

~~FOR REFERENCE ONLY~~

# **SARVA SHIKSHA ABHIYAN**

## **ANNUAL WORK PLAN & BUDGET FOR UPE COMPONENT 2001-2002**

NIEPA DC



D12148

**DISTRICT: HOWRAH  
STATE: WEST BENGAL**

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## CHAPTER -I

### DISTRICT PROFILE

Howrah is a small district nearest to Kolkata on the bank of the river Hooghly. Its total area is 1467 square Km. And located between 22.12 degree and 22.48 degree north Latitude

Howrah has a long history & glorious past. Its graphical area is 1467 Sq. Km. consisting of two Sub-Division i.e. Howrah Sadar and Uluberia having 5 Block under Sadar Sub-Division & 9 Blocks under Uluberia Sub-Division. Howrah city is much older than city of Kolkata. The city is situated on the western of Kolkata intercepted by the river Hooghly and connected by the Howrah Bridge, which is known as Rabindra Setu constructed in the year 1943. Very recently it has also been connected by another modern bridge called Vidyasagar Setu which is a finest combination of architecture & technology.

Belur Math which was set up by the renowned philanthropist & social reformer Swami Vivekananda is a place of attraction to the people in this Globe. Botanical garden speaks about ancient memories. The district gave birth of luminary like great poet Bharatchandra (1712-1764) who was born in Par Radhanagar (Penro) a village in north western part of the district. Sri Sarat Chandra Chattopadhaya who is a name in Bengali literature was residing in Panitras at the bank of Roopnarayan. Gadiyara and Garchmuk are the attractive tourist spots, which draw people for a change from the different part of the State.

Among the engineering college of name & fame in the State the Bengal Engineering College, Shibpur now converted into a "Deemed University" draw prominence, which is as old as 140 years. The college has successfully created many talents who have contributed in developing the countries modern infrastructures. Shibpur Hindu Girls' School which was established in a 1837 was graced by Sister Nivedita in the year 1902. Howrah Town Hall is carrying a special memory of the presence of the two luminaries of the country the great poet Sri Rabindra Nath Tagore and the novelist Sri Sarat Chandra Chattopadhaya in the year 1923. There is another addition of the district, an attractive community hall & auditorium "Sarat Sadan" named in the memory of great novelist Sri Sarat Chandra Chattopadhaya. Very recently another Engineering college has been started at Liluah also to cater to the crying need in the perspective of changing scenario of the higher technical education.

At the turn of the 2<sup>nd</sup> Millennium DPEP is that 'wonder touch' the precursor of a new dawn, and opportunity to seize upon to lend all out consistent effort to break once and for all the shackles of illiteracy and ignorance-the old age imprecation of the district. And this is what the SSA (Howrah) is committed to.

## 1. POPULATION ;

The population of Howrah district is 3729644 (90-91 census). The density of population of the district is very high. As per 1991 census it is 2542 per sq.km. The population of the district according to Male/Female and Urban/Rural break up is given below:

**Table No. 1.1**

Category	Population
Male	1982457
Female	1747187
<b>Total</b>	<b>3729644</b>

Category	Population
Urban	1849114
Rural	1880530
<b>Total</b>	<b>3729644</b>

The percentage of Scheduled tribes is 0.27% and Scheduled caste is 15.80% as per 1991 Census. Thus, Howrah has very low concentration of ST and considerable ST population.

## DISTRICT PROFILE AT A GLANCE

A. General Information	
1.Geographical Area	1467 Sq. Km.
2.No. of Gram Panchayat	157
3.No.of Sansad	2218
4.No. of Mouzas	741
B. Administrative Set-up	
a)No. of Sub-Division	2
b)No. of Block/Panchayat Samitis	14/14
c)No. of Police Stations	19
d)No. of Municipalities	2
e)No. of Municipal Corporation	1
f)No. of Wards for (d) & (e)	107
C. Educational scenario of Pry.Education	
a)No. of Circle in the District	32
b)No.of circles in Sadar Sub-Division	15
c)No.of circles in Uluberia Sub-Division	17
d)No.of sanctioned posts of Pry. Teachers	9947
e) No.of Pry. teachers in position	6972
f) No.of vacant post of Pry. teachers	2975
g) No. of sanctioned Pry. School	3200
h) No. of existing Pry. Schools	2134
i) VEC	202
j) WEC	13
k) Buildingless	101
l) No. od SSKs	243
m) No. of villages without schools	0
n) No. of untrained teachers	0

The District Pry. Education Program is visualized by the district to materialize the long cherished dream of universalisation of primary education. The district is committed to bring all children of school going age group under the fold of primary education. Special attention will be given to bring the children of disadvantaged community and girl children of all communities. Emphasis would be given not only for the universal access but at the same time retention rate is to be enhanced and the drop-out rate is to be reduced drastically. And of course quality issues in primary education always remain as a major concern for us.

Further since Sarba Sikshya Abhiyan (SSA) is slated to be introduced in the country from next year and hence would like to utilize the opportunity of DPEP to make a conducive environment for launching of such a program. Therefore, we have attempted to address some of the key issues in these documents.

## CHAPTER –II

### Present status of Primary Education

#### VISION OF UNIVERSAL PRIMARY EDUCATION

The District Primary education programme is visualized by the district to materialized the long cherished dream of universalisation of education. The district is committed to bring all children of school going gage ground under the fold of primary education. Emphasis would be given not only for the universal access but at the same time retention rate is to be enhanced and the drop out rate is to be reduced drastically .

#### THE CHALLENGES AHEAD

Like many other districts in the country we have to face the problems outlined below:-

- 66352 children of 5 + 8 years age group are out of schools (1.8%)
- Girls of 5 to 8 years age group do not attend schools
- Enrolment % of SC & ST is 47.7% and respectively
- GER & NER for the district is 122.057 & 79.8294 respectively
- There is no village in the district without schools
- Only 1771 school buildings (82%) are partially pucca 225 (10%) are kantcha and 220 (8%) schools are buildingless and are held in rented or lowned buildings
- Toilet facility and drinking water facility is not available in 1062 (50%) & 755 (30.1%) shoools respectively
- There are 300 schools with one room, 275(with two rooms 1100 with three rooms and 521 schools are with four or more rooms
- The teacher position in the district is 100 one teacher school, and 400 two teacher schools, 1696 three teacher schools, 694 (35.2%) four or more teacher schools
- Achievement level of Class-I pupils in languages and Maths are 39% and 61% only respectively.

## STRATEGIES

Against such un-educational backdrop the major strategies identified as follows :-

- To accommodate all children of 5-9 year age group in government schools/ alternative schools
- To set up required number of new schools
- Every child should have access to primary education
- To bring all children including disadvantaged children of SC/ ST/ Minority community to schools
- To bring all girl children of all communities to schools
- Special emphasis is to be given for education of children with disability
- To improve infrastructural facilities after maintenance
- To rationalize distribution of teachers
- Appointment of additional teachers so that there are at least four teachers in every school
- To set up SSK or EGS/AIE in un-served hamlets and villages with schools but with natural barrier
- Resource support to schools
- Supply of TLM, text books to schools
- Orientation of teachers
- Activation of CLRCs
- Involvement of community
- Establishing a proper and just MIS
- Effective supervision and monitoring

## ACCESS RELATED ISSUES

Data obtained from House to House survey in 2007-08 figures it appears that the number of schooling children in the district is 678. The enrolment figure obtained from the total number of pry. schools is 65337 and the total population is 2947. Thus it appears that there is still

The present status: There are 2196 government primary schools. No. of SSKs in the district is 243. Apart from government private schools are also functioning in the district. As many of private schools are not available, it is estimated that 375 children are studying in about 375 private schools.



It also appears there are about 2232 villages in the district without any primary schools. Moreover the distribution of schools is not always uniform in nature. In some cases of large village or villages with a big population the number of existing schools are not sufficient such villages need more primary schools or some other sort of schooling facilities.

To address the situation it is decided that 46 new primary schools out of the sanctioned quota would be set up by DPSC in this year. The District Planning Committee has also decided to setup 123 nos. of SSKs in this year in school-less habitations or in the habitations where the nearest school is beyond 1 Km. The matter was already taken up with ZP authorities and the sides would be decided in DLCC shortly.

But it is presumed that due to intervention of DPEP the demand of more schools would come up soon. To cope up with the demand we propose to set up some EGS and AIE (Education Guarantee Scheme and Alternative & Innovative Education) centers.

Table-I

## Population structure of the District

Block	Population	Popu (5-8)	Boys	Girls
Bally-Jagacha	164520	10654	6140	4514
Domjur	317134	25898	13600	12298
J.B.Pur	219765	19996	9729	10267
Ponchla	213893	20084	11700	8384
Sankrail	288241	22447	12340	10107
Amta-I	200147	16578	8370	8208
Amta-II	189224	15913	8234	7679
Bagnan-I	191168	16609	8402	8207
Bagnan-II	146110	12335	6820	5515
Shyampur-I	182333	15818	8620	7198
Shyampur-II	171047	15237	8537	6700
Uluberia-I	182085	18015	9807	8208
Uluberia-II	151216	14210	7715	6495
U.N.Pur	172080	13113	6802	6311
Bally Municipality	261575	14579	7962	6617
Uluberia Municipality	215348	18093	9713	8380
H.M.C.	1008704	59375	31230	28145

## CHAPTER - III

### PLANNING PROCESS

#### Visioning and Awareness Generation :

The planning process started with the conduct of Work shop at the district level on 8.12.2000 at SARAT SADAN, Howrah involving the officers of the school education deptt. The BDOs , Sabhapatis , the Prodhans of the Gram Panchayat etc. The Sabhadhipati, Howrah Zilla Parishad , the District Magistrate, Howrah, the Chairman Hawrah DPSC, District Inspector of School (Pry.), Karmadhakshya Sikshya Sthayee Samiti, Howrah Zilla Parishad, District Planning Officer Howrah, Representatives of the SPO, WBDPEP exchange their views and propagated the concept of future planning of the school education system.

For close monitoring and active participation of the planning process, our district level planning team was also constituted consisting of the following members:

1. Mr. Bidyut Bhattacharya, District Planning Officer
2. Smt. Meena Das, Kormadhyakshya, Sikshya Sthayee Samiti ,Howrah Zilla parishad
3. Mr. SC Samanta, District Inspector of Schools (Pry)
4. Mr. Sundar Banerjee, Assistant Inspector of Schools
5. Smt. Ranu Bhattacharya, Associate Planning Officer

The planning team as above attended several workshops organized by the WBDPEP office at Salt Lake for their capacity building and visioning of the planning process.

The schedule of the workshops held in the WBDPEP office is table below:

**Table No.4.1**

Sl.No.	Date	Time	No.of days	Venue
1	1.3.2000		1 day	WBDPEP Office, Salt Lake, Kolkata
2	18.1.2001	10:30 A.M.	2 days	WBDPEP Office ,Salt Lake,Kolkata
3	24.4.2001	10:00 A.M.	1 day	WBDPEP Office,Salt Lake,Kolkata

The Government in the School Education Deptt. Vide their order No 247-SE(Pry) Dated. 28.2.2000 made provision for constitution of district level co-ordination committee for Sarba Sikshya Abhijan . In this district DLCC was constituted consisting of the following members:

1. Smt. Chaya Sen chowdhury, Sabhadhipati, Howrah Zilla Parishod
2. Sri S.K. Gupta, IAS. District Magistrate, Howrah
3. Smt. Dipoli Dewanji, Chairman DPSC Howrah
4. Sri Utpal Chanda, Addl. District Magistrate (Dev) Howrah
5. Sri Bidyut Bhattacharya, District Planning Officer, Howrah
6. Smt. Ranu Bhattacharya, Associate Planning Officer, Howrah
7. Sri SC Samanta, District Inspector of schools (Pry), Howrah
8. Sri Sundar Banerjee, Assistant Inspector of schools

The DLCC meeting was held for several days as tabled below to discuss the total planning process in details and make decisions in vital issues for acceleration of the project preparation by identifying various indicators and parameters.

**Table No.4.2**

Sl.No.	Date	Venue	Time	Members presents
1	1.12.2000	DM's Bungalow Meeting Hall	11:30 AM	10
2	9.2.2001	Sabhadhipati's Office Chamber	12:00 noon	11
3	10.4.2001	DM's Bungalow Meeting Hall	11:30 AM	10
4	10.7.2001	DM's Bungalow Meeting Hall	11:00 AM	14

The District Planning team also interacted, presented their view and problems before the DLCC. They also shared their knowledge as acquired from different workshops held in WBDPEP office.

### The Constitution of Village Education Committee and Ward Education Committee

The State Govt. by notification no. 2201-SE(Pry) dtd. 4.1.99 and No. 2202-SE(Pry) dated 4.1.99 conferred power upon the district primary school council for formation of VEC and WEC . The elderly elected member of the Gram Panchayat is a Chairman of the VEC. The Chairman of WEC is the Ward Councillor of the Municipal body . The Head Master of all the school within the jurisdiction of VEC or WEC will be the members . One engineer residing or working there will also be the member of the VEC or WEC. All the VEC will open bank account for financial transaction. The block wise position of constitution of VEC is detailed in the following table :

**Table No.4.3**

Name of the Block/Municipality	Total No. of GP/Ward	Total no. of VEC/WEC	VEC constituted	Total No. of VCC	VCC Constituted	Bank A/c Openede
Amta-I	13	170	11	170	11	9
Amta-II	14	157	13	157	0	0
Bally-Jagacha	8	135	1	135	0	0
Bagnan-I	10	138	0	138	0	0
Bagnan-II	7	111	4	111	4	4
Domjur	18	251	9	251	1	1
J.B.Pur	14	184	10	184	10	1
Panchla	11	169	5	169	5	4
Sankrail	16	234	58	234	31	8
Shyampur-I	10	142	71	142	0	0
Shyampur-II	8	134	16	134	15	15
Uluberia-I	9	128	1	128	2	1
Uluberia-II	8	119	0	119	0	0
U.N.Pur	11	146	2	146	1	2
<b>Total</b>	<b>157</b>	<b>2218</b>	<b>201</b>	<b>2218</b>	<b>80</b>	<b>45</b>
H.M.C	50	50	1	nil	Nil	1
Bally Municipality	29	29	Nil	nil	Nil	0
Uluberia Municipality	28	28	12	nil	Nil	1
<b>Total :</b>	<b>107</b>	<b>107</b>	<b>13</b>	<b>nil</b>	<b>Nil</b>	<b>2</b>

### Circle level Resource Centre :

The Circle level resource center will be the circle level management machinery and resource center . The Office of the Sub Inspector of School will be accommodated in the CLRC building. CLRC will have provision for training hall and the good library . The Govt. has already sub allotted fund for construction of eight CLRCs building in the district at the @ Rs.4.50 lac per unit .The DLCC has already selected site for construction of 7 nos. of CLRCs buildings and fund has already released for execution of work .

