Minutes of the 8th Meeting of State Steering Committee (SSC), held on 13th August, 2013 at 12.30 PM in the Conference Room of the <u>Higher Education Department</u>, 5th floor, Bikash Bhaban

Shri Vivek Kumar, Secretary, Higher Education Deptt., Govt. of West Bengal, and Chairman, State Steering Committee could not attend due to an urgent preoccupation. In his absence, as authorized by him, Dr. S Dasgupta, Director, Technical Education & Head SPFU, presided over the meeting. The Members, as per list attached, attended.

Leave of absence was granted to Shri Sailendra Kumar, Dy. Secretary (Management), MHRD, Deptt. of Higher Education, Govt. of India, Smt. Nita Nandi, Addl. Secretary, Finance Deptt. And Dr. T Kumar, Director, NIT, all Members of State Steering Committee. (Attendance of the members – Annexure-I)

Dr. Dasgupta welcomed the Members on behalf of the Chairman of the Committee and initiated the discussions, agendawise.

Agenda 1- Confirmation of the proceedings of 7th meeting held on 8th April, 2013.

Minutes of the 7th meeting of the State Steering Committee, held on 8th April, 2013 have been circulated to all members vide SPFU No. SPFU/WB/2013/138 dt. 8.5.2013. So far, no feedback received from any of the Hon'ble Members.

Resolution: Minutes of the 7th meeting were confirmed.

Agenda 2 - Action taken report on the major resolutions of the 7th State Steering Committee meeting.

Actions taken by SPFU on the major resolutions of the 7th SSC meeting relating to various areas of implementation of project activities as attached (at **Annexure-II**), were discussed in details.

Resolution: Members noted the actions taken. Regarding the content of the report faculty members are required to submit on completion of their visit to

foreign universities under Faculty Development, members observed that SPFU should devise a suitable format for preparation of the report by the faculty members visiting foreign universities under the international travel support scheme. Shri Rabin Lahari, Hon'ble member, representing BNCII, was requested to kindly make available such a format to SPFU.

Agenda 3: Reporting of major activities of SPFU since the 7th meeting of SSC held on 8th April, 2013.

Members noted the activities undertaken relating to implementation of the project since the last SSC meeting held on 8th April, 2013, as attached (at **Annexure-III**).

Resolution: Activities undertaken in connection with implementation of the project were endorsed, including:

- Renaming of Advisory Committee, as Screening-cum-Advisory Committee and induction of two new members.
- b) D.O. letter issued by Secretary, H.E. to Addl. Secy., MHRD to allow the State Govt. to continue with the existing procedure of approval of international travel support scheme for faculty Development at the State level and also decentralisation of execution of pedagogical training at institute level.

Agenda No.4:Present Status of Implementation of Different Components of TEQIP-II activities in the State.

It was reported that as of now, 15 Engineering institutes, including two institutes selected in the 2nd cycle, have been participating under TEQIP-II, with the following category-wise break up.

	Govt. funded	Govt. Aided	Private Unaided	Grand total
Sub Comp.1.1	3	5	3	11
Sub Comp.1.2	3	0	1	04
TOTAL	06	05	04	15

It was also observed that the reports on utilization of project fund, as placed in the meeting, reveled the extent of utilization of fund on different component of project activities executed by the institutes.

It was noted with concern that a number of institutes are still lagging in the areas of soft component activities, specially in execution of R & D. Faculty and staff Development programme, academic support to weak students and enhanced interaction with industry.

Head SPFU reported that Private Sector Advisory Group, now in the final stage of formation, would provide guidance to the institutes to enhance interaction with industry and R & D.

Resolution: Pedagogical training should be started in all the project institutes after getting clearance from MHRD/NPIU. Hon'ble members of the SSC, attached to CII or other similar organizations, can guide the project institutions with their organizational support in the execution of relevant soft component project activities.

