanshala should be got written on the Cash Memo by the Druggist.

#### APPENDIX—V

**List of Ayurvedic and Unani Medicines reimbursible under the rules shall be as per the list of State Government**

## APPENDIX—VI

**Certificate to be appended with the medical claim  
when medical expenses in respect of member(s)  
of family is claimed**

*FORM 'A'*

Certified that my father and/or mother is/are wholly dependent upon me and he/she/they has/have no other adult son other than myself and he/she/they has/have an income of less than Rs. 50/- per month.

Counter Signature of the  
Dean/Director/Head of  
the Office.

Signature of University  
Employee

*FORM 'B'*

Certified that my wife (not more than one/husband (in case of a woman University employee;), son(s) including son(s) adopted legally, daughter(s) and parent(s) is/are wholly dependent upon me.

Signature of University Employee

## परिशिष्ट VII APPENDIX VII

(राजस्थान विश्वविद्यालय चिकित्सा सहायता नियम, 1970)

विश्वविद्यालय कर्मचारी और उसके परिवार के उपचार/अथवा चिकित्सक  
(मेडिकल अटेडेंट) सम्बन्ध में किये गये चिकित्सा व्यय की प्रतिपूर्ति  
के लिए प्रार्थना-पत्र

सूचना:—प्रत्येक रोगी के लिए अलग प्रपत्र का प्रयोग किया जाना चाहिये ।

1. कर्मचारी का नाम.....
2. पद.....
3. कार्यालय जिसमें नियुक्त है.....
4. वेतन तथा अन्य उपलब्धियां (एमाल्युमेंटस).....  
(इन्हें अलग से दिखाया जाना चाहिये).....
5. कार्य स्थान.....
6. निवास स्थान का पता.....
7. रोगी का नाम तथा उसका विश्व-  
विद्यालय कर्मचारी के साथ सम्बन्ध } .....

सूचना:—यदि रोगी बालक हो तो उसकी आयु भी लिखनी चाहिये ।

8. रोगी के रोगग्रस्त होने का स्थान (ग्राउट डोर टिकट साथ लगायें).....  
.....

9. मांगी गई राशि का विवरण :—
1. चिकित्सा परिचर्या.....
  2. परामर्श शुल्क । नीचे लिखा विवरण दीजिये :—
    - (अ) जिस चिकित्सा अधिकारी से } .....  
 परामर्श किया गया है उसका } .....  
 नाम अस्पताल व डिस्पेंसरी का } .....  
 नाम जिससे उसका सम्बन्ध है । } .....
    - (ब) परामर्श की संख्या.....
  3. प्रयोगशाला व्यय.....
  4. रोगी वाहन (एम्बुलेंस व्यय).....
  5. अग्र्य (विवरण दीजिये).....
10. मांगी गई राशि का योग .....
11. संलग्न पत्रों की सूची : परमावश्यक प्रमाण-पत्र .....
- बीजक.....

**घोषणा जिस पर विश्वविद्यालय कर्मचारी द्वारा हस्ताक्षर किये जायेंगे**

- (अ) मैं घोषित करता/करती हूँ कि इस प्रार्थना पत्र के विवरण जहां तक मेरी जानकारी व विश्वास है, सही है और रोगी जिस पर चिकित्सा व्यय किया गया है पूर्णतया मुझ पर निर्भर है ।
- (ब) मैं यह भी घोषित करता/करती हूँ कि जो दबाइयां मेरे द्वारा खरीदी गई हैं उसका पुनर्भरण मैंने पूर्व में नहीं किया अथवा प्रस्तुत किया है ।

दिनांक.....19

वि. वि. कर्मचारी के हस्ताक्षर  
तथा पद एवं कार्यालय जिससे सम्बन्ध है ।

क्रमांक.....

दिनांक.....

आवश्यक कार्यवाही हेतु कुल सचिव, राजस्थान विश्वविद्यालय, जयपुर को प्रेषित है ।

दिनांक.....

विभागाध्यक्ष के हस्ताक्षर  
पद.....

(सील)

## परमावश्यक प्रमाण-पत्र

प्रमाणित किया जाता है कि श्री/श्रीमती/कुमारी.....  
 पति/रत्नि/पुत्र/पुत्री/माता/पिता/कुमारी/श्रीमती .....  
 .....जो

विभाग में नियुक्त है..... अस्पताल/इन्डोर/आउट डोर में  
 मेरे परामर्श कक्ष में मेरे उपचार में रहा/रही है। इस सम्बन्ध में मेरे द्वारा निर्धारित  
 निम्नलिखित औषधियां रागी की दशा में हो रही गम्भीर गिरावट को रोकने/रागी के  
 पुनः स्वस्थ होने के लिये परमावश्यक है/थी। ये औषधियां बाहर के रोगियों को देने  
 के लिए.....में संग्रहित नहीं की जाती और इसमें  
 ऐसी प्रोप्राइटरी औषधियां (प्रिपेरेशन्स्) सम्मिलित नहीं है जिसके लिए समान गुण  
 वाले थेराप्यूटिक वेल्यू के सस्ते) पदार्थ प्राप्त है अथवा जो मूल्यतः भोज्य प्रसाधन या  
 निसंक्रामक श्रृंखला में आते हों :—

(कृपया औषधियों का नाम साफ-साफ अक्षरों में लिखें)

बीजक संख्या व तारीख	औषधियों का नाम	मूल्य	
		रुपये	पैसे

रुपये.....योग.....

अधिकृत चिकित्सक के हस्ताक्षर

1. प्रमाणित किया जाता है कि रोगी.....से पीड़ित  
 है/था और तारीख.....से.....तक मेरे उपचार में है/था  
 यह भी प्रमाणित किया जाता है कि उपर्युक्त रोग/रतिरोग (वैनरियल) सन्निपात  
 (डेलोरियम) उपचार/प्रसव/पूर्व/जन्मोत्तर सम्बन्धी बीमारियों में नहीं आता।

3. रोगी को अस्पताल में रहने की आवश्यकता थी/नहीं थी यह मामला  
 निश्चित रूप से लम्बे उपचार का है/नहीं है/था/नहीं था।

4. प्रमाणित किया जाता है कि उपचार कार्य पूरा/चालू/हो चुका है।

दिनांक.....

अधिकृत चिकित्सक के हस्ताक्षर

## APPENDIX—VIII

## FORM 'A'

## Certificate

Certified that Shri/Smt./Kumari.....  
 .....son/wife/daughter/husband of Shri/Smt.  
 .....of the Department of.....  
 .....age.....was suffering from.....  
 (disease) since.....and was under my treatment. I  
 paid visit/visits to his/her house on.....  
 at time.....and his/her condition was serious & his/her  
 removal to the hospital would have been dangerous or injurious to his/  
 her life. I charged Rs.....for my visits.

*Signature and Designation of the  
 Authorised Medical Attendant*

## APPENDIX—IX

Certified.....  
 .....son/wife/daughter/husband of Shri/Smt.  
 .....of the department of.....  
 .....age.....was suffering from  
 .....(Disease) since.....  
 and I paid.....visit/visits to his/her home on.....  
 .....at time.....for administering the  
 injection as prescribed by the Authorised Medical Attendant.....  
 .....Hospital/Dispensary and he/she was not  
 in a position to attend the Hospital/Dispensary for the same. I charged  
 Rs.....as fee for injecting the injections.

*Countersigned*

*Signature and Designation of  
 Compounder/Nurse*

*Signature and Designation of  
 the Authorised Medical  
 Attendant.*

## APPENDIX—X

## Form of Register

Date	S.No.	Name of the patient with designation and Department.	Ailment/Disease	Prescription	Fees charged for medical attendance including injection etc.	Total amount for bills/cash Memos verified	Remarks
1	2	3	4	5	6	7	8

## APPENDIX—XI

## FORM 'A'

## Certificate of Special Medicines

It is to certify that Shri/Shrimati.....  
 .....is employed in.....  
 Department of the University of Rajasthan and Shri/Shrimati/Kumari  
 .....wife / husband / son/ daughter  
 of Shri/Shrimati.....was under the  
 treatment for Tuberculosis/Cancer at.....  
 Hospital / Sanatorium/Clinic from.....to.....  
 .....and that during the above period the following  
 medicines having more food value were prescribed by me for his/her  
 treatment. The medicines are not stocked in Hospital/Sanatorium/Clinic  
 for supply to patients :

Voucher No. and date	Name of medicines-block letters	Amount
----------------------	---------------------------------	--------

Dated.....

*Signature and designation of  
 the Medical Officer attending  
 the case*

## APPENDIX—XII

Copy of Ministry of Railways (Railway Board) O.M.T.C. II/2187/59, dated 5-11-69 to the Director General of Health Services, New Delhi.

*Subject* :—Rail concession to T.B. and Cancer patients.

The undersigned is directed to refer to the Directorate General of Health Services, letter No. 2-13-56 CHS II (IV) dated 27-10-69 and to state that all T.B. and Cancer patients be allowed following concession for admission to and on discharge from a Hospital/Sanatorium/Institute and for their journeys to and from a Hospital/Sanatorium/Institute in connection with their re-examination or periodical check up :—

<b>For whom available</b>	<b>Nature of concession</b>
(i) Patient travelling accompanied by an attendant.	A combined blank paper ticket for the journey of the patient and his attendant on payment of single journey fares for the patient in the class occupied.
(ii) Patient travelling alone.	Single journey ticket on payment of 1/4th of the normal fare due.

Full details of the concessions and the procedure for availing of it are given in the serial No. 10 and 10B of the annexure to Rule 118 of the I.R.C.A. Coaching Tariff No. a copy of which is available at all Railway Stations and can also be had on payment from General Secretary, Indian Railway Conference Association, Chetmsford Road, New Delhi.

2. Ministry of Railways have not issued any special instructions for the grant of rail concession to the Government servant suffering from T.B. and Cancer. They can, however, avail of the facility of the above concession by following the prescribed procedure.

## APPENDIX—XIII

**Certificate of Special Diet**

I hereby declare that I, Shri/Shrimati.....  
 .....employed in.....  
 Department of University of Rajasthan and that Shrimati/Kumari.....  
 .....my wife/husband/son/daughter was under the  
 treatment of Dr.....  
 Hospital/Sanatorium/Clinic for Tuberculosis/Cancer and under his advice  
 I have incurred an expenditure of Rs.....  
 (Rupees.....) on special diet such as.....for  
 myself/husband/wife/son/daughter for the period from.....  
 .....to.....

*Signature and designation of  
 the University employee*

*Countersigned  
 Signature and Designation  
 of the Medical Officer*

*Dated.....*



## APPENDIX—XIV

**List of Private Hospitals/Laboratories/Diagnostic clinics  
and Nursing Homes recognised by the University**

**Clinics and Hospitals :**

- |   |  |
|---|--|
| 1. Amar Jain Medical Relief Society, Amar Bhawan, Chaura Rasta, Jaipur.         | X-Ray and Lab.<br>Sonography.                  |
| 2. Arpana Diagnostic Centre, Udaipur<br>Dr. Arun Agrawal<br>Dr. Neena Agrawal.  | X-Ray and Lab.                                 |
| 3. Dasot Clinic, Ajmeri Gate, Jaipur  | X-Ray and Lab.                                 |
| 4. Getwell Poly Clinic and X-Ray, JLN Marg, Jaipur                              | X-Ray  |
| 5. M/S G.M. X-Ray's, Near SMS Hospital, Jaipur                                  | X-Ray  |
| 6. Gangwal Dental Clinic, Mahavir Marg, Jaipur                                  | Dental, X-Ray                                  |
| 7. Jaipur Nursing Home, C-Scheme, Jaipur  | X-Ray  |
| 8. Hrat House, Jawahar Nagar, Jaipur  | ECG and Stress<br>Test                         |
| 9. K.C.J. Diagnostic Centre, Opp. SMS Hospital, Jaipur (Dr. K.C. Joshi)         | Laboratory                                     |
| 10. Okay Diagnostic Clinic, C-Scheme, Jaipur                                    | X-Ray/<br>Sonography                           |
| 11. Ravi Diagnostics Clinic, Moti Doongri Road, Jaipur                          | Laboratory                                     |
| 12. Red Cross Society, Sanganeri Gate, Jaipur                                   | X-Ray and Lab.                                 |
| 13. Surana Clinic Nursing Home and Diagnostic Centre, Near SMS Hospital, Jaipur | Laboratory,<br>X-Ray and<br>Sonography         |
| 14. Shankar Pathological Lab. C-Scheme, Jaipur                                  | Laboratory                                     |
| 15. Sulabh Nidan Kendra, Opp. SMS Hosp. Jaipur.                                 | -do-   |
| 16. SDM Hospital (Branch) Near SMS Hosp. Jaipur                                 | X-Ray and Lab.<br>SDM Hospital<br>General      |
| 17. Sharma Clinic and Nursing Home, New Colony, Jaipur.                         | X-Ray  |
| 18. S. Zoraster and Co. Poly Clinic, M.I. Road, Jaipur.                         | X-Ray and Lab.                                 |
| 19. MPK Hemo Medical B. and Hospital, Station Road, Jaipur                      | Pethological,<br>Biochem and<br>X-Ray and ECG. |
| 20. Apex Hospital, Malviya Nagar, Jaipur.                                       | General  |
| 21. Rungta Children and General Hospital, Malviya Nagar Jaipur                  | -do-   |

22. Prakratik Chikitsalaya, Bapu Nagar, Jaipur	General
23. Soni Hospital, JLN Marg Jaipur	--do--
24. Sahai Hospital, Tilak Nagar, Jaipur	--do--
25. Jaipur Hospital, Lal Kothi, Jaipur	--do--
26. Heart and General Hospital, C-Scheme, Jaipur	--do--
27. Monilek Hospital, Jawahar Nagar, Jaipur	--do--
28. Anurag Nursing Home, Mansarover, Jaipur	--do--
29. Ginni Devi Memorial Hospital, Mansorawar, Jaipur.	--do--
30. Calgary Eye Hospital, Malviya Nagar, Jaipur.	For Eye Disease
31. Uniara Hospital, Uniara Garden, Jaipur	For treatment of newly born babies only

### NURSING HOMES

1. Anil Nursing Home, Moti Doongri Road, Jaipur.	Gyne & Obst. Sonography
2. Amar Jain Medical Relief Society, Jaipur.	All Specialities
3. Happy Nursing Home, Adarsh Nagar, Jaipur	Gyne & Obst.
4. Jaipur Nursing Home, C-Scheme, Jaipur.	Radiology
5. K.C. Memorial Eye Hospital, Ashok Nagar, Jaipur.	Ophthalmology
6. Parwati Behari Lal Memorial Nursing Home, Adarsh Nagar, Jaipur.	Gyne & Obst.
7. Pink City Nursing Home and Fracture Clinic C-Scheme, Jaipur.	Gyne & Obst.
8. Indian Red Cross Society, Sanganeri gate, Jaipur.	Gyne & Obst.
9. Sewayatan Hospital, Ajmer Road, Jaipur.	Gyne & Obst. and Surgery
10. Santokba Durlabhji Memorial Hospital Bapu Nagar, Jaipur.	All Specialities
11. Anil Nursing Home, Malviya Nagar, Jaipur.	

### SENIOR SPECIALISTS

1. Dr. B.N. Consul, C. Scheme, Jaipur.	Ophthalmology
2. Dr. B.S. Choudhary, Jawahar Nagar, Jaipur.	Chest and T.B.
3. Dr. Bal Kishan Jajoo, —do—	Medicine & Therap.
4. Dr. B.K. Purohit, C-Scheme, Jaipur.	Inf. Disease
5. Dr. G.C. Sharma, Kanota Bagh, Jaipur.	Gen. Surgery
6. Dr. Gauri Shankar, SMS Hosp. Campus, Jaipur.	Chest & Tuberclo.

7. Dr. Hans Kumar, Tilak Nagar, Jaipur.	Chest & Tuberclos.
8. Dr. Hari Charan, Ashok Nagar, Jaipur.	Ophthalmology
9. Dr. K.C. Kasliwal, Panch Batti, Jaipur	E.N.T.
10. Dr. K.D. Gupta, C-Scheme, Jaipur	Gen. Medicine
11. Dr. K.C. Kotia, Jawahar Nagar, Jaipur.	Medicines and Cardiologist.
12. Dr. L.M. Singhvi, Jamanalal Bajaj Marg, Jaipur.	Gen. Medicine
13. Dr. P.K. Sethi, Vivekanand Marg, Jaipur.	Orthopaedics
14. Dr. (Mrs.) Pushpa Gupta, M.I. Road, Jaipur	Gyne & Obst.
15. Dr. Pitamber Dayal, Sanganeri Gate, Jaipur.	Gen Medicines
16. Dr. P L. Rishi, Sanganeri Gate, Jaipur.	Gen. Surgery
17. Dr. R.P. Sharda, Hospital Road, Jaipur.	Ophthalmology
18. Dr. Poonam Singh Gahlot, Adarsh Nagar, Jaipur.	Psychiatry
19. Dr. R.M Kasliwal, C-Scheme, Jaipur.	Gyn. Medicine
20. Dr. Ramavatar Sharma, Adarsh Nagar Jaipur.	—do—
21. Dr. (Miss) S.I. Jacob, Behind Rajdhani Hotal	Gyne. and Obst.
22. Dr. S.L. Purohit, Chand Pole Bazar, Jaipur.	Child Specialist.
23. Dr. R.D. Singh, M.I. Road, Jaipur.	Chest & Tuberclos.

#### JUNIOR SPECIALISTS

1. Dr. Avinash C. Bhargava, Janta Colony, Jaipur.	Ophthalmology
2. Dr. Anil Kumar Sharma, B.S. Road, Jaipur.	—do—
3. Dr. K.H. Hemrajani, Adarsh Nagar, Jaipur.	Paediatrics
4. Dr. K.K. Mathur, Kishanpole Bazar, Jaipur.	—do—
5. Dr. Mrs. Madhuri Sahai, Tilak Nagar, Jaipur.	Gyne & Obst.
6. Dr. Prakash Golecha, Takhte Shahi Road, Jaipur.	E.N.T.
7. Dr. P.R. Gupta, Ramganj Bazar, Jaipur.	Paediatrics
8. Dr. Pramod Behari, C-Scheme, Jaipur.	Neuro-Surgery
9. Dr. R.S. Mehta, M.I. Road, Jaipur.	Dentistry
10. Dr. R.M. Sahai Tilak Nagar, Jaipur.	Ophthalmology
11. Dr. Shiv Kant Pandey, B.D. Road, Jaipur.	Neuro-Psychiatry
12. Dr. S.P. Saxena, Adarsh Nagar, Jaipur.	Ophthalmology
13. Dr. S R. Sony, Tilak Nagar, Jaipur.	Gen Surgery
14. Dr. S.K. Mathur, Jawahar Nagar, Jaipur.	Cardiology
15. Dr. Mrs. Shakuntala Talwar, Adarsh Nagar, Jaipur.	Gyne. & Obst.
16. Dr. Vijaya Kala, Johari Bazar Jaipur.	Gen. Medicine
17. Dr. Yash Pal, Shastri Nagar, Jaipur.	

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 AUTHORISED MEDICAL ATTENDANTS
 

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1. Dr. Ashok Chajelani, Haldion ka Rasta, Jaipur.
2. Dr. Anil Khandelwal, Shivaji Nagar, Brahmpuri, Jaipur.
3. Dr. Arya Bhushan Bhatnagar Jalupura, Jaipur.
4. Dr. Arun Modi, Maniharon ka Rasta, Jaipur.
5. Dr. Ashok Jain, Adarash Nagar, Jaipur.
6. Dr. Atul Mathur, Baraf Khana, Jaipur.
7. Dr. Archana Shukla, Ajmer Road, Jaipur.
8. Dr. Anant Nigam, Bajaj Nagar, Jaipur.
9. Dr. Baldev Raj Arora, Adarsh Nagar, Jaipur.
10. Dr. B.K. Sachdeva, Raja Park, Jaipur.
11. Dr. B.K. Mitra, Malviya Nagar, Jaipur.
12. Dr. B.P. Singh, Bapu Nagar, Jaipur.
13. Dr. B.K. Jain, Raja Park, Jaipur.
14. Dr. Brij Kishore Sharma, Ramganj, Jaipur.
15. Dr. C.K. Kothari, Chand Pole Bazar, Jaipur.
16. Dr. (Mrs.) Chand Bhatnagar, C-Scheme, Jaipur.
17. Dr. C.K. Shah, Bani Park, Jaipur.
18. Dr. Dinesh Tripathi, Ghat Gate, Jaipur.
19. Dr. Deepak Raja, Jawahar Nagar, Jaipur.
20. Dr. Girdhar Govil, Kishanpole Bazar, Jaipur.
21. Dr. G.T. Bhatt, Jawahar Nagar, Kishan Pole Bazar, Rajamal ka Talab, Jaipur.
22. Dr. G.K. Ghiya, Malvia Nagar, Jaipur,
23. Dr. G.K. Bhatnagar, Johari Bazar, Jaipur.
24. Dr. Govind Mohan Lal Mathur, Khajane Walon Ka Rasta, Jaipur.
25. Dr. Gopi Nath Purohit, C-Scheme, Jaipur.
26. Dr. (Mrs.) Gyan Agrawal, Chand Pole Bazar, Jaipur.
27. Dr. Hemendra Surana, SMS Hospital Jaipur.
28. Dr. H.P. Saxena, Adarsh Nagar, Jaipur.
29. Dr. J.N. Bhutani, Adarsh Nagar, Jaipur.
30. Dr. Jai Deep Mathur, Chaura Rasta, Jaipur.
31. Dr. J.K. Kabra, Narain Singh Road, Trimurti, Jaipur.
32. Dr. Ish Kumar Jawa, Chaura Rasta, Jaipur.
33. Dr. J.P. Kabra, Lal Kothi, Jaipur.
34. Dr. Kamal Kishore Kaushik, Gangauri Bazar, Jaipur.
35. Dr. Kusum Gupta, Holy Home women's clinic and nursing home, Jaipur.
36. Dr. K.C. Sogani, Duleshwar Garden, Jaipur.
37. Dr. (Mrs.) Kumud Sareen, Adarsh Nagar, Jaipur.
38. Dr. J.P. Khurana, Adarsh Nagar, Jaipur.

39. Dr. M.S. Mathur, NBC Road, Jaipur.
40. Dr. Mahesh Chandra Sharma, Brahmपुरi Road, Jaipur.
41. Dr. (Mrs.) Madhur Lata Bhargava, Janta Colony, Jaipur.
42. Dr. (Miss) Mridula Pareek, Opp. Khandelwal Dharmshala, Jaipur.
43. Dr. Man Singh Jain, Shastri Nagar, Jaipur.
44. Dr. M.C. Joshi, Subhash Chowk, Jaipur.
45. Dr. (Mrs.) Meera Patodiya, Bani Park, Jaipur.
46. Dr. M.P. Sharma, Nawab Saheb ki Haweli, Jaipur.
47. Dr. Nirmal Kasliwal, Galta Road, Jaipur.
48. Dr. Narendra Bhag, Adarsh Nagar, Jaipur.
49. Dr. Narendra Kumar Sethi, Malviya Nagar, Jaipur.
50. Dr. P.C. Mathur, Ramganj Bazar, Jaipur.
51. Dr. Parmanand Bhargava, Moti Dungari Road, Jaipur.
52. Dr. P.C. Roy, Chandpole Bazar, Jaipur.
53. Dr. Pushpendra Garg, Bani Park, Jaipur.
54. Dr. P.P. Ganda, Chaura Rasta, Paranimi Mandir, Adarsh  
Nagar, Jaipur.
55. Dr. Pran Bhambhani, Chaura Rasta, Jaipur.
56. Dr. Pramod Sahay Bhatnagar, C-Scheme, Jaipur.
57. Dr. Padam Chand Dasot, Ajmeri Gate, Jaipur.
58. Dr. Rajeev Kumar Agrawal, Tonk Road, Sanganer, Jaipur.
59. Dr. Rakha Bhandari, Tonk Road, Jaipur.
60. Dr. R.N. Purohit, Imliwala Phatak, Jaipur.
61. Dr. Rajesh Khurana, Malviya Nagar, Jaipur.
62. Dr. Rakesh Chandra Kalra, Moti Dungari Road, Jaipur.
63. Dr. R.C. Narang, Hava Mahal Bazar, Jaipur.
64. Dr. R.C. Singhal, Amba Bari Jaipur.
65. Dr. Ram Dass Gupta, Amer Road, Jaipur.
66. Dr. R.S. Mathur, Chandpole Bazar, Jaipur.
67. Dr. Ramesh Yadav, Sanganer, Jaipur.
68. Dr. Rajendra Kumar Sharma, Indra Bazar, Jaipur.
69. Dr. Rakesh Saxena, Tonk Road, Jaipur.
70. Dr. Raj Kumari, Bapu Nagar, Jaipur.
71. Dr. Satya Prakash Sharma, Jhotwara, Jaipur.
72. Dr. Shanti Swaroop Bhargava, Tonk Phatak, Jaipur.
73. Dr. Sohan Lal Bhargava, Moti Katla Road, Jaipur.
74. Dr. Sashi Panikar, Jhotwara Road, Jaipur.
75. Dr. Mrs. Sucheta Panikar, Opp. Pareek Hostel, Jaipur.
76. Dr. Suresh Chandra Pareek Chandpole Bazar, Jaipur.
77. Dr. (Mrs.) S. Jagan Bhutani, Adarsh Nagar, Jaipur.
78. Dr. Mrs. Savita Agrawal, Subhash Chowk, Jaipur.

