

# ANNUAL REPORT 2017-18



## THE KERALA STATE HIGHER EDUCATION COUNCIL

SCIENCE AND TECHNOLOGY MUSEUM CAMPUS  
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## FOREWORD

The Government of Kerala constituted the third Council on November 7, 2017 after the promulgation of the Kerala State Higher Education Council (Amendment), Ordinance 2017. The amendment of the Council Act, in addition to the mandated responsibilities of the Council in higher education in the State, further increased the responsibilities of the Council. It has paved the way to a collaborative role of the Council with the centrally sponsored scheme – RUSA – in higher education. The most significant aspect of the amendment pertains to the formulation of the norms and guidelines for recognition/ equivalency of degrees of different Universities and higher education institutions. Several important committees were constituted during the report period. The committee on Autonomous Colleges, Open University, Inter University Centres and norms and guidelines on recognition/equivalency have submitted their reports to the government of Kerala. The work of several important committees in the realm of curriculum restructuring, filling up of teaching post, finances of Universities, problem of researchers etc were also constituted. In spite of all the financial difficulties, the Higher Education Scholarship and the Erudite Scholar -in -Residence Programme continue as the flagship programmes of the Council with full government support. It is self-congratulatory to see an annual report of an understaffed institution like the KSHEC, going commendably adhesive to the concepts, objectives, strategies, and activities postulated in its action plan. Since the contents of the Report vouch for it, I do not want to specifically restate any of our achievements by way of justification. I express my sincere gratitude to the Hon. Minister for higher education and officials of the department of higher education and entire staff of the Council for their efforts during the report year.



**Prof. (Dr.) Rajan Gurukkal P.M.**  
Vice Chairman

Thiruvananthapuram,  
02/04/2018.





**PATRON**

Shri. Justice(Retd.) P. Sathasivam  
The Hon'ble Governor of Kerala



**VISITOR**

Shri. Pinarayi Vijayan  
Hon'ble Chief Minister of Kerala



**CHAIRMAN**

Prof. C. Raveendranath  
Hon'ble Minister for Education



**VICE CHAIRMAN**

Prof. Rajan Gurukkal P.M.



**MEMBER SECRETARY**

Dr. Rajan Varughese



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## SETTING UP OF THE COUNCIL

The National Education Policy of 1986 envisioned state level agencies for coordinating educational activities. The Kerala State Higher Education Council is such an agency that came into existence, following the Kerala State Higher Education Council Act (No.22) passed by the State Legislature in 2007. State Higher Education Council was set up in 2000 through an executive order, but it had only a short life. Subsequently in 2003, a chapter on State Council of Higher Education was included in the Unified Universities Bill presented in the State Assembly, but that was never enacted. In 2005, the Government organized a one-day workshop involving Vice-Chancellors, academics and administrators. On the basis of the discussions held at the workshop, a draft Ordinance was prepared, and later turned into a draft Bill. However, this Bill was also not enacted. In 2006, a Higher Education Commission under the Chairmanship of Dr. K.N. Panikkar was appointed for making recommendations to the Government for constituting a Higher Education Council. On the basis of the recommendations submitted by the Commission, the Kerala State Higher Education Council was set up on 16th March 2007 through an Ordinance that became legislated as the Kerala State Higher Education Council Act 2007 (Act 22 of 2007).

Kerala State Higher Education Council Act 2007 was amended through an ordinance by the Government of Kerala on July 2017 (See Appendix I-Full Text of the Ordinance 2017). The major provisions of the amendment are;

- (1) Amendment of the preamble.—In the principal Act, in the preamble, in the first paragraph after the word “experts”, the symbol and the
- (2) word “, students” shall be inserted
- (3) Substitution of certain expressions by certain other expressions.—In the principal Act, for the words “Advisory Council”, “Executive Council” and “Governing Council”, wherever they occur, the words “Advisory Body”, “Executive Body” and “Governing Body” shall respectively be substituted
- (4) collaborate with the Government in the implementation of RUSA and similar centrally sponsored schemes and other central sector schemes within the State;
- (5) evolve common academic guidelines for Universities in the State for mutual recognition, approval or equalization of academic programmes/areas of studies and nomenclature thereof;

- (6) evolve common academic guidelines for Universities in the State for recognition, approval or equalization of academic programmes/ areas of studies and nomenclature thereof of various programmes conducted by Universities or higher education institutions outside the State and outside the country;
- (7) the Patron may refer any matter relating to higher education and higher educational institutions as he deems fit, for the expert opinion of the Council.”.
- (8) The Visitor may refer any matter relating to higher education and higher educational institutions, as he deems fit, for the expert .opinion of the Council.”.
- (9) it shall nominate one of its members to ‘the Academic Council of each University’

The Council plans and executes schemes and programmes that ensure social justice, access and quality in higher education.

## CONSTITUTION OF COUNCIL

The first Kerala State Higher Education Council came into existence on 16 March 2007, with the renowned educationist and historian Dr. K.N. Panikkar as its Vice-Chairman. The tenure of this Council ended on 15 September 2011. Subsequently, the second Higher Education Council, with

Sri. T.P. Srinivasan, the retired Ambassador as the Vice-Chairman, was formed on 12 October 2011. Its term too came to an end on 11 April 2016. The third council with Prof. Rajan Gurukkal Former Vice Chancellor of Mahatma Gandhi University, Kottayam and renowned historian, as Vice Chairman was formed on 7th November 2017.

Council	Term	Vice Chairman	Member Secretary
1st Council	2007-2011	Prof. K.N.Panicker	Prof. Thomas Joseph
2nd Council	2011-2016	Sri. T.P. Sreenivasan	Dr. P. Anwar
3rd Council	2017-onwards	Prof. Rajan Gurukkal	Dr. Rajan Varughese

The Kerala State Higher Education Council is constituted by the Government of Kerala by Notification as per the Kerala State Higher Education Council Act, 2007 and Ordinance 2017.

## RESPONSIBILITIES AND FUNCTIONS

The Council shall have the following general responsibilities and functions, namely:-

- |   |  |
|---|--|
| <p>(a) to render advice to the Government, Universities and other institutions of higher education in the State;</p> <p>(b) to coordinate the roles of the Government, Universities and apex regulatory</p> | <p>agencies in higher education within the State;</p> <p>(c) to evolve new concepts and programmes in higher education;</p> <p>(d) to provide common facilities in higher education without impinging upon the autonomy of other institutions of higher education.</p> |
|---|--|

The council has a three-tier structure consisting of advisory body, governing body and executive body.

## ADVISORY BODY

This is a 35 member body consisting of the Chief Minister, Minister for Higher Education, Minister for Health, Minister for Law, Minister for Agriculture, Leader of the Opposition in the Assembly.

### List of Members of Advisory Body

- |  |   |
|--|---|
| <p><b>1. Sri. Pinarayi Vijayan</b><br/>Chief Minister (The Visitor)</p> <p><b>2. Prof. C. Raveendranath</b><br/>Hon. Minister for Education<br/>(The Chairman)</p> <p><b>3. Sri. Ramesh Chennithala</b><br/>Hon. Leader of Opposition in the<br/>Assembly</p> <p><b>4. Smt. K. K. Shailaja Teacher</b><br/>Hon. Minister for Health and Family<br/>Welfare</p> <p><b>5. Adv. V. S. Sunil Kumar</b><br/>Hon. Minister for Agriculture</p> | <p><b>6. Shri. A. K. Balan</b><br/>Hon. Minister for Law</p> <p><b>7. Prof. Rajan Gurukkal.P.M.</b><br/>Vice Chairman</p> <p><b>8. Dr. Rajan Varughese</b><br/>Member Secretary</p> <p><b>9. Members of Parliament</b><br/>(1) Dr. A. Sampath M.P.<br/>(2) Sri. K.K. Ragesh MP</p> <p><b>10. Five Members of Legislative Assembly</b><br/>(I) Sri. V. T. Balram<br/>(II) Sri. K.N.A.Khadar<br/>(III) Sri. Muhammed Muhasin P.</p> |
|--|---|

- (IV) Sri. R. Rajesh  
(V) Smt. Veena George
- 11. Vice Chancellor outside the State University**  
(Will be nominated by Govt. later)
- 12. Prof. V K Ramachandran**  
Vice Chairman, State Planning Board
- 13. Smt. M.C. Josephine**  
Chairperson, Women's Commission
- 14. Chief Secretary, Government of Kerala**
- 15. Sri. V. K. Mathew**  
Executive Chairman  
(A Prominent Industrialist of Businessman)
- 16. Dr. K. Sachidanandan**  
(An Eminent person from the field of Arts and Literature)
- 17. Dr. Prabhat Patnaik**  
(An Eminent Social Scientist)
- 18. Sri. P. Sainath**  
(An Eminent Person from Print or Visual Media)
- 19. Dr. M.S. Valiathan**  
(An Eminent Member from the Medical Profession)
- 20. Sri.P.R. Sreejesh**  
(An Eminent Sports Person)
- 21. Dr. E.D Jemmis**  
(An Eminent Scientist or Technologist)
- 22. Dr. C. Bhaskaran**  
(An Eminent Agriculturist)
- 23. Justice K.K. Denesan**  
(An Eminent Jurist)
- 24. Sri. P.R. Rejith**  
President, Nadathara Grama Panchayath, Thrissur
- 25. Sri. S. Sivaraman**  
President, Ottappalam Block Panchayath, Palakkad
- 26. Sri. K.V. Sumesh**  
President, Kannur District Panchayath, Kannur
- 27. Sri. K. P. Jayarajan**  
Chairman, Nilesishwar Municipal, Kasargod
- 28. Sri. V. Rajendra Babu**  
Mayor, Municipal Corporation, Kollam
- 29. One Chairman or Vice Chairman of a SHEC outside the State of Kerala**  
(Will be nominated by Govt.)
- 30. One Vice Chancellor of a Central University outside the State**  
(Will be nominated by Govt.)

## GOVERNING BODY

- 1. Prof. C. Raveendranath (Chairman)**  
Hon' Minister of Education  
(Former Professor, Department of Life Science, University of Calicut),  
7-A Sky Line Bay water, Corporation Office Road P.O, Calicut Beach,  
Kozhikode – 673032
- 2. Prof. Rajan Gurukkal.P.M**  
Vice Chairman
- 3. Dr. Rajan Varughese**  
Member Secretary
- 4. Five Educationalists**  
(I) **Dr. Fathimathu Zuhara**  
(II) **Dr. J. Rajan**  
(Dean, Faculty of Management Studies,

University of Kerala),  
Lekshmisree, E-44A, Sasthri Nagar,  
Karamana P.O, Thiruvanan  
thapuram-2

**(III) Dr. Joy Job Kulavelil**

(Former HOD, Department of  
Botany, UC College, Aluva), HB  
48,KKP Nagar, UC College P.O,  
Aluva -2

**(IV) Dr. R.K. Suresh Kumar**

Janaka, Hospital Road,  
Sasthamangalam.  
Thiruvananthapuram

**(V) Dr. K.K Damodaran**

Associate Professor,  
Department of Commerce,  
Govt. Arts College,  
Thiruvananthapuram

**5. Vice Chancellors of All Universities**

**I. Prof. P.K. Radhakrishnan**

Vice Chancellor, University of Kerala  
Senate House Campus,  
Palayam,  
Thiruvananthapuram-695 034

**II. Dr. R. Chandrababu**

Vice Chancellor, Agricultural  
University, Vellanikkara,  
Thrissur –680656

**III. Dr. Babu Sebastian,**

Vice Chancellor, Mahatma Gandhi  
University, Priyadarshini  
Hills, Athirampuzha,  
Kottayam – 686560.

**IV. Dr. R.K. Mohammed Basheer,**

Vice Chancellor, Calicut University,  
Calicut University PO  
Malappuram-673635

**V. Vice Chancellor**

APJ Abdul Kalam Technological  
University, CET Campus,  
TVM – 695016

**VI. Dr. J. Letha**

Vice Chancellor  
CUSAT, Kochi – 22

**VII. Dr. M.K.C. Nair**

Vice Chancellor  
Kerala University of Health Science,  
Medical College.P.O.,  
Thrissur -680596

**VIII. Prof. Gopinath Ravindran**

Vice Chancellor  
Kannur University, Kannur – 670002

**IX. Prof. (Dr.). A. Ramachandran**

Vice Chancellor  
Kerala University of Fisheries and  
Ocean Studies, Kochi - 682506

**X. Dr. Dharmarajan.P.K.**

Vice Chancellor  
Sree Sankaracharya University of  
Sanskrit, Kalady.P.O.,  
Ernakulam – 683574

**XI. Vice Chancellor**

Malayalam University, Tirur

**XII. Sri. Anil X IAS**

Vice Chancellor  
Kerala Veterinary and Animal Science  
University, Pookode, Lakkidy.P.O.,  
Wayanad – 673576

**XIII. Prof. (Dr.). Rose Varghese**

Vice Chancellor  
The National University of  
Advanced Legal Studies, NUALS  
Campus, Kalamassery,  
Ernakulam – 683503

**6. A Teacher Member**

(Will be nominated by the  
Universities)

Two Student Representatives

**(I) Smt. Khadeejath Suhaila.K**

M Phil.(Malayalam)  
University of Kerala, Kariavattom  
Campus, Thiruvananthapuram

**(II) Sri. Rijesh K Babu**

MA (Development Studies)  
MG University, Kattupadathu Chirayil  
Aymanam P.O., Kottayam- 686015

7. **Dr. R.V.G. Menon**  
Haritha, Mudavanmughal,  
Thiruvananthapuram
8. **Er. Udaya Kumar A.**  
The Kerala Engineering Research  
Institute Peechi, Thrissur-680 653
10. **Dr. B. Ekbal**  
Member, The Kerala State Planning Board  
in charge of Education
11. **A nominee of the University Grants  
Commission not below the Rank of Joint  
Secretary**
12. **Dr. Usha Titus IAS**  
The Secretary to Govt. Higher Education  
Department
13. **Sri. Manoj Joshi IAS**  
The Secretary to Govt. Finance  
Department
14. **Dr. K. P. Indiradevi**  
The Director of Technical Education
15. **Dr. Remla Beevi. A**  
The Director of Medical Education
16. **Dr. Suresh Das**  
The Executive Vice President Kerala State  
Council for Science Technology and Envi-  
ronment
17. **Smt. M.S. Jaya IAS**  
The Director of Collegiate Education
18. **Shri. Subrata Biswas IAS**  
The Agricultural Production  
Commissioner
19. **One Nominee of MHRD,  
Govt. of India, not below The Rank of  
Joint Secretary**
20. **Dr. Usha Titus IAS**  
State Project Director, RUSA
21. **One Principal of Affiliated College  
(Will be nominated by the government  
later)**
22. **Sri. N Sathyanandan,**  
UD Clerk (HG)  
Mahatma Gandhi College, Iritty



*Governing Body Meeting*

## EXECUTIVE BODY

### 1. Prof. Rajan Gurukkal.P.M.

Vice Chairman, KSHEC  
(Visiting Professor, Centre for Contemporary Studies, Indian Institute of Science, Malleswaram, Bengaluru), Chariyil House, Nadavaramba.P.O., Irinjalakuda, Trissur - 680661

Ph: 9483861096

### 2. Dr. Rajan Varughese

Member Secretary, KSHEC  
(Former Pro-Vice Chancellor, Mahatma Gandhi University),  
Ayrathu House, Maraud.P.O.,

Kochi – 682 304

Ph: 9446531005

### 3. One of the Vice Chancellors, nominated by rotation by the government for a period of one year

#### Dr. J. Latha, Vice Chancellor

Cochin University of Science and Technology, Kochi-22

### 4. Five Educationalists nominated under clause (d) of Section 14

- I. Dr. Fathimathu Zuhara  
(Former Professor, Department of Life Science, University of Calicut),  
7-A Sky Line Bay water,  
Corporation Office Road P.O, Calicut  
Beach, Kozhikode -673032

### II. Dr. J. Rajan

(Dean, Faculty of Management Studies, University of Kerala),  
Lekshmisree, E-44A, Sasthri Nagar,  
Karamana.P.O,  
Thiruvananthapuram-2

### III. Dr. Joy Job Kulavelil

(Former HOD, Department of Botany, UC College, Aluva),  
HB 48, KKP Nagar,  
UC College P.O,  
Aluva -2

### IV. Dr. R.K. Suresh Kumar

Janaka, Hospital Road,  
Sasthamangalam.  
Thiruvananthapuram

### V. Dr. K.K Damodaran

Associate Professor,  
Department of Commerce,  
Govt. Arts College,  
Thiruvananthapuram

### 5. Secretary to Government,

Higher Education Department,  
ex-officio

During the report year (2017-18) the following Committees were formed.

## 1. Committee on Autonomous Colleges

Dr. Joy Job Kulavelil (Chairman)	Member, Executive Body, KSHEC
Dr. J. Rajan	Member, Executive Body, KSHEC
Dr. K.K.Damodaran	Member, Executive Body, KSHEC

*Office Co-ordinator : Shri. Shefteeque V., Research Officer, KSHEC.*

A committee on autonomous colleges was constituted by the KSHEC to study the academic and other aspects of the functioning of the Autonomous colleges in the state.

The committee held public sittings in

Thiruvananthapuram, Thrissur and Ernakulam. It held wide range of discussions and consultations with the Teachers and Student organizations, Managements and Principals. The report of the committee is expected to be finalized very soon.



*Meeting of the Committee on Autonomous Colleges*



## 2. Committee on Open University

Dr. Fathimathu Zuhara (Chair Person)	Member, Executive Body, KSHEC
Dr. R. K. Suresh Kumar	Member, Executive Body, KSHEC

Office Co-ordinator : Shri. Shefееque V., Research Officer, KSHEC.

