

Department of Personnel & Training
Establishment (Allowance) Section

Sl. No.	Frequently asked Question	Answer
Children Education Allowance Scheme (CEA)		
1.	<p>Whether Reimbursement of Children Education Allowance (CEA) for 3rd child is permissible if CEA has not been claimed for 1st and or 2nd child? As per OM dated 2.9.2008 CEA is admissible for two school going children does it mean any two school going children?</p>	<p>As per OM No.12011/03/2008-Estt.(AL) dated 11.11.2008, the Children Education Allowance would be admissible for more than two children in case the number of children exceeds two as a result of the second child birth resulting in twins or multiple birth. This implies that the CEA will be admissible only in the cases of two eldest surviving children and CEA for third or subsequent child will only be permissible if there is a case of multiple births at the time of second childbirth. Further, reimbursement of CEA for the 3rd child is admissible in case of failure of sterilization operation.</p>
2.	<p>What constitute "Fee" as per para 1 (e) of the O.M. dated 2/9/2008 and whether fee paid for extra-curricular activities to some other institute and Annual Charges, Transportation fees are reimbursable? Reimbursement towards purchase of school bag, water bottle, uniform, shoes and stationary is admissible?</p>	<p>As per OM No.12011/03/2008-Estt.(AL) dated 2.9.2008, tuition fee, admission fee, laboratory fee, special fee charged for agriculture, electronics, music or any other subject, fee charged for practical work under the programme of work experience, fee paid for the use of any aid or appliances by the child, library fee, games/sports fee and fee for extra-curricular activities are reimbursable subject to the condition that the aforementioned fee are charged by the school directly from the student. Besides, reimbursement for purchase of one set of text books and notebooks, two sets of uniforms prescribed by the school in which the child is studying, one pair of shoes, in an academic year are reimbursable. Uniform include all items of clothing prescribed for a day, as uniform by the school, irrespective of colours/winter/summer/PT uniforms. There is no item-wise ceiling. Reimbursement of pens/pencils, school bags, etc., may not be allowed.</p>

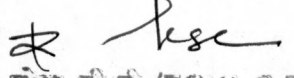
3.	Whether Development Fee/Parents' Contribution charged by the school/institution is reimbursable?	Development Fee/Parents' Contribution in lieu of tuition fee shall be reimbursed w.e.f. 21 st February, 2012, on pro-rata basis, subject to the condition that the Government servant will have to certify that the school does not charge tuition fee.
4.	Whether reimbursement of fee charged directly by the school for catering to the special needs of the child with disabilities duly certified by the concerned school authorities, in addition to items mentioned in para 1(e) of O.M. dated 2.9.2008, is permissible?	Reimbursement of fee charged directly by the school for catering to the special needs of the child with disabilities duly certified by the concerned school authorities, in addition to items mentioned in para 1(e) of O.M. dated 2.9.2008, is allowed w.e.f. 21 st February, 2012, on pro-rata basis.
5.	Whether CEA has been increased by 25% as a result of enhancement of Dearness Allowances beyond 50%?	This Department's OM No. 12011/03/2008-Estt.(AL) dated 2.9.2008 clearly indicates that the limits "would be automatically raised by 25% every time the Dearness Allowance on the revised pay structure goes up by 50%". There is no need for any separate order from this Department to effect enhancement of CEA as a result of increase in DA by 50%. However, O.M. No.12011/01/2011-Estt.(Allowance) dated 4 th May, 2011, has been issued to clarify this further.
6.	Whether CEA can be claimed for the child for the same class twice?	The reimbursement of CEA is not linked to the performance of the child in his class. Even if a child fails in a particular class, the reimbursement is permissible. However, if the child is admitted in the same class in another school, although the child has passed out of the same class in previous school or in the mid-session, CEA shall not be reimbursable.
7.	Whether Hostel subsidy is reimbursable irrespective of transfer liability?	Hostel Subsidy is reimbursable to all Central Govt. employees for keeping their ward in the Hostel of a residential school away from the station in which the employee is posted or residing irrespective of any transfer liability.

