



National Programme  
of  
Mid Day Meal in Schools  
(MDMS)  
Annual Work Plan & Budget

2021-22

Name of the State/UT  
ANDAMAN & NICOBAR ISLANDS

**Mid Day Meal Programme**  
**Annual Work Plan and Budget 2021-22**  
*(Please do not change serial numbers below)*

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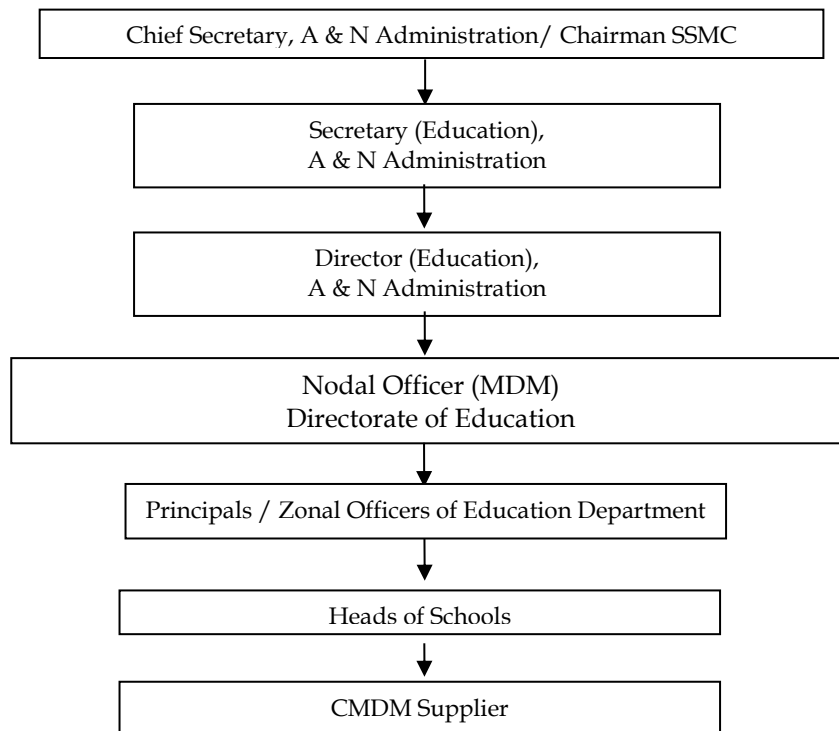
**1. Introduction:**

**1.1 Brief history**

The archipelago of Andaman & Nicobar spread over 572 islands/ islets and is located between 92<sup>0</sup> to 94<sup>0</sup> East longitudes and 6<sup>0</sup> to 14<sup>0</sup> North latitude in the Bay of Bengal. Out of the 572 islands, only 38 are inhabited. National Programme of Nutritional Support to Primary Education (NPNSPE) programme is presently running in 324 Govt. Schools, 02 Govt. aided Schools, 06 Local Body Schools covering strength of 17821 students in Primary and 12704 students in Upper Primary Classes. The aim of the programme is to boost universalisation of elementary education by increasing enrolment and reducing the dropout rate.

**1.2 Management structure**

The Management structure of this UT for the implementation CMDMS is as under:



**1.3 Process of Plan Formulation at State and District level.**

Annual Work Plan & Budget (AWP & B) of this UT Administration is based on the information maintained at District Level and aggregated at State Level. The feedback received from the District Level is given due weightage. The feedback on attendance, retention, infrastructure and financial aspects are taken into account to prepare the plan. The data furnished in the Annual work Plan & Budget 2021-22 is based on the UDISE data for the year 2020 i.e. 30.09.2020.

**2. Description and assessment of the programme implemented in the current year (2020-21) and proposal for next year (2021-22) with reference to:**

**2.1 Regularity and wholesomeness of mid –day meals served to children; interruptions if any and the reasons therefore, problem areas for regular serving of meals and action taken to avoid Interruptions in future.**

During the period of pandemic COVID19 i.e. from April, 2020 to March 2021, Food Security Allowance (FSA) has been provided to all elementary level students in the form of Food grains and Cooking cost. Food grain (raw rice) has been provided as per prescribed norms and Cooking cost has also been directly transferred into the bank account to beneficiaries.

**2.2 System for cooking, serving and supervising mid-day meals in the schools**

Mid day meal is cooked by the Self Help Group/DWCRA/Regd. Women Co-op Societies etc in their own kitchens and transported to the schools in hygienic conditions. Meals are served to the students by the employees of the supplier under the close supervision of school level committee and the Head of the school. Tasting the food before serving to students by the teachers on rotational basis is a regular practice to ensure that the food is freshly cooked and to avoid any untoward happenings. However, due to COVID19 cooked Mid Day Meal was not served in schools whereas Food Security Allowance was provided to all the eligible students.

