



Mr. Mukeshkumar IAS State Project Director Sarva Shiksha Abhiyan Gandhinagar-Gujarat

#### STATE PROJECT OFFICE

**Gujarat Council of Elementary Education** 

Sarva Shiksha Abhiyan

Sector-17, Gandhinagar-Gujarat. Phone: 079-23235069, 23234939

Fax: 079-23232436

Email: ssagujact11@gmail.com

quissafinance@gmail.com

Web: www.ssagujarat.org

# D.O.No:SSA/ACT/11036/ 33636 -637

Date: 7/09/2014

Dear

Annual Report of SSA and KGBV for the F.Y. 2013-14 alongwith necessary statements, certificates and reports are prepared and submitted with following documents.

- For SSA
  - (1) Auditors Report
  - (2) Balance Sheet
  - (3) Income & Expenditure Account
  - (4) Receipts & Payments Account
  - (5) Annual consolidated financial Statement
  - (6) Utilization Certificate (SSA & NPEGEL)
  - (7) FMRs I & II
  - (8) Management letter
  - (9) Procurement Audit Certificate

## For KGBV

- (1) Auditors Report
- (2) Balance Sheet
- (3) Income & Expenditure Account
- (4) Utilization Certificate
- (5) FMRs I
- (6) Management letter

As executive committee is to be conveyed, we will get sanction of our annual accounts for the F.Y.2013-14, and we will submit its approval as earliest.

Kindly find the above in order.

Thanking you,

Encl. :- as above

(Mukeshkumar)

To,

Mr.Virender Singh

Deputy Secretary (S.E.&.L.)

Government of India,

Ministry of human Resource Development,

Department of School Education and Literacy,

Shastri Bhavan, New Delhi-110 115

E-mail Address: ssafinance@gmail.com and virender.justa@nic.in

Copy to :-

Technical Support Group

Sarva Shiksha Abhiyan

EDCIL (India) Limited,

[A Government of India Enterprise]

'Vijaya Building', 5th Floor-17, Barakhamba Road, New Delhi-110 001

(Adjacent to Barakhamba Road Metro Station)

EPABX No. 011-23765605 to 23765612, Fax No. - 011-23765614 & 23765602



# S K Patodia & Associates CHARTERED ACCOUNTANTS

Date: 26/09/2014

To, State Project Director, Sarva Shiksha Abhiyan Mission, Sector - 17, Gandhinagar, **Guiarat State.** 

Dear Sir,

# REF: STATUTORY AUDIT OF SSA, NPEGEL AND KGBV SCHEME FOR THE YEAR 2013-14

The Gujarat Council of Elementary Education (GCEE) is a registered society which is implementing the centrally sponsored programme of Sarva Shiksha Abhiyan (SSA) to attain the goal of Universalization of Elementary Education in all the District of Gujarat State for which funds are shared between the Government of India and State Government in the ratio of 65:35

## Scope of Work:

The objective of the audit of the Programme (Programme Financial Statement (PFS)) is to enable the auditor to express a professional opinion on the position of SSA, NPEGEL and KGBV for the accounting period ended 31st March, 2014 as reported by the Programme Financial Statement.

The programme accounts (books of accounts) provide the basis for preparation of the PFS and are established to reflect the financial transactions in respect of the project as maintained by the project implementing agency GCEE.

In terms of the discussion, we have carried out the Statutory Audit of Sarva Shiksha Abhiyan Mission for the year ended 31st March, 2014 and the scope of work is as under:-

- Expenditure is incurred against various activities approved in the Annual Work Plan & Budget fromfunds released by the Government of India and the State Government covering the programme cost. A statement of expenditure based on actual amount spent under various interventions is sent to Government of India. We have exercise such tests of accounting records, internal checks, control and other necessary audit of the accounts as per general principles and standard of audits of the Institute of Chartered Accountants of India. In conducting the Audit, attention was given to the following: -
- All funds have been used in accordance with the condition of the relevant financial norms and financial regulations with due attention to economy and efficiency, and only for the purpose for which the financing was provided.

Head Office: Shree Shakambhari Corporate Park,

Plot No. 156-58, Chakravarti Ashok Complex, J. B. Nagar, Andheri (East), Mumbai - 400 099

Tel.: +91 22 6707 9444 • Fax: +91 22 6707 9494 • Email: info@skpatodia.in

Ahmedabad Office: 414, Sakar-V, B/H natraj cinema, Ashram road, Ahmedabad -380009 • Tel - 07926580678.

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- Generally accepted accounting principles are followed by all entities that are authorised to incur
  expenditure under SSA, NPEGEL and KGBV.
- Goods, work and services financed have been procured in accordance with the relevant provisions of the Procurement prescribed for the purpose. Proper documents namely purchase orders, tender documents, invoices, vouchers, receipts, pay bills, TA bills etc. are maintained and linked to the transactions and retained till the end of the programme.
- All necessary supporting documents, records and accounts have been kept in respect of all
  programme expenditure including expenditure covered by statement of expenditure. Clear linkage
  should exist between the books of accounts and reports presented to the Government of India and the
  State Government.
- Expenditure incurred under SSA, NPEGEL and KGBV is strictly in accordance with the financial norms
  prescribed in the SSA framework or any other clarifications issued from time to time. The expenditure
  statements / financial statements included in the statement of expenditure of the programme at the
  end of the financial year and of resources and expenditure for the year ended on that date.
- Expenditure is incurred with reference to the budget allocation approved by the PAB. In case the
  budget allocation is exceeded proper re-appropriation duly approved by the competent authority has
  been obtained. All expenditures activity wise that exceeded the budget allocation has been noted.
- SSA, NPEGEL and KGBV funds are used efficiently and economically to the purpose for which they
  are intended.
- Reconciliation of Bank Statements and accounts is regularly carried out on a monthly basis.
- The audit compliance of previous audit objections raised, if any is also taken into consideration.
- Audit Certificate, utilization certificate and any other certificate required from time to time have been provided.
- The audit covered the accounts of State Implementing Society, all district project offices and sample BRCs, CRCs, Schools / SMCs in order that all are covered in a three year cycle of audits, except that Schools / SMCs receiving less than Rs. 1.00 lakh per year, be included in the sample.
- We are pleased to submit the report along with our observations/ recommendations:

# **Acknowledgements**

We thank the management and staff of Sarva Shiksha Abhiyan Mission for the co-operation and help extended to us during the course of the Statutory Audit. Please feel free to call upon us for any further clarification in the matter.

Thanking You,

Yours truly,

### S K Patodia & Associates

**Chartered Accountants** 

FRN 112723W

Arun Poddar Partner M No. 134572



#### Enclosures: -

- 1. Auditors Report for Consolidated Financial Statements.
- 2. Consolidated Balance Sheet as on 31st March 2014.
- 3. Consolidated Income & Expenditure Account for the year ended 31st March 2014.
- 4. Consolidated Receipt & Payment Account for the year ended 31st March 2014.
- 5. Consolidated Fund Flow Statement for the year ended 31st March 2014.
- 6. Significant Accounting Policies & Notes on Accounts.
- 7. Management Letter.
- 8. Utilisation Certificate SSA, NPEGEL and KGBV.
- 9. Utilisation Certificate of 13th Finance Commission Award.
- 10. FMR-1 of SSA & NPEGEL.
- 11. FMR-2 of SSA & NPEGEL.
- 12. Procurement Audit Certificate.
- 13. Auditors Report for Kasturba Gandhi Ballika Vidyalay Programme (KGBV)
- 14. Balance Sheet of KGBV as on 31st March 2014.
- 15. Income & Expenditure Account of KGBV for the year ended 31st March 2014.
- 16. Fund Flow Statement for the year ended 31st March 2014.
- 17. Significant Accounting Policies & Notes on Accounts of KGBV.
- 18. Management Letter.
- 19. FMR-1 of KGBV.



# S K Patodia & Associates Chartered Accountants

# **Auditors' Report**

To, The State Project Director Gujarat Council of Elementary Education Sarva Shiksha Abhiyan Mission Gujarat State, Gandhinagar

Ref: Statutory Audit of Gujarat Council of Elementary Education Department (SSA) 2013-2014.