### Survey :

During the past one of planning process various survey works have been taken up viz. 1) DISE 1999 2)DISE 2000 3)House to House Survey 4) External Evaluation on Student performance 5) A special school infrastructure survey 6) school photography survey 7) base line assessment survey. The details of the survey conducted is given in the following Table:

Table No.4.4

Sl.No.	Survey conducted	Period in which survey was conducted
1	External Evaluation	May 2000
2	DISE 1999 School Survey	September 1999
3	House to House Survey	February 2000
4	School Photography Survey	December 2000
5	Special School Infrastructure Survey	November 2000
6	DISE 2000 School Survey	January 2001
7	Base-line Assessment Survey	April 2001

## CHAPTER-IV

### Strategy, Problems and Target Setting

#### Objective of UPE Programme FOR 2001-02

- 1) Ensuring that every children of the age group of 5+ to 8+ has access to any form of Primary schooling.
- 2) All children of the age group of 5+ to 8+ years be enrolled to Primary Schools , Education Guarantee Centres or Alternate Schools

It is evident from the broad objectives of the program unless a project plan is prepared the above mentioned objectives can not be achieved. Therefore preparation and effective implementation of the plan is essential.

Howrah is one of the eight non /DPEP district where some complete and sequential activities following the plans and programmes are being taken up for achieving the goal of universalization of primary education (UPE) under Sarba Sikshya Abhijan.

As to achieve the above goal to cover the target group of children between 5+ years to 8+ years within a time frame the no. of target group of children is to be determined first . To do the same we have the following information:

1. Block wise population of Children of the age group 0 to 6 years as per provisional figure of Census 2001;
2. Average annual growth rate of population for Howrah district within the period of 1991 to 2001 to be 1.46% .

Method of Calculation:

1. The base year is considered to be 2000-2001 ;
2. The population growth rate for the next three years is considered equal at the rate of 1.46% ;
3. Single year age group of children between the age group of 0 to 6 years is also considered equal to the single year age year of children within 05 years to 08 years.

4. If the population of the base year is =P, and population of the n<sup>th</sup> year is P<sub>n</sub> then ,  $P_n = P(1 + r/100)^n$  , where r = annual Rate of Population Growth.

With the above method plan year wise no. of target group of children for each block and urban local bodies are listed below :

Table No.3.1

Udaynarayanpur Block					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	19669	1.46	1	2000-01	13113
1	19669	1.46	1.0146	2001-02	13304

Amta-II Block					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	23870	1.46	1	2000-01	15913
1	23870	1.46	1.0146	2001-02	16146

Amta-I Block					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	24867	1.46	1	2000-01	16578
1	24867	1.46	1.0146	2001-02	16820

In newly opened schools :

Jagatballavpur Block					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	29994	1.46	1	2000-01	19996
1	29994	1.46	1.0146	2001-02	20288

<b>Domjur Block</b>					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	38847	1.46	1	2000-01	25898
1	38847	1.46	1.0146	2001-02	26276

<b>Bally jagacha Block</b>					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	15981	1.46	1	2000-01	10654
1	15981	1.46	1.0146	2001-02	10810

<b>Sankrail Block</b>					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	33670	1.46	1	2000-01	22447
1	33670	1.46	1.0146	2001-02	22774

<b>Panchla Block</b>					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	30126	1.46	1	2000-01	20084
1	30126	1.46	1.0146	2001-02	20377

<b>Uluberia-II Block</b>					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	21315	1.46	1	2000-01	14210
1	21315	1.46	1.0146	2001-02	14417

<b>Uluberia-I Block</b>					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	27023	1.46	1	2000-01	18015
1	27023	1.46	1.0146	2001-02	18278

<b>Bagnan-I Block</b>					
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Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	24913	1.46	1	2000-01	16609
1	24913	1.46	1.0146	2001-02	16851

<b>Bagnan-II Block</b>					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	18503	1.46	1	2000-01	12335
1	18503	1.46	1.0146	2001-02	12515

<b>Shyampur-I Block</b>					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	23727	1.46	1	2000-01	15818
1	23727	1.46	1.0146	2001-02	16049

<b>Shyampur-II Block</b>					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	22856	1.46	1	2000-01	15237
1	22856	1.46	1.0146	2001-02	15460

<b>Bally Municipality</b>					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	21869	1.46	1	2000-01	14579
1	21869	1.46	1.0146	2001-02	14792

<b>Uluberia Municipality</b>					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	27140	1.46	1	2000-01	18093
1	27140	1.46	1.0146	2001-02	18357

Howrah Municipal Corporation					
Year	Population (0-6) 2000-01	Growth Rate	Variable	Year	Population (4+-8+) Total
0	89062	1.46	1	2000-01	59375
1	89062	1.46	1.0146	2001-02	60242

Block/ULB wise No. of Target Group of Children for the plan years vis  
- a- vis the base year is shown in the Table below :

### Block/ULB wise Target Group of Children in the plan years

Table No.3.2

Name of Block/ULB	2000-01	2001-02
UN Pur	13113	13304
Amta-II	15913	16146
Amta-I	16578	16820
JB Pur	19996	20288
Domjur	25898	26276
Bally Jagacha	10654	10810
Sankrail	22447	22774
Panchla	20084	20377
Uluberia-II	14210	14417
Uluberia-I	18015	18278
Bagnan-I	16609	16851
Bagnan-II	12335	12515
Shyampur-I	15818	16049
Shyampur-II	15237	15460
BM	14579	14792
UM	18093	18357
HMC	59375	60242
G.Total :	328954	333756

### ACCESS :

#### Criteria :

1)a) In our project concept, it has been considered necessary that each child of the targeted age group should have a school within 1.00 km. from his/her home.

b) Or if there is a natural barrier preventing a group of say 20 children to attend school, though it is less than 1 km. Away, a school is required to be set up for them.

C) Improvement of the available school infrastructure to accommodate all the children and creation of drinking water and toilet facilities.

**Assessment :**

To enumerate such unserved habitations where children do not have any access to Primary school within 1.00 km. Or having a natural barrier problem, House to House Survey was conducted through out the district and the problem spots have been identified.

**Solution :**

- 1) In this district there are 66 nos. of sanctioned Primary Schools which are yet to be set up. These schools can be set up in the unserved habitations.
- 2) For setting up of schools under EGS and AIE by the NGOs, proposals have already been invited and being received by the District Mass Education Extension Officer.
- 3) DISE Survey and school photography programme have given us a detailed position of the infrastructure requirement of the school. School wise requirements of drinking water and toilet facilities are also available from the above survey. Improvement of school infrastructure should be done to accommodate the children for whom the school is meant.

**ENROLMENT :**

**Criteria :**

1 The objective of the SSA Planning is to enroll all the children of the age group of 5+ to 8+ years to any sort of primary school , be it Govt. primary school, private primary school , Education guarantee centres run by NGOs , SSK or Alternative school under AIE scheme.

2 Enrolment of the out of school and drop out children of the age group of 5+ to 6+ years immediately through mass movement

3 Mains streaming of out of school children and drop out children of the age group of 7+ and 8+ years to class 3k and class 4 respective through a bridge course of 3 to 6 months.

**Assessment :**

1 For taking up the action regarding the points listed above proper assessment of the situation is necessary . The DISE Survey and the House to House survey help us to assess the scenario . Supposing that there is equal distribution of numbers of children between the age group 0 to 6 years and 5+ to 8+ years, we can drive the actual no. of children of the target age group from the data available in the provision of census report of 2001 . Considering 1.46% annual population growth rate , we can also calculate the target group population for the plan years .

2 The number of out of school children and drop out children have been assessed through house to house survey .

The present position along with GER and NER is illustrated in the table below:

TABLE SHOWING NUMBER OF PRIMARY SCHOOLS AND ENROLMENT

Table: 3.3

Name of Block/ ULB	5+-8+ population	Total No. of DPSCs school	Total No. of Pvt. School	Total No. Of SSK	G. Total Of School	Total Enrolment In DPSC school	Total Enrolment In Pvt school	Total Enrolment In SSK	G. Total Enrollment
Amta-I	16578	133	5	9	147	20230	541	621	21392
Amta-II	15913	149	5	16	170	19312	546	1472	21330
Bagnan-I	16609	107	24	19	150	18354	3856	1065	23275
Bagnan-II	12335	97	7	10	114	14303	1107	307	15717
Bjagacha	10654	64	26	12	102	8890	3387	1200	13477
Domjur	25898	153	25	17	195	26243	1833	757	28833
JB Pur	19996	142	7	16	165	22076	917	951	23944
Panchla	20084	99	12	27	138	18988	1286	2041	22315
Sankrall	22447	115	28	17	160	21650	3964	1340	26954
Shyampur-I	15818	125	3	26	154	19202	246	1068	20516
Shyampur-II	15237	125	4	26	155	19660	304	1488	21452
Uluberia-I	18015	114	21	11	146	17861	2934	873	21668
Uluberia-II	14210	97	19	20	136	15760	2155	1400	19315
UN Pur	13113	120	3	17	140	15331	90	753	16174
HMC	59375	357	133	0	490	54376	15547	0	69923
Bally MC	14579	50	27	0	77	9110	7176	0	16286
Uluberia MC	18093	87	26	0	113	14212	4728	0	18940
<b>G.Total</b>	32895	2134	375	243	2752	335558	50617	15336	401511
	4								

TABLE SHOWING GER NER AND OUT OF SCHOOL CHILDREN

Table: 3.4

Sl No	Name of Block/ ULB	5+-8+ population	G: Total Enroll Ment	Net Enroll ment	Gross Enroll Ment ratio	Net Enroll Ment Ratio	Out Of School children
1	Amta-I	16578	21392	12812	129.03	77.28	37661
2	Amta-II	15913	21330	11946	134.04	75.07	3967
3	Bagnan-I	16609	23275	12699	140.135	76.4585	3910
4	Bagnan-II	12335	15717	8691	127.418	70.458	3644
5	Bjagacha	10654	13477	9280	126.497	87.1034	1374
6	Domjur	25898	28833	19415	111.333	74.9672	6483
7	JB Pur	19996	23944	15392	119.744	76.9754	4604
8	Panchla	20084	22315	15192	111.108	75.6423	4892
9	Sankrall	22447	26954	18201	120.078	81.0843	4246
10	Shyampur-I	15818	20516	14120	129.7	89.2654	1698
11	Shyampur-II	15237	21452	13003	140.789	85.3383	2234
12	Uluberla-I	18015	21668	14084	120.278	78.1793	3931
13	Uluberla-II	14210	19315	10604	135.925	74.6235	3606
14	UN Pur	13113	16174	9567	123.343	72.9581	3546
15	HMC	59375	69923	52109	117.765	87.7625	7266
16	Bally MC	14579	16286	12060	111.709	82.7217	2519
17	Uluberla MC	18093	18940	13427	104.681	74.211	4666
<b>G.Total</b>		<b>328954</b>	<b>401511</b>	<b>262602</b>	<b>122.057</b>	<b>79.8294</b>	<b>66352</b>

**SOLUTION :**

1 VEC in all Gram Samsad level and WEC in all Ward level will maintain registers for all target group of children in the area .

2 The VEC and WEC will organized massive house to house campaign for Universal enrolment under the guidance , supervision and monitoring of Gram Panchayats and Panchayat Samitis .

3 NGOs have been selected for conduct of bridge course for out of school and drop out children of the age group 7+ to 8+ years .

4 The children of the age group 5+ to 6+ years should be enrolled to the schools through intensive campaign.

THE TARGET FOR THE PLAN YEARS ARE SHOWN IN THE TABLES BELOW:

**TARGET FOR THE PLAN YEAR-2001-02****Table: 3.5**

Sl No	Name of Block or ULB	5+ to 8 years population of 2001-02	NER Target for 2001-02	GER Target for 2001-02	Projected Net enrolment 2001-02	Projected Gross enrolment 2001-02
1	Amta-I	16820	80.9	118	13607	19848
2	Amta-II	16146	77	117.4	12432	18955
3	Bagnan-I	16851	59	108.5	9942	18283
4	Bagnan-II	12515	71.5	113	8948	14142
5	B-Jagacha	10810	57.8	86.4	6248	9340
6	Domjur	26275	76.2	103.3	20022	27142
7	J.B.Pur	20288	77.6	108.4	15743	21992
8	Panchla	20377	69.1	97.5	14081	19868
9	Sankrail	22774	69.8	99.4	15896	22637
10	Shyampur-I	16049	89.2	117.4	14316	18842
11	Shyampur-II	15460	85.2	112	13172	17315
12	Uluberia-I	18278	69.6	101.1	12721	18479
13	Uluberia-II	14417	63.9	108.9	9212	15700
14	U.N.Pur	13304	78.7	113.9	10470	15153
15	HMC	60242	71	94.6	42772	56989
16	BM	14792	55.7	68.5	8239	10133
17	UM	18357	64.6	88.5	11859	16246
	<b>Total :</b>	<b>333755</b>			<b>239682</b>	<b>341064</b>

**IMPROVEMENT OF QUALITY OF EDUCATION****Criteria :**

Quality of education always has scope for improvement . But with the following intervention quality of education can be improved.

