



**National Programme
of
Mid Day Meal in Schools
(MDMS)**

**Annual Work Plan & Budget
2016-17**

Name of the State : Tripura

Mid-Day-Meal Programme

Annual Work Plan & Budget : 2016-17

1. Introduction:

1.1 Brief history

Tripura, the north eastern state of India is nestled in the far east of India, neighboring the country of Bangladesh. The state headquarters is located at Agartala, which is also the capital of the State. It is surrounded on the north, west, south and south-west by Bangladesh whereas in the east it has a common boundary with Assam and Mizoram.

Tripura was a monarchy state before becoming integral part of the Republic of India. Monarchy in Tripura ended on 9th September 1947. Tripura officially became a part of India on Oct. 15, 1949, and a Union Territory on 1st November 1956. It became a constituent state of the Indian Union on Jan.21, 1972.

The state Govt. of Tripura launched Mid-Day-Meal Scheme in the state w.e.f 1st March, 1980 for children reading in classes I-V in Govt. and Govt. aided schools. Under the scheme, the school going children of primary stage were provided dried food like biscuit, chira, muri and locally available seasonal fruits for 200 days in a year. Subsequently, Govt. of India introduced Mid-Day-Meal programme under the scheme entitled “National Programme of Nutritional support to primary Education”(NP-NSPE) w.e.f. 15th August 1995 in the whole country as a centrally sponsored scheme. As per guideline of the scheme, each child from classes I-V having attendance in schools up to 80% was supplied 3 kg of rice per month. Government of India provided rice free of cost and Rs.50.00 per quintal as subsidy for transportation of foodgrains.

Thereafter, in pursuance to the direction of the Hon’ble Supreme Court of India, the State Government began providing cooked meal (khichudi) to the eligible primary (I to V) school children on all school day since 1st April 2003 under Mid-Day-Meal and from the year 2008 to all the children of classes VI to VIII (Upper primary level).

Presently, Government of India is providing central assistance to the State Government @ Rs.3.47 per child per school day in the Primary and Rs.5.20 in the Upper Primary stage. Against the central assistance, the State contribution is Rs. 0.50 per child per school day for the Primary level and Rs.0.58 for the Upper Primary level.

Mid-Day-Meal is implemented in **4472** Primary schools and **2084** Upper Primary schools. As per MDM-MIS Data, total of **3,20,618** children in the Primary stage and **1,85,747** in the Upper Primary stage have opted for the Mid-Day-Meal in schools. Mid-Day-Meal is also extended to all the Madrassa/Muqtab institutions in the state.

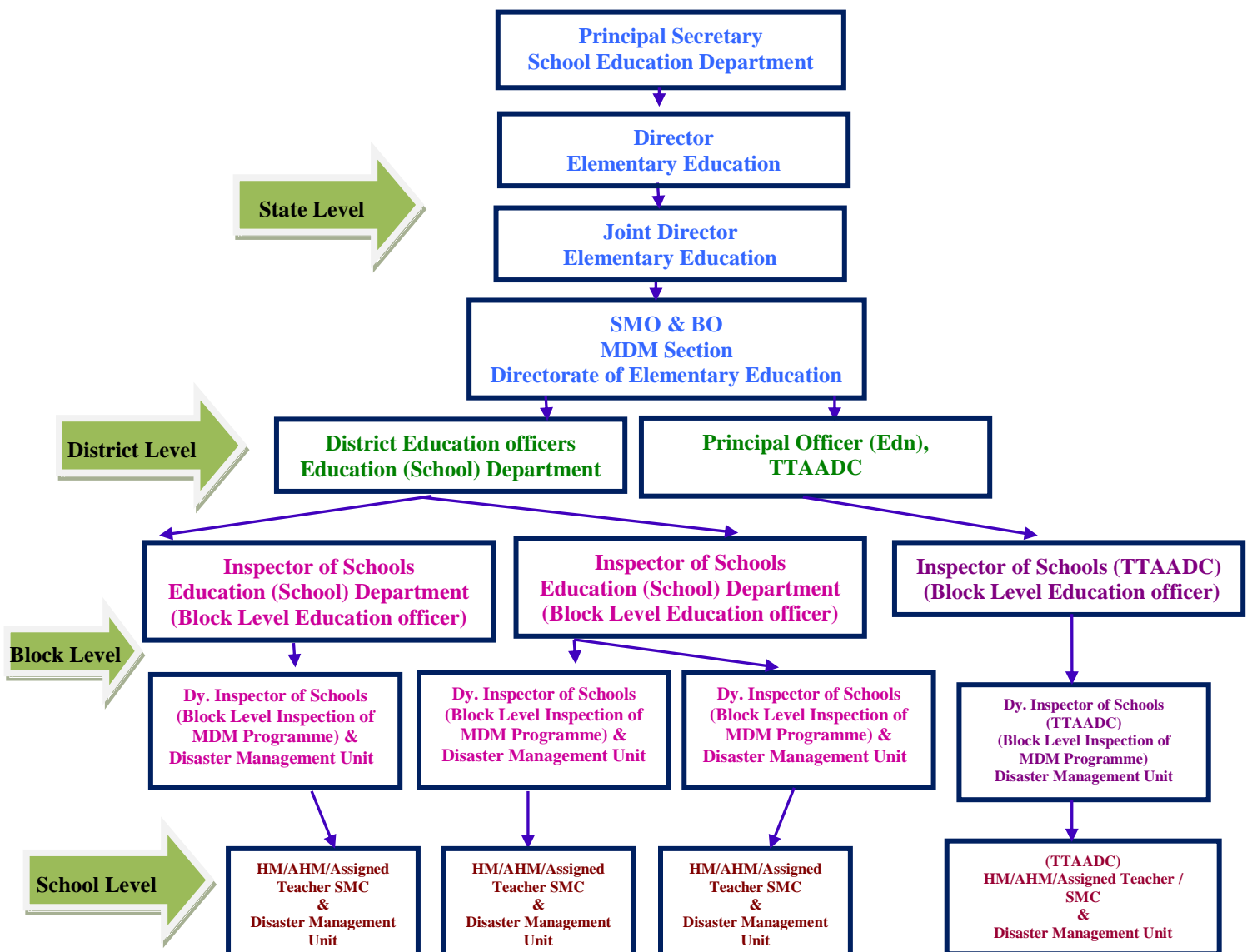
The prime objective of this scheme is to enhance enrollment, retention and attendance and simultaneously improving nutritional levels among children.

1.2 Management structure

The present Management structure of Mid-Day-Meal is totally under the Directorate of School Education. At the State level Principal Secretary, School Education Department, Govt. of Tripura controlled all the financial transaction regarding MDM and there is a Senior Research Officer working as Branch Officer of Mid-Day-Meal Section who are assisting the Director, School Education Department to oversee the implementation of MDM. However, at the District and the Block level, the implementation of the scheme is supervised and monitored by the District Education Officer and the Inspector of Schools who are commonly implementing all schemes of the Department.

At the school level the HM / Asst. H/M /Assigned Teacher (MDM) finally implement the programme. Beside, the School management Committee (SMC) constituted with the public representatives, actively monitor the implementation of the programme on daily basis. Moreover in every school a Disaster Management Unit has been constituted with the NSS Volunteers to face any kind of unwanted situation.

Flowchart of Management Structure:



1.3 Process of Plan Formulation.

Plan Preparation activities are the base of the plan, the Department is expected to develop Mid-Day-Meal Plan as per guidelines of MHRD, GoI considering the following points:

- ❖ In order to achieve the goal of improving nutritional levels among the target group by ensuring quality cooked food served to the children of Primary and Upper- Primary school units and also other objectives in implementing the scheme.
- ❖ The preparation of Annual Work Plan & Budget 2016-17, every implementing officer is supposed to undertake various activities known as “**Pre-Plan Activities**”.
- ❖ Analysis of the exact problem and shortcomings of the objective areas especially the target groups before preparing a plan.
- ❖ The Department has adopted the “**Bottom up**” approach to formulate the plan.
- ❖ The Data in the form of enrolment and number of school Units has been collected from the Blocks (Scrutinized by the District offices and compared with MDM-MIS) to ascertain the actual requirements in terms of financial and foodgrains.
- ❖ The District plans are prepared at the District level offices, keeping close contact with the Block Level officers i.e Inspectors of schools.
- ❖ Finally the State Level plan has been prepared by comparing all the District Level Plans.

Apart from these, all implementing officers have been briefed regarding collection and furnishing of data.

2. Description and assessment of the programme implemented in the current year (2015-16) and proposal for next year (2016-17) with reference to:

2.1 Regularity and wholesomeness of mid-day-meals served to children; reasons for programme interruptions, if any and planning to minimize them.

Supply of cooked food to the school children is implemented on all school days in all schools of the state without any interruption. Mid-Day-meal is being served even during school examinations in the state. Apart from this, an instruction has been issued to serve Mid-Day-Meal even during the rainy days when attendance is likely to fall far short of the enrollment strength.