- 1. We have audited the attached Consolidated Balance Sheet of "Sarva Shiksha Abhiyan Mission", Gujarat as at 31<sup>st</sup> March 2014, its consolidated Income and Expenditure Account, Consolidated Receipts and Payments and Consolidated Annual Financial Statements for the year ended on that date annexed thereto. These Financial Statements are the responsibility of the management. Our responsibility is to express an opinion on the Financial Statement based on our audit.
- 2. We have conducted our audit in accordance with Auditing and Accounting Standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether financial statements are free of material misstatement. An audit includes examining on random and test basis evidence supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimate made by the management as well as evaluating the overall financial statement presentation. We believe that our Audit provides a reasonable basis of our opinion and we report as under.
- 3. 'Sarva Shiksha Abhiyan' is a programme of Government of India. The objectives of this programme are being implemented in a Mission mode by a Society formed under the Societies Registration Act, by the name, State Project Office of Gujarat Council of Primary Education.
- 4. The Grants received by the Society's State Project Office are released to various District Level, Block Level, Cluster Levels and Village Levels for utilization, or State Project Office themselves utilize the Grants for various Districts.

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Ahmedabad Office: 414, Sakar-V, B/H natraj cinema, Ashram road, Ahmedabad -380009 • Tel - 07926580678.

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5. The Grant received, Grant Returned (Savings), Undisbursed Grant of Previous years, Bank interest, Tender Fees Received and various other incomes are taken as income and amount expended under various activities of this programme are treated as Expenditure. The amount expended under various activities may include disbursement for construction and/or acquisition of Fixed Assets for the purpose or objects of this Programme, all such expenditure are considered as revenue expenditure.

### We report that:-

- a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit.
- b) The Balance Sheet, Income and Expenditure account dealt with by this report are in agreement with the books of account maintained by the State Project office.
- c) The Cash balance, if any and vouchers were in the custody of the officers on the date of audit. The cash balance, if any, at the year end on 31st March, 2014 has not been physically verified by us.
- d) The utilization certificate has been compiled on the basis of receipts and payment account and utilization certificates duly certified by competent authorities at District level / MC level.
- e) In our opinion requisite books of accounts have been maintained by the project, as appears from sample checking of the same.
- f) It is noticed that in case of some districts internal audit reports were yet to be received.
- g) Based on the records made available for our verification and information given to us, we have conducted audit of Procurement Procedure done for procurement of Goods, Works and Services and have nothing material to report there upon.
- h) The Books of Accounts of all Sarva Shiksha Abhiyan Districts / Municipal Corporations have been consolidated at State Project Office, Gandhinagar.

- i) In our opinion and to the best of our information and explanations given to us the said accounts subject to Notes on Accounts and our Management Letter of even date, give a true and fair view in conformity with the accounting principles followed by the State Project office:
  - i) In the case of the Balance Sheet, the State of affairs of the State Project Office as at 31st March 2014.
  - ii) In the case of the Income and Expenditure Accounts, the excess of income over expenditure for the year ended on 31st March 2014.
  - iii) Receipts & payment account pertaining to receipt and payment of the project for the year ended on 31st March 2014.

For S. K. Patodia & Associates Chartered Accountants

FRN: 112723W

Arun Poddar (Partner)

M.No. - 134572 Place: Ahmedabad

Date: 26/09/2014.

#### SARVA SHIKSHA ABHIYAN MISSION GUJARAT STATE

LIABILITIES	Amount Current Year (*)	Amount Previous Year (*)		
Capital Fund	<u> </u>			
Opening Balance	(365,539,109)	1,746,231,430		
Funds received	(303,338,108)	1,140,231,430		
From Govt. Of India	<del>-,-</del>			
(a) SSA-General Grant	2,381,968,000	6 287 517 701		
(b) SSA-Capital Grant	5,553,995,000	6,287,517,791 4,901,142,957		
(c) NPEGEL	0,000,990,000	14,068,895		
From State Govt.		14,000,095		
	2 229 007 000	4 444 246 000		
(a) SSA-General Grant	3,228,007,000	4,441,246,000		
(b) SSA-Capital Grant	1,809,625,000	2,883,524,000		
(c) NPEGEL	4 400 000 000	55,000,000		
From 13th F.C.Award	1,130,000,000	980,000,000		
Interest	100 000	1-0-01-01-0		
(a) SSA	198,799,027	170,361,314		
(b) NPEGEL	764,586	1,172,752		
Others	124,015,067	116,200,170		
	14,061,634,572	21,596,465,309		
Less:				
Fund Utilized	10,740,051,021	21,962,004,418		
Closing Balance	3,321,583,551	(365,539,109)		
Advances Repayable/ Current liabilities at Districts				
Commissioner MDM Balance	7,458,233	7,458,233		
Duties & taxes Payable	88,624			
Deposits	873,200	731,724		
TRP Salary Grant	168,040	168,040		
Pending Adjustments	,,,,,,,,,	705,149		
BRC Building Grants		465,840		
Child mapping	83,797	98,797		
MDM Kitchen shed	21,670	21,670		
MIS database grant	10,000	10,000		
Other liabilities	87,350	45,607		
Payable for Activities	23,074	52,667		
Payable to Other Programmes	20,014	5,000,000		
Unicef Grant	14.932			
Advances Repayable/ Current liabilities at SPO				
Retention money (New)	275,385,997	218,649,539		
Security Deposit	14,000,806			
G C P E Account	915,394			
Sundry Creditors	11,184,124			
Duties & Taxes	28,265,955			
Provision for Expenses	130,142,982			
Payable to KGBV Programme	100, 172,302	50,725,152		
Payable to Other Programmes:	<del></del>	50,725,152		
a) Integrated Child Development Scheme -	-	600,000,000		
School Return				
b) Compound / Model School/ Toilet	-	250,000,000		
Biocks c) Teachers Quarters		250,000,000		
	· ·			
d) Additional Classroom Non - Tribal	•	330,000,000		
Total	3,790,307,729	1,495,985,518		

ASSETS	Amount Current Year (`)	Amount Previous Year ( )
Fixed Assets	<del>                                     </del>	·
Civil Works		· · · · · · · · · · · · · · · · · · ·
Vehicle	-	<u> </u>
Equipments	<del>                                     </del>	
Equipments	<del>                                       </del>	
Deposits		
(a) Fixed Deposits With Banks	-	-
(b) Deposits With Others	-	-
Balances At Districts		
(a) Cash at Bank	906,285,037	1,019,703,357
(b) Cash in Hand	3,709	3,709
(c) Advances Outstanding - SSA	3,309,786	35,758,836
(d) Advances Outstanding - NPEGEL	<u> </u>	1,671,710
(e) CRC Salary Fund	36,351	36,351
(f) Education grant receivable	22,730	22,730
(g) Deposit	57,844	50,185
(h) Inter District Transaction		<u> </u>
(i) Others	646,056	_
Balances At SPO		
Cash at Bank	2,879,059,305	250,140,669
Cash In Hand	2,019,009,000	230,140,009
Sush in Fland		_
Advances	408,783	188,084,204
District adjustment account	100,565	100,561
K.G.B.V.Account	253,841	
Deposits	62,720	5,000
Other Receivables	2,855	41,800
Contribution to Group Insurance	58,147	366,406
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Total	3,790,307,729	1,495,985,518