- i) Adopting good teaching learning method
- ii) Teacher orientation for based application of teaching learning method;
- iii) Effective and scientific teaching learning materials
- iv) Child friendly environment in the school
- v) Pupil teachers relationship
- vi) Parent teachers relationship
- vii) Removal of social/cultural discrimination

**Assessment :**

External evaluation involving 2179 nos. of schools has been done in May 2000 . Base line assessment survey has also been completed in April 2001. From this two surveys conducted throughout the district many important data regarding the above we are revealed .

**Solution :**

- i) For Improvement the teaching learning method , lot of research work is required which may be done by the State Project Office;
- ii) Teacher should be trained continuously for pedagogical renewal . Every teacher may under go a compulsory training for about 30 days a year . In addition need based training may be organized for 20 days a year at CLRC .
  - a. The State Project Office may develop a research unit for improvement of teaching learning materials. Every CLRC will have a well kept library which will cater the need of both teacher and student.
  - b. Some child friendly element may be introduce to school .
  - c. Parent teachers meet and teacher children meet may be organized twice in a year
  - d. Maa-O- Mela may be organized once in a year
  - e. School sports may be organized once in a year

**MANAGEMENT AND PROGRAMME IMPLEMENTATION**

For proper implementation of the project, and effective project management proper planning is required. Distribution of work between different tiers of implementing agencies is to be done properly. At the same time a good system of supervision and monitoring need to be developed .

**Problems Issue and strategies:**

The no. of out of school children inclusive of both the drop out.children and never enrolled children can be assessed from

1. DISE 2000
2. House to House Survey 2000

The following list shows no. of out of school children for each block and municipality assessed from both the surveys separately.



Table No. 5.22

Sl.No.	Name of Block/ULB	No. of drop out children	Never enrolled children	No. of out of school children as per DISE 2000	No. of out of school children as per house to house survey
1	Amta-I	1327	2378	3766	3705
2	Amta-II	1653	2076	3729	3967
3	Bagnan-I	1868	1794	3662	3910
4	Bagnan-II	846	2758	3604	3644
5	Bally-Jagachha	590	857	1447	1374
6	Domjur	3529	2555	6084	6483
7	J.B.Pur	2436	2713	5149	4604
8	Panchla	1086	3485	4571	4892
9	Sankrail	1513	2488	4001	4246
10	Shyampur-I	581	1045	1626	1698
11	Shyampur-II	1020	1384	2404	2234
12	Uluberia-I	1650	2081	3931	3731
13	Uluberia-II	1615	1908	3523	3606
14	UN.Pur	1620	1928	3548	3546
15	HMC	2547	4709	7256	7266
16	Bally Municipality	805	1382	2187	2519
17	Uluberia Municipality	1704	3032	4736	4666
<b>GRAND TOTAL :</b>		<b>26390</b>	<b>38573</b>	<b>65224</b>	<b>66091</b>

It may be noted that the out of school children and the dropped out children assessed from both the surveys are in conformity with each other the reason wise break up for drop out and non enrollment in schools is illustrated in the following table.

TABLE SHOWING OUT OF SCHOOL CHILDREN WITH REASON OF NON-ENROLMENT

Table No: 5.23

Reason	Reason Code	No. of non enrolled children
School Far way	1	3930

Reason	Reason Code	No. of non enrolled children
Educational level not good	2	1297
Teacher's attitude not good	3	1269
Parents do not sent their children	4	22931
Girl's do not need education	5	2187
House hold work	6	6933
Parents not having permanent residence	7	1171
Father/Mother is not there	8	694
No school	9	678
No room in school	10	1526
Age bar for getting in to school	11	21828
No bath room in school	12	518
<b>TOTAL ::</b>		<b>64963</b>

### 1 School far away :

According to assessment total no. 3930 children of 5 + to 8+ years age group of this district are not getting the facilities of school education as the schools are far away from their residence. To remove this bottle neck , a strategy has been evolved to set up new schools at the villages where there are more than 40 such children . In the cases where the nos. of children are in adequate in a certain village , new school will be set up centrally where the children of 2 or 3 adjacent villages will be enrolled .

To serve the isolated places massive campaign will be launched to raise demand from those localities for setting up of Sishu Sikshya Kendras where such children will be enrolled .

### 2 Education level.not good :

It has been assess that 1297 nos of children of this district do not go to school as the teaching quality is not good at certain areas. To over come such problems, arrangements for up gradation of teaching quality will be made . To maintain a sustainable quality education the teacher will be brought under a compulsory training programme of at least one month in a calender year . In addition to that they will also be given need based training for at least 20 days in a year . In this connection co operation of the well noted educationist of district will be eaplored . The

concerned VEC /WEC will also be asked to maintain strict visit to retain the quality of teaching at the required level.

**3 Teacher's attitude not good :**

House to House survey has provided us with the data that the attitude of some teachers has prevented the 1269 children from going to school. To avoid such problem, the "Teacher and Parent meet" are to be organized in the areas. While preparing the training modules care will be taken to ensure gentle behavior by the teachers towards the students so that a sweet relationship is bridged between the teacher and the student and the students feel and urge to go to school regularly .

**4 Parents do not send childrens :**

It has been observed that for different reasons the parents do not send 22931 childrens to school for education in this district in rural areas as well as in urban areas the causes are defined below :

- i) In rural areas some cultivators do not send their children to the school as they help their parents in different work related to the cultivation through out the day;
- ii) Some land less rural workers engaged with cottage industries and their establishment utilized the services of their children;
- iii) Some agriculture laborers send their children to do different work in the house of land lords;
- iv) In urban areas the low income grouped people utilized the service of their children by different means, engaging in different shops and establishment, small factories etc. The children also go with their mother in different houses for doing different household works .

First, to check this negative approach of the parents massive door to door campaign will be arranged . Several NGOs may be engaged to motivate the parents to make them under stand the necessity of education for their children for their future prosperity .

Secondly, where the parents ore unable to provide books and other stationery goods to their children due to their financial condition facilities may be extended by supplying this things through several NGOs and Govt. deptts in social service .

Thirdly, several mass meeting may be arranged to apprise the villagers so that they take adequate initiative to motivate such parents in sending their children to the school.

**5 Girls do need education :**

Some parents think that girls do not need education. This attitude will be rectified through mass campaign by way of I) distribution of liflets and II) organizing Ma -O-Meye Mela . As per survey there are 2187 children whose parents cherish such attitude.

**6 House hold work :**

Now a days , in urbanized area the people engage child labour in their house hold work and a massive number of child living their parents stay outside their family do not get any chance for education. There are 6933 nos. of children engaged in house hold work in this district.

To extended educational facilities to them evening school may be set up community wise so that they get the chance of reading after their daily work is over.

**7 Parents no having permanent residence :**

This group of people move from one place to another and as a result their children do not get the facilities of primary education. In this district 1171 nos. of children do not get the education facilities. Mass education center may be set up at different places to teach this type of children at any center where the live for the said period.

**8 Father/Mother is not there :**

Some parents stay out-side their houses through out the day at places for from their residential places and their Children keep themselves engaged with different domestic activities take cooking, cleaning of house , grazing of cows, etc. in absence of their parents.

In our district there are 694 nos of Children under this group. They may be brought under the formal education center in future by organizing campaign to motivate the parents to send their children to the informal night school run by the NGOs etc.

**9,10,12) No school / No Room in school /No Bath room :**

As assessed there are 678, 1526 and 518 nos. of children are not getting the educational facilities under the above mentioned category respectively.

The Govt. have adopted scheme to provide the facilities of school at non school area . Adequate fund will be given where additional room and bath room are required . Survey work has been completed and necessary plan has been prepared. The work of construction will be started subject to approval on plan and availability of fund from the Government.

### 11 Age bar for getting in to School :

21828 nos. of children could not be enrolled in the formal school due to age bar. To remove the age problem for education of 7 & 8 years , a bridge course will be given to the said children then the said children will be admitted at class III or IV as required .

Lastly it may be stated that the motive of the Government is to bring all the drop out children under a plan with different programmes . Neither by the Government nor by any NGOs will be able to make the scheme purposeful alone, so collective efforts will lead the successful of the programme .

### CO ORDINATION BETWEEN VEC/WEC AND THE EGS RUN BY THE NGOS

As house to house survey reveals there are certain no. of children of the age group 5+ to 8+ and 9+ to 14+ in this district who do not go to school or have dropped out from the primary classes and presently not going to school . The VEC and the WEC will maintained a register for their respective areas describing briefly the name , parentage , address, age of the such children. Such list will be handed over to the NGOs running the AIE or EGS project in that VEC/WEC area. The NGOs in turn will arranged to run to sorts of school for those children with to distinct features . The VEC/WEC will also issue an **Identity Card** to those children of age group 5+ to 8+ who have been dropped out and out of school children under their jurisdiction.

**Table No: 5.24**

Age group	Children to be covered	Course to be
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		conducted
5+ to 8+ years	School for Drop out children	Bridge course for mainstreaming to Pry . schools
	Never enroll children	Running normal Primary school in un served area or for those who can not go to school due to some reason though they have school access
9+ to 14 + years	School for Drop out children	Bridge course for mainstreaming to Pry . schools
	Never enroll children	Running normal Junior High school in un served area or for those who can not go to school due to some reason though they have school access

**MONITORING OF EGS AND AIE :**

The NGOs running EGS & AIE may be asked to submit a monthly report stating the coverage of the out of school & dropped out children identified by the VEC and WEC to monitor the coverage . Such data base may be maintained and monitor in the MIS Cell of the District Project Office.

## Chapter – V

# MAJOR INTERVENTIONS

## PROJECT MANAGEMENT

Universal Primary Education Programme under Sarba Sikshya Abhijan, is a Multifaceted Programme which seeks to accelerate the present primary education to such an extent that all the children at the age group category 5+ to 8+ years can be brought to the schooling system of any form by 2003 so that they can complete primary education level by 2007. To attain this goal proper planning and project management with a hierarchical offices need to be defined with specific work allotment and supervisory and decision making power. The flow chart of the project management hierarchy is proposed as follows.

### **PRESENT PRIMARY EDUCATION MANAGEMENT SYSTEM AT THE DISTRICT LEVEL**

Presently there are two separate agencies in the primary school education management system at the district.

- 1 The District Inspectorate under Department of School Education Government of West Bengal :

The District Inspector of School (Primary) is in the over all charge of the District Inspectorate. There are three Assistant Inspectors of Schools to help him any administrative work. This inspectorate is responsible for all the administrative works relating to 32 nos. of circle and 2134 nos. of primary schools of this district including the work of Nationalized Text Book distribution.

- 2 The District Primary School Council is the autonomous body, which looks after all, the administrative works headed by the Chairman of the District Primary School Council. The District Inspector of school is the Secretary of the DPSC by virtue of the post there is also a finance officer posted in the DPSC to look after financial matter.

- 3 **Education Circle :**

The Primary school circles are situated in the block and municipal areas there are 11 nos. of circle offices in the Urban Area and 21 nos. of circle offices in the Rural Area. The Sub Inspector of Schools are in charge of the Circle offices who managed the primary school under his jurisdiction with a minimum number of staff.

### **PROJECT MANAGEMENT UNDER SARBA SIKSHYA ABHIJAN:**

A separate institution arrangement has been created for management of SSA Project of this district. The constituent offices of the project management system are listed below as per hierarchy.

#### **1 District Level Co Ordination Committee;**

a) The Government in the school education department vide Notification No. 1001/(SE)/(Pry) dtd. 23.9.98 has constituted the District Level Co Ordination Committee with the following Members.

- 1 Sabhadhipati, Howrah Zilla Parishad – Chairman
- 2 District Magistrate, Howrah – Vice Chairman
- 3 Chairman , District Primary School Council – Member
- 4 Addl. Executive Officer, Howrah Zilla Parishad – Member
- 5 District Social Education Officer,- Member
- 6 Karmadhyakshya, Sikshya Sthayee Samiti,HZP., Member
- 7 District Mass Education Officer- Member
- 8 District Planning Officer – Convener
- 9 Secretary, Howrah Zilla Parishad – Member
- 10 District Inspector of Schools (Pry),Howrah -Member

#### **Duties and Responsibilities:**

The DLCC is the highest decision making body of the district in respect of preparation of SSA Project and implementation of the programme.

#### **Planning Team :**

This is the Sub Committee of the DLCC constituted with the following members.



- i) District Planning Officer
- ii) Karmadhyakshya , Sikshya Sthayee Samiti Howrah Zilla Parishad
- iii) District Inspector of Schools(Pry)
- iv) Asstt. Inspector of Schools ,Howrah DPSC
- v) Associate Planning Officer

District Planning Team was constituted to act as resource persons for monitoring pre project activities and preparation of holistic plan for Universalization of Primary Education.

