

**DIRECTORATE OF EDUCATION  
GOVT. OF NCT OF DELHI  
(MID DAY MEAL CELL)  
OLD SECTT: DELHI-54)**

**NOTE REGARDING IMPLEMENTATION OF MID DAY MEAL SCHEME IN DELHI**

**(ANNUAL WORK PLAN & BUDGET 2014-15)**

**1. Introduction :**

Delhi, the capital of the nation has a length of 51.90 km, while its breadth is 48.48 km, it has an area of 1483 sq. km, out of which 685.34 sq. km, falls in urban area while 797.66 sq. km. in rural area. There are six administrative agencies for implementing Mid Day Meal scheme in Delhi namely Directorate of Education, North Delhi Municipal Corporation, South Delhi Municipal Corporation, East Delhi Municipal Corporation, New Delhi Municipal Council & Delhi Cantonment Board.

As per the population census 2011, the total population of Delhi has increased from 1.38 crore (in 2001) to 1.68 crore i.e. an increase of 21% in population in 2011 as compared to 2001.

The Child sex ratio is marginally down from 868 female per 1000 males in 2001 to 866 females per 1000 males in 2011. The literacy rate in Delhi has gone up to 86.3% in 2011 as compared to 81.7% in 2001. Gender disparity too has come down from 12% to 10% with the literacy rate of girls shooting up by an impressive 6%. The literacy rate stands at 91% for boys and 81% for girls. In 2001, it was 87% and 75% for boys and girls respectively.

Among states Delhi has the highest population density of 11297 people per sq. km. North East District of Delhi is ranked as the densest District in the Country at 37,346 people per sq km.

In view of the above, the implementation of Mid Day Meal scheme in Delhi for each and every child of all Govt. and Govt. Aided schools studying in primary and upper primary classes is an uphill task. However Mid Day Meal scheme is running successfully in Delhi.

## **1.1 Brief history.**

Government of NCT of Delhi decided to provide cooked Mid Day Meal to children studying in all schools run/aided by different agencies i.e. Directorate of Education, North Delhi Municipal Corporation, South Delhi Municipal Corporation, East Delhi Municipal Corporation, New Delhi Municipal Council and Delhi Cantonment Board. Initially the scheme was implemented in 410 schools run/aided by Municipal Corporation of Delhi in the month of July 2003. Further the scheme was implemented in primary classes of Sarvodaya schools under Directorate of Education in the month of April 2004. At present Directorate of Education, New Delhi Municipal Council & Delhi Cantonment Board is providing the cooked Mid Day Meal in Upper Primary Classes also.

For ensuring the quality of food being served to the children, the agencies have entrusted the work of providing cooked food to approx. 18.46 lac children to 43 NGOs/Service Providers and food is being cooked in its 43 semi automated kitchens.

As per the order of the Hon,ble Supreme Court of India and the guidelines issued by Ministry of HRD, Department of Elementary Education and Literacy, Government of India in respect of National Programme of Nutritional Support to Primary Education, cooked Meal with minimum 450 calories & 12 gms of Protein content, is to be provided to all children studying in class I-V in all Government and Government Aided schools and 700 calories & 20 gms of protein content is to be provided in classes VI-VIII respectively.

## **1.2 Management Structure**

MHRD---- Principal Secretary (Education), GNCT of Delhi ---Director Education, GNCT of Delhi---Addl. Director (MDM)---DDE (MDM)---DDE (Districts) ---EO(Zones)—Nodal Officers for a group of 3-4 schools --- HOSs/Principals--- Mid Day Meal In-charges.

## **1.3 Process of Plan Formulation.**

A copy (Format) of Annual Work Plan & Budget 2014-15 received from Ministry of HRD is sent to other implementing agencies in Delhi State namely North Delhi Municipal Corporation, South Delhi Municipal Corporation, East Delhi Municipal Corporation, New Delhi Municipal Council and Delhi Cantonment Board for the preparation and summation of annual work plan and budget in respect of its schools. After receiving the plan from these agencies the same is compiled by the Nodal Agency i.e Directorate of Education. The Annual Work Plan & Budget is finalized as per instructions and guidelines issued by MHRD in prescribed formats.

**2. Description and assessment of the programme implemented in the current year (2013-14) and proposal for next year (2014-15) with reference to:**

**2.1 Regularity and wholesomeness of mid day meals served to children; reasons for programme interruptions, if any and planning to minimize them.**

Mid Day Meal in Delhi has been supplied regularly without any interruption in 2013-14 as per guidelines of Ministry of HRD to all students of primary and upper primary classes of Govt/Govt Aided schools by different implementing agencies.