79. Dr. Sunil Kumar Sogani, Johri Bazar, Jaipur.
80. Dr. S.M. Dugar, Jawahar Nagar, Jaipur.
81. Dr. Subhash Kumar Bhandari, Moti Katla, Jaipur.
82. Dr. (Mrs.) Sujata Gupta, Jawahar Nagar, Jaipur.
83. Dr. (Mrs.) Sushma, Shastri Nagar, Jaipur.
84. Dr. S.B. Gupta, Hospital Road, Udaipur.
85. Dr. Subhash Chandra Saxena, Adarsh Nagar, Jaipur.
86. Dr. Shri Nath Tambi, Amber Road, Jaipur.
87. Dr. Shailesh Shrivastava, Chandi ki Taksal, Jaipur.
88. Dr. Satish Srivastava, Chandi ki Taksal, Jaipur.
89. Dr. Shanker Dutt Bhardwaj, Sona Clinic, Jaipur.
90. Dr. Sagar Pangaria, M.S.B. ka Rasta, Jaipur.
91. Dr. S.K. Mathur, Jawahar Nagar, Jaipur.
92. Dr. O.P. Gupta, Lal Kothi, Jaipur.
93. Dr. Usha Jain, Raja Park, Jaipur.
94. Dr. Umesh Dashora, Malviya Nagar, Jaipur.
95. Dr. Vandna Dashora, Malviya Nagar, Jaipur.
96. Dr. V.K. Patni, S. Ram Singh Road, Jaipur.
97. Dr. Vijay Agarwal, Subhash Chowk, Jaipur.
98. Dr. Vishnu Narayan Saxena, Ram Ganj Bazar, Jaipur.
99. Dr. Vishnu Kumar Sharma, Nahari ka Naka, Jaipur.
100. Dr. Ved Prakash Ganda, Tilak Nagar, Jaipur.
101. Dr. Vinay Roy Suren, Ajmer Road, Jaipur.
102. Dr. Vinod Parashar, Purani Basti, Jaipur.
103. Dr. Rajeev Gupta, C-Scheme, Jaipur.

#### DENTISTS

1. Dr. Kiran Tondon, Jawahar Nagar/Kishanpole Bazar, Jaipur.
2. Dr. M.L. Grover, Kishanpole Bazar, Jaipur.
3. Dr. Pradeep Kishore Mathur, M.I. Road, Jaipur.
4. Dr. P.K. Sharma, M.I. Road, Jaipur.
5. Dr. Rishi Lavania, M.I. Road, Jaipur.
6. Dr. Subhash Gangwal, M.I. Road, Jaipur.
7. Dr. S.B. Thaper, C-Scheme, Johari Bazar/Lal Kothi, Jaipur.
8. Dr. (Mrs.) Sharda Thaper, C-Scheme / Johari Bazar / Lal Kothi, Jaipur.
9. Dr. S.D. Sharma Uniara Garden, Jaipur.
10. Dr. V.K. Kakker, Raja Park, Jaipur.
11. Dr. S.N. Nagpal, Tilak Nagar, Jaipur.
12. Dr. K.S. Tripathi, Ghat Gate, Jaipur.

*Note* :—All the Dentists recognised by the University will be authorised for the following dental treatment provided their maximum

charges are limited to the charges for relevant treatment prescribed by the SDMH, Jaipur :—

- (a) Extraction of tooth, including simple, complicated and superficial extraction.
- (b) Filling of Cavities (Silver Amalgam/Composites).
- (c) Root Canal Treatment.
- (d) Partial/Full dentures.

Dental treatment includes the diagnosis of the physiological or other disability from which a patient is suffering indicates that the teeth are the real source of disturbance provided it is of a major kind such as treatment of bone diseases, wholesale removal of teeth but it excludes treatment for Pyorrhoea and Gingivities of teeth.”

#### AYURVAEDACHARYA

1. Vaidya Banwari Lal Shastri Nagar, Jaipur.
2. Vaidya Chedanand Sharma, Purani Basti, Jaipur.
3. Vaidya Chaitanya Swaroop Agarwal, Ajmer Road, Jaipur.
4. Vaidya Gokulendra Sharma, Baraf Khana, Jaipur.
5. Vaidya Mohan Lal Dadhich, Kishanpole Bazar, Jaipur.
6. Vaidya Murari Mishra Shastri, Baba Harishchandra Marg, Jaipur.
7. Vaidya Mohan Lal Bhargava, Bapu Nagar, Jaipur.
8. Vaidya Phool Chand Jain, S.M.S. Highway, Jaipur.
9. Vaidya Prabhu Dutt Sharma, Chowkri Gangapole, Jaipur.
10. Vaidya Prabhu Dayal Sharma, Tonk Phatak, Jaipur.
11. Vaidya Prabhu Dayal Kasliwal, Tonk Phatak, Jaipur.
12. Vaidya Ravi Shankar Shastri, Chaura Rasta, Jaipur.
13. Ram Kishore Sharma, Ramganj Bazar, Jaipur.

#### HOMOEOPATHS

1. Dr. Akshya Kumar Sharma, Hawa Sarak, M.L Road, Jaipur.
2. Dr. Ashok Sharma, Johari Bazar, Jaipur.
3. Dr. Chandra Prakash, M.I. Road, Jaipur.
4. Dr. (Mrs.) Chandra Mittal (Agrawal) 23, Gangwal Park, Jaipur.
5. Dr. D.N. Banerji, 936, Tehsildar's Street, Jaipur.
6. Dr. J.D. Daryani, Near MLA Quarters, Jaipur.
7. Dr. Jai Kishan Sharma, Shanti Path, Jaipur.
8. Dr. K.G. Rajvanshi, 282, Hawa Mahal Bazar, Jaipur
9. Dr. Kailash Bhinda, Puranibasti, Jaipur.
10. Dr. Lal Chand Sharma, Tonk Road, Jaipur.
11. Dr. Manju Shree Sharma, Ramganj Bazar, Jaipur.

12. Dr. Mohan Lal Jain (Mani) Motidoongri Road, Jaipur.
13. Dr. Murari Lal Gupta, Raja Park, Jaipur.
14. Dr. Ramesh Chand Sharma, Johari Bazar, Jaipur.
15. Dr. R.P. Mathur, Haldiyan ka Rasta, Jaipur.
16. Dr. Satya Narayan Koolwal 534, Jai Lal Munshi Ka Rasta, Jaipur.
17. Dr. Rajendra Prasad Sharma, Adarsh Nagar, Sindhi Colony, Jaipur.
18. Dr. Suraj Narayan Srivastava, Outside Char Darwaja, Jaipur.
19. Dr. Yogendra Prasad Bhargava, 17, Old Amber Road, Jaipur.
20. Dr. M.P.K. Rai, Station Road, Jaipur.
21. Dr. Virendra Pal Singh, 429-11, Shastri Nagar, Jaipur.
22. Dr. Prahalad Narain Nag, Kamal Nayan Kuter, Jaipur.
23. Dr. Varun Narayan Sharma, Khazanewalon ka Rasta, Jaipur.
24. Dr. D.D. Bohra, Subhash Nagar, Jaipur.
25. Dr. S.D. Dewetwal, Barkat Nagar, Tonk Phatak, Jaipur.

- Notes* :--(i) These Doctors, Homoeopaths, Vaidyas and Dental Surgeons are required to give an undertaking to provide free facility of injection and dressing to University employees who seek treatment at their clinic/dispensary,
- (ii) The fee for administering injection prescribed by the authorised medical attendant, if administered by Compoundr/Nurse at the residence of the University employee is re-imbursible; but if the same is administered at the Clinic/Dispensary of the A.M.A., it will not be admissible.
- (iii) The A.M.A. and Nursing Homes are advised that wherever in a Gynaecological case any special procedure has necessarily to be followed by the Doctor, the fact should be notified to the University by the Doctor or the Manager of the Nursing Home concerned immediately i.e. the intimation should not reach the University through the medical re-imburement claim submitted by the claimant but the information should reach direct from the Doctor/Manager of the Nursing Home concerned immediately following the event.

#### APPENDIX—XV

List of Approved Private Clinics/Laboratories for pathological, bacteriological, radiological etc. tests.

S.No.	Name of Clinic/Laboratory	Approved rates
1	2	3
1.	M/s Santokba Durlabhji Diagnostic Clinic, Opp. S.M.S. Hospital, Jaipur.	The rates approved/charged by the Clinic for different pathological, bacteriological and radiological tests etc.



1	2	3
2.	Dr. H.S. Andleigh, Bapunagar, Jaipur.	(1) Urine Rs. 2.00 (2) Stool Rs. 2.00 (3) Blood (a) Total and Differential WBC Rs. 3.00 (b) Haemoglobin P.C. Rs. 2.00 (c) Total R.B.C. Rs. 2.00 (d) E.S.R. Rs. 2.00 (4) Sputum Rs. 2.00 (5) Kahns Rs. 8.00 (6) Skin Scrapping Rs. 2.00
3.	Zoraster Poly Clinic M.I. Road, Jaipur.	The rates approved/charged by the clinic for different pathological, bacteriological and radiological tests, etc.
4.	Santokba Durlabhji Memorial Hospital, Bapunagar, Jaipur.	The rates charged by the Hospital for X-Ray and Pathological tests are approved and the expenditure incurred on treatment at this hospital by the University employees is reimbursed to the extent of expenditure that would have been incurred had such treatment been obtained at a Government Hospital.
5.	Surana Clinic Near S.M.S. Hospital Jaipur.	Charges on treatment will be governed under the rules prescribed for Private Practitioners. The clinical/laboratory charges are given below :

**List of approved Clinical/Laboratory charges of Surana Clinic run by Dr. Hemendra Surana, Jaipur.**

HB/PCV/RBC count	Rs. 5/-	G.T.T.	Rs. 25/-
TLC DLC	Rs. 5/-	Urea (B.U.N.)	Rs. 10/-
ESR	Rs. 5/-	Cholestrol	Rs. 10/-
Complete blood picture and morphology	Rs. 15/-	SGOT	Rs. 10/-
Eosinophil count	Rs. 5/-	SGPT	Rs. 10/-
Platelet count	Rs. 5/-	Bilirubin	Rs. 5/-
		LFT (II.V.B.,S.T.,	

Malaria parasite	Rs. 5/-	T.F. and Serum	
Prothrombin time	Rs. 10/-	Bilirubin)	Rs. 20/-
Bleeding time and clotting time	Rs. 5/-	FTM	Rs. 20/-
A.B.O. blood grouping	Rs. 5/-	CSF cell count & Bio. chem.	Rs. 15/-
Rh typing	Rs. 5/-	Foetal heamoglobin	Rs. 10/-
Urine	Rs. 5/-	Sickle cell count	Rs. 5/-
Stool with concentration method	Rs. 5/-	Osmotic fragility test	Rs. 15/-
Urine Bile salt & pigment	Rs. 5/-	Bone marrow examination	Rs. 10/-
Occult blood (Urine & stool)	Rs. 5/-	Haemoglobin electrophoresis	Rs. 15/-
Semen analysis marphology	Rs. 10/-	Coomb's test	Rs. 10/-
Pregnancy test	Rs. 25/-		
<b>Culture &amp; Sensitivity</b>			
Urine	Rs. 20/-	Urine urobilinogen	Rs. 5/-
Stool	Rs. 20/-	Urine Bence Jones protein	Rs. 5/-
Blood	Rs. 20/-	Urine albumin (24 hours)	
<b>Smear for grams stain</b>			
Eye smear	Rs. 5/-	Urine phenyl ketone	Rs. 5/-
Sputum smear	Rs. 5/-	Urine 17 ketoste riods Stool	Rs. 25/-
Prostatic smear	Rs. 5/-	fat analysis	
Nasal smear	Rs. 5/-	Rheumatiod factor	Rs. 52/-
Pus smear	Rs. 5/-	Casoni test	Rs. 5/-
Vaginal semear	Rs. 5/-	Creatinine	Rs. 15/-
Sputum for A.F.B. (Direct & by concentration method)	Rs. 5/-	Uric acid	Rs. 10/-
VIDRL	Rs. 10/-	Clacium	Rs. 10/-
Widal	Rs. 10/-	Phosphorus	Rs. 10/-
Blucella	Rs. 10/-	Acid/alka phosphates	Rs. 10/-
Blood sugar	Rs. 5/-	Electrolytes (Na K Cl Co )	Rs. 20/-
		Protein A/G	Rs. 10/-
		P.B.I.	Rs. 20/-
		Amylase	Rs. 10/-

Note :—For urgent investigation night services are also available.

6. Sulabh Nidan Kendra Hospital Road, Jaipur.

## APPENDIX—XVI

## Approved rates of Clinics/Nursing Homes for treatment of University Employees

S.No.	Particulars	Approved rates
1.	“Anil Nursing Home run by Dr. (Mrs.) Chandra Kanta, Adarsh Nagar, Jaipur;	
	1. Ordinary Gynaecological ailments subject to a maximum of two consultations.	Rs. 5/-
2.	Maternity Cases :	
	(a) Fee for the whole period.	Rs. 25/-
	(b) Fee for confinement with or without episiotomy including inevitable abortion/Miscarriage.	Rs. 100/-
	(c) Labour room charges.	Rs. 15/-
	(d) Forceps delivery Caesarian operation (in addition to normal delivery charges).	Rs. 100/-
	<i>Note</i> :—1. This facility is admissible only in case of normal delivery.	
	2. Cases of abnormal delivery be referred to the State Zanana Hospital, Jaipur.	
	3. Fees are exclusive of medicines, Sanitary pads etc.	
	4. As for medicines, only those medicines will be allowed which are reimbursible under the Rules on the basis of Cash Memos etc.	
3.	General Medical Consultation— not more than one consultation would be allowed.	Rs. 5/- per day
4.	Charges for Nursing Home including rent and routine Nursing care subject to the following conditions :—	
	(i) Employees drawing Rs. 1350/- p.m. or more as basic pay may be allowed the use of Deluxe Room.	Rs. 15/- per day
	(ii) Employees drawing basic pay Rs. 650/- p.m. or above but below Rs. 1350/- p.m. may be allowed the use of room with attached bath room.	Rs. 10/- per day

1	2	3
(iii) Employees drawing basic pay less than Rs. 650/- p.m. but above Rs. 245/- may be allowed the use of room with common bath room.		Rs. 7/- per day
<i>Note</i> :—Charges on use of Air Conditioner will not be permitted by the University.		
5. The above facility will be given only for first three deliveries for which certificate by the University employee duly countersigned by the competent Authority shall be produced.		

## CHAPTER LIV

**RULES FOR ALLOTMENT OF RESIDENTIAL ACCOMMODATION  
TO THE UNIVERSITY EMPLOYEES.**

1. These rules may be called the "University of Rajasthan Residence Rules, 1982".
2. These rules shall come into force with immediate effect.
3. These rules shall govern allotment of residential accommodation of any type belonging to the University of Rajasthan at Jaipur, Udaipur or any other place in Rajasthan to its employees.
4. The term employee shall mean :—
  - (a) Vice-Chancellor
  - (b) Pro-Vice-Chancellor,
  - (c) Registrar
  - (d) Visiting Professors
  - (e) Professor Emeritus
  - (f) All whole-time employees of the University of Rajasthan, whether temporary or permanent or on probation and other persons re-employed by it on whole time basis, but shall not include part-time persons, persons working in the University on daily wages and persons working in the University in similar positions.
  - (g) All whole-time persons working in the sanctioned projects in any department/college of the University excluding Teacher Fellows/Research Fellows/Research Schoiars but including Research Assistants.

**5.** All eligible employees seeking allotment of University residential accommodation are required to apply in the perscribed form (Appendix—A) within 60 days of the re-opening of the University after the summer vacation. All applications as received within time, as well as those pending of previous years shall be consolidated category-wise in separate lists to determine priority on the basis of rule 8 below. The consolidated priority list so prepared shall be published by the University and any representation in that respect received within 30 days of the publication of the list shall be decided by the University and if necessary incorporated in the priority list. This shall constitute a standing priority list for the purpose of house allotment. Applications received after the prescribed period of 60 days shall be placed below the above standing list according to the date and time of receipt of the applications in the G.A.D. Section of the University and this shall determine their priority on the first come first serve basis. An employee shall not be required to re-apply for the same type of accommodation under these rules in any subsequent year. It shall be the responsibility of the employee to see that his application for the allotment is properly registered.

6. All applications received within the prescribed time limit shall be registered in the University office and separate lists prepared by it according to the type of accommodation to which an applicant is eligible on the date of his/her application under these rules.

7. Except in cases where University residences are earmarked for certain classes of employees of the University or fall within the Vice-Chancellor's discretionary quota of 10%, all other available accommodation shall be open for allotment category-wise to the applicants concerned. The eligible employees of different categories may apply for the following University residential accommodation as per these rules :—

- |     |   |   |
|-----|---|---|
| (a) | Professors  | “P” type quarters.  |
| (b) | Associate Professors<br>(Readers)   | “R” type quarters.  |
| (c) | Assistant Professors<br>(Lecturers), Research<br>Associates, Directors of<br>Physical Education and<br>Scientific Officers. | “L” type quarters, Teacher's<br>Residence and Teachers Quarters<br>in Maharani's College. |

*Note* :—Research Associates/Scientific Officers will be eligible only for Teacher's Residence and not L type quarters/Maharani's College quarters.

- |     |  |  |
|-----|--|--|
| (d) | Additional Registrar,<br>Controller of Examinations,<br>Deputy Registrar, Adminis-<br>trative Secretary to V.C.,<br>Assistant Registrars, Press<br>Manager, University Engi-<br>neer, Assistant Engineer,<br>Librarian, Deputy Libra-<br>rians, Assistant Librarians,<br>Documentation Officer,<br>Psychological Counsellor,<br>Medical Officer of the<br>University and other Admi-<br>nistrative Officers. | University Officers' Quarters.             |
| (e) | University Ministerial Staff   | University Ministerial Staff<br>Quarters.  |
| (f) | Class IV Employees   | University Class IV employees<br>Quarters. |

*Note* :—In the case of Class III category, three separate lists will be maintained according to three different slabs as given below and the allotment of accommodation shall be made to the applicants in each slab as per rule 8 provided that whenever there is a change in the pay slab the priority of the applicant in the higher slab shall be determined by

taking into account his/her service in the lower slab also :—

1. Rs. 953/- to Rs. 1760/- —50%
2. Rs. 1761/- to Rs. 2300/- —30%
3. Rs. 2301/- to Rs. 3200/- —10%

8. The priority among applicants of each list for the purpose of allotment of University residential accommodation shall be determined on the basis of length of unbroken service of the applicant in the University of Rajasthan in the category for which he/she is eligible for allotment under these rules on the date of his/her application. In case of a tie regarding the length of service, the matter will be decided by the total length of service in the University of Rajasthan of the applicant concerned. In case where the length of service of employees is the same, the priority shall be determined on the basis of the age of the applicant.

9. The Vice-Chancellor shall constitute a House Allotment Committee for one year. It shall consist of a Chairman and such other members as he may appoint. This Committee, among others, shall include Presidents or their nominees of recognised associations of teachers (RUTA), University Officers, Class III Employees (RUNTSA) and class IV Employees. This committee among other functions shall recommend to the Vice-Chancellor allotment of residence to the eligible employees except those which are earmarked or which fall within the Vice-Chancellor's discretionary quota hereunder.

10. (a) The Vice-Chancellor, at his discretion may allot 10% of the residential accommodation in each category for giving temporary relief to any person, normally for one year only. In exceptional cases, however, the Vice-Chancellor may extend the duration of such allotment by one more year. In no circumstances, however, shall the allotment under this category be extended any further.
- (b) The Vice-Chancellor may give preference to Visiting Professors/Professor Emeritus/Hony. Professors/Re-employed persons, Scheduled caste/Scheduled tribe/Minority communities/Physically Handicapped applicants under his discretionary quota subject to his satisfaction about their genuine difficulties.
- (c) (i) 10% of class IV residential accommodation shall be reserved for chowkidars and cooks. Further, chowkidars serving in a particular campus/college shall receive priority in the allotment of residential accommodation in that campus/college provided that such accommodation for their category is available in the campus/college.
- (ii) Two quarters each in Maharaja's College, Rajasthan College and University main campus out of those meant for Class IV Employees, shall be reserved for the University employees of that cate-

gory whose services are essential. For the purpose of this rule, the persons engaged in water and electric services shall be treated as Essential Services Staff.

- (d) Vice-Chancellor's lodge, Bungalow B—1 and Registrar's Bungalow shall formally be earmarked as the residences of Vice-Chancellor, Pro-Vice-Chancellor and Registrar respectively.
  - (e) The residence attached to the Maharaja's College and Maharani's College be formally earmarked for the Heads of these institutions.
  - (f) The residence of Warden/Associate Warden/Asstt. Warden, wherever available in a University Hostel, shall be formally earmarked for the Warden/Associate Warden/Asstt. Warden of that Hostel.
11. (a) No employee can claim allotment of a University residence as of right.
- (b) Formal allotment of a University accommodation to an employee shall not be made until the allottee had made the necessary declarations conferring eligibility on him/her for the allotment in the form of a proper affidavit.  
(Affidavit form as per Appendix 'B' and allotment letter form as per Appendix 'C')

12. The teachers' residential accommodation in Maharani's College shall be allotted only to women teachers on the basis of their length of un-broken service in the University as per rule 8 above.

13. (a) In the case of both husband and wife working in the University and both having claim to the University accommodation, only one of them shall be entitled to such an accommodation provided that no divorce proceedings have been instituted between the couple concerned. In case the parent and children are simultaneously employed in the University service, they shall not be entitled to allotment of separate accommodation unless the children happen to be married. In case of married children they shall be eligible for allotment of separate accommodation if they are entitled to it under the rules of allotment of the University.
- (b) In the case of husband and wife who are both employees of the University and are living in the University accommodation which is allotted to one of them and in case the person in whose name the accommodation is allotted happens to cease in the services of the University, he/she shall be allowed to stay in the University accommodation for not more than three months. However, the other partner who remains in the University service and who had earlier refused allotment due to his/her in the usual order of unbroken



service under rule 8, on the ground that the other partner had already been allotted a University accommodation, shall be entitled to immediate allotment of an accommodation belonging to the category to which he/she is entitled according to his/her service condition in case it is vacant. But in case no such accommodation is immediately available, he/she shall have the first right of allotment as and when any accommodation falls vacant in that category.