NOTES FORMING PART OF ACCOUNTS AS PER ANNEXURE "I" ATTACHED HEREWITH

Finance and Accounts Officer

Sarva Shiksha Abhiyaan Mission, Gujarat

State Project Office

Gujarat Council Of Primary Education

Gandhinagar Place: Gandhinagar Date: 26/09/2014

Mukesh Kumar (IAS) State Project Director

Sarva Shiksha Abhiyaan Mission, Gujarat

State Project Office

Gujarat Council Of Primary Education

Gandhinagar Place : Gandhinagar Date: 26/09/2014

AS PER OUR AUDIT REPORT OF EVEN DATE ATTACHED

For S.K. Patodia & Associates Chartered Accountants

Arun Poddar Partner

FRN 112723W

M. No. 134572

Place: Ahmedabad Date: 26/09/2014

Patodia & Asso Seriered Accou

#### CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2014

#### SARVA SIKHSHA ABHIYAN MISSION GUJARAT STATE

Expenditure	Amount Current year	Amount Previous year`
At Districts and Sub Districts Level		
SSA General Grant		
Transport/Escort Facilities	127,895,791	111,578,312
Special Training for Mainstreaming of Out of School Children	761,927,206	267,054,385
Free Textbook	173,882,250	809,113,689
Provision for uniform	17 0,002,200	- 000,110,000
Teaching Learning Egipment	8,862,130	58,895,000
New Teachers Salary	2,829,768,140	2,123,447,060
Training	207,225,263	340,909,019
Academic Support Through Block Resource Centre	474,951,656	389,830,415
Academic Support Through Cluster Resource Cente	965,239,330	791,721,216
Computer Aided Education	144,907,501	99,031,716
Libraries in Schools	144,307,301	214,529,700
Teachers Grant	<del> </del>	102,143,457
School Grant	330,720,600	332,251,143
Research, Evaluation, Monitoring & Supervision	3,821,762	20,538,203
Maintenance Grant	409,779,345	350,991,410
Interventions for CWSN	234,992,033	151,028,015
Innovation Head	1,315,000	44,704,739
SMC /PRI Training	56,387,102	140,819,471
Management	639,696,234	1,052,663,577
NPEGEL	039,090,234	74,376,474
Community Mobilisation		74,010,474
S		
State Component	004 000 554	040 054 704
Management & MIS	261,622,551	212,051,731
Research & Evaluation	12,646,399	
Total Expenses of SSA General	7,645,640,293	7,700,701,628
SSA Capital Grant		
_Civil Work	1,964,410,728	13,281,302,790
Total Expenses of SSA Capital	1,964,410,728	13,281,302,790
SSA 13th FC Award		
Free Text Book		300,000,000
Innovative Activities		- 555,555,400
Interventions for CWSN		190,000,000
Interventions for Out of School Children		165,000,000
Teaching Learning Egipment		25,000,000
SMC /PRI Training	<del>-</del> -	55,000,000
Training	† .	190,000,000
Computer Aided Education	<del></del>	55,000,000
Civil Work	1,130,000,000	-
Total Expenses of 13th FC Award	1,130,000,000	980,000,000
Total Expenses ( SSA+NPEGEL)	10,740,051,021	21,962,004,418
	1	
Excess of Income Over Expenditure	3,321,583,551	-

Income	Amount Current year	Amount Previous year		
Fund Received				
From Government of India				
(a) SSA- General Grant	2,381,968,000	6,287,517,791		
(b) SSA- Capital Grant	5,553,995,000	4,901,142,957		
(c) NPEGEL	<u>-</u>	14,068,895		
From State Government				
(a) SSA- General Grant	3,228,007,000	4,441,246,000		
(b) SSA- Capital Grant	1,809,625,000	2,883,524,000		
(c) NPEGEL		55,000,000		
From 13th FC Award	1,130,000,000	980,000,000		
1.011 10111 07111110	1,130,000,000	300,000,000		
Interest				
(a) SSA	198,799,027	170,361,314		
(b) NPEGEL	764,586	1,172,752		
I WIN EGEL	/ 04,386	1,172,752		
Others	<del>- }  </del>			
	405 747 544	70 500 500		
Grant Returned Savings	105,717,511	79,532,569		
Tender Fees	2,867,000	3,157,700		
Miscellaneous Receipts	9,885,576	23,935,493		
Resale of Vehicle				
Liquidity Damages	1,626,228	8,539,686		
Others	3,918,752	1,034,72		
Undisbursed Grant (Opening)	(365,539,109)	1,746,231,430		
Excess of Expense over Income		365,539,109		
· · · · · · · · · · · · · · · · · · ·				
·				
Total	14,061,634,572	21,962,004,41		

NOTES FORMING PART OF ACCOUNTS AS PER ANNEXURE "I" ATTACHED HEREWITH

P.B. Kharchalia Financy and Accounts Officer Sarva Shiksha Abhiyaan Mission, Gujarat State Project Office

Gujarat Council Of Primary Education

Gandhinagar Place : Gandhinagar Date: 26/09/2014

Mukesh Kumar (IAS) State Project Director

Sarva Shiksha Abhiyaan Mission, Gujarat

State Project Office Gujarat Council Of Primary Education

Gandhinagar

'Place : Gandhinagar Date: 26/09/2014

AS PER OUR AUDIT REPORT OF EVEN DATE ATTACHED

For S.K. Patodia & Associates. Chartered Accountants

FRN 112723W Arun Poolar Partner M. No. 134572



#### CONSOLIDATED RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st March, 2014

#### SARVA SHIKSHA ABHIYAN MISSION, Gujarat State

RECEIPTS	Amount Current year	Amount Previous year	PAYMENTS	Amount Current year`	Amount Previous year `
Opening Balance	_				
(a) Cash at Bank	1,269,844,021	1 049 001 750	SSA General Grant		
(b) Cash in Hand	3,709	37,678	Transport/Escort Facilities	4.77.005.704	444 570 040
(b) Cash iii Halid	3,709	37,070	Special Training for Mainstreaming of Out of School	127,895,791	111,578,312
Fund recd. From Govt. of India			Children	704 007 000	267,054,385
(a) SSA-General Grant	2,381,968,000	6,287,517,791	Free Textbook	761,927,206 173,882,250	000 440 000
(b) SSA-Capital Grant	5,553,995,000	4.901.142.957	Provision for uniform	173,862,250	809,113,689
(c) NPEGEL	5,555,955,000	14,068,895	Teaching Learning Egipment	8,862,130	58,895,000
Fund recd. From State Govt.	<del></del>	14,000,030	New Teachers Salary	2,829,768,140	2,123,447,060
(a) SSA-General Grant	3,228,007,000	4,441,246,000	Training	2,029,760,140	
(b) SSA-Capital Grant	1,809,625,000	2,883,524,000	Academic Support Through Block Resource Centre	474,951,656	340,909,019 389,830,415
(c) NPEGEL	1,009,023,000	55,000,000	Academic Support Through Block Resource Centre  Academic Support Through Cluster Resource Centre	965,239,330	
(c) IN LOCE		33,000,000	Computer Aided Education	144,907,501	791,721,216 99,031,716
Fund recd. From 13th F.C.Award	1,130,000,000	980,000,000	Libraries in Schools	144,907,501	214,529,700
Interest	1,100,000,000	300,000,000	Teachers Grant		102,143,457
(a) SSA	198,799,027	170,361,314	School Grant	330,720,600	332,251,143
(b) NPEGEL	764.586	1,172,752	Research, Evaluation, Monitoring & Supervision	3,821,762	20,538,203
Others	704,000	1,172,732	Maintenance Grant	409,779,345	
Grant Returned Savings	105,717,511	79,532,569	Interventions for CWSN	234,992,033	350,991,410
Tender Fees	2,867,000	3,157,700	Innovation Head	1,315,000	151,028,015
Miscellaneous Receipts	9,885,576	23,935,493	SMC /PRI Training	56,387,102	44,704,739 140,819,471
Resale of vehicle	3,000,070	20,300,433	Management		
Liquidity damages	1,626,228	8,539,686	NPEGEL NPEGEL	639,696,234	1,052,663,577
Others	3,918,752	1,034,721	Community Mobilisation		74,376,474
Culais	3,910,732	1,034,721	Community (violaisaboti	-	
Net Increase/Decrease in Payable/Receivable	(1,171,622,339)	1,432,678,846			<del></del>
	<u> </u>	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	State Component		
			Management & MIS	261,622,551	212,051,731
			Research & Evaluation	12,646,399	13,022,898
			Total Expenses of SSA General	7,645,640,293	7,700,701,628
			SSA Capital Grant	1,0 10,010,200	1,700,101,020
1			Civil Work	1,964,410,728	13,281,302,790
			Total Expenses of SSA Capital	1,964,410,728	13,281,302,790
			SSA 13th FC Award	1,00,1,1,1,2,20	10,221,002,100
			Free Text Book		300,000,000
			Innovative Activities		
			Interventions for CWSN	_	190,000,000
			Interventions for Out of School Children	_	165,000,000
			Teaching Learning Egipment		25,000,000
		····	SMC /PRi Training		55,000,000
		1	Training		190,000,000
			Computer Aided Education	-	55.000,000
			Civil Work	1,130,000,000	
		T	Total Expenses of 13th FC Award	1,130,000,000	980,000,000
				.,	
			Total Expenses (SSA+NPEGEL)	10,740,051,021	21,962,004,418
			Closing Balance		
			(a) Cash at Bank	3,785,344,342	1,269,844,026
			(b) Cash in Hand	3,709	
Total	14,525,399,072	23,231,852,154	Total	14,525,399,072	23,231,852,154