**2.3 Details about weekly Menu.**

**2.3.1 Weekly Menu – Day wise**

A suggestive weekly menu is as under:-

Day	Items
Monday	Rice + Vegetable + Dal
Tuesday	Pulao (With Soya Bean) + Salad + Papad
Wednesday	Single Dish meal (Vegetable <i>Kitchdi</i> )
Thursday	Fermented food (Idli or Dosa with Sambar + Chatni)
Friday	Rice + Vegetable + Sambar
Saturday	Pulao + <i>ChanaSabji</i> + Salad + Papad

**2.3.2 Additional Food items provided (fruits/milk/any other items), if any from State/UT resources. Frequency of their serving along with per unit cost per day.**

- (a). One Boiled egg per day per child thrice in a week @ Rs. 6.50 per day per child.
- (b). Banana 150gms per day per child twice in a week. @ Rs. 6.00 per day per child.

**2.3.3 Usage of Double Fortified Salt and Fortified Edible Oil; their availability and constraints, if any, for procuring these items.**

Iodized/Double Fortified Salt is being used in cooking of Mid Day Meals.

**2.3.4 At what level menu is being decided / fixed,**

Weekly menu is decided / fixed at schools level with the consultation of SMC.

**2.3.5 Provision of local variation in the menu, Inclusion of locally available ingredients/items in the menu as per the liking/taste of the children**

Weekly menu is prepared at schools level with the consultation of SMC as per the local needs of the child

**2.3.6 Time of serving meal.**

Mid day meals is served to the children during recess period.

**2.4 Fund Flow Mechanism - System for release of funds (Central share and State share).**

**2.4.1 Existing mechanism for release of funds up to school/ implementing agency levels.**

The State fund and Central Assistance under Mid Day Meal scheme is allocated to all Drawing and Disbursing Officers of Education Department for its utilization through EAT module of PFMS. The allocation is worked out on the basis of targeted number of students and the number of working days as per the PAB approval. The Mid Day Meal suppliers submit monthly expenditure bill to concerned schools which is scrutinized by the Head of Institution and forwarded to its DDO for further processing. The payment is released to suppliers through EAT Module of PFMS.

**2.4.2 Mode of release of funds at different levels,**

The fund is allocated to all the Drawing and Disbursing Officers (DDOs) of Education Department through EAT module of PFMS for its utilization.

**2.4.3 Dates when the fund were released to State Authority /Directorate /District /Block /Gram Panchayat and finally to the Cooking Agency/School.**

The status of receipt of Central Assistance and its release to DDOs for the session 2020-2021 is as under:-

S.No	Installment / Component	Amount In Lakhs	Date of receiving of funds by the UT	Status of releasing of funds by the UT	
				Date	Amount in lakhs
<b>(A) Recurring Assistance</b>					
1	Adhoc Grant	98.37	11.05.2020	22.05.2020	98.37
2	Balance of 1st Installment	126.02	01.09.2020	02.09.2020	126.02
3	For Summer Vacation -I	41.8	18.02.2021	26.02.2021	41.8

4.	2nd Installment	224.39	18.02.2021	26.02.2021	224.39
5.	Additional req. & Summer Vacation Part 2	158.13	24.03.2021	26.03.2021	158.13
<b>(B) Non-Recurring Assistance</b>					
4	Kitchen-cum-Stores	Nil	Nil	Nil	Nil
5.	Kitchen Devices	Nil	Nil	Nil	Nil

**2.4.4 Reasons for delay in release of funds at different levels.**

Funds have been released to Drawing and Disbursing Officers of Education Department in time for its utilization. There is no delay in releasing the funds to different levels except the time taken in seeking the approval of the competent authority for release of funds.

**2.4.5 In case of delay in release of funds from State/ Districts, how the scheme has been implemented by schools/ implementing agencies.**

Not applicable.

**2.4.6 Initiatives taken by the State for pre-positioning of funds with the implementing agencies in the beginning of the year, like creation of corpus funds, adoption of green channel scheme, advance release of State share etc.**

Not applicable.

**2.5 Food grains management**

**2.5.1 Time lines for lifting of food grains from FCI Depot- District wise lifting calendar of food grains.**

Food grains are lifted from FCI on quarterly basis at State Level by the Nodal lifting agency and transported to the Go-downs of Civil Supplies Department.

**2.5.2 System for ensuring lifting of FAQ food grains (Joint inspections at the time of lifting etc.).**

Food Grains of Fair Average Quality are being issued by FCI with certification after testing of the same by the expert.

**2.5.3 Is there any incident when FAQ food grain was not provided by FCI. If so, the action taken by the State/District to get such food grain replaced with FAQ food grain. How the food grain of FAQ was provided to implementing agencies till replacement of inferior quality of food grain from FCI was arranged.**

No such incident of supply of inferior quality of food grains by FCI occurred

**2.5.4 System for transportation and distribution of food grains**

The Department of Civil Supplies and Consumer Affairs lift the food grains from the go-downs of FCI at Port Blair and transport the same to its various ware-houses located in different parts of the Islands and from the godowns/ware-houses of the Civil Supplies and Consumer Affairs Department the identified suppliers lift food grains as per their monthly requirement.

**2.5.5 Whether unspent balance of food grains with the schools is adjusted from the allocation of the respective implementing agencies (Schools/SHGs/Centralized Kitchens). Number of implementing agencies receiving food grains at doorstep level.**

Yes the unspent balance of food grains is adjusted from the allocation. Since the Scheme is outsourced to Self Help Groups, the identified SHGs lift their monthly requirement from the nearest Civil Supply Godowns and transport the same to their kitchen cum stores.