It is worthwhile to mention that the Directorate of Education invited fresh applications in March/April 2012 for Expression of Interest for the supply of Mid Day Meal to select more NGOs so that Department is able to reduce the number of allotted children per NGO. In this process, 31 NGOs/Service Providers had been empanelled & Zones allocated for supply of Mid Day Meal. It helps to ensure smooth supply of food to the children.

**2.2 Coverage of children of NCLP Schools as per upper Primary norm. NCLP schools are primary schools but eligible for benefit as per upper primary norm.**

No NCLP school is running in GNCT of Delhi.

**2.3 Food Grains management including adequacy of allocation, timelines of lifting transportation and distribution and suitability of storage at different levels. Challenges faced and plan to overcome them.**

Generally, food grain is released to the NGOs/Service Providers in advance. Food grain is lifted from FCI and transported to the kitchen godown by NGOs by own means of transportation. Government of NCT of Delhi reimburses transportation bills @Rs.750/-per MT as a whole or actual expenditure whichever is less on quantity of food grain lifted and transported under Mid Day Meal scheme as per norms of MHRD. Food grains are kept safely in the godowns by the NGOs.

**2.4 System for payment of cost of food grains to FCI. Status of pending bills of FCI of the previous year.**

First of all allocation of food grains received from MHRD is distributed among all implementing agencies according to its enrolment and then proposal of the Central Assistance for the cost of food grains is sent to Finance Department of GNCT Delhi through Planning Branch of Directorate of Education and after getting approval of the same from Finance Department, the Nodal Department (Directorate of Education) releases the same to the other implementing agencies according to their enrolment. Thereafter, the implementing agencies make payment to FCI against their bills of food grains through RTGS. The mentioned entire process takes much more than prescribed 20 days. Bills of Rs. 267.49 lakhs are pending for release of the payment to FCI as Central Assistance.

**2.5** System for release of funds provided under cooking costs (Central and State). Please indicate the dates when the fund was released to Directorate / State Authority, District / Block / Gram Panchayat and finally to the Cooking Agency / School.

After receiving the fund from MHRD under Mid Day Meal scheme for Cooking Cost, Directorate of Education, as Nodal Department sends proposal for releasing cooking cost agency wise to Finance Department of GNCT of Delhi through Planning Branch of Directorate of Education. After the approval of Finance Department of GNCT Delhi, fund is released to all implementing agencies which in turn release the fund for respective schools.

The dates of releasing the funds by the state to Directorate of Education up to 31/12/2013 are as follows:-

<b>S. No.</b>	<b>Installment</b>	<b>Amount (In Lacs)</b>	<b>Date</b>
1	Adhoc Installment	2560.60	19.04.2013
2	First Installment	2035.13	31.08.2013
3	2 <sup>nd</sup> Installment	Not received till date i.e. 31.12.13	•
	Total (up to 31/12/2013)	4595.73	

- Fund has been released by State Govt. from its own source awaiting the release of Central Assistance.

**2.6 Submission of information in Mandatory table( AT 24)**

<b>S. No.</b>	<b>Installment</b>	<b>Amount (In Lacs)</b>	<b>Date</b>
1	Adhoc Installment	2560.60	19.04.2013
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3	2 <sup>nd</sup> Installment	Not received till date i.e. 31.12.13	•
	Total (up to 31/12/2013)	4595.73	

## **2.7 System and mode of payment of honorarium to cook-cum-helpers and implementing agencies viz. NGOs/SHGs/trust/centralized kitchens etc.**

In Delhi, Mid Day Meal scheme is outsourced and 43 NGOs are supplying Mid Day Meal through its 43 semi automatic kitchens. As per existing Agreement preparation of food, its transportation to schools and distribution to students is the responsibility of NGOs.

However Directorate of Education invited fresh applications in March/April 2012 for Expression of Interest for the supply of Mid Day Meal to select more NGOs so that Department is able to reduce the number of allotted children per NGO. By which 43 NGOs/Service Providers have been empanelled as new contract/agreement. Simultaneously, Competent Authority has approved sharing pattern to cook cum helpers between schools for helpers for distribution and NGO/Service Provider for engagement of cook cum helper for cooking and transporting Mid Day Meal upto School in ratio 50:50. This pattern has been adopted and fund is being utilized by all the implementing agencies from financial year 2013-14 out of State Share. Central Share is still awaited.