2.2 Details about weekly Menu.

2.2.1 Weekly Menu – Day wise:

Presently implemented weekly menu for MDM Programme is as follows:

Monday	: Khichudi
Tuesday	: Rice and Egg curry
Wednesday	: Rice & Veg. curry
Thursday	: Rice and Egg curry
Friday	: Rice & Veg. curry
Saturday	: Payesh (Sweet Dish)/Khichudi/ Rice & Veg. curry (to be decided by the school authority)

In the present weekly menu there are provision to provide two full eggs in a week, green vegetable twice in a week and dal once in a week (in mode of khichudi) which will fulfill the nutritional gap of school going children.

Present menu contains :

- Calorie value - 514 Kcl per day
- Protein value - 22 gms per day
- Calcium - 56 mg per day

For strict observance to the menu served, it is being monitored by the School Management Committee (SMC), Headmasters and guardians and the Local bodies. Due to increase in the price rise of essential commodities, it is difficult to meet up the prescribed calorie with the present cooking cost. Hence, *for the period 2016-17, it is proposed for enhancement in the cooking cost so that there is equality with the market price index.*

2.2.2 Additional Food items provided (fruits/milk/any other items), if any.

By the help of local people some time meat or sweet are being served.

2.2.3 Usage of Double Fortified Salt:

The department has taken initiative to use Double Fortified Salt for preparing mid day meal and accordingly all the implementing officers has been instructed to monitor the matter seriously. In the State only Double Fortified Salt is being used for preparing mid day meal.

2.2.4 At what level menu is being decided / fixed:

The common fixed weekly menu has been decided at the State Level in consultation with the Dietician of the State Govt and considering the locally available vegetables.

The state govt. has introduced the fixed uniform menu throughout the state considering the following points:

- i) All children will be benefited nutritionally throughout the state equally.
- ii) Though there are many communities in Tripura, but the food habits of all most all communities are same.
- iii) There will be no way to misuse the cooking cost at the school level.
- iv) Sudden inspection regarding Quality & Quantity of MDM can be done as per specific fixed menu.
- v) Menu is prepared on the basis of the food ingredients available throughout the state.
- vi) As the day item of the menu is different the student's willingness to take MDM and also to go to school will be increased.

2.2.5 Provision of local variation in the menu:

Present weekly menu for MDM has been prepared on the basis of the vegetable, food ingredients etc.. available throughout the state and on the day of Rice & Veg. Curry, the veg. curry are being prepared based on the locally available vegetables and considering the local area based food habits.

2.2.6 Timings for serving of Mid-Day-Meal at school level:

Present timings for serving of Mid-Day-Meal at school level are as follows:

- Primary Stage : 9.00 AM to 9.30 AM
- Upper Primary Stage: 1.50 PM to 2.20 PM

2.3 Foodgrains management,

2.3.1 Timeframe for lifting, District wise lifting calendar of foodgrains.

The Inspector of Schools submits quarterly requirements of rice showing school-wise shortfall or surplus of rice of previous quarter to the MDM Section, Directorate of Elementary Education. Whatever the allocation of foodgrains received from GoI, on the basis of requisitions received from Inspector of Schools, the MDM Section, Directorate of Elementary Education prepare I/S wise and feeder go-down wise reallocation memo of rice.

2.3.2 System for ensuring lifting of FAQ foodgrains (Joint inspections at the time of lifting etc.)

For ensuring lifting of FAQ foodgrains (rice) random inspections are being done at the FCI go-down / Sub-Divisional food go-down by the state level, District level and Block level departmental officers.

2.3.3 Transportation and distribution:

The FCS & CA Deptt., Govt. of Tripura (**Nodal Agency for lifting of food grains**) lifts the foodgrains (rice) from FCI go-down and supply to the Sub-Divisional food go-down. Then after the Sub-Divisional food controller issues D.O against each concerned Fair Price Shops dealers to collect rice from Sub-Divisional food go-down. Thereafter, the dealers of Fair Price shops lift foodgrains from Sub-Divisional food go-down and store it in their respective store house. The School authorities arrange for lifting of rice from F.P. Shops and keep the lifted rice in safe storage in schools for MDM programme. The school authorities are being paid transportation assistance @ Rs.310 / MT rice.

2.3.4 Whether unspent balance of foodgrains (rice) with the schools is adjusted from the allocation of the respective schools:

Yes, unspent balance of rice with the schools is adjusted from the allocation of the respective schools. In fact, the Inspectors of Schools submits quarterly requirements of rice showing school-wise shortfall or surplus of rice.

2.3.5 Number of schools receiving foodgrains at doorstep of school.

The School authorities arrange for lifting of rice from F.P. Shops and keep the lifted rice in safe storages in schools for MDM programme. In the state most of the school units are situated within 1 (one) KM range of concerned F.P Shop.

2.3.6 Storage facility at different levels:

All the School units in the state have been facilitated with at least two specially designed (FIFO system) good quality storage bins of capacity 250KG each for storing the rice in a hygienic environment.

2.3.7 Challenges faced and plan to overcome them:

So far, as the quantity and quality of food grains are concerned under MDM programme, there is no complaint in the state. The quality of foodgrains supplied for MDM scheme is Fair Average Quality (FAQ) which conforms to the guidelines of MHRD,GoI.

2.4 Payment of cost of foodgrains to FCI.

2.4.1 System for payment of cost of foodgrains to FCI:

As per guidelines issued by the MHRD, GOI, the cost of lifted foodgrains is paid directly to the Area Manager, FCI, Agartala after receiving bills duly certified by the Department of Food Civil Supplies & Consumer Affairs (FCS&CA Deptt.). Bills are paid on a quarterly basis.

2.4.2 Status of pending bills of FCI of the previous year:

There are no pending bills of FCI of the previous year.

2.4.3 Status of monthly meetings by the State Nodal Officer with the FCI.

During the meetings of Steering-cum-Monitoring Committee at the State level necessary consultation are being done with the State Nodal Officer of the FCI regarding bills of lifted foodgrains, lifting of foodgrains etc..

2.4.4 The process of reconciliation of payment with the concerned offices of FCI.

The cost of lifted foodgrains is paid directly to the Area Manager, FCI, Agartala after receiving bills duly certified by the Department of Food Civil Supplies & Consumer Affairs (FCS&CA Deptt.).

2.4.5 Relevant issues regarding payment to FCI.

In fact there is no issue regarding payment to FCI.

2.5 Fund Flow Mechanism - System for release of funds (Central and State).

2.5.1 Mode of release of funds at different levels, (e-transfer of funds directly from State to School/implementing agency)

Presently the department has adopted the e-transfer system of funds for transferring funds from Directorate to District / Block level and then at the school level.

2.5.2 Dates when the fund released to State Authority / Directorate / District / Block / Gram Panchayat and finally to the Cooking Agency / School.

Sl. No.	Instalment / Component	Date of receiving of funds by the State	Date of receiving of funds by the Directorate	Date of receiving of funds by the Inspectorates / Blocks	Date of receiving of funds by the School
(A) Recurring Assistance					
1	Adhoc Grant (25%)	27.04.2015	15.05.2015	09.06.2015	12.06.2015
2	Balance of 1st Installment	07.08.2015	31.08.2015	23.09.2015	26.09.2015
3	2nd Installment	04.01.2016			
(B) Non-Recurring Assistance					
4	Kitchen-cum-store	Nil	Nil	Nil	Nil
5	Kitchen Devices	Nil	Nil	Nil	Nil

2.5.3 Reasons for delay in release of funds at different levels.

The previous method of fund flow was as follows :

Various funds once received from GOI , the Finance Department of the State Government releases fund based on requisition (on the basis of enrolment & number of schools) of the School Education Department both against Central Assistance (CSS) and contributory matching State Share. Then the School Education Department directly place fund with all Inspector of Schools and the Chief Executive officer for schools under TTAADC. The Inspector of Schools draw fund on submission of A.C. bills to the concerned Treasury / Sub-Treasury Officers and transfer the fund to joint Account of HM & MTAs of all schools under their respective jurisdiction through banks. In case of TTAADC, the School Education Department transfers the fund to the Account of Chief Executive Officer, TTAADC. Thereafter, the Chief Executive Officer, TTAADC transfers the fund to all Inspectors of Schools (TTAADC) through bank Cheque / Draft.

This was a lengthy process. But now to overcome the delay release of funds e-transfer system of fund has been adopted by the department.

2.6 Cook-cum-helpers

2.6.1 System and mode of payment of honorarium, of honorarium to cook-cum-helpers and implementing agencies viz. NGOs / SHGs / Trust / Centralized kitchens etc.

10926 Cook-cum-Helpers for Primary & Upper Primary units have been engaged under MDM programme in the State.

There is no Centralized Kitchen in the state.

The payments of all the Cook-cum-Helpers engaged under MDM Programme are being made through their individual bank accounts by e-transfer system.

2.6.2 Rate of honorarium to cook-cum-helpers,

At present the GoI and State Govt. are jointly funding @ Rs.1000/- (Rs.900/- Central Share+ Rs.100/- State Share) per cook per month as honorarium for Cook-cum-Helpers.

This rate of honorarium may be enhanced to at least Rs.2000/- per month.

Every effort is made to release the honorarium of cook-cum-helpers regularly so that payment can be made in time.

2.6.3 Number of cook-cum-helpers having bank accounts,

All the cook-cum-helpers engaged under MDM Programme have their individual bank accounts.

