



सत्यमेव जयते

GOVERNMENT OF WEST BENGAL

**WEST BENGAL DST FUND
FOR IMPROVEMENT OF SCIENCE AND TECHNOLOGY
INFRASTRUCTURE
(WBDST-FIST) IN HIGHER EDUCATIONAL INSTITUTIONS
2014-15**

**INFORMATION, GUIDELINES AND
FORMATS FOR PROPOSAL SUBMISSION**

**DEPARTMENT OF
SCIENCE AND TECHNOLOGY
BIKASH BHABAN, 4TH FLOOR E-BLOCK
BIDHAN NAGAR (SALLAKE CITY),
KOLKATA-700 091**

1. OBJECTIVE:

The WBDST-FIST programme aims at developing and strengthening Science and Technology Infrastructure and Laboratory Facilities required by Science, Engineering & Medical Institution for imparting quality Science teaching and for pursuing research activities in educational institutions within the State of West

Bengal. The Science laboratories in Departments and Colleges are to be equipped with Science and Technology infrastructural facilities. Educational institution selected under the WBDST-FIST programme will be provided with grants to improve and strengthen infrastructure that would help the institution in achieving higher academic standards. The WBDST-FIST programme is for the improvement and strengthening infrastructure facilities in the identified beneficiary Department as a whole and not for the development of individual Faculty/Researcher.

NOTE:

IMPROVEMENT OF BIO-TECHNOLOGY RELATED INFRASTRUCTURE DEVELOPMENT will not be considered under this programme. Such assistance may be sought for from Bio-Technology Department, Govt. of West Bengal

Nature of Support: The Scheme will provide funds for optimal development of infrastructure facilities for teaching and research, including renovation of existing laboratory space (no fresh construction), modernization of laboratories, acquisition of essential equipment and up-gradation of existing facilities, networking & computational facilities, teaching aids, maintenance of Lab equipments (repairs and annual maintenance of existing laboratory equipment / facilities) etc.

Duration: The duration of support for each project will be for a maximum of 3 years

Note: (WBDST-FIST grant shall not be utilized for construction of building, rooms and for organizing Workshops/Seminars/Conference/Orientation & Training programmes).

2. WBDST-FIST GRANT STRUCTURE:

Grant support will be at three levels:

Level I: Undergraduate Colleges/Institutions -Support grant to a maximum of Rs. 9.00 Lakh:

In this category a Department of each successful institution will obtain support grant up to a maximum of Rs. 3 lakh per annum for continuous three years.

- The colleges should be accredited to a University of West Bengal.
- The minimum number of UG students shall be 30.
- The college must have evidence of active teaching and preferably, also have a component of research.

Level II: Medical & Engineering Colleges/Institutions - Support grant to a maximum of Rs. 30.00 Lakh:

In this category a Department of each successful institution will obtain support gross support to a maximum of Rs.10. lakh per annum for continuous three years.

- The colleges should be accredited to a University of West Bengal.
- The minimum number of UG students shall be 30.

- The college must have evidence of reasonably high quality teaching and preferably, also have a component of research.

Level III: Postgraduate Institutions - Support grant to a maximum of Rs. 45.00 Lakh:

In this category a Department of each successful institution will obtain support gross support to a maximum of Rs.15 lakh per annum for continuous three years.

- The colleges should be accredited to a University of West Bengal.
- The minimum number of PG students shall be 10.
- The college must have evidence of reasonably high quality teaching and preferably, also have a component of research.

Note: A contingency expenditure is allowed only up-to Rs. 15,000/- for (Level-I), Up-to Rs.50, 000/- for Level- II and 75000/- for Level- III) per annum. This contingency expenditure is within the given WBDST-FIST grant.

Support Duration:

The funding is provided only for a period of three years from the financial year 2014-15.

3. ELIGIBILITY:

The Science Departments/Colleges/Universities/Higher Educational Institutions offering Science teaching/research programmes and having recognition with respective Universities of WEST BENGAL are eligible to apply for grant under the programme. Priority will be given to those institutions which are actively engaged in Research in Basic Sciences, Engineering Sciences, Medical Sciences, Pharmaceutical Sciences, Agricultural Sciences and Veterinary Sciences. Preference will be given to Colleges/Universities/Higher Educational Institutions which have not received grants from UGC, DST, DBT, AICTE, ICMR, etc. **The Department will initially fund state funded / aided colleges (UG and PG)**

4. PROCEDURE FOR SELECTION:

- i. Notification of WBDST-FIST advertisement inviting proposals from interested Institutions.
- ii. Initial scrutiny to assess the suitability of proposal for consideration under the programme and visit to the laboratories, if necessary.
- iii. Final evaluation and selection of the WBDST-FIST proposal will be decided by the Committee of DST, GoWB.
- iv. The recommended proposals are processed for financial concurrence and administrative approval of the Government.