A committee on Kerala State Open University was constituted to evolve implementation procedure based on the report on Kerala Open University (KOU) submitted by Dr. Ram Thakwala. The committee is in the last stage of finalizing the details of the implementation procedure

## 3. Committee to study the Problem of Researchers in the State Universities/ Colleges

Dr. J. Rajan ( Chairman)	Member, Executive Body, KSHEC
Dr. A. Sabu	Faculty (Dept. Of Biotechnology and Micro Biology). School of Life Science, Talassery Campus Kannur University
Dr. Sunil.P. Elayidom	Faculty (Dept. Of Malayalam), Sree Sankaracharya University of Snskrit, Kalady
Dr. S. S. Vivekanandan	Asst. Prof. Govt. Sanskrit College, Thiruvananthapuram
Dr. Hari Kumar. P. N	Associate Prof. Department of Commerce, Catholicate College, Pathanamthitta
Dr. S. Naseeb	Associate professor, School of Distance education , University of Kerala

Office Co-ordinator : Dr. Manulal P. Ram, Research Officer, KSHEC.

## 4. Committee to study the Problem of filling up teaching posts in Universities.

Dr. Achuthsankar. S. Nair	Director, Inter University Centre for Bio Informatics, University of Kerala
Dr. Fathimathu Zuhara	Member, Executive Body
Dr. C. T. Aravindakumar	Director, School of Environmental Science, Mahatma Gandhi University

Office Co-ordinator : Dr. Saji Mathew, Research Officer, KSHEC.

## 5. Committee to study the Finances of State Universities

Dr. B. Ekbal (Chairman)	Member, Kerala State Planning Board
Dr. T. Jayaraman	Member, Kerala State Planning Board
Dr. Rajan Varughese	Member Secretary, Kerala State Higher Education Council

Office Co-ordinator : Shri. Shefteeque V., Research Officer, KSHEC.

## 6. Committee for Restructuring Post Graduate Curriculum in State Universities/ Colleges

Prof. E. D. Jemmis (Chairman)	Professor Inorganic and Physical Chemistry Department Indian Institute of Science, Bangalore
Prof. K. L. Sebastian	J. C. Bose National Fellow, Department of Inorganic and Physical Chemistry, IISc. Bangalore
Prof. N. J. Rao	Professor Emeritus, CEDT, IISC, Bangalore
Sri. Santhosh. T. Varghese	Department of Economics. Maharajas College, Ernakulam
Sri. Indulal. R	Department of English, SD College, Alapuzha
Dr. Rajan Varughese (Convenor)	Member Secretary, Kerala State Higher Education Council

Office Co-ordinator : Dr. Manulal P. Ram, Research Officer, KSHEC.

## 7. Committee to study the problems of Inter University Centers

Prof. Rajan Gurukkal.P.M. (Chairman)	Kerala State Higher Education Council, Thiruvananthapuram
Dr. P.K.Michael Tharakan	Chairman, Kerala Council For Historical Research, (KCHR), Thiruvananthapuram
Prof. I. Ibnusaud	Director, IIRBS, Mahatma Gandhi University, Kottayam
Dr. K. V. Kunhikrishnan	Former Registrar, Cochin University of Science and Technology (CUSAT), Cochin
Dr. A.K. Ampotti	Associate Professor and Head, Department of Islamic Studies, University of Kerala, Kariyavattom Campus

Office Co-ordinator : Dr. Saji Mathew, Research Officer, KSHEC.

## 8. Committee to frame Guidelines for Equivalency/ Recognition of Degrees/Diploma of Universities and Institutions

Prof. Rajan Gurukkal.P.M. (Chairman)	Vice Chairman, KSHEC
Prof. A. Nisanth	Member Syndicate, Kannur University
Prof. Tomichan Joseph	Member Syndicate, Mahatma Gandhi University, Kottayam
Prof. Alexander. K. Samuel	Member Syndicate, University of Science and Technology
Adv. K. H. Babujan	Member Syndicate, Kerala University
Dr. C. Abdul Majeed	Member Syndicate, Calicut University
Prof. K.K. Viswanathan	Member Syndicate, Sree Sankaracharya University of Sanskrit, Kalady
Dr. R. Sasikumar	Director, Co operative Academy of Professional Education (CAPE), Thiruvananthapuram
Dr. Rajan Varughese (Convenor)	Member Secretary, KSHEC
A nominee of UGC	Member

*Office Co-ordinator : Smt. Deepika Lakshman, Documentation Officer, KSHEC*

## 9. Committee for Curriculum Restructuring in Teacher Education Programmes (B.Ed)

Prof. Anil Kumar K. (Chairman)	Professor of Teacher Education, Regional Institute of Education, (RIEM) Manasagangothri, Mysore, Karnataka India
Dr. K. P. Suresh	(Professor, Department of Education, Central University of Kerala, Kasargoad) Head & Dean, School of Education, Central University of Kerala, Kasaragod
Dr. Giby Geevarughese (Conve- ner)	(Chairman, Board of Studies in Education – (UG) As- sociate Professor, Mar Theophilus Training College, Nalanchira, Thiruvananthapuram
Dr. Varghese K. Cherian	(Chairman, Board of Studies in Education – UG), Prin- cipal, St. Joseph's Training College, Mananam, Kottayam
Dr. Jayaprakash R.K.	(Chairman, Board of Studies in Education – UG) Assis- tant Professor, N.S.S Training College, Ottappalam
Dr. C. K. Babu	Assistant Professor Govt. Brennen College Of Teacher Education, Thalassery, Thalassery .P.O., Kerala, 670101

*Office Co-ordinator : Dr. Saji Mathew, Research Officer, KSHEC.*

## 10. Pro – Vice Chancellors Committee

The Governing Body meeting held on 23/01/2018 resolved to setup a committee of Pro- Vice Chancellors to prepare the details

related to formulation of a common academic and examination calendar for Universities in the State and to monitor University Examinations.

### Decisions of the Pro- Vice Chancellors Meeting held on 26/03/2018

Resolved to formulate common Academic – Examination Calendar for affiliating Universities in the State. It was also resolved to introduce a system of split vacation (November – May) instead of the annual vacation (April

– May) system now prevailing in the affiliated Universities/ Colleges (Kerala, Mahathma Gandhi, Calicut & Kannur Universities). The following details of the above scheme were also agreed upon by the Committee.

#### I. Academic Year:

The Academic year for all Universities/ Colleges affiliated to the University and Educational Institutions and Departments

maintained by the University begins on the 1st June each year and ends on the 31st of May next year.

#### II. Semesters:

1. The academic year shall consist of two semesters of six months duration, as following except for B.Ed Programmes.
2. Duration of odd number semesters (1, 3, 5 etc) shall be June to November every year, for all programmes (UG/PG).
3. Duration of even number semesters (2, 4, 6 etc) shall be December to May, every year,

for all programmes (UG/PG).

4. There shall be one month semester break/ vacation in each semester, in November, and May every year.
5. A period not exceeding 15 days shall be allowed for the Onam & Christmas holidays. The exact days will be notified by the University each year.

#### III. Working days:

1. Each semester consists of a minimum of 450 contact hours distributed over 90 working days, inclusive of examination days, within 18 five-day academic weeks.

2. Provided that it shall be competent for the Syndicate to condone the shortage of attendance in minimum number of working days/hours in appropriate cases, to the extent fixed.

#### IV. Academic and Examination Calendar:

1. First semester UG Admission should be completed after one month of the

publication of the qualifying examination results (Plus two etc).

2. First semester UG classes should commence after two/ three allotments by the Universities through the Single Window Systems of (SWS) admission (CAP etc.)
3. In all circumstances first semester UG classes should commence before June 30th.
4. Detailed examination calendar for all programmes/ semesters should be published in the month of January every year after consultation with teachers'/ students'/ service organizations.
5. A schedule for Centralised Valuation Camps should also be prepared along with the examination calendar.
6. Earned Leave and other benefits, if any, now enjoyed by all staff (Teaching and non-teaching) in the annual vacation pattern (April – May) should be retained in the split vacation (November – May) pattern also. Necessary amendments in the KSR/ KSSR/Statute/Ordinance/ Regulation etc of all affiliating Universities should be made before June 2018.
7. Results of odd semester examinations (1, 3, 5) should be published before December 31st of every year.
8. Results of even semester examinations (2, 4, 6) should be published before June 30th of every year.
9. Separate examinations calendar for private registration/SDE stream should also be published.
10. Approval of teachers in the Self Financing Colleges/programmes should be made mandatory by the university to ensure quality of teaching/ examinations and availability of teachers in the CV Camps.

## Academic Divisions of the Council

Activities of the Council fall under its three main Centers viz:

- (a) Centre for Research on Policies in Higher Education,
- (b) Centre for Curriculum Development and Examination, and
- (c) Centre for Human Resources Development and Capacity Building.

Each Centre's activities are summarized below:

### A. Centre for Research on Policies in Higher Education

#### **i) Advice to the government**

The Kerala State Higher Education Council provides advice on policy matters to the Government in general and on specific issues referred to the Council by the Government. During

the report year the Council provided a detailed **Perspective Plan for Engineering Colleges in the State.**

## ii) Library

The library of the Council is a specialized one mainly related with resources on higher education. The library maintains a collection of books, reports of the various committees constituted by the Council and newspaper

clippings related to matters on Kerala State Higher Education Council and other news related to higher education. The Council has purchased 112 books on higher education during the financial year 2017-18.

## iii) National Seminar and Conferences Higher Education Conference

The conference on 'Higher Education problems' organised by the Kerala State Higher Education Council on 5th March 2018 passed the following resolution on the issuance of Equivalency/ Recognition Certificate by State Universities.

*The conference on Higher Education Problems organised by KSHEC on March 5th 2018, has resolved to intimate all Universities / Higher Education Institutions / Public Service Commission and other employers that there is no need of Equivalency/ Recognition certificates for Degrees / Academic programmes of any specific nomenclature for giving appointment / admissions. Other methods of asserting the credibility of Programmes / Degrees such as reference to the list of Association of Indian Universities (AIU) / Association of commonwealth Universities (ACU) and International Association of Universities (IAU) may be followed. Universities should notify and periodically update nomenclatures of corresponding academic programmes and treat them as alternative names for the same. Nomenclature of the Academic Programme/ Degree should not be used for determining eligibility for teaching post.*

The Governing Body of the Council has already constituted a committee to frame Norms / Guidelines for issuance of Equivalence

/ Recognition Certificates by State Universities.

Prof. Rajan Gurukkal (Vice Chairman KSHEC) presided in the conference. The conference was attended by Vice Chancellors of Universities and other eminent educationalists. They include Prof. Prabhat Patnaik, (Emeritus Professor JNU, New Delhi & Former Vice Chairman, Kerala State Planning Board), Prof. Utsa Patnaik (Emeritus Professor JNU, New Delhi), Dr. Usha Titus IAS (Principal Secretary, Higher Education), Dr. Rajan Varughese (Member Secretary, KSHEC), Dr. B. Ekbal (Member Kerala State Planning Board), Justice. Dinesan K.K Ombudsman for LSGs, TVM, Dr. K. Mohammed Basheer (Vice Chancellor, University of Calicut), Dr. R. Gopinath (Vice Chancellor, Kannur/ Kerala University), Prof. K.S Ravikumar (Pro Vice Chancellor, Sree Sanakaracharya University of Sanskrit, Kalady), Smt. M.S. Jaya IAS (Director of Collegiate Education), Dr. J. Prasad (Former Vice Chancellor, Sanskrit University & Director, SCERT), Dr. K. P. Indiradevi, (Director Technical Education), Er. Udaya Kuamr.A (Director KERI), Dr. Kutty Krishnan A. P (State Project Director SSA), Dr. Fathimathu Zuhara (Executive Member), Dr. R.K Suresh Kumar (Executive Member), Prof. J Rajan (Executive Member),

Dr. K. K. Damodaran (Executive Member), Dr. A. R. Rajan (Director, Encyclopaedia Institute), Dr. M. A. Lal (Director, SIEMAT, Kerala), Dr. K. L. Vivekanandan (General Secretary

AKPCTA), Dr. K. Ramakrishnan (President AKGCT), Rijesh K. Babu (Student Representative), Sri. Shefееque V, Research Officer was the Coordinator of the Conference.



*Conference on Higher Education Problems*

#### **iv) Public Lectures and Colloquium**

The Kerala State Higher Education Council has organized 3 public lectures and 1 colloquium in 2017-18.

##### **(a) Public Lecture**

Speaker	Date	Venue	Topic
Prof. Romila Thapar (JNU)	12.02.2018	Senate Chamber, University of Kerala	Citizen, Identity, Nationalism and Democracy
Prof. Ashish Nandy	13.02.2018	Kariavattom Campus, University of Kerala	Power, Politics & Indian Psyche
Prof. Amit Bhaduri	27.02.2018	KSHEC	Aspects of inequalities in India



*Prof. Romila Thappar (JNU)  
Senate Chamber, University of Kerala*



*Prof. Amit Bhaduri  
Public Lecture at the Council Board Room*



### ***(b) Colloquium***

A colloquium on 'Development' was organized on 26.02.2018 at Senate Chamber, University of Kerala. Dr. PK Michael Tharakan (Chairman, KCHR) chaired the session. Prof. Prabhat

Patnaik (JNU) and Utsa Patnaik (JNU) delivered the Key note addresses. Sri. Shefquee V coordinated the programmes.

### **v) Journal**

KSHEC's Journal Higher Education for the Future was first published in January 2014 and its fifth volume is being published in 2018 . During the transition period of the Council, an ad-hoc Editorial Board was constituted which has now been reconstituted with an Editorial Board of six members with Prof. Rajan

Gurukkal and Prof. P.K. Michael Tharakan as the Chief Editor and Editor respectively. The biannual journal published in collaboration with SAGE Publications (India) Ltd is now listed in databases like J-Gate and ERIC and it is hoped it will be included in other databases in the future.



The Council’s Journal, Higher Education for the Future which is brought out through SAGE publishers has already been listed in databases like J-Gate and ERIC. The Publishers of the Journal, SAGE has expressed the hope that Higher Education for the Future may in future be listed in other international data bases as well, if it could be published without break.

As the present Assistant Editor of the Journal, RO-3 has been assisting the Chief Editor and Associate Editor in bringing out the Journal. Deepika Lakshman, Documentation officer of the Council is coordinating all the activities related to the publication of the Journal. During the period 2017—18, two issues of the Journal have been published, with research papers and articles from across the globe. The reconstituted editorial board of the

Journal is given below.

Members of the Editorial Board of the journal- <i>Higher Education for the Future</i> (constituted Vide Proceedings KSHEC-DO/Journal-HEF/261/64/2017-18 dated 08/12/2017)			
<i>Name</i>	<i>Designation and Address</i>	<i>Contact Details</i>	<i>Position</i>
Prof. Rajan Gurukul	Vice Chairman, Kerala State Higher Education Council	rgurukkal@gmail.com	Chief Editor
Prof. P.K. Michael Tharakan	Chairperson, Kerala Council for Historical Research, PB No. 839, Vyloppilly Samskrithi Bhavan, Nalanda, Thiruvananthapuram, Kerala - 695003 <b>Communication Address:</b> ParayilValliara, Kakkathuruthu, Eramalloor P.O. Alappuzha Dist PIN-688537	miketharakan@yahoo.com	Editor
Dr. Rajan Varughese	Member Secretary, Kerala State Higher Education Council		Associate Editor
Dr. Saji Mathew	Research Officer, Kerala State Higher Education Council	sajaky@yahoo.com	Assistant Editor
Prof. (Dr.). P.P. Raveendran	Former Director, School of Letters, Mahatma Gandhi University	“Aksharam”, S.H. Mount P.O., Kottayam-686006  raveendranpp@gmail.com	Member

## B. Centre for Curriculum Development and Examination Reforms

The major initiatives undertaken by the council through Centre for Curriculum Development and Examination Reforms during 2017-18 includes

### 1) Daishanik Paryavaran (Lerner Ecosystem Campuses)

Dhaishanik Paryavaran or Learner Ecosystem Campus is a programme with a mission to reconstruct higher education campuses as live organic fields of knowledge acquisition. The scheme purports to transform the present teacher centred higher education institutions into student centred learning environs that encourage creativity and critical aptitude. The Council will take up the responsibility of developing a campus into such a learner ecosystem campus which can be taken as a model and copied by other institutions with necessary changes.

Lerner Ecosystem campuses are expected to give

priority to digital teaching, learning ecosystem and cross-disciplinary dialogues. Such campuses would take the lead in seriously debating and discussing issues concerning drinking water, waste, environmental pollution, global warming etc. which are current issues as well as those threats, challenges and conundrums that are evolving. To facilitate such an ambience, the KSHEC will provide directions and encouragement for interdisciplinary activities and formation of teacher-student collectives on campuses. Discussions are underway with various stakeholders including teachers, students and administrators of the campus.

### 2) Workshops

#### (i) Redesigning of Courses for Outcome Based Education (OBE)

As the UGC has made it mandatory for us to follow the system of Choice Based Course (CBC) and Outcome Based Education (OBE), our UG courses with fairly well updated contents have been under choice based credit and semester system. Although their overall standard is quite good, their structure, composition, procedures and credit administration are to be further fine tuned to incorporate the features

of OBE. Courses are well designed instruction packages in specific knowledge fields, with preconceived results that go into the making of the outcome of the Academic Programme. They are scientifically structured with insights of continuity, sequence, and integration, appropriate for effective learning. Workshops are organized in different universities in the state in this direction for the BOS for redesigning the courses at the UG level.