14. Notwithstanding anything contained in these rules, no employee who owns a house or has lease of a house for 30 years or more in the town where he/she is posted whether in his/her own name or in the name of his wife/her husband or minor children, shall be allotted a University residence unless :—

- (a) Such house has been requisitioned or taken on leave by the Government or is not available for his/her use even after he/she has made a genuine effort to get it released.
- (b) It is proved to the satisfaction of the Vice-Chancellor that such house was given out on lease by the employee at least six months prior to his/her appointment in the University.
- (c) The house has not been completed and is not ready for occupation. Provided that the house does not fetch any rent to the owner.

15. If an employee of the University fails to accept the allotment of a residence made to him/her within one week after the date of allotment or fails to move into that residence within ten days ( the period can be extended upto one month by the Vice-Chancellor at his discretion) after the date of order of allotment or refuses to occupy it on any ground which is not considered reasonable by the Vice-Chancellor :—

- (a) he/she shall lose his/her place on the waiting list and shall go down to the bottom of list at that time except (1) when it is a case of temporary allotment of an accommodation belonging to a person who has proceeded on leave/deputation and has kept his/her lien on that accommodation (2) when it is a case of allotment in the Teachers' Residence to an employee who had applied for a 'L' type of lecturer's accommodation.
- (b) The residence in question shall be allotted to the next person according to the rule of priority as laid down in rule 8 above.

16. An allotment shall be effective from the date on which it is accepted by the employee and it will hold true until :—

- (a) it is cancelled or is deemed to be cancelled under these rules.
- (b) it is surrendered by the employee concerned.
- (c) the time limit laid down in the preceding rule has expired.

17. (a) If an employee proceeds on leave/deputation with a lien on his/her post, he/she may retain the residence occupied during the period of his/her lien provided his/her family resides in that accommodation on full payment of rent calculated on the salary which such an employee would have drawn had he/she continued to serve the University.
- (b) In case the lien holder wants to keep his/her luggage in some part of the house he/she will surrender the house to the University and the University shall allot the house to the next candidate in the priority list on temporary basis till the lien to the permanent allottee continues. The rent of the whole house in such a case will be charged from the temporary allottee. No private arrangement shall be allowed.
- (c) In case of (b) above, when the employee is due to return he/she shall intimate to this effect two months in advance by way of a notice for occupation of accommodation surrendered by him/her and a notice for vacation shall then be given to the temporary occupant.

18. If an employee residing in a University quarter duly allotted to him out of the general quota becomes entitled for allotment of a quarter of another category on his promotion/appointment to a higher/another post, he will be automatically allotted a quarter of that category, when available, counting his seniority in the relevant priority first from the date of his promotion/appointment to the higher/another post without the need of an application from him. Till such time as the quarter of that category to which he has become entitled is allotted to him, he will be allowed to continue in the quarter already allotted to him on payment of rent chargeable from him on the basis of his new salary

19. If an allottee of the temporary accommodation does not vacate the accommodation occupied in compliance of the order conveyed to him or defies any rules or instructions of the University in respect of the occupancy of the temporary accommodation, he/she shall be treated as a defaulter and shall lose the right for the permanent allotment of accommodation. However, the allotment of permanent accommodation to the defaulter may be considered after he/she agrees to pay all the penalties as per the existing rules and provided he/she gives in writing an undertaking that he/she shall not demand the refund of the penalties paid so far, at any stage, present and future and also if his or her turn comes as per rules.

20. If at any times an employee surrenders an allotment of residence made to him/her under these rules, he/she shall not retain any right on that residence and shall lose his/her place on the waiting list and go down to the bottom of the list at that time.

21. Any employee surrendering an allotment of residence under the foregoing rule shall send to the Registrar a letter thirty days before the date of vacation of the residence. If for any reason the employee

is unable to give thirty days notice he/she should inform the Registrar of the circumstances under which due notice could not be given. If there are strong reasons, the Vice-Chancellor may condone the lapse by ten days as a special case.

22. A natural born son or a natural born daughter (unmarried, widowed or separated) of a superannuating University employee who himself/herself is in the regular service of the University, may be permitted to retain the University residential accommodation allotted to and in the possession of his/her father/mother at the time of retirement for a maximum period of six months and within this period such son/daughter (unmarried/widowed or separated) may be allotted a house of his/her entitlement out of turn subject to the availability of such a house in the general quota.

23. No employee shall sub-let a residence allotted to him/her nor a portion thereof or any of the out houses, garages, apartment thereto.

*Note* :—Subletting includes sharing of accommodation with an allottee, with or without payment of rent, but does not include casual guest.

24. The employee to whom a residence has been allotted shall before occupying the residence be required to give an undertaking in writing to the Registrar to the effect that he/she shall abide by the rules and rates of rents as framed/modified or orders/instructions issued in this behalf from time to time by the University.

25. Every employee when he/she enters in to occupation of or vacates the residence allotted to him/her shall be required to give an inventory of the fixtures fittings.

26. The employee to whom a residence has been allotted shall, save as provided in these rules, be required to pay the rent as may be fixed from time to time by the University by way of deduction from the monthly salary and he/she shall be further responsible for payment of electricity, power and water charges to the departments concerned, and furniture rent etc., if any, according to the prescribed rates.

27. Employees of the vacation departments of the University shall be liable to pay rent and other charges even when they are away during the vacation, unless they vacate the residence with due notice and forego their right to reoccupy it except in their turn on the waiting list.

28. The employee to whom a residence has been allotted shall be personally responsible for the rent thereof and for any damage beyond fair and normal wear and tear caused thereto or to the furniture, fittings fixtures or services provided therein by the University during the period for which the residence has been and remains allotted in his/her name.

29. The employee to whom a residence has been allotted shall maintain the residence and premises properly and in clean conditions.

30. The employee to whom a residence has been allotted shall not permit trees or shrubs in the premises to be cut down or chopped save with the permission of the Registrar.

31. The following grace period shall be allowed to a University employee for vacating a quarter allotted to him for his residence during which ordinary rent will be charged from him :—

**Category I**

At the time of  
—retirement  
—ceasing to be an  
employee.  
—transfer  
—termination of  
service and when no  
stay has been obtained  
through appeal.

**Grace period**

three months from the date  
of order or from the date  
from which the service  
of the employee ceases  
whichever is later.

**Category II**

In cases where the com-  
petent authority has  
ordered vacation on  
account of disciplinary  
action or other default.

Maximum 15 days from the  
date of issue of the order.

**Category III**

On the death of an  
employee

Six months from the date  
of death of an employee.

**Category IV**

Accommodation allotted  
under V C. Quota.

No grace period. The  
accommodation should be  
vacated immediately after  
the period of allotment,  
including written extension  
is over.

**Category V**

Earmarked accommodat-  
ion or an alternative  
accommodation provided  
by virtue of appointment  
to a particular post/posi-  
tion

One month from the date  
from which the person  
ceases to hold the position/  
post by virtue of which  
the Univ accommodation  
was provided to him.

*N.B.* : After the grace period is over the period of default will start.

(2) Disciplinary action against defaulting employees will be taken as soon as default is made. This may include the following steps :

- (a) Issue of notice for vacating the accommodation allowing normally 15 days time.
- (b) Initiation of disciplinary action against a defaulter after the expiry of the notice period for vacating the accommodation which may include even the suspension of the employee.
- (c) Recovery of penal rent during the period of default.

- (3) In cases where sub-letting is proved, disciplinary action will be initiated against the defaulter as soon as sub-letting is proved,
- (4) Financial penalties as under shall be imposed from the date of default on defaulters who fail to vacate the University accommodation within the grace period :

Period of default	Penal rent to be charged	
	Where self occupied	Where it has been sub-let.
(a) First month of default.	Two times of the ordinary rent.	} Double of the penal rent.
(b) Second month of default.	Three times of the ordinary rent.	
(c) Third month of default.	Four times of the ordinary rent.	
(d) Fourth, fifth and sixth months of default.	Five times of the ordinary rent	
(e) Seventh and subsequent months of default.	Eight times of the ordinary rent.	

*N.B.* : In the case of rent free quarters of Chief Warden/Wardens/Associate Wardens/Asstt. Wardens or any other officer the term 'ordinary rent' will mean the rent that would have been payable as per rules by the person concerned had the accommodation not been rent free.

- (5) If any University employee is in occupation of the house unauthorisedly for more than nine months from the date he should have ordinarily vacated it, police action may also be taken for getting the house vacated.
- (6) A University employee who retires or otherwise ceases to be in the service of the University shall not be given the 'No Dues Certificate' and shall not be allowed to withdraw his/her provident fund and Gratuity, etc. till he/she vacates the University accommodation.

32. If the employee to whom a residence has been allotted commits any breach of the rules or uses the residence or premises or permits the residence or premises to be used for any purpose which the Vice-Chancellor considers to be improper or if it is found that the employee has knowingly furnished incorrect information in the application or written statement with a view to securing an allotment,

the Vice-Chancellor may, without prejudice to any other disciplinary action that may be taken against him/her :—

1. (a) require him/her to vacate the residence and allot it to another employee according to the rule of priority as laid down in Rule 8 above.
- (b) declare him/her to be ineligible for University residence for a specific period.
2. For the purpose of this rule, 'improper use' shall include :
  - (a) erecting unauthorised structure in any part of the residence.
  - (b) damaging the structure fittings or furnishing etc. in the residence.
  - (c) using the residence or a portion thereof for purposes other than those for which they are meant, and
  - (d) unauthorised extensions from electric and water connections or tampering therewith.
33. (a) No employee, who has a house of his/her own or who is living in a rented accommodation which does not belong to the University, shall have any right whatsoever for the allotment of a University residence in any category on the sole ground that he/she has been provided with such an accommodation as a Warden or Principal by virtue of the office that he/she has temporarily held.
- (b) However, an employee who has been occupying a University accommodation that has been duly allotted to him/her on the basis of seniority and to which he/she has a permanent right till he/she remains in University service shall enjoy a lien and shall have the right of being provided a residential accommodation by the University belonging to the same category which he/she had occupied before being appointed as Warden or Principal. In case any residential accommodation of the category on which such an employee enjoys a lien is not available, when he/she has to leave Wardenship or Principalship or any other such post which carried the duty to live in a residential accommodation different from the one occupied by the employee concerned, the junior most person occupying such accommodation shall have to vacate for providing it to such an employee. If during the period of occupying such an office an employee has been selected or promoted to a higher category, the allotment of University accommodation to him/her shall be governed by Rule 18 made in this regard.
34. If any question arises as to the interpretation of these rules, the decision of the Vice-Chancellor shall be final.

35. Save as otherwise provided in these rules no Civil Court shall take cognisance of any matter relating to allotment, eviction and rent (Standard rent and Penalty rent) etc. relating to the premises allotted to the University employees for residence. Any dispute or difference between the allottee and the University shall be decided by the Committee to be constituted by the Syndicate/Vice-Chancellor.

APPENDIX—'A'

**APPLICATION FORM FOR ALLOTMENT OF UNIVERSITY  
ACCOMMODATION FOR RESIDENTIAL PURPOSE**

<b>To,</b>	<b>FOR OFFICE USE</b>
<b>The Registrar,</b>	
<b>University of Rajasthan,</b>	<b>Registration No.....</b>
<b>Jaipur.</b>	<b>Date.....</b>

I hereby apply for University residential accommodation :

1. Name
2. Present Designation
3. Father's/Husband's Name
4. Present Address
5. Permanent address
6. (a) Date of joining the University service (without break) together with the name of the post on which joined.  
(b) Date of joining present post.
7. Nature of appointment (Temp./ Probation/Confirmed / Workcharge/ Daily Wages/Part—Time / Whole Time/re-employed).
8. Basic pay and grade
9. Allowance (state separately)
10. Number of adults and children in the family and their relationship with the applicant.
11. State whether you have a house/ plot of land at the place of your posting in the name of yourself/ wife/husband/children.
12. Name of the College/Deptt /Office/ Institute where you are based and your salary bill is prepared.

## 13. For lecturers only :—

Would you like to be considered for allotment of a flat in the Teachers' residence in case L-type quarter cannot be made available to you at this stage ?

*Note :* Availing of allotment of a flat in the Teacher's residence will not debar the applicant from being considered for allotment of a L-type quarter whenever such a quarter falls vacant.

**COUNTERFOIL**

(to be filled in by the applicant except the portion for office use)

Name.....

Designation.....

Deptt./Office.....

.....

**FOR OFFICE USE**

Registration No.....

Date.....

*Dy. Registrar (G.A.D.)*

## 14. Have you ever obtained loan from the University for purchasing/construction of a house. If so, give details :

1. Amount of advance with date.....

2. Address of the house/plot of land.....

.....

I declare that I have read the University of Rajasthan Residence Rules, 1982 and agree to abide by them.

Place

Signature,

Date :

Designation

Deptt./Office

No.

Dated :

Forwarded and recommended

*Signature*

*Designation (SEAL)*



## APPENDIX—'B'

## राजस्थान विश्वविद्यालय, जयपुर

## घोषणा/शपथ पत्र

मैं.....पद.....कार्यालय/  
विभाग.....में सेवारत, घोषणा करता/करती हूँ कि मैं विश्व-  
विद्यालय आवास निम्न शर्तों पर स्वीकार करता/करती हूँ :—

1. (i) मैं प्रमाणित करता/करती हूँ कि मेरे पति/पत्नी, पुत्र/पुत्री के नाम से आज दिन तक जयपुर नगर में न कोई मकान है और न किसी पर मेरे स्वामित्व का हक है। जब कभी भी मैं इस प्रकार का मकान, फ्लेट या जमीन प्राप्त कर लूंगा/लूंगी तो विश्वविद्यालय को सूचित कर दूंगा/दूंगी। यदि मैंने यह भेद छिपाया तो विश्वविद्यालय द्वारा निश्चित दण्ड का भागी हूंगा/हूँगी।
- (ii) मैं आज के दिन राजस्थान विश्वविद्यालय में.....  
पद पर कार्यरत हूँ और इसी पद योग्य आवास आवंटन हेतु निर्धारित समयावधि के भीतर आवेदन पत्र प्रस्तुत कर दिया था।
2. मैं कथित मकान में रहने पर विश्वविद्यालय के हित में आवश्यकता पड़ने पर हर समय तुरन्त कार्य हेतु उपस्थित रहूंगा/रहूँगी।
3. मैं विश्वविद्यालय को अधिकार देता/देती हूँ कि वह कथित मकान का किराया विश्वविद्यालय के नियमानुसार प्रति माह मेरे वेतन से काट ले। यदि किसी कारणवश मेरा वेतन न मिले अथवा कम वेतन मिले तो मैं स्वयं कथित मकान किराया विश्वविद्यालय में प्रति माह जमा कराऊंगा/कराऊँगी। मैं कथित मकान के जल, विद्युत व्यय इत्यादि देय तिथि को भुगतान करता रहूंगा/रहूँगी तथा कभी किसी कारणवश विलम्ब की स्थिति में विश्वविद्यालय की नियमानुसार जुर्माना अदा करूंगा/करूँगी और कथित राशि के नियमित यथा समय जमा कराने की मेरी ही जिम्मेदारी है।
4. मैं तथा मेरे परिवार के सदस्य विश्वविद्यालय प्रांगण अथवा कथित मकान के क्षेत्र में कभी किसी भी प्रकार के मादक पदार्थ का सेवन नहीं करेंगे और न ही कोई ऐसा कार्य करेंगे जिनसे दूसरों की भावनाओं को ठेस पहुंचे।
5. विश्वविद्यालय कुलसचिव को बिना पूर्व सूचना के ऐसे कोई मनोरंजन के साधनों या साध्यंत्रों का प्रयोग नहीं करूंगा/करूँगी जिससे पड़ोसियों की शांति भंग हो नैतिकता के प्रतिकूल प्रभाव पड़े छात्र/छात्राओं के अध्ययन में बाधा हो।

6. मैं कथित मकान में केवल अपने परिवार के सदस्यों, जो पूर्णतया मेरे ऊपर आश्रित हैं के अतिरिक्त अन्य किसी व्यक्ति को स्थायी या अस्थायी तौर पर नहीं रहने दूँगा/दूँगी और यदि अपने अतिथि अथवा रिश्तेदारों को किसी कारणवश ठहरना पड़े तो उन्हें एक दो सप्ताह से अधिक बिना विश्वविद्यालय के कुलसचिव की अनुमति के नहीं ठहरने दूँगा/दूँगी ।
7. मैं कथित मकान में अपनी इच्छा से कोई भी निर्माण कार्य नहीं करूँगा/करूँगी एवं अपनी जानकारी में पूर्ण रूप से उसकी देखभाल करता/करती रहूँगा/रहूँगी ।
8. मैं कथित मकान में किसी प्रकार का वैध/अवैध व्यापार अथवा किसी भी संस्था/संगठन का कार्यालय आदि स्थापित नहीं करूँगा/करूँगी ।
9. मैं कथित मकान अथवा विश्वविद्यालय प्रांगण में किसी भी प्रकार के पशु पक्षी आदि नहीं रखूँगा/रखूँगी जिससे विश्वविद्यालय उद्यान वृक्षों पुष्प, फल, निवासियों आदि को किसी प्रकार की क्षति हो या पड़ोसियों को किसी प्रकार की आपत्ति या कठिनाई हो ।
10. उपरोक्त घोषणा में किसी बात का परिवर्तन/परिवर्तन होता है तो मैं तत्परता से अबिलम्ब इसकी सूचना कुल सचिव, राजस्थान विश्वविद्यालय को दूँगा/दूँगी ।

हस्ताक्षर.....

पूरा नाम.....

पद.....

कार्यालय/विभाग का नाम.....

गवाह नं. 1

हस्ताक्षर :—

पूरा नाम व पद.....

कार्यालय/विभाग का नाम.....

गवाह नं. 2

हस्ताक्षर :—

पूरा नाम व पद.....

कार्यालय/विभाग का नाम.....

प्रति हस्ताक्षर

कार्यालयाध्यक्ष/विभागाध्यक्ष

APPENDIX - C

UNIVERSITY OF RAJASTHAN, JAIPUR.

( G.A.D. Section )

To,

.....  
.....  
.....

No. F. 9/G. Ad/

Dated.....

Dear Sir/Madam.

Kindly refer to your application No.....  
dated.....for allotment of University residential accommodation.  
I am directed to inform you that you have been allotted the University  
Quarter No.....  
.....  
.....

The allotment is subject to the existing Rajasthan University  
Residential Accommodation Rules and such other Rules/Regulations  
as may be framed from time to time in this connection. In case the  
quarter is desired to be vacated, one month's notice shall have to  
be given from either side, failing which rent equivalent to one month  
shall be payable.

You shall be required to pay rent as per existing rules. The  
water, electric and power etc. charges will have to be borne by you, as  
per rules, in addition to the aforesaid rent.

Please contact University Engineer, who is being requested to  
give possession of the quarter on production of this letter, and occupy  
the quarter within 10 days after the date of this letter.

Yours truly,  
Registrar

No. F. 9/G. Ad/

Dated.....

Copy forwarded for information and necessary action to :-

1. The Chairman, House Allotment Committee, University of Rajasthan, Jaipur.
2. The University Engineer, Jaipur with the request to please give possession of the quarter to the allottee and intimate the date of occupation of the quarter to this office, drawing and disbursing officer concerned, Finance Officer and Dy. Registrar (Estt) University of Rajasthan, Jaipur, directly.

- 3. The Finance Officer, University of Rajasthan, Jaipur.
- 4. The Dy. Registrar (Estt.) University of Rajasthan, Jaipur.
- 5. The Head of the Deptt.....Univ. of Raj., Jaipur.
- 6. The Principal.....College University of Rajasthan, Jaipur.
- 7. ....
- 8. ....

Dy. Registrar (G.A.D.)

## CHAPTER LV

## RULES FOR PRIVATE TUTIONS BY TEACHERS

1. No teacher of an affiliated college or University Teaching Department/College shall undertake individual private tuitions.

2. Tuition work may, however, be arranged through the agency of the Head of the Institution, University Teaching Department concerned on receiving a request from a student in writing. In such cases, the Head of the Institution or University Teaching Department may arrange for private tuition of a student or students by lecturers only. Heads of Degree or Post-graduate Departments shall not be permitted to undertake tuitions under any circumstances. Also a lecturer performing the duties of a warden of a hostel attached to a College or University shall not be permitted to undertake any private tuition.

3. Where the Head of the Institution/Head of the University Department has arranged for private tuition by a lecturer or lecturers he will report the same to the University furnishing full particulars of the student or students and the name of the lecturer or names of teachers permitted to take the tuition work. The Head of the Institution will also inform the controlling authority of the Institution in all such cases.

4. In the event of breach of the above instructions by any member of the teaching staff, the Head of the Institution/Head of the University Teaching Department will report the matter to the University and the controlling authority for whatever action they may consider proper to take. The University in the case of lecturers violating the above rules shall debar them from all remunerative work in the University for a minimum period of two years. The University will then, in turn, inform the Government/Management of the college of the action taken against a particular teacher or teachers.

*N.B.* :—The University views with disfavour the writing of notes, keys, guides, questions and answers or similar literature by any teacher in the University including affiliated college. In case a teacher is found doing so without prior permission of the Principal and/or University he will be liable to be debarred from all remunerative work in the University.

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## CHAPTER LVI

## RULES FOR THE USE OF UNIVERSITY VEHICLE(S)

**Part 'A'**

1. Vehicle can be used for office work.
2. The Vehicles can be used for bringing of the University staff including teaching staff to the University campus and back on payment of Rs. 15/- per month per head payable in advance.
3. The University Vehicle(s) can be used by the members of the University bodies and Committees who come in connection with the University work on payment at the following rates :—

<i>Vehicle</i>	<i>Rate</i>
Bus with capacity upto 30 seats	Rs. 3.60 per mile
Bus with more than 30 seats	Rs. 7.20 per mile
Jeep/Station Wagon/Mini-Bus	Rs. 1.40 per Km.
Staff Car	Rs. 2.40 per mile
Tempo	Rs. 1.20 per Km.
Diesel driven buses	Rs. 1.50 per Km.
Halting charges	Rs. 2.50 per hr.

**Part 'B'**

1. The Vehicle should not be used for journey to places connected by train, except for emergency purposes with the permission of the Registrar.
2. It can be used within a radius of not more than 25 miles on pucca road from the University campus. The persons using the Vehicle will be responsible for the payment of hire charges. They will also be responsible for any damages as for example, spoiling or soiling the seats etc. of the Vehicle. The decision of the Registrar will be final in the matter of the assessment of the cost of the damages.
3. In order to encourage corporate life Vehicle may be allowed to be used for picnics by the local Teaching Departments of the University members of the University Offices staff (including Library), for University Tournaments, Youth Festival, or for other similar purposes on payment of the rates given in Rule (3) of Part 'A'. The local Teaching Departments and the Central Office will not be allowed the use of Vehicle for more than twice a year. Requisition for the same should be in the hands of the Registrar at least 15 days in advance.

The use of the vehicle by affiliated college may also be permitted on the same conditions with the permission of the Vice-Chancellor on receipt of a requisition from the Principal of that College.

*Note.*—T hese rules will also apply to Vehicles/Buses of the Constituent Colleges/University Departments.

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**Rules regarding correction in age entries made in the application forms of candidates for the High School Examination up-to and including the examination of 1957**

Cases in which it is proved that a wrong entry was made in the school records or in the application form by a clerical error may be granted provided :—

- (1) that the Head of the Education Department is satisfied after personal enquiry and inspection of the school records that the mistake is genuine and recommends that it be corrected in the same manner as the records in the office of the Registrar of the University.
  - (2) that no correction of any kind is made in the age entries in a candidate's certificate three months after the certificate has been delivered to him.
-

## CHAPTER LVII

## RULES FOR THE GRANT OF HOUSE RENT ALLOWANCE

1. These Rules shall be called 'The Rajasthan University House Rent Allowance Rules, 1977'.

2. These rules shall come into force with effect from 1st March, 1977.

### 3. Applicability :

(1) These Rules shall apply to University servants who are posted within the municipal limits of any of the following towns :—

1. Jaipur.
2. Udaipur.

(2) These rules shall not apply to :—

- (i) Staff employed on daily wages.
- (ii) Officers employed on contract unless specific terms in regard to admissibility of house rent allowance have been provided in the terms of contract.