**2.5.6 Storage facility at different levels in the State/District/Blocks/Implementing agencies after lifting of food grains from FCI depot.**

The Department of CS & CA lifts the food grains on quarterly basis from the godowns of FCI at Port Blair and transports the same to its godowns / warehouses located in 09 zones. The Mid-day meal suppliers lift the rice from the godowns of CS & CA and store it to their kitchen cum stores as per the direction issued by concerned DDO.

**2.5.7 System of fortification of food grains and their costing and logistics arrangement.**

In this UT Administration no facilities for fortification of food grains is available at present.

**2.5.8 Challenges faced and plan to overcome them.**

Effective co-ordination among FCI, Directorate of Civil Supplies & Consumer Affairs and Directorate of Education has helped in smooth and hassle free implementation of the scheme in Andaman & Nicobar Islands. As such, no specific challenge is being faced by this UT Administration in food grains management.

**2.6 Payment of cost of food grains to FCI.**

**2.6.1 System for payment of cost of food grains to FCI; whether payments made at district level or State level**

Lifting and payment of food grains is done on Quarterly basis. The payment is made to FCI at State level.

**2.6.2 Status of pending bills of FCI of the previous year(s) and the reasons for pendency.**

No pending.

**2.6.3 Timelines for liquidating the pending bills of previous year(s).**

Not applicable

**2.6.4 Whether meetings are held regularly in the last week of the month by the District Nodal Officers with FCI as per guidelines dated 10.02.2010 to resolve the issues relating to lifting, quality of food grains and payment of bills.**

The Nodal Officer is in regular touch of FCI Officers to ensure timely release of FAQ food grains to the schools.

**2.6.5 Whether the District Nodal Officers are submitting the report of such meeting to State Head quarter by 7<sup>th</sup> of next month.**

Yes.

**2.6.6 The process of reconciliation of payment with the concerned offices of FCI.**

On release of food grains, FCI submits the bills towards the cost of food grains to the Directorate of Education and after its verification process of the same, amount is released to FCI with the approval of Competent Authority thro EAT module of PFMS within the prescribed time period of 20 days.

**2.6.7 Relevant issues regarding payment to FCI.**

Not Applicable

**2.6.8 Whether there is any delay in payment of cost of food grains to FCI. If so, the steps taken to overcome the delay.**

Payment towards cost of food grains are being made to FCI within the stipulated time period.

**2.7 Cook-cum-helpers**

**2.7.1 Whether the State follows the norms prescribed by MHRD for the engagement of cook-cum-helpers or it has its own norms.**

This UT follows the prescribed norms of MoE for engagement of cook-cum-helpers.

**2.7.2 In case, the State follows different norms, the details of norms followed may be indicated.**

Not applicable.

**2.7.3 Is there any difference in the number of cook-cum-helpers eligible for engagement as per norms and the CCH actually engaged?**

No

**2.7.4 System and mode of payment, of honorarium to cook-cum-helpers and implementing agencies viz. NGOs/SHGs/Trust/Centralized kitchens etc.**

On receipt of bills in respect of Cook-Cum-Helpers (CCHs) from the MDM supplies, DDOs releases honorarium directly into the bank account of CCHs through EAT module of PFMS.

**2.7.5 Whether the CCH were paid on monthly basis.**

Yes.

**2.7.6 Whether there was any instance regarding irregular payment of honorarium to cook-cum-helpers and reason thereof. Measures taken to rectify the problem.**

The honorarium is regularly paid to Cook cum helpers.

**2.7.7 Rate of honorarium to cook-cum-helpers.**

The cooks cum helpers are paid Rs. 1000 per month as honorarium from Central Assistance.

**2.7.8 Number of cook-cum-helpers having bank accounts.**

It is mandatory for cook cum helpers to have bank account as the honorarium is paid through bank. All 721 Numbers of CCHs have bank accounts.

**2.7.9 Number of cook-cum-helpers receiving honorarium through their bank accounts.**

All 721 cook cum helpers receive their honorarium through their bank accounts.

**2.7.10 Provisions for health check-ups of Cook-cum-Helpers.**

It is mandatory for Cook-cum-helpers to get themselves medically examined on monthly basis.

**2.7.11 Whether cook-cum-helpers are wearing head gears and gloves at the time of cooking of meals.**

Yes

**2.7.12 Modalities for apportionment of cook-cum-helpers engaged at school level and working at centralized kitchens, in case of schools being served through centralized kitchens.**

Not applicable

**2.7.13 Mechanisms adopted for the training of cook cum helpers. Total number of trained cook cum helpers engaged in the cooking of MDMs. Details of the training modules; Number of Master Trainers available in the State; Number of trainings organized by the Master Trainers for training cook-cum-helpers.**

In this UT supply of Cooked Mid Day Meal is outsourced to Self-help groups. These identified SHGs engage the required number of Cook-cum-helpers as per the guidelines of MoE. Since these cook-cum-helpers keep changing, the possibility of impart training is not feasible, moreover there is/are no such institution/agency which may impart training to cook-cum-helper. However, effort will be taken to impart zonal wise training in 2021-22.