### What is OBE

Designing a Course is part of the science of teaching and learning. It is integral to OBE that insists upon determination of learning outcome as the first step. Precisely drawn outcomes of a Course provide clarity of purpose in teaching/learning. They act as a running thread of quality control across the planning of curriculum, selection of instructional strategies, choice of learning experience, and preparation of tests. Informing learners about the outcome well in advance, OBE enables ongoing concurrent self-assessment of learners for making sure of their progress towards attaining the outcome. It provides them with chances to demand new learning experiences that ensure the same. Since the outcomes are stated, the teachers also get to know the progress and they enjoy the legitimate right to test whether the learners have attained the goal.

KSHEC has conducted 3 workshops for Board of Studies guided by the resource persons Prof. N.J. Rao (CEDT, IISc, Bangalore) and his associate Dr. K. Rajinikanth in Kerala University, Mahatma Gandhi University, CUSAT and Kerala Technological University at various occasions as follows;

<i>Workshops</i>	<i>Beneficiary Group</i>	<i>Period</i>
Redesigning of Courses for Outcome Based Education Resource Person: Prof. N.J.Rao and Dr. K.Rajanikanth, of IISc, Bangalore	Chairman+One member from BoS of Science and Applied Science Faculties in University of Kerala <b>Venue:</b> KSHEC, Board Room, TVpm	16-12-17 To 18-12-2017
Redesigning of Courses for Outcome Based Education Resource Person: Prof. N.J.Rao and Dr. K.Rajanikanth, of IISc, Bangalore	Chairman+One member from BoS of Science Faculties in Mahatma Gandhi University <b>Venue:</b> M.G.University, Athirampuzha Campus, Kottayam	17-1-2018 To 19-1-2018
Redesigning of Courses for Outcome Based Education Resource Person: Prof. N.J.Rao and Dr. K.Rajanikanth, of IISc, Bangalore	Curriculum Committee Members and BoS members of KTU and CUSAT respectively <b>Venue:</b> CUSAT Main Campus, Kalamassery	14-2-2018 To 16-1-2018

Research Officer of KSHEC, Dr. Manulal P. Ram has coordinated the 3 workshops.



OBE Workshop for BOS (Science) MG University, Kottayam



OBE Workshop for BOS (Engineering) CUSAT and KTU



OBE Workshop for BOS (Science and Applied Science) Kerala

## C. Centre for Human Resource Development and Capacity Building

### i) Prabudhatha Scheme (Community Higher Education)

The programme aims to create awareness among the public about how higher knowledge affects and influences their standard of living as well as various aspects of human existence. The scheme postulates that, in a democratic society, everyone has the right to be abreast of the advantages and repercussions of the new discoveries and inventions. The scheme also intends to develop and circulate a multimedia package, capable of explicating for the benefit of the common people the possibilities and implications of research and studies in the field of higher education which include Structural and Functional Genomics, Agro-biotechnology, Synthetic Bio-engineering, Bioinformatics, Bio Pharmacology, Nano-tech sensors, Nano-

transmitters, Brain-Computer interface Devices, Artificial Intelligence, Robotics, etc.

KSHEC will take up the responsibility of holding campaigning activities in connection with “Prabudhatha” throughout the state in collaboration with higher education institutions. Higher Education Institutions will be directed to observe ‘Open Day’ in order to facilitate common people to interact with researchers and understand research activities as well as to enable them to visit laboratories, workshops and museums. The Council will take the initiative to encourage experts in science and technology to participate in the campaigns for the Prabudhatha scheme.

### Prabudhata : A Path Breaking Initiative to Democratize Higher Knowledge

Prabudhata is a revolutionary concept formulated by the Kerala State Higher Education Council and the project is now being piloted in a unique

and daring manner in Karakulam Grama Panchayath of Thiruvananthapuram district.

#### The Concept

All the public sector institutions and organizations producing/ transacting/ handling higher knowledge, including our universities and colleges, are drawing financial resources from the public exchequer. In other words, such institutions and organizations subsist and thrive on tax payers’ toil. What does our higher

knowledge institutions give to the common man in return? Does he have any right or claim over the fruits of higher knowledge? Are the studies and researches happening in our institutions good enough to address the needs, aspirations and apprehensions of the society?

Prabudhata is a concept evolved from such reverberating questions. As a model project Prabudhata aims to make use of the might of local self governments and the potential of Kudumbashree CBOs (Community Based Organizations) to deliver the benefits of higher knowledge to the community and to garner, in return, inputs, themes, thoughts and ideas

### **Partners of Prabudhata:**

Ashinted earlier, State Higher Education Council is piloting Prabudhata Project in Karakulam panchayat with the active support of the Local Self Government of the area, Kudumbashree Mission and Karakulam Grameena Patana

for meaningful research and studies from the society. The project is to be comprehended as a harbinger of a new democratic knowledge culture, which will permeate throughout the country in due course. Or it is to be seen as an eye opener for centres of higher knowledge and our society alike.

Kendram, a vibrant NGO functioning in the panchayat. The aim is to evolve a replicable model for disseminating higher knowledge, its implications and benefits to common man and community at large.

### **Implementation:**

Though the strategy and process are still in evolving phase, the central theme of Prabudhata has already been finalized. The Kerala State Higher Education Council will empower the people of Karakulam to frame and raise questions (knowledge questions- questions based on higher knowledge, each of the higher knowledge centres is producing/transacting/handling) to the higher knowledge centres in and around Thiruvananthapuram city, with the active support and involvement of Kudumbashree Mission, Panchayat Samithi, CDS and NGOs of the area.

A volunteer team would be formed to disseminate project objects and ideals in the community. Besides the Facilitator engaged by the Council, representatives of the grama panchayat, Kudumbashree CBOs, representatives of NGOs & PTA would be there in the volunteer team. Council and Kudumbashree Mission would jointly impart training to the volunteer team. The volunteer team will raise pertinent questions in the community and arouse interest among common people regarding the implication of higher knowledge in their day to day life. Eventually, the community itself would identify and enlist questions which it wants to place before each centre of higher knowledge.

### Communication Strategy:

Following are some of the components incorporated in the communication strategy frame work.

- Prabudhata installations (thinking man) at Karakulam and Palayam campus of the University of Kerala
- Prabudhata Question Boxes (Prabudhata Chodya Petti) at vantage points to collect knowledge questions from the public
- Street Play (Theruvu Natakam) to enact at selected centres of Karakulam
- Prabudhata Kala Jadhha
- Artifacts at prominent places in the panchayat
- Prabudhata Ayalsabhas and Gramasabhas in Karakulam
- Flash mobs in at least 100 centres, involving NSS volunteers
- Opinion leaders first approach to popularize the ideals of the concept
- Direct mailers to MPs, MLAs, Political Leadership, Local Body Chairpersons, University Authorities, Syndicate Members, College Principals, Student Unions , Academics, top officials
- Effective use of social media
- Judicious use of conventional media

### Expected Outcomes:

Even though Prabudhata is now being piloted only in Karakulam Panchayat, its impact and reverberations would be perceptible throughout the state, thank to the cogent communication strategy. Following would be some of the major outcomes of the project.

- New awakening in the community with respect to its right over the fruits of higher knowledge
- Attitudinal change that would occur in academic/scientific community
- Betterment of the life and vocation of common men through knowledge dissemination
- Genesis of a new democratized knowledge culture
- Social audit of the centres of higher knowledge
- New impetus for community oriented knowledge production
- Preparation of kits and means for knowledge dissemination
- Books, pamphlets, brochures etc. produced by centres of higher knowledge to introduce themselves to the society
- New extension activities likely to be launched as aftermaths of Prabudhata
- Adoption of villages by centres of higher knowledge
- Evolvement of a simplified language to introduce higher knowledge to common people



- Social Angle in Research and Knowledge Production (SARK) : a new parameter to assess the efficacy, relevance, worth and usefulness of researches and studies
- Knowledge Dissemination Responsibility (KDR) : a new criterion to gauge the social commitment and extension drive of colleges and other higher education institutions

### Progress of Prabudhata:

2017-18 was more of a formative year of Prabudhata. The vague idea germinated during the first quarter of the year evolved into a brilliant concept and a concrete project by the end of the year. Particulars of the step by step progress of Prabudhata during 2017-18 are given below in bullet points.

- Initial brainstorming meeting held on 3/8/2017 at the board room of the Council (Dr. Rajan Gurukkal, One Member Commission for KSHEC chaired the meeting)
- Briefing of the project to Hon'ble Ministers for Education and Local Self Government.
- Briefing of the project to Principal Secretaries of Higher education and LSGD
- Two rounds of discussions with Executive Director and other officials of Kudumbashree Mission.
- Brainstorming meeting held on 25/8/2017 at the conference hall of KSSTM (the meeting was again chaired by Dr. Rajan Gurukkal. Representatives of various higher education/ knowledge institutions, including University of Kerala, SCTIMST, VSSC, CTCRI, NATPAC etc. participated in the meeting. Dr.B.Ekbal, Member, State Planning Board also participated in the meeting.
- Giving of formal letters to Kudumbashree Mission, Karakulam Grama Panchayat and other stakeholders.
- Meeting with Karakulam Grama Panchayat authorities, Kudumbashree authorities and other well wishers held on 10/1/2018.
- Meeting held on 31/1/2018 at Karakulam grama panchayat to present the concept to the members & officials of the panchayat and CDS office bearers.
- Prabudhata team building seminar held on 21/02/2018 at Gramina Patana Kendram, Karakulam.
- Joint meeting of the opinion leaders Academic/Higher Knowledge bodies and Prabudhata functionaries held on 28/2/2018 at Municipal Guest House, Vazhuthacaud.
- All the meetings of Prabudhata have been videographed as it is a pilot project meant to be replicated elsewhere in future

## ii) Workshops

### 1. Research Methodology Workshops

Two Research Methodology workshops on 'Methodology and Research Writing in Social Sciences' were organized for social science teachers in universities and colleges.

The first workshop was held on 22-25 November, 2017 at KSHEC. 35 participants attended the workshop. Prof. Prabhath Patnaik (JNU), Prof. Rajan Gurukkal, Prof. V.K Ramachandran (Vice Chairman, Kerala State Planning Board), Dr. PK Michael Tharakan (Chairman, KCHR), Dr. P Madhu, Dr. KM Sheeba (SSUS, Kalady) and Dr. Rajan Varugese (Member Secretary, KSHEC) were the key Resource Persons.



*Workshop on Research Methodology – Prof. Rajan Gurukkal.P.M.*



*Workshop on Research Methodology (Social Science)*  
*Prof. Prabhath Patnaik (JNU)*

The second workshop was held on 24 February, 2018 – 2 March, 2018. 34 participants attended the workshop. Prof. Prabhath Patnaik (JNU), Prof. Rajan Gurukkal, Prof. Utsa Patnaik (JNU), Prof. Amit Bhaduri (JNU), Prof. Sasheej Hegde (University of Hyderabad), Dr. Biju BL (University of Hyderabad) and Dr. Rajan Varughese (Member Secretary, KSHEC) were the key Resource Persons. Sri. Shefееque V, Research Officer, coordinated the workshops.



*Workshop on Research Methodology (Social Science)*  
*Dr. Rajan Varughese*



*Workshop on Research Methodology (Social Science)*  
*Prof. Utsa Patnaik (JNU)*



*Workshop on Research Methodology (Social Science)*  
*Prof. Sasheej Hegde (University of Hyderabad)*

## 2. Workshop on Computer Interfaced Scientific Experiments

Science experiments generally involve measurement/control of physical parameters like temperature, velocity, acceleration, voltage, current etc. The conventional method is to use a dedicated setup for each experiment. A more economic and flexible approach is to interface these sensor and control elements to a computer and sequence the experiment using software. This also has the added advantage of collecting large amount of experimental data at precise

time intervals, its analysis and display. This is the method followed by research labs all over the world. Educational institutions in India are still following the conventional method, except for some like IISERs and IITs, mainly due to lack of availability of equipment made in India. Such equipment is available from vendors like Pasco, Vernier and PhyWe, but are very expensive.

### **Inter-University Accelerator Centre (IUAC)**

Accelerator Centre, New Delhi, a particle accelerator lab under UGC, has taken a small step in changing this scenario as a part of their outreach program. Under this program, IUAC develops and promotes computerized lab equipment. The designs are open sourced. \*ExpEYES (Experiments for Young Engineers and Scientists) is a hardware and software framework to implement science experiments in an inexpensive manner. In simple technical terms, ExpEYES is device that can generate/measure analog/digital voltage signals as a function of time. But this basic functionality is enough to make it capable of carrying out the functions of an oscilloscope, voltage source, frequency counter, arbitrary waveform generator etc. A large number of experiments at the undergraduate level have been performed and documented for this. GUI programs are available for a large number of experiments, and new experiments can be developed easily by adding more sensor elements and coding in Python.

A training program on ExpEYES covers a set of experiments that the participants can perform with their own laptops after connecting the device to the USB port. It also covers a little bit of the design details and Python programming so that the participants learn how to develop new experiments in a cost effective and eco-friendly manner. 25 teachers from different colleges/ universities participated in the workshop held from 16 to 18th November 2017.

Dr. Manulal P. Ram, Research Officer of the Council coordinated the Workshop.

**Resource Person Dr. Ajithkumar B.P.**, Scientist H, Inter-University Accelerator Centre (IUAC) the prestigious instrumentation centre of UGC, situated in New Delhi

**Dr. Anish Mokashi.** Former Assistant Professor in Indian Institute of Sciences, Bangalore

Workshop was meant for faculty members of various colleges affiliated with state Universities. Most of the participants belonged to Physics and Electronics discipline although there were a few participants from other science disciplines also have attended. The workshop was fully activity oriented in which ExpEYES kit was being utilised for hands-on experience. In assistance with the technicians from the ICFOSS of Government of Kerala, participants have been provided sufficient training with various experiments of basic physics for UG and PG level. Besides the above said participants, 20 teachers from various engineering colleges of the state have also got a half day training with interface.



*Workshop on Computer Interfaced Scientific Experiments*

### 3. Workshop on “Epistemological Shifts and Research in Humanities”

A workshop on “Epistemological Shifts and Research in Humanities” for University/ College teachers of Humanities disciplines in the state was held from 11-17 February 2018. It received great response from a number of aspiring teachers, and was attended by 47 participants across the state. The KSHEC was forced to limit the number for want of space and

infrastructure, though the demand was high. The Workshop received wide media coverage mainly due to the list of resource persons which included Prof. Romila Thapar, Dr. Ashish Nandy, Prof. Udayakumar, Prof. Meena T. Pillai, Prof. T.V. Madhu, Prof. Rajan Gurukkal, Prof. Chithra Panikkar and Dr. Rochelle Pinto.



*Dr. Ashish Nandy and Prof. Rajan Gurukkal*

Prof. Romila Thapar and Dr. Ashish Nandy as Erudite Scholars made available to the participants their intellectual presence and the attendees had the rare opportunity of interacting with such reputed intellectuals with international stature. Both the Erudite Scholars were awarded with a Citation by the Council in recognition of the contributions they made to their respective intellectual domains. The

participating teachers also benefitted greatly as their presentations received responses and suggestions from the resource persons who engaged them. The fact that the Workshop was a real capacity builder is evident from the feedback the participants provided at the end of the workshop. Dr. Saji Mathew, Research Officer of the Council coordinated the Workshop.

## Cluster of Colleges Scheme

KSHEC conceives Cluster as a possible means to achieve high academic quality through the optimum utilization of the existing facilities for the expansion of higher education, and improving access. Each Cluster is a voluntary association of colleges for participatory conception and execution of collective objectives. National goals of access, equity and quality constitute the basic

objective. Colleges as a Cluster can perform higher academic functions compared to what each individual College can, and benefits for each institution are larger than the resources that each institution invests. Accordingly, three Clusters established have continued to function at Thiruvananthapuram, Ernakulam and Kozhikkode fulfilling its conceptual objectives.

3 existing clusters		
<b>1</b>   Thiruvananthapuram	<b>2</b>   Ernakulam	<b>3</b>   Kozhikkode
<b>Partnering Colleges</b> <ul style="list-style-type: none"> <li>• Women's College, Tvm</li> <li>• Arts College, Tvm</li> <li>• Govt College Karlavattom</li> <li>• University College, Tvm</li> <li>• Sanskrit College, Tvm</li> </ul>	<b>Partnering Colleges</b> <ul style="list-style-type: none"> <li>• Maharajas College, Ernakulam</li> <li>• Government Sanskrit College, Trippunithura</li> <li>• The Cochin College, Kochi</li> <li>• Government College, Trippunithura</li> </ul>	<b>Partnering Colleges</b> <ul style="list-style-type: none"> <li>• SARBIM Govt College, Koyilandi</li> <li>• Govt. College, Madappally, Vedakara</li> <li>• C.K.G.M Govt. College, Perambra</li> <li>• R. S. M. SNDP Yogam College, Koyilandi</li> <li>• Govt. College, Mokeri</li> </ul>

3 clusters are in function since 2009, based at Thiruvananthapuram, Ernakulam Kozhikkode. It undertook various activities for the improvement of Teaching-Learning faculties of academic institutions.

<i>Cluster</i>	<i>Meeting</i>	<i>Governing bodies</i>	<i>Hanbook</i>	<i>Proposals</i>	<i>Colleges</i>
Thiruvananthapuram	1+1	reconstituted	Prepared	pending	5
Ernakulam	1+1	reconstituted	Prepared	pending	5
Kozhikkode	1+1	reconstituted	Prepared	pending	6

The Council has forwarded proposals for starting 3 more Clusters to the Government (as given below)

### 1. Kannur

[Brennen College Thalassery; K.M Government Women's College Kannur; Government Arts and Science College, Thalassery; 4. Government Arts and Science College, Payyannur] as partnering colleges.