Application: Applications are invited from eligible UG/PG Departments at West Bengal State funded degree Colleges in the prescribed format which can be downloaded from **dstwb-council.gov.in**. Three copies of the completed Application Forms along with a soft copy(CD) with proper labeling addressed to:

**THE PRINCIPAL SECRETARY,
DEPTT. OF SCIENCE & TECHNOLOGY, GOVT. OF WEST BENGAL
BIKASH BHABAN 4TH FLOOR, EASTERN BLOCK**

**BIDHAN NAGAR (SALT LAKE CITY)
KOLKATA-700 091.**

The cover for the application should be marked 'Proposal for WBDST-FIST'.

5. GUIDELINES AND TERMS & CONDITIONS:

- i. The grant to be released under the WBDST-FIST programme is primarily for strengthening Science and Technology infrastructure facilities of the identified Department in Universities / Colleges and other Higher Educational Institutions for teaching and research and the grant shall be spent exclusively for this purpose.
- ii. The Head or its nominee (to be decided by the Department/ Institute/ University) of the identified Department/ Centre shall be the "Program Coordinator for the WBDST-FIST".
- iii. As the grant-in-aid under "WBDST-FIST" is to provide only for infrastructural facilities for research and teaching in the identified Department. Therefore, any deviation from the Budget outlay as approved by DST, GoWB will not be entertained. In case, if it is very necessary, a request can be made to the DST, GoWB for consideration.
- iv. The grants-in-aid under "FIST" are to provide infra-structural facilities for research and teaching in the department. Therefore, *no provision of Overhead Charges is admissible.*
Please note that the scheme does not allow any provision for building/construction and recruitment of staff etc.
- v. All the assets acquired from the grant will be the property of the DST, and should not, without the prior sanction of the Department, be disposed off or encumbered or utilized for purposes other than those for which the grant has been sanctioned.
- vi. All efforts shall be made to procure the equipments and other items at the earliest to avoid cost escalation due to foreign exchange fluctuation and shall abide all procedures laid out by the grantee Institution. In case, if it is found that the grantee Institution is not able to use the funds within one year of its release, DST, GoWB shall have the right to withdraw the project support grants from the Institution.
- vii. The Institute will furnish to DST, GoWB, Utilization Certificate and an audited Statement of Accounts (in DST, GoWB format) pertaining to the grant (along with Progress Report) within a month following the end of each financial year.
- viii. After receiving the grant by the grantee Institution, the DST, GoWB will review periodically (once in six months) the technical and financial progress including utilization of the grant. The DST, GoWB reserves the

- right to terminate the support at any stage if it is convinced that the grant has not been properly utilized or appropriate progress is not being made by the grantee Institution
- ix. A register of the permanent/semi-permanent assets acquired wholly or partly out of this grant shall be maintained and a copy thereof furnished to this Department. Such register of assets and the accounts maintained shall be available or open to scrutiny by Audit.
 - x. Unspent amount can be carry forward to the next financial year, but the payable grant in the next year never exceeds the approved budget outlay.
 - xi. The Auditor General West Bengal, at his discretion shall have the right to access to the book of accounts for this support.
 - xii. The grant released under the WBDST-FIST programme needs to be kept in a separate savings bank account of a nationalized bank only. The accrued interest on the grant needs to be reflected in the statement of expenditure annually.
 - xiii. In order to give visibility to the WBDST-FIST support programme of the DST, GoWB, and the Department supported with WBDST-FIST grant shall be known as "WBDST-FIST Sponsored Department" and the following line shall be suitably displayed as: Catalyzed and Supported by Dept. of Science and Technology, Govt. of West Bengal. All equipment procured out of the WBDST-FIST grants must carry a durable label 'Provided under grant from DST, GoWB under WBDST-FIST Programme'
 - xiv. The Department should avoid incurring expenditures beyond the grant made available to them. The sanction order duly describes the equipment / items and heads along with the allocated budget. The Department may restrict their purchase and expenditure as per the allocated budget. Any over expenditure beyond the sanctioned budget has to be borne by the Department / Institute / University and DST; GoWB will not reimburse such expenditures.
 - xv. The grantee institutions shall submit half yearly reports on various aspects of progress achieved in the WBDST-FIST Programme to DST, GoWB. The progress on the implementation of the programme shall be reviewed, monitored and evaluated once in every six months by DST Officials /Experts from the date of release of first installment of the grant.
 - xvi. Cancellation / Withdrawal: If, as a result of the periodic review, it is found that the supported institution is not performing well, a six month notice shall be given to it for improvement. If the DST, GoWB is

satisfied that the grantee Institution has not made progress or has not shown results as per the action plan even after six months notice period, the grantee institution may have to refund the financial assistance given to them under the WBDST-FIST programme along with the penal interest.

- xvii. WBDST-FIST grant shall not be utilized for organizing Workshops/Seminars/Conference/Orientation & Training programmes.
- xviii. The release of subsequent installment of WBDST-FIST grant to grantee institution is subject to the evaluation of the progress achieved.
- xix. Three quotations from reputed suppliers for purchase of equipments/renovation work/other works under the purview of the grant shall be submitted.

Signed by

Signed by

Head of the Department/ Centre

Head of the Institute