## **2.8 System for procuring cooking ingredients (pulses, vegetables including leafy ones, salt, condiments, oil and fuel etc.), Commodities, which are centrally purchased and supplied to schools or locally purchased at school level.**

Not applicable for Delhi State since the supply of Mid Day Meal is outsourced through 43 NGOs/Service Providers. However, these NGOs/Service Providers are bound to use commodities of raw material of ISI/FPO/Agmark Brand wherever applicable as per MOU/Agreement.

## **2.9 System for cooking, serving and supervising mid day meals in the school and measures to prevent any untoward happening.**

Cooking Serving and distribution of MDM in school of Delhi State is outsourced through NGOs/Service Providers from its 43 Semi Automated kitchens and as per MOU/Agreement signed with them, cooking, transportation and serving is the responsibility of NGOs.

As far as supervision of MDM in the schools to prevent any untoward happening is concerned, instructions are issued from time to time (copy enclosed annexure-A1). Supervision/Monitoring of Mid Day Meal is being done by the officers of the Department at the following levels:-

### **a) At school level –**

The monitoring of Mid Day Meal is being done at school level regularly by Head of School and other members of Schools Level Mid Day Meal Monitoring Committee (SLMDMMC) comprising of Head of School, Teacher in charge of Mid Day Meal, Home Science Teacher,

minimum three mothers of students, DDO of the school and one VKS member. The Head of School holds its meeting at least twice a month. This committee is fully responsible for receiving and monitoring of the distribution of Mid Day Meal on daily basis. Other functions of the committee are as follows :-

- i) At least two committee members taste the food from all the containers before it is distributed among the students for consumption.
- ii) If the food is found to be stale/defective it is not distributed and returned to the service provider.
- iii) The Head of School have the right to take necessary action against the supplier as per agreement under intimation to EO,DDE and MDM Branch at Head Quarter.

**b) By Zonal Level officers –**

A Zonal Level Steering cum Monitoring Committee of Mid Day Meal has been constituted in all zones comprising of Education officer of the zone, two Principals, two parents and one VKS member. Main functions of this committee are as follows :-

- i) Meetings to hold at least once a month.
- ii) To chalk out month wise programme of monitoring of the distribution of Mid Day Meal in the schools of the concerned zone.
- iii) The Education officer monitors the programme and takes corrective steps as and when required.
- iv) Education Officer also visits the kitchens of the service providers at least once a week.

**c) By District Level Officers –**

- i) The district DDEs monitor/supervise working of committees of Mid Day Meal at zonal and school level.
- ii) District DDEs also visit kitchens and supervise preparation and transportation of Mid Day Meal on regular basis.
- iii) District DDEs also ensure that food is being prepared under hygienic conditions and all required infrastructure and machines are available in the kitchen.

**d) By Officers of Head Quarters –**

Special committees are constituted as and when need arise and inspections are done at kitchen and also at school level.

**2.10 Procedure and status of construction of kitchen –cum-store.**

Not applicable in Delhi State, since Cooking, Serving and distribution of MDM in schools of Delhi State is outsourced through 43 NGOs/Service Providers from its 43 Semi Automated kitchens.

**2.11 Procedure of procurement of kitchen devices from (i) funds released under the Mid Day Meal Programme (ii) other sources.**

Not applicable in Delhi State since Cooking Serving and distribution of MDM in schools of Delhi State is outsourced through NGOs/Service Providers from its 43 Semi Automated kitchens.

**2.12 Capacity building and training conducted for different categories of persons involved in the Mid Day Meal Programme.**

Two days Workshop/training was organized for the officers and staff involved in implementing the mid day meal scheme at District level for taking up pre-requisite steps of data entry into MIS Portal for uploading Mid Day Meal scheme data of Delhi State on 08/10/2013 and 09/10/2013. Officials of the East MCD, North MCD, South MCD, NDMC and DCB also attended the workshop/training and HOS training in Jan. 2014, March 2014 & District wise analysis.

**2.13 Management Information System at School, Village/ Gram Panchayat, Block, District and State level and its details.**

The MIS module implemented with effect from 2011-12. According to module all the Government schools of Directorate of Education submit online information about the number of enrolled students, present students and the number of students who have taken Mid Day Meal in the school. The Head of School is required to fill this information daily online and on the same day. Thus Department gets the information of the meal supplied in the schools on the same day along with the list of defaulter schools that have not filled this information online in the module.

This information is available to all the officers at Zonal, District and Head Quarter level in the module which helps in monitoring the supply of Mid Day Meal in the School.

