

**Statutes governing the procedure to be followed for the
appointment of Vice-Chancellor and Pro-Vice-Chancellor
in the Nalanda Open University, Patna.**

1. a. Short Title and Commencement

- (i) These Statutes may be called "The statutes governing the procedure to be followed for the appointment of Vice-Chancellor and Pro-Vice-Chancellor in the Nalanda Open University under the Act".
- (ii) These statutes shall come into force with effect from the date of assent of the Chancellor.

b. Extent of Application

These Statutes shall be applicable for the appointment of Vice-Chancellor and Pro-Vice-Chancellor in the Nalanda Open University under the Act.

c. Right to interpret

The Chancellor of the University under the Act shall have the right of interpretation of these Statutes.

d. Power to amend and repeal the Statutes

The Statutes may be amended from time to time or repealed as provided in the said Act.

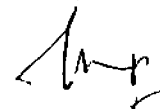
e. Power to Remove Difficulties

If any difficulty arises in giving effect to these Statutes, the Chancellor may, by order, make such provisions not inconsistent with the provisions of the Act and these Statutes as may appear to be necessary for removing the difficulties.

2. Definitions

The definitions given in the Act shall hold good for the purpose of these Statutes and in these Statutes, unless the context otherwise requires –

- a. "Act" means Nalanda Open University Act, 1995 (Bihar Act, 11, 1995) as applicable and as amended from time to time.
- b. "Annexure" means annexure appended to these Statutes.
- c. "Eminent educationist" means serving or retired Heads of institutions of national or international repute like Indian Institute of Technology, Indian Institute of Science, Indian Institute of Management, Indian Space Research Organization, National Law University, Vice-Chancellors of Central or State Universities or recipients of such national or international awards as are instituted



by reputed national or international bodies for contributions to academics including any specialized field of study.

- d. **"Government"** means Government of Bihar.
- e. **"Nodal Officer"** means a person who is either serving or retired or specially engaged for this purpose and who is holding or has held a post not below the rank of Deputy Secretary to the Government of Bihar; and who has been so designated by the Secretary to co-ordinate the activities related to the appointment of Vice-Chancellor and Pro-Vice-Chancellor of Nalanda Open University under the Act.
- f. **"Secretary"** means the Principal Secretary/ Secretary to the Governor-cum-Chancellor for the University covered under the Act.
- g. **"University"** means Nalanda Open University established under the Act.

3. The Constitution of Search Committee

- a. The process of preparing a panel shall begin at least three months before the probable date of occurrence of the vacancy of the Vice-Chancellor/ Pro-Vice-Chancellor and shall be completed within the time limit fixed by the Chancellor. The Chancellor, however, may extend such time limit if in the exigency of the circumstances, it is necessary to do so.

Provided that the period so extended shall not exceed two months in the aggregate.

- b. The Chancellor shall constitute the Search Committee as per the provisions made in sub-section- (1)(iii) of Section 11 and sub-section- (1) of Section 13A of the amended Nalanda Open University Act, 1995.

4. Budgetary Provision

The budgetary provisions for this process shall be made in the budget of the Governor's Secretariat.

5. Qualifications and experience for Vice-Chancellor/ Pro-Vice-Chancellor.

- a. The academic qualifications and experience for the post of Vice-Chancellor and Pro-Vice-Chancellor shall be as laid down in sub-section- (1)(i) of Section 11 and sub-section- (1) of Section 13A of Nalanda Open University Act, 1995.
- b. In addition, the candidate may have the following desirable qualifications :-

- (i) Five research publications in peer-reviewed/ referred international research journals after Ph.D. and/ or publication of quality books in a recognized discipline, referenced for study in higher education at the national/ international level;
- (ii) Execution of one major research project;
- (iii) Experience of working with international bodies or international exposure through participation in workshops, seminars or conferences held within or outside India; and
- (iv) Experience of organizing events such as workshops, seminars, conferences at international level within or outside India in the field of higher education.