NOTES TO ACCOUNTS AS PER ANNEXURE I ATTACHED HEREWITH

Finanto and Account Officer Sarva Shiksha Abhlyaan Mission, Gujarat

State Project Office

Gujarat Council Of Primary Education

Gandhinagar Place : Gandhinagar Date: 26/09/2014

Mukesh Kumar (IAS) State Project Director

Sarva Shiksha Abhiyaan Mission, Gujarat

State Project Office

Sale Project Units
Gujarat Council Of Primary Education
Gandhinagar
Place : Gandhinagar
Date : 26/09/2014

AS PER OUR AUDIT REPORT OF EVEN DATE ATTACHED

For S.K. Patodia Associates Chartered Accountants FRN 112723W

Arun Poddar Partner V. No.



### SOURCE & APPLICATION

SOURCES (RECEIPTS)	SSA	NPEGEL	Total
Opening Balances			
(a) Cash in Hand	3,709		3,709
(b) Cash in Bank	1,255,603,176	14,240,846	1,269,844,021
Total	1,255,606,885	14,240,846	1,269,847,730
Source (Receipt)			
(a) Funds received from Govt. Of India	<del></del>		<del></del>
(i) General Grant	2,381,968,000		2,381,968,000
(i) Capital Grant	5,553,995,000	-	5,553,995,000
(b) Funds received from State Govt.			-
(i) General Grant	3,228,007,000	-	3,228,007,000
(i) Capital Grant	1,809,625,000		1,809,625,000
(c) Funds received from 13th FC Award	1,130,000,000		1,130,000,000
(d) Interest	198,799,027	764,586	199,563,613
Others			
(a) Grant Returned Savings	105,672,811	44,700	105,717,511
(b) Tender Fees	2.867,000	-	2,867,000
(c) Miscellaneous Receipts	9,885,576		9,885,576
(d) Net Inflow of receivable and payable	-1,171,806,480	184,141	-1,171,622,339
(e) Liquidity Damages	1,626,228		1,626,228
(f) Others	3,918,502	250	3,918,752
Total Receipts (i)	14,510,164,548	15,234,523	14,525,399,071
Application ( Expenditure )	Approved AWP&B Including Spill Over	Expenditure Incurred	Savings
Application ( Experience )	more and opinion		
SSA General and 13th F.C Grant			·
Transport/Escort Facilities	198,837,500.00	127,895,791	70,941,709
Special Training for Mainstreaming of Out of School of Children	1,084,156,500.00	761,927,206	322,229,294
Free Textbook	173,882,250.00	173,882,250	-
Provision for uniform	-		•
Teaching Learning Egipment	9,900,000.00	8,862,130	1,037,870
New Teachers Salary	3,484,456,460.00	2,829,768,140	654,688,320
Training	321,811,500.00	207,225,263	114,586,237
Academic Support Through Block Resource Centre	674,214,400.00	474,951,656	199,262,744
Acadamic Support Through Cluster Resource Cente	1,242,276,000.00	965,239,330	277,036,670
Computer Aided Education	156,926,500.00	144,907,501	12,018,999
Libraries in Schools Teachers Grant	-	<del>                                     </del>	<del></del>
School Grant	340,684,000.00	330,720,600	9,963,400
Research, Evaluation, Monitoring & Supervision	7,000,666.40	3,821,762	3,178,904
Maintenance Grant	424,627,500.00	409,779,345	14,848,155
Interventions for CWSN	237,674,800.00	234,992,033	2,682,767
Innovation Head	1,315,000.00	1,315,000	
SMC /PR! Training	59,221,800.00	56,387,102	2,834,698
Management	665,195,244.96	639,696,234	25,499,011
NPEGEL	-	-	
State Component			
Management & MIS	263,018,000	261,622,551	1,395,449
Research & Evaluation	13,000,401	12,646,399	354,002
SSA Capital Grant		0.001.110.555	Ana A 14
Civil Work	3,972,660,000	3,094,410,728	878,249,272
Total Expenditure (ii)	13,330,858,523	10,740,051,021	2,590,807,502
Closing Balance= (i)-(ii)		3,785,348,051	
(a) Cash at Bank	3,767,030,553	18,313,789	3,785,344,342
(b) Cash in Hand	3,709		3,709
Total	3,767,034,262	18,313,789	3,785,348,051

NOTES FORMING PART OF ACCOUNTS AS PER ANNEXURE "I" ATTACHED HEREWITH

Elnance and Accounts Officer Sarva Shiksha Abhiyaan Mission, Gujarat

State Project Office

Gujarat Council Of Primary Education

Gandhinagar Place : Gandhinagar Date: 26/09/2014

Mukesh Kumar (MS) State Project Director

Sarva Shiksha Abhiyaan Mission, Gujarat

State Project Office

Gujarat Council Of Primary Education

Gandhinagar Place: Gandhinagar Date: 26/09/2014

AS PER OUR AUDIT REPORT OF EVEN DATE ATTACHED

For S.K. Patodia & Associates

Chartered Accountants FRN 112723W

Arun Poddar Partner VI. No



# SIGNICANT ACCOUNTING POLICY AND NOTES FORMING PART OF ACCOUNTS – SARVA SHIKSHA ABHIYAN PROGRAMME - GUJARAT STATE

# 1. <u>Significant Accounting Policies</u>

# a) Basis of Accounting:

The Project accounts are prepared on historical cost convention and cash basis of accounting. Income/ Grants are accounted for when they are actually received and expenses are recognized as and when they are actually paid.

Disbursements made to sub district level are treated as expenses at the time of payment for one time grant.

The Grant received, Grant Returned (Savings), Undisbursed Grant of Previous years, Bank interest, Tender Fees Received and various other incomes are taken as income and amount expended under various activities of this programme are treated as Expenditure including disbursement for construction and/or acquisition of fixed assets.

#### b) Fixed Assets:

Fixed Assets acquired/ created by State Project office or at field levels for different programmes have been treated as Expenditure at the time of release of payment. Project Civil work i.e Construction of Schools, Additional Classrooms, Boundary Wall etc. are charged to the Income and Expenditure as expenditure.

### c) Inventory:

Inventories of consumables and other distributable are not valued as on 31-03-2014. Cost of these items are treated as expenditure and accounted on cash basis during the year.

#### d) Investment:

There are no investments other than the balance maintained in the saving accounts of the banks.

#### e) Government Grant:

Government Grants to the Project are recognized on receipt basis.

# g) Grant Return:

Grant amount disbursed under a particular budget head in the current financial year and returned as unspent/ unutilized in the current financial year are reversed in that same budget head itself. And the Grant amount disbursed under particular budget head in the previous financial years and returned as unspent/ unutilized in the current financial year are considered as Grant Returned (Savings) and treated as income.

# H) Utilization of Grant-in-Aid.

The utilization of funds received as grant in aid have been accounted on the basis of utilization certificate received from blocks / districts / clusters / districts.