Agenda No. 5 Fund release and utilization status of TEQIP-II as on 31.7.2013

Members noted that project fund has been released to all the participating institutes comprising both central and state share. 6 institutes e.g. Faculty of Engineering, Jadavpur University, Bengal Engineering & Science University, Birbhum Institute of Engineering & Technology, Birbhum, Heritage Institute of Technology, MCKV Institute of Engineering & Narula Institute of Technology have also received 2nd instalment of project fund. For BESU requisition for 3rd instalment has also been sent. (Fund release and utilization status – **Annexure-IV**)

Resolution: Head SPFU should take up with NPIU to ensure early release of project fund to the eligible participating institutes recording optimum utilization of fund. All efforts should be made to accelerate the pace of implementation of project activities keeping in view of the project dead line, 31st December, 2014.

Agenda No. 6

Discussion on the Auditors' Report of the 1st round of Performance Audit, held in the participating institutes.

1st performance audit including data audit has been completed in all the 13 first cycle institutes of the state.

Resolution: Performance Auditor for UCT-CU be asked to send a copy of the Performance Audit Report to SPFU early.

Miscellaneous.

Ratification of the proposals on faculty development under international travel support scheme, recommended by the Advisory Committee and approved by the Secretary, H. E.;

Members noted that two meetings of the Advisory Committee were held (on 11.6.2013 and 16.7.2013) to screen 22 proposals placed before the said committee. The Advisory Committee resolved to recommend 16 proposals; leaving six proposals with not recommended status, as detailed below:

Name of the institute	Proposals screened	Proposal approved	Proposal not approved
FET-JU	10	10	Nil
UCT-CU	05	02	03
BESU	03	03	Nil
JIS	03	01	02
RCC-IIT	01	Nil	01
Total	22	16	06

All the above 16 proposals recommended by the Advisory Committee were approved by the Secretary, Higher Education as no meeting of SSC was held during the period.

Resolution: Action taken by the Secretary for approving 16 proposals (detailed at Annexure-V) on Faculty Development under international travel support scheme were ratified.

As there was no other Agenda to discuss, the meeting ended with vote of thanks to and from the chair.

5

ATTENDANCE SHEET

8th MEETING OF STATE STEERING COMMITTEE, WEST BENGAL

(13th August, 2013)

SI. No	Name	Signature	E-Mail	Contact Number
1.	Sri Vivek Kumar, IAS, Chairman Secretary, Department of Higher Education, Govt. of West Bengal		pshe@wb.nic.in	(033) 2337 8573
2.	Smt. Nita Nandy Nominee of Pr. Secretary, Finance Department , Govt. of West Bengal			
3	Shri Shailendra Kumar Deputy Secretary (Management), MHRD, Department of Higher Education, Govt. of India		shailykm.edu@nic.in	91-11-23385915
4.	Shri Aloke Mookherjea Past Chairman, CII Eastern Region	Quodunga	aloke.mookherjea@flaktwoods.com	98311 67918
5.	Shri R. N. Lahiri Principal Consultant, Tata Consultancy Services	13/8/13	rn.lahiri@tcs,com	98300 67463
6.	Dr. S. M. Chatterjee Former Vice Chancellor, Bengal Engg. & Science University	Sound Jalog 18	smchatterjee@rediffmail.com	98300 70020
7.	Prof. S. K Bandyopadhyay Vice Chancellor, West Bengal University of Technology	Annl 13/08/2012	vc@wbut.ac.in	98310 30823
8.	Dr. T. Kumar Director, NIT Durgapur		director@admin.nitdgp.ac.in	94347 88001
9.	Dr. S. Dasgupta, Member-Secretary Head, SPFU & Director of Tech. Education, Govt. of West Bengal	Lorsanto	dasguptasajal@yahoo.com	98301 34836

4

ATTENDANCE SHEET

8th MEETING OF STATE STEERING COMMITTEE, WEST BENGAL

(13th August, 2013)

SPFU OFFICIALS

SI. No	Name	Signature	E-Mail	Contact Number
1	Prof. B. K. Saha Advisor, Academic, SPFU-West Bengal	Saha		
2	Shri M. Biswas Advisor, Monitoring & Evaluation, SPFU-West Bengal	Draw		
3	Shri T. K. Bandyopadhyay Advisor, Finance, SPFU-West Bengal	Jacob 13		
4	Shri J. C. Ghosh Jt. Director, Audit & Accounts & Procurement Advisor, SPFU-West Bengal	J. (4/00/1)		
5	Smt. Sampa Guha Accounts Officer, SPFU-West Bengal	hum		