### 4. Definitions :

For the purpose of these rules :

- (i) "Pay" means pay as defined in Rule 7 (24) of Rajasthan Service Rules.
- (ii) "Rent" means the charges paid by a University servant as consideration for unfurnished accommodation occupied by him if he is a tenant, and the gross rental value of the house as assessed for municipal purposes or otherwise without deduction of the rebate of 10 per cent on account of repairs if he is an owner, and shall in both cases include municipal and other taxes, except charges levied separately like conservancy, water and electricity charges etc. that are legally payable by the occupier.
- (iii) "Family" means a University servant's wife/husband, children and other persons residing with and wholly dependent upon him/her. A husband/wife/child/parent having independent source of income is not treated as dependent upon him except when he is in receipt of a gross pension (including pension equivalent of death-cum-retirement gratuity or other retirement benefits) not exceeding Rs. 200/- p.m.

### 5. When not Admissible :

The House Rent Allowance shall not be admissible to a University servant :

- (i) Who is occupying University accommodation including University accommodation belonging to Devasthan Department or any other Government Department.



- (ii) Who accepts allotment of University accommodation from the date of occupation, or from eighth day after the date of allotment of University accommodation, whichever is earlier.
- (iii) (a) Who shares University accommodation allotted rent free to another University servant or who resides in accommodation allotted to his wife/her husband or to his/her parents/son/daughter by the University, Government or autonomous public undertakings or Bodies or Corporations or Semi Government Organisations such as Municipalities etc.
- (b) If his wife/her husband has been allotted family accommodation at the same station by the Central Government, State Government or autonomous public undertaking or Body or Corporation, Semi-Government organisation such as Municipalities etc.
- (iv) Who lives in a rented house with his wife/husband or in a separate house at the same station there being no legal divorce between husband/wife and the wife/husband is in receipt of House Rent allowance from any source other than the University under the rules applicable to him/her in respect of his/her employment.

#### 6. When Admissible :

- (1) (i) A University servant who is living in a rented accommodation shall be entitled to house rent allowance at the rates mentioned in Rule 5 of these rules.
- (ii) If part of rented accommodation occupied by a University servant is sublet or is shared by one or more adults not belonging to University servant's family whether University servant or not, a reduction of 40% shall be made from the amount of House Rent Allowance payable to the University servant under these rules.

#### *Exception :*

1. In case where both husband and wife or children/parents are in the service of the University and are living together in a rented accommodation at a station where house rent allowance is admissible, one of them getting higher pay shall only be entitled to claim house rent allowance and no reduction from house rent allowance shall be made.
  2. In case where both husband and wife are in the service of the University and are living separately in a rented house (there being no legal divorce between them) at the same station where house rent allowance is admissible one of them getting higher pay shall be entitled to claim House Rent allowance.
- (iii) The allowance shall be granted to him from the date of occupation of the rented accommodation on his making an application in accordance with the procedure prescribed under these rules; provided, however, that if the

said application is not made within one month of the date of occupation of the accommodation the allowance shall be admissible from the date of application.

- (2) (i) A University servant living in a house owned by him, his wife, children, father or mother whose pay exceeds Rs. 1000/- p.m. shall also be entitled to house rent allowance at the rates mentioned in Rule 5 of these rules. In such cases, the gross rental value of the house, or if he is not in occupation of entire house or the portion of the house actually occupied by him (as ascertained from its assessed value for municipal purposes or otherwise), without deduction of rebate of 10 per cent on account of repairs and including municipal and other taxes that are legally payable by the owner other than "service taxes" levied separately and described as such, shall be taken as the rent paid.
- (ii) When separate amount of assessed value is not available in respect of a portion of a house, it will be calculated proportionately with reference to the plinth area actually in the occupation of a University servant.
- (iii) In the case of a University servant living in a house owned by a Hindu and undivided family in which he is a copartner, house rent allowance will be regulated with reference to the gross rental value as in (i) above of the portion of the house actually in his occupation and not on the basis of the rent which he claims to pay to the Manager of the Hindu undivided family.

(3) A University servant living in a house owned by him, his wife, children, father or mother or in a house owned by a Hindu undivided family in which he is a copartner, and who is drawing pay upto Rs. 1,000/- p.m. shall be entitled to house rent allowance at the rates mentioned in rule 5 irrespective of production of a certificate of assessment of gross rental value by the Municipal authorities for the purpose of claiming House Rent Allowance under these rules.

(4) In case of a University servant who owns a house at a place of duty but resides in a rented house insted, house rent allowance shall be paid in respect of the rented house, in otherwise admissible.

#### 7. Rates of House Rent Allowance :

1. The House Rent Allowance to a University servant, if admissible under these rules, shall be granted at the rates indicated below :

S. No.	Pay Slabs	Rates per month
		Jaipur/Amer & Sanganer
1.	Below Rs. 950/-	150/-
2.	Rs 950/- & above but below Rs. 1500/-	250/-

1	2	3
3.	Rs. 1500/- & above but below Rs. 2800/-	450/-
4.	Rs. 2800/- & above but below Rs. 3600/-	600/-
5.	Rs. 3600/- & above but below Rs. 4500/-	800/-
6.	Rs. 4500/- & above	1000/-

2. In case the actual amount of rent paid by a University servant is less than the amount admissible under this rule, the house rent allowance in such a case shall be limited to the actual amount of rent paid by him.

### 8. Regulation of House Rent Allowance in Different Circumstances :—

The drawal of House Rent Allowance shall be regulated as follows in the following case :—

- (a) **During Leave or Temporary Transfer** : A University servant shall be entitled to draw House Rent Allowance during leave or temporary transfer at the same rate at which he was drawing before proceeding on leave.

*Notes* :—1. "Leave" means total leave of all kinds not exceeding 120 days and the first 120 days of the leave if the actual duration of the leave exceeds that period and in the case of leave preparatory to retirement, privilege leave not exceeding 120 days taken as leave preparatory to retirement, but does not include extraordinary leave, study leave and refused leave/terminal leave whether running concurrently with notice period or not. When vacation or holidays are combined with leave, the entire period of vacation or holidays and leave, should be taken as one spell of leave.

2. The limit of 120 days referred to in 'Note 1' shall be extended to 240 days for the purpose of grant of this allowance in case of a University servant suffering from T. B., Cancer, Leprosy or a mental disease during the period of his leave taken on medical certificate from a Senior or Junior specialist, or an Officer of the Rajasthan Medical Service (Collegiate Branch), speciality in the disease, irrespective of the fact whether the leave is on Medical certificate from the very commencement or in continuation of other leave as defined in Note 1.

3. "Temporary Transfer" means a transfer to duty in another station which is expressed to be for

a period not exceeding four months. For purpose of this rule it includes deputation, Subject to the limit of four months the total house rent allowance if the temporary duty is subsequently extended beyond four months in all will remain intact upto the date of the order of extension.

**(b) During joining time :—**

(i) A University servant shall be entitled to draw house rent allowance during joining time at the same rates at which he was drawing at the Station from which he was transferred. Where, however, joining time is affixed to leave, joining time shall be added to the period of four months/120 days referred to in Note I below and clause (a) above unless in any case it is otherwise expressly provided.

(ii) A University servant who was in receipt of House Rent Allowance at his old station and who on transfer leaves his family behind at the old station because he has not rented a house or had not been allotted University accommodation at the new station will be eligible for house rent allowance at the rate at which it was drawn by him at the old station for a period of 2 months from the date of his assumption of charge at the new station or till he rents a house or is allotted University accommodation at the new station whichever is the earliest.

**(c) During Training Within India :** A University servant who is sent on training in India and whose period of training is treated as duty under University Service Rules shall be entitled to draw House Rent Allowance during the entire period of such training at the same rates at which he was drawing at the station from which he proceeded on training.

**(d) During suspension :** A University Servat shall be entitled to draw House Rent Allowance at the rates at which it was paid to him on the date of suspension subject to fulfilment of conditions laid down in University Service Rules.

*Notes :—*1. If the headquarters of a University servant under suspension are changed in the public interest by orders of the competent authority, he shall be entitled to allowance as admissible at the new station and not otherwise.

2. A University servant under suspension who was in receipt of house rent allowance and whose headquarter are changed at his own request to a place where house rent allowance is admissible at the new station irrespective of the fact that the house rent allowance is admissible at the new station.

- (c) **During Training Abroad :** A University servant who is deputed for training abroad by the University under various training schemes of the University or operated through non-official channels as a Government sponsored candidate, the House Rent Allowance shall be admissible during the entire period of training at the same rates at which he would have drawn at the station from which he was deputed for training abroad.
- (f) **During awaiting posting orders :** A University servant shall be entitled to draw House Rent Allowance during the period of awaiting posting orders treated as duty if it is admissible at the place where he is awaiting posting orders and not otherwise.

## 9. Certificates :

1. Every University servant shall furnish alongwith his first claim for house rent allowance and also in January and July each year, a certificate in the form given in Annexure 'C' or 'D' whichever is applicable to him. If, however, there is a change in any of the provisions of the certificate last given resulting in increase or decrease of the allowance payable to him, a fresh certificate should be furnished as soon as the change occurs,

2. The drawing and disbursing officer shall record the following certificates in January and July, on every establishment pay bill in which House Rent Allowance is drawn by them :—

- (i) Certified that the University servants for whom House Rent Allowance is drawn in this bill have not been provided with University accommodation.
- (ii) The certificates prescribed by the University have been obtained from the University servants for whom house rent allowance has been drawn in this bill and I am satisfied that the claim is in accordance with the rules.

## 10. Procedure for Grant of House Rent Allowance :—

(1) Every University servant who is eligible for grant of House Rent Allowance under these rules shall make an application in the prescribed form given in Annexure 'A' or 'B' as the case may be, to the Head of office and if he is himself as Head of Office/Head of Department to the Head of Department/Administrative Department, as the case may be.

(2) The Head of the Office/Head of the Department shall invariably send a copy of the application form submitted by the University servant to the authority competent to allot University accommodation so that the name of the University servant is enlisted for the purpose of allotment of University accommodation immediately. The House Rent Allowance shall be sanctioned to the University servant without waiting for non-availability certificate from the authority competent to allot residential accommodation.

## ANNEXURE—'A'

**APPLICATION FORM FOR CLAIMING HOUSE RENT  
ALLOWANCE IN RESPECT OF UNIVERSITY  
SERVANTS LIVING IN RENTED  
ACCOMMODATION**

1. Name
2. Designation & Department in which employed.
3. Pay including personal pay, special pay, if any.
4. Name of Landlord and complete address of the rented house,
5. Details of accommodation taken on rent—No. of rooms, kitchen, W.C. and bath, verandah etc., be shown separately.
6. Monthly rent paid.
7. Amount of House rent allowance claimed as admissible under the rules.
8. Whether certificates required under rules are attached.
9. Date of occupation of the rented accommodation.

Date.....

Signature.....

Designation.....

Department.....

## FOR USE IN THE OFFICE OF HEAD OF OFFICE

Certified that :—

1. I have examined the claim for House Rent Allowance and I am satisfied that the claim is in accordance with the rules. The certificates prescribed by the University have been obtained from the University servant.
2. House Rent Allowance of Rs.....is hereby sanctioned.

*Signature*  
(Head of Office)

Date.....

Designation.....

Department.....

No.....

Date.....

Copy forwarded to Registrar, University of Rajasthan, Jaipur for allotting University Accommodation, if available.

Signature.....

Designation.....

## ANNEXURE—'B'

**APPLICATION FORM FOR CLAIMING HOUSE RENT ALLOWANCE IN RESPECT OF UNIVERSITY SERVANTS LIVING IN ACCOMMODATION OWNED BY HIM OR BY HIS/HER WIFE/HUSBAND/CHILDREN/ FATHER/MOTHER OR CO-PARTNER IN A HINDU UNDIVIDED FAMILY**

1. Name
2. Designation & Department in which employed.
3. Pay including personal pay, special pay, if any.
4. Name of the owner of the house and his/her relation with the owner of the house with complete address of the house.
5. Details of accommodation (number of rooms, kitchen, w.c. and bath, verandah, chowk etc.) occupied by him.
6. Monthly gross rental value (as assessed for Municipal purposes or otherwise) of the portion in which he/she is residing Attach certificate of assessment of gross rent value from municipality in support thereof.  
*Note* :—This does not apply to University servants who are drawing pay upto Rs. 1,000/- p.m.
7. Amount of house rent allowance claimed and admissible under rules.
8. Whether certificates required under rules are attached.

Dated.....

Signature.....

Designation.....

Department.....

## FOR USE IN THE OFFICE OF HEAD OF OFFICE

Certified that :—

1. I have examined the claim for house rent allowance and I am satisfied that the claim is in accordance with the rules. The certificates prescribed by the University have been obtained from the University servant.
2. House Rent Allowance of Rs.....is hereby sanctioned.

Date.....

Signature.....  
Head of Office with Designation

## APPENDIX—'C'

CERTIFICATE TO BE FURNISHED BY UNIVERSITY SERVANT  
WHO IS LIVING IN A RENTED ACCOMMODATION

## Certified that :

1. I am living in a rented house situated with in municipal limits of Jaipur/ Udaipur and paying a monthly rent of Rs.....to Shri..... on account of.....Name of House owner..... residential accommodation occupied in House No.....Address.....
2. I have not been provided with University Accommodation.
3. No portion of accommodation in respect of which house rent allowance is claimed is sublet or occupied by adult(s) other than those belonging to my family or who are wholly dependent upon me.
4. My wife/husband is not in University service or in other public/private sector employment at the station of my posting. OR  
My wife/husband is in the service of University or is in the service of public/private sector employment at the station of my posting and that he/ she is not in receipt of house rent allowance from University/other employer (Strike out whichever is inapplicable).
5. Certified that the rent actually paid by me for the accommodation under my occupation is/was not less than the amount of house rent allowance admissible and received by me under the rules during the period from..... to.....
6. My wife/husband has not been allotted family accommodation at the same station by the Central Government, State Government and autonomous public undertaking or semi-Government organisation.

*Signature of  
University Servant*

- Notes :—**1. Rent receipts are required to be produced by the University servants whose pay is Rs. 1000/- p.m. or more.
2. If the case is covered by exception below rule 4, the fact should be mentioned in this certificate.



## ANNEXURE—D'

**CERTIFICATE TO BE FURNISHED BY UNIVERSITY SERVANT  
WHO IS LIVING IN A HOUSE OWNED BY HIM, HIS WIFE,  
CHILDREN FATHER OR MOTHER OR BY HINDU  
UNDIVIDED FAMILY IN WHICH HE IS CO-  
PARTNER FOR THE GRANT OF HOUSE  
RENT ALLOWANCE UNDER THESE  
RULES**

**Certified that :**

1. I am residing in a house owned by me/my wife/son/daughter/Father/mother/Hindu undivided family in which I am a co-partner situated at .....(full address) and that the\* monthly rental value thereof as assessed for municipal purpose or otherwise (without deduction of the rebate 10% on account of repairs) is Rs..... This includes municipal and other taxes payable by owner as follows :
  - (i) Municipal Tax.....
  - (ii) Urban Assessment Tax.....
2. That accommodation in respect of which the allowance is claimed is not occupied normally by any person other than members of my family as defined in clause (iii) of Rule 2 of these rules.
3. That my wife/husband has not been allotted accommodation at the same station by the Central Government, State Government, and autonomous public undertaking or semi-Government organisation such as Municipality etc.

*Signature of the  
University Servant*

Date.....

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\*Monthly gross rental value is required to be indicated by a University servant drawing pay above Rs. 1000/- p.m.

## CHAPTER—LVIII

**RULES FOR DETERMINATION OF SENIORITY OF UNIVERSITY TEACHERS**

**Short Title :** These rules may be called rules for determination of seniority of University teachers.

**1. DEFINITIONS :**

(1) In these rules, unless there is anything repugnant in the subject or context :—

- (i) "Substantive appointment" means an appointment other than temporary/adhoc appointment after due process of selection as laid down in the Rajasthan Universities Teachers & officers (Selection for appointment) Act., 1974 or after due observance of the provisions of any other relevant law and rules made thereunder to a substantive vacancy and includes appointments made in accordance with the provisions of the Rajasthan Universities Teachers (Absorption of Temporary Lecturers) Ordinance (No. 5) of 1978, the Rajasthan Universities' Teachers (Absorption of Temporary Lecturers) Act No. 7 of 1979 and any scheme of promotion to higher posts.
- (ii) 'Temporary/Adhoc Appointment' means an appointment made in accordance with the provisions of sub-section (3) of Section 3 of the Rajasthan Universities' Teachers & Officers (Selection for appointment) Act (Act No. 18 of 1974).
- (iii) "Date of appointment means the date on which the person concerned was appointed/promoted by the appointing authority.
- (iv) "Stipulated period allowed for joining" means the period of 14 (fourteen) weeks allowed to a person to join his duty from the date of appointment.
- (v) "Department" means a teaching or a research Unit of the University.
- (vi) "Publicly notified" means information made available to the persons concerned by notification or circular sent to the concerned teaching department of the University.

(2) For terms not defined in sub-rule (1) the definitions given in the University of Rajasthan Act of 1946 and Rajasthan Universities Teachers & Officers (Selection for appointment) Act of 1974 as amended from time to time, shall apply.

**2. DETERMINATION OF SENIORITY WITHIN THE DEPARTMENT**

(1) The Seniority amongst teachers of the same cadre in the same department shall be determined by the date of substantive appointment on selection by a duly constituted Selection Committee set up under the relevant Act/Statutes. However, amongst the persons appointed on the same date, the inter se seniority shall be determined by :—

- (i) the order of merit/Preference drawn by the Selection Committee amongst the Persons so selected and the persons placed in the main list being treated senior to those placed in the reserve list.
- (ii) in case there is no order of merit/preference amongst the persons selected, the seniority shall be determined as follows :
  - (a) The seniority of persons who were already working in this University in the lower cadre in the same department shall be determined on the basis of their length of permanent service in that cadre in this university.
  - (b) As amongst the persons some of whom were serving in the lower cadre in this University and some others in some other organisation, the person already serving in permanent capacity in this University shall be considered senior to the outsider.
  - (c) Where a case is not covered under (a) & (b) of this clause, the seniority position shall be determined by the date of birth i.e. the elder shall be senior.

- (2) (i) Lecturers who were substantively appointed and working in the University departments prior to 7th July, 1962 when the four local Government Colleges were taken over by the University shall rank senior to all those lecturers who joined the University after taking over of colleges. However the seniority of persons recruited from RES/erstwhile Rajasthan College in the University Vis-a-vis those appointed in the University after 7th July, 1962 shall be determined on the basis of the date of their permanent absorption or selection as the case may be.
- (ii) As regards determination of the Seniority of substantive lecturers belonging to the Department of General Education who were later absorbed as lecturers in the Department of their subject concerned in the University in the year 1970 vis-a vis the permanent lecturer already working in the Department concerned the seniority shall be determined by placing their names at the bottom of those already selected for a substantive appointment in an equivalent grade in that year.

(3) The inter-se-seniority of lecturers recruited by the University from Rajasthan Educational Service as a result of taking over of the colleges shall remain the same as determined/determinable by the Government as per rules.

Provided that the Lecturers appointed from the reserve list prepared by the Selection Committee of the University for the same department shall remain junior to those whose names appeared in the main list.

- (4) (i) The inter-se-seniority of teachers recruited from erstwhile Rajasthan College as a result of taking over of the

colleges will be determined from the date of appointment on permanent basis on selection by a duly constituted selection committee in the Rajasthan College.

(ii) As regards inter-se-seniority of Lecturers who were appointed substantively in the erstwhile Rajasthan College did not belong to R.E.S. cadre vis-a-vis the Lecturers of Degree and Post-graduate Government Colleges, it shall be determined from the date of their substantive appointments in Rajasthan College or in Degree and post-graduate colleges in equated scales of pay.

(5) (i) The seniority of lecturers absorbed in the University service under the provisions of the Rajasthan Universities Teachers (Absorption of Temporary Lecturers) ordinance No. 5 of 1978 and the Rajasthan Universities Teachers (Absorption of temporary lecturers) Act No. 7 of 1979, shall be determined on the basis of the date of their permanent absorption.

(ii) The inter-se-seniority of such teachers shall be determined as follows :—

(a) The inter-se-seniority of lecturers screened and absorbed in 1978 under the ordinance of 1978 in the same department shall be determined according to the total length of teaching service rendered from time to time in the University department prior to absorption for which they were screened.

(b) The inter-se-seniority of Lecturers screened and absorbed in 1979 under the Act of 1979 in the same department shall be determined according to the length of teaching service rendered from time to time in the University department prior to absorption in the department for which they were screened, provided persons screened and absorbed in the year 1978 shall rank senior to those who were screened and absorbed in the year 1979.

(c) Where a case is not covered under the aforesaid rules, the inter-se-seniority shall be determined by the date of birth i.e. the elder will be senior.

**(6) DETERMINATION OF SENIORITY OF TEACHERS GIVEN PERSONAL PROMOTION AGAINST EX-CADRE POSTS :—**

(a) The seniority of persons selected for personal promotion shall be determined by the date of their appointment to an Ex-cadre post.

(b) The inter-se-seniority of persons promoted in the same department on the same date shall be determined by the order of preference drawn by the Selection Committee and in other cases by the inter-se-seniority in the next lower cadre.

- (c) The inter-se-seniority of Readers & Professors regularly appointed as per provisions of the act and the persons granted personal promotion against Ex-cadre posts under the act in the same department in the respective cadre shall be determined by the date of their regular appointment of personal promotion to an ex-cadre post as the case may be.
- (7) (i) The inter departmental seniority amongst teachers of the same cadre shall be determined by the date of their regular appointment or personal promotion against an ex-cadre post-under the Act as the case may be.
- (ii) Where the teachers of the same cadre have been regularly appointed or promoted against ex-cadre posts under relevant Act on the same date in different departments, their inter-se seniority shall be determined by their respective date of birth, i.e. the elder will be senior.
3. The provisional seniority lists prepared in accordance with these rules in respect of each teaching department shall be publicly notified and objection invited which shall be submitted within the period specified for the purpose. After consideration of objections by a Committee constituted by the University, the final lists shall be publicly notified. Objections to Principles of seniority as prescribed in these rules shall not be entertained by the University.
4. These rules shall not apply to individual cases already decided by the University/competent authority.
5. If any difficulty arises in application of these rules it shall be referred to the Syndicate whose decision shall be final.
6. **Repeal of Previous Rules :**  
All previous rules relating to determination of seniority of University teachers shall be superseded.
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## CHAPTER—LIX

**RULES FOR FIXATION OF PAY OF UNIVERSITY EMPLOYEES***As amended vide Syndicate Res. No. 2 dated 7-10-1989*

1. These rules shall be called "Rules for fixation of pay of University Employees, 1985."

2. These rules shall come into force with immediate effect provided, however, that the cases of fixation of pay of persons promoted or appointed on or after 1-9-1976 will be revised and their pay will be notionally fixed from the date of their appointment/promotion without any liability of payment of arrears for the period upto 31-12-1983 in accordance with the Syndicate Resolution No. 26 dated 8-11-1983 read with the Resolution No. 11 dated 10-3-1984.

**3. Applicability :**

These rules shall apply to all the University employees in teaching/non-teaching units, other than the following :

- (i) Persons on deputation from the State Government/Government of India or Statutory Boards or Corporations who will be governed by the terms and conditions of deputation.
- (ii) Employees appointed on contract or on consolidated salary or on part-time basis.
- (iii) Employees appointed on work-charge basis.
- (iv) Casual workers, and
- (v) Any class of employees or any individual employee employed in connection with the affairs of the University, who may be specifically exempted from application of these rules.