## 2. Notes to Accounts

- a. 'Sarva Shiksha Abhiyan' is a programme of Government of India. The objectives of this programme are being implemented in a Mission mode by a Society formed under the Societies Registration Act, by the name, State Project Office of Gujarat Council of Primary Education.
- b. The Grants received by the Society's State Project Office are either released to various District Levels, Block Levels, Cluster Levels and Village Levels for utilization or State Project Office themselves utilize the Grants for various purpose.
- c. Advances outstanding are also being reconciled and in respect of certain other expenses necessary steps are being taken for reconciliation and necessary adjustments.
- d. In terms of the Programme, in a particular year, if an outlay approved is not spent fully the same becomes outlay saved and this shall be treated under non-recurring heads and becomes eligible for being considered as spill over activities for the forthcoming year.
- e. At some of the locations, internal audit report was not available at the time of audit. Compliance of previous year audit objection is yet to be made.
- f. Balances of the trade receivables, trade payables, advances and balances of deposits are subject to confirmation, reconciliation and adjustments, if any. The management does not expect any material difference affecting the current year's financial statements.
- g. The balance amount in current liabilities and current assets are as per books of accounts and subjects to confirmation from the respective parties. The bank balance are reconciling with respective bank's balances.
- h. Provision for Expenses Rs. 13,01,42,982 /- (Cr.) represents amount parked for committed liabilities for Financial Year 2013-14. Out of the above amount, amount of Rs.6,28,54,672/- is spent as on 26-09-2014. For the remaining amount, work orders are available and the amount would be utilized shortly.
- i. Management is of the opinion that advances outstanding of Rs 37,18,569/ at the end of the year are considered as good and recoverable or adjustable.
- j. RM/EMD/Performance security/Bid Security balance of Rs.28,93,86,803/- at the end of the year are subject to reconciliation.

- k. District adjustment account balance of Rs.1,00,565/- is subject to reconciliation.
- I. There are no contingent liabilities and off the balance sheet items
- m. Figures have been rounded to nearest rupee.

P.B. Kharchalia

Finance and Account officer Sarva Shiksha Abhiyan State Project office

Place: Gandhinagar Date: 26/09/2014

As per our Audit Report of Even date attached

For S. K. Patodia & Associates

**Chartered Accountants** 

FRN: 112723W

Arun Poddar (Partner)

M.No. - 134572

Place: Ahmedabad Date: 26/09/2014

Mukesh Kumar (IAS) State Project Director Sarva Siksha Abhiyan State Project office

Place: Gandhinagar Date: 26/09/2014



# S K Patodia & Associates CHARTERED ACCOUNTANTS

To. State Project Director. Sarva Shiksha Abhiyan Mission, Gujarat State, Gandhinagar

#### MANAGEMENT LETTER

As required by para no. 101.5 & annex-XVI of Manual On Financial Management And Procurement issued by Department of Elementary Education And Literacy Ministry of Human Resource Development, Government of India, Management Letter for the financial year 2013-14 is being provided along with our observations and recommendations for improvement of over all accounting system based on random and test check based audit. It also contains our suggestions regarding measures to be adopted for more efficient control.

- 1. Bank Reconciliation at District Office Level and Head Office Level is being done regularly and the process / system was found in order. However uncleared cheques for more than three months at the year end should be reversed in the next year after reconciliation/adjustment.
- 2. During the audit of sub district unit level i.e. BRC, CRC, SMC level, we observe that coordinator are doing many cash payments. There is a need of strong Internal Control over such cash payments done especially at SMC Level. In order to have control over payment it is suggested that all payment done by district office and sub-district level above a reasonable limit that organization deems fit should be paid only by account payee cheques.
- 3. During the course of Audit, we have observed that interest earned at BRC, CRC & SMC level is not recouped at District level by majority of the District. Hence there is huge amount of total interest amount lying at various sub districts. As the Interest Amount is not being recouped at District Level, such Interest Amount is not recorded in books of SSA resulting into under reporting of income. Hence it is suggested to recoup the entire amount of Interest lying at sub district level. This will not only bring the amount of Interest in books of accounts of SSA but also such amount would be available for utilization for the mission. Also, this would reduce the possibility of fraud at sub district level as the amount then available with them after recoup would be less.
- 4. During the course of our audit of District Project Offices, we have observed that sometimes BRCs and CRCs deposit the unutilized amount of advance/grant directly in the bank account of District Project Office without intimating the account officer of respective district. As the source of credit in the bank account is not available with the account officers leading to ambiguity. Proper accounting methodology & internal control system regarding refund of funds at the district level should be designed & implemented to avoid such ambiguity.

Head Office : Shree Shakambhari Corporate Park,
Plot No. 156-58, Chakravarti Ashbk Complex, J. B. Nagar, Andheri (East), Mumbai - 400 099

Tel.: +91 22 6707 9444 • Fax: +91 22 6707 9494 • Email: info@skpatodia.in

Ahmedabad Office: 414, Sakar-V, B/H natraj cinema, Ashram road, Ahmedabad -380009 • Tel - 07926580678.

Offices : New Delhi I Kolkata I Bengaluru I Chennai I Jaipur I Hyderabad I Bhopal I Patna I Raipur

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- 5. Compliance to internal auditor's observations/remarks are under progress, compliance thereof should be done at the earliest and should be closely monitored.
- 6. During the course of audit at District and sub district level, it is observed that the Income tax provision in respect of tax deducted at source has not been fully complied with. At SMC level, majority of SMC are not complying with the Income tax provision in respect of tax deducted at source. There is a need to device proper Control to ensure Income tax provision in respect of tax deducted at source are complied.
- 7. Out of the total credit balance of Retention Money Rs. Rs.27,53,85,997/- as on 31.03.2014, amount of Rs.9,44,83,585/- are subject to reconciliation. Steps should be initiated to address these outstanding and same should be reconciled at the earliest.
- 8. Following balances should be confirmed and reconciled at the earliest.

Sr. No.	Account Head	Amount (Rs.)	Debit/
			Credit
1	Commissioner MDM Balance	74,58,233	Credit
2	Duties & taxes Payable	88,624	Credit
3	Deposits	8,73,200	Credit
4	TRP Salary Grant	1,68,040	Credit
5	Child mapping	83,797	Credit
6	MDM Kitchen shed	21,670	Credit
7	MIS database grant	10,000	Credit
8	Other liabilities	87,350	Credit
, 9	Payable for Activities	23,074	Credit
10	Unicef Grant	14,932	Credit
11	Security Deposit	1,40,00,806	Credit
12	G C P E Account	9,15,394	Credit
13	Sundry Creditors	1,11,84,124	Credit
14	Duties & Taxes	2,82,65,955	Credit
15	Provision for Expenses	13,01,42,982	Credit
16	Advances Outstanding – SSA	33,09,786	Debit
17	CRC Salary Fund	36,351	Debit
18	Education grant receivable	22,730	Debit
19	Deposit	57,844	Debit
20	Others	6,46,056	Debit
21	Advances	4,08,783	Debit
22	Vehicle Deposit	5,000	Debit
23	District Adjustment A/c	1,00,565	Debit
24	Torrent Power Deposit	57,720	Debit
25	Contrib. of Group Insurance by EmplDist.	45,960	Debit
26	Contrib. of Group insurance by Empl. Spo	12,187	Debit

27	KGBV Account	2,53,841	Debit
28	Other Receivables	2,855	Debit

- 9. The organization has reallocated the nature of expenses to allocate the same as per the budget limits as per AWP&B approved by the MHRD.
- 10. We found that, misappropriation of funds was done at Surendranagar district, which is shown in books of accounts as advances receivables. The matter is under litigation and the amount involved is as follow:
  - Surendranagar (Year: 2008-09) Rs. 32,06,503/-
- 11. We have found that at Rajkot Municipal Corporation, there is a difference between Balance as per Books and Balance as per Bank to the tune of Rs.35,020 which is unascertainable as on the date of Balance Sheet.
- 12. Ledger accounts are not maintained properly at few BRC/CRC and hence bifurcations of opening balances are not available activity wise.
- 13. While carrying out the audit of SMC/ CRC following points are observed.
  - a. Certain SMC co-ordinators are not maintaining stock statement for construction material which describes consumption and balances of material not used. Due to same, we are not able to verify whether second/ third installment disburse are as per guideline or not.
  - b. Certain SMC are not maintaining Labour register for payment to be made to labourers. Due to same, we are not able to verify whether payment is made to local labourers as per guideline or payment is made to contractor against the guideline.
  - In some of the instances SMC co-ordinators are not maintaining cash book properly.
  - d. In some of the instances SMC co-ordinators are not maintaining ledger book and grant register properly.
  - e. Generally SMC are not maintaining Minutes of meeting held in the financial year for approval of various activities to be done by SMC.
  - f. Procurement procedure is not duly followed by few SMC/ CRC.
- 14. State and District-wise budget estimates were approved by the PAB. While examining state & district-wise expenditure under respective heads, it has been noticed that excess expenditure has been incurred by some District Project Offices under different activities as compared to approved AWP&B for the same. The details are provided in a separate sheet annexed herewith. It is advised that suitable budgetary control system should be devised at these offices to ensure that expenditure made by the state & district is not in excess of the estimates approved in AWP&B of the activities.