6. Search Committee Secretariat

- a. The office of the Search Committee shall be in the Chancellor's Secretariat.
- b. The Nodal Officer shall be responsible for co-ordinating all the activities related to the appointment of Vice-Chancellor and Pro-Vice-Chancellor of the University under the Act and shall directly work under the direction, superintendence and control of Secretary.
- c. The Nodal Officer on the direction of Secretary shall convene the meeting of Search Committee and place before it all the applications/ nominations received in response to the advertisement and talent search process.
- d. The Nodal Officer shall be the custodian of all the documents and records and will hand over these documents and records in sealed cover to the Secretary after the selection process of the Vice-Chancellor and Pro-Vice-Chancellor is over.

7. The Functioning of the Search Committee

The Search Committee in the process of identifying suitable persons for the post of Vice-Chancellor/ Pro-Vice-Chancellor shall be required to assign due weightage to the qualification, experience, research publications, research projects completed/ ongoing, book(s) authored and collaborative skills.

8. Procedure and Modality to be followed by the Search Committee

- a. The applications and nominations for the post of Vice-Chancellor/ Pro-Vice-Chancellor shall be invited through advertisement published in at least two national dailies and on the websites of the Chancellor's Secretariat and of the respective University. The applications shall be invited in the name of Nodal Officer through soft and hard copies in the prescribed format (Annexure-I).

- b. An Eminent educationist may nominate suitable candidate for the post of Vice-Chancellor/ Pro-Vice-Chancellor in the prescribed format (Annexure-II) within the stipulated time limit. In case of nominations, the nominating Eminent educationist shall append a short, reasoned recommendation about the candidate being nominated by him/ her and will also certify that he/ she has taken consent of the candidate before such nomination.
- c. After the identification process, the short listing of candidates would be done by the Search Committee.
- d. The Search Committee may invite short listed persons with higher merit for presentation and interaction in Patna at their own cost.
- e. The Search Committee, after presentation and interaction, shall prepare a panel of 3 to 5 names arranged in alphabetical order and submit the same in sealed cover to the Chancellor.

9. Recommendations of Search Committee

- a. The names and relevant details of the candidates who are included in the panel for the posts of Vice-Chancellor/ Pro-Vice-Chancellor shall be separately submitted to the Chancellor in a sealed cover.
- b. The recommendation shall be accompanied by a detailed write-up on the suitability of each person included in the panel for the posts of Vice-Chancellor/ Pro-Vice-Chancellor.
- c. The report shall be signed by all the members of the Search Committee.
- d. In absence of unanimous decision, the opinion of majority of the members shall prevail.

10. Appointment of Vice-Chancellor/ Pro-Vice-Chancellor

The Chancellor shall appoint suitable person as the Vice-Chancellor/ Pro-Vice-Chancellor based on the panel recommended by the Search Committee, after effective and meaningful consultation with the State Government.

APPLICATION FORM TO BE FILLED UP BY CANDIDATE

Name of the University :
 Name of the Post : Vice-Chancellor / Pro-Vice-Chancellor

1. Personal Details :-

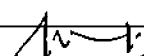
Name :
 Father's/ Husband's Name :
 Date of Birth :
 Marital Status :
 Nationality :
 Present Position held :
 Present Emoluments and Pay Scale :

Contact Details :-

(a) Postal Address :
 (with PIN Code)
 (b) Contact Numbers : Phone -
 (with STD Code)
 Fax -
 Mobile -
 (c) E-mail :

2. Educational Qualifications :-

Degree/ Examination	Year of Passing	Subject(s)	University/ College	Grade/Percentage of marks obtained

3. Languages Known (English, Hindi, Urdu, Arabic, Persian, Sanskrit etc; please indicate proficiency in speaking, writing and reading) :-

4. Academic Experience (Teaching) :-

Sl. No.	Institution	Level	Period

5. Research Experience (including Research guidance, Research Publications; International, National, State Level, Research Projects (completed/ on going), Books authored, Conferences attended/ organized etc.): (Attach separate sheet, if required)

Sl. No.	Particulars	Details

6. Positions Held :-

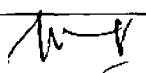
Sl. No.	Name of the Institution	Position held	Period
1.			
2.			
3.			
4.			
5.			