**4. Definitions :***Competent Authority :*

The Registrar or the officer nominated by him shall be the competent Authority subject to concurrence of the Accounts and Finance Department of the University.

*Pay :*

Pay means basic pay in time scale of pay attached to a post and would not include D.A. and other allowances.

*Employees :*

Employees means persons appointed/promoted on Substantive/officiating/ad-hoc basis by the competent Authority of the University against a sanctioned post.

**5. Fixation of pay for in-service candidates :**

The pay of University employees appointed on a post carrying higher scale of pay shall be fixed at the minimum of the pay-scale unless otherwise specified hereinafter.

- (i) The pay of a University employee appointed in a pay scale identical to one in which he was working prior to the appointment in question will be fixed at an equal stage, in such case his/her date of annual grade increment will remain unchanged.
- (ii) The pay of a University employee on promotion/appointment to a higher post shall be fixed by first enhancing it by one increment in the lower scale of pay and then fixing it in the higher scale at the stage next above. The date of increment shall however remain unchanged except in the case where the benefit of pay fixation accruing to an employee exceeds the pay drawn by him in the lower post by the amount equal to the amount of the increment in the lower scale plus the amount of next increment in the higher scale.
- (iii) In case of upgradation of a post or on placement of an employee in a scale higher than one held by him on a particular date on reaching maximum of the pay in the lower scale the pay shall be fixed at the stage next above in the higher pay scale. The date of annual grade increment will remain unchanged in such cases.
- (iv) If a University employee is drawing maximum of the pay-scale, his pay shall be fixed in the higher scale of pay by enhancing his pay by an amount equal to the last increment drawn by him and fixed at the stage next above in the higher scale. The annual increment in such cases will be regulated as per sub-rule (ii) above.
- (v) Consequent upon the fixation of pay of an employee who in the existing scale was drawing immediately prior to the date of fixation more pay than another employee junior to him in the same cadre gets fixed in the higher scale at a stage lower than that of such junior his pay shall be stepped up to the same stage in the higher scale as that of junior started drawing more pay.
- (vi) Consequent upon fixation of pay if an employee who is senior to another employee in the same cadre and whose pay is fixed at the same stage in the same scale of pay the one fixed for another junior to him and drawing pay at a lower stage shall be granted his next increment on the same date as admissible to his junior if the date of increment of the junior happens to be earlier.

*N.B.* : Provisions of sub rule V and VI shall not be applicable in the following conditions :—

- (1) Such anomaly should not be on account of protection of pay of the junior.
- (2) When the junior is already drawing more pay than his senior on account of his length of service in the University in any cadre.
- (3) When the date of increment of the senior is shifted on account of granting E.O.L.

- (4) Grant of increment(s) on account of attaining special qualifications such as Ph.D. and M. Phil. etc.
- (5) Grant of increments) on account of completion of required period of service.
- (6) When the junior starts to draw more pay on account of grant of advance increments by the competent authority.
- (7) When the senior continues to draw lesser pay than his junior on account of with holding his increments.
- (8) There should not be any dispute in the inter-se-seniority between the employees.

**6. Fixation of pay of persons appointed from outside the University :**

The pay of a person appointed in the University on a post carrying higher scale of pay shall be fixed at the minimum of the pay scale unless otherwise specified here inafter :—

- (i) In case of a person appointed in the University in a scale of pay identical to one in which he/she was employed earlier in a University in India or a College affiliated to the University or in a Research Institute of Higher learning recognised as such by the University and/or in the State Govt. the basic pay drawn by him/her with his/her previous employer will be protected. In such the employee will be allowed the benefit of earning the annual grade increment on the date on which he/she would have earned with his/her previous employer.
- (ii) The pay of a person appointed in a scale of pay higher than one in which he was working in the organisation referred to under clause (i) above shall be fixed by first enhancing it by one increment in the earlier scale of pay then fixing it in the higher scale in the stage next above. If such a stage is not available then the next stage.

The basic pay of such Adhoc Asstt. Professors (Lecturers) who were working in the Govt./Affiliated College or any other similar agency/organisation prior to their Adhoc appointment in the University will not be protected w.e.f. session 1989-90 and they will be appointed on the initial stage of the pay scale.

7. (i) The pay of person who has been in continuous employment for atleast 3 years whether in a temporary capacity/adhoc/officiating capacity will also be fixed in accordance with the Rule No. 5 and 6 referred to above.
- (ii) In the case of a person who comes from an organisation where the D.A. has been partially or wholly merged in the scale of pay his basic pay shall be fixed after reducing the D.A. component from his/her pay so merged.
- (iii) The pay of a person drawing a pay exceeding the maximum of the pay scale in which he is appointed shall be fixed at the maximum of the pay scale.



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- (iv) The fixation of pay as aforesaid shall be subject to production of detailed last-pay certificate covering all information from his previous employer.
  - (v) Notwithstanding anything contained in these rules the pay of an employee will be fixed consequent upon the revision of the pay scale of the post as per rules prescribed for the purpose. In case of upgradation of a post and when an employee is appointed or promoted to such an upgraded post the pay will be fixed as per rules.

**8. Fixation of pay of Retired persons on appointment/re-appointment :**

The pay of a person who has retired consequent to appointment in the University/re-appointment in the University shall be fixed at the minimum of the pay scale of the post on which he is appointed/re-appointed with such other allowances admissible as per University rules unless the appointing authority is convinced that (a) no person is available on the initial of the pay scale of the post concerned (b) it will be hardship for such an appointee to be fixed at the minimum of the scale. In such cases the pay may be fixed on the basis of the last pay drawn by him less the retirement benefits/Pension benefits admissible to the person concerned in such a way that the total emoluments now admissible do not exceed the emolument drawn by him last.

9. These rules will supersede all rules/office orders issued from time to time with regard to fixation of pay of a University employee appointed to a post by promotion or selection under relevant law.

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## CHAPTER LX

RAJASTHAN UNIVERSITY (CENTRAL) LIBRARY  
RULES**1. Working Days and Hours :**

- (a) The Library will remain open on all the days of the year except on the days when the following festivals fall during the year :
- |                                       |       |
|---------------------------------------|-------|
| (i) 26th January                      | 1 day |
| (ii) Dhulandi                         | 1 day |
| (iii) 15th August                     | 1 day |
| (iv) Dasherā                          | 1 day |
| (v) Goverdhan (next day to Deepavali) | 1 day |
- (b) Under special circumstances it may, however, be closed on any other or part of the day.
- (c) The following would normally be the working hours of the library :
- |  |                         |
|--|-------------------------|
| (i) From the beginning of the session till 30th November and from 1st March to end of the session. | 9.00 a.m. to 9.00 p.m.  |
| (ii) 1st December to 28/29 February.   | 9.00 a.m. to 7.00 p.m.  |
| (iii) During summer vacations  | 10.30 a.m. to 7.00 p.m. |
| (iv) Sundays and University Holidays.  | 10.00 a.m. to 4.30 p.m. |
- (d) The loan counter shall function half an hour after the opening time and shall close half an hour before the closing time of the library.

**2. Membership :**

The following persons may be entitled to become members of the University Library :

- (i) Members of the Senate, Syndicate, Academic Council, Faculties and Library Committee of the University duly introduced by the Registrar.
- (ii) Members of the teaching staff of the University including Research Associates on the recommendation of their Heads.
- (iii) 'Permanent teachers' of the college affiliated to the University on the following conditions :—
- |   |
|---|
| (a) Their application for Membership should be recommended by the Head of the Institution concerned and the Head should undertake the responsibility for the return of books to the University Library. |
| (b) Books to be issued should normally relate to the Subject(s) the teacher teaches.  |

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- (c) The Principal/Head should obtain a 'No Dues', certificate from the Central Library before relieving such teachers as have been recommended for membership of the University Central Library by him.
- (iv) (a) Paid Research Staff Pool Officers, Tutors etc. of the University Departments academically connected with teaching/research projects on the recommendation of the Head of the Department.
- (b) Part-time teachers of the University on the recommendation of the Head of the Department concerned.
- (v) (a) Registered Research Scholars, Teacher Fellows and M.Phil Students of the University enrolled in any University Teaching Department on annual membership fee. of Rs. 20/- Their application should be made through the Head of the Department. They shall deposit their library fee in their departments. However, teacher fellows working under faculty improvement programme shall be exempted from annual membership fee.
- (b) Registered Research Scholars and M. Phil. Students of the University enrolled in any of the affiliated colleges on the recommendation of the Principal concerned. They will have to furnish a certificate from the Principal/concerned for the safe return of books issued to them. In absence of the certificate they will be required to deposit a sum of Rs. 150/- (refundable). The membership fee of Rs. 20/- shall be collected by the University Central Library.
- (c) Post doctoral research fellows on an annual membership fee of Rs. 20/- to be deposited in the Central Library on the recommendation of Head/Professor/Dean /Principal.
- (d) Research Scholars not formally registered with the University on a deposit of Rs. 150/- (refundable) plus annual membership fee of Rs. 20/- to be collected by the Central Library. Their applications should be made through the Head of the Institution.
- (vi) Post-Graduate Students of the University teaching Departments on a library deposit of Rs. 35/- (refundable) and annual membership of Rs. 10/- which will be collected by the departments concerned.
- (a) M.B.A., Law College (except LL.B.) Zoology/Botany/ Geology students for whom separate formal library facilities exist may be allowed to become the members and to borrow one book from the Central Library without making additional deposit.
- (b) No library fee will be charged from the wards of defence service personnel.
- (b) No library deposit and library fee will be charged from the blind students of the University.

- (vii) (a) Permanent administrative and ministerial staff of the University on the recommendation of the concerned Heads of Departments/Sections.
- (b) Permanent Class IV employees pursuing post graduate studies.
- (viii) A limited number of persons not belonging to the above categories and falling under the following special categories may be admitted to the library on a deposit of Rs. 150/- (refundable) plus an annual membership fee of Rs. 40/- (Annual membership fee of Rs. 40/- has been exempted in case of Teacher or retired from the University) :
- (a) Retired teachers of affiliated colleges/University residing in Jaipur on the recommendation of the Head of a University Teaching Department / Dean University Studies/Principal of local affiliated college.
- (b) Gazetted Officers of Government of Rajasthan and Government of India (Local Deptt. only) duly recommended by the Heads of their Departments.
- (c) Retired Officials of the University duly introduced by the Registrar.
- (d) Persons pursuing a scholarly investigation or research on the recommendation of the Head of a University Department/Principal of an affiliated college.
- (e) Any other person at the discretion of the Librarian.

*N.B.*—(1) All persons wishing to enrol themselves as members of the University Library will have to apply in a prescribed form obtainable from the Library.

- (2) A person eligible for membership in two or more of the categories specified in Rule 2 will be permitted membership only in one category of his choice.
- (3) Membership for persons enrolled under rule 2 (except vi) is valid for one academic session only i.e. from 1st July to 30th June.
- (4) Membership for persons enrolled under Rule 2 (vi) expires seven days before the commencement of their respective University examinations or annual examination.
- (5) Membership can be renewed only after filling up a fresh prescribed form and completing all the formalities incidental thereto.
- (6) Members who are required to pay membership fee under the rules shall pay the fee for the full session, i.e. from July to June.

- (7) Members should clear up their/account of books at the end of every academic session. No book in the new academic session will be issued, unless previous issue account is cleared up by the members. This rule will also apply to the books issued in the departmental account.

### 3. Loan Privileges :

S. No.	Nature of membership	No. of Boobs	Period of loan
(a)	Post-graduate	3 books	Fortnight
(b) (i)	Research Scholars including Senior and Junior Research Fellows, M. Phil. students, Teacher Fellows, Research staff, Pool officers & Part time Teachers.	6 books	1 month
(c) (ii)	Registered Research Scholars. Teachers / Librarian / DPFs	10 books	1 month
	Research Associates of the University	15 books	1 Academic Session
(d)	Teachers of affiliated colleges	4 books	2 months
(e)	All other members	2 books	Fortnight
(f)	Head of the University Teaching Department for the use of the Department.	300 books	1 year
(g)	Books may be issued to any academic, special or public library of repute when a request is made under inter library-loan arrangement for mutual advantage. The Librarian may also issue books for not more than a week, when a requisition is made by any Government office or University office in connection with official business.		

### 4. Conditions of Loan :

- (a) Loan may be renewed for a further period as specified under Rule 3 provided (i) no other member has out in his/her claim for the book in the meantime, and (ii) the book is actually brought to the library.
- (b) Members shall come to the library personally to take books on loan.

- (c) In the case of members falling under Rule 2(i) (iii) and (iv)(a)(b) the issue of books will be maintained in a Pass-book and the members will be required to sign the same whenever they take book(s) on loan.
- (d) So long as the Borrowers Ticket duly charged is in the Library or a return entry is not noted in the Pass-book the borrower will be held responsible for books or other material found charged against his/her name.
- (e) Books and other reading material issued in the name of person may be recalled at any time by the Librarian and when recalled should be returned within 7 days of the despatch of notice, failing which retention charges of 0.25 paise per day per volume will be charged.
- (f) A member against whom any over-due or other charges are outstanding shall not be allowed to borrow books or withdraw his/her deposit until he/she has paid the amount due.
- (g) Manuscripts (including thesis), reference books, art books, rare books, damaged books and such other books as may be classed with them for purposes of this rule, loose issues and bound volumes of periodicals can be issued only with the special written permission of the Librarian.

*Note* :—Before a thesis is issued for use, the concerned reader would sign a declaration that he would duly acknowledge in his own work any material taken out of the thesis consulted.

- (h) Books kept in the Text-Book Section may be issued to the student members and teachers for two weeks only, if not in demand. An overdue charge of 50 paise per volume per day will be levied from all categories of members who fail to return books on the due date of return. Books marked "Not to be issued" "Counter book" will not be loaned out.
- (i) When there is any increase in demand of a particular book(s) the Librarian may regulate the use of such books in such manner as he considers proper.
- (j) No person borrowing a book from the library shall lend it to any other person.
- (k) A new book shall not be normally issued out of the library during the first week of its being displayed.
- (l) The cost of sending out and returning books shall be defrayed wholly by the borrower.
- (m) No intimation will be given to members of the dates, when the books fall due. The dates are duly stamped on the date-ables of the book(s) issued on loan. It will be the responsibility of the borrowers to return the books in time.

**5. Issue System :**

- (i) All the members except University teachers will get at the time of membership as many tickets as the number of books they are eligible to borrow. On each occasion a book is borrowed, a Reader's ticket is to be given at the Issue Counter and the Membership card/Identity card should be shown. In case the Membership card/Identity card is not shown, books will not be issued. The Reader's ticket will be returned to the member only when the book is returned. *Reader's tickets and Membership cards are strictly non-transferable.*
- (ii) Before getting books issued, mutilations, if any, should be pointed out immediately to the person at the counter and a damage slip should be obtained from him, otherwise members shall be responsible for mutilations discovered afterwards.

**6. Reservation of Books :**

A book which is on loan may be reserved for borrowing by other readers on filling up a self-addressed Reservation Card at the counter and affixing a proper postage-stamp on it. No reservation will be entertained unless it is properly filled in. The reservation Card will be despatched to the borrower when the book is ready for him to collect. Such a book will be kept apart for him/her for a period of three days only. It will be issued strictly according to priority of reservation of demand. Ordinarily not more than one reservation per week will be accepted from a borrower. The "Reservation Card" should be shown at the counter while collecting the book from there.

**7. Inter-Library Loan :**

- (a) Books and other publications not available in the library may be procured on loan from other libraries and institutions for the benefit of the readers in library. The postal charges for getting such books on loan and returning them shall be defrayed by the reader concerned.
- (b) Any reader desiring a book to be borrowed from other libraries shall make a deposit of Rs. 25/- in advance for meeting the postal charges.
- (c) Books and other publications may be loaned on inter-library loan system to the libraries and other institutions on receipt of requisition. Such publications will be sent by the Registered parcel V.P.P.
- (d) Books received on inter library loan will not be issued out of the library. These can be used within the library premises.

**8. General Rules for the Guidance of Members :**

- (i) *Admission to the library :*
  - (a) Admission to the library is open to the members only on production of Identity Card.

- (b) While entering the library all personal belongings, such as attache cases, portfolios, satchels, bags, big vanity purses, umbrellas, flat files and file covers etc., personal books and books not meant to be returned to the library, shall be deposited at the check counter at the entrance and a numbered token obtained from the attendant at the counter.
- (c) Facilities provided for depositing personal belongings at the check-counter can be enjoyed only for the period the depositor is actually present inside the library. Articles deposited must in all cases be taken back when the depositor leaves the library or at the most before the closing time of the library. The library shall not be responsible for articles not taken back at the closing time.
- (d) Although all possible care will be taken for the safe custody of the articles deposited, the administration does not accept any responsibility for damage or loss of the same. It is advisable not to bring any valuable things to the library.
- (e) A fine of Rs. 2/- will be charged for loss or damage of the token issued to a reader in lieu of the articles deposited at the check-counter. In case of loss of a taken the belongings kept at the check-counter shall be released after necessary declaration in due course.
- N. B. :—*(1) 25 paise will be charged from the members who retrieve their belongings from the gate on the following day of their deposite against a token and 5 paise will be charged for every subsequent day, subject to the ceiling of Rs. 2/-.
- (f) The loss of a token should be immediately reported in writing at the library counter otherwise the library will not in any way be responsible in case any other person produces the lost token and takes away the articles kept.
- (g) The attendant at the entrance is authorised to examine everything that passes into or goes out of the library.
- (h) Members shall show their files, file-covers and books etc., to the staff on duty at the entrance and exit while coming in and leaving the library.
- (i) No member shall be allowed to take out any book/ periodical or any other reading material without getting it properly issued or reissued on that date.
- (j) No reader will be allowed to bring his personal books for reading in the library.
- (ii) *Loss or misuse of card and tickets :*  
All losses regarding the Membership card and the Readers ticket should be reported immediately to the library.



- (a) If a member loses both the Membership card and Reader's ticket simultaneously, he/she will be required to make a special deposit of Rs. 25/-. This amount will be refunded to the member, when the validity of the lost card expires.
- (b) A simple precaution to reduce the possibility of such losses will be to keep the Membership card separately from the Reader's Ticket while carrying them about.
- (c) Duplicate Reader's tickets will be issued at the discretion of the Librarian and on payment of Rs. 2/- for each ticket.
- (d) The member, however, will continue to be responsible for any loss, which the library may suffer through the loss or misuse of his/her card or tickets.
- (e) Duplicate membership card will be issued on payment of Rs. 2/- to enable the member to continue his membership. This will also be applicable to the tickets not returned.
- (f) All applications for the loss of Readers' Tickets shall be entertained only when a member deposits a sum of Rs. 2/- (non-refundable) for each Readers' Ticket declared lost along with the application.

(iii) *Clearance Certificate :*

- (a) All members of the University Library in category v and vi, Rule 2 will be required to obtain a clearance Certificate from the Library before taking a University Examination or terminating connection with the University Department or College. A clearance certificate will be issued from the Central Library, only when the members deposit their Membership card, Reader's tickets etc., together with dues, if any. In the absence of a clearance certificate the members will not be allowed to take up a University Examination and result may also be withheld if the above action is not taken.
- (b) The Heads of the University Departments/Principal of University Colleges shall require the students of their Department/Colleges to produce a clearance certificate from the University Library to the effect that they have returned all books and cleared all dues before they are admitted to the University examination or issued transfer certificate whichever is earlier.
- (c) Heads of University Departments/Principal of Colleges shall see that the research students who have completed research work produce a clearance certificate from the library before their theses are forwarded by them to the Registrar.
- (d) When a teacher ceases to be a teacher by resignation, retirement or transfer to any other educational insti-

tution or otherwise, the Head of the Department who had endorsed the application of such a teacher to the Librarian shall not make payment of the last pay and allowances or other dues of such teacher unless the teacher has obtained a clearance certificate from the Librarian that he has returned all the books and paid all the dues. This rule is also applicable to persons enrolled in category (vii) (a) (b) Rule 2.

- (e) Deposit can be withdrawn at the end of a term and not later than two years after the expiry of membership.
- (f) No claim of money deposited by a borrower will be entertained unless all the books issued to the borrower have been returned and all dues paid and the borrower's tickets returned.
- (iv) Members should keep the library informed of any change of address, change of college, class or subject of study during the period of membership.
- (v) On entering the library, every member shall be required to write legibly his name, his membership number and affix his full signature in register specially provided for the purpose. Such a signature shall be taken as an acknowledgement that the person agrees to conform to the rules of the library.
- (vi) Every reader before leaving the Reading Hall will return the book or books to the assistant incharge and must not himself replace the books on the shelves.  

Dogs, and other animal shall not be taken in by any member or visitor.
- (vii) Talking, smoking, chewing pan, spitting, eating food, sleeping, or any behaviour calculated to disturb other readers or the discipline of the library is strictly prohibited.
- (viii) No tracing or mechanical reproduction from books and periodicals shall be made without special permission of the Librarian.
- (ix) Readers shall not write or make mark upon, or otherwise damage any book, periodical or any other material belonging to the library.
- (x) Readers responsible for any damage or injury done by them to the books or other property belonging to the library shall be required to replace such books or other property damaged or injured or to pay the full value thereof as determined by the Librarian. In case of a book belonging to a set or series and a new volume is not separately available, the whole set or series must be replaced. The other volumes of the set or series will be given to the borrower after its replacement or paying the cost of the whole set,

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- (xi) The Librarian will have the right to refuse admission to the library or to prohibit the use of any book(s) to any person whenever he thinks it necessary in the interest of the library to do so.
  - (xii) The Librarian will have power to suspend the use of the card of any reader or deny the use of the library to any reader neglecting to comply with any of the rules.
  - (xiii) Strict disciplinary action will be taken against un-authorised removed of books or other property from the library. His name is liable to be removed from the list of members.
  - (xiv) Readers shall vacate their seats ten minutes before the closing time of the Library or earlier if the librarian orders in writing.
  - (xv) Cycles should be kept at the cycle-stand and not inside the library premises or in the vicinity of the entrance of the library building.
  - (xvi) In all other matters the Librarian shall have power to take such action as he may consider fit.
  - (xvii) No part of any Ph.D. thesis will be xeroxed without the prior consent of the concerned supervisor/research scholar unless it is required for official use by a research institution/university and for which a written request has been made and material so provided will be duly acknowledged by the University/Research Institution.
  - (xviii) These library regulations may be altered or amended or new regulations may be added to the existing ones by the Library Committee without notice to the members and they or any alteration, amendment and new regulation shall be effective and binding on all concerned. A copy of these regulations will be made available when asked for.