## 2. Palakkad

[Government Victoria College Palakkad; . Government College, Chittur; Government Sanskrit College, Pattambi; Government College, Kozhinjampara; Government College, Attappady; Government College, Pathirippala; Government College, Thrithala] as partnering colleges

## 3. Kasaragod

[Government College, Kasaragod; Government College, Manjeshwar; Government College Elerithattu; Government College Uduma] as partnering colleges]

Collective meetings of principals/HODs of partnering colleges of the proposed clusters are being conducted at each lead college, by KSHCEC.



## Handbook for Cluster of Colleges scheme

The necessity of a handbook for the functions and implementation of Cluster of Colleges has been mooted in various occasions by the member colleges of the existing clusters functioning at Thiruvananthapuram,

Ernakulam and Kozhikode. The purpose of this scheme, its functions, possibilities, proper and justifiable utilization of funds, achieving the long term objectives etc are essentially the primary understanding to be instilled among the colleges.

## Erudite Scheme

Government of Kerala has initiated several steps to improve the quality of higher education and research in the Universities in the State. As a part of this general endeavor, the Government introduced a 'Scholar in Residence Scheme;' called Erudite, to enable the academic community to interact with outstanding scholars and nominated the Council as the

Nodal agency for the implementation of the scheme. This is one of the ongoing project, of the Higher education Council, which is functioning as per the guidelines framed by the Council and is administered with a special fund provided by the Government. In the initial stage, the beneficiaries of the scheme were only University Departments, later it has been



extended to Government and aided Colleges also. Around 220 National and International Scholars, including Nobel laureates, have taken part in various programmes organized by universities and colleges under the Erudite Scheme.

63 Erudite-Scholar in Residence programmes were sanctioned in the finance year 2017-18 out of which 60 were held. (Details are attached herewith). KSHEC directly organized

4 Erudite programmes involving Prof. Romila Thappar, Prof. Prabhath Patnaik, Prof. Utsa Patnaik and Prof. Amit Bhaduri.

An orientation programme on Erudite scheme was organized at University of Calicut on 31.08.2017. Pro Vice Chancellor, Registrar, Deans, Heads of Departments and other senior officials attended the meeting. Sri. Shefeeque V (Research Officer, KSHEC) delivered the Keynote address.

The Erudite-Scholar in Residence Programmes sanctioned by the Council during the financial year 2017-18.

<i>Sl. No</i>	<i>Details of the Scholar</i>	<i>Period of Visit</i>	<i>University/College</i>
1	<b>Prof. Dudin Alexander Nikolaevich</b> , Full Professor, Head of the Research Laboratory of Applied Probabilistic Analysis, Department of Mathematics and Computer Science, Belarusian state University	11th to 21st June, 2017	<b>CMS College, Kottayam</b> (Department of Mathematics)
2	<b>Prof. Rostislav Ruzumchik</b> , Leading Research Fellow, Russian Academy of Sciences & Associate Professor, Dept. of Applied Informatics and Probability Theory, Peoples' Friendship University of Russia	17th to 27th June, 2017	<b>CMS College, Kottayam</b> (Department of Mathematics)
3	<b>Prof. Lekha Chakraborty</b> , Associate Professor, National Institute of Public Finance and Policy, New Delhi & Research Scholar, the Levy Economics Institute of Bard College, New York	1st to 6th June, 2017	<b>St. Teresa's College, Ernakulam</b> (Department of Economics)
4	<b>Prof. Vinod Thomas</b> , Lee Kuan Yew School of Public Policy, National University of Singapore,	17th to 21st August, 2017	<b>St. Teresa's College, Ernakulam</b> (Department of Economics)
5	<b>Prof. Carlo Montemagno</b> , University of Alberta, Department of Chemical and Materials Engineering and CNRC National Institute for Nanotechnology, NRC, Edmonton, AB T6G 2V4 Canada	21st to 27th June, 2017	<b>Mahatma Gandhi University</b> (International and Inter University Centre for Nanoscience and Nanotechnology)

6	<b>Prof. (Dr.) Narasimhan Sundararajan</b> , Senior Research Fellow(Rtd.Professor), School of Electrical and Electronic Engineering, Nanyang Technological University, Singapore. IEEE Fellow and Prof. Emeritus Indian Institute of Space Technology	27th June, to 1st July, 2017	<b>CUSAT</b> (Department of Electronics)
7	<b>Dr. Niladri Sekhar Dash</b> , Associate Professor, Principal Investigator of Indian Languages Corpora Initiative Bangla, Chief editor: Journal of Advanced Linguistics Studies, Linguistic Research Unit, Indian statistical Institute, Kolkata	7th to 9th August, 2017	<b>University of Kerala</b> (Department of Linguistics)
8	<b>Prof. Jonathan Mark Kenoyer</b> , Professor, Department of Anthropology, University of Wisconsin-Madison, USA	22nd to 28th August, 2017	<b>University of Kerala</b> (Department of Archaeology)
9	<b>Prof. Jason P Fine</b> Professor, University of North Carolina, USA	3rd to 10th December, 2017	CUSAT
10	<b>Prof. Mathew Palakkal</b> Executive Associate Dean,	1st to 10th December, 2017	<b>CUSAT</b> (Department of Computer Science)
11	<b>Dr. Yoram Avnimelech</b> Emiritus Professor Civil & Environmental Eng. Technion. Israel Inst of Technology, Haifa, Israyel	20th to 25th November, 2017(6 days)	<b>University of Kerala</b> (Department of Aquatic Biology)
12	<b>Dr. Manal(M.H) S Najjar</b> Professor of Arabic, Kingdom of Saudi Arabia	15th to 26th January, 2018	<b>University of Kerala</b> (Department of Arabic)
13	<b>Prof. Smagul Zh. Karazhanov</b> Senior Scientist of Solar Energy, Institute for Energy	18th to 21st December, 2017	<b>MES Ponnani College</b> (Department of Physics)
14	<b>Prof. Fabio Parasecoli</b> Director of Food Studies Initiatives, SUS-The New School for Public Engagement, New York	13th to 17th February, 2018	<b>KAHM Unity Women's College, Manjeri</b>

15	<b>PD. Dr. Tim Jennerjanhn</b> Leader, Working group in Ecological Biogeochemistry, Leibniz Centre for Tropical Marine Research(ZMT), Bremen, Germany.	8th to 17th January, 2018	<b>University of Kerala</b> (Dept. of Environmental Sciences)
16	<b>Prof. Istvan Perczel</b> Department of Medieval Studies, Central European University, Hungary	16th to 18th January, 2018	<b>SSUS, Kalady</b> (Dept. of History)
17	<b>Prof. Dr. Heike Oberlin</b> Eberhard Karls, Tübingen University, Institute of Asian & Oriental studies(AOI), Dept. of Indology & Comparative Religion, Keplerstr, Germany	1st to 10th January, 2018	Kerala Kalamandalam
18	<b>Prof. Vicente Munoz-Sanjose</b> Department of Applied Physics, University of Valencia, Spain	12th to 16th March, 2018	<b>CUSAT</b> (Dept. of Physics)
19	<b>Prof. Gayatri Chakravorty Spivak,</b> Professor, Dept. of English and Comparative Literature, Columbia University, USA	12th to 14th December, 2017	<b>Sullamussalam Science College, Areacode</b> (Dept. of English)
20	<b>Prof. Dr. Udo Kalaiber,</b> Head of Department of International Business Duale Hochschule Baden-Wuerttemberg Cooperative State University, Marktstrasse Ravensburg, Germany	13th to 24th November, 2017	<b>MES Mampad College, Malappuram</b> (Dept. of Commerce)
21	<b>Prof. Peter F Stadler,</b> Professor, Fur Bioinformatik, University of Leipzig, Germany	22nd January to 3rd February, 2018	<b>University of Kerala</b> (Dept. of Futures Studies)
22	<b>Prof. Pascal Weil</b> University of Bordeaux, France	22nd to 27th January, 2018	<b>University of Kerala</b> (Dept. of Mathematics)
23	<b>Prof. Hira Lal Koul</b> Professor of Statistics and probability, Michigan State University, Wells Hall, Lansing, Michigan, USA	5th to 14th February, 2018	University of Kerala (Department of Statistics)
24	<b>Prof. William M White</b> Department of earth and Atmospheric Sciences, snee Hall, Cornell University, USA	9th to 14th October,2017	<b>University of Kerala</b> (Department of Geology)

25	<b>Dr. Thomas Oommen</b> Associate Professor, Department of Geological & Mining Engineering & Science, Affiliate Associate Professor Civil Engineering, Michigan Technological University, Townsend Drive, Houghton, USA	18th to 22nd September, 2017	<b>University of Kerala</b> (Department of Geology)
26	<b>Prof. Nicholas Arndt</b> Emiritus Professor, ISTerre: Institut de Sciences de la Terre, Grenoble Alpes, France	25th November to 3rd December, 2017	<b>University of Kerala</b> (Department of Geology)
27	<b>Dr. Kalliat T Valsaraj</b> Vice President of Research & Economics	2nd to 8th January, 2018	<b>University of Kerala</b> (Dept. of Futures Studies)
28	<b>Dr. Mitre Costa Dourado,</b> Professor, Universidade Federal do Rio De Janeiro, Brazil	23rd October to 3rd November, 2017	<b>University of Kerala</b> (Department of Futures Studies)
29	<b>Dr. Mohamad Sattar Bin Rasul</b> Senior Lecturer, Department of Teaching and Learning Innovation, Faculty of Education, UKM Bangi, Selangor, Malaysia	30th October to 3rd November, 2017	<b>University of Kerala</b> (Dept. of Education)
30	<b>Prof. Vasudevan Pillai,</b> Professor, Research Institute for Electronic Science & Director, Office of International Collaboration, Hokkaido University, Japan	18th to 28th September, 2017	<b>CUSAT</b> (Dept. of Applied Chemistry)
31	<b>Prof. Wolfram Bauer,</b> Institut für Analysis Leibniz Universität Hannover, Welfengarten 1, 30167 Hannover, Germany	13th to 24th February, 2018	<b>CUSAT</b> (Dept. of mathematics)
32	<b>Dr. Lisa A. Levin,</b> Director, Oliver Chair, Distinguished Professor, Center for Marine Biology and Conservation, SIO, Scripps Institution of Oceanography, UC San Diego, La Jolla, CA, USA	24th to 31st March, 2018	<b>CUSAT</b> (Dept. Marine Biology, Microbiology and Biochemistry)

33	<b>Prof. Samuel Oluwatobi Oluwafemi</b> , Department of Applied Chemistry, University of Johannesburg, Doornfontein Campus, South Africa	8th to 19th December, 2017	<b>Mahatma Gandhi University</b> (International and Inter University Centre for Nanoscience and Nanotechnology)
34	<b>Dr. Patricia Talamas Rohana</b> , Centre for Research and Advanced Studies of the National Polytechnic Institute, Mexico City, DF Mexico	21st to 23rd November, 2017	<b>Mahatma Gandhi University</b> (International and Inter University Centre for Nanoscience and Nanotechnology)
35	<b>Dr. Tomoyuki Komai</b> , Curator, Natural History Museum and Institute, Chiba, Japan	18th to 23rd February, 2018	<b>University of Kerala</b> (Department of Aquatic Biology and Fisheries)
36	Prof. Felix Belzunce Terregrosa, Professor, Universidad de Murcia, Spain	14th to 20th January, 2018	<b>CUSAT</b> (Dept. of Statistics)
37	<b>Prof. Sheila Kirkwood</b> , Sweden	30th October to 4th November, 2017	<b>CUSAT</b> (Advanced Centre for Atmospheric Radar Research)
38	<b>Dr. Goutam Chattopadhyay</b> , Senior Research scientist, NASA-Jet Propulsion Laboratory, California Institute of Technology, Oak Grove Drive, Pasadena, US	20th to 24th February, 2018	<b>CUSAT</b> (Department of Electronics)
39	<b>Prof. Prem Kumar Khattry</b> , Former Professor of Culture, Tribhuvan University, Katmandu, Nepal	25th to 30th October, 2017	<b>TITUS II Teachers College, Tiruvalla, Pathanamthitta</b>
40	<b>Prof. Manas Ray</b> Professor in Cultural Studies at the Centre for Studies in Social Sciences, Calcutta	10th to 23rd November, 2017	<b>University of Kerala</b> (Department of Political Science)
41	<b>Prof. Rienk van Grondelle</b> Faculty of Sciences, VU University, Amsterdam, The Netherlands	9th to 14th November, 2017	<b>Mahatma Gandhi University</b> (School of Environmental Sciences)
42	<b>Prof. Katsuhiko ARIGA</b> , World Premier International(WPI) Research Center for Materials	18th to 22nd November, 2017	<b>Mahatma Gandhi University</b> (School of Environmental Sciences)
43	<b>Prof. Kevin A Francesconi</b> , Institute of Chemistry, University of Graz, Austria	27th November to 1st December, 2017	<b>Mahatma Gandhi University</b> (School of Environmental Sciences)

44	<b>Prof. Muthupandian Ashokkumar</b> , School of Chemistry, University of Melbourne, Parkville, Australia	19th to 24th January, 2018	<b>Mahatma Gandhi University</b> (School of Environmental Sciences )
45	<b>Prof. Daud Ali</b> Associate Professor, South Asia Studies, School of Arts and Sciences, University of Pennsylvania, USA	9th to 14th December, 2017	<b>PSMO College, Malappuram</b> (PG & Research Dept. of History)
46	<b>Prof. Fabio Parasecoli</b> , Director of Food Studies Initiatives, SUS-The New School for Public Engagement, New York	13th to 17th February, 2018 (5 days)	<b>KAHM Unity Womens College, Manjeri</b>
47	<b>Prof. Dr. Ing. Franz-Josef Behr</b> , Faculty of Geomatics, Computer Science and Mathematics, Stuttgart University of Applied Sciences, Hochschule Fur Technik, Stuttgart, Germany	5th to 10th March, 2018	<b>University of Kerala (Department of Geology)</b>
48	<b>Prof. Oomman K. Varghese</b> University of Houston, Department of Physics, Houston, USA	4th to 8th December, 2017	<b>Mahatma Gandhi University</b> (International and Inter University Centre for Nanoscience and Nanotechnology)
49	<b>Prof. Joseph Chappel</b> Department of Pharmaceutical Sciences, University of Kentucky, 789 S Limestone Street, Lexington, KY	14th to 17th February, 2018	<b>University of Kerala</b> Department of Botany
50	<b>Prof. Jennifer Ann Harikrishna</b> Institute of Biological Sciences, Faculty of Science, Director, Centre for Research in Biotechnology for Agriculture, University of Malaya, Kuala Lumpur, Malaysia	16th to 19th January, 2018	<b>University of Kerala</b> (Department of Botany)
51	<b>Prof. Richard J. Spontak</b> Department of Chemical and Biomolecular Engineering & Materials Science & Engineering, North Carolina State University, Raleigh, USA	4th to 11th December, 2017	<b>Mahatma Gandhi University</b> (International and Inter University Centre for Nanoscience and Nanotechnology)
52	<b>Prof. Ronald Strickland</b> Professor of Literature, Chair, Department of Humanities, Michigan Technological University	1st to 4th January, 2018	<b>KAHM Unity Womens College, Manjeri</b> (Dept. of English)

53	<b>Dr. Justin Paul,</b> Professor, Graduate School of Business Administration, University of Puerto Rico, USA	20th to 22nd December, 2017	<b>MES Asmabi College,</b> P.Vemballur, Kodungallur (Post Graduate Department of Commerce)
54	<b>Dr. T.T Sreekumar,</b> Professor, Department of Communication, School of Interdisciplinary Studies, EFLU, Hyderabad	9th February, 2018h to 12th	<b>Baselios Poulouse II</b> Catholicos College, Piravom (Department of English)
55	<b>Dr. Ophira Gamliel,</b> Glasgow University, Scotland, UK	12th to 14th February, 2018	<b>Govt. Brennen College Thalassery</b> (Department of History)
56	<b>Dr. Shereen F. Ratnagar,</b> Former Professor of Archaeology, Centre for Historical Studies, JNU	13th to 16th February, 2018	<b>Govt. Brennen College Thalassery</b> (Department .of History)
57	<b>Prof. Gilberto Jose de Moraes,</b> Departamento de Entomologia e Acarologia, Escola Superior de Agricultura 'Luiz de Queiroz' Universidade de Sao Paulo, SP, Brazil	10th to 24th March, 2018	<b>University of Calicut, Malappuram</b> (Division of Acarology, Department of Zoology)
58	<b>Prof. Yves Gnanou</b> Distinguished Professor and Dean, PSE, KAUST, Saudi Arabia	5th to 7th February	<b>Mahatma Gandhi University</b> (School of Chemical Sciences)
59	<b>Prof. Ange Nzihou</b> Director of the RAPSODEE Research laboratory-CNRS, Institut Mines	9th to 14th March, 2018	<b>Mahatma Gandhi University</b> (International and Inter University Centre for Nanoscience and Nanotechnology)
60	<b>Prof. Jozef T Haponiuk</b> Head of department, Gdansk University of Technology, Department of Polymers Technology, Gdansk, Poland	16th to 20th March, 2018	<b>Mahatma Gandhi University</b> (International and Inter University Centre for Nanoscience and Nanotechnology)

## Higher Education Scholarship Scheme

The very concept of instituting scholarships to meritorious students to pursue higher education was an offshoot of the declared motto of the Kerala State Higher Education Council; that is to bring about equity and excellence in higher education sector. Act 22 of 2007, by which the KSHEC was set up, empowers the council to evolve schemes for providing equitable opportunities for higher education through scholarships and free ships and financial assistance to the needy students. Invoking the foregoing provision of the Higher Education Council Act, a unique Higher Education Scholarship Scheme was framed and launched in 2009. One thousand first year undergraduate students who pursue studies in science, humanities, social science, and business study streams in Government/Aided Colleges

and Universities of the State are selected for the scholarships every year. The scholarships of the awardees so selected would be renewed in the ensuing years till they complete their post graduation. Students pursuing professional courses are not eligible for Higher Education Scholarships of the Council.)