ANNEXURE-II

Action taken Report on the Major Resolution of the 7th State Steering Committee meeting held on 30.4.2013

Agenda No.	Resolution	Action Taken
5(iv) (7 th Meeting) SPFU appealed to the Chairman, AICTE vide Memo. No. SPFU/WB/2012/279 dt. 12.10.2012 for sanctioning post graduate engineering programmes as proposed by the participating institutes under TEQIP-II on priority basis.	Members noted the action taken.	PG in i) Manufacture Technology ii) Heat Power Engineering of Birbhum Institute of Technology have been approved by AICTE and affiliation of WBUT has already been obtained. Admission is in progress.
5(vii) (7 th meeting) Private unaided institutes both sub comp. 1.1 and 1.2 are not permitted to utilize project fund for procurement activities. Principals of such unaided private institutions were provided with guidelines for reallocation of their allotted fund in soft component activities, in a meeting, held on 5-6 November, 2012 at SPFU	Members noted the action taken.	Private unaided institutes have also been permitted by NPIU vide their e-mail dt. 1.7.2013 to procure text book, e-journals and soft wares in a rational way with project fund.
6(i) (7 th meeting) Status of receipt and utilization of project fund for the participating institutes as on 31 st March, 2013	It was reported that out of the 13, participating institutes, 1 st instalment of project fund had been completely exhausted in eight participating institutes. Requisition for 2 nd instalment had already been submitted along with utilization certificate But no fund allotted.	2 nd instalment of fund has already been received for 6 participating institutes. MHRD has also been moved for 3rd instalment for BESU and 2 nd instalment for four other institutes.
6(iii) (7 th meeting) Status of Pedagogical Training	It was reported that Faculty Development for effective teaching (Pedagogical training) could not be started as NPIU could not provide the list of identified training providers. Now the responsibility regarding pedagogical training has been assigned to SPFU.	TOR for inviting expression of interest from intending training providers was prepared and sent through NPIU for approval of W.B But no response has been received. It has been learnt that no separate funding will be allowed for pedagogical training and institutes may be permitted to take up the programme at their level out of FSD. A communication has been made to MHRD for conformation in this regard.

Agenda-5 (6 th SSC meeting) Setting up State Private Sector Advisory Group	It was informed that the matter was under process – Members noted the action taken.	Nominees from all the member organizations have been received. Memorandum constituting the SPSAG being issued.
6(iv) (7 th meeting) Approval of the proposals on Faculty Development involving international travel	Members noted the recommendations of the Advisory Committee on FSD.	Out of 7 proposals placed before the committee, 4 proposals, in respect of Dr. Sujay Kumar Saha, Dr. Hafizur Rahaman and Dr. Goutam Bandyopadhyay of BESU and Dr. Amlan Chakraborty of Calcutta University have been approved on merit. All the above faculty members have completed their travel and submitted reports to SPFU.

Reporting of major activities of SPFU since 7th SSC meeting held on 8th April, 2013.

- NPIU has communicated sanction of 3 Centres of Excellence, one each for the three State Universities viz. University College of Technology, Calcutta University, Faculty of Engineering & Technology, Jadavpur University & Bengal Engineering & Science University.
- MHRD with assistance of BESU organized a Regional Workshop on Industry
 Academia Collaboration in BESU campus during the period 20-21st June, 2013.

 In the said workshop, apart from 12 participating institutes of the state, two institutes from Bihar, one each from Jharkhand and Orissa and 9 centrally funded institutes participated. Each of the participating institutes of the Workshop was represented by the Head of the Institute, Nodal officer of IIIC Cell and CEO of a local industry. Representatives of MHRD, CPA, NPIU along with other consultant faculty members of BESU, representatives of CII and SPFU officials also attended. The workshop was inaugurated by Hon'ble Vice-Chancellor, BESU.
- Nodal officer of Procurement along with the concerned staff members of the participating institutes of the state were invited to a Regional Orientation Programme on procurement management and PMSS held in Silchar in the month of June 13. A training workshop was also organized by NPIU for 2nd cycle institutes on procurement Management and PMSS at Hyderabad where 2 of our 2nd cycle institutes participated along with the SPFU Advisor on Procurement.
- Three Review Meetings have been organized since 7th SSC meeting held on 8th April, 2013 by SPFU including one special meeting held on 27.5.2013, for discussion with the participating institutes on 8 Performance indicators to assess the progress of implementation of the project as on 31st October, 2013, as decided by MHRD. SPFU officers also visited the participating institutes to monitor the progress of the implementation of the project.