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**RAJASTHAN UNIVERSITY LIBRARY, JAIPUR.**

Rules for the use of the Research Hall by the Research Scholars/ Teachers of the University :—

1. The research hall will remain open during the library hours.
  2. The research hall can be used only by those Research Scholars and Teachers who have formally enrolled themselves as regular members of the Library on making an application on a prescribed form available from the University Library.
  3. Allotment of a seat in the research hall will be made by a Committee consisting of the following members :—
    1. One University Professor to be appointed by the Vice-Chancellor. (Chairman)
    2. President of the RUTA or his nominee.
    3. One Research Scholar to be nominated by the Vice-Chancellor.
    4. Dean. Students Welfare.
    5. Director of Libraries or his nominee. (Secretary)
  4. The allotment will be made by the above Committee for a special period only, 25% seats will be kept open.
  5. Allotment of a seat in the research hall is conditional on its regular use. For this purpose a daily attendance register will be maintained at the entrance gate of the research hall.
  6. Entry in the research hall will be given on the production of membership card to be issued by the Central Library.
  7. No personal books, books belonging to other libraries, personal belonging etc. will be allowed in the research hall.
  8. Not more than 20 books will remain in the custody of an allottee at a time on the allotted seat. These books, should be duly recorded at the research hall service counter. Any book not so recorded may be removed by the library staff.
  9. Reference books, text-books, current periodicals on display, books from Fine Arts Collection, news-papers, new arrivals on display, should not be brought in the research hall. These materials are to be consulted at their respective places.
  10. Publications recorded to a particular reader of research hall should not be transferred/shifted to the other user unless and until a transfer entry is duly recorded at the research counter.
  11. Scholars/Teachers not requiring use of accommodation assigned to them altogether or for a fixed duration are required to intimate the library to that effect.
  12. In all other matters the rules of the University Library shall apply.
  13. The allotment of a seat in the research hall is liable to be withdrawn in the event of any violation of the above rules or for the non-fulfilment of any of the above conditions.
  14. Whenever a situation arises which is not stipulated in the rules, the decision of the Librarian shall be final.
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**RULES FOR THE ISSUE OF BOOKS FROM THE TEXT BOOK SECTION**

1. Books placed in the Text Book Section including counter books will be issued for reading in the premises against surrender of Membership/Identity Card.
  2. Only one book will be issued for reading in the premises against the membership/Identity Card.
  3. The members while returning such books will take their membership/Identity Cards from the Text Book counter on the very day failing which a fine of Re. 1/- per day will be charged from the defaulters.
  4. Text Books are meant only for the use of students and teachers of their discipline concerned and only books of their concern will be issued.
  5. No member will be allowed entry inside the Text Book Counter.
  6. Out of the 15 books now issued to the teachers the member of text books should not exceed 5 (five).
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## CHAPTER—LXI

## PENSION SCHEME

(Approved by the Syndicate vide Res. No. 2 dated 29-4-91)

## UNIVERSITY PENSION REGULATIONS

In exercise of the powers vested under the provisions of Sec. 20 G of the University of Rajasthan Act., the Syndicate hereby makes the following Regulations regarding grant of pension to the employees of the University.

## CHAPTER—1

## SHORT TITLE, SCOPE &amp; APPLICATION, DEFINITIONS

**Reg. 1 : Title and Commencement :**

- ( i ) These Regulations shall be called the “University Pension Regulations, 1990”,
- ( ii ) These regulations shall come into force w.e.f. 1.1.1990.

**Reg. 2 : Scope and Application :**

- ( i ) These regulations shall also apply to all persons regularly appointed to the service of the University of Rajasthan on or after 1.1.1990.
- ( ii ) These regulations shall also apply to all existing employees—both teaching and non-teaching—who opt for pension scheme under these regulations within the period specified in Reg. for exercising option. In the case of employees who do not exercise option within the specified period it will be deemed that the concerned employee has opted for the pension scheme under these regulations.

Provided that these regulations shall not apply to :

- (a) Persons employed on contract or part-time basis.
- (b) Persons on deputation to the University.
- (c) Purely temporary and daily wages staff.
- (d) Re-employed pensioners.

**Reg. 3 : Definitions :**

(1) “*University*” means the University established or incorporated by the Act of the State Legislature or under the Central Act.

(2) “*Syndicate/Board of Management*” means the Syndicate/Board of Management of the University.

(3) “*Emoluments*” means the emoluments which an employee was receiving immediately before his retirement and includes :

- (a) Substantive pay in respect of a permanent post other than a tenure post held in substantive capacity.

- (b) Personal pay which is granted in lieu of substantive pay in respect of a permanent post other than a tenure post.
- (c) Officiating pay of an employee without a substantive appointment if the officiating service counts under Regulation 23 (b).
- (4) "Family" for purposes of grant of family pension will include the following relations of the employee :—
  - (a) wife, in the case of male employee.
  - (b) husband, in the case of a female employee.
  - (c) minor sons, and
  - (d) unmarried minor daughters.

*Notes* :—(1) (c) and (d) will include children adopted legally before retirement.

- (2) marriage after retirement will not be recognised for the purpose of this regulation.

(5) "*Pension Fund*" means the fund created for purpose of transferring the total accumulated amount of University contribution in C.P.F. (including the amount of loan taken out of it) and interest there on as on date of commencement of these regulations and monthly contribution made thereafter in respect of such employees who opted or are deemed to have opted the pension scheme under these regulations. The pension paid to the retired employees shall be charged to this Fund.

- (6) "*Year*" means Financial Year of the University.

(7) "*Injury*" means the bodily injury resulting from violence or accident assessed by any Medical Officer not below the level of CM & HO authorised by the Syndicate/Board of Management as being not less severe than involving loss of earning power.

- (8) "*Accident*" means :—

- (a) A sudden and unavoidable mishap, or
- (b) A mishap due to an act of devotion to duty.

(9) "*Violence*" means the act of a person who inflicts injury on an employee :—

- (a) by assaulting or resisting him in the discharge of his duty or to deter/prevent him from performing his duties, or
- (b) because of anything done or attempted by such employee or by another employee in the lawful discharge of the duty, or
- (c) because of his official position.

(10) "*Comptroller of Finance/Finance Officer*" means the officer designated as Comptroller of Finance/Finance Officer of the University.

(11) "*Registrar*" means the officer designated as Registrar of the University.

**Reg. 4 : Exercise of Option :**

All existing employees who were in service on 1.1.1990 shall have to exercise their option in writing, either for the pension scheme under these regulations or for continuance under the existing C.P.F. Scheme, within 3 months from the date of notification of these regulations and shall submit the same to the Comptroller of Finance/Finance Officer in the prescribed form.

Provided that :

(1) The existing employees who do not exercise option within the period specified under these regulations shall be deemed to have opted for the pension scheme. Option once exercised shall be final and irrevocable.

(2) Employees on deputation or on leave on the date of issue of regulations may exercise option within 3 months from the date of return from deputation or date of joining from leave, as the case may be.

(3) An employee who has retired from University service on or after the date of application of these regulations and has received C.P.F. benefits may exercise option within 3 months from the date of notification of these regulations provided that he shall refund the total amount of University contribution towards C.P.F. since beginning together with interest earned thereon from time to time till retirement and also the interest on this total amount at the rate of 6% per annum from the date of his final settlement to the date on which he deposits the amount for being credited to the pension fund.

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## CHAPTER—2

### CONDITIONS OF GRANT OF PENSION

**Reg. 5 : Classification of Pensions :**

Pensions shall be of four classes, the rules/regulations for which are prescribed in the following sections of this Chapter :—

- |                            |                   |
|----------------------------|-------------------|
| (a) Compensation Pension   | (See Section I)   |
| (b) Invalid Pension        | (See Section II)  |
| (c) Superannuation Pension | (See Section III) |
| (d) Retirement Pension     | (See Section IV)  |

#### SECTION—1

### COMPENSATION PENSION

**Reg. 6 ; Conditions of Grant of Compensation Pension :**

If an employee is selected for discharge owing to the abolition of his permanent post, he shall unless he is appointed to another post the conditions of which are deemed by the Authority competent to discharge him to be at least equal to those of his own have the option :



- (a) of taking the compensation pension or gratuity to which he may be entitled for the service he has already rendered.
- (b) of accepting another appointment on such Pay as may be offered and continuing to count his previous service for pension.

**Reg. 7 : Procedure on Reduction of Establishment :**

The selection of the employee to be discharged upon the reduction of an establishment should prima facie be so made that least charge for compensation will be incurred. The abolition of an appointment within the meaning of Regulation 6 must produce a real saving to the University i.e. the saving should always exceed the cost of pension otherwise it may be advisable to postpone the Reduction of Establishment or abolition of appointment.

**Reg. 8. : Restriction against Grant of Compensation Pension :**

- (a) No pension shall be admissible to an employee for the loss of an appointment on discharge after completion of a specified term of service.
- (b) If it is necessary to discharge an employee in consequence of a change in nature of duties of his office, the case should be referred to the Syndicate/BOM through Finance Committee for decision regarding payment of Compensation Pension or gratuity.

**Reg. 9 : Notice of Discharge :**

Reasonable notice should be given to an employee, who is permanent, before his services are dispensed with on the abolition of his post/office. If in any case notice period as specified in the service rules is not given and the employee has not been provided with other employment on the date on which his services are dispensed with, then a gratuity not exceeding his emoluments for the period by which the notice actually given to him falls short of the specified period, may be paid to him in addition to the pension to which he may be entitled but the pension shall not be payable for the period in respect of which he received a gratuity in lieu of notice.

**Reg. 10 :**

The compensation gratuity awarded to an employee under Regulation 9 will be refunded by him if he is permanently re-employed within 3 months from the date of notice.

**Reg. 11 : Acceptance of New Appointment :**

If an employee who is entitled to compensation pension accepts another appointment and subsequently becomes again entitled to receive a pension of any class, the amount of such pension shall not be less than what he could have claimed if he had not accepted the appointment.

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**SECTION—II****INVALID PENSION****Reg. 12 : Condition of Grant :**

An Invalid Pension shall be granted to an employee on his retirement from service of the University, who by bodily or mental infirmity is permanently incapacitated for further service. A claim for Invalid Pension shall be considered on the basis of medical certificate of incapacity (in prescribed form) given by the competent Medical Authority not below the level of C.M.H.O.

Provided that no medical certificate of incapacity for service shall be granted unless the case is referred to the C.M.H.O. by the Registrar.

**Reg. 13 : Case History to be Appended :**

- (a) A succinct statement of the medical case and of the treatment adopted should be appended,
- (b) If the examining Medical Officer is unable to discover any specific disease in the employee but considers him incapacitated for further service by general de-ability, he should give detailed reasons for his opinion and a second medical opinion of the Medical Board should be obtained in such a case.
- (c) A simple certificate that inefficiency is due to the old age or natural decay from advancing years is not sufficient. The Medical Officer is however at liberty to state reasons for believing the age of employee to be understated when certifying that the employee is incapacitated for further service by general de-ability.

**Reg. 14 : Restriction :**

An employee discharged on other grounds has no claim to Invalid Pension even though he can produce medical evidence of incapacity for service. If the incapacity is directly due to irregular or intemperate habits, no pension shall be granted. If it has not been directly caused by such habits, but has been accelerated or aggravated by them, the authority competent to grant pension will decide as to what reduction in pension should be made on this account.

**Reg. 15 : Procedure for Discharge from Service :**

An employee who has submitted a medical certificate of incapacity for further service shall, if he is on duty, be discharged from service from the date of relive of his duties which should be arranged without delay on receipt of the medical certificate. If he is on leave at the time of submission of the medical certificate, he shall be discharged from service on expiry of that leave or extension of leave, if any, granted to him by the sanctioning authority.

**SECTION—III****SUPERANNUATION PENSION****Reg. 16 : Condition of Grant :**

A superannuation pension shall be granted to an employee who is required to retire from service on attaining the prescribed age of retirement.

**SECTION—IV****RETIRING PENSION****Reg. 17 :**

- (a) **Conditions of Grant of Pension on Optional Retirement :**  
A retiring pension shall be granted to an employee who seeks voluntary retirement and is permitted to retire from service after he has given at least 3 months previous notice in writing to the Appointing Authority, after completing 20 years of qualifying service.

Provided that it shall be open to the Appointing Authority to withhold permission to retire an employee :—

- (i) who is under suspension.
  - (ii) in whose case disciplinary proceedings are pending or contemplated and the disciplinary authority having regard to the circumstances of the case is of the view that such disciplinary proceedings might result in imposition of the penalty of removal or dismissal from service.
  - (iii) in whose case prosecution is contemplated or may have been launched in a Court of Law.
- (b) An employee who has given notice for seeking retirement under regulation 17(a) may presume acceptance of the notice of retirement shall be and the retirement shall be effective automatically unless an order in writing to the contrary has been issued by the Competent Authority served upon him before the expiry of the period of notice.
- (c) If an employee seeks retirement under regulation (17)(a) while he is on leave not due, without returning to duty, the retirement shall take effect from the date of commencement of the leave not due and the leave salary, if any, paid in respect of such leave shall be recovered from him.

**Reg. 18 : Weightage :**

An employee who seeks voluntary retirement under Regulation 17(a) shall be entitled to a weightage of 5 years of qualifying service which shall be notionally added to the qualifying service actually rendered by him subject to the condition that the resultant total length of qualifying service shall in no case be more than 33 years or the qualifying service an employee could have counted had he retired on attainment of superannuation age, whichever is less.

## CHAPTER—3

## AMOUNT OF PENSION

**Reg. 19 : Amount how regulated :**

The amount of pension to be granted shall be determined by the length of qualifying service as set forth in Regulation 21, 25 and 26.

**Reg. 20 : Full Pension for approved Service :**

- (a) The full pension admissible under these regulations is not to be given as a matter of course unless the services rendered have been approved.
- (b) If the service rendered by an employee has not been satisfactory, the pension sanctioning authority may order make such reductions in the amount of pension or gratuity or both as that authority may think appropriate; provided that no such order of reduction shall be made unless the employee has been given a reasonable opportunity for making a representation in the matter.

**Reg. 21 : Beginning of qualifying Service :**

The qualifying service of an employee begins from the date he takes charge of the post to which he is first appointed but it does not qualify till he has completed 18 years of age, except for grant of compensation gratuity.

**Reg. 22 : Conditions of Qualifying Service :**

The service of an employee does not qualify for pension unless it conforms to the following conditions :

- (1) It is a paid service of a regularly appointed employee under the University.
- (2) The employment is in substantive, temporary or officiating capacity.

**Reg. 23 :**

- (a) The service of an employee transferred from a temporary to permanent post shall be counted, if the post was as first created experimentally or temporarily.
- (b) The officiating services of an employee, without a substantive appointment, in a post which is vacant or the permanent incumbent of which does not draw any part of the pay or count service, shall be counted if he is confirmed without interruption in his service.

**Reg. 24 :**

- (a) Time spent on leave with pay and allowances shall count as service for pension purposes.

- (b) Time spent on Extra Ordinary Leave (leave without pay and allowances) taken in any of the circumstances mentioned below shall count as service provided the employee has not taken any job elsewhere.
- (i) If it is taken on medical grounds duly supported by a certificate from the Authorised Medical Attendant.
- (ii) If it is taken for prosecuting higher Scientific and Technical Studies.

*Reg. 25 :*

Time spent under suspension pending enquiry shall count in full where, on conclusion of enquiry, the employee has been fully exonerated or the suspension is held to have been wholly unjustified. In other cases, the period of suspension shall not count unless the authority competent to pass orders after disciplinary proceedings expressly declares that it shall count, and then it shall count only to such extent as the competent authority may declare.

*Reg. 26 :*

- (a) Resignation or dismissal or removal from service for misconduct, insolvency, inefficiency (not due to age) or failure to pass a prescribed examination may entail forfeiture of past service.
- (b) Resignation of an appointment to take up, with proper permission, another appointment whether permanent or temporary, service in which counts in full or in part, may not be taken as resignation from service.
- (c) An employee who is dismissed, removed or compulsorily retired from service, but is reinstated on appeal or revision, is entitled to count his past service.
- (d) The period of break in service between the date of dismissal, removal or compulsory retirement, as the case may be, and the date of reinstatement, and the period of suspension (if any) shall not count unless regularised as duty or leave by a specific order of the authority which passed the order of reinstatement.

*Reg. 27 :*

An interruption in service of an employee entails forfeiture of his past service, except in the following cases :

- (a) Authorised leave of absence.
- (b) Unauthorised absence in continuation of authorised leave of absence until the post of the absence is not substantively filled.
- (c) Suspension where it is immediately followed by reinstatement, whether to the same or different post, or where the employee dies or is permitted to retire or retired while under suspension.

*Reg* : 28

- (a) The pension sanctioning Authority may commute retrospectively periods of absence without leave into leave without allowances.
- (b) Subject to the following conditions, the Syndicate/Board of Management may condone interruption in service of an employee :—
  - (i) the interruption should have been caused by the reasons beyond the control of the employee concerned.
  - (ii) Service preceding the interruption should not be of less than “five years” duration and in cases where there are two or more interruptions, the total service pensionary benefits in respect of which will be lost if the interruptions are not condoned, should not be less than five years; and
  - (iii) the interruption should not be more than of one year’s duration. In cases where there are two or more interruptions, the total of the periods of all interruptions that are condoned should not exceed one year.

#### CHAPTER—4

#### PAYMENT OF PENSION

*Reg*. 29 :

- (a) An employee eligible for pension under any of the categories mentioned in Regulation 5 (Chapter—2) shall be granted on retirement the amount of pension to be determined at 50 percent of emoluments last drawn by him subject to a minimum of Rs. 300/- per month. The amount of pension so arrived at shall be related to the maximum qualifying service of 33 years. In the case of an employee who at the time of retirement has rendered qualifying service of 10 years or more but less than 33 years, the amount of his pension shall be such proportion of the maximum admissible pension as the qualifying service rendered by him bears to the maximum qualifying service of 33 years.

*Note* :—Fraction of a year equal to 6 months and above shall be treated as a completed 6 monthly period of qualifying service for the purpose of calculation of pension.

- (b) In addition to pension as determined under Regulation 29(a) above, Dearness Relief as admissible on the basis of amount of pension will be payable to the pensioner concerned at rates sanctioned from time to time.

**Reg. 30 :**

The Authority competent to make appointment to the post substantially held by the retiring employee shall be competent to sanction pension (and gratuity). Such Authority shall having due regard to the provisions of Regulation 20 (Chapter-3), record in prescribed form his orders as to whether service rendered by the employee is approved for the grant of full pension and if not, he should for that reason make such reduction from the amount of full pension (or gratuity or both) admissible under these regulations, as he thinks proper.

**Reg. 31 :**

- (i) Subject to the provisions of Regulation 20 pension once sanctioned after final assessment shall not be revised to the disadvantage of the employee unless such revision becomes necessary on account of detection of a clerical error subsequently. Revision of pension to the disadvantage of pensioner shall be ordered by the pension sanctioning authority only after approval from the Syndicate/Board of Management, if the clerical error is detected within a period of 2 years from the date of sanction.
- (ii) For the purpose of Sub-Regulation (i) above, the employee concerned shall be served with the notice by the pension sanctioning authority requiring him to refund the excess payments so made within a period of 2 months from the date of receipt of the said notice. On his failure to comply with the notice, the pension sanctioning authority shall order that such excess payment shall be adjusted by short payments of pension in future, in one or more instalments as the said authority may order.

**Reg. 32 :**

The Registrar shall undertake the work of preparing pension papers in prescribed form one year before the date on which an employee is due to retire on superannuation or on the date on which he proceeds on leave preparatory to retirement, whichever is earlier.

**Reg. 33 :**

The Registrar shall send to the retiring employee the prescribed form of application for pension one year in advance of the date on which he attains the age of superannuation or before the date of his anticipated retirement, if earlier, with the request to return the same duly completed as promptly as possible but at least one month before the actual date of retirement.

**Reg. 34 :**

As soon as the pension is finally assessed and sanctioned by the pension sanctioning authority, the Comptroller of Finance/Finance Officer shall prepare pension payment order in prescribed form, but shall not issue the said order more than a fortnight in advance of the date on which the employee is due to retire. The intimation of issue of pension payment order shall be given immediately to the retiring employee.

**Reg. 35 :**

- (i) In cases where pension papers have not been prepared by the time of retirement of the employee, the pension sanctioning authority shall after the most careful summary investigation, authorise payment of provisional pension to the extent 75 percent of the maximum amount of pension to which he is entitled under those regulations. The sanction for provisional pension shall be issued immediately before or latest by the date of retirement of the employee, which shall remain valid till his pension case is finalised.
- (ii) The payment of provisional pension shall be adjusted against the final payment of pension. If the amount of provisional pension granted and disbursed to a retiring employee is found to be in excess of final pension assessed, he shall be required to refund such excess payment in the manner and subject to the conditions specified in Regulation 31.

**Reg. 36 :**

The payment of pension granted under these regulations shall be made in accordance with the procedure to be prescribed by the Syndicate/Board of management from time to time.

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**CHAPTER—5**  
**FAMILY PENSION**

**Reg. 37 : Applicability :**

The family pension scheme as detailed below will be applicable to all regular employees in pensionable service, whether temporary or permanent subject to the provisions laid down under this Chapter.

**Reg. 38 : Admissibility :**

The family pension on the rates specified in Reg. 41 will be admissible in case of death of an employee while in service or after retirement, if at the time of death, a retired employee was in receipt of retiring or superannuation pension. In case of death while in service, the employee should have completed a minimum of one year's qualifying service. An employee will, however, not be entitled for family pension from two sources, namely, from the University and Central/State Government or any other University/Undertaking.

**Note** :—'Family' for the purpose of this regulation will be as defined under Reg. 3 (4). Form of family pension is appended as Annexure 'B'.

**Reg. 39 : Conditions of Grant :**

The family pension shall be payable to :—

- (a) a widow/widower, upto date of death or remarriage, whichever is earlier.



- (b) Minor son, until he attains the age of 21 years or is employed' whichever is earlier.
- (c) unmarried daughter; until she attains the age of 21 years or her marriage, whichever is earlier.

Provided that if the son or daughter of a University servant is suffering from any disorder or disability of mind or is physically crippled or disabled so as to render him or her unable to earn a living even after attaining the age of twenty-one years, the family pension shall be payable to such son or daughter for life subject to the following conditions, namely :

- (i) before allowing the family pension for life to any such son or daughter, the sanctioning authority shall satisfy that the handicap is of such a nature as prevent, him or her from earning livelihood evidenced by a certificate obtained from the Medical & Health Officer/Medical Jurist setting out, as far as possible, the exact mental or physical incapacity; and
- (ii) the person receiving the family pension as natural legal guardian of such son or daughter shall produce every three years a certificate from a medical Officer not below the rank of Chief Medical and Health Officer/Medical Jurist to the effect that he or she continues to suffer from disorder or disability of mind or continues to be physically of mind or continue to be physically crippled or disabled.

*Explanation :*

- (a) Only that disability which manifests itself before the retirement or death of the Government servant while in service shall be taken into account for the purpose of grant of family pension under these rules.
- (b) The family pension payable to such a son or daughter shall be stopped if he or she starts earning his/her livelihood.
- (c) In such cases, it shall be the duty of the natural/legal guardian to furnish a certificate to the Treasury or Bank, as the case may be, every year that he or she has not started earning his/her livelihood.

**Reg. 40 : Order of Allotment :**

The family pension will be payable in the following order :

- (a) to a widow, if the deceased was a male employee provided that where the employee is survived by more than one widow the pension will be paid to them in equal shares. In the death of a widow, her share of pension will become payable to her eligible minor child. If at the time of her death a widow leaves no eligible minor child, the payment of her share of pension will cease; provided further that where an employee is survived by a widow but has left behind an eligible minor child from another wife, the eligible minor child will be paid the share of pension which the mother would have received if she had been alive at the time of death of the employee; or

- (b) to the husband, if the deceased was female employee.

*Note* :—Except as provided in clause (a) above, family pension will not be payable to more than one member of the deceased employee's family at the same time. It will first be admissible to the widow/widower and thereafter to the eligible minor child.

- (c) to the minor sons and unmarried daughters through their natural guardian (in disputed cases through their legal guardian), if there is no widow or widower, after his or her death or remarriage, as the case may be.

**Reg. 41 : Amount of Family Pension :**

- (a) Subject to the other provisions in this chapter, the amount of family pension admissible will be as under :—

Monthly Emoluments	Rate of family pension per month
(i) Not exceeding Rs. 1500/-	30% of emoluments subject to a minimum of Rs. 300/- & a maximum of Rs. 400/-.
(ii) Exceeding Rs. 1500/- but not exceeding Rs. 2500/-	20% of emoluments subject to a minimum of Rs. 400/- and a maximum of Rs. 500/-.
(iii) Exceeding Rs. 2500/-	15% of emoluments subject to a minimum of Rs. 500/- and maximum of Rs. 750/-.

*Note* :—'Emoluments' for this purpose shall be the same as defined under Reg. 3(3). If on the date of his death while in service, or immediately before his retirement, an employee has been absent from his duty on leave (including extraordinary leave) or suspension, emolument means the amount which he drew immediately before proceeding on such leave or suspension.