**Block Level Co ordination Committee :**

- 1 Sabhapati, Panchoyat Samiti - Chairman
- 2 Block Development Officer – Vice-Chairman
- 3 One nominee of the DI of Schools(Pry) from PTTI/DIEETMember  
(not below rank of Lecturer )
- 4-5 Two members to be Co opted by the Block Level Co ordination Committee from amongst NGOs ,Woman Organisation /TLC /PLC functionaries
- 6 All CLRC Co ordinators(SI of schools) in Block – Member
- 7 Officer of the BDO Office looking after SSK in the Block area –Member
- 8 CDPO(ICDS) – Member
- 9-10 EOSE & LEOSE(MEE Deptt.)- Member
- 11 Inspector, Backward classes welfare –Member
- 12 Officer of the BDO office looking after child labour-Member
- 13 One SAE of the BDO Office (Nominated by the BDO)-Member
- 14-15 Two Head Teachers of Primary schools in the Block , (Nominated by Chairman, DPSC)-Member
- 16-17 Two Chairman, VEC(One should be a woman)(Nominated by the Chairman,BLCC)-Member
- 18-19 Two guardian of Pry.School children from the Locality(one should be woman)(Nominated by the Chairman DLCC)-Member
- 20 SI of school of Head Quarter circle –Member-Secretary
- 21 District Project Officer ,DPEP Permanent invoice Member

**Duties and Responsibilities :**

1. Shall monitor and review the implementation of SSA in the block area and report to EC on a monthly basis
2. Shall ensure co ordination amongst and convergence of various schemes programmes of different Govt. deptts. /Agencies and jPanchayats in the block or
3. Shall monitor and over see the functioning of VECs ;
4. Shall act as a channelizing agencies of fund to CLRC /VEC,as and when required ;
5. Shall guide and advise CLRC in organizing circle level pedagogical and community mobilization activities;
6. Shall develop a common plan of primary education in the Block area in corporating components of SSA SSK , iCDS , NCLP etc.
7. Shall plan and take up awarness generation and environment exercises on universal primary education with special focus on gender issues , this advantaged groups , disabled children , child labour etc.
8. Shall carry out assignment entrusted by DLCC
9. Shall meet at least once a month

**Municipality Level Co ordination Committee :**

- 1 Chairman , of Municipality – Chairman
- 2 Executive Officer, of Municipality – Vice Chairman
- 3 In case there is more than one circle in the municipality the S.I of school , other than Member-Secretary – Member
- 4 Two members to be co opted by the MLCC from amongst the NGOs, Womens organization, total literacy campaign /post literacy campaign functionaries- Member

- 3 Dy. Magistrate in Charge of Development matters from SDO office – Member
- 4 CDPO(ICDS)-Member
- 5-8 Two Head Teachers of Primary schools within the Municipality Nominated by Chairman, DPSC)-Member
- 9-10 Two chairman, WEC(One should preferably be a woman)(nominated by the Chairman, MLCC)-Member
- 11-12 Two Guardian of primary school children from the locality (one should be a woman)(nominated by the Chairman, DLCC)-Member
- 13 S.I. of school in the Municipality (in case there is more than one circle in the Municipality the Sr. most S.I. of school)-Member-Secretary
- 14 District Project Officer,SSK –Permanent in voice Member

### **Duties and Responsibilities :**

1. Shall monitor and review the implementation of the SSA in the municipality area and report EC on a monthly basis
2. Shall ensure co ordination amongst and convergence of various schemes programme of the different Govt. deptts. /Agencies and Municipalities in the Municipal areas
3. Shall monitor and over see the functioning of WECs
4. Shall act as a channelizing agency of fund to CLRC/WEC as and when required
5. Shall guide and advise CLRC in organizing circle level pedagogical and community mobilizing activities
6. Shall develop a common plan of primary education in the municipal areas in incorporating components of SSA , SSK, ICDS , NCLP etc.
7. Shall plan and take up awareness generation and environment building exercises on universal primary education with special focus on gender issues, this advantaged groups , disabled children , child labour etc.
8. Shall carry out assignments entrusted by DLCC.
9. Shall meet at least once a month.

### **Village Education Committee/Word Education Committee-**

The VEC and WEC are the grass root level committee constituted by the Government of West Bengal , School Education Department vide Notification No. 220 SE (Pry) dated 07.01.99 and No. Doted The elderly Member of the Gram Panchayat will be the Chairman of the VEC and Word Councilor will be the Chairman of the WEC. The Headmasters of all the primary schools within the jurisdiction of Gram Sava or Municipal Word will be the Member of VEC or WEC in addition to others.

#### **Duties and Responsibilities :**

- i) Day to Day interaction to the community ;
- ii) To assess the educational need of the village;
- iii) Building awareness and mobilization for enrolment and retention of children of the target age group ;
- iv) Maintaining of a register of target age group of children with their present status of education;
- v) Arrange for school infrastructure development reviewing the performance of the school and suggest ideas for the pedagogical improvement ensuring proper utilization of community support for school building and other school facilities ;
- vi) Projecting estimate for enrolment
- vii) Arranging alternative education through community involvement;
- viii) Learning materials and other incentive;
- ix) Enrolment for early child education;
- x) Ensuring convergence of different rural services;

#### **OFFICE OF THE DISTRICT PROJECT OFFICER , SARBA SIKSHYA ABHIJAN**

For Pre plan activities District Project Office has already been set up which may be utilized for programme management and implementation . The District Project office may be equipped properly with officer staff and necessary office equipments .

The Staff pattern of the District Project Office will be as envisaged is given in the next table.

Table No: 5.1

Sl.No.	Official/Office bearers	Unit	Monthly remuneration/salary
1	District Project Officer from Govt. service	1	Normal pay
2	Addl.District Project Officer(PE)	1	Normal Pay
3	Addl.District Project Officer(UPE)	1	Normal Pay
4	Dy.Dist.Project Officer(PE)	2	Normal Pay
5	Dy.Dist. Project Officer(UPE)	2	Normal Pay
6	M.I.S. Co -ordinator(SA)	1	Rs.6000 p.m.
7	M.I.S. Co -ordinator (Programme)	1	Rs.6000 p.m.
7	Data Entry Operator	3	Rs.4500 p.m.
8	Teachers Trng. Coordinator(PE)	1	Rs.6000 p.m.
9	Teachers Trng. Coordinator(UPE)	1	Rs.6000 p.m.
10	Gender Coordinator	1	Rs.6000 p.m.
11	Gender Cordinator( Programme)	1	Rs.6000 p.m.
12	IED Coordinator	1	Rs.6000 p.m.
13	IED Coordinator (Prog.)	1	Rs.6000 p.m.
14	Research & Study Coordinator	1	Rs.6000/- p.m.
15	Research & Study Co-Ordinator (Prog.)	1	Rs.6000/-p.m.
16	Community Mobilization Coordinator	1	Rs.6000 p.m.
17	Community Mobilization Coordinator(Prog)	1	Rs.6000 p.m.
18	A.S.Coordinator	1	Rs6000 p.m.
19	A.S. Coordinator (Prog)	1	Rs.6000 p.m.
20	Planning Coordinator	1	Rs.6000 p.m.
21	Planning Coordinator(Prog)	1	Rs.6000 p.m.
22	CEC Coordinator	1	Rs.6000 p.m.
23	Asstt,Engineer	1	Normal Pay
24	Junior Engineer	3	Rs.4500 p.m.
25	Upper Divn Clerk	2	Rs.4500 p.m.
26	Lower Divn.Clerk	4	Rs.4000 p.m.
27	Group "D"	4	Rs.3000 p.m.

**Vehicle :**

The District Project Officer should be provided with a vehicle on regular basis for close monitoring and functioning of the CLRCs and VEC/WEC. One more vehicle may also be hired as and when required.

**Office Equipment for District Project Office :****Table No: 5.2**

Sl.No.	Item	No. of Unit	Unit cost	Total cost
1	Computer	3	50000/-	1,50000/-
2	Xerox Machine	1	1,04000/-	1,04000/-
3	Installation of Telephone	1	3000/-	3000/-
4	T.V.	1	15000/-	15000/-
5	FAX Machine	1	15000/-	15000/-
6	Tape Recorder	1	5000/-	5000/-
7	V.C.P.	1	15000/-	15000/-
8	Public Address system	1	10000/-	10000/-
9	Pana board	1	1,25,000/-	1,25,000/-
10	Portable Projector Machine	1	35,000/-	35,000/-
11	VDO Camera	1	12,000/-	12,000/-
<b>Total</b>				<b>4,89,000/-</b>
:				

The District Project Office may be provided with furniture and equipments for proper functioning , maintenance of data base and supervision. The following office equipment are required for the same.

**Furniture at District Project Office :****Table No: 5.3**

Sl.No.	Item	No. of unit	Unit cost	Total cost
1	Chair(Plastic Moulded)	20	220/-	4400/-
2	Chair(Wooden)	10	700/-	7000/-
3	Computer	2	3310/-	6620/-
4	Table(Steel Secretariate)	1	3620/-	3620/-
5	Office Table (Steel)	6	2101/-	12606/-
6	Wooden Computer Table	2	3460/-	6920/-
7	Almirah(Steel)	5	4368/-	21840/-
8	Steel Rack	3	2765/-	8295/-
9	Ceiling Fan	8	1200/-	9600/-
10	Tube Light	20	200/-	4000/-
	<b>Total :</b>			<b>84901/-</b>

**Library for the District Project Office :**

The District Project Office will have a resource a library with a rich collection of books on matters related to primary education, referrence books , training materials etc.

**CIRCLE LEVEL RESOURCE CENTRE :**

The office of the S.I. of Schools will be converted in to Circle Level Resource Centre headed by the respective Sub Inspector of Schools who will be responsible for management of the schools under his jurisdiction . The CLRC will have library and training hall for orientation of the teachers . The CLRC will have the following staff:

**Table No: 5.4**

Sl.No.	Official/Office bearers	Monthly remuneration/salary
1	Circle Office Project Manager	Normal pay
2	Resource Teacher( 3 Nos.)	Rs.8000/-
3	Upper Division Clerk from Govt. Service	Normal Pay
4	Lower Division Clerk from Govt. Service	Normal Pay
5	Group 'D'	Rs.2000/-

The CLRC will be provided with furniture and equipments are listed below :

**LIST OF FURNITURE AND EQUIPMENTS TO BE SUPPLIED TO EACH CLRC.****Table No: 5.5**

Sl no	Item	Description of items	Required no	Rate	Cost involved
1.a	Table	Steel Secretariate table	1	3620	3620
b.		Office table	6	2101	12606
C		Wooden computer table	1	3460	3460
D		Wooden type table other than c.p. teak	1	2325	2325
E		Wooden table for Xerox machine	1	1513	1513
2.a	Chair	Computer chair	1	3310	3310
B		Steel Executive chair	1	2850	2850
C		Plastic moulded chair	50	350	17500
D		Office chair 'S' type tabular chair with arm cane seat & back	8	498	3984
3	Stool	Wooden stool	1	525	525
4	Rack	Steel rack	3	2765	8295
5	Almirah		5	4368	21840
6	Ceiling Fan		8	1200	9600
7	Tube light		20	200	4000
8	Type writer		1	8500	8500
9	Xerox machine		1	104800	104800
10	Computer		1	50000	50000
11	Instllation of telephone		1	3000	3000
12	Duplicating Machine		1	24000	24000
13	Portable Projector Machine		1	35000	35000
<b>Total :</b>					<b>320728</b>

**INFORMATION MANAGEMENT OF CLRCs :**

We need to take care that the teachers may invest more time in teaching than being worried about their service matters. The CLRC Offices will be responsible for preparation of the pay bills and keeping proper account of the General Provident Fund of the teachers. Besides, they will also preserve school based data furniture , stationery, TLM, student strength and different reports and returns. Specific software can be develop for preparation of the pay bills , keeping accounts of the General Provident Fund and common data base. Different incentive programme like distribution Mid Day Meal Rice and distribution Text books etc. may also be managed through development of software .



## PLANNING AND MANAGEMENT

Planning & management are the activities that involve a great deal of coordinator, in the SSA activities VEC/WEC has a vital role and CLRC is treated as the apex body of academic, administrative, supervisory and monitoring purposes.

Activities undertaken so far:

- formation of VEC and WEC at the Sansad and ward level
- formation of BLCC in all Panchayat samities and MLCC for in all municipalities

Strategy:

\* The AWP and B 2001-02 propose to develop skill and management of planning at Gram root level

- Moreover the planning process is based in adequate information. It is area specific and has been prepared through involving consultation process bottom up approach has been considered.

a) Information has been collected from

- House to House survey data
- Secondary data from district education
- Data from consultative process

b) Specific needs of specific focus groups have been considered

c) VEC/WEC have been the focal and CLRC the apex body for this plan

Activities to be undertaken

- Academic or education related at the CLRC and CRC level
- Non academic or related with community at district level
- Monitoring supervision

After preparation of plan the monitoring and supervision plan is develop for the year through

- Distribution of activity

- Reviewing of the achievement level
- Reporting next higher authority through designed format
- Feedback collected from next lower stratum

**Activities to be undertaken**

1. Preparation of AWP & B of 2002-2003
2. Orientation Workshop at District & Block level

## Civil Works

The SSA objectives of universal access and providing quality education can only be achieved by the proper infrastructure support. Initiatives have been taken up for providing a better atmosphere to the existing schools by way of providing minimum required building standard / class room and providing toilet facilities and provision of drinking water.

On the basis of the various surveys conducted in this connection the need of the schools have already been identified. The priority in this connection has also been fixed on the basis on their need and the student strength of a particular school.

The improvement of infrastructure facilities of the Primary schools involves several broad fields of work. These broad fields may be described as follows –

1. Setting up of new school building
2. Improvement of the condition of school building.
3. Composite programme for provision of toilets and water supply
4. Improvement and provision of water supply
5. Improvement and provision of toilet facilities.

### **1. SETTING UP OF NEW SCHOOL BUILDING**

As per Govt. order 66 nos. of schools are to be set up in the district. Out of the 66 schools setting up 40 nos. of schools has been taken up during the year 2000-01 involving an amount of Rs. 132.00 lac and 26 schools will be taken up during the year 2001-02. The amount required for this year will be 100.10 lac .

### **2 IMPROVEMENT OF THE CONDITION OF SCHOOL BUILDING ;**

Out of the three broad fields of work involved in the improvement of infrastructure facilities of the primary schools, "the improvement of the condition of the school building" is of immense importance . This also involves the following items of work .

- A Construction of new school building
- B Construction of additional room
- C Major repairing works
- D Minor repairing works

### **CONSTRUCTION OF NEW SCHOOL BUILDING:**

On scrutiny of the reports of several surveys conducted throughout the district and data collected from different levels, 40(forty) nos. of schools have been identified for taking up under the programme. All such schools have their own land for construction of new school building and presently classes are being taken either in rented houses or in other school buildings. In some cases classes are being taken in dilapidated semi permanent structures and require new school building. The construction of new school buildings for 25(twentyfive) nos. such schools have been identified for taking up during the year 2000-2001 i.e. base year of the project . The construction of new school building for the remaining 10(ten) schools will be taken up during the year 2001-2002.

The priority in this connection has been fixed on the basis of the condition of the school building and the number of student in the school .

The involvement of the fund for the programme is calculated as Rs.72.90 lac for the year 2000-2001 and Rs.38.50 lac during the year 2001-2002 .