7. International Exposure (International Conferences organized/ attended, Academic Collaboration) :-

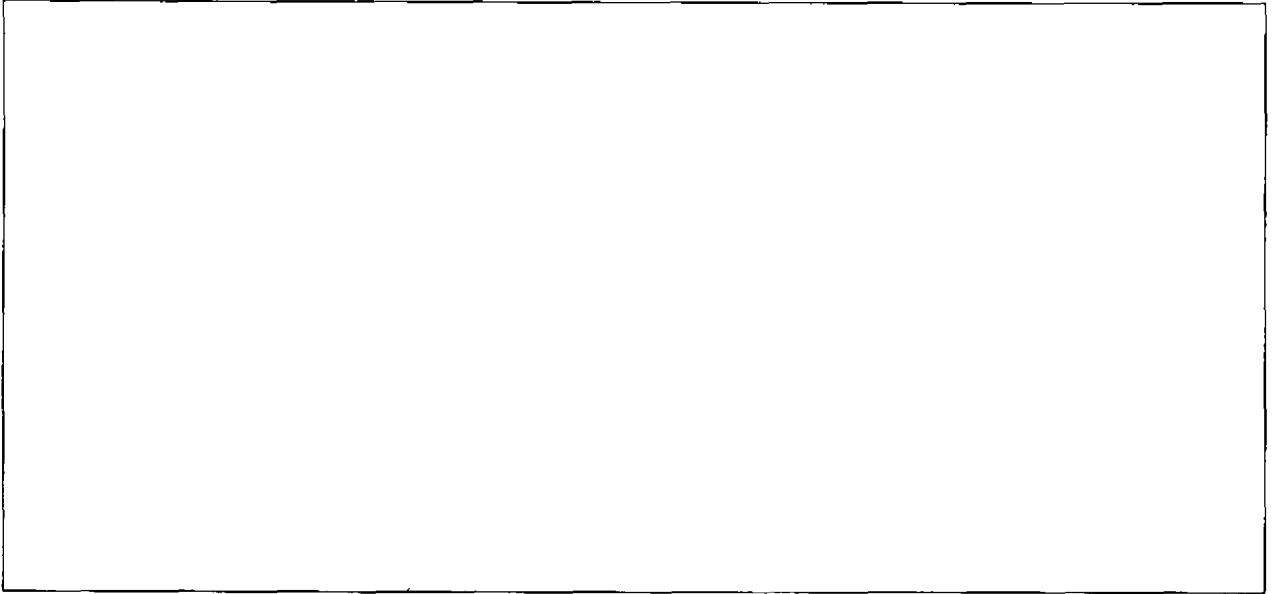
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8. Membership of Academic Bodies/Professional Bodies/ Associations :-