- 15. In order to have better control on inventory, the SPO should instruct to maintain at sub district level separate Stock Register for Capital goods, consumable and non-consumable articles showing quantitative details of items such as Teachers Learning Materials, Training Modules and Free Text Book and should arrange for their Physical verification at least once a year. We are of the opinion that proper linkage should be established for recording and distribution of such material.
- 16. Mission is regularly following cash basis of accounting as per past practice which is disclosed in accounting policy over a number of years. However, MHRD guidelines prescribed mercantile system of accounting.
- 17. We have randomly physically verified the dead stock, furniture and fixture at district level with fixed asset register and found the same in order. However, we suggest that assets which are recorded in fixed asset register should be recorded in financial books as assets which is presently not being recorded.
- 18. Mission has received Rs. 113 crore grant from Govt. of Gujarat towards grant recommended by 13<sup>th</sup> Finance Commission. As per MHRD guidelines separate accounts for expenses incurred from the said grant is to be maintained. However common accounts are maintained for expenses incurred and from the said account expense to the extent of grant received relating to recommendation of 13<sup>th</sup> Finance Commission are transferred as expenses for the said grant.
- 19. Provision for Expenses Rs.13,01,42,982/- (Cr.) represents amount parked for committed liabilities for Financial Year 2013-14. Out of the above amount, amount of Rs.6,28,54,672/- is spent as on 26-09-2014. As explained by management, for the remaining amount work orders are available and the amount would be utilized shortly.
- 20. One time Grant given by District to sub-district level is currently being recorded directly as Expenditure in books of District. It is suggested that One time Grant given should be recorded as an advance and then as per UC received from sub district level should be recorded as an expenditure. This will help to represent true and fair view of Financial Statements.

For S K Patodia & Associates

Chartered Accountants

FRN 112723W

Arun Poddar

Partner

Membership No.134572

(Amount in Rs.)

Districts	Head of Expense	AWP&B	Expenditure	Over utilisation	
Ahmedabad	Free textbooks	6527500	6528000	-500	
Ahmedabad	Computer Aided Education in UPS	6077060	6077200	-140	
Ahmedabad	Management	36184950.8	37508209	-1323258	
AMC	Training	6610500	7988736	-1378236	
AMC	REMS	95201.6	214436	-119234	
AMC	Intervention for CWSN	12524600	12525000	-400	
AMC	SMC/PRI Training	826200	2160715	-1334515	
Amreli	SMC/PRI Training	1438200	1517215	-79015	
Anand	Computer Aided Education in UPS	6077060	6077200	-140	
Anand	SMC/PRI Training	1899000	1917685	-18685	
Gandhinagar	Free textbooks	4261750	4261999	-249	
Porbandar	Computer Aided Education in UPS	6077060	6077322	-262	
Porbandar	REMS	75706.8	76215	-508	
RMC	Intervention for CWSN	1918400	1928568	-10168	
RMC	SMC/PRI Training	145800	152990	-7190	
RMC	Management	2132393.5	3030661	-898267	
Surat	REMS	198655.6	199001	-345	
Surat	Management	22850484.5	22871005	-20520	
Surendranagar	CRC	7209000	7316552	-107552	
Surendranagar	Computer Aided Education in UPS	6077060	6077200	-140	
VMC	Civil Work	33939533.6	33968193	-28659	
Vadodra	Management	34530523	34961710.5	-431187	

# SSA - Gujarat Financial Year 2013-14 SSA, NPEGEL AND KGBV - Utilisation certificate

0.0	SANCTION LETTER NO.		SSA			KGBV			
SR. NO.		Grant in Aid General	Grant in Aid Capital	Total	NPEGEL	Grant In Aid General	Grant in Aid Capital	Total	GRAND TOTAL
1	GOVERNMENT OF INDIA					·			
	F.NO.9-1/2013-EE-17 GOI-MHRD	1364858000	-	1,364,858,000	-	3600000	-	3,600,000	1,368,458,00
	F.NO.9-1/2013-EE-17 GOI-MHRD	-	2868483000	2,868,483,000	-	-	2000000	2,000,000	2,870,483,00
	F.NO.9-1/2013-EE-17 GOI-MHRD	-	1687307000	1,687,307,000	-	-	-	-	1,687,307,00
	F.NO.9-1/2013-EE-17 GOI-MHRD	136830000	-	136,830,000		3600000	-	3,600,000	140,430,00
	F.NO.9-1/2013-EE-17 GOI-MHRD	•	290967000	290,967,000	-	-	3600000	3,600,000	294,567,00
	F.NO.9-1/2013-EE-17 GOI-MHRD	147255000	-	147,255,000	-	-	-	-	147,255,00
	F.NO.9-1/2013-EE-17 GOI-MHRD	335281000	-	335,281,000	-	3600000	-	3,600,000	338,881,00
	F.NO.9-1/2013-EE-17 GOI-MHRD		707238000	707,238,000	•	-	3600000	3,600,000	710,838,00
	F.NO.9-1/2013-EE-17 GOI-MHRD	397744000	-	397,744,000	-	-	-	-	397,744,00
	F.NO.9-1/2013-EE-17 GOI-MHRD	-	•	-		-	40000000	40,000,000	40,000,00
	F.NO.9-1/2013-EE-17 GOI-MHRD	-	-	-	-	30000000	-	30,000,000	30,000,00
	F.NO.9-1/2013-EE-17 GOI-MHRD	-	-	-		30000000	-	30,000,000	30,000,00
		2,381,968,000	5,553,995,000	7,935,963,000	-	70,800,000	49,200,000	120,000,000	8,055,963,000

SR.	SANCTON LETTER NO	SSA							
NO.		Grant in Aid General	Grant In Aid Capital	Total	NPEGEL	Grant in Aid General	Grant In Aid Capital	Total	GRAND TOTAL
2	GOVERNMENT OF GUJARAT				···-				
	GOG Dept. of Education Letter No.APB/10/2013/2147/V	-	377500000	377,500,000	-	-	-	-	377,500,000
	GOG Dept. of Education Letter No.APB/12/2013/2179/V	393000	-	393,000	-	•	-	-	393,000
	GOG Dept. of Education Letter No.APB/10/2013/2147/V	-	-	-	-	-	45608000	45,608,000	45,608,000
	GOG Dept. of Education Letter No.APB/10/2013/2147/V	-	-	-	-	-	45608000	45,608,000	45,608,000
	GOG Dept. of Education Letter No.APB/10/2013/2147/V	247925000	-	247,925,000	-	_	-	-	247,925,000
	GOG Dept. of Education Letter No.APB/10/2013/2180/V	235529000	-	235,529,000	-		-	-	235,529,000
	GOG Dept. of Education Letter No.APB/10/2013/2147/V	963846000	•	963,846,000	-	-1	-	-	963,846,000
	GOG Dept. of Education Letter No.APB/10/2013/2147/V	906267000	-	906,267,000	-	-	-	-	906,267,000
	GOG Dept. of Education Letter No.APB/10/2013/2147/V	297912000	-	297,912,000	-		-	-	297,912,000
	GOG Dept. of Education Letter No.APB/10/2013/2147/V	414385000	•	414,385,000	-	-	-	-	414,385,000
	GOG Dept. of Education Letter No.APB/10/2013/2147/V	-	1432125000	1,432,125,000	•	-	-	-	1,432,125,000
	GOG Dept. of Education Letter No.APB/10/2013/2147/V	161750000	-	161,750,000	-	-	-		161,750,000
	GOG Dept. of Education Letter No.APB/10/2013/2147/V	-	-	-	-	-	14797000	14,797,000	14,797,000
	TOTAL GRANT GOG SSA	3,228,007,000	1,809,625,000	5,037,632,000	•		106,013,000	106,013,000	5,143,645,000