### **CONSTRUCTION OF ADDITIONAL ROOM :**

The programme for construction of additional class rooms has also been taken up with appropriate importance . The requirements of additional room to the schools have been calculated strictly on the basis of the availability of floor area /student.According to the recommended minimum floor area/student , 706 nos of schools of the district requires additional class room .

Year wise target for construction of AR and the requirement of fund thereof are given below. The priority on this regard has been fixed on the basis of the student strength of the schools .

Table No.5.8

Sl.No.	Year	No.of schools taken up	Amount involved (Rs. In lakhs)
1	2001-2002	324	405.00

### MAJOR REPAIRING WORKS TO SCHOOLS :

On scrutiny of the data collected from the different surveys conducting the district it is revealed that 151nos. of schools requires major repair works.

The target for taking up for major repairing works and requirement of the fund thereof are placed below . The priority in this connection has been fixed on the basis of the condition of the school building and the student strength of the school. Total involvement in this respect 2001-02 will be Rs.42.25 lac.

Table No5.9

Sl.No.	Year	No.of schools taken up	Amount involved (Rs. In lac)
1	2001-2002	51	42.25

### MINOR REPAIRING WORKS TO SCHOOLS :

1501nos. of schools in the district requires minor repair works. The target for taken up of the minor repair works during 2001-02 and the involvement of fund therefore is shown below. The priority in this regard has also been fixed on the basis of the condition of school and student strength.

Table No5.10

Sl.No.	Year	No.of schools taken up	Amount involved(Rs.in lac)
1	2001-2002	281	112.40

### 3. COMPOSITE PROGRAMME FOR CONSTRUCTION OF TOILETS AND SINKING OF TUBEWELLS :

The construction of toilets and sinking of tubewells in respect of the 90 schools have been taken up under this programme . The programme is given below -

Table No5.11

Sl.No.	Year	No.of schools taken up	Amount involved (Rs. In lac)
1	2001-2002	90	32.40

#### 4. IMPROVEMENT AND PROVISIONS FOR DRINKING WATER SUPPLY

##### a) SINKING OF TUBEWELLS UNDER UNICEF ASSISTANCE

471 Nos. sinking of Tube wells will be taken up in same nos. of schools in the district under UNICEF assistance during the 2<sup>nd</sup> 3<sup>rd</sup> and 4<sup>th</sup> years of the Project period 150 nos. of tube wells will be taken up during 2001-02 Priority in this regard has been fixed on the basis of student strength of the respective schools.

Table No.5.12

Sl.No.	Year	No.of schools taken up	Amount involved(Rs.in lac)
1	2001-2002	150	60.00

##### b) SINKING OF TUBEWELLS

Besides from the Tube wells taken up under UNICEF assistance sinking of 730 nos of Tube wells will be required in the district involving an amount of Rs. 255.89 lac out of that 158 nos. of tube wells will be taken up during the year 2001-02 for which amount involved is Rs. 54.00 lac The priority in this regard has also been fixed on the basis of the no. of student of the schools.

Table No5.13

Sl.No.	Year	No.of schools taken up	Amount involved(Rs.in lac)
1	2001-2002	158	54.00

##### c) REPAIR OF TUBEWELLS

The repairs of 313 nos of tube wells are to be taken up during the 2<sup>nd</sup> 3<sup>rd</sup> and 4<sup>th</sup> years of the plan period to ensure provision

of drinking water supply to the schools. The target for repair of the tube wells during the year 2001-02 is given below :

Table No.5.14

Sl.No.	Year	No.of schools taken up	Amount involved(Rs.in lac)
1	2001-2002	100	10.00

#### 4) IMPROVEMENT AND PROVISION OF TOILET FACILITY

##### a) CONSTRUCTION OF TOILETS

There are 612 nos. of schools in the district have no toilet facility. To fight this problem 200 nos. of toilets are to be constructed during the year 2001-02 in different schools. Priority in this connection has been fixed on the basis of the student strength.

Table No5.15

Sl.No.	Year	No.of schools taken up	Amount involved(Rs.in lac)
1	2001-2002	200	30.00

##### b) REPAIR OF TOILETS

697 nos. of schools though having their toilets cannot use the same as the toilets of those schools require necessary repair works /renovation. Year wise target for repairing the toilets are given below :

Table No.5.16

Sl.No.	Year	No.of schools taken up	Amount involved(Rs.in lac)
1	2001-2002	230	34.30

## PEDAGOGY

External evaluation for 2159 no. of Primary school under District Primary school Council and 20 number of schools managed by the Urban Local Bodies have been conducted and where in 82333 and 454 number of students participated. The evaluation has been conducted in the month of May, 2000 to assess the achievement in respect of language learning and mathematics. On verification of the compiled external evaluation report it was seen that the schools under which the students performed best in mathematics is Sadar Kendriya Circle where 87.2% students obtained more than 60% marks in maths and the poorest performing circle was Bagnon Uttar circle where the percentage of students obtaining more than 60% marks is only 43.2%. Therefore, to improve the achievement of the students we should take care that at least 60% of the students get more than 60% marks in Mathematics . Therefore as per chart enclosed , the circles under which student achieving less than 60% marks in maths have been identified and listed below along with the number of schools, number of teachers and the additional teacher required :

**Table No: 5.26**

Sl.No. of Circle	Name of Circle	No. of school	No. of existing teacher	No. of student	Addl.teacher required
21	Bagnan Uttar	52	176	8417	36
19	Khalna	68	182	8782	41
9	JB Pur south	74	180	10749	93
32	UNPur Dakshin	62	150	7347	42
31	UNPur	58	179	8081	26
16	Amta Purba	62	196	11779	99
2	Andul Paschim	64	241	13235	90
20	Bagnan purba	55	192	9937	56
7	Domjur	89	261	12412	58
28	Uluberia Uttar	55	125	8869	97
1	Andul Sankrail	51	197	8415	17
10	Panchla	99	303	18988	174
29	Uluberia Purba	23	68	4075	31
30	Baniban	47	121	7705	50
26	Shyampur Purba	50	145	7604	45
27	Uluberia Dakshin	59	161	8992	63
17	Sirajbati	71	183	8451	38
22	Bagnan South	97	271	14367	92
	<b>TOTAL:</b>		<b>3494</b>		<b>1120</b>

Similarly on verification of the compiled external evaluation report it was seen that the student under Bally Circle performed best in Language



among all the circles, where 72.20 % students obtained more than 60% marks in Language. While the Bagnan Uttar and Amta Purba Circles were the poorest performing circle in Language also where the percentage of the students obtaining more than 60% marks were only 37% . To improve the achievement of the students in Language the same standard as taken in the case of Mathematics should also be taken care of .

The circles under which students achieving less than 60% marks in Language have been identified and listed below along with the number of schools, existing number of teachers and the additional numbers of teachers required .

As per Census Report 1991 in the following blocks have high concentration of Minority population .

**Table No: 5.27**

Sl No of circle	Name of circle	No. of school	No. of existing teacher	No.of student	Addl.Teacher required
8	J.B.Pur	68	226	11327*	61
6	Bankra	64	270	14172	70
17	Sirajbati	71	183	8451*	38
22	Bagnan south	97	271	14367	92
27	Uluberia Dakshin	59	161	8992	63
30	Baniban	47	121	7705	50
26	Shyampur Purba	50	145	7604	45
29	Uluberia Purba	23	68	4075	31
1	Andul Sankrail	51	197	8415	17
28	Uluberia Uttar	55	125	8869	97
10	Panchla	99	303	18966	174
31	U.N.Pur	58	179	7984	26
20	Bagnan Purba	55	192	9937	56
2	Andul Paschim	64	241	13235	90
7	Domjur	89	261	12412	58
32	U.N.Pur Dakshin	62	150	7347	42
19	Khalna	68	182	8688	41
9	J.B.Pur south	74	180	10749	93
21	Bagnan Uttar	52	176	8417	36
16	Amta purba	62	196	11779	99
	<b>TOTAL:</b>		<b>3826</b>		<b>1266</b>

### Strategy :

1. Capacity building of teacher and RP
2. Development of Resource support to CLRC
3. Material Development

**Activities :**

1. Visioning workshop of SSA

- a) 3 days Residential workshop for 300 Resource persons (RP) of Pedagogy on different issues of SSA.
- b) 3 days workshop for existing 6972 teachers on different aspect of SSA by RP of Pedagogy

2. CLRC related activity

- a) Rented accommodation for CLRC @ Rs. 1500/- per month.
- b) Provide furniture in the rented CLRC building @Rs.10000/- per CLRC.

3. Provide support to conduct district level and CLRC level sports

4. Material development

- a) Printing of English Module @ Rs. 10 x 7000
- b) Printing Pedagogy Module 1 @ Rs.10/- x 7000
- c) Printing of **Kajer pata** @ Rs.10/- x 7000

## GIRLS EDUCATION

The primary objective of UPE being universal involvement retention and quality education of all emphasis has been laid on special focus group children girl disabled children, children belong to scheduled caste, S.T. and others backward classes, child labourers. Girls account for the largest percentage of this special focus group of children and hence girls education is one of the major components of SSA.

In 2001 -02 AWP will span over 6 months time October 2001 to March 2002. since the academic year begins in May every year this stress in the next month will be made on preparing the ground for bringing out of school girls in this school in the next academic year.

### Activity

- Appointment of district Gender Co ordinator
- Formation of District Resource Group for Girls education comprising of academic institutions, NGOs activities working in the relevant field for various Govt. deptt.
- Sole district level resource persons (RP) will be selected for conducting field level activities on girls education in more intensive manner,
- Two days dist. Level orientation workshop for DRG members and RPs for Gender issues, with special emphasis on girls education.
- One day training of female VEC /WEC members from 400 VEC/WEC by the RPs and DRG members.
- Two days orientation workshop at district level with female members of the Panch. samiti. (Two member of Each PS)
- World womens day will be observed on 8<sup>th</sup> March at district level Leaflets will be printed for disseminating the message emphasising the importance of all grass roots.

## Early Child Hood Education

Early Child hood education in this district is being conducted through the ICDS Department in the form of ICDS Centre . At present there are 2301 nos. of Anganwadi Centres running out of an approved /sanctioned 2406 centres in this district. A detailed block wise information of the ICDS activities.

The pre school activities being carried out in these Anganwadi Centres assure great signification regarding universalisation of elementary education due the following factors :

- It generates a school going habits.
- It act as launching pad of the children for the enrolment in primary schools.
- It will ensure enrolment of the under aged children who are so far being enrolled in Class -I of Primary School.

Keeping in mind the above utilities of the Anganwadi Centres we need to strengthen the pre school activities in these centres by adopting the following strategies .

### Strategy :

- Strengthening of VEC for effective supervision and monitoring of the children in the village so that they can regularly attend the ICDS centres and there by reducing the under age problem in the formal schools.
- Screening activities or bringing under age children back to ICDS centres from formal schools.
- To sensitize the parents through VEC , PTA /MTA and through other campaigning activities for sending the under age children to ICDS Centres.
- Training to imparted to ICDS worker/supervisors , Local NGOs workers, Social worker etc. for mobilizing the community to send their children to ICDS centres.

**ACTIVITIES :**

1. Engagement of ECCE Co ordinator,
2. Formation of DRG and holding monthly meetings,
3. Convergence workshop will be taken up with ICDS Deptt. at the district level.

## Research & Studies :

Research and studies are part and parcel of DPEP as its ideal and frame work ore dymnamic in nature .Since DPEP object is to open the door of primary education to each eligible child as well as to check the drop out in the school by providingthem with quality education it requires constant vizil . which is contingent upon continuous scrutiny and evaluation of the working of plans as well as formulating policis and solution to emergin specific problems of the district. Hence the important of research and studies cannot be compromise at any cost.

The DPO will identify **District Research and Study Team** supervised by DPO . The district will comprise of Dist. Action Research Group this group will take u p the following activities .

- Identify the district specific Research Projects and determine the project
- Evaluate the research proposal received by DPO
- The DPO will identifiy the research personnel on need baisis
- Co ordinate with SPO in conducting in depth studies taken up by the SPO .

**Capacity building** of the research cell is the main focus in the first year of the project. This will be done through follow up workshop at the DPO . The Workshop will give orientation for conducting research at the district level. The workshop will include

- Need for undertaking action research
- Method for documenting action research
- Simple tools used in action research
- Identification of areas
- Role of action research to improve intervention strategy..

Efforts will be made to identify the following

1. Action research : Action will research will concentrate will bringing up date on various issues covering small areas and agglomerated for a wider area .

2. Study on class room problems . A study to the extent of the situation will be taken up and address be issue through specific strategies.
3. Multilingual classroom room problem.
4. Difficulties problems of language teaching
5. Difficulties problems of Math teaching

## COMMUNITY MOBILISATION

Community Mobilisation is a crucial functionary of UPE under SSA. In order to ensure participation of the community in a befitting manner and to develop a regular process of participation, the district has already formed a structural arrangement at different level from District-VEC/WEC level.

By this time, as pre project activities the District has already taken action on the following issues:

- 1) Formation of DLCC
- 2) Formation of DPIC
- 3) Constituted VEC/WEC
- 4) Consulted with different functionaries viz. Panchayat, Municipalities, Teachers organisation, NGOs etc.
- 5) The District organised a one day district level orientation workshop on SSA where the Panchayat Pradhan, members of Panchayat Somity, Zilla Parishad, BDOs etc. attended along with District administration.
- 6) The District intern organised the above mentioned programme at Block and GP level for sensitisation of the functionaries.

As half of the district is over, hence considering the time and priority of work the District has identified the following activities for the next six months. It is to be noted that district has focused basically on capacity building of the functionaries, formation of different committee etc.

- I) Formation of DRG on Community Mobilisation
- II) Engagement of resource District Co-ordinator on Community Mobilisation.
- III) Two days workshop on Community Mobilisation with DRG members and other district officials.
- IV) Organising a three days residential training for RPs of VEC/WEC.
- V) Organising a three days training for VEC/WEC members.
- vi) Displaying hoarding (30) in different public places.
- vii) Intensive wall writing at Block/GP and other government places.
- viii) Organising mass rally at GP level.