**2.14 Systems to ensure transparency and openness in all aspects of programme implementation, including inter alia, foodgrains management, ingredients procurement, cooking and serving, appointment of cooking staff, construction of kitchen sheds, and procurement of cooking devices.**

PTA Members, Mothers of children studying in the schools, Sr. Citizen and Members of VKS are involved in the scheme to check and taste the quality of the food daily in each school. This ensures transparency and openness in the implementation of the Mid Day Meal scheme. All guidelines issued by MHRD are followed in this regard. As Mid Day Meal is outsourced in Delhi, the procurement of ingredients, cooking and serving, appointment of cooking staff, construction of kitchen sheds and procurement of cooking devices is done by NGOs/Service Providers at its own level as per guidelines of MHRD.

**2.15 Measures taken to rectify:**

- a) **Inter-district low and uneven utilization of food grains and cooking cost.**
- b) **Intra-district mismatch in utilization of food grains and cooking cost.**
- c) **Delay in delivering cooking cost at school level**

Utilization of food grains and cooking costs are almost same as per the enrolment and also there is no mismatch in utilization of food grains and cooking costs.

As far as delay in delivering cooking cost at school level is concerned, as soon as the funds is released from MHRD the file is sent for the approval of Finance Department of GNCT Delhi. The funds to schools are released for whole session immediately after obtaining the approval of the Finance Department of GNCT Delhi.

**2.16 Details of Evaluation studies conducted by State/UTs and summary of its findings**

Centre for Study of Developing Societies (CSDS) conduct inspection/study and monitoring on the Mid Day Meal scheme in the Govt./Govt. Aided schools time to time. This agency also conduct survey regarding impact of Mid Day Meal on the children, who are consuming it.



## **2.17 Brief write up on best practices followed in the State.**

To reduce the number of allotted students per NGO, and supply more hygienic and hot cooked Mid Day Meal to the students, number of NGOs have been increased from 27 to 43 as per new agreement/contract. This will also reduce the instances of supply of unhygienic, sub standard food etc.

Management information system module has been developed for monitoring of Mid Day Meal in the schools. Each Head of School submits daily online information in the module about the number of meals supplied in the school. List of defaulter schools is also available online at Zonal, District and Head Quarter level. Monthly Mid Day Meal supply card and the bill are also generated online in the module for each school. Further sanction order against the allotted budget is also generated online in the module by each school.

Four Samples per month are collected of each NGO/Service Provider for testing the food for its hygiene and nutritive values from the schools and the kitchens of suppliers by Shriram Institute for Industrial Research.

Three wheat based and three rice based menus are provided alternately to the students in a week. There is no discrimination among the students on the basis of cast and creed. Mid Day Meal is served to the students at the same time and at the same place to all boys/girls in a school.

## **2.18 Instances of unhygienic food served, children falling ill, sub-standard supplies, diversion/misuse of resources, social discrimination and safety measures adopted to avoid recurrence of such incidents.**

There was no such case during the year 2013-14.-

As per reports from all implementing agencies, no diversion /misuse of resources has been reported. Similarly no case of social discrimination has been reported during the year. As a safety measure intense monitoring of distribution of Mid Day Meal in the schools along with the inspection of the kitchens of the suppliers is being done as explained above in para 2.9.

## **2.19 Extent of involvement of NGOs and Civic Body Organizations (CBOs)/PRIs in the implementation and monitoring of the Scheme.**

Supply of Mid Day Meal in the schools is outsourced to NGOs, therefore, NGOs are fully involved in the Mid Day Meal scheme in Delhi. Further, Civic Body Organization (CBOs) like Lady Irwin College and Institute of Home Economics conduct inspection/study on the Mid Day Meal scheme in the Govt./Govt. Aided schools time to time. These agencies also conduct survey regarding impact of Mid Day Meal on the children, who are consuming it.

## **2.20 Status of School Health Programme with special focus on provision of micro-nutrients, Vitamin-A, de-worming medicine, Iron and Folic acid, Zinc and recording of height, weight etc.**

School health programme is run in the schools of Delhi with the help of Directorate of Health Services of GNCT of Delhi under the School Health Scheme. Under this programme health check up of the students is done in the schools and micro nutrients, vitamin A, de-worming tablets, iron, folic acid and zinc tablets are distributed to the students, if required. Their height and weight are also recorded under this programme. The details have been given in the prescribed Performa in respect of the State which is enclosed with this annual work plan (Annexure AT-21).

## **2.21 Present Monitoring structure at various levels. Strategy for establishment of monitoring cell at various level viz. Block, District and State level for effective monitoring of the scheme.**

Committees have already been constituted at different levels viz school, Zonal, District and State level for intense and effective monitoring of the scheme. Circular has also been issued reiterating all the instructions regarding monitoring of the mid day meal on dated 23.01.2012. Details given in annexure A1. Further, necessary directions are also issued from time to time.