- (b) The amount of family pension at enhanced rates shall be payable as follows :—

- (i) In the event of death of an employee while in service having rendered not less than 7 years continuous service prior to his death, the family pension payable shall be at 50% of the emoluments last drawn or (twice the amount of family pension admissible under clause (a) above, whichever is less, for a period of 7 years following the date of death or till the date on which the deceased employee would have attained the age of 65 years had he survived, whichever period is shorter.

- (ii) In the event of death after retirement, the family pension payable shall be at 50% of the emoluments last drawn or twice the amount of family pension admissible under clause (a) above, whichever is less, till the date on which the deceased employee would have attained the age of 65 years had he survived or for 7 years, whichever period is shorter, but in no case the amount of family pension shall exceed the pension sanctioned to the employee at the time of retirement.
- (c) After the expiry of the period referred to in clause (b) above, the amount of family pension payable shall be at the rates laid-down in clause (a) above.

**Reg. 42 :**

All employees entitled to the benefit of family pension shall be required to furnish details of their 'family' as defined in Regulation 3(4), i.e. the date of birth of each member with his/her relationship with employee. This statement shall be countersigned by the Registrar and shall be kept on record. The employee will, thereafter, be required to keep the statement upto date. Additions and alterations in this statement will be made by the F.O./Comptroller from time to time on receipt of information from the employee concerned.

**Reg. 43 :**

In case where death of an employee occurs while in service, the pension sanctioning authority on receiving application from the family member of the deceased in prescribed form ( Annexure—'B' ) shall take necessary action to sanction family pension to the eligible member of the family.

**Reg. 44 : Ex-gratia Grant :**

- (1) Subject to the provisions of this Chapter except as otherwise provided, ex-gratia grant shall be admissible under sub-regulation (2) to the family of an employee who dies while on duty in one of the following circumstances :—
- (a) outside his normal headquarters.
  - (b) in an accident,
  - (c) due to injury intentionally inflicted or caused in consequence of the performance of his official duties.
  - (d) due to injury intentionally inflicted or caused in consequence of his official position,
  - (e) by violence attributable to cause relating to his service and
  - (f) while on duty at own headquarters or outside headquarters, in connection with special assignments like 'Election duty.' Census work' and/or such other assignments which do not fall within normal duties of the post held.

- (2) (a) The amount of ex-gratia grant, when the employee dies under the circumstances mentioned in clause (a) of sub-regulation (1) shall be as follows :—

<i>Emoluments of Employee</i>	<i>Amount of exgratia grant</i>
( i ) Upto Rs. 1680/-	Rs. 10,000/-
( ii ) Above Rs. 1680/- but below Rs. 3050/-	Rs. 15,000/-
(iii) Rs. 3050/- and above	Rs. 20,000/-

- (b) the amount of ex-gratia grant, when the employee dies under any of the circumstances mentioned in clause (b) to (f) of sub-regulation (1) shall be as follows :—

<i>Emolumenis of Employee</i>	<i>Amount of ex-gratia grant</i>
( i ) Upto Rs. 1680/-	Rs. 50,000/-
( ii ) Above Rs. 1680/- but below Rs. 3050/-	Rs. 75,000/-
(iii) Rs. 3050/- and above	Rs. 1,00,000/-

- (3) The amount of ex-gratia grant under sub-regulation (2) shall be granted by the Registrar to the member of the family who has been granted family pension under these rules after satisfying the following conditions :—

- (i) it is clearly established on record and certified in the sanction that the death of this employee has taken place while on duty and this fact is not subject to any dispute.
- (ii) in the case of death in accident while on duty, the death has either taken place on the spot of the accident or during the course of treatment of injuries caused in such an accident or to being declared fit by the authorised medical attendant for resumption of duty.
- (iii) In the case of death of an employee on duty by violence attributable to service, means death as a result of encounter with criminals or in the course of confrontation with mobs or crowds of an unlawful assembly during agitation, riot civil commotion or communal disturbance etc
- (iv) The death of an employee other than the circumstances mentioned in sub-regulation (1) shall not be treated as death on duty for this purpose.

4. (a) An application for ex-gratia grant under this regulation shall be made by the member of his/her family who is entitled for grant of family pension in the form given in Annexure attached to these regulations within a period of one year from the date of death failing which the same shall not be entertained by the Registrar.

- (b) The amount of ex-gratia grant shall be drawn on a simple receipt from on the basis of the sanction issued by the Registrar and payment of the grant made to the member of the family of the deceased employee.
- (c) The Registrar should ensure that payment of "Ex-gratia grant" is made within 10 days of the date of receipt of complete application.

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## CHAPTER—6

### COMMUTATION OF PENSION

**Reg. 45 :**

- (a) An employee shall, subject to the conditions specified below, be allowed to commute for lumpsum payment of any portion of his pension not exceeding one-third of the pension granted to him.
- (b) The lump-sum amount payable on commutation shall be calculated in accordance with the table appended as Annexure 'A.'
- (c) Commutation when sanctioned shall take effect from the date to be specified in the order. Such date shall be the first of a month.
- (d) Reduction in pension on account of commutation of pension shall take effect from the date of payment of commuted value of pension or three months after the date of issue of authority whichever is earlier.
- (e) If a pensioner dies on the day on which the commutation becomes absolute or thereafter but before, receiving the commuted value of pension the commuted value of pension shall be payable to his/her heirs.

**Reg. 46 : Restoration of Commutation of Pension :**

- (i) A Pensioner who had retired from University service and has got commuted a part of his pension (subject to a maximum of one-third of his original pension) as permissible under these regulations, shall, on attaining the age of 70 years or lapse of a period of 14 years from the date of commutation of pension, whichever is later, shall be allowed to draw full pension which he would have drawn but for commutation of a portion of pension. Those who attain the age of 70 years or complete 14 years as aforesaid during a month shall be entitled for full pension from the following month.
- (i i) An applicant who is eligible for restoration of commutation of pension under sub-rule (i) shall apply to the pension sanctioning authority.

- (iii) On receipt of an application for commutation from the pensioner, the Registrar shall after scrutiny forward it to the F.O./Comptroller alongwith 'Pensioner's half' and disburser's half.
- (iv) On receipt of application from the Registrar, the F.O./Comptroller shall examine it and arrange to issue fresh P.P.O. authorising full pension as a result of restoration of commuted value of pension under intimation to the pensioner. The both halves of new P.P.O. will be sent to the concerned disbursing authority for disbursement. The old P.P.O. will be cancelled by drawing cross-lines in red ink under the signatures of the P.P.O. issuing authority.

## CHAPTER—7

### MISCELLANEOUS

#### **Reg. 47 : Creation of the Pension Fund :**

In case of all such employees who opt for the pension scheme and are governed under these regulations, the total accumulated amount of University contribution in C.P.F. (including the Amount of loan taken out of it) and interest there on as on 1st January 1990 will be transferred to the pension fund created under these regulations. Thereafter, the University's share of monthly contribution in respect of all such employees, as aforesaid, will be deposited in the pension fund every month latest by 10th of the next month.

#### **Reg. 48 : Administration of the Pension Fund :**

The pension fund created under these regulations will be operated and Administered by the officer/officers who are authorised by the Syndicate/Board of Management, according to the instructions/directions and the procedures set-down by the Syndicate/Board of Management from time to time.

#### **Reg. 49 : Investment From Pension Fund**

Any surplus amount lying in the pension fund, which is not immediately required for payments out of it, shall be invested in the interest-bearing P.D. Account of the State Government.

#### **Reg. 50 : Reference to the Rajasthan Service Rules :**

Save as provided in these regulations, the matters where the University statutes, ordinances, rules and decisions are silent, the rules and decisions of the Government of Rajasthan under the Rajasthan Service Rules shall be referred, to.

*Annexure—'A'*

**COMMUTATION VALUES FOR A PENSION OF  
RUPEE ONE PER MENSEM**

*(See Regulation 45)*

( Effective from 1-1-1990 )

Age next birth day.	Commutation value expressed as No. of years' purchase	Age next birth day.	Commutation value expressed as No. of years' purchase	Age next birth day.	Commutation value expressed as No. of years' purchase.
17	19.28	40	15.87	63	9.15
18	19.20	41	15.64	64	8.82
19	19.11	42	15.40	65	8.50
20	19.01	43	15.15	66	8.17
21	18.91	44	14.90	67	7.85
22	18.81	45	14.61	68	7.53
23	18.70	46	14.37	69	7.22
24	18.59	47	14.10	70	6.91
25	18.47	48	13.82	71	6.60
26	18.34	49	13.54	72	6.30
27	18.21	50	13.25	73	6.01
28	18.07	51	12.95	74	5.72
29	17.93	52	12.66	75	5.44
30	17.78	53	12.35	76	5.17
31	17.62	54	12.05	77	4.90
32	17.46	55	11.73	78	4.65
33	17.29	56	11.42	79	4.40
34	17.11	57	11.10	80	4.17
35	16.92	58	10.78	81	3.94
36	16.72	59	10.46	82	3.72
37	16.52	60	10.13	83	3.52
38	16.31	61	9.81	84	3.32
39	16.09	62	9.48	85	3.13

**FORM OF APPLICATION**

( See Regulation 43 )

Application for grant of family pension to the family of deceased  
Shri/Smt.....

Designation.....Department.....

University of Rajasthan, Jaipur.

1. Name of Applicant.....

2. Relationship with the  
deceased Employee.....3. Date of retirement, if the  
deceased was a pensioner.....4. Date of death of the Employee/Pensioner.....  
(Death certificate should be attached)5. Names and ages of surviving  
kindered of the deceased.....

	Name	Date of birth	Relation- ship	Married/ Unmarried
1.	.....	.....	.....	.....
2.	.....	.....	.....	.....
3.	.....	.....	.....	.....
4.	.....	.....	.....	.....
5.	.....	.....	.....	.....
6.	.....	.....	.....	.....
7.	.....	.....	.....	.....

6. Descriptive roll of widow/widower/  
guardian of the minor children of Late.....

7. (i) Date of birth (By Ch. Era.).....

(ii) Height.....

(iii) Personal marks (if any,  
on hand or face).....(iv) Signature/Left hand thumb and  
finger impressions (if illiterate).....



---

Small finger      Ring finger      Middle finger      Index finger      Thumb

Full address of the applicant.....  
 .....  
 .....  
 .....Pin

Attested by.....  
 .....

**Witnesses :**

(1) .....  
 .....  
 (2) .....  
 .....

(1).....  
 .....  
 (2).....  
 .....

**ATTESTED**

Photo Attested

*Signature of attesting officer  
 and Designation.*

**FORM OF OPTION**

In pursuance of Regulation 4 of the University of Rajasthan Pension Regulations, 1990, I.....S/o Shri.....  
 Designation.....and contributor to the  
 Contributory Provident Fund Account No.....  
 hereby opt for the pensionary benefits admissible in terms of the  
 University of Rajasthan Pension Regulations, 1990 for the period for  
 which subscription/contribution was/is made to the Contributory  
 Provident Fund/Pension Fund in lieu of Contributory Provident Fund  
 benefits.

I hereby declare that I am getting proportionate pension  
 of Rs.....p.m. in lieu of the period of service from  
 .....to.....rendered under the State/Central  
 Government. My pension payment order No. is.....  
 (Strike-out whichever is not applicable)

I, hereby, agree to abide by the aforesaid Regulations.

Witness :

Signature

Signature

Date

Date

Name in full  
(in block letters)

Name in full  
(in block letters)

Designation

Designation

Office

Office

Bank Account Number.....

Name of the Bank.....  
( Mention Branch )

**ACCEPTED**

*Countersigned.*

Dated signatures of the officer with seal.

**GENERAL PROVIDENT FUND REGULATIONS**

In exercise of the powers vested under the Provisions of the University Act, the Syndicate hereby makes the following regulations regarding constitution and management of the General Provident Fund off the employees of the University of Rajasthan.

**Reeg. 1 : Title and Commencement :**

- i) These regulations shall be called the "University of Rajasthan General Provident Fund Regulations, 1990."
- (ii) These regulations shall come into force w.e.f. 1-1-1990.

**Reeg. 2 : Scope and Application :**

- (i) These regulations shall apply to all existing employees—both teaching and non-teaching—who opt for or deemed to have opted the pension scheme under the "University of Rajasthan Pension Regulations 1990."
- (ii) These regulations shall also apply to all persons regularly appointed to the service of the University of Rajasthan on or after 1-1-1990.

**Reeg. 3 : Definitions :**

- (1) The definitions of University, Syndicate/Board of Management, Emoluments and Year shall be the same as defined under the University of Rajasthan Pension Regulations 1990.
- (2) "General Provident Fund" means the fund established for the purpose of crediting the employees' total subscription and interest thereon as on the date of commencement of these regulations and monthly subscription made thereafter till retirement/death in respect of the employees who opt or deemed to have opted the pension scheme under the Pension regulations.
- (3) "Subscriber" means all such employees who are governed by the University of Rajasthan Pension Regulations 1990, and who are required to deposit their monthly subscription at the prescribed rate in the General Provident Fund under these regulations.
- (4) "Subscription" means the employee's share of contribution made at the prescribed rate to the General Provident Fund either by way of deduction from his monthly salary or by cash deposit.
- (5) "Family" for purposes of these regulations will include the following relations of the subscriber :
  - (a) husband/wife.
  - (b) minor sons and unmarried daughters (including legally adopted children), and
  - (c) father and mother.

**Reg. 4 : Nominations :**

- (1) A subscriber shall submit to the Registrar a nomination in the prescribed form conferring on one or more members of his family the right to receive the amount that may stand to his credit in the Fund, in the event of his death before that amount becomes payable or having become payable has not been paid :

Provided that if, at the time of making nomination, the subscriber has no family, the nomination shall be made in favour of any person(s) as desired by the subscriber.

- (2) If a subscriber nominates more than one person, he shall have right to specify in his nomination the share payable to each of the nominees in respect of the amount that may stand to his credit in the Fund.

Every nomination shall be submitted in one of the forms I to IV appended hereto, as is appropriate in the circumstances.

- (3) A subscriber may cancel a nomination, by giving in writing to the Registrar, but he shall submit a fresh nomination alongwith such cancellation in accordance with the provisions of these regulations.
- (4) A subscriber shall submit a fresh nomination in the event of death of the specified nominee.
- (5) The nomination shall become invalid in the event of happening of a *contingency* specified therein; say, if at the time of making the nomination the subscriber has no family, he may provide in the nomination that it shall become invalid in the event of his subsequently-acquiring a family. In this situation the subscriber shall submit a fresh nomination in accordance with the provisions of these regulations.
- (6) Every nomination made or any notice of cancellation given by a subscriber shall take effect from the date of its receipt by the Registrar.

**Reg 5 : Subscriber's Account :**

- (1) An account shall be kept in the name of each subscriber showing the subscriber's contribution, withdrawals made and interest credited from time to time.
- (2) The total accumulated amount of the employee's contribution to C.P.F. as on date of application of these regulations together with interest thereon shall stand transferred to the subscriber's account in the Fund.

**Reg. 6 : Conditions of subscription :**

- (1) Every subscriber shall subscribe monthly at the prescribed rate to the Fund while on duty or on leave, but he will not subscribe during the period of suspension and leave without pay.
- (2) A subscriber on reinstatement after suspension shall deposit, with the option of paying in lumpsum or in instalments, the amount of arrear of subscription payable for that period but the instalment shall not be less than the amount of his monthly subscription.

**Reg. 7 : Rate of Subscription :**

- (1) The minimum rate of subscription shall not be less than 9% of his emoluments, rounded off to the nearest rupee. Provided that the subscriber may give option for more subscription, which shall be given in the month of March only and shall remain valid for at least 12 months.
- (2) For the purpose of this regulation, the emoluments for subscriber shall be the emoluments to which he was entitled on that date, provided that :
  - (i) If the subscriber was on leave without pay and elected not to subscribe during such leave or was under suspension on the said date, his emoluments shall be the emoluments to which he was entitled on the first day after his return to duty;
  - (ii) If the subscriber was on deputation out of India or was on leave without pay on the said date and continues to be on such leave and elected to subscribe during such leave, his emoluments shall be the emoluments to which he would have been entitled had he remained on duty, in India.
  - (iii) If the subscriber joins the Fund for the first time on a day subsequent to the said date, his emoluments shall be the emoluments to which he is entitled on such subsequent date.
- (3) A subscriber may also deposit a lumpsum amount to his account in the Fund once during the course of year with the written permission of the Registrar.

**Reg. 8 : Interest :**

- (1) The University shall credit to the account of each subscriber, interest at such rate as may be determined by the Syndicate for each year. The amount shall be rounded off to the nearest rupee.
- (2) Interest shall be credited for the currency of the subscriber's account on the amount standing to his credit on the last day of the preceding year; provided that :—
  - (i) On sums withdrawn during the current year—interest from 1st April of the current year upto the last date of the month preceding the month of with-drawal;

- (ii) On all sums credited to the subscriber's account after the last day of the preceding year—interest from the date of credit upto 31st March of the current year.
- (3) When the amount standing to the credit of a subscriber becomes payable interest thereon shall be credited only in respect of the period either from beginning of the current year or from the date of credit of amount; as the case may be and upto the last day of the month preceding the month in which the amount is paid to the subscriber, subject to a maximum period of twelve months.
- (4) If the amount is credited on or before 10th of the month, date of credit shall be deemed to be the first day of that month but if the amount is credited after 10th of the month, date of credit shall be deemed to be the first day of next month.

**Reg. 9 : Advance from the Fund :**

Advance from the Fund equal to 3 month's pay or 50% of the amount to his credit, whichever is less, may be sanctioned to a subscriber by the Registrar subject to the following conditions :—

- (1) No advance shall be granted unless the sanctioning authority is satisfied that the applicant's pecuniary circumstances justify it and that it will be spent on any of the following object(s) and not otherwise :
- (i) to pay expenses incurred in connection with the illness of self or any member of his family or any person actually dependent upon him.
  - (ii) to meet the cost of higher technical, scientific or professional education of self or any member of his family or any person actually dependent upon him.
  - (iii) to pay obligatory expenses in a scale appropriate to the subscriber's status which by customary usage the subscriber has to incur in connection with marriages or funerals or other ceremonies.
  - (iv) to meet the cost of any legal proceeding instituted by the subscriber for vindicating his position in regard to any allegation(s) made against him in the course of his duty.
  - (v) to meet the expenditure for essential repairs and additions to the subscriber's own house.
- (2) (i) An advance shall not, except for special reasons to be recorded in writing, be granted to any subscriber in excess of the limit laid down under this regulation or before repayment of the last instalment of any previous advance.

- (ii) An advance under sub-regulation (2) (i) above shall not be granted to a subscriber unless two-third amount of previous advance has been recovered or 12 months have expired from sanction of the previous advance and repayments in preceding 12 months have been regular. In such case, the balance of previous advance outstanding shall be recovered separately as usual and it shall not be added to the fresh advance for purpose of recovery.

**Reg. 10 : Recovery of Advance :**

- (1) The amount of advance shall be recovered in not less than twelve and not more than twenty four equal monthly instalments. Each instalment shall be rounded off to the nearest rupee. However, a subscriber may, at his discretion, repay the advance in lesser number of instalments than fixed or in lump sum.
- (2) Recovery of advance shall be made from the salary of a subscriber and shall commence from the next month of taking advance.
- (3) Notwithstanding anything contained in these regulations, if the Registrar is satisfied that money taken as an advance from the General Provident Fund under Reg. 9 has been utilised for purpose other than that for which it was sanctioned to the subscriber shall be required to repay the total amount of advance in lump sum and in case of default it shall be recovered in lump sum by deduction from salary of subscriber. If the total amount to be repaid is more than half of the subscriber's salary, it shall be recovered in monthly instalments equal to half of his salary till the entire amount of advance is repaid.

*Note :* The term 'Salary' used in this regulation does not include subsistence allowance granted in case of suspension of an employee pending enquiry into his alleged misconduct.

**Reg. 11 : Final Withdrawal from the Fund :**

- (1) When a subscriber quits the service of the University, the amount standing to his credit in the Fund shall become payable to him;

Provided that a subscriber who has been terminated or removed or dismissed from service and who is subsequently reinstated in service shall be required to repay the amount paid to him from the Fund under these regulations together with interest thereon at the rate provided in these regulations. The amount so repaid shall be credited to his account in the Fund.

- (2) Subject to the conditions specified herein, final withdrawal from the Fund may be sanctioned by the Registrar to a subscriber after his completion of twenty years of service or within ten years of his retirement on superannuation, whichever is earlier equal to 6 month's pay or 50% of the amount standing to his credit in the Fund, whichever is less, for one or more of the following purpose :
- (a) for meeting cost of higher education of the subscriber or any child of the subscriber in the following cases, namely;
    - (i) for education outside India for academic, technical, professional or vocational course, and
    - (ii) for medical, engineering or other technical or specialised course in India.
  - (b) for meeting expenditure in connection with betrothal or marriage of the subscriber, or his sons or daughters and any other female relation actually dependent upon him.
  - (c) for building, altering or enlarging, renovating a house or for acquiring a suitable house, including the cost of site.
  - (d) for payment of outstanding amount on account of loan expressly taken for the purpose specified in (c) above before the date of receipt of application for withdrawal.
  - (e) for meeting the expensers in connection with the illness including, where necessary, the travelling expenses of the subscriber and members of his family or any person actually dependent on him.
- (3) A subscriber who has been permitted to withdraw money from the Fund under regulation 11(2), shall satisfy the Registrar within the period specified in the sanction that the amount has actually been utilised for the purpose for which it was sanctioned and if he fails to do so, the whole amount withdrawn or the portion of it, which has not been utilised for the specified purpose shall have to be repaid by him in lump-sum and in case of default, it shall be recovered from his salary either in lump sum or in monthly instalments equal to half of his salary till the entire amount is repaid.

**Reg. 12 : Retirement of a Subscriber :**

When a subscriber seeks voluntary retirement from service or is permitted to retire while on leave or on medical grounds on the basis of a certificate given by the Authorised Medical attendant not below the level of CM & HO, the amount standing to his credit in the Fund shall, upon an application made by him in that behalf to the Registrar, become payable to the subscriber. Provided that if he returns to duty, as shall be required to repay the whole amount received by him to the Fund for credit to his account together with compound interest thereon at the specified rate in lump sum or in monthly instalments equal to half of his salary.



**Reg. 113 : Death of a Subscriber :**

On the death of a subscriber before the amount standing to his credit becomes payable or where the amount becomes payable but has not been actually paid, the following procedure for payment of amount shall be followed :—

- (1) If a nomination made by the subscriber in accordance with the provisions of regulation 4(1) in favour of a member or members of his family subsists, the amount standing to his credit in the Fund or the part thereof to which the nomination relates shall become payable to the nominee or nominees in the proportion specified in nomination.
- (2) If no such nomination in favour of a member or members of the family of the subscriber subsists or if such nomination relates only to a part of the amount standing to his credit in the Fund the whole amount or the part thereof to which nomination does not relate, as the case may be, shall notwithstanding any nomination purporting to be in favour of any person or persons other than a member or members of his family, become payable to the members of his family in equal shares;

Provided that no share shall be payable to :

- (i) sons who have attained majority.
- (ii) sons of a deceased son who have attained majority.
- (iii) married daughters whose husbands are alive.
- (iv) married daughters of a deceased son, whose husbands are alive.

Provided further that the widow or widows and the child or children of a deceased son shall receive between them in equal parts, the share which that son would have received if he had survived the subscriber and had been exempted from the provisions of clause (i) of the first proviso.

- (3) When the subscriber leaves no family and if a nomination made by him in accordance with the proviso under regulation 4(1) in favour of any person or persons subsists, the amount standing to his credit in the Fund or the part thereof to which the nomination relates shall become payable to such nominee or nominees in the proportion specified in nomination.
- (4) Where no nomination has been made, the amount standing to the credit of subscriber in the Fund shall be payable to his legal heirs or successors under the governing legislation.