2.6.4 Payment of honorarium to cook-cum-helpers:

Payment of honorarium to cook-cum-helpers through their bank accounts.

2.6.5 This section should also include the details of cook-cum-helpers like eligibility as per norms, approval of cook- cum-helpers, engaged and the strategy to fill the gap (if any)

10926 Cooks for Primary & Upper Primary units have been engaged for running MDM programme in the State out of total 11016 cook-cum-helpers approved by the PAB 2015-16. The norms for engagement of Cooks cum Helpers are as follows.

Sl No	Enrolment	No. of Cooks eligible
1	School having 1 - 50 Students	1
2	Above 50 – 100 Students	2
3	Every addition of 100 students	1 Additional beyond 100 above

2.6.6 Provisions for health check-ups of Cook-cum-Helpers:

The school health check-up programme is being done in the state in convergence with the NHM Department. The Director, NHM has been requested to take necessary steps to check the health of cook-cum-helpers engaged under MDM during the school health check-up programme.

2.6.7 Whether cook-cum-helpers are wearing head gears and gloves at the time of cooking of meals:

The department has issued a general instruction regarding wearing apron and head gears at the time of cooking serving of mid day meal by the cook-cum-helpers.

All the cook-cum-helpers engaged under MDM Programme has also been provided apron and head gear from the MME fund under MDM Programme.

Accordingly all cook-cum-helpers are wearing head gears and apron at the time of cooking and serving of meals.

2.6.8 Modalities for apportionment of cook-cum-helpers engaged at school level and working at centralized kitchens, in case of schools being served through centralized kitchens:

There is no Centralized Kitchen in the state.

2.7 Procurement and storage of cooking ingredients and condiments

2.7.1 System for procuring (good quality Agmark / FPO) pulses, vegetables including leafy ones, salt, condiments, etc. and other commodities:

Headmaster of school who is the convener of SMC is responsible for maintaining stock book of rice and other food ingredients and accounts of receipt and expenditure of MDM fund. He keeps all vouchers in his custody and submits utilization of rice and fund to the Inspector of Schools. SMC members hold meeting once in a month and take decision and corrective measures for effective implementation of the programme in each school.

The organizer / assigned teacher receives fund from the HM on weekly basis and make expenditure for purchase of dal, vegetable, oil packet (Agmark), salt (iodized) and spices from local market, and draws rice from the fair price shop. In this respect one register has also maintained daily to keep the record of ingredients purchased. After expenditure, he / she submit vouchers to the HM.

2.7.2 Whether FIFO method has been adopted in usage of pulses and condiments etc. or not.

Yes, FIFO method has been adopted in usage of pulses and condiments etc.

2.7.3 Arrangements for safe storage of ingredients and condiments in kitchens:

All the school units have been facilitated with at least two good quality storage bin specially designed with FIFO system of capacity 250 KG (approx) each form the MME fund under MDM Programme. Accordingly these storage bins are being used to store the foodgrains.

2.8 System for cooking, serving and supervising mid-day-meals in the school and measures to prevent any untoward happening:

The Headmaster / assigned teacher (MDM) supervises daily to ensure that specified quantity of rice and other food ingredients are used in preparing mid-day-meal. He / she also ensure the supply of specified meal as per daily pre fixed weekly menu of MDM. After taking attendance of school children required food grains and other ingredients are released to cooks.

The cooked foods are tasted daily by one teacher of the school, one cook-cum-helper and one local guardian before serving the meal to the children.

All Officers of the Department have been given monthly target to visit schools with specific instruction to inspect the implementation of Mid-Day Meal in school.

2.9 Mode of Cooking of Mid Day Meals – LPG, smokeless chulha, firewood & others:

In most of the school units in the state the firewood is being used as fuel for preparing the mid-day-meal. Recently the department has taken initiative to provide LPG based cooking system in school for MDM purpose and up-to 31st December 2015 in 549 school units LPG based cooking system has been provided.

2.10 Kitchen-cum-stores.

2.10.1 Procedure and status of construction of kitchen-cum-store:

At present there are **6317** Government & Government Aided managed primary and upper primary school units excluding newly opened schools (as per MDM-MIS figure) which are eligible to get fund for construction of kitchen-cum-store. Up-to year 2015-16 the Govt. of India have sanctioned funds for construction of 5304 nos. kitchen-cum-store in 5304 nos. primary and upper primary school units. But the department has constructed total 5565 kitchen sheds utilizing the same fund. In 562 school units kitchen sheds were constructed by convergence before 2008-09 and in 190 school units one kitchen shed is being shared by both primary and upper primary units as there is no sufficient space to construct two separate kitchen sheds.

Kitchen-cum-stores are constructed as per model estimate approved and communicated by the GoI.

Construction Procedure:

Fund toward this construction was placed to the concerned Inspectors of Schools who then transfer the fund to the School Authority and after getting fund the School Authority constructed the kitchen shed with the knowledge of the School Management Committee (SMC) which was also entrusted to supervise the construction works to ensure its quality.

2.10.2 The reasons for slow pace construction of kitchen cum stores, if applicable:

Not applicable.

2.10.3 Whether any standardized model of kitchen cum stores is used for construction.

Yes, Kitchen-cum-stores are constructed as per model & estimate approved and communicated by the GoI.

2.10.4 Details of the construction agency and role of community in this work:

The School Authority was responsible to construct the kitchen-shed as per specific model (plinth area 1 / 2 / 3 or 4) with the knowledge of the engineering cell of the department and the School Management Committee (SMC) which was also entrusted to supervise the construction works to ensure its quality.

2.10.5 Kitchen cum stores constructed through convergence, (if any):

Yes, there are 562 school units where kitchen-cum-store is constructed through convergence before 2008-2009.

2.10.6 Progress of construction of kitchen-cum-stores during this year and target for the next year:

During the year 2015-16, MHRD, GoI has not sanctioned fund for construction of kitchen-cum-stores.

As kitchen sheds have been constructed in all eligible school units, the new construction target for the next year is nil.

2.11 Kitchen Devices

2.11.1 Procedure of procurement of kitchen devices from funds released under the Mid Day Meal Programme:

Kitchen devices have been provided to all Primary and Upper Primary school units (6556 nos.) as per guidelines of MHRD, GoI.

These are procured from registered Cooperative Societies / Local Market in every Sub-Division from the fund provided by GoI i.e @ Rs.5000/- per school.

2.11.2 Procedure of procurement of kitchen devices from funds released under the other sources.

Kitchen devices are mainly procured from the fund provided by the MHRD, GoI.

2.11.3 Availability of eating plates. Source of funding of eating plates:

Eating plates are also available in all school units, but the quantity is not adequate. These have been procured from the MME fund under the programme.

2.12 Capacity building and training for different stakeholders

2.12.1 Details of the training programme conducted for cook-cum-helpers, State level officials, SMC members, school teachers and others stakeholders:

- ❖ 120 cook-cum-helpers have been provided training on safety & hygienity by the resource personals from **Akshay Patra Foundation during the year 2013-14. Moreover the Department has taken initiative to provide training to the cook-cum-helpers on safety & hygiene and accordingly upto 31st December 2015 total 5200 cook-cum-helpers have been provided training on safety & hygiene in convergence with other departments like Fire Service Deptt., Health Deptt., Physiology Deptt. Of Tripura University etc..**
- ❖ In convergence with NRHM & Health Department, Govt. of Tripura, all Inspectors of Schools and some HM / AHM has given training regarding consumption of De-worming tablet and IFA tablets.
- ❖ SMC members have been provided training by SSA, Tripua.

- ❖ A regional Workshop / Orientation programme with all North-Eastern States organized by MHRD, GoI and Directorate of Elementary Education, Education (School) Department, Govt. of Tripura was held on 15th & 16th January 2016.

Besides District wise meetings have also been conducted in presence of Hon'ble Minister, School Education Department, Govt. of Tripura and local public representatives where Mid-Day meal is one important agenda for discussion.

2.12.2 Targets for the next year:

- ❖ During next financial year i.e 2015-16 additional 6000 cook-cum-helpers will be given training on safety & hygiene.
- ❖ Training will be provided to the SMC members regarding Social Audit.
- ❖ Special workshop / orientation programme will be conducted with the District level and Block Level MDM-MIS data entry operators.

2.13 Management Information System at School, Block, District and State level and its details.

2.13.1 Procedure followed for data entry into MDM-MIS Web portal:

First monthly data are being collected from each school units through Monthly Data Entry form specially designed by the MHRD, GoI. Then the collected data are being scrutinized at the inspectorate level and after scrutiny the data are being inserted into the MDM-MIS web portal.

2.13.2 Level (State/ District/ Block/ School) at which data entry is made:

The data entry work is being made at the Inspectorate Level i.e at Block level.

2.13.3 Availability of manpower for web based MIS:

Availability of manpower for web based MIS are as follows:

Level	Designation	Number of Employee
State Level	Sr. Consultant	01
	Data Entry Operator	03
District Level	Data Entry Operator	08
Inspectorate Level	Data Entry Operator	18

2.13.4 Mechanism for ensuring timely data entry and quality of data:

Once the data entry has been completed at the Inspectorate Level, the data are being checked at the District Level and then after final checkup at the State level office the data are being freezed.