**2.7.14 Whether any steps have been taken to enroll cook-cum-helpers under any social security schemes i.e Pradhan Mantri Jan Dhan Yojana, Pradhan Mantri Suraksha Bima Yojana, Pradhan Mantri Jeevan Jyoti Bima Yojana etc. and number of cooks benefitted through the same.**

No

**2.8 Procurement and storage of cooking ingredients and condiments**

**2.8.1 System for procuring good quality pulses, vegetables including leafy ones, salt, condiments, oil etc. and other commodities.**



In this UT Administration Mid-Day Meals is supplied by Self Help Groups. All cooking ingredients and other commodities are locally purchased by the Self Help Groups as per the requirement. Quality of ingredients procured by SHGs is checked by the School and Health Department.

**2.8.2 Whether pulses are being procured from NAFED or otherwise.**

Pulses are procured by the Self-help Groups from the local market as per their requirement.

**2.8.3 Whether 'First-in-First-out' (FIFO) method has been adopted for using MDM ingredients such as pulses, oil/fats, Condiments, salt etc. or not.**

Yes, FIFO method is adopted for using MDM ingredients.

**2.8.4 Arrangements for safe storage of ingredients and condiments in kitchens.**

Safe storage of ingredients and condiments in the kitchens is ensured by the School Level authorities.

**2.8.5 Steps taken to ensure implementation of guidelines dated 13.02.2015 on food safety and hygiene in school level kitchens under Mid-Day Meal Scheme.**

Meals are served to the students by the employees of the supplier under the close supervision of school level committee and the Head of the school. Tasting the food before serving to students by the teachers on rotational basis is a regular practice to ensure that the food is freshly cooked and to avoid any untoward happenings. Instructions are in place to serve the meals in proper manner.

**2.8.6 Information regarding dissemination of the guidelines up-to school level.**

By issuing Circulars, SOP(Standard Operative Procedure) and directions from Nodal Department time to time.

**2.9 Type of Fuel used for cooking of Mid-Day Meals –LPG, Smokeless Chulha, Fire wood etc.**

**2.9.1 Number of schools using LPG for cooking MDM**

99

**2.9.2 Steps taken by State to provide LPG as fuel in MDM in all schools.**

Directions have been issued to all Zonal Officers / Heads of Institutions to ensure that the LPG is being used in the cooking of Mid-Day Meal as far as possible.

**2.9.3 Expected date by which LPG would be provided in all schools.**

Sincere efforts are in place to provide LPG in schools but due to irregular supply / unavailability of LPG cylinders in time cooking through LPG cannot be made mandated. However, UT is exploring the possibilities to encourage the use of LPG and it may take another 3-4 years.

## **2.10 Kitchen-cum-stores.**

### **2.10.1 Procedure for construction of kitchen-cum-store.**

- The responsibility for construction of Kitchen-cum-Stores is assigned to Andaman Public Works Department being the nodal construction agency. During the year 2013-14 MHRD sanctioned 251 Kitchen-cum-Stores for this UT Administration. Out of 251 Units, **165 Units** were constructed out of Central Grant. **04 Units** were constructed out of UT Budget. **06 Units** were dropped by UT due to merger of schools. **76 units** are required to be constructed out of Central Grant against sanction of 80 Kitchen Shed. Govt. of India released Rs.3.62 crores in January 2020 for construction of 80 kitchens cum store against the total demand of Rs.6.31 crores. However, the UT didn't book this expenditure and same got surrendered as the fund was released at the fag end of 2019-20. The UT has requested for revalidation of this amount for use during 2020-21 but Ministry has not revalidated. However in the mean time UT has constructed 04 kitchen cum store out of UT budget and presently there is balance of 76 kitchen cum store which need to be completed. Since the release of 2019-20 has been surrendered, the target for construction of kitchen cum store may be revalidated for the FY 2021-22 or fresh fund may be released.

### **2.10.2 Whether any standardized model of kitchen cum stores is used for construction.**

As per the plinth area prescribed by the Govt. of India, area wise standard models have been prepared considering the local needs and these standard designs are followed in kitchen cum store construction

### **2.10.3 Details of the construction agency and role of community in this work.**

The responsibility for construction of Kitchen-cum-Stores is assigned to Andaman Public Works Department.

### **2.10.4 Kitchen cum stores constructed through convergence, if any**

36 Numbers of Kitchen-cum-Stores have been constructed from UT fund

### **2.10.5 Progress of construction of kitchen-cum-stores and target for the next year.**

As on date UT has constructed 165 kitchen cum store from the central grant and 04 nos of Kitchen cum stores have been constructed during 2019-20 from UT grant. UT proposes for release of Rs. 6.31 crores during the FY 2021-22 for completion of balance Kitchen Cum Stores (i.e. 76 nos.).

### **2.10.6 The reasons for slow pace of construction of kitchen cum stores, if applicable.**

Not Applicable

### **2.10.7 How much interest has been earned on the unutilized central assistance lying in the bank account of the State/implementing agencies.**

Central Assistance has not been received from the Ministry.

