

**GUIDELINES FOR  
PART-TIME RESEARCH  
ASSOCIATESHIP FOR WOMEN  
REVISED FOR THE IX<sup>TH</sup> PLAN PERIOD**

**2000**



**UNIVERSITY GRANTS COMMISSION**  
**(SELECTION & AWARD BUREAU)**  
**SOUTH CAMPUS : DELHI UNIVERSITY**  
**BENITO JUAREZ MARG, NEW DELHI-110 021**

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**UNIVERSITY GRANTS COMMISSION**  
**GUIDELINES FOR PART-TIME RESEARCH**  
**ASSOCIATESHIP FOR WOMEN REVISED**  
**FOR THE IX<sup>TH</sup> PLAN PERIOD**

**OBJECTIVES**

The Research Associateships are intended to provide opportunities to take up research work in Humanities including Languages, Social Sciences, Sciences, Engineering and Technology independently and on project basis to those women candidates who have shown talent and competence for independent research.

**ELIGIBILITY**

Ph.D. degree is an essential qualification for being considered for Research Associateship. The age should not be more than 50 years as on 1st July of the year of award. (Preference would be given to those researchers/teachers who have independently published research work).

**NUMBER OF ASSOCIATESHIPS**

Number of Associateships available every year will be decided on the position of the funds for the Scheme. Applications will be invited through Press advertisement/circulation to the universities every year in the prescribed format.

**EMOLUMENTS**

For those who are teachers, the university/college will be compensated for a part time substitute. For others, the Research Associateship will be awarded in the following slabs:  
Rs. 4,000/- p.m. (Fixed)

Rs. 5,250/- p.m. (Fixed) (with five years research experience)

Associates have to devote at least 20 hours every week to work on research project.

**CONTINGENCY**

The contingency grant @ Rs. 5,000/- p.a. will be paid for meeting the expenditure on books, journals, travel and equipments to the Part-time Research Associates. The items so procured will be the property of the University/College/Institution.

**DURATION**

The duration of the Associateship is five years with no extension. They will have to re-apply and compete with others if requesting continuance. Teacher Research Associates

will have to get a no-objection certificate from the Vice-Chancellor/Principal.

## **ALLOWANCES & OTHER FACILITIES**

### *House Rent Allowance*

The Part-time Research Associates who are not teachers are not entitled to accommodation in the University or House Rent Allowance or Medical Facility of the University.

### *Reader's/ Escort's Allowance*

Reader's/Escort's Allowance at the rate of Rs. 1,000/- p.m. is admissible to Research Associates who are blind or physically handicapped.

### *Leave*

- (1) The awardee shall be entitled to all leave as per the rules of the Institution.
- (2) In special cases, the Commission may allow leave without pay for a period not exceeding one year during the tenure of award on the recommendations of the supervisor and the Head of the Institution concerned. The period of leave without associateship will not count towards the tenure of associateship, if it is maternity, otherwise it will count towards the period of associateship.
- (3) Host Institution where Research Associates are placed would be given grant equal to 10 percent of the total associateship component for providing infrastructural facilities (stores, purchase, technical and clerical assistance, repairs and supply of electricity, water, gas etc)

## **CONDITIONS OF THE AWARD**

- (a) The associateships are generally tenable at any University approved under the University Grants Commission Act, 1956. In special cases, the Commission may agree to Research Associate working in an Institution not covered by the UGC Act, if the Institution agrees to provide infrastructural facilities for research pursuits of the Research Associates and to meet all the expenses as per the rules set forth above.
- (b) She shall not accept or hold any appointment, paid or otherwise, or receive any emoluments, salary, stipend etc. from any other source during the tenure of the award.
- (c) She shall submit, through the senior faculty member with whom she is working and the Head of the Department/University, a half yearly report on the progress of her research work. She shall submit a comprehensive report to the Commission before

the expiry of Associateship and a copy of her published work, if any, and abstract in about 500 words of the research work done during the tenure of Associateship.