2.13.5 Whether MIS data is being used for monitoring purpose and details thereof.

Yes, MIS data is being used for monitoring purpose and details thereof.

2.14 Systems to ensure transparency, accountability and openness in all aspects of programme implementation,

2.14.1 Display of logo, entitlement of children and other information at a prominent visible place in school

In all school units logo of MDMS, entitlement of children, weekly menu and other information etc.. has been displayed at a prominent visible place.

2.14.2 Dissemination of information through MDM website:

The MDM website (www.mdm.nic.in) under control of MHRD, GoI is a authentic source of information on MDMS. Necessary information are being collected from the MDM website.

2.14.3 Provisions for community monitoring at school level i.e. Mother Roaster, Inspection register:

All SMC members and local guardians are accordingly requested to monitor the implementation of the programme at the school.

2.14.4 Tasting of meals by community members:

The School Education Department, Govt. of Tripura has introduced a practice to taste cooked food for MDM at all school units. According to this the cooked food should be tasted by at least one teacher (assigned teacher for MDM), one cook-cum-helper and one local guardian (if present) before serving the cooked food to the children. They should also write their observations in the specific register kept in every schools.

2.14.5 Conducting Social Audit:

Presently during the SMC meeting at school level the HM /AHM submits the fund receive & expenditure statement to all the members. The department has taken initiative to conduct Social Audit as per guidelines of MHRD, GoI. from the next financial year i.e 2016-17.

2.15 Measures taken to rectify

2.15.1 Inter-district low and uneven utilization of food grains and cooking cost:

In Tripura, incidence of inter-district low and uneven utilization of food grains and cooking cost is not felt as the process involved in release of both foodgrains and fund has been streamlined except of delay in approval by the Finance Department to release fund to the Department. Otherwise allocation of food grains and cooking cost is released at the same time.

2.15.2 Intra-district mismatch in utilization of food grains and cooking cost:

Utilization of surplus rice of previous allotment lying accumulated in some of the F.P Shops / Schools may result in intra- district mismatch in utilization of food grains and also for cooking cost. Attempt is being taken up to stop lifting of rice from the godown until and unless the previous surplus stock of rice is fully utilized so that huge surplus of rice may not accumulate and also the cooking cost is being allocated on the basis of actual requirement received from schools.

2.15.3 Delay in delivering cooking cost at school level:

Now cooking cost are delivering at the school level in time, as the department has adopted the e-transfer system of fund.

2.15.4 Delay in payment to FCI:

The payment of foodgrains are being paid to FCI regularly within 20-days after getting the bills from the FCI.

2.15.5 Mismatch of data reported through various sources (QPR, AWP& B, MIS etc)

There is no Mismatch of data reported through various sources (QPR, AWP& B, MIS etc) as QPR & AWP& B are being made from the MDM-MIS data.

2.16 Details of Evaluation studies conducted by State/UTs and summary of its findings:

In fact no external evaluation has been made during the year 2015-16. During the year 2016-17 external evaluation will be carried out by engaging NGOs.

2.17 Write up on best/ innovative practices followed in the State:

1. Dining Hall for MDM Programme :

(i)Introduction:

In pursuance to the direction of the Hon'ble Supreme Court of India, the State Government began providing cooked meal to the eligible primary (I to V) school children on all school days since 1st April 2003 under Mid-Day-Meal Programme and from the year 2008 to all the children of classes VI to VIII (Upper primary level). Presently, Government of India is providing central assistance under the component of cooking cost to the state Government @ Rs.3.47 per child per school day in the Primary and Rs.5.20 in the Upper Primary stage. Against the central assistance, the State contribution is Rs. 0.50 per child per school day in the Primary and Rs.0.58 in the Upper Primary stage. Besides, the GoI providing necessary fund for the components like honorarium to cook-cum-helper and construction of kitchen-cum-store by the 90:10 Central-State contribution system. There is no provision for making well sitting arrangement for taking mid day meal in the school.

Tripura is the only state in the country intending to construct dining halls in the school premises from its own resources.

(ii) Objectives:

The Department has taken the initiative of construction of dining hall in the schools with the objective of giving the children an opportunity to sit together and eat their meal (MDM) comfortably and hygienically.

(iii) Salient Features:**Structure:**

Unit Cost of Dining Hall	Rs. 14.60 / 25.00 Lakhs.(Approximately)
Size of Dining Hall	Capacity to sit and take meal for 50/100 students at a time.
Type of Construction	Permanent Pucca construction.

Implementation :

Implementing Authority	School Education Department, Govt. of Tripura
Project Completion time per unit	2-3 months.

(iv) Strategies :

The School Education Department, Govt. of Tripura is being implementing the constructions of dining halls through the help of PWD (R & B) and Tripura Housing Development & Construction Board, Govt. of Tripura. The approval of necessary fund and expenditure sanction are also being accorded by the School Education Department when fund is available.

(v) Impact :

The project of construction of dining hall in school premises have a very effective and positive impact. By this project it has become possible to provide better infrastructure facility for the benefit of the students. The children are taking their mid day meals in a healthy, hygiene and disciplined manner. This initiative really improved the eagerness of the students to take mid day meal and can prevent the unwanted incident to some extent.

(vi) Summary :

In some of the selected schools, construction of dining halls have already been completed and in some schools construction works are going on. The department has started such innovative project for the benefit of the children of the state by its own limited resources. The Deptt. intends to construct more dining halls in phase manner. All the MPs(Tripura) were also requested to provide fund for construction of dining hall in his / her area.

Present status of dining hall in the State:

No. School Units having Dining Hall facility	No. School Units where Dining Halls are under construction
35	15

(vii) Replicability :

As the project has a good impact for the benefit of the students the project can be implemented throughout the state in phase manner when necessary fund will be available.

2.Kitchen Garden :

(i)Introduction :

In Tripura the school house / buildings are situated in own land of School Education Department. Most of the school have available land. To use these unused lands in a positive manner the School Education Department decided to grow up kitchen gardens which can improve the quality of Mid-Day-Meal.

(ii)Objectives:

The Department has taken the initiative of growing kitchen garden in the schools with the objective of giving the children more nutritious & pesticide free food by using the vegetables like cabbage, potato, tomato, brinjal, radish etc. grown in the kitchen gardens. At present per day per child contribution for cooking cost is very low in present price hike days. The production of kitchen garden will be helpful to supplement more protein & calorie to the children.

(iii)Salient Features:

Structure:

Unit Cost for growing Kitchen Garden	Rs. 1000.00 to 15000.00
Land	Owned by School Authority
Size of Kitchen Garden	As per available land

Implementation :

Implementing Authority	School Authority.
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(iv)Strategies :

The School Education Department, Govt. of Tripura is being growing kitchen gardens in some school premises through students (using the Work Education classes). The approval of necessary fund and expenditure sanction are also being accorded by the school authority as and when fund is necessary. In some schools the horticulture Department, Govt. of Tripura has provide funds for grow up kitchen garden. Man-Days can be provided by the Gram Panchayet from MGNREGA.

(v)Impact :

The project of growing up kitchen gardens in school premises have a very effective and positive impact. By this project it has become possible to provide better nutritious pesticide free food to the students. The children are also taking delicious mid day meal which is healthy too. This initiative really improved the eagerness of the students to take mid day meal.

(vi)Summary :

Kitchen garden though is yet to gain popularity, however, in a few schools of the state the school authorities have grown up beautiful kitchen gardens. This practice is being encouraged in all the schools. The Gram Panchayets / Nagar Panchayets / have been requested to provide some man-days from the MGNREGA. **At present there are 55 school units, where Kitchen Garden is available.**

(vii)Replicability :

As the practice has a good impact over the benefit of the students the project can be implemented throughout the state.

3.Tasting of Cooked food before serving to the children:

(i)Introduction :

In pursuance to the direction of the Hon'ble Supreme Court of India, the State Government began providing cooked meal to the eligible primary (I to V) school children on all school days since 1st April 2003 under Mid-Day-Meal Programme and from the year 2008 to all the children of classes VI to VIII (Upper primary level). To prevent unwanted incidence like food poisoning etc.. the practice of Cooked food testing before serving to the children has been introduced.

(ii)Objectives:

The Department has introduced the practice of tasting of cooked food before serving it actually to the children with the objectives to prevent unwanted incidence like food poisoning etc.. and also to determine whether the cooked is consumable by the children.

(iii)Salient Features:

Structure:

Food tasting register	As per prescribed format developed by School Education Deptt.
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Implementation :

Implementing Authority	School Authority.
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(iv)Strategies :

The School Education Department, Govt. of Tripura has introduced the practice of tasting of cooked food under MDM Programme with the following strategies. Under the practice of tasting of cooked food every day cooked food (mid day meal) must be tested by the assigned teacher first, secondly by one of the cook-cum-helpers and lastly by at least one mother / parent and they will write their comments in the specific food Tasting Register kept in every school before actually serving the Mid-Day-Meal to the students. The HM or the Teacher in-charge of the school also must conduct random checks of the food prepared before serving to the students.