**2.10.8 Details of the kitchen cum stores constructed in convergence. Details of the agency engaged for the construction of these kitchen-cum-stores.**

36 Numbers of Kitchen-Cum-Store have been constructed from UT Fund. The responsibility of construction of Kitchen-cum-stores is assigned to Andaman Public Work Department.

**2.11 Kitchen Devices**

**2.11.1 Procedure of procurement of kitchen devices from funds released under the Mid-Day Meal Programme**

Kitchen devices are procured locally from the approved / accepted rate available with the Department of Education.

No fund towards the component Kitchen Devices has been released during the year 2020-21.

**2.11.2 Status of procurement of kitchen devices**

Kitchen devices for 127 schools have been replaced from the funds amounting to Rs. 6.35 lakhs received during the FY 2014-15 towards replacements of Kitchen devices.

**2.11.3 Procurement of kitchen devices through convergence or community/CSR**

No

**2.11.4 Availability of eating plates in the schools. Source of procurement of eating plates.**

Eating plates for 165 Schools of North & Middle Andaman District had been procured from the MME grant during F.Y. 2011-12 and F.Y. 2012-13.

**2.12 Measures taken to rectify**

**2.12.1 Inter-district low and uneven utilization of food grains and cooking cost**

No instance of low and uneven utilization of food grains and cooking cost has been noticed.

**2.12.2 Intra-district mismatch in utilization of food grains and cooking cost.**

Necessary directions have been issued to all concerned by Directorate of Education to settle the claims in time to avoid mismatch.

**2.12.3 Mismatch of data reported through various sources (QPR, AWP&B, MIS etc)**

Multiple level of scrutiny is done to verify the quality of data and to avoid mismatch.

## **2.13 Quality of food**

### **2.13.1 System of Tasting of food by teachers/community. Maintenance of tasting register at school level.**

Tasting of Cooked food by teachers on rotational basis before serving to the children is a regular practice. Registers are maintained for the purpose at school level.

### **2.13.2 Maintenance of roster of parents, community for the presence of at least two parents in the school on each day at the time of serving and tasting of mid day meal.**

Roster of parents and community is maintained in every school.

### **2.13.3 Testing of food sample by any recognized labs for prescribed nutrients and presence of contaminants such as microbe'se-coli. Mechanism to check the temperature of the cooked MDM.**

Since there is no accredited lab for food testing in this UT, the testing of food samples could not be done.

### **2.13.4 Engagement of / recognized labs for the testing of Meals.**

No recognized lab for testing of food is available in this UT.

### **2.13.5 Details of protocol for testing of Meals, frequency of lifting and testing of samples.**

Not applicable

### **2.13.6 Details of samples taken for testing and the results thereof.**

Nil.

### **2.13.7 Steps taken to ensure implementation of guidelines issued with regard to quality of food.**

Directions are issued from time to time to all concerned for ensuring quality of food being served to the students. Inspection of school kitchens are being conducted by higher officials of Education Department periodically.

## **2.14 Involvement of NGOs / Trusts / Temples / Gurudwara / Jails etc.**

### **2.14.1 Modalities for engagement of NGOs/ Trusts/ Temples / Gurudwara / Jails etc. for serving of MDM through centralized kitchen.**

No NGOs/Trusts/Temples/Gurudwara / Jails etc. has been engaged in this UT for cooking and serving of Mid Day Meal.

### **2.14.2 Whether NGOs / Trusts/ Temples / Gurudwara / Jails etc. are serving meal in rural areas**

No.

**2.14.3 Maximum distance and time taken for delivery of food from centralized kitchen to schools**

Not Applicable.

**2.14.4 Measures taken to ensure delivery of hot cooked meals to schools**

All suppliers have been directed to prepare Mid-Day Meal one hour prior to serving time of Mid-Day Meal to ensure hot food is being served to the children.

**2.14.5 Responsibility of receiving cooked meals at the schools from the centralized kitchen.**

No centralized kitchen is available in this UT.

**2.14.6 Whether sealed/insulated containers are used for supply of meals to schools.**

Yes.

**2.14.7 Tentative time of delivery of meals at schools from centralized kitchen.**

It is ensured by every Head of schools that the cooked food is delivered 10-15 minutes before serving time.

**2.14.8 Availability of weighing machines for weighing the cooked MDM at school level prepared at centralized kitchen.**

Not Applicable

**2.14.9 Testing of food samples at centralized kitchens.**

Not Applicable.

**2.14.10 Whether NGOs / Trusts/ Temples / Gurudwara / Jails etc. is receiving grant from other organizations for the mid-day meal. If so, the details thereof.**

No NGOs / Trusts/ Temples / Gurudwara / Jails etc.is involved in implementation of the scheme in this UT.

**2.15 Systems to ensure transparency and accountability in all aspects of programme implementation.**

**2.15.1 Display of logo, entitlement of children and other information at a prominent visible place in school**

Necessary directions are in place for display of logo, entitlement of children and other information at a prominent place.