## ALTERNATIVE SCHOOLING

As the District has identified 38573 number of out of school children and 26390 drop out children through out the district, so the district has concentrated on access on the children in two settings by providing SSK and EGS/AIE programme.

It is to be noted that Panchayat and Rural Development Deptt., Government of West Bengal has established 243 number of SSK in the district where 15336 nos of children are enrolled. Initially the district has planned to extend support to SSKs in consultation with P & RD Deptt. and also as per convergence plan between WBDPEP and P & RD Deptt. Beside the district has to under go a micro planning exercise in those habitation where several number of children are either out of school or dropped out from the school. Keeping these major two issues the district has planned to implement the following activities :

- I) Organising 5 days training of 'Sohayikas' already tagged in SSKs.
- II) Organising 3 days training of MC members of SSKs .
- III) Providing SSK grant and TLM grant two SSKs and Sahayikas respectively.
- IV) Organising a week long intensive campaign in those unserved habitation as stated in Perspective Plan and also in the Industrial belt for enrollment of the children and making proposal for establishing more no. of EGS, SSKs and AIEs.
- V) Meeting with NGOs for sharing the issues pertaining to EGS and AIE as well as their involvement.

## INTEGRATED EDUCATION FOR DISABLED: (IED)

UPE cannot take place if the children having physical, mental and emotional limitations are excluded from general education stream.

DPEP has taken bold steps to meeting challenged facing disabled children through out the district.

Gender	Total of Class I	Total of class-II	Total of class III	Total of class IV	Total
Female	279	134	142	122	677
Mole	904	143	139	111	1297
Total	1183	277	281	233	1974

District wise report on disabled children not enrolled in school

Disability	Gender	Accute	Moderate	Mild	Total
Both	Female	20	17	48	85
	Mole	38	22	10	70
	Total	58	39	58	155
Hearing	Female	23	20	28	71
	Male	306	40	42	388
	Total	329	60	70	459
Mental	Female	15	17	9	41
	Male	24	31	17	72
	Total	39	48	26	113
Physical	Female	79	88	46	213
	Male	137	122	78	337
	Total	216	210	124	550
Sight	Female	30	17	271	318
	Male	30	38	11	79
	Total	60	55	282	397
<b>Grand Total</b>		<b>702</b>	<b>412</b>	<b>560</b>	<b>1674</b>

### Activities to be undertaken for IED:

- A district level co-ordinator on IED will be appointed in the Project Office who will co-ordinate all this activities on district level as well as the sub district level.
- A District Research Group will be formed. Resources from Health and Family welfare Deptt. will also be utilised for this purpose.

- Screening and assessment of identified children for the degree of disability.
- Identification of district level NGOs who will undertake all sorts of activities regarding counseling of the parents of the disabled, sensitization of the people in general and motivating the parents of the disabled children with mild and moderate disability for sending their children to school. The NGO will also interact with the teacher of the Primary schools and develop individualized profile for each children. The NGOs will be called as "District Level Resource Organisation".
- Observance of World Disabled Day on 3<sup>rd</sup> December, 2001.
- District level workshop on different aspect of IED with SSA officials and other district functionaries.
- Orientation and sensitization for VEC/WEC, parents and other community members on different aspects of IED.

## **MEDIA & DOCUMENTATION:**

Media has an important role in mobilizing people with the ultimate aim of ensuring their participation in the process of UPE. This component of DPEP is interlinked with each area of intervention through the use of different media like print, audio, video etc. The entire exercise of these media is to generate awareness among community .

### **ACTIVITIES TO BE UNDERTAKEN DURING THE 2001-02**

- I) Hoarding to be used at prominent places of 14 blocks and 2 municipalities And 1 Municipal Corporation areas.
- II) Posters to be used at CLRC/VEC/WEC area Panchayat office during workShop and seminars.
- III) Wall writing to be used in school building, GP office, ZP building etc For disseminating message on UPE.
- IV) Printing of materials related to Pedagogy like modules, Kajer pata, SIM Will be undertaken.

## DISTANCE EDUCATION PROGRAMME (DEP)

Distance Education programme has been envisaged as a major area of intervention under the SSA activities to strengthen the on going training programme for teachers and other personnel in primary education sector

In the District of Howrah distance education programme with strengthen and support the teacher training programme by providing materials both print and non print through distance mood . This is likely to result in involving a sustainable system of in service training of 6972 nos. of teachers , linked with improving effectiveness of the teaching learning process at primary school. Workshop to be organised at the district level to orient field functionaries on distance education, identification of district specific needs and distribution of DI MATERIALS up to CLRC level.

Activity.

1. Formation of DRG which will be associated with the activity of DEP in the district

2. Capacity building at different level in the district on DEP and use of DL materials

One day workshop with DRG on orientation on DEP and use of DL materials in teachers training.

Capacity building being one of the areas of DPEP. Distance Education Programme has a wider perspective. In this programme after identification of the hard spots participants can be trained for capacity building through print, Audio ,Video, etc. for its optimum use in the teaching learning situation .

There are many issues which had been identified as hard spot and these issues tackled by Audio/Video leaves and ever lasting impressing on the minds of teacher and things are learnt and assimilated better them. They would have other wise being done.

Since DEP aims strengthening teacher training Audio, Video materials will be developed as support materials.

Audio programmes may also be prepared on physical education . This will help teachers in understanding the concepts better and in the process teach better.

All activities are basically teacher education / teaching oriented . However, other personnel involved in primary education , teacher training etc. are also brought under this net . Such as resources

persons/ master trainers , CLRC co ordinators, PTI , DIET , Faculty , Supervisory staff , VECs/AS /ECE functionaries.

### Strategy

1. Formation of DRG which will be associated with activities of DEP in the district .
2. Building capacity at different levels of the district on DEP for identification of needs . Distribution of DL materials CLRC levels .

Distance Education Programme :  
Annual work plan and Budget –SSA

## MANAGEMENT INFORMATION SYSTEM

Management Information System will be developed at all levels of the district. The system will help to implement SSA activity in Howrah. This system will be operationalised through sophisticated computer cell at DPO for the first year. The computer cell at DPO will be equipped with the following facilities:

Equipment	Quantity
Pentium computer	3
Laser printer	1
UPS	3
CD Writer	1
Scanner	1
Modem	1

The cell will be constituted with the following personnel who will be engaged on contract basis:

Designation	Post
1. Programmer	1
2. Data Entry Operator	1

The Management Information System in SSA will mainly be involved in two functional areas (i) Education Management Information System (EMIS) (ii) Project Information System (PMIS), besides other supportive functions with different functionaries of the districts.

**EMIS** - The Educational Management Information System will be introduced through the readymade software 'District Information System for Education (DISE)'. This software was already developed at National level. For the collection of data through DISE, the Data Capture Format (DCF) was already designed. The format will be distributed at all levels of the district to collect the data from schools. The district will get relevant field instruction manual from SPO.

**District Resource Team** - In Purulia, District resource team will be formed for imparting training and operationalization of DISE at all levels in the district. Each district Resource Team consists of ten members including: -

1. Dy. DPO in charge of training	-	1
2. SI/S of Schools	-	5
3. MIS in-charge of DPO	-	1
4. Selected teachers	-	2
5. Coordinator teachers' training at DPO	-	1
<b>Total</b>	-	<b>10</b>

**Training - State level**

The district level functionaries related to SSA will be trained up at State level.

**Training - District level**

The District Resource Team will train up SI of Schools at the district level. The district level training will be for a day organized at the head quarter of the district. Representatives of SPO will be present at the district level training programme. Two days' training on EMIS will be given to all SI of Schools and other district functionaries related to SSA.

**Training - Circle level**

The SIs trained at the district level would be the trainers at the respective circle. The circle level training will be for 2 days. The participants will be the head teachers of all primary schools in the district.

The entire activity related to Educational Management Information System (DISE) is summarized below: -

Activity	Responsibility centre
1. One day training of the SIs at the district level	DRT/DPO
2. Two days training of the head teachers at circle level	SIs/DRT

**Project Management Information System (PMIS)** - A sophisticated computer-mechanized supervision system for SSA is very much essential for evaluating the progress of physical targeted vis-à-vis the expenditure incurred against the approved budget. For that reason, a software on Project Management Information System (PMIS) was already developed at the State level. That software will be introduced at the district level. The said software was developed with the view of collecting following data.

Component-wise physical target and achievement.

1. Activity and Sub-activity-wise approved budget and expenditure incurred.
2. Quarterly assessment of physical and financial components of the project.

**Training – District level**

Two days training on PMIS will be given to all SI of Schools and other district functionaries related to SSA.

**Monthly Reporting System:**



M.R.S. (Monthly Reporting System) is one of the important efforts of SSA to strengthening the existing Education System. At CLRC level there are one SI/S now as Circle Project Coordinator (CPC), three Resource Teachers, two clerks and two Group 'D'. At district level, in the Project Office, which is consists of 28 staffs and one J.E. in the Block level. At State level, there are experts looking after different areas. But SSA is a time bound Programme, it requires a tangible progress which can be felt all areas in specific time. Therefore, it is necessary to develop a well arranged reporting system is an urgent requirement of the project to cover the all components to fulfil the U.P.E.

The system involves following four-tier exercise and reporting system:

- VEC Level (Village level)
- CLRC Level
- District Level
- State Level

#### **VEC Level:**

The specific format namely "Monthly Return" which is reported by the HTs/VEC Secretaries to the SI/S, now it is in vogue in each district has been changed according to the need of the project. This new format is to be introduced very soon. It is not only include the only information of the school but also cover the all activities on primary education in the Gram Sansad. In January every year VEC will provide informative Education Register which is to be updated before the December.

The school authority will send all basic information in April. Moreover DISE is a continuing programme which extract a lot of information from the school once in a year.

So following major reports come from VEC/School level.

- DISE (Oct.) from School.
- VEC (Jan.) General Information on Community Change.
- General Information a School Change from School (April).

#### **CLRC Level:**

The information to be sent from VEC/School may be compiled at CLRC level. One clerk entrusted for the job in VEC/Schoolwise Registers to note all required information sent from VEC.

- School Information Register:-It will be updated every year in the November on the basis of DISE. Necessary information from monthly return and April report will also be collected.

- Community Information Register:-It will be updated every year in January on the basis of January report from VEC.

A quarterly report will be sent by CLRC in specific format developed by State Project Office.

- Format designed for State level inputs on PMIS.
- Format indicating School/Community level changes.

PMIS format will include the activities of VEC & CLRC. The activities are to be ganged in terms of both Financial and Physical Parameters.

Format indicating school and community level changes will include basic information with regards to: -

- Status of School: -Status of enrolment, drop out, building, teachers evaluation information & others.
- Status of community indicating updated information of age group children, primary school, SSK or others Institutions

#### **District Level:**

The MIS Cell will make compilation of the CLRC Reports in Computers at District level and published a quarterly report for each area and distribute to the concerned officers. They will send them to State quarterly. Simultaneously the cell prepares a synoptic report for CLRC's. The district fill up the PMIS format on the basis of available information prepared by the CLRCs.

The district MIS Cell will feed all the information into the Computers and district report in October and it to be sent to the State by December every year. At the same time the cell will generate CLRC-wise report for showing of opinion and necessary action.

#### **State Level:**

The MIS Cell of State office will prepare a quarterly report for whole State and also it will prepare a comparative statement on activities and send required advice and instruction.

#### **The process involves certain intervention:**

- Computerization of PMIS & Reporting System: -The whole system will be initiated to computerize in a house of software according to progress of District level.

Common database will be developed to track the general information of CLRC. It will help the district to monitor the activities.

### **Authenticity of PMIS Report & Monthly Report:**

The authenticity of PMIS report will be revalidated by the certain visit of CPC/RTs and CRT. It will be hardfast rule, any persons from CLRC will visit any School /VEC and he/she can discuss on different activities of community & schools.

### **Use of PMIS Report:**

The PMIS report to be prepared and may used in following manner: -

- To launch studies on different components of SSA to fulfill the UPE
- To initiate the Mid year Annual Plan & Budget.
- To take innovative programme to special problem in the district.
- To prepare monthly action plan.
- To conduct review meetings in different level.

### **Seminars & Workshops:**

- Finalization of formats of different levels.
- Awareness generation on the utility of PMIS.
- Authenticity of reports.
- Use of those reports for assessment, study and forming out action plan for the next year.

### **Filling of forms:**

### **Feedback:**

Feedback meeting on reports including PMIS, District level and CLRC level.

### **Feedback Meeting: -**

It will be followed by feedback meetings at different levels.

- **VEC Level:** -The VEC level meeting will held by the Chairman and discussed about the report prepared by them along with DISE report sent from schools. They will review their status and report to CLRC accordingly. It will be held with the monthly meeting of VEC.
- **District Level:**-District Project Officer will be convened the meeting of all CPC's where in they will review their own performance. They will discuss their problems and workout the strategies of solution. The district will prepare their report and send it to the State. It may be on quarterly basis.

### **Contingent Expenditure for MIS Cell:**

- Field visit / Meetings:

Field visit is one of the important areas of supervision without which no quality in monitoring system will grow up. It helps planners and executives to see the facts happening in the actual field of work. DPO has its functional area units and its coordinators. At the same time, there are DRGs, which plan and review the progress of the activities taken up in respective areas. All of them are the key personnel responsible for field visit from DPO. At CLRCs three RTs are being engaged to look after different areas i.e., Civil Work, Pedagogy, Community Mobilisation, Alternative Schooling, ECCE and Gender Issues. Sub-Inspector of Schools who is Circle Project coordinator, along with other RTs will conduct different field visit in a planned manner.

Meetings on monthly/quarterly basis will have to be held at different levels to assess the progress of activities at different areas.

Meetings	Period	Participants	Venue
1. District meeting with DPO	Monthly	CLRC Coordinators, District Officers and Coordinators	DPO
2. District Meeting with DPO	Quarterly	BLCC/MLCC representatives	DPO

Contingent expenditure for the cell day to day activities.