- v) 1st JRM held in Feb/March, 2013 recommended for sanction of additional fund for high performing institutes and termination of institutes with low or marginal performance. An 8 point indicators for assessing institutional performance as on 31st October, 2013 was communicated by NPIU under the instruction of MHRD. The indicators, include Academic Autonomy, NBA accreditation, fund disbursement, constitution of BOGs as per project guideline, performance and statutory audit, data entry in MIS upto certain level and expenditure target for the institutes.
- vi) Jalpaiguri Govt. Engineering College and Govt. College of Engineering and Ceramic Technology, both TEQIP-I institutes were given 2nd chance to report their present status on fulfillment of eligibility criteria. Both the institutes provided information on obtaining autonomous status and fulfillment of some other criteria.
- required to obtain autonomous status within 2 years of project start. But none of the above institutes could achieve this milestone. All the 7 Second Cycle institutes have applied to UGC through WBUT on time and awaiting the UGC visit. Advisor Academic and Advisor Monitoring were sent to UGC office to ascertain the status of the applications and try to resolve the issues, if any towards conferment of autonomous status, across the table with the concerned officers of UGC. It has been ascertained by the officers that for three institutes namely HIT, MCKV, NIT, date of visit of UGC has been finalized. For remaining four institutes, 2 (f) approval were under process.
- viii) SPFU has initiated the process of selection of statutory auditors for 2012-13 through PMSS and selection of auditors is almost in the final stage.
- ix) Existing Advisory Committee, constituted for recommending proposals on faculty and Staff Development, has been renamed as "Screening cum Advisory Committee" and has also been strengthened with the induction of two more

Senior Academicians, i.e. Prof. A R Mohanty and Prof. A K Das from IIT, Kharagpur.

x) After the last SSC meeting held on 8.4.2013, 16 faculty Dev. proposals under international travel support scheme have been approved with the recommendation of the Advisory/Advisory cum Screening Committee in the meetings, held on 11th June & 12th July, 2013.

(Annexure-II)

xi) MHRD held a meeting in New Delhi on 19th June, 2013 with representatives of 14 TEQIP-II states where it was resolved to introduce a few changes in the existing project guidelines, including the guidelines on international travel support scheme, empowering BOGs to approve such schemes.

As the existing approval procedure for faculty development under international travel support scheme with the guidance of Advisory Committee in the state, has been working satisfactorily, such changes may not be necessary for West Bengal. Secretary, Higher Education has written a D.O. letter to Addl. Secretary, MHRD, Higher Education in this regard. MHRD has also been requested to empower the institutes to execute Pedagogical training at their level.

xii) Private unaided participating institutes have been allowed by NPIU vide e.mail dt. 1.7.2013 to procure text books, e-journals and soft wares etc. in a rational way, in relaxation of the existing restriction of procurement by private unaided institutes. Consolidated Statement on Release & Utilisation of fund up to July 2013, under Different Project Activities (Amount in Lakh)