**2.15.2 Dissemination of information through MDM website**

This UT has no website for Mid-Day Meal Scheme

**2.15.3 Provisions for community monitoring at school level i.e. Mother Roaster, Inspection register.**

Provisions are there to monitor the scheme by the members of Mothers' Committee and accordingly the schools maintain the Mother Roaster and Inspection register.

**2.15.4 Tasting of meals by community members.**

Meals are tasted by the community members / members of mothers' committee / members of SMC / VEC on regular basis.

**2.15.5 Conducting Social Audit**

**2.15.5.1 Whether Social Audit has been carried out or not**

Social audit of MDM could not be done during 2020-2021 through RD / MGNREGA due to COVID19.

**2.15.5.2 If no, in 2.15.5.1, reasons thereof.**

Due to pandemic COVID19.

**2.15.5.3 Details of action taken by the State on the findings of Social Audit.**

Not Applicable.

**2.15.5.4 Impact of social audit in the schools**

Not Applicable

**2.15.5.5 Action plan for Social Audit during 2021-22.**

UT proposes to get the Social Audit conducted through PRI /RD/ MGNREGA in the following Financial Year.

**2.16 Capacity building and training for different stakeholders**

**2.16.1 Details of the training programme conducted for State level officials, SMC members, school teachers and others stakeholders**

No training programmes have been conducted during 2020-21 due to pandemic COVID19.

**2.16.2 Details about Modules used for training, Master Trainers, Venues etc.**

Not Applicable.

**2.16.3 Targets for the next year.**

UT will ensure that at least two to three capacity building and training programme for the different stake holders may be conducted in each district.

**2.17 Management Information System at School, Block, District and State level and its details.**

**2.17.1 Procedure followed for data entry into MDM-MIS Web portal**

Due to irregular internet connectivity in the remote areas of the Island, data is collected manually and fed into MDM-MIS Web portal at State Level.

**2.17.2 Level (State/ District/ Block/ School) at which data entry is made**

State Level

**2.17.3 Availability of manpower for web based MIS**

Services of MTS is utilized for timely feeding of data in MDM-MIS web-portal.

**2.17.4 Mechanism for ensuring timely data entry and quality of data**

Schools furnish the monthly data in the prescribed formats to their respective Drawing and Disbursing Officers (DDOs). On verification of the data furnished by the school, the DDOs submit the same to Directorate of Education for its feeding into MDM-MIS web portal at State Level.

**2.17.5 Whether MIS data is being used for monitoring purpose and details thereof.**

Yes. MIS data is being used for monitoring of achievement and utilization of food grains of schools.

**2.18 Automated Monitoring System (AMS) at School, Block, District and State level and its details.**

**2.18.1 Status of implementation of AMS**

Automated Monitoring System has been successfully implemented in this UT. A Mobile App has been developed and launched on 12/08/2016 which functions in dual mode – Online and Offline

**2.18.2 Mode of collection of data under AMS (SMS/TVRS/Mobile App/Web enabled)**

The data is being collected through Mobile APP which functions both in online and offline mode.

**2.18.3 Tentative unit cost for collection of data.**

30 paise per unit is charged which borne by the Department.

**2.18.4 Mechanism for ensuring timely submission of information by schools.**

Daily MIS reports are being generated at State Level and on the basis of MIS report follow up action is initiated.

**2.18.5 Whether the information under AMS is got validated.**

Utmost care is being taken while sending the data through AMS app by the authorized teacher / head of schools enrolled in AMS application.

**2.18.6 Whether AMS data is being used for monitoring purpose and details thereof.**  
Yes.

**2.18.7 In case, AMS has not been rolled out, the reasons therefore may be indicated along with the time lines by which it would be rolled out.**  
Not applicable.

**2.19 Details of Evaluation studies conducted by State/UT and summary of its findings.**  
No Evaluation study has been conducted by this UT.

**2.20 Case Studies / Write up on best/ innovative practices followed in the State along with some high resolution photographs of these best / innovative practices.**

- ❖ Fresh and wholesome and hot cooked food is served to students on all working days.
- ❖ The cooking cost paid to the supplier is much higher than the prescribed rate of cooking cost by MoE.
- ❖ It is mandatory for every supplier and its group members to get themselves medically examined every month.
- ❖ Weekly varied menu is followed by the suppliers.
- ❖ Tasting the food before serving to students is a regular practice.
- ❖ Everyday food samples are preserved under lock & key by the Head of the Institution till the closure of the school for the day.
- ❖ Whole process is regularly monitored by the SMC, PTA and Mothers' Committee.
- ❖ Instructions have been issued to clean / wash the Groceries / pulses / vegetables properly before cooking and to use good quality cooking oil.
- ❖ This UT provides boiled eggs thrice week and ripened banana twice a week to the all the students enrolled in Pre-primary to Upper-Primary stage as supplementary nutrition.