**MEMBERSHIP REGISTRATION CENTER**  
 National Institute of Educational Planning and Administration,  
 17-D, Connaught Place, New Delhi-110016  
 New No. hi-110016 D-1248  
 DOC, No .....  
 Date 05-12-2003

**ANNUAL BUDGET (2001-2002)**

**(BUDGET AT A GLANCE)**

**SSA - UPE COMPONENT**

**BUDGET ABSTRACT**

(Rs. In lakh)

<b>CODE</b>	<b>MAJOR INTERVENTION</b>	<b>COST</b>
PM	PROJECT MANAGEMENT	11.645
P&M	PLANNING & MANAGEMENT	1.05
CW	CIVIL	636.235
P	PEDAGOGICAL INTERVENTION	46.325
ECE	ECCE	0.096
GE	GIRLS EDUCATION	18.2822
RS	RESEARCH & STUDIES	0
CM	COMMUNITY MOBILISATION	14.22
AS	ALTERNATIVE SCHOOLING	3.012
MD	MEDIA AND DOCUMENTATION	2.65
DEP	DEP	0.70
IED	IED	7.16
MIS	MIS	4.50
	<b>GRAND TOTAL</b>	<b>745.8752</b>

**DETAILED BUDGET**  
**PROJECT MANAGEMENT**

Table:1/PM

## Salary of Staff at DPO

Activity Code	Activity	Physical target	Unit cost	Total	Remarks
PM01/01	DPO	1	NIL	NIL	For 6 Months
PM01/02	Addl. DPO	1	NIL	NIL	For 6 Months
PM01/03	DDPO	2	NIL	NIL	For 6 Months
PM01/04	FAO	1	0.06	0.36	For 6 Months
PM01/05	MIS-Incharge	1	0.06	0.36	For 6 Months
PM01/06	DEO	1	0.045	0.27	For 6 Months
PM01/07	AE	1	0.06	0.18	For 3 Months
PM01/08	JE	1	0.045	0.135	For 3 Months
PM01/09	Head Clerk	1	0.045	0.27	For 6 Months
PM01/10	Accountant	1	0.045	0.27	For 6 Months
PM01/11	LDC	2	0.04	0.48	For 6 Months
PM01/12	Gr.D /Peon	2	0.03	1.36	For 6 Months
PM01/13	TOIC	1	0.06	0.36	For 6 Months
PM01/14	Research Coordinator	1	0.06	0.18	For 3 Months
PM01/15	IED Co-ordinator	1	0.06	0.18	For 3 Months
PM01/16	Gender Co-ordinator	1	0.06	0.18	For 3 Months
PM01/17	CM Co-ordinator	1	0.06	0.36	For 6 Months
PM01/18	AS Co-ordinator	1	0.06	0.18	For 3 Months
PM01/19	Planning Co-ordinator	1	0.06	0.18	For 3 Months
PM01/20	ECCE Co-ordinator	1	0.06	0.18	For 3 Months
	<b>Total</b>			<b>5.485</b>	

Table:2/PM

## Capacity Building

Activity Code	Activity	Physical target	Unit cost	Total	Remarks
PM02/01	Rent (including telephones)	1		0.20	For 6 Months
PM02/02	Other expenses (Misc. contingencies)	6 Months		0.25	
PM02/03	Consumables (stationers)	6 Months	0.05	0.30	
PM02/04	Exposure visits	20	0.002	0.04	. . . . .
			<b>Total</b>	<b>0.79</b>	

Table:3/PM  
Furniture

Activity Code	Activity	Physical target	Unit cost	Total	Remarks
PM03/01	Chairs	10	0.01	0.10	
PM03/02	Tables	6	0.04	0.24	
PM03/03	Steel Almirah	5	0.09	0.45	
PM03/04	File Cabinet	2	0.11	0.22	
PM04/05	Sitting mat	2000 sq.ft	Rs. 10.00 / sq. ft	0.20	
PM04/06	Matress	2000 sq.ft.	Rs.5.00/ sqft	0.10	
			<b>Total</b>	<b>1.31</b>	

**Table:4/PM  
Equipment**

Activity Code	Activity	Physical target	Unit cost	Total	Remarks
PM04/01	White Board	5	0.10	0.50	
PM04/02	Display Board	10	0.02	0.20	
PM04/03	Type writer (Bengali)	1	0.08	0.08	
PM04/04	PA System	1	0.50	0.50	
PM04/05	Maintenance of equipment	1	0.50	0.50	
PM04/06	Fax Machine	1	0.12	0.12	
			<b>Total</b>	<b>1.9</b>	

**Table:5/PM  
Vehicles**

Activity Code	Activity	Physical target	Unit cost	Total	Remarks
PM05/01	On regular basis	2	0.12	1.44	2 vehicles X 6 months
PM05/02	On requirement basis	2	0.12	0.72	3 vehicles X 3 months
			<b>Total</b>	<b>2.16</b>	

**Project Management at a Glance**

Activity Code	Activity	Cost	Table
PM01	Salary of Staff at DPO	5.485	1/PM
PM02	Capacity Building	0.79	3/PM
PM03	Furniture	1.31	4/PM
PM04	Equipment	1.9	5/PM
PM05	Vehicles	2.16	6/PM
	<b>Total</b>	<b>11.645</b>	

**Planning & Management****Table : 1/P & M**  
**Training programme on financial Management**

(Rs. In lakh)

Activity Code	Activity	Physical Target	Unit Cost	Total	Remarks
P&M01/01	Workshop on financial management for CPC(s)	-	-	-	
			<b>Total</b>		

**Table : 2/P & M**  
**Cost on consultative process of Planning**

Activity Code	Activity	Physical Target	Unit Cost	Total	Remarks
P&M02/01	Workshop on planning at District Level	-	-	-	
P&M02/02	Workshop on planning at CLRC Level	-	-	-	
P&M02/03	Follow-up workshop at district level	-	-	-	
			<b>Total</b>		

**Table : 3/P & M**  
**Grants**

Activity Code	Activity	Physical Target	Unit Cost	Total	Remarks
P&M03/01	Grant to VEC/WEC for planning	-	-	-	
P&M03/02	Grant to CLRC for planning	-	-	-	
			<b>Total</b>		

**Table : 4/P & M**  
**Preparation of AWPB**

Activity Code	Activity	Physical Target	Unit Cost	Total	Remarks
P&M04/01	Workshop on preparation of AWPB	2	Rs. 0.20	0.40	2 times
			<b>Total</b>	<b>0.40</b>	

**Table : 5/P & M**  
**Exposure Visit**

Activity Code	Activity	Physical Target	Unit Cost	Total	Remarks
P&M05/01	Exposure visit	4	0.05	0.20	4 times
			<b>Total</b>	<b>0.20</b>	



**Planning Management at a Glance**

Activity Code	Activity	Cost	Table
P&M01	Training programme on financial management	0	1/P & M
P&M02	Cost on consultative process of planning	0	2/P & M
P&M03	Grants	0	3/P & M
P&M04	Preparation of AWPB	0.40	4/P & M
P&M05	Exposure Visit	0.20	5/P & M
	<b>Total</b>	<b>1.05</b>	

**CIVIL WORKS****Table 1/CW :Construction of CLRC, CRC, NSB, ACR & Repair Works**  
Rs. In lacs

Activity code	Activity/ Sub-activity	Unit cost	Physi. Target	Cost	Total amount	Remarks
<b>CW 01</b>	<b>Construction of CLRC, CRC, NSB, ACR &amp; Repair Works</b>			<b>0</b>		
CW 01/01	Construction of CLRC	5.50	10	55.00		
CW 01/02	Construction of NSB	3.85	10	38.50		
CW 01/03	Construction of ACR	1.25	324	40.5		
CW01/04	Major Repair	0.80	51	40.80		
CW 01/06	Minor repair	0.40	100	40.00		
CW01/07	Sinking of TW under UNICEF assistance	0.40	80	32.00		
CW01/08	Sinking of TW		158	54.00		
CW01/09	Repair of TW	0.10	100	10.00		
CW01/10	Construction of Toilet	0.15	200	30.00		
CW01/11	Repair of toilet	0.08	230	18.40		
	<b>Total</b>			<b>359.20</b>		

**Table 2/CW : Other Constructions**

Activity code	Activity	Unit cost	Physi. Target	Cost	Total amount	Remarks
<b>CW 02</b>	<b>Other Construction</b>					
CW02/01	Water supply and electrification at CLRC	0.25	10	2.5		
CW02/02	Child friendly activity	0.10	2200	220		
CW02/03	Drinking water & toilet facility (Composit programme)	0.36	90	32.40		
	<b>Total</b>			<b>254.90</b>		

**Table 3/CW : Other expenditure**

Activity code	Activity	Unit cost	Physi. Target	Cost	Total amount	Remarks
<b>CW 03</b>	<b>Other expenditure</b>					
CW03/01	Training of VCC	0.0075	100	16.635		
CW03/02	Remuneration of	0.05/month	14	4.20		For 6

	JE(s) (Block)					months
W03/03	Engineering equipment purchase	0.40 L/S		0.40		
W03/04	Ammonia Printing & Xerox for estimates & plan	0.40 L/S		0.40		
W03/05	Supervision cost	0.50 L/S		0.50		
			<b>Total</b>	<b>22.135</b>		

**CIVIL WORKS AT A GLANCE**

Activity Code	Activity	Cost	Table
CW01	Construction of CLRC, CRC, NSB, ACR & Repair Works	359.2	1/CW
CW02	Other Construction	254.90	2/CW
CW03	Other expenditure	22.135	3/CW
	<b>Total</b>	<b>636.235</b>	

**PEDAGOGY****Table 1/P  
Pedagogy/Training at DPO**

(Rs. in lakhs)

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
<b>P01</b>	<b>Training at DPO</b>				
P01/01	Capacity re-orientation of the RPs on english teaching	300 RTs	0.0015/head/day	1.8	Residential 4 days work shop at district level.
	<b>Total</b>			<b>1.8</b>	

**Table 2/P  
Pedagogy/Teachers' Training at CLRC**

(Rs. in lakhs)

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
<b>P02</b>	<b>Teachers' Training at CLRC</b>				
P02/04	Capacity building of teachers on English teaching	3652 participants	0.0007/head/day	10.225	Programme in collaboration with WBBPE
	<b>Total</b>			<b>10.225</b>	

**Table 3/P  
Pedagogy/Workshop at CLRC**

(Rs. in lakhs)

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
<b>P03</b>	<b>Workshop at CLRC</b>				
P03/01	Afternoon workshop at CLRCs two time /month				Teachers will attend 18 days at CLRCs every year
	<b>Total</b>				

**Table 4/P  
Pedagogy/Link Library Programme/Book Grant**

(Rs. in lakhs)

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
<b>P04</b>	<b>Book Grant</b>				
P04/01	Book grant for DPO library	1			
P04/02	Book grant for CLRC libraries	27			
P04/03	Book grant for school libraries	1968			
P04/04	Book grant for Rural libraries	100			
	<b>Total</b>				

Table 5/P  
Pedagogy/Link Library Programme/Training

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
P05	Link Library Programme/Training				
P05/01	Training of RPs and RTs and CPCs				
P05/02	One day discussion for organising book fair at CLRC				
	<b>Total</b>				

Table 6/P  
Pedagogy/Link Library Programme/Book Fair

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
P06	Link Library Programme/Book Fair				
P06/01					
	<b>Total</b>				

Table 7/P  
Pedagogy/School Improvement Grant

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
P07	School Improvement Grant				
	<b>Total</b>				

(Rs. in lakhs)

Table 8/P  
Pedagogy/ Cost of CLRC

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
P08	CLRC Cost				

(Rs. in lakhs)

Table 9/P  
Pedagogy/External Evaluation

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
P09	Evaluation				
	<b>Total</b>				

(Rs. in lakhs)

**Table 10/P**  
**Pedagogy/Distribution of Text Books**

(Rs. in lakhs)

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
P10	Distribution of Books				
	<b>Total</b>				

**Table 11/P**  
**Pedagogy/Sports & Games**

(Rs. in lakhs)

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
P11	Sports & Games				
P11/ 01	Grant for CLRC sports	27	0.02/CLRC	2.70	To be held at the CLRC
P11/ 02	Grant to sub-div level Sports	15	0.10	0.50	
P11/ 03	Grant for district level sports	1	2.00	2.00	To be held at the district
P11/04	Grant to Organise Coaching Camp	1	1.00	1.00	1) State level 2) 20 days programme
	<b>Total</b>			<b>6.2</b>	

**Table 12/P**  
**Pedagogy/School Based Learning Improvement Programme**

(Rs. in lakhs)

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
P12	SLIP				
	<b>Total</b>				

**Table 13/P**  
**Pedagogy/Meeting**

(Rs. in lakhs)

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
P13	Meeting				
	<b>Total</b>				

Table 14/P

## Pedagogy/Materiel Development

(Rs. in lakhs)

Activity Code	Item/Activity	Physical target	Unit Cost	Total Cost	Remarks
P14	<b>Materiel Development</b>				
P14/01	Printing of 1 <sup>st</sup> Module	17000	0.0005	8.5	1 <sup>st</sup> module
P14/02	Printing of Module – English	3 lakh	0.00006	19.6	For Class II
	<b>Total</b>			<b>28.1</b>	

## PEDAGOGY AT A GLANCE

Activity Code	Activity	Cost	Table
P01	Training at DPO	1.8	1/P
P02	Training at CLRC	10.225	2/P
P03	Workshop at CLRC	0	3/P
P04	Book Grant	0	4/P
P05	Training	0	5/P
P06	Book Fair	0	6/P
P07	School Improvement	0	7/P
P08	Cost of CLRC	0	8/P
P09	External Evaluation	0	9/P
P10	Distribution of Text Books	0	10/P
P11	Sports & Games	6.2	11/P
P12	SLIP	0	12/P
P13	Meeting	0	13/P
P14	Material Development	28.1	14/P
	<b>TOTAL</b>	<b>46.325</b>	