The Higher Education Scholarship Scheme is a continuing and regular programme introduced by the Council in 2009, for the benefit of students undergoing non-professional courses in Universities and govt./aided colleges in the state. It is a scholarship scheme primarily intended to attract excellent students to various disciplines in Basic Sciences, Human Sciences (Humanities & Social Sciences) and Business Studies.

### Total Number of Scholarships disbursed (01-04-2017 to 31-03-2018)

UG Awardees : 2,601

PG Awardees : 820

Total Scholarship amount disbursed : 8,65,26,500/-

The general feedback of the scheme received over the years from student community, parents and academic fraternity is encouraging. It is rated as one of the most popular scheme implemented in the higher education sector of our State during the last decade. On an average around 25,000 fresh undergraduate students apply for the Higher Education Scholarships of KSHEC every academic year. But, as the

number fresh scholarships for each academic year is limited to 1000, only around 4% of the applicants get the scholarships. Though the popular demand is to double the number of scholarships, the Council has decided to put forward a proposal to increase the number of fresh scholarships (for first year undergraduate studies) to 1200 from 1000.



## Administrative Report – 2017-18

Like 2016-17, the first half of 2017-18 was again a no- council period for KSHEC, since the Council was constituted only on 7th November, 2017. When the Vice Chairman and Member Secretary of the second Council vacated their respective offices on 11th April, 2016, the Registrar was delegated with nominal powers to carry out the day to day activities vide GO (Rt) No.1063/2016/H.Edn dtd. 12/04/2016. Ramankutty.C, Additional Secretary to the Government was the Registrar of the Council at the beginning of the financial year 2017-18 and he continued in the Council till 14/6/2017. On his transfer from the Council, Shri. Suresh Bau.A, Assistant Registrar held the charge of the Registrar for a short period. On 7/7/2017 Smt. Sherli.P, Additional Secretary to the Government assumed the office of the Registrar and continued in the capacity during the remaining days of 2017-18.

Shri. Manoj.S, Deputy Secretary to the Government, Finance Department who was working as the Finance Officer of KSHEC left the Council on 22/9/2017, on promotion as Joint Secretary. On 7/12/2017 Smt. Ajitha.K, Under Secretary to the Government took charge as the Finance Officer in his place.

Brainstorming session, written test and interview were held in May 2017 to fill the vacant Research Officer posts of the Council

and Shri. Shefiek, Dr. Manulal P Ram and Dr. Saji Mathew were inducted in the Council teams as ROs. Shri. Radhakrishnan.K, Shri. Sreejith and Shri. Manu Satheesh also joined the fold as Assistants on deputation basis during the year. In December, 2017 Smt. Deepika Lakshman was sanctioned deputation to the Council as Documentation Officer cum Librarian.

The Kerala State Higher Education Council, after a gap of around one and a half years, was reconstituted on 7th November, 2017 under the Vice Chairmanship of Dr. Rajan Gurukkal, former Vice Chancellor, MG University, Kottayam. Accordingly, Dr. Gurukkal and Dr. Rajan Varughese, the newly appointed Member Secretary assumed their respective offices on 9th November, 2017. Dr. Fathimathu Zuhra, Dr. Joy Job Kulavelil, Dr. J. Rajan, Dr. Suresh Kumar and Dr. K.K Damodaran are the five academicians nominated to the Executive Body of the Council as per clause 14 (d) of the Kerala State Higher Education Council Act. Dr. Latha, CUSAT is the Vice Chancellor nominated to the Executive Body for the initial year. *(EB of the Council is a 9 member body, chaired by the Vice Chairman. Member Secretary of the Council, Principal Secretary to the Government, Higher Education Department( Ex Officio), one Vice Chancellor nominated for a year and five academicians nominated under clause 14 (d) of the Act are its members).*

## Meetings of the Bodies of the Councils and Important Decisions

The first meeting of the Executive Body of the newly constituted Council was held on 29/11/2017 at the Board Room of KSHEC. Dr. Rajan Gurukkal chaired the meeting and all the members of the EB, except the Principal Secretary, Higher Education Department participated. Following are the important decisions taken by the first meeting of the EB:

- Constitution of a Committee under the headship of Dr. Joy Job Kulavelil to study the academic changes in autonomous colleges of the State. Dr. K.K Damodaran and Dr. J. Rajan are the other members of the committee.
- Constitution of a Committee under the headship of Dr. Fathimathu Zuhara for evolving implementation procedures to establish an Open University in the State on the basis of Kerala Open University (KOU) Report prepared by Dr. Ram Takwale. Dr. R.K Suresh Kumar is the other member of the Committee.
- Nominations were made to the Academic Councils of various universities under Section 17, Clause 'C' of the Kerala State Higher Education Council (Amendment) Ordinance 2017 as shown in the table given below.

Sl. No.	University	Nominee
1.	University of Kerala	Dr.K.K Damodaran
2.	Mahatma Gandhi University	Dr. J.Rajan
3.	Cochin University of Science and Technology	Dr. Rajan Varughese
4.	Sree Sankaracharya University of Sanskrit	Dr. Joy Job Kulavelil
5.	University of Calicut	Dr. K.K Damodaran
6.	Kannur University	Dr. Fathimathu Zuhara
7.	Kerala Agricultural University	Dr. R.K Suresh Kumar
8.	Kerala University of Fisheries and Ocean Studies, Kochi	Dr. Rajan Varughese
9.	Kerala Veterinary and Animal Sciences University (KVASU), Pookot, Wayanad	Dr. R.K Suresh Kumar
10.	Kerala University of Health Sciences, Thrissur	Dr. Fathimathu Zuhara
11.	The National University of Advanced Legal Studies (NUALS), Kochi	Dr. J.Rajan
12.	APJ Abdul Kalam Technological University, Trivandrum	Dr. Joy Job Kulavelil

The first meeting of the Governing Body of the newly constituted Council was held on 23/1/2018 at the Board Room of KSHEC. The meeting, which was chaired by the Hon'ble Minister for Education, took several important decisions including the following:

Approval of the 13th Five Year Plan Proposal of the Council and various programmes/schemes like integration of Brain Gain Concept to Erudite Scheme, University Level Quality Standardization and Teacher Training Programmes, Dhaishanik Paryavaran (Learner Ecosystem Campus), Prabudhata (Democratization of higher knowledge) and Academic Volunteer Bank (AVB).

- The meeting approved the proposal for the establishment of a permanent campus for KSHEC (Unnathi Bhavan)
- Approval of the revised guidelines of Cluster of Colleges scheme.
- Approval of the Annual Report, Audited Accounts and Audit Report of 2016-17 and KHHEC Budget of 2017-18.
- Approval of the proposal for creation of 9 new posts for KSHEC
- The GB decided to conduct a comprehensive annual survey of higher education in the state by KSHEC.
- The meeting resolved to authorize the Vice Chairman to constitute the following committees.
- To study the problems in filling up teaching in universities (Accordingly a 3 member committee was formed)

- To study the problems of Researchers in the State ( A 6 member committee has been formed under the chairmanship of Prof. ED Jemmis for this)
- To study the finances of the State Universities (A 3 member committee has been formed for this under the headship of Dr. B. Iqbal)
- Governing Body resolved to set up a Committee of Pro- Vice Chancellors to prepare the details related to formulation of a common academic and examination calendar for universities in the state and to monitor university examinations. It was also decided to examine the modalities to move from annual pattern of vacation (April- May) to split vacation ( November-May) in the universities/colleges
- Restructuring of PG Curriculum in Universities (A 6 member committee has been formed under the headship of Prof. E.D Jemmis)
- To study the problems of Inter-University Centres (IUC) (A 5 member committee has been formed for this under the headship of Dr. Rajan Gurukkal)

The Vice Chairman presented a few norms and common guidelines with respect to equivalency/ recognition related issues of degrees. The meeting accepted the norms and guidelines and resolved that KSHEC should formulate general guidelines for Equivalency/ Recognition Certificate by State Universities. (Accordingly a 10 member committee was formed under the chairmanship of Dr. Rajan Gurukkal for this)



*Hon'ble Minister for Education Prof. C. Raveendranath  
Governing Body Meeting.*

The Second Executive Body meeting of the newly constituted Council was held on 20/2/2018 at the Board Room of KSHEC and the meeting expressed serious concern over the consequences of the UGC (conferment of autonomous status upon colleges and measures for maintenance of standards in autonomous colleges) Regulations, 2018 and resolved to appraise the Chairman of the Council, of the gravity of the issue. The

meeting also resolved to hold a two day National Seminar on Higher Education Policy Initiatives and Federal Principles of the Constitution.

During the year, the Council managed the financial and administrative matters of the three Member Commission constituted by the Government under the Chairmanship of Justice. K.K.Denesan to enquire into the issues prevailing in self financing educational institutions.

### **Introduction of the New File Management System**

Shortage of staff, floating staff and flux of senior administrative officers have been persisting problems for the Council since its inception. To tide over the issues to the extent possible and to streamline the prevailing administrative procedure, a new file management system was introduced in the Council from 1st of January 2018 by the name Easy File Management System (*EFMS*)

Easy File Management System (*EFMS*), bearing the pet name easy-peasy, is a simple and straight forward file management system. The new file management system has been planned and designed as a solution to many of the administrative issues faced by the Council, including shortage of staff, multiplicity of files, increase of workload and floating staff.

**Objectives and Salient Features:** The objectives and salient features of EFMS are given below in bullet points.

- Simple & straight forward, but efficient, transparent and quick
- Basically a pragmatic way of doing things
- Aims to limit the number of files created every year
- Facilitates easy retrieval and keeping of files
- Subject-wise creation of files (one file/file number for a subject in a year)
- Pre-determined file number for each subject
- In consonance with budget heads and plan proposals
- List of files that would be operated in a calendar year is distributed to everybody concerned in advance (Hence transparent)
- Facilitates smart work
- Provides room to take up more work

When the newly file management system was appraised after two months of its introduction, it is understood that the administrative procedure of the Council has become more pragmatic, efficient, quick and transparent.

### Internal Committees

Internal Management Committee (IMC) and Internal Purchase cum Finance Committee are the two committees formed within the Council to facilitate decision making and implementation, on the basis of democratic discussions and opinion sharing.

Internal Management Committee is headed by the Vice Chairman himself and all the officers of the Council including the Member Secretary, Registrar, Finance Officer, Assistant Registrar and Research Officers are its members. Internal Purchase cum Finance Committee is chaired by the Member Secretary/ Registrar and Finance Officer, Assistant Registrar, Section

Officer, one of the Research Officers and Assistant (Accounts Section) are the members of the Committee. The committee makes recommendations to the Vice Chairman on purchase/finance related matters.

The internal committees of the Council functioned quite efficiently during the reporting year. Besides the meetings of the aforesaid committees, Staff Meetings were also frequent during the

year and the democratic way of functioning created a cordial & healthy working atmosphere and warm interpersonal relationships.

## Audit Reports

The statutory auditor has given a clean report after auditing the accounts of the Council for the financial year 2017-18. Audit Party of the AG that conducted audit in the Council during September 2017 also couldn't point out any major irregularity.

The interpersonal relationship of the employees of KSHEC was cordial and warm during the period under report. The Council team continued the custom of celebrating festivals with great favour and mirth.



**The Kerala State Higher Education Council  
Trivandrum**

**Audit for the Year ended on 31<sup>st</sup>  
March 2018**

**Mohan & Mohan Associates  
Chartered Accountants**





**FORM NO. 10B**

[See Rule 17B]

**Audit Report under section 12A (b) of the Income-tax Act, 1961 in the case of  
charitable or religious trusts or institutions**

We have examined the balance sheet of The Kerala State Higher Education Council as at 31st March 2018 and the Income & expenditure account for the year ended on that date which are in agreement with the books of account maintained by the said Trust or institution.

We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of the audit. In our opinion, proper books of account have been kept by the head office and the branches of the above-named trust visited by us so far as appears from our examination of the books and proper returns adequate for the purposes of audit have been received from branches not visited by us subject to the comments given below: -

**Emphasis of Matter**

At the end of the financial year the unspent balance of the grants received by the council has been taken over by the government through the Treasury savings bank account. The government has issued an order vide GO C.O.(P) No.156/2017/Fin dated 14<sup>th</sup> December 2017 stated that the concerned Departments and state owned PSUs / Autonomous should approach Finance Department for further allocation of resumed funds through Additional Authorization and Supplementary Demand for Grants (SDG) next year from April 2018 onwards. The proposals should contain detailed justification of requirement of such funds. The Departments should also inform when such funds would be required. Hence the amount taken over by the government is not adjusted in utilization of grants instead is separately stated in the workings of unspent balance.

In my/our opinion and to the best of my/our information, and according to information given to me/us the said accounts give a true and fair view: -

- (i) In the case of the balance sheet, of the state of affairs of the above named trust/institution as at 31st March 2018

and

- (ii) In the case of the Income and Expenditure account, of its accounting year ending on 31.03.2018.

The prescribed particulars are annexed hereto

For Mohan & Mohan Associates  
Chartered Accountants



R. Suresh Mohan  
(Partner)

Place: Thiruvananthapuram

Date: 25<sup>th</sup> May 2018



**ANNEXURE  
STATEMENT OF PARTICULARS**

**I. Application of income for charitable or religious purposes.**

1.	Amount of income of the previous year applied to charitable or religious purposes in India during that year.	<b>Rs. 189,76,140 (Incl.office establishment)</b>
2.	Whether the trust/institution has exercised the option under clause (2) of the Explanation to section 11 (1)? If so, the details of the amount of income deemed to have been applied to charitable or religious purposes in India during the previous year	<b>No</b>
3.	Amount of income accumulated or set apart /finally set apart for application to charitable or religious purposes, to the extent it does not exceed 25 per cent of the income derived from property held under trust wholly /in part only for such purposes.	<b>Nil</b>
4.	Amount of income eligible for exemption under section 11(1)(c) [Give details]	<b>No income / grant were received for the period.</b>
5.	Amount of income, in addition to the amount referred to in item 3 above, accumulated or set apart for specified purposes under section 11(2)	<b>Nil</b>
6.	Whether the amount of income mentioned in item 5 above has been invested or deposited in the manner laid down in section 11(2)(b)? If so, the details thereof.	<b>No</b>
7.	Whether any part of the income in respect of which an option was exercised under clause (2) of the Explanation to section 11(1) in any earlier year is deemed to be income of the previous year under section 11(1B)? If so, the details thereof	
8.	Whether, during the previous year, any part of income accumulated or set apart for specified purposes under section 11(2) in any earlier year: -	
	(a) has been applied for purposes other than charitable or religious purposes or has ceased to be accumulated or set apart for application thereto, or	<b>No</b>
	(b) has ceased to remain invested in any security referred to in section 11(2)(b)(i) or deposited in any account referred to in section 11(2)(b)(ii) or section 11(2) (b) (iii) or	<b>No</b>

(c)	has not been utilized for purposes for which it was accumulated or set apart during the period for which it was to be accumulated or set apart, or in the year immediately following the expiry thereof? If so, the details thereof.	No
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**II. Application or use of income or property for the benefit of persons referred to in section 13 [3]**

1.	Whether any part of the income or property of the trust/institution was lent, or continues to be lent in the previous year to any person referred to in section 13(3) [hereinafter referred to in this Annexure as such person]? If so, give details of the amount, rate of interest charged and the nature of security, if any	No
2.	Whether any land, building or other property of the trust/institution was made, or continued to be made, available for the use of any such person during the previous year? If so, give details of the property and the amount of rent or compensation charged, if any.	No
3.	Whether any payment was made to any such person during the previous year by way of salary allowance or otherwise? If so, give details.	No
4.	Whether the services of the trust/institution were made available to any such person during the previous year? If so, give details thereof together with remuneration or compensation received, if any.	No
5.	Whether any share, security, or other property was purchased by or on behalf of the trust/institution during the previous year from any such person? If so, give details thereof together with the consideration paid	No
6.	Whether any share, security, or other property was sold by or on behalf of the trust/institution during the previous year to any such person? If so, give details thereof together with the consideration received.	No
7.	Whether any income or property of the trust/institution was diverted during the previous year in favour of any such person? If so, give details thereof together with the amount of income or value of property so diverted.	No

8. Whether the income or property of the trust/institution was used or applied during the previous year for the benefit of any such person in any other manner? If so, give details.	No
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**III. Investment held at any time during the previous year(s) in concerns in which persons referred to in section 13(3) have a substantial interest.**

Sl. No	Name and address of the concern	Where the concern is a company, Number and class of shares held	Nominal value of the investment	Income from the investment	Whether the amount in Col. 4 exceeded 5 per cent of the capital of the concern during the previous year- say, Yes/No
1	2	3	4	5	6
NOT APPLICABLE					
Total					