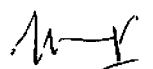
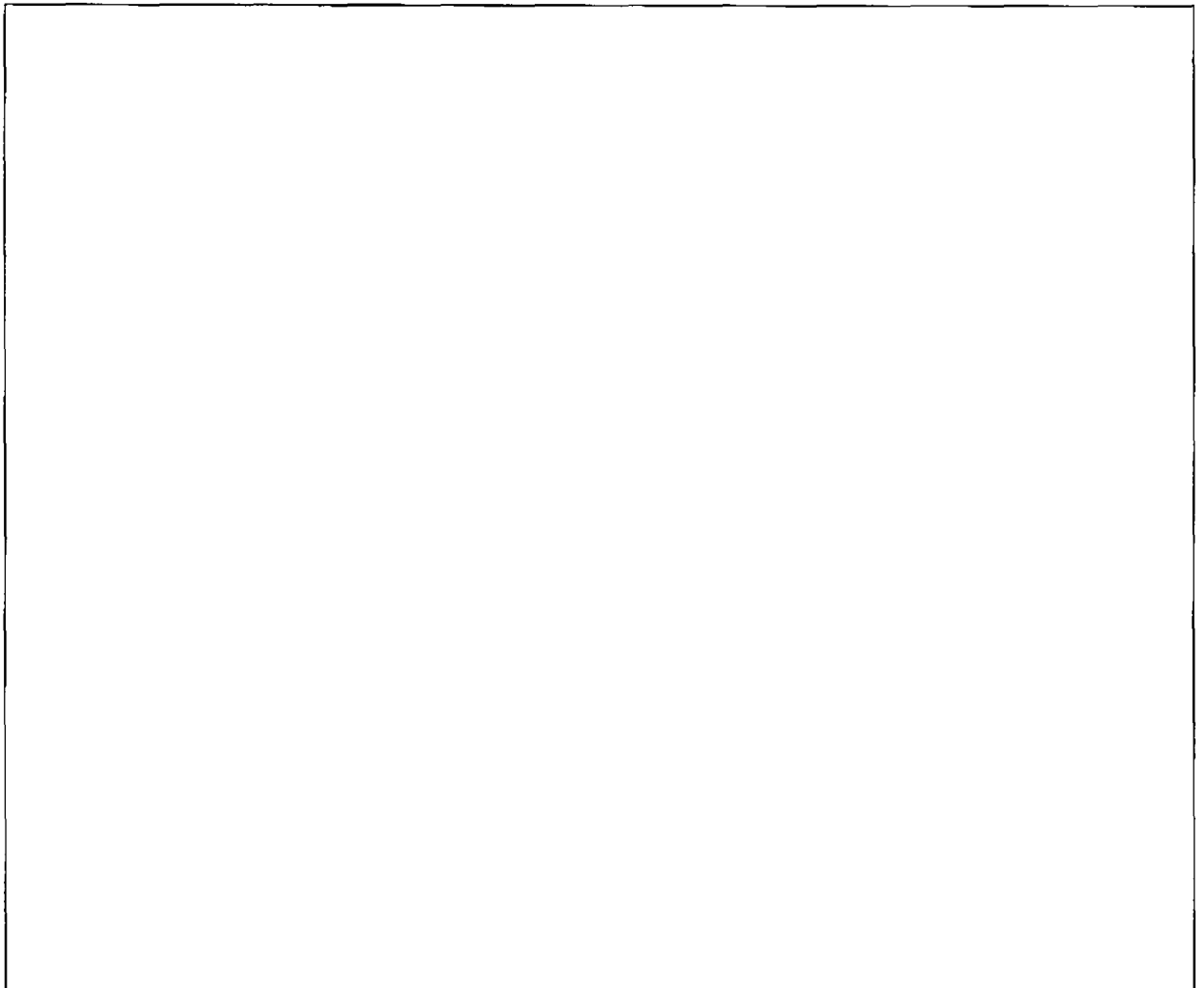
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9. Membership of Authorities and Bodies of Universities /Institutions.



10. Vision Statement for the University (Not more than 200 words. If required, separate sheet may be attached) :-

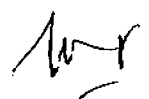


11. **Brief write up regarding candidate's own suitability for the post applied (Not more than 250 words. If required, separate sheet may be attached) :-**

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12. **Names and contact details of three distinguished individuals well acquainted with Candidate's work :-**

Sl. No.	Name	Contact details including Present Postal Address /Phone number/ Mobile number/ E-mail



13. *Any other information relevant to candidature :-*

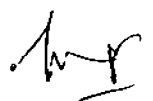
I hereby declare that the information given above is true, correct and is based on documentary evidence.

Place :

Signature of Candidate

Date :

Name of Candidate

A handwritten signature in black ink, consisting of a series of loops and a horizontal line at the bottom.