- (d) If she wishes to leave the Associateship before the end of the tenure, it should be done with prior approval of the Commission. For appearing at any examinations conducted by any university or public body the prior approval of the Commission should be obtained.
- (e) The Commission, in consultation with the University/Institution concerned, may terminate an Associateship without assigning reasons at any time and the decision of the Commission in this regard shall be final.

### **PAYMENT**

Payment of the Associateship amount and contingency grant will be made to the University/Institution for the financial year ending March for disbursement to the associate at the beginning of the quarter. The University/Institute must send Utilization Certificate of the expenditure incurred by 30th June of every year and progress of the work done by the Associate.

### **REVIEW**

The Research Associate should submit to the UGC every year a report of the research work done by her during the year which the Head of the Department and the Departmental Research Committee of the University/Institution will be examined by experts for recommendation with regard to the extension, or otherwise, of the tenure of the Research Associates. The Research Associate should submit to the UGC a report of the research work done by her at the end of second year, fourth year and fifth year through the Head of the department and the Departmental Research Committee of the University/Institution.

**University Grants Commission  
(Selection & Award Bureau)  
South Campus : Delhi University  
Benito Juarez Marg, New Delhi-110 021**

**Application for Part-Time Research  
Associateship for Women Revised for IX<sup>th</sup> Plan**

PASSPORT SIZE PHOTO DULY SIGNED BY THE CANDIDATE ON THE FRONT
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1. Name of the applicant (In Block Letters)


2. Daughter/Wife of


3. Address for communication


4. Permanent Address




5. Subject


6. Academic qualifications :

Examination Passed	Year	University	% of Marks & Division	Subject offered
High School				
10+2				
Graduation				
Post Graduation				
Ph.D.				

7. Details of JRF/NET examination qualified.

Name of Organizer	Roll No.	Year of examination

8. Date of birth

(day/month/year)

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9. Details of Research experience (please use separate sheet/s)

(i) Have you published any Research Papers Yes / No

If Yes, please indicate the number of papers published/accepted in the Standard refereed Journals : (A) Indian (B) Foreign

A list of research papers published/accepted for publication should be attached. It should give, for each publication the title, names of all authors, name of journal, volume, number, year and pages. Enclose copies of the reprints and accepted papers. Photocopy of the letter of acceptance from the Editor should be enclosed for papers accepted for publication.

- (ii) Presentation of Papers in Seminars, Workshops, Conferences etc.  
(National/International).

(Attach details indicating the title of the paper presented and name of the Conference).

Teaching/Work Experience, if any  
(Indicate the number of years)

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10. Title of Ph.D. Thesis :
11. Proposed topic/s of research work to be undertaken during Part-Time Associateship  
(detailed work plan/s to be attached)
12. Name of University/Department/Institution in which affiliation is sought for  
Part-Time Associateship.
13. Whether SC/ST or Physically Handicapped (PH)  
(1 for SC 2 for ST 3 for PH 4 for General)   
(Certificate to be attached)
14. Are you employed? YES / NO

**If Yes:**

Post held with Full name and Address of the Employee :	Pay/ fellowship	Period from	to	Place of work	Nature of employment
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15. Any other relevant information :

I certify that I am not in receipt of any other award/fellowship/scholarship and the above particulars are correct to the best of my knowledge and belief.

Signature of the Candidate

16. Certified that :-

- (i) I recommend the candidate for the award and undertake to guide/supervise her for the research work. General facilities required such as laboratories, equipment etc. are available in the department and will be provided to the applicant.
- (ii) No foreign exchange is required for taking up this project.
- (iii) This research proposal has not been submitted to any other agency for financial assistance.

Signature, Name & Designation of Supervisor.

It is certified that the institution is recognized under the UGC Act (Sections 2 (f) 12 (B) and the guide/senior faculty member is authorized by the Univeristy to supervise the research work.

Necessary facilities are available and will be provided for the research work on the above topic during the tenure of the award.

Signature & Name of the Head  
of the Department with Seal



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Signature & Name of Registrar/  
Principal with Office Seal

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