SPFU-WB

Ь.		1	.1 Govt /	Govt. Aide	d		1.1	Pvt. Unai	ded		1.2 Govt.		1.2 Pvt.	Total
Acathylick	RCCIIT	BIET, Birbhum	BUIE, Bankura	UIT- Burdwan Univ.	COEM, Kolaghat	WBUT	NIT	MCKVIE	НІТ	BESU	JU	UCT-CU	JIS, Kalyani	State
Procurement (I.I 55%) (I.2 45%)	101.14	129.66	89.70	61.70	105.85	67.05				257.45	172.61	117.95		1103.11
Assistantships	19.68	0.00	16.72	24.00	0.00	15.44	41.44	19.21	36.56	40.76	51.26	54.83	37.00	356.89
R&D	0.00	0.12	1.30	0.64	0.85	1.48				32.61	2,37	0.91	13.92	54.21
FSD	13.47	21.54	18.92	12.84	24.00	3.51	4.74	2.34	12.16	10.82	0.18	3.40	11.50	139.39
I-I-I- Cells	0.00	11.28	0.17	3.65	14.11	1.62	0.50	1.68	0.27	12.35	8.51	4.40	15.66	74.20
Capacity development	0.00	2.98	0.73	0.82	0.50	0.26	0.00	0.91	0.47	1.06	0.26	0.00	0.52	8.50
Reforms	11.22	13.92	8.10	9.63	15.30	1.50	13.50	13.50	10.68	0.12	0.00	0.19	11.69	109.35
Student support	1.71	7.38	8.48	0.00	7.46	4.56	7.79	8.25	4.15	6.33	0.56	0.00	0.85	57.51
IOC	3.86	49.04	13.69	11.37	7.80	4.92	1.98	9.54	2.47	11.52	15.38	10.03	2.34	143.93
TOTAL	151.24	235.92	157.81	124.65	175.87	100.34	69.95	55.41	66.76	373.02	251.11	191.71	93.46	2047.25
FUND RECEIVED	200.00	400.00	200.00	200.00	200.00	200.00	140.00	140.00	140.00	400.00	400.00	200.00	100.00	2920.00
% of Fund Utilized	75.62	58.98	78.91	62.33	87.94	50.17	49.96	39.58	47.68	93.26	62.78	95.86	93.46	70.11

Fund rreceived and released for 2nd cylce for two institutions (No report of utilisation received)

(Govt. (1.1)

Rs. 300 Lakh

(Govt. Aided(1.1) Rs. 300 Lakh

^[1] Government College of Engineering & Textile Technology, Berhampore

^[2] Murshidabad College of Engineering & Technology, Berhampore, Murshibad

SPFU-WB

Approved Proposals on Faculty Development under International Travel Support Scheme

Sl. No.	Date of Receipt of the Proposal	Name and Designation of the Participant	Name of the Sponsoring Institute	Period, Purpose and Place of Travel	Remarks
1	28.06.2013	Prof. Nandini Mukherjee Professor, Department of Computer Science & Engg.	Faculty of Engg. & Technology, Jadavpur University	Duration: 24.08.13 to 02.09.13 To attend 19th International European Conference on Parallel and Distributed Computing at RWTH Aachen University, Germany	Approved.
2	21.06.2013	Dr. Susanta Kr. Parui Associate Professor, Department of Electronics & TeleCommunication Engg.	Bengal Engg. & Science University	Duration: 10.08.13 to 18.08.13 To attend Symposium on progress in Electro Magnetics Research at Royal Institute of Technology, Stockholm, Sweden	DO
3	21.06.2013	Dr. Subhas Ch. Mondal Asst. Professor, Department of Mechanical Engg.	Bengal Engg. & Science University	Duration: 02.08.13 to 10.08.13 Paper presentation in ASME 2013 at The Oregon Convention Centre, Portland,	DO
4	21.06.2013	Dr. Aparna (Dey) Ghosh Associate Professor, Civil Engg. Department	Bengal Engg. & Science University	Duration: 25.08.13 to 02.09.13 To attend 15th World Congress on Earthquake Engineering at Vienna University of Technology, Vienna, Austria	DO
5	15.7.2013	Soma Biswas Asst. Professor, Department of Electrical Engg.	JIS College of Engineering, Kalyani	Duration: 23.08.2013 to 25.08.2013 To attend International Conference ICEEA- 2013, at Hong Kong, Singapore	DO
6	14.05.2013	Kashinath Saha Associate Professor, Department of Mechanical Engg.	Faculty of Engg. & Technology, Jadavpur University	Duration: 08.09.13 to 18.09.13 To present paper in 11 th International Conference on Vibration Problems (ICOVP- 2013) Lisbon, Portugal	DO
7	14.05.2013	Prof. Gautam Pohit Professor, Department of Mechanical Engg.	Faculty of Engg. & Technology, Jadavpur University	Duration: 08.09.13 to 18.09.13 To present paper in 11th International Conference on Vibration Problems (ICOVP- 2013) Lisbon, Portugal	DO
8	28.06.2013	Sayan Chatterjee Asst. Professor, Department of ETCE	Faculty of Engg. & Technology, Jadavpur University	Duration: 01.09.13 to 07.09.13 To attend Mediterranean Mocrowave Symposium 2013 at University Institute of Technology, Lebanese University, Saida, Lebanon	DO