12,973,595,000

70,800,000

155,213,000

226,013,000

13,199,608,000

7,363,620,000

5,609,975,000

GRAND TOTAL SSA ( GOI + GOG)

0.0			SSA .			KGBV			
SR. NO.	SANCTION LETTER NO.	Grant in Aid General	Grant in Aid Capital	Total	NPEGEL	Grant in Aid General	Grant in Aid Capital	Total	GRAND TOTAL
5	OTHER RECEIPT	12,39,70,117	•	12,39,70,117	44,950	3,200	- 1	3,200	12,40,18,267
6	LOAN FROM GOG	-			•		• 1	•	•
	SUB TOTA	5,73,39,45,117	7,36,36,20,000	13,09,75,65,117	44,950	7,08,03,200	15,52,13,000	22,60,16,200	13,32,36,26,267
7	GRANT UTILISED DURING THE YEAR	7,64,56,40,293	1,96,44,10,728	9,61,00,51,021		16,06,36,762	15,82,08,641	31,88,45,403	9,92,88,96,424
	LOAN REPAID TO GOG	1,43,00,00,000	-	1,43,00,00,000	•	•		•	1,43,00,00,000
8	ADVANCE OUTSTANDING	7,25,71,862		7,25,71,862	•	26,22,736	•	26,22,736	7,51,94,598
9	UNSPENT BALANCE AT THE END OF THE YEAR	(3,41,42,67,038)	5,39,92,09,272	1,98,49,42,234	44,950	(9,24,56,298)	(29,95,641)	(9,54,51,939)	1,88,95,35,246

Note :- (\*) It shows figure after addition of 'Advance Out Standing' in 'Unspent Balance' at the end of F.Y. 2012-13

Certified that out of Rs. 1319,96,08,000 (Rupees One Thousand Three hundred and Nineteen Crores Ninety Six Lakhs Eight Thousand Only) of grant in aid sanctioned / received during the year 2013-14 in favour of State project Director, Sarva Shiksha Abhiyan, Gujarat vide above referred letters by Ministry of Human Resource Development, Department of School Education Literacy and State of Gujarat vide above referred letter Nos. noted against each and unspent balance of grant brought forward from previous year amounting to Rs. 125,27,76,317 (Rupees One Hundred Twenty Five crores Twenty Seven Lakhs Seventy Six Thousand and Three Hundred and Seventeen Only), Bank Interest of Rs. 20,61,94,990 (Rupees Twenty Crores Sixty One Lakhs Ninety Four Thousand Nine Hundred Ninety Only), Other receipts Rs. 12,40,18,267 (Rupees Twelve Crores Fourty Lakhs Eighteen Thousand Two Hundred and Sixty Seven Only), Totalling to Rs. 14,78,25,97,574 (Rupees One Thousand Four Hundred Seventy Eight Crores and Twenty Five Lakhs Ninety Seven Thousand Five Hundred Seventy Four Only), a sum of Rs. 9,92,88,96,424 (Rupees Nine Hundred Ninety Two Crores and Eighty Eight Lakhs Ninety Six Thousand Four Hundred Twenty Four Only) has been utilized for the purpose for which it was sanctioned during 2013-14,Rs. 143,00,00,000 (Rupees One Hundred Fourth Three Crores) is the amount of Loan Repaid, Rs. 7,51,94,598 (Rupees Seven Crores Fifty One Lakhs Ninety Four Thousand Five Hundred Ninety Eight Only) are given as an advances remaining unadjusted at the end of the year, for which accounts are to be received from implementing units/ agencies, which has been allowed to be carried forward and the balance of Rs. 3,34,85,06,553 (Rupees Three Hundred Thrity Four Crores and Eighty Five Lakhs Six Thousand Five Hundred and Fifty Three Only) carried forward at the end of the year will be adjusted towards the grants-in-aid payable during the next year 2014-15.

<sup>2</sup> Loan to the tune of Rs.143 crores from other programmes were taken in Financial Year 2012-2013 which are repaid in Financial Year 2013-2014

<sup>3</sup> Certified that I have satisfied myself that the conditions on which the grant in aid was sanctioned have been duly fulfilled and that i have exercised the following checks to see that the money was utilized for the purpose for which it was sanctioned.

#### Kinds of checks exercised

- Audited Statement of Accounts (Copy enclosed)
- 2. Utilisation Certificate

3. Progress Report (Copy enclosed)

Finance and Accounts Officer

Sarva Shiksha Abhiyaan Mission, Gujarat

State Project Office

Gujarat Council Of Primary Education

Gandhinagar

Date

Mukesh Kumar (IAS)

State Project Director Sarva Shiksha Abhiyaan Mission, Gujarat

State Project Office

Gujarat Council Of Primary Education

Gandhinagar

Date

#### **AUDITOR'S CERTIFICATE**

We have verified the above statement with the books and records produced before us for our verification and found the same has been drawn in accordance therewith to be read alongwith our audit report for the year ended 31.03.2014

For S.K. Patodia & Associates.

Chartered Accountants

FRN 112723W

Arun Poddar

Partner

M. No. 134572

#### ANNEXURE-II

# UTILIZATION CERTIFICATE - 13th FINANCE COMMISSION AWARD

Sr.	Sanction Letter No. & Date	Grand		
No.	7		Total	
		Grant in Aid- General	Grant in Aid- Capital	
1	13 <sup>th</sup> Finance Commission Award received from State Government			
	GOG Dept. of Education Letter No.APB/10/2013/2147/V	•	1,130,000,000	1,130,000,000
	Sub Total	_	1,130,000,000	1,130,000,000
2	Unspent Balance of previous year	-	-	-
3	Bank Interest	-	•	_
4	Other Receipt	*	-	<b>u</b>
	Sub Total	_	1,130,000,000	1,130,000,000
5	Grants utilized during the year	-	1,130,000,000	1,130,000,000
6	Advance outstanding	-	-	-
7	Unspent balance at the end of the year	-	•	•

1. Certified that out of Rs. 113,00,00,000 (Rupees One Hundred and Thirteen Crores Only) of grant in aid sanctioned / received during the year 2013 - 14 in favour of State project Director, Sarva Shiksha Abhiyan, Gujrat vide Ministry of Human Resource Development, Department of School Education Literacy and State of Gujrat vide Letter Nos. noted against each and unspent balance of grant brought forward from previous year amounting to Rs.NIL (Rupees NIL), Bank Interest of Rs. NIL (Rupees NIL) and other receipts Rs.NIL (Rupees NIL), totalling to Rs. 113,00,00,000 (Rupees One Hundred and Thirteen Crores Only) a sum of Rs.113,00,00,000 (Rupees One Hundred and Thirteen Crores Only) has been utilized for the purpose for which it was sanctioned during 2013-14 and the balance of Rs.NIL (Rupees NIL) remains unutilised at the end of the year will be adjusted towards the grants-in-aid payable during the next year 2014-15.

2. Certified that I have satisfied myself that the conditions on which the grant in aid was sanctioned have been duly fulfilled and that i have exercised the following checks to see that the money was utilized for the purpose for which it was sanctioned.

#### Kinds of checks exercised

- Audited Statement of Accounts (Copy enclosed) 1
- 2 **Utilisation Certificate**
- 3 Progress Report (Copy enclosed)

Finance and Accounts Officer Sarva Shiksha Abhiyaan Mission, Gujarat State Project Office

**Gujarat Council Of Primary Education** 

Gandhinagar Date: 26-09-2014 Mukesh Kumar (IAS)

State Project Director

Sarva Shiksha Abhiyaan Mission, Gujarat

State Project Office

Gujarat Council Of Primary Education

Gandhinagar Date: 26-09-2014

# **AUDITOR'S CERTIFICATE**

We have verified the above statement with the books and records produced before us for our verification and found the same has been drawn in accordance therewith to be read alongwith our audit report for the year ended 31.03.2014

For S.K. Patodia Associates

Chartered Accountants

FRN 112723W

Arun Poddar

Partner M.No. 134572

## SSA MISSION FMR-I

Name of the State - Gujarat

Expenditure Report Summary

For the Financial Year 2013-14

(Rs. in Lacs)

Name of the State	Scheme	AWP&B 2013-14	Opening Balance as on 1-4-2013	Released by GOI	Released by State	Reported Expenditure upto 31-3-2014	Estimated AWP & B for Next FY 2014-15
	SSA	122,008.59	(2,680.22)	79,359.63	50,376.32	96,100.51	123,686.03
	NPEGEL	-	(975.17)		-	-	-
Gujarat	Total (SSA + NPEGEL)	122,008.59	(3,655.39)	79,359.63	50,376.32	96,100.51	123,686.03
	13th F.C. Award	11,300.00	_	-	11,300.00	11,300.00	11,500.00
	Total	133,308.59	(3,655.39)	79,359.63	61,676.32	107,400.51	135,186.03

Except the AWP & B figures, we certify all the above figures.

