

Important

No.EDN-A-Ka(3)1/2011
Government of Himachal Pradesh.
Higher Education Department

From

The Principal Secretary (Hr. Education) to the
Government of Himachal Pradesh

To

✓ The Director, Higher Education,
Himachal Pradesh, Shimla-171001

Dated Shimla-171002 the 18th August, 2011.

Subject :- Minimum Workload of teachers in the Colleges.

Sir,

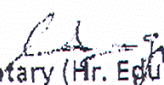
The following Instructions are issued in continuation/
modifications of this department letter of even no. dated 8th July, 2011:-

- 1 All the teachers and staff in the college are to have sufficient workload for the total college working duration and prepare faculty wise time table.
- 2 Principal of the college shall allot teaching and administrative duties to all the teachers. It will be mandatory for all the teachers to comply with the orders of the Principal.
- 3 Principal in consultation with teachers shall allot additional workload of co-curricular activities to all teachers including work related to academic and, research & publication to cover the total college working duration.

- 4 The teaching and non-teaching assignments mentioned above will be the basis of API score according to PBAS as specified in UGC guidelines dated 30th June, 2010.
- 5 The progress on the allotted assignments will be regularly monitored by the Principal. The efforts made by the teachers and progress achieved must be recorded every week in a systematic manner generating records for appropriate evaluation under Academic Performance Indicator (API) based on performance Based Appraisal System (PBAS) as recommended under the UGC regulation on Maintenance of Standards in Higher Education 2010, in a transparent manner.
- 6 The Principal will submit Quarterly Progress Report of each teacher of the college to the Director of Higher Education Himachal Pradesh.

This may be complied in letter & spirit.

Yours faithfully,

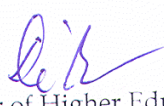

Add. Secretary (Hr. Education) to the
Government of Himachal Pradesh.

Directorate of Higher Education
Himachal Pradesh.

Endst. No. EDN-H(8)A(1)-1/2011 dated Shimla-171001 the, 18th August, 2011

Copy to:

1. All the Principals Govt Colleges in Himachal Pradesh for further necessary action. This information is also available on the departmental website www.educationhp.org
2. The Principal Secretary (Higher Education) to the Govt. of Himachal Pradesh w.r.t. his letter no. mentioned above for information please.
3. PS to Director of Higher Education
4. Guard file.


Addl. Director of Higher Education
Himachal Pradesh