**2.21 Untoward incidents**

**2.21.1 Instances of unhygienic food served, children falling ill**  
No such incidents have occurred

**2.21.2 Sub-standard supplies.**  
No such instances have been reported.

**2.21.3 Diversion/ misuse of resources.**  
Nil

**2.21.4 Social discrimination**  
Nil



**2.21.5 Action taken and safety measures adopted to avoid recurrence of such incidents. Whether Emergency Plan exists to tackle any untoward incident.**

Directorate of Education has issued repeated directions to all concerned authorities to ensure that the Meals served to the children are freshly cooked; ingredients used are of good quality, water samples are periodically tested and proper hygiene condition is maintained during cooking, serving and transportation of CMDM. Every school maintains an emergency plan which is displayed in a prominent area of school to tackle any untoward incident.

**2.22 Status of Rastriya Bal Swasthya Karyakram.**

**2.22.1 Provision of micro- nutrients, de-worming medicine, Iron and Folic acid (WIFS).**

The School Health and Family Welfare unit of Directorate of Health Services, A & N Administration is entrusted with the responsibilities for implementing School Health Check-up programmes and administration of Micronutrients, de-worming medicines. This unit functions under the direct control of Deputy Director School Health. The employees of Health Department visit the schools for administering Micro Nutrients, Vitamin-A, De-worming medicines, Iron & Folic Acid tablets. All Heads of Institutions are in regular contact with the Medical Officer of their nearest CHCs / PHCs to conduct the health check-ups of the students and obtain medical advices from them.

**2.22.2 Distribution of spectacles to children with refractive error.**

Eye checkups are regularly conducted by the Health Department and spectacles are distributed to the children with low vision.

**2.22.3 Recording of height, weight etc.**

Timely height and weight measurement are done by the health officials under School Health Programme.

**2.22.4 Number of visits made by the RBSK team for the health check- up of the children (Please ensure to upload at least two photographs of the visit of the medical team in each school on MDM-MIS portal).**

During the year 2020-21, 332 Schools have been covered under RBSK upto 31.03.2021, covering a total of 30525 numbers of students.

**2.23 Present monitoring structure at various levels. Strategy for establishment of monitoring cell at various levels viz. Block, District and State level for effective monitoring of the scheme.**

Various committees at State, District & Block level have been constituted to strengthen the monitoring mechanism. School Management Committees along with Mothers' committee, PTA committee, School Management Authority have been constituted to oversee the smooth implementation of the scheme.

**2.24 Meetings of Steering cum Monitoring Committees at the Block, District and State level**

**2.24.1 Number of meetings held at various level and gist of the issues discussed in the meeting.**

- ❖ 01 SSMC meeting has been conducted at State Level.
- ❖ 01 District Level meeting in each district has been conducted.

**2.24.2 Action taken on the decisions taken during these meetings.**

Necessary directions have been issued to all concerned to ensure that the facilities required are in place and to sort out all the issues in a time bound manner.

**2.25 Frequency of meeting of District Level Committee held under the chairmanship of senior most MP of the District to monitor the scheme. Gist of the issues discussed and action taken thereon.**

01 meeting has been conducted at District Level under the Chairmanship of Hon'ble Member of Parliament.

**2.26 Arrangement for official inspections to MDM centers/schools and percentage of schools inspected and summary of findings and remedial measures taken.**

The Officers of Directorate / Zonal level Officers and Head of Institutions inspect the supply of Mid-Day Meals. Besides the PRI Members and staff of Health Department also monitor Mid-Day Meals Scheme. During the academic session 2020-21 FSA has been provided to all the eligible students under the supervision of Head of Institution, SMC and Zonal Officers.

**2.27 Details of the Contingency Plan to avoid any untoward incident. Printing of important phone numbers (eg. Primary health center, Hospital, Fire brigade etc) on the walls of school building.**

Emergency Plan is available in every school. Instructions have been issued for:

- ❖ Ensuring the availability of First Aid Box at schools.
- ❖ Training to identified Nodal Teachers from each school by the Health Department to handle the situation during untoward incident.
- ❖ Every School have Standard Operative Procedures to be followed during emergency. They maintain the details and contact Nos. of nearest PHC / CHC , District Education Officer, District Magistrate , Revenue, Police etc. for carrying out speedy medical attention in case of any untoward incidents. The important phone numbers are displayed on the walls of the school building.

## **2.28 Grievance Redressal Mechanism**

### **2.28.1 Details regarding Grievance Redressal at all levels.**

A toll free number 18003451143 has been installed at State level to receive grievances. Apart from this the present official Telephone Numbers of Nodal Officer (Mid-Day Meals) and nine Zonal Officers across the Islands are being used for addressing the grievances and redressal. Complaint boxes and registers are also maintained in all schools. No case of untoward incident has been reported during 2020-21

### **2.28.2 Details of complaints received i.e. Nature of complaints etc.**

No complaint regarding poor supply of Mid-Day Meal in schools has been received so far.

### **2.28.3 Time schedule for disposal of complaints.**

Mechanism is in place for timely redressal of grievances at all the levels.

### **2.28.4 Details of action taken on the complaints.**

Not Applicable.

## **2.29 Details regarding Awareness Generation & Information, Education and Communication (IEC) activities and Media campaign, carried out at State/district/block/school level.**

Information regarding the Mid-Day Meal scheme has been broadcast through radio talks by the higher officials of Education Department.