## **2.22 Steps taken to strengthen the monitoring mechanism in the Block, District and State level and status of constitution of SMCs at these levels. Status of formation on Standing Committee at village / school / cooking agency level in the light of Right to Education Act, 2009.**

Detailed instructions at school/ zone/ district/ Head-Quarter level have been issued for the officers for strengthening the monitoring mechanism and also for constitution of SMCs at these levels. SMCs have been constituted at all levels. The details are given in para 2.9 above and also in the annexure A1. As per instructions regular inspections of the kitchens of all cooking agencies (NGOs) have to be done by these officers.

**2.23 Arrangement for official inspections to MDM centres and percentage of schools inspected and summary of findings and remedial measures.**

Almost all the schools are inspected by zonal/district/Head-Quarter level officers during the year and as per details given in annexure A1. Actions/remedial measures are also taken by these officers in respect of the deficiencies/findings during the inspections as per details given in annexure A1.

**2.24 Feedback/ comments in respect of report of Monitoring Institutions designated for your State/UTs to monitor implementation of MDM and action findings/suggestions/recommendations have been received from Monitoring taken thereon.**

It is submitted that during the 2013-14 the following Institution i.e. Centre For the Study of Developing Societies (CSDS) appointed by MHRD and action taken by Department is as follows:-

Action taken report on the observations of the CSDS is enclose as "Annexure AT".

**2.25 Grievance Redressal Mechanism if any, used by the State/UTs**

Public Grievance registration and redressal mechanism has been developed at school and district level in the State. Necessary instructions for general public and officers of districts and schools were issued Vide order No DE (23)/484/MDM/2010-11/635-646 dated 13/09/2010 and DE (23)/484/MDM/2010-11/624-634 dated 13/09/2010. Under this mechanism complaints/ suggestions/ grievances by general public and parents of the students are lodged and registered in the schools and districts and same are redressed adequately. The copies of the both the orders are annexed as annexure A4 & A5.

**2.26 Media campaign, if any.**

To make aware the General Public in respect of Mid Day Meal Scheme in the Govt. /Govt. Aided School in Delhi, display board is put up in Bhagidari Mela.

**2.27 Overall assessment of the manner in which implementation of the programme is contributing to the programme objectives and an analysis of strengths and weaknesses of the programme implementation.**

MDM programme in Delhi state is being implemented by six agencies (namely Directorate of Education, North Delhi Municipal Corporation, South Delhi Municipal Corporation, East Delhi Municipal Corporation, New Delhi Municipal Council & Delhi Cantonment Board) successfully and is contributing to all the objectives of the programme mentioned in guidelines of MHRD.

**2.28 Feedback/ comments in respect of report of Joint Review Mission (JRM) to monitor implementation of MDM and action findings/suggestions/recommendations have been received from Monitoring taken thereon.**

The Joint Review Mission (JRM) constituted by the Ministry of HRD visited Delhi state during April-May 2013. The findings/recommendations of the JRM and action taken by the Department is annexed as “Annexure-AT”



**MME Plan for the year 2014-15 under Mid Day Meal Scheme for the use of Directorate of Education, GNCT of Delhi & other implementing agencies i.e. South Delhi Municipal Corporation, East Delhi Municipal Corporation, North Delhi Municipal Corporation, NDMC and DCB.**

The Estimated expenditure on the following heads for the use of Directorate of Education & their implementing agencies for the year 2014-15 are as follows:-

S. No.	Name of the Components		
1	School Level Expenses	50% of the Total MME fund will be utilized on the head as per guidelines of Min. of HRD	125.48 (lakhs)
		i) Printing of Stationery ii) Purchasing of Utensils iii) Providing Soaps for hand washing	
2	Management, supervision, Training internal Monitoring and External Monitoring (50%)		
	i. Hiring charges of manpower at various levels Rs, 12000 X 12 I.T. X 12 months		17,28,000
	ii. Transport & conveyance 1000 per day vehicle X 4 X 20days X 11		8,80,000
	iii. Office expenditure Rs. 50,000 stationary X 12 months		6,00,000
	iv. Furniture, Hardware and consumables etc.		8,00,000
	v. Publicity preparation of relevant manuals		10,00,000
	vi. External Monitoring & Evaluation & Evaluation (including charges of testing of samples and hiring of Nutritional Experts/Consultants.		81,00,000
	Total		1,25,48,000
	<b>Grand Total</b>		<b>2,50,95,000</b>