NOMINATION FORM TO BE FILLED UP BY EMINENT EDUCATIONIST

Name of the University :

Name of the Post : Vice-Chancellor / Pro-Vice-Chancellor

1. *Personal Details of candidate :-*

Name :

Father's/ Husband's Name :

Date of Birth :

Marital Status :

Nationality :

Present Position held :

Present Emoluments
and Pay Scale :

Contact Details :-

(a) Postal Address :
(with PIN Code)

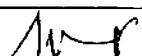
(b) Contact Numbers : Phone -
(with STD Code)
Fax -
Mobile -

(c) E-mail :

2. *Educational Qualifications of candidate :-*

Degree/ Examination	Year of Passing	Subject(s)	University/ College	Grade/Percentage of marks obtained

3. *Languages Known to candidate* (English, Hindi, Urdu, Arabic, Persian, Sanskrit etc; please indicate proficiency in speaking, writing and reading) :-



4. Academic Experience (Teaching) of candidate :-

Sl. No.	Institution	Level	Period

5. Research Experience of candidate (including Research guidance, Research Publications; International, National, State Level, Research Projects (completed/ on going), Books authored, Conferences attended/ organized etc.) : (Attach separate sheet, if required)

Sl. No.	Particulars	Details

6. Positions Held by candidate :-

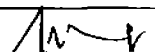
Sl. No.	Name of the Institution	Position held	Period
1.			
2.			
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7. International Exposure of candidate (International Conferences organized/ attended, Academic Collaboration) :-

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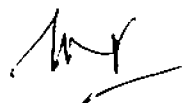
8. Membership of candidate of Academic Bodies/Professional Bodies/Associations :-

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9. *Membership of candidate in Bodies and Authorities of Universities /Institutions.*

10. *Short reasoned recommendation by eminent educationist regarding suitability of the candidate for the post to which nomination relates (Not more than 250 words. If required, separate sheet may be attached.) :-*



11. **Any other information relevant to candidature (attach separate sheet, if required) :-**

I hereby declare that the information given above is true, correct and based on documentary evidence. I also declare that I have obtained consent of the candidate before recommending his/ her name for the post of Vice-Chancellor/ Pro Vice-Chancellor.

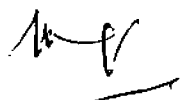
Place :

Signature of Eminent Educationist

Date :

Name of Eminent Educationist

**Complete Postal Address (with PIN Code),
Contact Details (Phone No., Fax No.,
Mobile No., e-mail ID) of Eminent Educationist**



11. The Vice Chancellor.—(1) (i) Persons of the highest level of competence, integrity, morals and institutional commitment are to be appointed as Vice-Chancellors, The Vice-Chancellor to be appointed should be a distinguished academician, with a minimum of ten years of experience as Professor in a University system or ten years of experience in an equivalent position in a reputed research and /or academic administrative organization.

(ii) The selection of Vice-Chancellor should be through proper identification of a Panel of 3-5 names by a Search Committee through a public notification or nomination or a talent search process or in combination. The members of the above Search Committee shall be persons of eminence in the sphere of higher education and shall not be connected in any manner with the University concerned or its colleges. While preparing the panel, the search committee must give proper weightage to academic excellence, exposure to the higher education system in the country and abroad, and adequate experience in academic and administrative governance to be given in writing along with the panel to be submitted to the Chancellor.

(iii) Following shall be the constitution of the Search Committee.

- (a) A member nominated by the Chancellor, who shall be an eminent Scholar/ Academician of national repute or a recipient of Padma Award in the field of education and shall be the Chairman.
- (b) The Director or Head of an institute or organization of national repute, such as, Indian Institute of Technology, Indian Institute of Science, Indian Space Research Organization, National Law University or National Research Laboratory or Vice-Chancellor of a statutory University nominated by the Chancellor as Member.
- (c) A member nominated by the State Government who shall be an eminent Academician and have full knowledge of the academic structure and problems of higher education of the State."

13A. Pro-Vice-Chancellor:— (1) The Pro-Vice -Chancellor shall be appointed by the Chancellor in consultation with the State Government in the same manner as prescribed for appointment of Vice-Chancellor.