(v)Impact :

The practice of tasting of cooked food under MDM Programme have a very effective and positive impact. By this practice it is possible to maintain the quality of cooked food under MDM Programme and also to provide delicious mid day meal to the children which is healthy too.

(vi)Summary :

The practice of tasting of cooked food under MDM Programme are being implementing in all school units where MDM Programme is implemented.

(vii)Replicability :

As the practice has a good impact over the benefit of the students the practice can be implemented in other state also.

4. Practice of Hand Wash :

(i)Introduction :

It has established that the affection of some disease like Colera, Dieria etc.. can be minimised by washing our hand before taking meal and after going to toilet.

(ii)Objectives:

The Department has introduced the practice of Hand Wash before taking meal and after going to toilet in each school units the objectives to minimise the affection possibilities of some diseases like Colera, Dieria etc.. so that children can live a healthy life.

(iii)Salient Features:

Structure:

Hand Wash place	Constructed by the school authority.
Soap for Hand Wash	Provided by the School Education Deptt. form MME fund under MDM Programme.

Implementation :

Implementing Authority	School Authority.
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(iv)Strategies :

The School Education Department, Govt. of Tripura has introduced the practice of Hand Wash before taking meal and after going to toilet in each school units. Under this practice every student wash their hand before taking meal and after going to toilet with soap. The cook-cum-helpers also do follow this practice. Moreover for better implementation of the practice the cook-cum-helpers were also instructed to check whether the children has washed their hands before taking their meal or not.

(v)Impact :

The practice of Hand Wash before taking meal and after going to toilet has a very effective and positive impact. By this practice it is possible to generate awareness among the school going children about the goodness of clean and hygiene.

(vi)Summary :

The practice of **Hand Wash before & after taking meal and after going to toilet** is being implementing in all school units where MDM Programme is implemented.

(vii)Replicability :

As the practice has a good impact over the benefit of the students the practice can be implemented in other state also.

5. Uniform Weekly Menu for MDM Programme:

(i)Introduction :

In pursuance to the direction of the Hon'ble Supreme Court of India, the State Government began providing cooked meal to the eligible primary (I to V) school children on all school days since 1st April 2003 under Mid-Day-Meal Programme and from the year 2008 to all the children of classes VI to VIII (Upper primary level). To provide equal and similar nutrition

support to all the children, the Deptt. has introduced a common uniform Weekly Menu for mid day meal Programme.

(ii) Objectives:

The Department has introduced the Uniform Weekly Menu for MDM Programme with the objectives to provide nutritional support uniformly throughout the state under MDM Programme.

(iii) Salient Features:

- a) All children will be benefited nutritionally through out the state equally.
- b) Though there are many communities in Tripura, but the food habits of all most all communities are same.
- c) There will be no way to misuse the cooking cost at the school level.
- d) Sudden inspection regarding Quality & Quantity of MDM can be done as per specific fixed menu.
- e) Menu is prepared on the basis of the food ingredients available through out the state.
- f) As the day item of the menu is different the students willingness to take MDM and also to go to school will be increased.

(iv) Strategies :

The School Education Department, Govt. of Tripura has introduced the Uniform Weekly Menu for MDM Programme under the supervision of State level ,District level and Block level departmental officers, PRI Bodies, local guardians etc.. The school authorities have been instructed to maintain the daily menu as prescribed by the Department.

(v) Impact :

The introduction of Uniform Weekly Menu for MDM Programme has a very effective and positive impact. By this the children are being equally benefiting through out the state Nutritionally under MDM Programme.

(vi) Summary :

Same menu are being served for the day in the entire state. The menu chart has been displayed in the prominent places of school building for awareness.

Fixed common weekly menu chart is as follows:

Monday	: Khichudi
Tuesday	: Rice and Egg curry
Wednesday	: Rice & Veg. curry
Thursday	: Rice and Egg curry
Friday	: Rice & Veg. curry
Saturday	: Payesh (Sweet Dish)/Khichudi/ Rice & Veg. curry (to be decided by the school authority)

In the present weekly menu there are provision to provide two full eggs in a week, green vegetable twice in a week and dal once in a week (in mode of khichudi) which will fulfil the nutritional gap of school going children

(vii) Replicability :

As the practice has a good impact over the benefit of the students. The practice can be implemented in other state also.

2.18 Untoward incidents

2.18.1 Instances of unhygienic food served, children falling ill:

During the year 2015-16 (upto 31st December 2015) no such incident has occurred.

2.18.2 Sub-standard supplies :

No such report has been recorded in the MDM Section.

2.18.3 Diversion/ misuse of resources:

No such report has been recorded in the MDM Section.

2.18.4 Social discrimination:

No such report has been recorded in the MDM Section.

2.18.5 Action taken and safety measures adopted to avoid Untoward incidents

All schools of the State have been provided adequate infrastructure, furniture, utensils for safe storage of food ingredients and for serving & cooking purposes with the fund of central assistance as well as state fund. On the other hand the cooks have been instructed to clean utensils, wash vegetables before cooking. The school authorities are also instructed to properly check the quality of rice before lifting it from the fair price shop. In case the rice is found to be of poor quality and unfit for human consumption, the school should invariably bring the matter to the notice of the rationing authority as well as the Inspector of School concerned. Further, the school authorities are also instructed to use branded and iodized salt and edible oil contained in sealed package to avoid any kind of food contamination and poisoning.

All the Headmasters / Teachers In-Charge and assigned teachers of JB, SB, High and Higher Secondary Schools and Madrasas has been instructed to ensure that the utensils used for cooking of meal should be kept in safe places and sitting arrangements of the students should also be made in orderly manner for serving mid day meal in addition to directing the students to make queue while proceeding for taking mid-day-meal.

The students are also advised not to waste food and take food only to the extent they actually need to feed themselves. Practice of hand wash before eating and after going to toilet is encouraged among the students.

2.19 Quality of food

2.19.1 System of Tasting of food by teachers/community. Maintenance of tasting register at school level.

The School Education Department, Govt. of Tripura has introduced the practice of tasting of cooked food for MDM. According to this practice the cooked food should be tasted by at least one teacher (assigned teacher for MDM), one cook-cum-helper and one local

guardian (if present) before serving the cooked food to the children. They should also write their observations in the specific register kept in every school.

2.19.2 Testing of food sample by any reputed labs for the presence of nutrients and presence of microbes, if any, as per norms of Mid-Day Meals.

In fact as there was no reputed labs in the state, so it was not possible to test of food sample by any reputed labs in the state, but the Department always make periodic consultation with Govt. Dietician checking and improvement of quality of mid-day-meal.

2.19.3 Engagement of NABL labs for the testing of Meals.

There are no of NABL labs for the testing of Meals in the State. The department has taken initiative to test cooked food samples from NABL laboratory situated at West Bengal. From next financial year the cooked food samples will be sent to the **SGS India Private Ltd. Multi Laboratory, Kolkata, West Bengal** for testing.

2.19.4 Details of protocol for testing of Meals, frequency of lifting and testing of samples.

As there is no NABL laboratory in the State, no sample has been sent to the laboratory for testing.

2.19.5 Details of samples taken for testing and the results thereof.

As there is no NABL laboratory in the State, no sample has been sent to the laboratory for testing.

2.20 Involvement of NGOs / Trusts.:

There is no Centralized Kitchen in the State.

2.20.1 Modalities for engagement of NGOs/ Trusts for serving of MDM through centralized kitchen.

2.20.2 Whether NGOs/ Trusts are serving meal in rural areas

2.20.3 Maximum distance and time taken for delivery of food from centralized kitchen and school

2.20.4 Measures taken to ensure delivery of hot cooked meals to schools

2.20.4.1 Responsibility of receiving cooked meals at the schools from the centralized kitchen,

2.20.4.2 Whether the containers are sealed at the time of supply of meals to schools,

2.20.4.3 Tentative time of delivery of meals at schools from centralized kitchen.

2.20.5 Testing of food samples at centralized kitchens

2.21 Status of Rastriya Bal Swasthya Karyakram (School Health Programme)

2.21.1 Provision of micro- nutrients, Vitamin-A, de-worming medicine, Iron and Folic acid (WIFS), Zinc.

The State Govt. could not make much progress on this account, because of fund constraints of the State Govt, and also shortage in the number of Doctors. This is because the MDM guideline does not provide for central assistance for this purpose. The Health & Family Welfare Department has been requested to take necessary actions under Rural Health Mission for supply of Vitamin-A, de-worming medicine, Iron and Folic acid tablet and recording of height, weight etc. Moreover, the Department has also been requested to conduct health check – up programme in all school units regularly.

2.21.2 Distribution of spectacles to children with refractive error:

As per records of the MDM Section, Directorate of School Education no spectacles has been distributed to the children during 2015-16.

2.21.3 Recording of height, weight etc.

The Health & Family Welfare Department has been requested to take necessary actions under **Rastriya Bal Swasthya Karyakram (School Health Programme)** for recording of height, weight at the time of health checkup of children.