**EARLY CHILDHOOD CARE EDUCATION  
(ECCE)**

Table-1/ECE

**Major Intervention-Training and Workshop at District Level**

(Rs. in lakhs)

Activity	Activity	Physical target	Unit cost	Total	Remarks
ECE/01	Training & Workshop at District Level				
ECE01/01	Convergence Workshop for District personnel	50	0.0012/head	0.06	One day DPO of ICDS, DSWO, CPC, CDPO, and DPEP functionaries
	<b>Total</b>			<b>0.06</b>	

Table – 2/ECE

**Major Intervention – Meeting**

Activity Code	Activity	Physical target	Unit cost	Total	Remarks
ECE02	Meeting				
ECE02/01	Meeting With DRG members	20	0.0003	0.036	Once a month
	<b>Total</b>			<b>0.036</b>	

**EARLY CHILDHOOD EDUCATION AT A GLANCE**

Activity code	Activity	Cost	Table
ECE01	Training & Workshop at district level	0.06	1/ECE
ECE02	Meeting	0.036	2/ECE
	<b>Total</b>	<b>0.096</b>	



**Girls Education****Table –1/GE****Girls Education/Workshop/Training**

Activity Code	Activity	Physical target	Unit Cost(in lakhs)	Total Cost( in lakhs)	Remarks
GE01	<b>Workshop/Training</b>				
GE01/01	VEC Female members workshop, (400 ) VEC/WEC on enrrolment jand retention of lgirlsl'	74.83	.0004	2.9932	1 day GP level with 3 members from each VEC/ WEC
GE01/02	Training of RPs by District Functionary 2days. Gender Co-ordinator and DRG.	85	0.0014	0.119	2-days
GE01/03	District level workshop with female members of Panchayet Samities	900	0.017	1.53	2 day residential workshop with 4 members from each P.S
	<b>Total</b>			<b>4.6422</b>	

**Table –2/GE****Girls Education /Meeting**

	Activity	Physical target	Unit Cost (in lakhs)	Total Cost( in lakhs)	Remarks
GE02	<b>Meeting</b>				
GE02/01	DRG Meeting				
GE02/02	Block Level Meeting (1 time ) &MC /Corpn	17	0.02 / meeting	0.34	1 day meeting in 4 blocks
	<b>Total</b>			<b>0.34</b>	

**Table –3/GE****Girls Education /Awareness Campaign**

Activity Code.	Activity	Physical target	Unit Cost	Total Cost( in lakhs)	Remarks
GE03	<b>Awareness Campaign</b>				
GE03/01	MAA O MEYE MELA,	264	.05	13.2	2 days at GP level
GE03/02	Meena Campaign, (For 26 GP) & community Meetings				At GP level
GE03/03	Observing world women's day				
	<b>Total</b>			<b>13.2</b>	

Table –6/GE

## Girls Education :Material Development

Rs. In Lakh

Activity Code.	Activity	Physical target	Unit Cost	Total Cost ( in lakhs)	Remarks
GE06	<b>Material Development</b>				
GE06/01	Printing of leaflets /folders on gender issue	L/S	L/s 0.1	0.1	Folders/Leaflets for awareness generation
			<b>Total</b>	<b>0.1</b>	

Table –7/GE

## GIRLS EDUCATION AT A GLANCE

Activity Code	Activity	Cost	Table
GE01	Workshop / Training	4.6422	1/GE
GE02	Meeting	0.34	2/GE
GE03	Campaign	13.2	3/GE
GE04	Visit	0	4/GE
GE05	Incentives	0	5/GE
GE06	Material Development	0.1	6/GE
GE07	Innovation	0	7/GE
GE08	Balika Samridhhi Yojana	0	8/GE
	<b>Total</b>	<b>18.2822</b>	

**RESEARCH & STUDIES**

**NO BUDGET IS INCORPORATED IN THE FIRST YEAR PLAN**

**COMMUNITY MOBILISATION**

Table –1/CM

**VEC/VCC Training /Sensitisation/Workshop**

Activity code	Activity	Physi. Target	Unit cost	Total cost	Remarks
CM01	<b>VEC/VCC Training /Sensitisation/Workshop</b>				
CM01/01	Training of VEC members	4000	0.0005	2.00	3 days VEC matters for 5 members of 1926 VEC.
CM01/02	One day sensitisation with key functionaries	50			
CM01/03	Material cost for VCC				
			<b>Total</b>	<b>2.00</b>	

Table –2/CM

**Meeting**

Activity code	Activity	Physi. Target	Unit cost	Total cost	Remarks
CM02/01	Bimonthly Meeting	50	0.001	0.05	
	<b>Total</b>			<b>0.05</b>	

Table – 3/CM

**Campaign & others**

Activity code	Activity	Physi. Target	Unit cost	Total cost	Remarks
CM03	<b>Campaign &amp; others</b>				
CM03/01	Engagement of 16 Folk cultural teams consisting of 8 members in each team.				
CM03/02	Making of 3 metre long 150 banners.				
CM03/03	Wall writing in each CLRC area	27	0.54	0.54	(500 sq. ft. in each CLRC area) (cost Rs.4/- per sq. ft.) (Rs.2000/- per CLRC X 27)
CM03/04	Developing and recording 90 pcs of Audio Cassettes				
CM03/05	30days spl. Publicity by 4(Four) Tableaux including vehicle, Mike, light, Generator at different blocks	10	0.05	0.50	
CM03/06	Engagement of outside Agency(bangla natak.com)				
CM03/07	Ma-o-meye ebong sisusikha at block level.				
		<b>Total</b>		<b>1.04</b>	

Table –4/CM

**Enrolment & Retention Activity**

Activity code	Activity	Physi. Target	Unit cost	Total cost	Remarks
CM04/01	Enrolment drive 1 <sup>st</sup> phase	2226 VEC/WEC	0.005	11.13	March ' 02
CM04/02	Enrolment drive 2 <sup>nd</sup> phase	2226 VEC/WEC			
CM04/03	Retention drive 1 <sup>st</sup> phase	2226 VEC/WEC			
CM04/04	Retention drive 2 <sup>nd</sup> phase	2226 VEC/WEC			
			<b>Total</b>	<b>11.13</b>	

Table –5/CM

**Table – 5/CM : Community Mobilisation / Material Development**

Rs. In lakh

Activity code	Activity	Physi. Target	Unit cost	Total cost	Remarks
	<b>Material Development</b>				
CM05/01	Printing of child register	2226			
CM05/02	Printing of green card	150000			
CM05/03	Printing of noontime folders	5			
	<b>Total</b>				

**Community Mobilisation at a Glance**

Activity Code	Activity	Cost	Table
CM01	Training Activities	2.00	1/CM
CM02	Meeting	0.05	2/CM
CM03	Campaign & Others	1.04	3/CM
CM04	Enrolment & Retention Activity	11.13	4/CM
CM05	Material Development	0	5/CM
	<b>Total</b>	<b>14.22</b>	

**ALTERNATIVE SCHOOLING**

Table –1 /AS

<b>TRAINING/MEETING</b>					
Activity code	Activity	Physi. Target	Unit cost	Total cost	Remarks
AS01	<b>TRAINING/MEETING</b>				
AS01/01	Pedagogy training of the Siksha Sahayika at CLRC level	250X2=500	0.00080/h ead/ day	2.0	Circle level 5 day non-residential training of the SS
AS01/02	1 day sensitization of the key Dist. Functionaries twice in a year	120 heads	0.00080/ head/ day	0.192	District level
AS01/03	1 day sensitization of the block functionaries twice in a year	400 heads	0.00080/ head/ day	0.32	4 camp 50 participants each
			<b>Total</b>	<b>2.512</b>	

Table –2/AS

**GRANTS**

Activity code	Activity	Physi. Target	Unit cost	Total cost	Remarks
AS02	GRANTS				

Table-3/AS

**VISIT**

Activity code	Activity	Physi. Target	Unit cost	Total cost	Remarks
AS03/01	Inter district exposure visit of DRG/ VEC/ members etc. 3 days				

Table – 4/AS

**Campaign/Materials Development**

Activity code	Activity	Physi. Target	Unit cost	Total cost	Remarks
AS04	Campaign/Materials Development				
AS04/01	Booklet on SSK guideline	5000	0.0001	0.5	Booklets to be provided to SSK
			<b>Total</b>	<b>0.5</b>	

**ALTERNATIVE SCHOOLING AT A GLANCE**

<b>Activity code</b>	<b>Activity</b>	<b>Cost</b>	<b>Table</b>
AS01	Training /Meeting	2.512	1/AS
AS02	Grants	0	2/AS
AS03	Visit	0	3/AS
AS04	Campaign/material development	0.5	4/AS
	<b>Total</b>	<b>3.012</b>	

**MEDIA & DOCUMENTATION.**

Table – 1/MD

**Major Intervention – Media & Documentation / Awareness Generation**

(Rs. in lakhs)

Activity Code	Activity	Physical target	Unit cost	Total	Remarks
<b>MD01</b>	<b>Media</b>				
MD01/01	Hoarding	20	0.02	0.04	For district level imp. Places
MD01/02	Poster Printing				
MD01/03	Leaflet, Printing		L.S. 0.6	0.6	Lump amount
MD01/04	Wall writing	200	0.0015	0.3	For pry. Schools, blocks & district level
MD01/05	Banners				
MD01/06	Publicity for 7 days		L.S. 0.20	0.20	
MD01/07	Other printing jobs		L.S.	0.5	Spl. interventions
	<b>Total</b>			<b>2.0</b>	

Table – 2/MD

**Major Intervention – Media & documentation/Documentation**

(Rs. in lakhs)

Activity code	Activity	Physical target	Unit cost	Total	Remarks
<b>MD02</b>	<b>Documentation</b>				
MD02/01	Still photography		L.S 0.25	0.25	Lump-sum amount for diff. Intervention & spl. Emphasis on Civil works documentation at CLRC level
MD02/02	Report writing			0.2	Report on mela etc.
MD02/03	School Photography updation	1	0.2	0.2	
	<b>Total</b>			<b>0.65</b>	

**MEDIA AND DOCUMENTATION AT A GLANCE**

Activity code	Activity	Cost	Table
MD01	Awareness Generation	2.0	1 /MD
MD03	Documentation	0.65	2 /MD
	<b>Total</b>	<b>2.65</b>	



**DISTANCE EDUCATION PROGRAMME (DEP)****Table – 1/DEP****Major Intervention : DEP/Orientation**

(Rs. in lakhs)

Activity code	Activity	Physical target	Unit cost	Total	Remarks
DEO01	Orientation				
DEP01/01	Orientation of DRG on DEP and use of DL material for afternoon W/S	50	0.0014/head/day	0.07	One day at District level.
	<b>Total</b>			<b>0.07</b>	

**Table – 2/DEP****Major Intervention: DEP/Training**

(Rs. in lakhs)

Activity code	Activity	Physical target	Unit cost	Total	Remarks
DEP02	Training				
DEP02/01	Training of use of DL material for RT, CPC (78 RTs + 26 CPCs)				
	<b>Total</b>				

Table – 3/DEP

**Major Intervention: DEP/Material Development**

(Rs. in lakhs)

Activity code	Activity	Physical target	Unit cost	Total	Remarks
DEP03	Material Development				
DEP03/01	Material Development				
DEP03/02	Printing of SIM				
	<b>Total</b>				

**DISTANCE EDUCATION AT A GLANCE**

(Rs. in lakhs)

Activity code	Activity	Cost	Table
DEP01	Orientation	0.07	1/DEP
DEP02	Training		2/DEP
DEP03	Material Development		3/DEP
	<b>Total</b>	<b>0.7</b>	

**INTEGRATED EDUCATION FOR DISABLED (IED)****Table : 1/IED****IED/Survey and Screening****Rupees in Lakh**

Activity code	Activities	Physical target	Unit cost	Total	Remarks
IED01	DRG, IED Meeting	3	0.001	0.003	Rs. 1000/- per meetibg
IED02	District level workshop on different aspects of IED with district officials	50	0.10	1.30	
IED 03	Awareness campaign on IED issues for the panchayat & municipality personnel	500	0.001	0.5	Rs. 100/- per head
IED 04	Observation of World Disabled Day			LS 1.0	
IED 06	Screening & Assessment	5	0.4	2.0	
IED07	Aids & appliances	1	.2 p/w/s	0.2	
IED08	Engagement of R.O (DLRO)	1	2.16 p/year	2.16	
	<b>Total</b>			<b>7.16</b>	

**MANAGEMENT INFORMATION SYSTEM**

Table – 1/ MIS

Table – 2 /MIS

**Major Intervention – Management Information System****Equipment up gradation at DPO**

Activity Code	Activity	Physical target	Unit Cost	Total Cost	Remarks
MIS02	Computer	4	0.5025	2.010	
MIS02	Modem	1	0.035	0.035	
MIS02	Laser Jet Printer	1	0.4	0.4	
MIS02	CD-Writer	1	0.2	0.2	
MIS02	UPS	4	0.05	0.2	
MIS02	Hub	1	0.09	0.09	
MIS02	Scanner	1	0.10	0.10	
MIS02	lap Top	0	-	-	
	<b>Total</b>		L/S 3.00	<b>3.00</b>	

Table – 3 /MIS

**Major intervention – PMIS**

Activity Code	Activity	Physical target	Unit Cost	Total Cost	Remarks
MIS03	Contingency				
MIS03/01	Contingency		L/S 0.5		
	<b>Total</b>		L/S 0.5	<b>0.5</b>	

Table – 4/MIS

**Major intervention – Management Information System****Monthly Reporting System**

Activity Code	Activity	Physical target	Unit Cost	Total Cost	Remarks
MIS04	Monthly Reporting System		L/s 1.0	1.0	
	<b>Total</b>			<b>1.0</b>	

Table – 5 /MIS

MIS AT A GLANCE

Activity Code	Activity	Physical target	Unit Cost	Total Cost	Remarks
	Equipment upgradation DPO		L/S 3.00	3.00	
	Monthly reporting system		L/s 1.00	1.00	
	Contingency		L/s 0.5	0.5	
	<b>Total</b>		L/s	<b>4.50</b>	

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