**Schedule: Details of investment/deposits made under section 11(5)**

Sl. No	Mode of investment as per section 11(5)	Date of investment	Date of maturity	Amount of investment	Maturity amount
1	2	3	4	5	6
Nil					
Total					

For Mohan & Mohan Associates  
Chartered Accountants



R. Suresh Mohan  
(Partner)

Place: Thiruvananthapuram  
Date: 25<sup>th</sup> May 2018




The Kerala State Higher Education Council

Science and Technology Museum Campus  
Vikas Bhavan P.O., PMG, Thiruvananthapuram-695033, Kerala, India


Balance Sheet as at 31st March 2018

Liabilities	Sch No.	As on 31.03.2018	As on 31.03.2017	Assets	Sch No.	As on 31.03.2018	As on 31.03.2017
			₹				₹
Capital Reserve	1	34,78,010	31,20,711	Fixed Assets	4	34,78,010	31,20,711
Endowment Fund		5,00,000	5,00,000	Cash & Bank Balances	5	7,46,76,033	20,46,08,548
Current Liabilities	2	14,72,059	37,39,600	Loans & Advances	6	24,37,081	17,48,140
Unspent Balance	3	7,51,41,056	20,21,17,086				
<b>Total</b>		<b>8,05,91,124</b>	<b>20,94,77,400</b>	<b>Total</b>		<b>8,05,91,124</b>	<b>20,94,77,400</b>

For The Kerala State Higher Education Council

  
Finance Officer

  
Registrar

  
Member Secretary

  
Vice Chairman

Place: Thiruvananthapuram

Date:



For Mohan & Mohan Associates  
Chartered Accountants

  
R. Suresh Mohan  
(Partner)



The Kerala State Higher Education Council  
Science and Technology Museum Campus  
Vikas Bhavan P.O., PMG, Thiruvananthapuram-695033, Kerala, India

Income & Expenditure for the year ended 31st March 2018

Expenditure	Sch No	As on 31.03.2018	As on 31.03.2017	Income	Sch No	As on 31.03.2018	As on 31.03.2017
Higher Education Scholarship	7	8,85,54,297	8,73,00,576	Grant from Government of Kerala Reckoned during the year	15	10,41,67,600	8,80,40,872
Programmes Under Center for Research on policies in higher education	8	31,60,893	4,43,136	ERUDITE Scheme	16	99,77,156	51,292
Manaparam Endowment Scheme	9	40,000	40,000	Other Receipts	17	12,95,514	13,65,093
Programmes Under Center for Human Resources Development & Capacity Building	10	23,57,336	6,56,756	Interest earned during the year	18	47,35,674	45,73,634
Expenditure On ERUDITE Scheme	11	99,77,156	51,292	Depreciation written back	4	5,32,579	4,74,716
Travelling Expenses	12	3,67,572	27,291				
Salaries & Allowances	13	1,54,95,108	1,39,69,182				
Office Expenses	14	22,23,582	15,42,657				
Programmes Under Center for Curriculum Development & Examination reforms							
Depreciation	4	5,32,579	4,74,716				
<b>Total</b>		<b>12,07,08,523</b>	<b>10,45,05,606</b>	<b>Total</b>		<b>12,07,08,523</b>	<b>10,45,05,606</b>

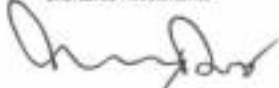
For The Kerala State Higher Education Council

 Finance Officer  
 Registrar  
 Member Secretary  
 Vice Chairman

Place: Thiruvananthapuram  
Date: 25th May 2018



For Mohan & Mohan Associates  
Chartered Accountants

  
 R. Suresh Mohan  
(Partner)



## SIGNIFICANT ACCOUNTING POLICIES AND NOTES TO ACCOUNTS

### 1. SIGNIFICANT ACCOUNTING POLICIES:-

#### A. ACCOUNTING CONVENTION:

The financial statements are prepared on the basis of historical cost convention, unless otherwise stated, and on the accrual method of accounting followed by going concern concept, except for the Government Grants and other receipts except interest on investments.

#### B. REVENUE RECOGNITION:

Interest on investments is recognized on accrual basis on the basis of the statements from banks and estimates and interests on S.B Accounts and Grants from Government are taken on actual receipt basis as and when credited by bank. In certain cases where tax has been deducted on the interest paid the interest income has been accounted on accrual basis for matching the income with the income tax records.

#### C. USE OF ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenue and expenses. The estimates and assumptions used in the accompanying financial statements are based upon management's evaluation of the relevant facts and circumstances as of the date of the financial statements. Actual results may differ from the estimates and assumptions used in preparing the accompanying financial statements.

#### D. FIXED ASSETS:

- Fixed Assets of the centre are stated at historical cost less depreciation. The fixed assets acquired out of plan funds from Government of Kerala have been incorporated by credit of Capital Reserve Account.
- The balance of fixed asset represents historical cost less depreciation.

#### E. DEPRECIATION

- Depreciation on fixed assets has been charged under Written Down Value method by applying the rates specified under Income Tax Act 1961.

#### F. GOVERNMENT GRANT

The amount received from the government of Kerala through the Council is utilized for the purposes for which they were sanctioned. The amount after meeting the centre's capital and revenue expenses is represented by the unspent balance of Government Grant in the utilization certificate.



#### G. UNSPENT BALANCE

The balance of amount received after capital and revenue expenses in are stated in Utilisation certificate. The balances as stated in the accounts are on the basis of the classifications made in the previous years and the outstanding unspent balance under different heads may from the assumptions used in preparing the accompanying financial statements.

#### H. CURRENT ASSETS

- Cash and bank balances represent the balances with the Treasury account and savings bank account.
- Cash equivalents like fixed deposits are as per the confirmations provided.

#### I. LOANS AND ADVANCES.

- Advances and deposits with the suppliers and creditors are as certified by the management and are considered good.

#### J. INCOME AND EXPENDITURE ACCOUNT

Income and expenses of the center other than grant from government and other receipts except interest on investments are accounted on accrual basis unless otherwise stated elsewhere. The institute is implementing projects under the following categories namely, Higher Education Scholarship, Higher Education Scholarship Renewal, Programmes Under Center for Research on Policies in Higher Education, Programmes Under Center for Human Resources Development & Capacity Building, Manapuram Endowment Scheme, Project Financing, Additional assistance to 3 Clusters and Students & Teacher Exchange Programme.

## 2. NOTES ON ACCOUNTS:

Previous year figures have been regrouped wherever necessary to suit current years lay out.

### Schedule - 1 : Capital Reserve

Particulars	As on 31.03.2018	As on 31.03.2017
	₹	₹
Opening Balance of the reserve	31,20,711	35,95,427
Add: additions during the year	8,89,878	-
Less: Depreciation Charged in the books	5,32,579	4,74,716
<b>Total</b>	<b>34,78,010</b>	<b>31,20,711</b>
Corpus Donation received from Manapuram Finance	5,00,000	5,00,000
<b>Total</b>	<b>39,78,010</b>	<b>36,20,711.00</b>

**Schedule - 2 : Current Liabilities**

Particulars	As on 31.03.2018	As on 31.03.2017
	₹	₹
Advertisement Payable	-	4,38,041
Savings Bank Interest Payable to Treasury	13,32,529	16,88,524
Professional Fees Payable	80,480	69,000
Salaries payable	-	8,51,130
Office Expense-Newspaper Payable	-	1,205
Pension contribution	-	6,34,170
RTI Fee Payable to Treasury	50	30
Auditors Remuneration Payable	59,000	57,500
<b>Total</b>	<b>14,72,059</b>	<b>37,39,600</b>

**Schedule - 3 : Unspent Balance**

Particulars	As on 31.03.2018	As on 31.03.2017
	₹	₹
Grant Received during the year	6,30,00,000	20,14,29,000
Other Receipts	12,95,514	13,65,093
Interest received during the year	47,35,674	45,73,634
<b>Total Receipts</b>	<b>6,90,31,188</b>	<b>20,73,67,726</b>
Amount utilized for Capital expenses	8,89,878	-
Amount utilized for Revenue expenses-Programs	9,21,12,526	8,84,40,468
Amount utilized for Revenue expenses- others	1,80,86,262	1,55,39,130
<b>Total Expenditure</b>	<b>11,10,88,666</b>	<b>10,39,79,598</b>
<b>Unspent balance for the year</b>	<b>- 4,20,57,478</b>	<b>10,33,88,128</b>
Unspent balance as at the beginning of the year	17,65,84,761	7,31,96,633
<b>Unspent balance as at the end of the year</b>	<b>13,45,27,284</b>	<b>17,65,84,761</b>
<b>Erudite Scheme</b>		
Unspent Balance Brought forward	2,55,32,327	2,51,49,597
Amount Received in the financial year	-	-
Refund received during the year	70,68,996.00	4,34,022
Amount utilized in the financial year	99,77,156.00	51,292
<b>Unspent Balance at the end of the year- ERUDITE Scheme</b>	<b>2,26,24,167.00</b>	<b>2,55,32,327</b>
Amount Taken Over By the Government	8,20,10,395	-
<b>Total Unspent Balance for the year</b>	<b>7,51,41,056</b>	<b>20,21,17,088</b>

## Schedule - 4 : Fixed Assets

Particulars	WDV as at 01.04.2017	Additions		Total	Rate	Depreciation	WDV as at 31.03.2018
		>180 Days	<180 Days				
Building	9,83,777	-	-	9,83,777	10%	98,378	8,85,399
Furniture&Fixtures	8,13,237	-	3,73,894	11,87,131	10%	1,00,018	10,87,113
Vehides	8,24,486	-	-	8,24,486	15%	1,23,673	7,00,813
Computer & Consumables	46,382	-	4,08,900	4,55,282	60%	1,50,499	3,04,783
Library Books	1,47,841	-	79,285	2,27,126	15%	28,123	1,99,003
Electrical Equipments	3,04,988	-	27,799	3,32,787	10%	31,889	3,00,898
<b>Total</b>	<b>31,20,711</b>	<b>-</b>	<b>8,89,878</b>	<b>40,10,589</b>		<b>5,32,579</b>	<b>34,78,010</b>
Previous Year	35,95,428	-	-	35,95,428		4,74,716	31,20,712

**Schedule - 5 : Cash & Bank Balances**

Particulars	As on 31.03.2018	As on 31.03.2017
	₹	₹
Cash in hand	-	-
Bank of India A/c no.380	4,19,555	5,14,630
Treasury Savings Bank	13,72,115	10,79,67,756
Kerala grammin bank-fixed Deposit	21,62,925	20,00,000
Bank of India A/c no.560	1,419	1,367
Bank of India A/c no.858	11,707	62,378
Union Bank of India A/c no.9637	68,88,641	2,64,06,842
State Bank of India	98,549	53,61,835
UBI 40719	-	25,974
Bank of India-Fixed Deposit	-	6,17,67,765
Treasury Fixed Deposit No038487	6,59,41,598	-
Kerala Grammin Bank Corpous Fund FD	5,00,000	-
Kerala Gramin Bank 10350	23,754	-
Union Bank of India-Fixed Deposit	-	5,00,000
<b>Total Cash &amp; Bank balances</b>	<b>7,46,76,033</b>	<b>20,46,08,547</b>

**Schedule - 6 : Loans & Advances**

Particulars	As on 31.03.2018	As on 31.03.2017
	₹	₹
Telephone & Internet Deposit	5,883	5,883
Accrued Interest	18,05,485	13,95,621
Security Deposit	50,000	-
ADVANCE TO KSSTM	2,09,556	-
TDS on Interest received	3,34,818	3,29,330
Royalty Receivable	10,015	-
Prepaid expenses	-	-
Insurance- Vehicles	21,324	17,306
<b>Total Loans &amp; Advances</b>	<b>24,37,081</b>	<b>17,48,140</b>

**Schedule - 7 : Higher Education Scholarship**

Particulars	Year ended 31.03.2018	Year ended 31.03.2017
	₹	₹
Scholarship Disbursement	8,51,72,674	8,60,83,506
Scholarship Administration Charges	13,81,623	12,17,070
<b>Total</b>	<b>8,65,54,297</b>	<b>8,73,00,576</b>

**Schedule - 8 : Programmes Under Center for Research on policies in higher education**

Particulars	Year ended 31.03.2018	Year ended 31.03.2017
	₹	₹
Committee Formed to Review Restructured UG Courses	77,383	2,000
Comte H.Edn. Policy - TA/DA	-	19,610
Higher Education Annual Lecture	7,712	-
Assistance to Cluster of Colleges	9,525	-
Three Member Commission	18,91,072	9,358
One member commission	11,23,027	-
Malayalam Official Language	52,174	-
Higher education Commission	-	2,96,222
Seminar, Workshop & Training on Policy Issues	-	1,15,946
<b>Total</b>	<b>31,60,893</b>	<b>4,43,136</b>

**Schedule - 9 : Manapuram Finance Endowment Scheme**

Particulars	Year ended 31.03.2018	Year ended 31.03.2017
	₹	₹
Manapuram Endowment Scheme	40,000	40,000
<b>Total</b>	<b>40,000</b>	<b>40,000</b>

**Schedule - 10 : Programmes Under Center for Human Resources Development & Capacity Building**

Particulars	Year ended 31.03.2018	Year ended 31.03.2017
	₹	₹
Assistance for the conduct of seminars and workshop for Colleges	13,26,434	-
Project Financing	-	3,21,143
KSSAC	9,01,107	-
Committies Principals Council Interface-TA/DA	-	80,165
Prabudhatha community	29,795	-
Journal Publication.	1,00,000	2,55,448
<b>Total</b>	<b>23,57,336</b>	<b>6,56,756</b>

**Schedule - 11 : Expenditure On ERUDITE Scheme**

Particulars	Year ended 31.03.2018	Year ended 31.03.2017
	₹	₹
ERUDITE scheme expenses	99,77,156	51,292
<b>Total</b>	<b>99,77,156</b>	<b>51,292</b>

**Schedule - 12 : Travelling Expenses**

Particulars	Year ended 31.03.2018	Year ended 31.03.2017
	₹	₹
Travelling Expense-TA Staff	88,261	18,435
Travelling Exp-TA Council	2,79,311	8,856
<b>Total</b>	<b>3,67,572</b>	<b>27,291</b>

**Schedule - 13 : Salaries & Allowances**

Particulars	Year ended 31.03.2018	Year ended 31.03.2017
	₹	₹
Salaries & Allowances	14,19,061	10,31,584
Salaries and Allowance-Deputationists	1,20,20,865	90,41,050
Salaries and Allowances-Daily Wages	15,67,298	6,54,015
Salaries and Allowances-Personnel on Contract	4,87,884	32,42,533
<b>Total</b>	<b>1,54,95,108</b>	<b>1,39,69,182</b>

**Schedule - 14 : Office Expenses**

Particulars	Year ended 31.03.2018	Year ended 31.03.2017
	₹	₹
Miscellaneous Expenditure	1,49,946	88,480
Other Office Expenses	50,551	2,20,363
Auditors Remuneration	59,000	57,500
News Paper & Periodicals	15,330	28,350
Bank Charges	3,450	4,370
Student Teacher Programme (IRG)	-	1,51,378
Professional Charges	70,800	69,000
Office Exp-Electricity & Water Charges	12,72,674	6,30,241
Office Exp-Hospitality	14,435	13,639
Office Exp-Maintenance of Vehicles	2,77,285	2,47,703
Repair & Maintenance-Building	27,851	10,248
Repairs and maintenance- furniture & equipments	-	34,776
Repairs and maintenance-Computer	-	3,400
Printing & Stationary	1,23,607	1,58,002
Purchase of Books and Journals	30,825	-
Telephone & Internet	1,27,828	1,27,963
<b>Total</b>	<b>22,23,582</b>	<b>15,42,657</b>

**Schedule - 15 : Grant from Government of Kerala**

Particulars	Year ended 31.03.2018	Year ended 31.03.2017
	₹	₹
Amount Received	6,30,00,000	20,14,29,000
Less Capital Expenditure Transferred to Capital Reserve	8,89,878	-
Add: Unspent balance as on the beginning of the Financial Year	17,65,84,761	7,31,96,633
Less: Unspent balance as on the end of the Financial Year	13,45,27,284	17,65,84,761
<b>Grant reckoned from Government of Kerala for the year</b>	<b>10,41,67,600</b>	<b>9,80,40,872</b>

**Schedule - 16 : Grant from Government of Kerala for ERUDITE**

Particulars	Year ended 31.03.2018	Year ended 31.03.2017
	₹	₹
Amount Received	70,68,996.00	4,34,022
Less Capital Expenditure Transferred to Capital Reserve	-	-
Add: Unspent balance as on the beginning of the Financial Year	2,55,32,327	2,51,49,597
Less: Unspent balance as on the end of the Financial Year	2,26,24,167.00	2,55,32,327
<b>Grant reckoned from Government of Kerala for the year</b>	<b>99,77,156.00</b>	<b>51,292</b>

**Schedule - 17 : Other Receipts**

Particulars	Year ended 31.03.2018	Year ended 31.03.2017
	₹	₹
Miscellaneous Income	16,170	27,601
Refund From Erklm Clustr College	-	56,824
Refund From Cluster College	5,84,654	6,63,446
Other Miscellaneous Recovery From Staff	15,000	-
Refund due From RUSA	1,10,034	5,797
Excess Of Expenditure Over Income Of Projects	5,29,248	-
Royalty	40,408	23,516
<b>TOTAL</b>	<b>12,95,514</b>	<b>13,65,093</b>