Sl. No.	Date of Receipt of the Proposal	Name and Designation of the Participant	Name of the Sponsoring Institute	Period, Purpose and Place of Travel	Remarks
9	14.05.2013	Prof. Prasanta Sahoo Professor, Department of Mechanical Engg.	Faculty of Engg. & Technology, Jadavpur University	Duration: 08.09.13 to 18.09.13 To present paper in 11 th International Conference on Vibration Problems (ICOVP- 2013) Lisbon, Portugal	Approved.
10	14.05.2013	Kaushik Bandyopadhyay Associate Professor, Department of Constructionl Engg.	Faculty of Engg. & Technology, Jadavpur University	Duration: 31.08.13 to 22.09.13 To present paper in the 18th International Conference on Soil Mechanics and Geotechnical Engineering at Paris, France	DO
11	14.05.2013	Prof. Sujit Ghoshal Professor, Department of Mechanical Engg.	Faculty of Engg. & Technology, Jadavpur University	Duration: 08.09.13 to 18.09.13 To present paper in 11 th International Conference on Vibration Problems (ICOVP- 2013) Lisbon, Portugal	DO
12	28.06.2013	Dr. Debmalya Banerjee Associate Professor, Department of Production Engg.	Faculty of Engg. & Technology, Jadavpur University	Duration: 09.09.13 to 18.09.13 Study and Networking Tour at Technical University of Munich, Germany	DO
13	14.05.2013	Prof. Debesh Kr. Das Professor, CSE	Faculty of Engg. & Technology, Jadavpur University	Duration: 02.07.13-08.07.13 Paper Presentation at University of Victoria, Pacific Institute of Mathematical Science Canada	DO
14	14.05.2013	Prof. Amitava Gupta Professor, Power Engg. Department	Faculty of Engg. & Technology, Jadavpur University	Duration: 11.08.13-19.08.13 Collaboration with Department of Electronics Engg., University of Hong Kong, China	DO
15	23.05.2013	Dr. Lakshmi Narayan Hazra Professor, Applied Optics & Photonics	University College of Technology, Calcutta University	Duration : 21.07.13-28.07.13 Delivering invited talk at an International Conference at University of Porto, Portugal	DO

.

Sl. No.	Date of Receipt of the Proposal	Name and Designation of the Participant	Name of the Sponsoring Institute	Period, Purpose and Place of Travel	Remarks
16	17.05.2013	Dr. Ajay Ghosh Professor, Applied Optics & Photonics	University College of Technology, Calcutta University	Duration: 18.07.13-29.07.13 Study and Networking tour in collaboration with Southborough University, UK	Approved.
17	19.04.2013	Sila Singh Ghosh GM, Corporate Relations and Nodal Officer, I-I-I Cell	JIS College of Engineering	Duration : 21.05.13-27.05.13 28.05.13-31.05.13 Chicago and St. Louis, USA	Not Approved.
18	10.05.2013	Shri SomSubhra Gupta Asst. Professor, IT Department	JIS College of Engineering	Duration: 21.05.13-31.05.13 Chicago and St. Louis, USA	DO
19	23.05.2013	Smt. Mahua Ghosh Asst. Professor, Department of Chemical Engg.	University College of Technology, Calcutta University	Duration : 28.04.13-01.05.13 Montreal, Canada	DO
20	01.07.2013	Sunirmal Khatua Asst. Professor, Department of Computer Science & Engg.	University College of Technology, Calcutta University	Duration: 25.08.13 to 31.08.13 To present Research Outcome in 19th International European Conference at RWTH Aachen University, Germany	DO
21	02.07.2013	Dr. Sudip Kr. Das Associate Professor, Department of Chemical Engg.	University College of Technology, Calcutta University	Duration: 17.08.13 to 26.08.13 To attend 15th Asian Chemical Congress Conference at Resort World Santosa, Singapore	DO
22	03.07.2013	Shri Anirban Mukherjee Asst. Professor, Department of IT	RCC Institute of Information Technology	Duration: 18.08.13 to 27.08.13 To attend IAPR International Workshop on Graphics at Leigh University, USA	DO