**Reg. 114 : Statement of Accounts :**

- (1) As soon as possible after close of each year the Registrar shall send to each subscriber a statement of his account in the Fund showing opening balance on the first day of the

year, total amount credited and debited during the year, total amount of interest credited and closing balance on the last day of the year. The Registrar shall attach to the statement of account an enquiry whether the subscriber :—

- (a) desires to make any alteration in the nomination made by him.
  - (b) has acquired a family (in cases where the subscriber has not made nomination in favour of any member of his family).
- (2) Every subscriber should satisfy himself to the correctness of the annual statement and errors, if any, should be brought to the notice of the Registrar within three months from the date of receipt of the statement.

**Reg. 15 : Administration and Investment of Fund :**

- (1) The General Provident Fund created under these Regulations will be operated and administered by the Officer/Officers/ authorised by the Syndicate/Board of Management, according to the instructions/directions and the procedure set down by the Syndicate/Board of Management from time to time.
- (2) All sums paid into the Fund under these regulations shall be credited in the books of account under the name "University of Rajasthan General Provident Fund Account."
- (3) Any surplus amount lying in the Fund, which is not immediately required for payments out of it, shall be invested in the Interest Bearing P. D. Account of the State Government.

**CHAPTER—LXII**

**Approved by the Syndicate vide its Res. No. 26 dated 5th/6th Dec.1994**

**RAJASTHAN UNIVERSITY RETIRED EMPLOYEES  
MEDICAL BENEFIT SCHEME**

**WHEREAS** THE University of Rajasthan has decided to provide medical relief to the retired employees of the University of Rajasthan, and

**WHEREAS** THE scheme to be called the Rajasthan University Retired Employees Medical Benefit Scheme, which will be an annexure to this Ordinance has been framed for the purpose.

**AND WHEREAS** the scheme as aforesaid is intended to be administered by a Board of Trustees.

**NOW**, therefore, the Syndicate of the University of Rajasthan appoint the Board of Trustees to implement and administer the Rajasthan University Retired Employees Medical Benefit Scheme as under—

- |                    |          |
|--------------------|----------|
| 1. Vice-Chancellor | Chairman |
| 2. Registrar       | Member   |

3.	Finance Officer	Member
4.	One person nominated by the Syndicate	Member
5.	President, RUTA	Member
6.	President, RUAOA	Member
7.	President, RUNTSA	Member
8.	President, Class IV Employees	Member
9.	Medical Officer Incharge University Health Centre	Member Sec.

The Registrar of the University of Rajasthan shall be the administrator of the Trust Fund and the Dy. Registrar (A&F) shall act as the Treasurer of the Fund.

#### **Scheme for Grant of Medical Benefit to the Retired Employees of the University of Rajasthan, Jaipur.**

1. The Syndicate hereby adopts the following scheme, called 'The Rajasthan University Retired Employees Medical Benefit Scheme'.
2. *Definitions* :—Under the Scheme, the terms used shall have the meaning hereinafter explained—
  - (1) 'Scheme' means Rajasthan University Retired Employees Medical Benefit Scheme
  - (2) 'Retired Employees' means an employee of the University of Rajasthan having retired from the services of the University after attaining the age of superannuation or retiring voluntarily as per University Rules and has contributed towards this fund.
  - (3) 'Authorised Medical Attendant' means as defined in the Rajasthan University Medical Attendance Rules as may be amended from time to time.
  - (4) 'Hospital' means a medical hospital/Dispensary or institution as defined in the Medical Attendance Rules.
  - (5) 'Family' means retired employee's wife (not more than one)/husband if only dependent upon the retired employee. Wife/husband will be regarded as wholly dependent upon the retired employee if she/he normally resides with the retired employee and her/his total monthly income from all sources does not exceed Rs. 500/-
  - (6) 'Trust' means the trust constituted for administration of this scheme.
  - (7) 'Fund' means Rajasthan University Retired Employees Medical Benefit Fund.
3. Free Medical attendance and treatment in a hospital as an indoor and out-door patient shall be provided to retired

employees and their families to the extent hereinafter provided.

- (1) Accommodation in a hospital of the category to which he was entitled immediately before retirement subject to availability as provided in Rajasthan University Medical Attendance Rules.
- (2) Medical Attendance in hospital in accordance with the Rajasthan University Medical Attendance Rules.
- (3) Use of all medical, surgical and dental facilities available in the hospital in which the retired employee is treated including employment of pathological, bacteriological, radiological or any other methods as may be considered necessary by the authorised medical attendance.
- (4) Ordinary nursing facilities.
- (5) Cost of allopathic drugs, medicines, vaccines, sera or other therapeutic substances not ordinarily available in hospital free of charge from medical shops recognised under this scheme.

4. *Rate of subscription to the Fund—*

- (i) With a view to provide free medical benefit to the retired employees who are treated as outdoor and indoor patients at a hospital, a Rajasthan University Retired Persons Medical Fund has been constituted into which subscription shall be paid by the serving University employees at the following rates—
 

(a) Class IV employees	Rs. 10 per month
(b) Class III employees	Rs. 15 per month
(c) Teachers and Officers	Rs. 20 per month
- (ii) All existing University employees whether temporary or permanent and the employees appointed on or after the enforcement of this scheme shall pay subscription at the rates mentioned above from the month in which this scheme comes into force.
- (iii) The rate of contribution may be revised by the Trust, with the approval of the Syndicate considering the income and expenditure of the scheme, from time to time.

5. *Recovery of subscription from monthly pay bills.*

Recovery of subscription at the rate mentioned in Rule 4 above, shall be made from the monthly pay bill for credit to Rajasthan University Retired Employees Medical Fund.

6. A separate Bank Account entitled Rajasthan University Retired Employees Medical Fund shall be opened with any of the University Banks to which the amount recovered from the employees by way of deduction from pay bills shall be credited by the Finance Officer. The payment shall be made out of the fund by means of cheques issued under the joint signatures of the Administrator & the Treasurer of the Fund.

7.7. *Administration of the Fund.*

- (1) The funds and property shall vest in the Trustees.
- (2) The administration of the fund shall vest in a Board of Trustees as constituted under this Ordinance which shall have its seat at Jaipur.
- (3) Accommodation, furniture, light and water charges, stationery charges and expenses on pay and allowances to the staff shall be made out of fund and the amount for this purpose shall be diverted from the fund in such proportion as decided by the trust from time to time.
8. The Fund shall be invested in the manner as the Trustees may think proper.
9. Claims for obtaining medical benefits shall be processed in accordance with the provisions of the Rajasthan University Medical Attendance Rules and the procedure for the same shall be as laid down by the trust from time to time.
10. The maximum amount reimbursable per annum to a retired employee under this scheme shall be limited to Rs. 2000/- only.
11. The effective date of implementation of the scheme shall be 1-4-1991.
12. *Accounts*  
Treasurer of the fund shall maintain the accounts of the fund which shall be audited by the Chartered Accountants duly appointed by the Trust. Such accounts shall be placed before the Trust for approval.
13. *Annual Report.*  
The Board of Trustees shall send annual report of the working of the scheme to the Syndicate within three months of the close of the financial year.

## UNIVERSITY TEACHING WING

### I. Departments :

#### A. FACULTY OF ARTS

1. University Department of English, Jaipur.
2. University Department of Hindi Jaipur.
3. University Department of Philosophy, Jaipur.
4. University Department of Sanskrit, Jaipur.
5. University Department of Modern European Languages, Jaipur.
6. University Department of Urdu and Persian, Jaipur.

#### B. FACULTY OF FINE ARTS

7. University Department of Music, Jaipur.
8. University Department of Drawing and Painting, Jaipur.
9. University Department of Dramatics, Jaipur.

#### C. FACULTY OF SOCIAL SCIENCES

10. University Department of Sociology, Jaipur.
11. University Department of Anthropology.
12. University Department of Political Science, Jaipur.
13. University Department of Public Administration, Jaipur.
14. University Department of Economics Jaipur.
15. University Department of History and Indian Culture, Jaipur.
16. South Asia Studies Centre.

#### D. FACULTY OF SCIENCE

17. University Department of Botany, Jaipur.
18. University Department of Chemistry, Jaipur.
19. University Department of Geology, Jaipur.
20. University Department of Mathematic, Jaipur.
21. University Department of Physics, Jaipur.
22. University Department of Statistics, Jaipur.
23. University Department of Zoology, Jaipur.
24. University Department of Home Science, Jaipur.
25. University Department of Geography, Jaipur.
26. University Department of Psychology, Jaipur.

#### E. FACULTY OF COMMERCE

27. University Department of Accountancy and Business Statistics Jaipur.
28. University Department of Business Administration, Jaipur.
29. University Department of Economic Administration and Financial Management, Jaipur.

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**F. FACULTY OF EDUCATION**

- 3 30. University Department of Adult and Continuing Education, Jaipur.
- 3 31. University Department of Library Science and Documentation, Jaipur.

**G. FACULTY OF LAW**

- 3 32. University Studies in Law, Jaipur.

*Note* :—All the Departments prepare candidates for post-graduate qualifications and Research Degrees except (a) Serial No.5, which prepares candidates for Diploma Certificate Course in German/French Russian Languages and (F) Sl. No. 30, which prepares candidates for Bachelor's Degree in Adult Education.

**II. II. Constituent Colleges (Degree Standard) :**

- 1 1. University Maharaja's College, Jaipur (Science).
- 2 2. University Maharani's College, Jaipur (Arts, Science, Commerce).
- 3 3. University Rajasthan College, Jaipur (Arts).
- 4 4. University Commerce College, Jaipur (Commerce).

**III. III. Institutes :**

- 1 1. R.A. Podar Institute of Management, Jaipur, (M.B.A.)

**IV. IV. Centres :**

- 1 1. Social Sciences Research Centre.
  - 2 2. University Science Instrumentation Centre.
  - 3 3. Centre for Jain Studies.
  - 4 4. South Asia Studies Centre.
  - 5 5. Gandhian Studies Centre.
  - 6 6. Rajasthani Studies Centre.
  - 7 7. Science Education Centre.
  - 8 8. Centre for Development of Physics Education.
  - 9 9. Indira Gandhi Centre for Human Ecology Environment and Population Studies.
  - 10.10. Centre for non-conventional Sources of Energy.
  - 11.11. Women's Studies Centre.
  - 12.12. Centre for Mass Communication.
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**LIST OF THE AFFILIATED COLLEGES**  
( Corrected upto 31-12-1995 )

S. No.	Name of the College.	Government or Non-Govt.	Degree/Post Graduate
<b>A. Affiliated Colleges in the Faculties of Arts. Social Sciences, Science, Commerce and Fine Arts.</b>			
1.	Govt. Arts College, Alwar.	Govt.	P.G.
2.	Raj Rishi College, Alwar	Govt. Autonomus	P.G.
3.	Shrimati Gauri Devi Govt. Girls College, Alwar.	Govt.	Degree
4.	Shri Adinath Commerce College, Alwar.	Non-Govt.	Degree
5.	Arya Kanya Mahavidyalaya, Alwar.	Non-Govt.	Degree
6.	Indira Gandhi Balika Niketan Girls College, Ardawata. (Jhunjhunu).	Non-Govt.	Degree
7.	Govt. College, Bandikui.	Govt.	Degree
8.	Smt. Gomti Devi College, Badagaon, (Jhunjhunu).	Not-Govt.	Degree
9.	Govt. College, Behror.	Govt.	Degree
10.	M.S.J. College, Bharatpur.	Govt. (Autonomus)	P.G.
11.	Rameshwari Devi Kanya Mahavidyalaya, Bharatpur.	Govt.	Degree
12.	Arya Vidyapeeth Kanya Mahavidyalaya, Bhusawar, (Bharatpur).	Non-Govt.	P.G.
13.	Govt. College Bayana (Bharatpur)		
14.	Seth Ganga Dhar Shiv Bhagwan Patwari Commerce College, Bagar (Jhunjhunu).	Non-Govt.	Degree
15.	Baba Bhagwan Das Govt. College, Chimanpura, (Shahpura-Jaipur).	Govt.	P.G.
16.	Chirawa College, Chirawa	Non-Govt.	Degree
17.	Ginni Devi Satyanarayan Seksaria Girls College, Chirawa	Non-Govt.	Degree
18.	Govt. College, Dausa.	Govt.	P.G.
19.	Govt. College, Deeg.	Govt.	Degree
20.	Bankey Behari Girls College, Deeg.	Non-Govt.	Degree



21.	Govt. College, Dholpur.	Govt.	P.G.
22.	Seth G.R. Chamaria College, Fatehpur.	Non-Govt.	P.G.
23.	Seth Ram Kishan Dhanuka Girls College, Fatehpur.	Non-Govt.	Degree
24.	S.S.G. Pareek College, Jaipur.	Non-Govt.	Degree
25.	Agarwal College, Jaipur.	Non-Govt.	Degree
26.	Agarwal Evening College, Jaipur.	Non-Govt.	Degree
27.	S.S. Jain Subodh College, Jaipur.	Non-Govt.	Degree
28.	Shri Lal Bahadur Shastri College, Jaipur.	Non-Govt.	P.G.
29.	Kanoria Mahila Mahavidyalaya, Jaipur.	Non-Govt.	Degree
30.	Shri Satya Sai College for Women, Jaipur.	Non-Govt.	Degree
31.	Shri Veer Balika Mahavidyalaya Jaipur.	Non-Govt.	Degree
32.	Sant Jaya Charya Women College, Jaipur.	Non-Govt.	Degree
33.	Shri Khandelwal Vaish Evening College, Jaipur.	Non-Govt.	Degree
34.	S.S.G. Pareek Girls College, Jaipur.	Non-Govt.	Degree
35.	Swami Madhavanand Girls College, Jaipur.	Non-Govt.	Degree
36.	Shri Khandelwal Vaish College, Jaipur.	Non-Govt.	Degree
37.	Shri Khandelwal Vaish Girls College, Jaipur.	Non-Govt.	Degree
38.	Shri Bhawani Niketan Mahila Mahavidyalaya, Jaipur.	Non-Govt.	Degree
39.	Mahatma Jyotirao Phoolle Mahila Mahavidyalaya (Ram Nagar) Sodala,		
40.	Vedic Kanya Mahavidyalaya, Jaipur.	Non-Govt.	Degree
41.	Rajasthan Sangeet Sansthan, Jaipur.	Non-Govt.	Degree
42.	Rajasthan School of Arts, Jaipur.	Non-Govt.	Degree
43.	B.M. Birla Science & Technology Centre, Jaipur.	Non-Govt.	P.G.
44.	Seth Motilal College, Jhunjhunu.	Non-Govt.	P.G.
45.	J.B. Shah Girls College, Jhunjhunu.	Non-Govt.	P.G.
46.	Ram Kishan Jugal Kishore Barasiya Mahavidyalaya Suraj Garh, Jhunjhunu.		
47.	Seth Rameshwar Lal Saharia Govt. College, Kaladera.	Govt.	Degree
48.	Vinodani College, Khetadi	Non-Govt.	P.G.
49.	Lal Bahadur Shastri Govt. College, Kotputli.	Govt.	P.G.
50.	Gandhi Mahila Mahavidyalaya, Kishangarh Renwal.	Non-Govt.	Degree

51.	Shri Bhagwandass Todi College, Lachhmangarh.	Non-Govt.	P.G.
52.	Sharda Sadan College, Mukundgarh.	Non-Govt.	Degree
53.	Seth G.B. Podar College, Nawalgarh.	Non-Govt.	P.G.
54.	Nawalgarh Mahila Mahavidyalaya, Nawalgarh.	Non-Govt.	P.G.
55.	Seth Nand Kishore Patwari Govt. College, Neem-ka-Thana.	Govt.	Degree
56.	Mahendra Kumar Saboo College of Commerce, Pilani.	Non-Govt.	P.G.
57.	Smt. Indramani Mandelia Grah Vigyan Shiksha-Niket, Pilani.	Non-Govt.	P.G.
58.	Seth R.N. Ruia Govt. College, Ramgarh (Sikar).	Govt.	Degree
59.	Govt. College, Rajgarh, (Alwar).	Govt.	Degree
60.	Shri Kalyan College, Sikar.	Govt.	P.G.
61.	Shri Krishna Satsang Balika Mahavidyalaya, Sikar.	Non-Govt.	Degree
62.	Govt. College, Sambhar Lake.	Govt.	Degree

**B. College affiliated in the Faculty of Medicine and Pharmaceutics :**

1.	Jawahar Lal Nehru Medical College, Ajmer.	Govt.	P.G.
2.	Sardar Patel Medical College, Bikaner.	Govt.	P.G.
3.	Sawai Man Singh Medical College, Jaipur.	Govt.	P.G.
4.	Dr. Sampurnanand Medical College, Jodhpur.	Govt.	P.G.
5.	Kota Medical College, Kota U.G.	Non-Govt.	Degree
6.	R.N.T. Medical College, Udaipur.	Govt.	P.G.
7.	College of Nursing, Jaipur.	Govt.	Degree
8.	Lachoo Memorial College of Science, Jodhpur (Only Pharmacy).	Non-Govt.	Degree
9.	Nehru Memorial College, Hanumangarh (Only Pharmacy).	Non-Govt.	Degree
10.	Maharaja Surajmal College of Pharmacy, Bharatpur.	Non-Govt.	Degree
11.	Baba Mugipa College of Pharmacy, Pilani.	Non-Govt.	Degree
12.	B.N. College, Udaipur (Only Pharmacy).	Non-Govt.	Degree

**C. Colleges affiliated in the Faculty of Ayurveda :**

1. Rashtriya Ayurveda Sansthan, Jaipur.		P.G.
2. Shri P.R. Rajasthan Ayurveda College, Sikar.	Non-Govt.	Degree
3. Mohta Ayurved College, Sadulpur.	Non-Govt.	Degree
4. Shri Bhanwar Lal Dugar Ayurveda Vishwa Bharti, Sardarshahar.	Non-Govt.	Degree
5. Shri Madan Mohan Malviya Govt. Ayurveda College, Udaipur.	Govt.	P.G.
6. Shri Ram Chandra Shikshan Sansthan Ayurved Nurse/Compounder Training Centre, Jaipur.	Non-Govt.	Diploma
7. Shri Bhagwati Ayurved Nurse/ Compounder Training Centre Bhankrota, Jaipur.	Non-Govt.	Diploma
8. Govt. Ayurved Nursing Centre, Ajmer.	Govt.	Diploma
9. Ayurved Nurse/Compounder Training Centre, Machkund, Dholpur.	Non-Govt.	Diploma
10. Rajputana Ayurved Unani Tibbi College, Jaipur.	Non-Govt.	Degree
11. Rajasthan Unani Medical College, Jaipur.	Non-Govt.	Degree
12. Juberiya Tibbia College, Jodhpur.	Non-Govt.	Degree
13. Madan Pratap Khunteta Rajasthan Homeopathic College, Jaipur.	Non-Govt.	Degree
14. Yuvraj Pratap Memorial Homeopathy College, Alwar.		
15. Govt. Ayurved Nurse Compounder Training Centre, Jodhpur.		

**D. College affiliated in the Faculty of Education :**

1. Jain Teacher's Training College, Alwar.	Non-Govt.	Degree
2. Indira Gandhi Balika Niketan B.Ed. College, Ardawata.	Non-Govt.	Degree
3. Arya Mahila Shishak Prashikshan Mahavidyalya, Alwar.		
4. Gopi Krishna Peeramal College of Education, Bagar.	Non-Govt.	Degree
5. Shri Bजारang Teacher's Training College, Deeg.	Non-Govt.	Degree
6. Sanjay T.T. College, Jaipur.	Non-Govt.	Degree
7. Shri S.S.G. Pareek T.T. College, Jaipur.	Non-Govt.	Degree

8.	Rajasthan Shikshak Prashikshan Mahavidyalaya Shahpura Bag, Jaipur.	Non-Govt.	Degree
9.	Bal Mandir Mahila Shikshak Prashikshan Mahavidyalaya, Jaipur.	Non-Govt.	Degree
10.	Rajasthan Shiksha Mahavidyalaya, Jaipur.	Non-Govt.	Degree
11.	Shri Arya Vidyapeeth Mahila Shikshak Prashikshan Mahavidyalaya Bhusawar, (Bharatpur).	Non-Govt.	Degree
12.	Adarsh Vidya Mandir Shikshak Prashikshan Mahavidyalaya, Jaipur.	Non-Govt.	P.G.
13.	Maharaja Surajmal T.T. College, Bharatpur.	Non-Govt.	Degree
14.	Modi Mahila Shikshak Prashikshan Mahavidyalaya, Lachmangarh.	Non-Govt.	Degree
15.	Baba Mungipa College of Library Science, Pilani,		

**E. Colleges affiliated in the Faculty of Engineering :**

1.	Malviya Regional Engineering College, Jaipur.	Non-Govt.	P.G.
2.	Engineering College, Kota.	Govt.	Degree
3.	M.L.V. Govt Textile Institute, Bhilwara.	Govt.	Degree

**F. Colleges in the Faculty of Sanskrit Studies :**

1.	Shri S.P. Rungta Acharya Sanskrit Mahavidyalaya, Bagar, (Dist. Jhunjhunu).	Non-Govt.	P.G.
2.	Govt. Shastri Sanskrit Mahavidyalaya, Chirana.	Govt.	Degree
3.	S.S. Ved Vedang Acharya Sanskrit Mahavidyalaya, Chirawa.	Non-Govt.	P.G.
4.	Govt Shastri Sanskrit College, Dausa.	Govt.	Degree
5.	Seth Gorakhram Ram Pratap Chamaria Shastri Sanskrit Mahavidyalaya, Fatehpur.	Non-Govt.	P.G.
6.	Seth Baldeo Das Bajoria Acharya Sanskrit Mahavidyalaya, Fatehpur.	Non-Govt.	P.G.
7.	Govt. Maharaja Acharya Sanskrit Mahavidyalaya, Jaipur.	Govt.	P.G.
8.	Shri Digamber Jain Acharya Sanskrit Mahavidyalaya, Jaipur.	Non-Govt.	P.G.
9.	Shri Dadu Acharya Sanskrit Mahavidyalaya, Jaipur.	Non-Govt.	P.G.

10.	Rajasthan Sanskrit College, Jaipur.	Non-Govt.	P.G.
11.	Shri Sanatan Dharma Shastri Sanskrit Mahavidyalaya, Lalsot (Jaipur).	Non-Govt.	Degree
12.	Govt. Dhuleshwar Acharya Sanskrit Mahavidyalaya, Manoharpur (Jaipur).	Govt.	P.G.
13.	Govt. Shastri Sanskrit Mahavidyalaya, Mahapura (Jaipur).	Govt.	Degree
14.	Birla Acharya Sanskrit Mahavidyalaya, Pilani.	Non-Govt.	P.G.
15.	Shri Kalyan Govt. Shastri Sanskrit Mahavidyalaya, Sikar.	Govt.	Degree
16.	Shri Shri Krishan Shastri Govt. College, Maharaipura, Talabgaon, (Dausa) Jaipur.	Govt.	Degree
17.	S.G.D. Saharia Govt. Sanskrit College, Kaladera.	Govt.	Degree
18.	Govt. Shastri Sanskrit College, Kotkasim, (Alwar).	Govt.	Degree
19.	Shri Rishikul Brahmcharyashram Acharya Sanskrit College, Lachhmangarh (Sikar).	Non-Govt.	P.G.
20.	Prachya Vidhyapeeth Shahpura Bagh, Amer Road, Jaipur.	Non-Govt.	P.G.
21.	Sita Ram Modi Govt. Shastri Sanskrit College, Neem-ka-Thana.	Govt.	Degree
22.	Govt. Shastri Sanskrit College, Surmathura Dholpur.		
<b>G. Faculty of Law :</b>			
1.	Govt. Arts College, Alwar.	Govt.	Degree
2.	M.S.J. College, Bharatpur.	Govt.	Degree
3.	Govt. College, Dholpur.	Govt.	Degree
4.	Baba Mungipa College of Law, Pilani.	Non-Govt.	Degree
5.	S.K. Govt. College, Sikar.	Govt.	Degree

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