8.	Whether reimbursement can be allowed in case the original receipts are misplaced and duplicate receipts are produced by the Government servant?	In case of misplacement of receipts given by the school/institution towards charges received from the parents/guardian, reimbursement may be allowed if the Government servant produces a duplicate receipt, duly authenticated by the school authorities. Receipts from private parties, other than the school, if misplaced shall not be entertained, even if a duplicate receipt is produced. Original receipts from school authorities need not be attested/countersigned/rubber stamped by the school authorities.
9.	Whether a Government servant is allowed to get 50% of the total amount subject to the overall annual ceiling in the first quarter and the remaining amount in third and or fourth quarter?	Reimbursement of 50% of the entitled amount for the academic year could be allowed in the first and/or second quarter and the remaining amount could be reimbursed in the third and/or fourth quarter. However, the entire entitled amount can be reimbursed in the last quarter. Frontloading of the entire admissible amount is not permissible.
10.	Whether any age limit has been prescribed for reimbursement of CEA?	There is no minimum age prescribed for reimbursement of CEA in respect of children admitted in nursery classes. The minimum age of 5 years, stipulated in Office Memorandum No.12011/03/2008-Estt.(Allowance) dated 11 th November, 2008, for disabled children pursuing non-formal education or vocational training stands removed with effect from 21 st February, 2012. Hence, there will be no minimum age for any child for whom reimbursement is claimed. The upper age limit for disabled children has been set at 22 years of age. In case of other children, the age limit will be 20 years age or till the time of passing 12 th class, whichever is earlier.
11.	Whether the school/institution should be recognized?	The school/institution has to be recognized by the Central or State Government or UT administration or by University or a recognized educational authority having jurisdiction over the area where the institution is situated.

12.	Whether CEA is payable for the children of Central Government employees and studying abroad, including children of citizens of Nepal/Bhutan but working in Government of India, and the children are studying in the schools in their native place, i.e., Nepal/Bhutan?	The CEA is payable for the children of all Central Government employees including citizens of Nepal and Bhutan, who are employees of Government of India, and whose children are studying abroad. However, a certificate may be obtained from the Indian Mission abroad that the school is recognized by the educational authority having jurisdiction over the area where the institution is situated.
13.	Whether Children Education Allowance would be admissible beyond two children due to failure of sterilization operation.	The reimbursement of Children Education Allowance is admissible only for the first child born after failure of sterilization operation.
Joining Time Rules		
14.	Whether Joining time//Joining Time pay is admissible in case of technical resignation to join another Govt. organization.	For appointment to posts under the Central Government on the results of a competitive examination and or interview open to Government servants and others, Central Government employees and permanent/provisionally permanent State Government employees will be entitled to joining time. A Government servant shall be treated on duty during the period of joining time and shall be entitled to joining time pay equal to the pay and allowances like DA, HRA, CCA, drawn before relinquishment of charge at the old post. But temporary Central Government employees with less than 3 years of regular continuous service, though entitled to joining time would not be entitled to joining time pay.
Overtime Allowance		
15.	Revision of rates of Overtime Allowance	The 5 th and 6 th Central Pay Commission have recommended abolition of grant of Overtime Allowance but the Government has decided to maintain the status quo at the existing rates till implementation of Performance Related Incentive Scheme.

Special Allowance for child care for women with disability

16.	Whether the women employees with disabilities shall be entitled for allowance at double the rates for multiple births at the time of first child birth?	No. In case of multiple births at the time of first child birth, the woman employee shall not be entitled to this allowance at double the rates for multiple births.
17.	Whether the allowance would be admissible for the 3 rd child in case either of the first two children i.e. first child or the 2 nd child expires before the attaining the age of two years?	It is clarified that the grant of Special Allowance for the child care for women with disabilities is admissible for two years from the birth of the child so long as the woman employee does not have more than two surviving children.


जोया सी.बी./ZOYA C.B.
अवर सचिव/Under Secretary
कार्यिक एवं प्रशिक्षण विभाग
Deptt. of Personnel & Trg.
भारत सरकार/Govt. of India