**Schedule - 18 : Interest received during the year**

Particulars	Year ended 31.03.2018	Year ended 31.03.2017
	₹	₹
Interest on Savings Bank Accounts	10,951	31,002
Interest on Fixed Deposits	47,24,723	45,42,632
<b>Total</b>	<b>47,35,674</b>	<b>45,73,634</b>

**The Kerala State Higher Education Council**  
 Science and Technology museum campus  
 Vikas Bhavan P.O., PMG, Thiruvananthapuram-695033, Kerala, India

Utilisation Certificate for the period ended 31st March 2018

	Particulars	Budget Year ended 31.03.2018	Utilization Year ended 31.03.2018
I	<b>Receipts</b>	₹	₹
1	Grant received from Govt of Kerala		6,30,00,000
2	Other Receipts		12,95,514
3	Interest from Banks		47,35,674
	<b>Gross Receipts</b>		<b>6,90,31,188</b>
II	<b>Utilisation of Plan Grant from Government of Kerala</b>		
1	Higher Education Scholarship Administration	40,00,000	13,81,623
2	Higher Education Scholarship	4,19,00,000	8,51,72,674
3	Programmes Under Center for Research on policies in higher education	48,00,000	31,60,893
4	Programmes Under Center for Curriculum Development & Examination reforms	30,00,000	-
5	Programmes Under Center for Human Resources Development & Capacity Building	50,00,000	23,57,336
6	Additional assistance to 3 Clusters	75,50,000	-
7	Institutes Industry Platforms	-	-
8	Students & Teacher Exchange Programme	10,00,000	-
9	KSAAC	11,00,000	-
10	Project Financing	40,00,000	-
11	Seminars, Workshops and Training for Teaching and Non-Teaching Staff	10,00,000	-
12	Awards & Incentives to college & university teacher in Kerala	10,00,000	-
13	Erudite Programme	1,50,00,000	99,77,156
14	Remittance of int. accrued on S.B A/c Bal. to Govt. Revenue receipt A/c	6,50,000	-
15	Remittance of auction amt. of old dept. vehicles.	40,000	-
16	Research info. System & modernisation of library	10,000	-
17	Construction/Purchase of new building for KSHEC	3,90,00,000	-
18	Manapuram Endowment Scheme	20,000	40,000.00
19	IT @ Colleges	1,00,000	-
20	International Conference/Consultation	5,00,000	-
22	Faculty training programmes	50,00,000	-
23	Travelling Expenses	20,00,000	3,67,572
24	Salaries & Allowances	2,19,00,000	1,54,95,108
25	Office Expenses	50,00,000	27,04,560
26	Purchase of Computer & Software	20,00,000	4,08,900
27	Remittance of contribution of scholarship corpus fund	50,000	-
28	Interest on scholarship corpus fund & endowment	43,152	-
29	Scholarship corpus fund(Fixed deposit)	6,86,04,613	-
	<b>Total</b>		<b>12,10,65,822</b>



## Unspent balance under Government Grant

Particulars	Plan Grant from Government of Kerala
Unspent balance as at the beginning of the year	17,65,84,761
Amount Received during the year	6,90,31,188
Amount Utilized during the year	11,10,88,666
Unspent balance of Plan Grant from Government of Kerala as at the end of the year	13,45,27,284

## Unspent balance under ERUDITE SCHEME

Particulars	Plan Grant from Government of Kerala
Unspent balance as at the beginning of the year	2,55,32,327
Amount Received during the year	-
Refund received during the period	70,68,996
Amount Utilized during the year	99,77,156
Unspent balance of Plan Grant from Government of Kerala as at the end of the year	2,26,24,167
Amount Taken Over By the Government	8,20,10,395
Total Unspent Balance for the year	7,51,41,056

For Mohan & Mohan Associates  
Chartered Accountants



R. Suresh Mohan  
(Partner)

Place: Thiruvananthapuram  
Date: 25-06-2018





**ACT 22 OF 2007****THE KERALA STATE HIGHER EDUCATION COUNCIL ACT, 2007****An act to provide for the setting up of the Kerala State Higher Education Council**

Preamble.- WHEREAS, it is expedient to establish a State Higher Education Council as a collective of the Government, Universities, academics, experts and people's representatives in order to forge a synergic relationship among them by occupying an operational space in between the Government and Universities and between Universities and apex level regulatory bodies, with the objects of (i) ensuring the autonomy and accountability of all institutions of higher education in the State, (ii)-promoting academic excellence and social justice by providing academic input to the State Government for policy formulation and perspective planning, and (iii) guiding the growth of higher education in accordance with the socio-economic requirements of the State;

AND WHEREAS it is necessary to achieve the above said objectives to empower this Council to (i) review and coordinate the implementation of policies in all higher education institutions in the State including Universities, research institutions and colleges, (ii) network various programmes in higher education undertaken and promoted by the Central and State Governments and by national level regulatory bodies including the University Grants Commission, All India Council for Technical Education, National Council for Teacher Education, Medical Council of India, Bar Council of India and other similar statutory bodies, (iii) undertake independent work for the generation and dissemination of new ideas in higher education, (iv) provide common facilities for all Universities, research institutions, colleges and other centres of higher education, (v) provide for the generation and optimum utilization of funds for the expansion and development of higher education and (vi) undertake such other programmes for promoting the objectives of social justice and excellence in education ;

**BE it enacted in the Fifty-eighth Year of the Republic of India, as follows:-**

**1. Short title, Extent and Commencement.**

- (1) This Act may be called the Kerala State Higher Education Council Act, 2007.
- (2) It extends to the whole of the State of Kerala.
- (3) It shall be deemed to have come into force on 25th January, 2007.

**2. Definitions. — In this Act, unless the context otherwise requires,-**

- (a) "Advisory Council" means the Advisory Council of the Council;
- (b) "All India Council for Technical Education" means the Council constituted under the All India Council for Technical Education Act, 1987 (Central Act 52 of 1 987);

- (c) "Bar Council of India" means the Bar Council constituted under the Advocates Act, 1961 (Central Act 25 of 1961);
- (d) "Chairman" means the Chairman of the Council;
- (e) "college" means any Higher Education Institution affiliated to a University;
- (f) "Council" means the Kerala State Higher Education Council constituted under section 3;
- (g) "Executive Council" means the Executive Council of the Council;
- (h) "Governing Council" means the Governing Council of the Council;
- (i) "Government" means the Government of Kerala;
- (j) "Higher education" means the education and research studies leading to the award of a degree or diploma or certificate by a University or an institution approved by a University;
- (k) "Institution" means an academic institution of higher education and research, not being a college, associated with and admitted to privileges of a University or maintained by a University;
- (l) "Medical Council of India" means the Council constituted under the Indian Medical Council Act, 1956 (Central Act 102 of 1956);
- (m) "Member" means a member of the Advisory Council, the Governing Council or the Executive Council, as the case may be;
- (n) "National Council for Teacher Education" means the Council constituted under the National Council for Teacher Education Act, 1993 (Central Act 73 of 1993);
- (o) "Notification" means the notification published in the official Gazette;
- (p) "Patron" means the Patron of the Council;
- (q) "Prescribed" means prescribed by rules made under this Act;
- (r) "Regular student" means a regular student of a university or a college affiliated to a university;
- (s) "Regulations" means the regulations made by the Governing Council under this Act;
- (t) "State" means the State of Kerala;

- (u) "Statutes", "Ordinances" and "Regulations" of a University means respectively, the Statutes, the Ordinances and the Regulations issued under the respective Acts of a University;
- (v) "Teacher" means any regular teacher working in a University, Government College or Government aided College or institution whose appointment has been made by a University or Government or approved by a University;
- (w) "University" means any University in the State established by an Act of the State Legislature;
- (x) "University Grants Commission" means the Commission established under the University Grants Commission Act, 1956 (Central Act 3 of 1956);
- (y) "Vice-Chairman" means the Vice-Chairman of the Council;
- (z) "Visitor" means the Visitor of the Council.

### **3. Constitution of the Council.**

- (1) The Government may by notification, constitute, with effect from such date as may be specified therein, a Council to be called the Kerala State Higher Education Council.
- (2) The Council shall be a body corporate by the name aforesaid, having perpetual succession and a common seal and shall by the said name sue and be sued.
- (3) The headquarters of the Council shall be at Thiruvananthapuram.

### **4. Responsibilities and functions of the Council.-**

- (1) The Council shall have the following general responsibilities and functions, namely:-
  - (a) to render advice to the Government, Universities and other institutions of higher education in the State;
  - (b) to co-ordinate the roles of the Government, Universities and apex regulatory agencies in higher education within the State;
  - (c) to evolve new concepts and programmes in higher education;
  - (d) to provide common facilities in higher education without impinging upon the autonomy of other institutions of higher education.
- (2) For the furtherance of the above responsibilities and functions, the Council shall specifically undertake the following, namely:-
  - (a) provide academic input to the Government and to the Universities, research institutions and other centers of higher education in the State for the formulation and implementation of the policies on higher education and evolve a perspective

- plan for the development of higher education, suo moto or on the suggestion from Government or requests from Universities or other institutions;
- (b) undertake independent research for the generation of new ideas for the promotion of social justice and academic excellence in higher education hold awareness programmes for the academia and initiate or propose or pilot projects on an experimental basis in selected higher education institutions for implementation of the new ideas;
  - (c) undertake human resources development planning for the State and plan the growth and development of higher education in accordance with such planning;
  - (d) evolve guidelines for linkages of an academic nature among higher-education institutions in the State and institutions within and outside the country;
  - (e) evolve programmes in order to promote the relevance of higher education for the economic, social and cultural development of the State;
  - (f) review existing guidelines and furnish recommendations for regulating admissions to various courses and for appointments to the posts of teachers and teacher-administrators in Universities, colleges and other institutions of higher education;
  - (g) suggest improvements in curriculum and syllabi in accordance with the changing societal and academic requirements and facilitate the development and publication of appropriate teaching material, including textbooks, educational softwares and e-learning facilities in order to improve the quality of education;
  - (h) organise short term courses to train and update the knowledge and skills of higher education teaching personnel, educational administrators and other similarly situated;
  - (i) advise the Government on the starting of new courses, colleges, and other higher education institutions in the State;
  - (j) make proposals for the generation and utilisation of funds in accordance with the objectives of this Act;
  - (k) evolve general guidelines for the release of grants by the Government to Universities and other institutions of higher education and advise the Government about the release of such grants to Universities and other institutions of higher education;
  - (l) evolve schemes for providing equitable opportunities for higher education and scholarships and freeships and financial assistance to the needy students and coordinate implementation of Scheduled Castes and Scheduled Tribes and other Eligible Backward Classes welfare programmes of the Central and the State Governments and other Central and State Level Funding Agencies;

- (m) review periodically the Statutes, Ordinances and Regulations of the Universities in the State and suggest appropriate improvements for the realisation of the objectives of social justice and academic excellence in education and suggest the framework for new Statutes, Ordinances, or Regulations for existing Universities or other institutions of higher education ‘ or new Universities or other institutions of higher education;
- (n) provide common facilities for the entire State by establishing centres, namely:-
  - (i) Centre for Research on Policies in Higher Education;
  - (ii) Curriculum Development Centre;
  - (iii) Centre for Capacity Building in respect of faculty and educational administrators;
  - (iv) State Council for Assessment of Higher Education Institutions;
  - (v) Examination Reforms Cell;
  - (vi) Human Resources Development, Employment and Global Skills Development Cell.
- (o) hold discussions, conduct workshops and seminars with the objective of facilitating the widest possible consultations with experts and stakeholders including organizations of students and teachers for formulating the policies on higher education and facilitating their proper implementation;
- (p) facilitate the development of a synergic relationship among different agencies such as the State Government, Universities, colleges and other institutions of higher education in the State and the Central Government and regulatory bodies at the national level;
- (q) co-ordinate various programmes being promoted and undertaken by Central and State Governments and national level bodies like University Grants Commission, All India Council for Technical Education, National Council for Teacher Education, Medical Council of India, Bar Council of India and other similar statutory bodies and State level institutions like Universities, research institutions, colleges and other institutions of higher education in the territory of India;
- (r) provide a forum for the interaction among the academy, industries, agriculture and service sectors;
- (s) facilitate the conduct of workshops and seminars on questions of importance in higher education in different parts of the State;
- (t) undertake necessary steps for establishing inter-linkages between research and learning processes;

- (u) promote extension activities in colleges, institutions and Universities and encourage their integration into the curriculum so that the students and teachers become sensitive to social issues;
- (v) promote sports and cultural activities in the colleges, other institutions and Universities and integrate them with the co-curricular activities;
- (w) perform such other functions for the realisation of the twin objectives of social justice and excellence in higher education;
- (x) suggest steps for promoting democratisation and academic autonomy of Universities and other institutions of higher education;
- (y) evolve schemes to sensitise the students to environmental and gender issues.

### **5. The Patron.-**

- (1) The Governor of Kerala, by virtue of his office shall be the Patron of the Council.
- (2) The Patron shall have the right to call for report on any matter pertaining to the affairs of the Council and offer suggestions for the improvement of the functioning of the Council.
- (3) The Patron, shall have the right to address any meeting of the Council, if he/she so desires.

### **6. The Visitor.-**

- (1) The Chief Minister of Kerala shall, by virtue of his office, be the Visitor of the Council.
- (2) The Visitor shall have the right to call for report on any matter pertaining to the affairs of the Council and offer suggestions for the improvement of the functioning of the Council.
- (3) The Visitor, shall preside over the meeting of the Advisory Council.

### **7. The Chairman.-**

- (1) The Minister in charge of Higher Education of the State shall, by virtue of his office, be the Chairman of the Council.
- (2) The Chairman shall have the right to call for report on any matter pertaining to the affairs of the Council and offer suggestions for the improvement of the functioning of the Council.
- (3) The Chairman shall preside over the meetings of the Governing Council and shall preside over the meetings of the Advisory Council in the absence of the Visitor.



### **8. The Vice-Chairman.-**

- (1) An eminent educationalist, preferably a former Vice-Chancellor, shall be appointed by the Government as the Vice-Chairman of the Council.
- (2) The Vice-Chairman shall be the executive head of the Council.
- (3) The Vice-Chairman shall preside over the meetings of the Executive Council and shall preside over the meetings of the Advisory Council and the Governing Council in the absence of the Visitor and the Chairman, as the case may be.
- (4) The Vice-Chairman shall exercise such other powers and perform such other functions as may be prescribed.

### **9. The Member-Secretary.-**

- (1) An academician, preferably with administrative experience, shall be appointed by the Government as Member-Secretary of the Council.
- (2) The Member-Secretary shall be responsible for the co-ordination of the academic functions of the Council.
- (3) The Member Secretary shall exercise such powers and perform such other functions as may be prescribed.

### **10. The Registrar.-**

- (1) An officer not below the rank of a Joint Secretary to Government shall be appointed by the Government as Registrar of the Council on deputation.
- (2) The Registrar shall be responsible for the administration of the office of the Council.
- (3) The Registrar shall represent the Council in all suits and other legal proceedings for and against the Council.
- (4) The Registrar, shall exercise such other powers and perform such other functions as may be prescribed.
- (5) The terms and conditions of service of the Registrar shall be such as may be prescribed.

### **11. Composition of the Council.—**

- (1) The Council shall comprise of the following bodies, namely:-
  - (a) the Advisory Council;
  - (b) the Governing Council;
  - (c) the Executive Council;
- (2) The bodies of the Council shall be reconstituted every four years from the date of their constitution: provided that in the event of delay in the re-constitution of the bodies, they

shall continue to be in office for a further period of six months or till their reconstitution, which ever is earlier.

## 12. The Advisory Council.-

The Advisory Council shall consist of the following members, namely:-

- (a) the Visitor;
- (b) the Chairman;
- (c) the Leader of Opposition in the Assembly;
- (d) the Minister for Health and Family Welfare;
- (e) the Minister for Agriculture;
- (f) the Minister for Law;
- (g) the Vice-Chairman;
- (h) the Member-Secretary;
- (i) two members of the Parliament from the State, one from the Lok Sabha and the other from the Rajya Sabha, nominated by the Government;
- (j) five members of the Legislative Assembly of Kerala, of whom one shall be a member of the Scheduled Caste or Scheduled Tribe and one shall be a woman, nominated by the Speaker;
- (k) one Vice-Chancellor of a University outside the State, nominated by the Government;
- (l) the Vice-Chairman, State Planning Board;
- (m) the Chairperson, Women's Commission;
- (n) the Chief Secretary to Government;
- (o) a prominent industrialist or business man, nominated by the Government;
- (p) an eminent person from the field of arts or literature, nominated by the Government;
- (q) an eminent social scientist nominated by the Government;
- (r) an eminent person from print or visual media, nominated by the Government;
- (s) an eminent member from the medical profession, nominated by the Government;
- (t) an eminent sports person, nominated by the Government;
- (u) an eminent scientist or technologist, nominated by the Government;
- (v) an eminent agriculturist, nominated by the Government;
- (w) an eminent jurist, nominated by the Government;

- (x) one Grama Panchayat President, nominated by the Government;
- (y) one Block Panchayat President, nominated by the Government;
- (z) one District Panchayat President, nominated by the Government;
- (aa) one Municipal Chairperson, nominated by the Government-
- (ab) one Mayor, nominated by the Government.

### **13. Powers and Functions of the Advisory Council.-**

The Advisory Council shall meet at least once a year and shall deliberate on the general policies in higher education with particular reference to the functioning of the Council.