2.21.4 Number of visits made by the RBSK team for the health check- up of the children.

Coverage under School Health Programme (upto 3rd Quarter)												
Stage	Health Check up carried out		Distribution of Iron Folic Acid Tablets		Distribution of De-worming Tablets		Visually Impaired		Weight Measurement		Measurement of Height	
	No. of Schools/ Centers	No. of Children	No. of Schools /Centres	No. of Children	No. of Schools /Centres	No. of Children	No. of Children with refractive error	No. of Children received spectacles	No. of Schools	No. of Children	No. of Schools	No. of Children
1	2	3	4	5	6	7	8	9	10	11	12	13
Primary	438	45571	4472	258386	4472	307793	0	0	438	45571	438	45571
Upper Primary	334	61712	2084	149707	2084	158063	0	0	334	61712	334	61712
Total	772	107283	6556	408093	6556	465856	0	0	772	107283	772	107283

2.22 Present monitoring structure at various levels. Strategy for establishment of monitoring cell at various levels viz. Block, District and State level for effective monitoring of the scheme.

Besides the supervision of the Steering cum Monitoring Committees at the State, District, Block level for implementing the Mid-Day-Meal programme properly in Schools, Departmental officers right from Dy. Inspector of Schools to the Director conduct inspections regularly in schools to monitor and ensure the quality of meals served and proper implementation of the Mid-Day-Meal programme.

2.23 Meetings of Steering cum Monitoring Committees at the Block, District and State level

Steering-Cum-Monitoring Committee (SMCs) has been constituted at State, District & Block levels to monitor and supervise implementation of the MDM programme and to take

corrective measures as and when required. The State level Monitoring committee hold its meeting under the Chairmanship of the Chief Secretary, Govt. of Tripura. The District & Block level SMCs are holding meetings to review implementation of the programme periodically and send feedback reports to the School (Education) Department. The School Management Committee (SMC) is actively involved in supervision of the MDM scheme at school level to ensure that the programme runs smoothly in all schools. Further, in order to strengthen the monitoring mechanism, Dy. Inspectors have been deployed to the District and Inspectorate level offices.

2.24 Frequency of meeting of District Level Committee held under the chairmanship of senior most MP of the District to monitor the scheme. Gist of the issues discussed and action taken thereon.

District level Monitoring Committee under the chairmanship of senior most MP of the District has been constituted in all Districts to monitor the scheme, but in fact no meeting has held.

2.25 Arrangement for official inspections to MDM centres/schools and percentage of schools inspected and summary of findings and remedial measures taken.

There is already a standing instruction of the Government for conducting inspections by the Officers of the Department. The inspection reports are sent from the field Officers through whom necessary actions are taken forthwith.

Briefly, the findings of the departmental inspections mostly relate to problems inadequate quantity of kitchen devices, problem of drinking water and **price hike of eggs and other commodities**. The remedial measures wherever possible were taken up to solve the problems and the issue of provision of drinking water facility was taken up in convergence with the concerned department.

Details of Inspections are given in the following table:

Period	No. of School Inspected	Percentage	Action taken	Follow up action taken
1 st April'15 to 31 st Dec.'15	18113	276.28 %	Show Cause Notice issued: 46 nos. Pay Held up: 2 nos.	Show cause dropped with warning: 46 nos. Pay release with warning: 2 nos.

2.26 Feedback/comments in respect of report of Monitoring Institutions designated for State to monitor implementation of MDM and action taken thereon.

The comments of the Monitoring Institutions once received, remedial actions have been taken wherever required, Moreover the comments have been communicated to the concerned District Officer to take necessary steps.

2.27 Details of the Contingency Plan to avoid any untoward incident. Printing of important phone numbers (e.g. Primary health center, Hospital, Fire brigade etc) on the walls of school building.

The School Education Department, Govt. of Tripura has arranged the following Contingency Plan to avoid any untoward incident.

- (a) The Phone no. of Local PHC has been given to all schools to inform the PHC in case of emergency situation.
- (b) Disaster Management Unit has been formed in all schools with the NSS volunteers to face any kind of untoward situation.
- (c) District Administration (DM&C, SDM) are actively monitor the programme.

The Local guardians, PRI bodies, etc.. has been requested to monitor the implementation of the programme in the schools on daily basis to avoid any kind of untoward incident.

2.28 Grievance Redressal Mechanism:

The State has already put into place the Grievance Redressal Mechanism for better and effective monitoring of the Mid-Day meal scheme in the State. Officers have been appointed to function as **Grievance Redressal Officer** at the State level and also at the District level. For a closer interaction with the public, Mobile phones have been provided to all the designated Officers and the number of these mobile have been given in all the leading Newspapers of the State. **A toll free phone of No.1800-345-3667 has also assigned at the State level office exclusively for grievance purpose.** Beside 10 (ten) leading local newspapers have also been subscribed daily so that any news covered by the media on MDM can be attended. It has been experienced that this mechanism of monitoring is very effective and result oriented.

During the period 1st April 2015 to 31st December, 2015 a total of 35 complaints have been received and these have been enquired in to by the District officers as well as by the Inspector of Schools and necessary action have also been taken.

2.29 Details regarding Awareness Generation & IEC activities and Media campaign, carried out at State/district/block/school level.

The implementation status and guidelines are also campaign in the form of erecting hoardings in different places, participation in tableau during the republic day, participation in State Govt. arranged exhibitions and also important orders, information's are publicized in all leading local newspapers from time to time as well as in festival magazines published by different organizations. During the year 2014-15 the Department has made a documentary on MDM Programme implemented in the state for Awareness Generation & Media campaign.

2.30 Overall assessment of the manner in which implementation of the programme is contributing to the programme objectives and an analysis of strengths and weaknesses of the programme implementation.

All eligible children of Primary and Upper Primary stage have been universally covered under MDM scheme in the state. The programme is being implemented effectively in the state with active participation of community, PRI, teachers, mothers and SHGs. As a result participation rate of 6-14 years old children in primary education is in the higher percentage, the drop-out rate has declined both at Primary stage and Upper Primary stage. Retention rate is also going higher than ever before in the state. The nutritional status of children of Primary and Upper Primary stage has also improved.

Strength: Vibrant three-tier Panchayat Raj Institutions, proactive Govt. policy initiatives, responsive and strong public distribution system, state-wide rationing network having presence even in remote and interior locations, effective community participation and social awareness about the programme.

Weakness: Geographical isolation and hilly location of schools communication bottleneck, price hikes of essential commodities, vegetables, eggs, etc. limited resources / financial constraints of the state Govt.

2.31 Contribution by community in the form of Tithi Bhojan or any other similar practices in the State/ UT etc.

As such contribution by community in the form of Tithi Bhojan has not been started in the State but in the State the local guardians some time contribute vegetable, meat etc. for Mid-Day-Meal programme.

2.32 Details of action taken to operationalize the MDM Rules, 2015.

- All the implementing level has been informed about the MDM Rule 2015 by issuing a departmental memo.
- Discussion has been made with all District Education Officers, Inspectors of Schools (Block Education Officer) and HM/HMs during the district level and block level meetings.

2.33 Details of payment of Food Security Allowances and its mechanism.

All the Headmasters have been instructed to strictly follow the MDM Rule 2015 and to pay the Food Security Allowances as per MDM Rule 2015 to the children from funds under MDMS following the existing norms under MDMS.

2.34 Any other issues and Suggestions.

❖ Increase of cooking cost:

As compare to the present price index of essential commodities present cooking cost both for primary and upper primary stage is very low. It should be at least Rs.6.50 (CSS) for Primary Stage and Rs. 7.00 (CSS) for Upper Primary Stage.

❖ Increase of Honorarium of cook-cum-helper :

At present the cook-cum-helpers engaged under MDM Programme are getting Rs.1000.00 (CSS:Rs.900.00 + State Share Rs.100.00) as monthly honorarium. It is proposed to increase the rate of honorarium to at least Rs.2000.00 per month per cook-cum-helper.

❖ **MME Fund :**

The MME fund is being sanctioned on the basis of 1.8% of total recurring fund, where as in RMSA or SSA the percentage is 5% to 6%. So it is proposed to increase the percentage rate to at least 3% of total recurring fund in case of MDM.

❖ **Fund Provision for Construction for Dining hall :**

Serving of mid-day-meal in a hygienic way is one of the challenges for betterment of the programme. To provide mid-day-meal to the children in hygienic way, the State Government has taken initiative to construct dining hall in school premises and accordingly till 31st December,2015 55 nos. dining hall has already been constructed in the State. But due to limited state resources and fund constrain it is hardly possible to construct dining hall / separate dining space in all schools. Now for betterment and proper implementation of the programme fund provision may be made by the MHRD, GoI for construction of dining hall in school premises.

❖ **Food Testing Laboratories:**

As there is no Accredited Food Testing Laboratories in the state, it is hardly possible to test the cooked food samples in such laboratories. So an Accredited Food Testing Laboratory may be set up by the MHRD, GoI in the state for testing of cooked food samples under MDMS.