## **2.30 Overall assessment of the manner in which implementation of the programme is contributing to the programme objectives and an analysis of strengths and weaknesses of the programme implementation.**

The implementation of the programme exerts a positive influence on enrollment and attendance in schools. It enhances the child nutrition. The Mid day meal scheme has an important social value and foster equality. It helps in the eradication of caste prejudices and class inequality and to reduce the gender gap in education and enhances girls school attendance. The programme provides an important rallying point for the involvement of parents in school governance.

## **2.31 Action Plan for ensuring enrolment of all school children under Aadhaar before the stipulated date.**

Necessary directions have been issued to all Principals / DDOs/ Zonal Officer to achieve 100% target for enrolment of all school children under Aadhaar before 30<sup>th</sup> September 2021.

## **2.32 Contribution by community in the form of Tithi Bhojan or any other similar practices in the State/ UT.**

Directions have been issued to all heads of institutions to arrange Tithi Bhojan in consultation with the School Monitoring Committee.

### **2.33 Kitchen Gardens**

#### **2.33.1 Status of availability of kitchen gardens in the schools. (Please furnish school wise details for all districts in the table given at Annexure – W 1.)**

Yes. Under Samagra Shiksha, Nutri Garden / Kitchen Garden in the name of MERA SCHOOL MERE BAGIYA are established in 332 Schools of A & N Islands

#### **2.33.2 Mapping of schools with the corresponding Krishi Vigyan Kendras (KVK)**

Under process

#### **2.33.3 Details of the mechanisms adopted for the setting up and Maintenance of kitchen gardens.**

Kitchen Gardens are developed and maintained through funding under ECO Club intervention of Samagra Shiksha.

#### **2.33.4 Whether the produce of these kitchen gardens is used in MDM.**

Yes

#### **2.33.5 Action plan for setting up of kitchen gardens in all schools.**

Kitchen Gardens has already been established in all 332 Schools.

### **2.34 Details of action taken to operationalize the MDM Rules, 2015.**

Mid-Day Meal Rules, 2015 have been disseminated to all stake holders and enforced in all eligible schools.

### **2.35 Details of payment of Food Security Allowances and its mechanism.**

In view of pandemic COVID19 Food Security Allowance has been provided to all the students covered under scheme during the session 2020-21. Prescribed quantity of raw rice was given to all the students on monthly basis and cooking cost was transferred into the bank account of the students.

### **2.36 Cooking Competition**

#### **2.36.1 Whether cooking competitions have been organized at different levels in 2020-21,**

No. UT proposes to conduct it in 2021-22.

#### **2.36.2 If yes in 2.36.1,**

##### **2.36.2.1 the number of participants in these competitions**

Not Applicable

##### **2.36.2.2 Details of judges**

Not Applicable

##### **2.36.2.3 How many participants were awarded**

Not Applicable

**2.36.2.4 Was the awarded participants given any cash prizes**

Not Applicable

**2.36.2.5 Whether the awarded recipes have been shared with schools**

Not Applicable

**2.36.3 Details of action plan for year 2021-22**

UT Administration will explore the possibilities for conduct of Cooking Competition and draft a suitable action plan during FY 2021-22.

**2.37 Details of minor modifications from the existing guidelines carried out by District Level Committee chaired by the District Magistrate.**

Not Applicable

**2.38 Details of new interventions (preferably for areas affected with malnutrition, anemia etc, aspirational districts) envisaged under 5% flexi funds – For each intervention, please provide detailed information in the below template**

- 2.38.1 Background Note
- 2.38.2 Objectives
- 2.38.3 Rationale for the intervention
- 2.38.4 Time lines
- 2.38.5 Coverage
- 2.38.6 Number of Districts
- 2.38.7 Number of schools
- 2.38.8 Number of children
- 2.38.9 Number of working days
- 2.38.10 Requirement of Funds
- 2.38.11 Monitoring
- 2.38.12 Outcome measurement
- 2.38.13 Impact assessment

No, new interventions envisaged under 5% flexi funds during the FY 2020-21

**2.39 Details about provision of Food Security Allowance during closure of schools on account of COVID Pandemic**

**2.39.1 Methodology adopted for distribution of Food Security Allowance**

In view of pandemic COVID19 Food Security Allowance has been provided to all the students covered under scheme during the session 2020-21. Prescribed quantity of raw rice was given to all the students on monthly basis and cooking cost was transferred into the bank account of the students.

**2.39.2 Mechanism followed for management and monitoring**

Zonal Officers / Head of Institution / SMC /PRI regularly monitored the distribution of raw rice and transfer of cooking cost to the students

**2.39.3 Items provided as Food Security Allowance**

Raw rice as per norms i.e. @100 grams per child / day for Primary students and @150 grms. per child / day for Upper Primary students. And cooking cost @Rs. 4.97/- per child/day for Primary and @Rs.7.45/- per child / day for Upper Primary students.

**2.39.4 Detailed MME plan along with Annual plan of activities to be undertaken there under.**

MME plan enclosed for the FY 2021-22.

**2.40 Any other issues and Suggestions.**

No.

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