### **14. The Governing Council.-**

The Governing Council shall consist of the following members, namely: -

- (a) the Chairman;
- (b) the Vice-Chairman;
- (c) the Member-Secretary;
- (d) five educationalists of repute from different Academic disciplines, of whom one shall be a woman and one belonging to Scheduled Caste or Scheduled Tribe, nominated by the Government;
- (e) the Vice-Chancellors of all Universities;
- (f) a teacher member of the Academic Council of each University elected by the respective Academic Council of the University;
- (g) two student representatives of the University Unions or two regular students, of whom one shall be a woman, nominated by the Government;
- (h) a person who has distinguished himself in extension activities, nominated by the Government;
- (i) the Director of a Research Institution, nominated by the Government;
- (j) the member of the State. Planning Board in charge of education;
- (k) a nominee of the University Grants Commission not below the rank of Joint Secretary, Ex- officio;
- (l) the Secretary to Government, Higher Education Department, Ex-officio;
- (m) the Secretary to Government, Finance Department, Ex-officio;
- (n) the Director of Technical Education, Ex-officio;
- (o) the Director of Medical Education, Ex-officio;

- (p) the Executive Vice-President, Kerala State Council for Science, Technology and Environment, Ex-officio;
- (q) the Director of Collegiate Education, Ex-officio;
- (r) the Agricultural Production Commissioner, Ex-officio. ‘

**15. Powers and functions of the Governing Council.—The Governing Council shall have the following powers and functions, namely: -**

- (a) it shall take all policy decisions on behalf of the Council;
- (b) it shall chalk out a perspective plan for the implementation of the policies, evolve various programmes to be implemented and determine the priorities of such programmes for implementation;
- (c) it shall approve the annual budget and the audited statement of expenditure in such manner as may be prescribed;
- (d) it shall make a self-appraisal of its performance and prepare an annual report showing details of its academic performance;
- (e) it shall give such directions to the Executive Council as may be necessary for the effective functioning of the Council in accordance with its objectives;
- (f) it shall with prior approval of the Government frame regulations in accordance with this Act and the rules made thereunder;
- (g) It shall propose general guidelines for the release of grants by the Government to Universities and other institutions of higher education and advise the Government about the release of such grants to each University and other institutions of higher education;
- (h) it shall suggest measures for the academic and financial accountability of the Universities and other Institutions of higher education in the State;
- (i) it shall advise the Government and Universities and other institutions of higher education regarding the procedure of implementation of its decisions in all institutions of higher education;
- (j) it shall have such other powers as may be prescribed for the effective implementation of the programmes for the furtherance of the objectives of this Act;
- (k) it shall meet, as often as may be necessary, at such time and place and observe such rules of procedure as may be provided in the regulations provided that it shall meet at least twice a year;
- (l) it shall have power to act, notwithstanding any vacancy in the membership or any defect in the constitution thereof, and the proceedings of the Governing

Council shall be valid notwithstanding that some person, who was not entitled to be a member, had attended, or otherwise had taken part in the proceedings of the Governing Council.

#### **16. The Executive Council.-**

There shall be an Executive Council for the Council consisting of the following members of the Governing Council, namely:-

- (a) the Vice-Chairman;
- (b) the Member-Secretary;
- (c) one of the Vice-Chancellors, nominated by rotation by the Government for a period of one year;
- (d) five educationalists nominated under clause of section 14.
- (e) the Secretary to Government, Higher Education Department, Ex-officio.

#### **17. Powers and duties of the Executive Council.-**

The Executive Council shall have the following powers and duties, namely: -

- (a) it shall be competent to take decisions on behalf of the Council, subject to the concurrence of the Governing Council in all matters with policy implications: Provided that in urgent circumstances instead of concurrence, subsequent ratification of the Governing Council shall be sufficient;
- (b) it shall incur such expenses as are necessary to fulfill the objectives set out in this Act and carry out all decisions taken by the Governing Council;
- (c) it shall nominate one of its members to the Syndicate/Executive Committee of each University and such member shall ensure effective communication of the views of the Council and co-ordinate the implementation of programmes common to all universities;
- (d) it shall present before the Advisory Council the annual academic and financial audit reports of the Council for its perusal;
- (e) it shall present before the Governing Council the annual academic and financial audit reports of the Council for its approval;
- (f) it shall have such other powers, functions and duties as may be prescribed.

#### **18. Special Invitees.-**

- (1) The Vice-Chairman of the Council may for the purpose of carrying out the objectives of this Act, invite in writing any person who is not a member of the Council to take part in the deliberations of particular meetings of the Advisory Council, Governing Council and

Executive Council and any other Body constituted by the Council for specific purposes as special invitees and such invitees shall have no right to vote in the meetings.

- (2) The special invitees shall be paid from and out of the funds of the Council such sums as may be approved by the Vice-Chairman.

### **19. Meetings.-**

- (1) The meetings of the Advisory Council, the Governing Council and the Executive Council shall be convened by the Member-Secretary on the advice of the Vice- Chairman.
- (2) The quorum for the meetings of the Governing Council and the Executive Council shall be one third of filled up membership in each body and decisions may be taken in the meetings by simple majority of those present and voting. There shall be no quorum for the meetings of the Advisory Council and decisions may be taken in the meetings by simple majority of those present and voting.

### **20. Terms and Conditions of the Vice Chairman, Member Secretary and Members.-**

- (1) The Vice Chairman, Member Secretary and Members other than the Member of the Executive Council nominated under clause (c) of Section 1 6, unless removed from the office in accordance with the provisions of this Act, shall hold office for entire term of the Body of Council to which they are appointed or nominated or elected as the case may be; provided that they shall continue to hold office of Vice Chairman, Member Secretary and Members respectively for a further period of six months or till further appointment or nomination or election is made to the respective offices, whichever is earlier; provided further that Vice Chairman, Member Secretary and the Members shall be eligible for re-appointment or re-nomination or re - election for a further term of four years, as the case may be.
- (2) The Vice-Chairman, Member-Secretary or Members, may in writing under his signature, addressed to the Chairman, resign his membership from the Council: Provided that he shall continue to hold such office until his resignation is accepted and communicated in writing.
- (3) The salaries, allowances and other perquisites payable to the Vice-Chairman shall be the same as that of Vice-Chancellor of a University and that payable to the Member Secretary shall be the same as that of a Pro-Vice Chancellor of a University.
- (4) Subject to the provisions of this section, the other terms and conditions of service of the Vice-Chairman, Member Secretary and Members shall be such as may be prescribed.

### **21. Removal from Membership of the Council.-**

If, at any time, it appears to the Government that a member appointed or nominated or

elected Member has proved himself to be unfit to hold such office or has been guilty of misconduct or neglect which in the opinion of the Government renders his removal from the membership of the Council, as expedient, the Government may, after giving such member, a reasonable opportunity of showing cause as to why he shall not be removed from the Council and after examining the same decide whether to continue or remove such member, as the case may be, from his membership and in case of such removal from the membership of the Council it shall be made by notification.

## **22. Filling up of casual vacancy.-**

If a casual vacancy arises in the office of a nominated or appointed Member, either by reason of his death, resignation, removal or otherwise, such vacancy shall be filled up by the Government by nomination or appointment and such Member shall hold office only for the remainder of the term of the Member in whose place he was nominated or appointed, as the case may be.

## **23. Protection of acts done in good faith.-**

No suit, prosecution or other legal proceeding shall lie against the Council or any member or officer or employee of the Council for anything which is done or intended to be done in good faith in pursuance of the provisions of this Act or any rules or regulations made thereunder.

## **24. Staff of the Council.-**

The Council shall, with prior approval of the Government appoint such officers and staff, as it deems necessary for the discharge of its functions under this Act. The terms and conditions of service of the officers and staff of the Council shall be such as may be specified in the regulations to be framed by the Council.

## **25. Funds of the Council.-**

- (1) The funds of the Council shall include all sums which may, from time to time, be paid to it by the Government and all other receipts including any sum from the Central Government, any State Government, the University Grants Commission or any other authority, institutions or person.
- (2) The Government may pay to the Council every financial year such sums as may be considered necessary for the functioning of the Council and for the discharge of its responsibilities and duties.
- (3) All expenditure incurred by the Council under or for the purposes of this Act shall be

defrayed from out of the Fund and any surplus remaining, after such expenditure has been met, shall be invested in such manner as may be prescribed.

## **26. Annual Accounts and Audit.-**

- (1) The accounts of the Council shall be maintained in such manner and in such form as may be prescribed
- (2) The Council shall prepare an annual statement of accounts in such form and in such manner as may be prescribed.
- (3) The accounts of the Council shall be audited once in a year by such auditor as the Government may appoint in this behalf.
- (4) The auditor appointed under sub-section (3) shall, for the purposes of audit, have such rights, privileges and authority as may be prescribed.
- (5) The Member-Secretary to the Council shall cause the annual audit report to be printed and forward a printed copy thereof to each member and shall place such report before the Governing Council for consideration at its next meeting.
- (6) The Governing Council shall take appropriate action forthwith to remedy any defect or irregularity that may be pointed out in the audit report.
- (7) The accounts of the Council as certified by the auditor together with the audit report along with the remarks of the Governing Council thereon shall be forwarded to the Government within such time as may be prescribed.
- (8) The Government shall, as soon as may be after the receipt of the annual accounts together with the audit report under sub-section(7), cause the same to be laid before the Legislative Assembly.

## **27. Annual Report. –**

- (1) The Council shall prepare for every year a report or its activities under this Act during that year and submit the report to the Government in such form as may be prescribed.
- (2) The Government shall, as soon as may be after the receipt of a report under sub-section (1), cause the same to be laid before the Legislative Assembly.

## **28. Members and Staff of the Council to be public servants. –**

The Chairman, Vice-Chairman, Members, Officers and Staff of the Council shall be deemed, when acting or purporting to act in pursuance of any of the provisions of this Act or any rule or regulation or order or direction made or issued under this Act shall be deemed to be public servants within the meaning of section 21 of the Indian Penal Code (Central Act 45 of 1860).



### **29. Overriding effect of the Act.-**

The provisions of this Act or any rule made thereunder shall have effect notwithstanding anything inconsistent therewith contained in any law, other than this Act or in any instrument having effect by virtue of any law other than this Act or in any decree or order of any court or other authority.

### **30. Power to make regulations:-**

- (1) The Governing Council may with the prior approval of the Government frame regulations in accordance with this Act and Rules made thereunder for carrying out all or any of the purposes of this Act.

### **31. Power to make rules.-**

- (1) The Government may by notification make rules either prospectively or retrospectively, for carrying out all or any of the purposes of this Act.
- (2) Every rule made under this Act shall be laid, as soon as may be after it is made, before the Legislative Assembly, while it is in session for a total period of fourteen days which may be comprised in one session or in two successive sessions, and if, before the expiry of the session in which it is so laid or the session immediately following, the Legislative Assembly makes any amendment in the rule or decides that the rule should not be made the rule shall, thereafter, have effect only in such form as amended or be of no effect, as the case may be; so, however, that any such amendment or annulment shall be without prejudice to the validity of anything previously done under that rule.

### **32. Power to remove difficulties.-**

- (1) If any difficulty arises in giving effect to the provisions of this Act, the Government may, by order, as occasion may require, do anything not inconsistent with the provisions of this Act which appears to them to be necessary or expedient for the purpose of removing the difficulty.
- (2) Every order issued under sub-section (1) shall, as soon as may be after it is made be laid before the Legislative Assembly.

### **33. Repeal and Saving.-**

- (1) The Kerala State Higher Education Council Ordinance, 2007 (49 of 2007) is hereby repealed.
- (2) Notwithstanding such repeal, anything done or deemed to have been done or any action taken or deemed to have been taken under the said Ordinance, shall be deemed to have been done or taken under this Act.



**ACT 19 OF 2018**  
**THE KERALA STATE HIGHER EDUCATION COUNCIL**  
**(AMENDMENT) ACT, 2018**

An act to amend the Kerala State Higher Education Council Act, 2007

Preamble. – WHEREAS, it is expedient to amend the Kerala State Higher Education Council Act, 2007, for the purposes hereinafter appearing;

**BE it enacted in the Sixty- ninth Year of the Republic of India as follows:-**

1. Short title and commencement.- (1) This act may be called the Kerala State Higher Education Council (Amendment) Act, 2018. (2) It shall be deemed to have come into force on the 5th day of July 2017.
2. Amendment of the preamble.-In the Kerala State Higher Education Council Act, 2007 (22 of 2007) (hereinafter referred to as the principal Act), in the preamble, in the first paragraph, for the word “experts”, the words and symbols “experts, teachers, students “ shall be substituted.
3. Substitution of certain expressions by certain other expressions.- In the principal Act, for the words “Advisory Council”, “Executive Council” and “Governing Council”, wherever they occur, the words “Advisory Body”, “ Executive Body” and “Governing Body” shall, respectively, be substituted.
4. Amendment of section 2.- In section of 2 of the principal Act, after clause (s), the following clause shall be inserted, namely:-  
“(sa) “RUSA” means the Rashtriya Uchcharat Sahiksha Abhiyan, a centrally sponsored scheme for higher education;”.
5. Amendment of Section 4.- In section 4 of the principal Act,-
  - (i) In sub-section (1), for clause (a), the following clause shall be substituted, namely:-  
“(a) to render advice to the Government, Universities, colleges and other institutions of higher education in the State in matters of access, equity and excellence in higher education;”
  - (ii) in sub-section (2) after clause (y), the following clauses shall be inserted, namely:-  
“(z) conduct longitudinal studies to understand the impact of student learning;  
(Za)promote and integrate scientifically proven indigenous knowledge systems in the State higher education system;

- (zb) evolve programmes to improve access to higher education for differently abled students;
  - (zc) collaborate with the Government in the implementation of RUSA and other similar centrally sponsored schemes and other central sector schemes within the State;
  - (zd) evolve common academic guidelines for Universities in the State for mutual recognition, approval or equalization of academic programmes or areas of studies and nomenclature thereof ;
  - (ze) evolve common academic guideline for Universities in the State for recognition, approval or equalization of academic programmes or areas of studies and nomenclature thereof of various programmes conducted or co-ordinated by Universities or higher education institutions outside the State and outside the country;
  - (zf) facilitate the dissemination of knowledge of higher education to target audience through electronic and print media.”
6. Amendment of section 5.- In section 5 of the principal Act, after sub-section (3), the following sub-section shall be inserted, namely:-
- “(4) The Patron may refer any matter relating to higher education and higher education institutions as he deems fit, for the expert opinion of the Council.”
7. Amendment of section 6. – In section 6 of the principal Act, after sub-section (3) the following sub-section shall be inserted, namely:-
- “(4) The Visitor may refer any matter relating to higher education and higher education institutions, as he deems fit, for the expert opinion of the Council.”
8. Amendment of section 9.- In section 9 of the principal Act, in sub-section (3), after the words “ as may be prescribed”, the words, “or delegated by the Vice- Chairman from time to time” shall be inserted .
9. Amendment of section 10.- In section 10 of the principal Act, in sub-section (4) , after the words “as may be prescribed”, the words “or delegated by the Vice- Chairman from time to time” shall be inserted.
10. Amendment of section 11.- In section 11 of the principal Act in sub-section (2),-
- (i) after the words “shall be reconstituted” , the word “simultaneously” shall be inserted;
  - (ii) in the proviso, for the words, “shall continue to be in office for a further period of six months or till their reconstitution, whichever is earlier”, the words “shall continue to hold office till their reconstitution” shall be substituted.

11. Amendment of section 12.- In section 12 of the Principal Act.-
- (i) for item (k) the following item shall be substituted, namely:-  
“(k) one Vice- Chancellor of a University outside the State of Kerala established by an Act of another State, nominated by the Government;”
  - (ii) after item (ab), the following items shall be inserted, namely:-  
“(ac) one Chairman or Vice-Chairman of a State Higher Education Council outside the State of Kerala, nominated by the Government:  
(ad) one Vice- Chancellor of a Central University outside the State, nominated by the Government.”.
12. Amendment of section 14.- In section 14 of the principal Act, after item (r), the following items shall be inserted, namely:-
- “(s) one nominee of the Ministry of Human Resources Development, Government of India, not below the rank of a Joint Secretary;
  - (t) State Project Director, RUSA;
  - (u) one Principal of an affiliated college, nominated by the Government;
  - (v) one non-teaching staff member of a University or College, nominated by the Government,”.
13. Amendment of section 15.- In section 15 of the principal Act, in clause (k),-
- (i) after the words “it shall meet”, the words “at least twice a year and” shall be inserted;
  - (ii) the words “provided that it shall meet at least twice a year” shall be omitted.
14. Amendment of section 17.- In section 17 of the principal Act, for clause (c), the following clause shall be substituted, namely:-
- “(c) it shall nominate one of its members to the Academic Council of each University”.
15. Amendment of section 20.- In section 20 of the principal Act, in sub- section (1) in the first proviso, the words, “for a further period of six months or” and the words “whichever is earlier” shall be omitted.
16. Amendment of section 25.- In section 25 of the principal Act, in sub - section (1), after the words “the University Grants Commission”. the symbol and word, “RUSA” shall be inserted.
17. Special provision relating to existing Governing Council.-  
Notwithstanding anything contained in the principal Act, on and from the date of commencement of the Kerala State Higher Education Council (Amendment) Ordinance,

2017 (13 of 2017), the existing Governing Council shall stand dissolved and all the members of the said Governing Council shall be deemed to have vacated their offices as such on such dissolution.

18. Repeal and saving.- (1) The Kerala State Higher Education Council (Amendment) Ordinance, 2018 (26 of 2018) is hereby repealed.
- (2) Notwithstanding such repeal, anything done or deemed to have been done or any action taken or deemed to have been taken under the Principal Act as amended by the said Ordinance shall be deemed to have been done or taken under the principal Act as amended by this Act.