Annexure - A**Proposal for fund provision to implement the Mid-Day-Meal Programme in 6 (six) newly open English Medium JB School w.e.f. 01.01.2016.**

As per decision of the State Government the School Education Department has started 6 (six) nos. English Medium JB School w.e.f. 01.01.2016. The details of these schools are given below:

Sl No	Name of District	Name of Block	Name of School	Total Enrolment (Class I-V)
1	Dhalai District	Chawmanu Block	Dhaniram Karbari Para JB School (English Medium)	115
2	North Tripura District	Panisagar Block	Panisagar JB School (English Medium)	125
3		Kadamtala Block	Kadamtala JB School (English Medium)	97
4	Gomati	Killa Block	Killa JB School (English Medium)	65
5		Kakraban Block	Kakraban JB School (English Medium)	62
6		Ompinagar Block	Chhechua JB School (English Medium)	71
Total :				535

Proposal for Foodgrains and Fund Provision for the year 2016-17**A. Foodgrains:**

Stage	No. of children	No. of Working days	Quantity in MTs
Primary (@100 gm per child per school day)	535	230	12.31

B. Cost of Foodgrains, Cooking cost, Transport Assistance, Honorarium to cook-cum-helpers and Management Monitoring and Evaluation (MME)

Sl no	Component/ norm	Proposed amount (Rs. In lakh)
Primary		
Recurring Component :		
1	Cost of Food grains @ Rs.5650/- per MT for 12.31 MT rice	0.70
2	Unit Cooking cost Rs.4.23 per day/ per child for 535 children for 230 days	
2.1	Central Share @ Rs. 3.73 per child/ day	4.59
2.2	State Share @ Rs. 0.50 per child/ day	0.62
3	Transportation cost @ Rs.1890/- per MT Food grains for 12.31 MT rice	0.23
4	Honorarium for Cook cum helpers	
4.1	Central Share (12 x Rs.900/- X 10 months)	1.08
4.2	Minimum Mandatory State Share (12 x Rs.100/- X 10 months)	0.12
Total of Recurring component (CSS only)		6.60
5	Management Monitoring and Evaluation (MME) @ 1.8% of the Cost of Food grains, Cooking cost, Cost of transportation & Honorarium to cook cum helpers	0.19
Non Recurring Component:		
6	Kitchen Devices @ Rs.5000/- per school for 6 nos. schools (CSS)	0.30
Total (CSS) - {1+2.1+3+4.1+6}		7.09
Total State Share - {2.2+4.2}		0.74
Grand Total :		7.83

Additional Secretary
Elementary Education
Government of Tripura

Annexure - B**Proposal for Fund Provision for Construction of Dining Halls in Schools under Saansad Adarsh Gram Yojana (SAGY)**

Safe and hygienic implementation of Mid-Day-Meal Programme for improvement of nutritional status of children is one of the objective of Saansad Adarsh Gram Yojana (SAGY). Under this yojana two villages namely Kathalbari under Ambasa block of Dhalai District and Dhanirampur under Boxanagar block of Sepahijala District has been selected for Adarsh Gram.

For proper and hygienic implementation of the programme provision of dining hall in school premises is very important. Tripura is the only state in the country intending to construct dining halls in the school premises from its own resources. The project of construction of dining hall in school premises have a very effective and positive impact. By this project it has become possible to provide better infrastructure facility for the benefit of the students. The children are taking their mid day meals in a healthy, hygiene and disciplined manner. This initiative really improved the eagerness of the students to take mid day meal and can prevent the unwanted incident to some extent. But from limited resource of the State Govt. it is hardly possible to construct dining hall in all school premises. Till now total 35 dining halls have already been constructed in the State and 15 are under construction.

Now for the shake of safe and hygienic implementation of the Mid-Day-Meal Programme, it is proposed to provide fund for construction of 5 additional dining halls in the schools situated in the villages selected for Adarsh Gram under Saansad Adarsh Gram Yojana (SAGY) by the Ministry of Rural Development, GoI, as per the requirement mentioned below:

District	Block	Village	Name of School	Total Enrollment	Proposed Category of dining hall	Estimated cost (in lakhs)
Dhalai	Ambasa	Kathalbari	Phanindra RP SB School	95	1 (Seating Capacity : 100)	25.00
			Satyaram CPR H/S School	422	1 (Seating Capacity : 100)	25.00
			Srinibash RP JB School	36	1 (Seating Capacity : 60)	14.60
Sepahijala	Boxanagar	Dhaniram Para	Dhanirampur SB School	161	1 (Seating Capacity : 100)	25.00
			Panch Nala (T) High School	120	1 (Seating Capacity : 100)	25.00
Total :						114.60

N.B: The estimated plans for the dining halls are enclosed here with for kind reference.

Additional Secretary
Elementary Education
Government of Tripura

Proposal for fund provision for capacity building under Mid-Day-Meal Programme as Flexi Fund

Capacity building is very important for successful implementation of a flagship programme. In pursuance to the direction of the Hon'ble Supreme Court of India, in Tripura the State Government began providing cooked meal (khichudi) to the all primary (I to V) school children on all school day since 1st April 2003 under Mid-Day-Meal programme and from the year 2008 to all the children of classes VI to VIII (Upper primary level). At present Mid-Day-Meal is implemented in **4472** Primary schools and **2084** Upper Primary schools. As per MDM-MIS Data, total **3,20,618** children in the Primary stage and **1,85,747** in the Upper Primary stage are under coverage of the Mid-Day-Meal in schools. Mid-Day-Meal is also extended to all the Madrassa/Muqtab institutions in the state.

Recently a regional workshop was held in Tripura with all North Eastern States including West Bengal on 15th & 16th January 2016. During the workshop the delegates from all North Eastern States have visited some of the schools in Tripura and also observe the capacity building activities under taken by the government of Tripura for the sake of better implementation of the programme.

During the workshop Sri J.Alam, Joint Secretary, MHRD, GoI has requested to adopt the best practices followed in Tripura in their states.

Due to successful implementation of the scheme, the enrollment and attendance rate of the children in the schools have increased remarkably. Considering the importance, the following capacity building activities are being undertaken in the State with great importance.

1. Training of Cook-cum-Helpers:

The cook-cum-helpers are the root of MDM Programme and they play important role for safe & hygienic implementation of the programme. So provision of training to the cook-cum-helpers engaged under MDM Programme on safety, hygiene and sanitation is essential. As there is no hotel management institute in Tripura, the Directorate of Elementary Education, Govt. of Tripura has decided to provide training to the cook-cum-helpers on safety, hygiene and sanitation in convergence with other department like Fire Service, Health & Family Welfare Department, Physiology Department of Tripura University etc.. In the mean time, total 5320 cook-cum-helpers have been provided training on safety, hygiene and sanitation.

During the school visit on the occasion of regional workshop held on 15th & 16th January 2016, Sri P.K.Srivastava, Principal Secretary, Education Department, Government of Meghalaya has commented that in Tripura the cook-cum-helpers engaged under MDMS are very care full in respect of preparation of meal and serving of mid-day-meal to the children hygienically and they are well aware about sanitation.

But still, there are approximately 6000 untrained cook-cum-helpers working under MDM programme. Due to fund constraint training could not be imparted to all the cook-cum-helpers.

2. Provision of Eating Dishes in School:

Eating Dish is essential to serve cooked food to the children. In Tripura specially in the rural areas most of the children are from poor family. Keeping it in mind to provide the best nutritional support to the children of elementary level in a hygienic

way, the state government has decided to provide eating dishes in the schools for Mid-Day-Meal purpose from state's own resource and using a portion of MME fund under MDM Programme. Accordingly, eating dishes have been provided in the schools, but supply of adequate quantity of eating dishes is hardly possible due to limited source of fund. Recently a regional workshop was held in Tripura with all North Eastern States including

3. Provision of LPG based cooking system in schools:

In Tripura Mid-Day-Meal is being prepared in schools by using fire wood as fuel. For the sake of hygienic implementation of the programme and to keep the environment pollution free and also to save the plantation, the State Government has decided to provide LPG based cooking system in all schools which are under coverage of MDM programme. In the mean time up-to December 2015, LPG based cooking could be provided in 549 schools.

4. Provision of Dining Hall in school:

Tripura is the first state in the country to construct dining halls in the school premises from its own resources. The State Government has taken the initiative of construction of dining hall in the schools with the objective of giving the children an opportunity to sit together and eat their meal (MDM) comfortably and hygienically. This is also helpful to develop community feeling among children, enabling to break social and religious barriers.

The School Education Department, Govt. of Tripura is constructing dining halls through PWD (R & B) and Tripura Housing Development & Construction Board. The approval of necessary fund and expenditure sanction are also being accorded by the School Education Department within limited fund.

Dining hall concept in school premises has a very effective and positive impact. By this project it has become possible to provide better infrastructure facility for the benefit of the students. This initiative really improved the eagerness of the students to take mid day meal and can prevent the unwanted incident to some extent. This also helps to instill discipline in the children.

Sri J.Alam, Joint Secretary, MHRD, GoI has commented during his speech in the regional workshop held on 15th & 16th January 2016 that the concept of construction of dining hall in school under MDM Programme is a unique best practice throughout the state followed in Tripura.

5. Provision of Safe Storage Bins in School:

For the sake of implementation of the programme in hygienic way, the state government has decided to make provision of safe storage bins in school to store the foodgrains(rice) properly. Accordingly, storage bins specially designed with FIFO system have been provided in all school, but supply of adequate quantity of storage bins is hardly possible due to limited source of fund.

