

CHECK LIST FOR IMPLEMENTATION OF CSS OF VOACTIONALISATION OF HIGHER SECONDARY EDUCATION

1. Core Team:

- Has a Core team been identified for implementation of the Project?
- Have the State and District Nodal officers been designated to ensure convergence and inter departmental coordination and monitoring?
- Are the team members adequately sensitized about the Project objectives and deliverables?

2. Skill Gap Analysis and Selection of Schools :

- Is the State aware that Skill Gap Analysis for all the States /UTs is being/has been done by National Skill Development Corporation, the Reports of which are uploaded on the website of NSDC? Has the State/UT gone through the Reports which have been uploaded?
- Has the list of schools along with trades to be taught in each school and enrolment of students finalized (school wise and trade wise)?
- While selecting the schools has due diligence been done to map the presence of industry and the placement opportunities for the children in accordance with the Skill Gap Analysis?

3. Mobilization of Students:

- Is the State UT/ implementing the Scheme in both Class 9th and Class 11th or from in Class 9th onwards?
- Have the students for different trades been selected and registered?
- Have they been provided career counseling and guidance while selecting trades?
- What diligence has been done to ensure that the students have been selected as per both their interest and ability?
- Have the parents of the students been sensitized about the prospects of vocational education?

4. Status of Courseware Curriculum and Courseware

- Has the NVEQF compliant curriculum and courseware of the trades proposed to be taught in the schools been received by the State/UT?
- Has the website of Pandit Sunderlal Sharma Institute of Vocational Education ,Bhopal been visited to down load the course ware and curriculum?
- In case of implementing the vocational course in Class 11th , has the State/UT finalized the strategy to teach NVEQF level 1 and Level 2 to the Students of Class 11th ?

5. Translation of Courseware & Printing and Supply of Books:

- Where ever required, in accordance with the medium of instruction of the schools selected , has the process of translation of the courseware in the concerned languages initiated?
- As regards printing and supply of books, has the agency been selected and timeline for supply of books finalized? Is the Agency adequately geared?

6. Sensitization of School Principals:

- Have the Principals of the schools where the scheme is to be implemented been sensitized about the scheme and its objectives?
- Has a copy of the Scheme and Executive Order on National Vocational Education Qualification Framework been provided to all the schools for reference and guidance?

7. Recruitment of Teachers and Training of Teachers:

- Is the State/UT aware of the qualification of the teachers prescribed for various trades?
- Has the advertisement for recruitment of Teachers been issued?
- What is the time schedule for appointment of teachers?
- Has the schedule and venue for in service/induction training of teachers been drawn? Have necessary tie up with PSSCIVE, CBSE or other Institutes/Resources persons been concluded?

8. Infrastructure Assessment in schools:

- Has an assessment of infrastructure available in the schools been done with respect to the trades selected?
- Has the process for procurement of tools equipments, computers, diesel generators etc as per requirement initiated?

9. Involvement of State /Central Board of Education in implementation of the Scheme:

- Is the State Education Board adequately sensitized about the Programme, its role and responsibilities in terms of the (i) adoption of the curriculum, (ii) redesigning of the scheme of combination of subjects and (iii) methodology of assessment and certification wherein the industry has to be engaged in the assessment of the skills?
- How vocational education been positioned as an additional subject in Class 9th and 10th and as a compulsory elective in Class 11th and 12th?
- Wherever required, has introduction of vocational education from the Secondary level notified by the Board?

10. Involvement of Industry:

- Is the Industry aware of NVEQF compliant vocational courses?
- What efforts have been made to involve the local industry /associations present in the State/UT for hands on training of students and assessment of skills?

11. Availability of Funds:

- Has provision been made for the State/UT share as per the guidelines of the Scheme? Has the State/UT share been released?

12. Regular Monitoring at all levels:

In order to effectively implement the scheme and ensure convergence and coordination it is imperative that the implementation of the scheme is regularly and effectively monitored at school level, district level and State level at regular intervals. Monthly review meeting should be organized at the district level with field visits to the schools for handholding the schools. Quarterly review meetings to oversee the implementation of the scheme be organized at the level of Secretary (Education). Quarterly Reports as regards progress on the above points to be submitted by the States and UTs to the Ministry.