Sri P.K.Srivastava, Principal Secretary, Education Department, Government of Meghalaya has commented that the provision of storage bins he found during his

school visit at Tripura on the occasion of regional workshop are of good quality and very ideal for storing the foodgrains hygienically.

More over there is a state level monitoring committee under the Chairmanship of the Chief Secretary, Government of Tripura to oversee the Capacity Building Activities under taken in the state and its impact upon the children.

Structure of Committee:

SL	Officer with Designation	Post hold in the Committee
1	The Chief Secretary, Government of Tripura.	Chairman
2	The Principal Secretary, Finance Department, Govt. of Tripura	Member
3	The Principal secretary, Education (School) Department, Govt. of Tripura.	Member
4	The Principal secretary, R.D Department, Govt. of Tripura	Member
5	The Principal secretary, Health & Family Welfare Department, Govt. of Tripura.	Member
6	The Principal secretary, PWD, Govt. of Tripura	Member
7	Secretary, Social Education & Social Welfare Department, Govt. of Tripura	Member
8	Director, Elementary Education, Govt. of Tripura	Member Secretary

During its meeting on 03.02.2016 the committee has decided to submit proposal to the MHRD, GoI for making fund provision under “Flexi Fund” to undertake the Capacity Building Activities more effectively and in more positive manner as the state government has limited resource of fund.

Accordingly, MHRD, GoI may kindly consider the proposal of the state government towards sanction of the flexi funds details of which is given below:

Proposal of fund provision for Capacity Building Activity under Mid-Day-Meal Programme as Flexi Fund

Sl. No.	Capacity building activity	Quantity and unit cost	Proposed fund (in lakhs)
1	Training of Cook cum Helpers on Safety & Hygiene.	6000 CCHs @ Rs.500/- per CCH	30.00
2	Provision for adequate quantity of eating dishes in all school units.	In 6556 School units @ Rs.5000/- per school unit	328.00
3	Provision on LPG based cooking system in school units.	In 1000 School unit @ Rs.8000/- per school unit	80.00
4	Construction of Dining hall in schools.	20 nos. dining hall @ Rs.14.60 lakhs	292.00
5	Provision of adequate number of storage bin in school units.	In 100 School unit @ Rs.3000/- per school unit	3.00
	Total :		733.00

Additional Secretary
Elementary Education
Government of Tripura

Annexure D

Action Taken Report on PAB:2015-16 Recommendations

The PAB – 2015-16 has suggested the State Govt. to take action on the following issues for betterment of the programme.

1. Enhancement of average attendance rate.
2. Conduction of Social Audit for the Programme
3. Collection of Mobile no. of all assigned teacher of MDM Programme for the MDM-IVRS.
4. Training of Cook-cum-Helpers.
5. Display of MDM Logo in all school.

Following action has been taken by department:

1. Enhancement of average attendance rate:

- Instruction has been issued to conduct regular meeting of SMC to resolve the causes for low attendance.
- Continuous & Comprehensive Evaluation system has been introduced.
- A core committee has been constituted in each school which has been provided target to increase the enrollment and attendance rate of children in the school.

As a result of above initiatives it has been observed that the average attendance rate of the children has increased. A comparison of average attendance of children is given below:

Stage	Average Attendance		
	2013-14	2014-15	2015-16 (upto 31 st Dec'15)
Primary	67.22%	69.67%	76.83%
Upper Primary	57.19%	63.26%	69.76%

2. Conduction of Social Audit for the Programme:

Initiative has been taken by the MDM Section, Directorate of Elementary Education to conduct Social Audit for the Programme. Bid will be called very shortly to select a NGO or Financial Institute for the Social Audit.

3. Collection of Mobile no. of all assigned teacher of MDM Programme for the MDM-IVRS:

The SMPU, MDM-MIS, MDM Section, Directorate of Elementary Education has prepared the list of all assigned teacher of MDM Programme along with their phone numbers for the MDM-IVRS.

4. Training of Cook-cum-Helpers:

Training on safety, hygiene & sanitation has been provided to 5320 cook-cum-helpers out of 11016 cook-cum-helpers in convergence with other departments like fire service department, health department, physiology department of Tripura University etc.. The training structure is enclosed at Annexure – A for kind reference.

5. Display of MDM Logo in all school:

Necessary steps have been taken to display the Logo of MDM Programme in all school units and accordingly Logo has been displayed in all school units.

(U.K Chakma)
Director, Elementary Education
Govt. of Tripura

An Exhaustive MME Plan: 2016-17

Name of State : Tripura

Rs. In Lakhs

1	2	3	4	5
	Activities (Please list item-wise details as far as possible)	Percentage of MME Fund to be used	Total Fund required	Remarks
I	School Level Expenses			
	i) Form & Stationery	3.00	3.30	
	ii) Training of cook cum helpers	5.00	5.50	
	iii) Replacement/repair/maintenance of cooking device, utensils, etc.	4.00	4.40	
	IV) Implementation of WASH Programme	10.00	11.00	
	V) Kitchen Garden	2.00	2.20	
	VI) Capacity building (Making of storage bin etc.	10.00	11.00	
	Sub Total	34.00	37.41	
II	Management, Supervision, Training, Internal Monitoring and External Monitoring			
	i) Hiring charges of manpower at various levels (MDM-MIS Data Entry Operator)	40.00	44.01	Fixed monthly Honorarium basis: 1. For Data Entry Operator (29 nos.) @ Rs.11670/- per month 2. Nutritionist (1 no) @ Rs.11500/- per month 3. Financial Assistant (1 no.) @ Rs.16500/- per month
	ii) Transport & Conveyance	8.00	8.80	
	iii) Office expenditure	7.00	7.70	
	iv) Furniture, hardware and consumables etc.	3.50	3.85	
	v) Capacity building of officials	1.50	1.65	
	vi) Publicity, Preparation of relevant manuals	3.00	3.30	
	vii) External Monitoring & Evaluation	3.00	3.30	
	Sub Total	66.00	72.62	
	Grand Total	100.00	110.03	

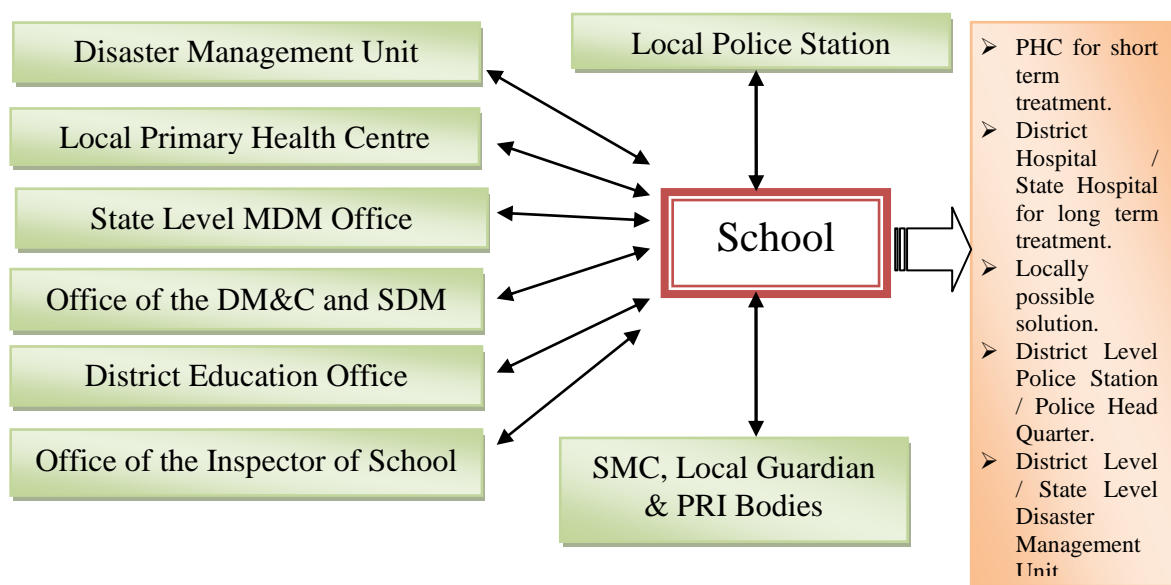
Additional Secretary
Elementary Education
Government of Tripura

EMERGENCY MANAGEMENT STRUCTURE FOLLOWED IN THE STATE TO AVOID ANY UNTOWARD INCIDENT IN SCHOOL

The School Education Department, Govt. of Tripura has arranged the following Emergency Plan to avoid any untoward incident.

- The Phone no. of Local PHC, Police Station, Local Disaster Management Unit, State level office of MDMS, office of the District Education Officer, office of the Inspector of Schools have been given to all schools to inform the in case of emergency situation.
- Disaster Management cell has been formed in all High & Higher Secondary schools with the NSS volunteers to face any kind of untoward situation.
- District Administration (DM&C, SDM) are actively monitoring the implementation of the scheme.
- The Local guardians, PRI bodies, are requested to monitor the implementation of the programme in the schools on daily basis to avoid any kind of untoward incident.

EMERGENCY MANAGEMENT STRUCTURE



Additional Secretary
Elementary Education
Government of Tripura