For S.K. Patodia & Associates

**Chartered Accountants** 

FRN 112723W

Arun Poddar

Partner

M. No. 134572

Name of State: Gujarat

Sr.No:	Activity wise Expenditure Statement of SSA upto 31  Activity wise Expenditure	01.04.2013 to 31.03.2014
31.NO.	Activity wise Experioritie	01.04.2013 to 31.03.2014
	SSA General and 13th F.C Grant	
1	Transport/Escort Facilities	127,895,79
2	Special Training for Mainstreaming of Out of Sch	761,927,20
3	Free Textbook	173,882,25
4	Provision for uniform	<u> </u>
5	Teaching Learning Eqipment	8,862,13
6	New Teachers Salary	2,829,768,14
7	Training	207,225,26
8	Academic Support Through Block Resource Centre	474,951,65
9	Acadamic Support Through Cluster Resource Cente	965,239,33
10	Computer Aided Education	144,907,50
11	Libraries in Schools	-
12	Teachers Grant	-
13	School Grant	330,720,60
14	Research, Evaluation, Monitoring & Supervision	3,821,76
15	Maintenance Grant	409,779,34
16	Interventions for CWSN	234,992,03
17	Innovation Head	1,315,00
18	SMC/PRI Training	56,387,10
19	Management	639,696,23
20	NPEGEL	-
	State Component	
21	Management & MIS	261,622,5
22	Research & Evaluation	12,646,3
	Total - (i)	7,645,640,2
<u> </u>	SSA Capital Grant	
20	Civil Work	3,094,410,7
-	Total - (ii)	3,094,410,7
	Grand Total= (i)+(ii)	10,740,051,0

We certify all the above figures

For S.K. Patodia & Associates

**Chartered Accountants** 

FRN 112723W

Arun Poddar

Partner

M. No. 134572



# S K Patodia & Associates CHARTERED ACCOUNTANTS

## PROCUREMENT AUDIT CERTIFICATE

"This is to certify that we have gone through the procurement procedure used by Project implementation Agency - Gujarat Council of Primary Education, Gandhinagar, for the Sarva Shiksha Abhiyan Mission, Gujarat State and based on the random and test check of audit of the records of State and District offices for the year 2013-14 produced before us and subject to our management letter we are generally satisfied that the procurement procedure as prescribed in the Manual of Financial Management and Procurement under SSA has been followed."

For S.K. Patodia & Associates.

Chartered Accountants

FRN - 112723W

Arun Poddar

Partner

M. No. 134572

Place: Ahmedabad

Date: 26/09/2014

**Head Office**: Shree Shakambhari Corporate Park,

Plot No. 156-58, Chakravarti Ashok Complex, J. B. Nagar, Andheri (East), Mumbai - 400 099

Tel.: +91 22 6707 9444 • Fax: +91 22 6707 9494 • Email: info@skpatodia.in

Ahmedabad Office: 414, Sakar-V, B/H natraj cinema, Ashram road, Ahmedabad -380009 • Tel - 07926580678.

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# S K Patodia & Associates CHARTERED ACCOUNTANTS

# Auditor's Report

To, The State Project Director **Gujarat Council of Elementary Education** Sarva Shiksha Abhivan Mission Gujarat State, Gandhinagar

# Re: Statutory Audit of Gujarat Council of Elementary Education Department (SSA) 2013-14

- 1. We have audited the attached Consolidated Balance Sheet of "Kasturba Gandhi Balika Vidyalay Programme", Gujarat as at 31st March 2014, its consolidated Income and Expenditure Account, and Consolidated Annual Financial Statements for the year ended on that date annexed thereto. These Financial Statements are the responsibility of the management. Our responsibility is to express an opinion on the Financial Statement based on our audit.
- 2. We have conducted our audit in accordance with Auditing and Accounting Standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether financial statements are free of material misstatement. An audit includes examining on random and test basis evidence supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimate made by the management as well as evaluating the overall financial statement presentation. We believe that our Audit provides a reasonable basis of our opinion and we report as under.
- 3. 'Kasturba Gandhi Balika Vidyalay' is a programme of Government of India. The objectives of this programme are being implemented in a Mission mode by a Society formed under the Societies Registration Act, by the name, State Project Office of Gujarat Council of Primary Education.
- 4. The Grants received by the Society's State Project Office are released to various District Level, Block Level, Cluster Levels and Village Levels for utilization or State Project Office themselves utilize the Grants for various Districts.
- 5. The Grant received, Grant Returned (Savings), Undisbursed Grant of Previous years, Bank interest, Tender Fees Received and various other incomes are taken as income and amount expended under various activities of this programme are treated as Expenditure. The amount expended under various activities may include disbursement for construction and/or

Head Office: Shree Shakambhari Corporate Park,

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acquisition of Fixed Assets for the purpose or objects of this Programme, all such expenditure are considered as revenue expenditure.

### We report that:-

- a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit.
- b) The Balance Sheet, Income and Expenditure account dealt with by this report are in agreement with the books of account maintained by the State Project office.
- c) The Cash balance, if any and vouchers were in the custody of the officers on the date of audit. The cash balance, if any, at the year end on 31st March, 2014 has not been physically verified by us.
- d) In our opinion requisite books of accounts have been maintained by the project, as appears from sample checking of the same.
- e) In our opinion and to the best of our information and explanations given to us the said accounts subject Notes on Accounts thereon and our Management Letter of even date, give a true and fair view in conformity with the accounting principles followed by the State Project office:
  - i) in the case of the Balance Sheet, the State of affairs of the State Project Office as at 31st March 2014.
  - ii) in the case of the Income and Expenditure Accounts, the excess of Income over expenditure for the year ended on 31st March 2014.

For S. K. Patodia & Associates

Chartered Accountants

FRN: 112723W

Arun Poddar (Partner)

Mem. No. 134572 Place: Ahmedabad

Date: 26/09/2014

#### KASTURBA GANDHI BALIKA VIDYALAY PROGRAMME GUJARAT STATE

#### Balance Sheet as on 31/03/2014

SOURCES	Amount ·	Amount:	APPLICATION	Amount ·	Amount:
GRANT DETAILS			BANK & CASH BALANCES	-	
Data			(At State & Distrcit Level)		
Balance transfer from Income & Expenditure account		102,117,600	Bank balance with- SPO	58,047,263	
moone a Experiment account		102,117,000	Bank balance at Districts	54,267,296	112,314,559
PAYABLES			RECEIVABLES		
(At State & Distroit Level)			(At State & Distroit Level)	4 500 040	
R.M/EMD/Performance Deposit	10,696,675		Advance to Mahila Samakhya Advance to KGBVs at district	1,520,010 1,102,726	2,622,736
Duties and Taxes	1,707,148				_,,
Payable to SSA Sundry Creditors	253,841 162,030	12,819,695			
odini ordinos	102,030	12,019,090			
Total		114,937,295	Total		114,937,295

NOTES FORMING PART OF ACCOUNTS AS PER ANNEXURE "I" ATTACHED HEREWITH

Finance and Accounts Officer

Kasturba Gandhi Balika Vidhayalay, Gujarat

State Project Office

Gujarat Council Of Primary Education

Gandhinagar

Place : Gandhinagar Date : 26/09/2014 Mukesh Kumar (IAS) State Project Director

Kasturba Gandhi Balika Vidhayalay, Gujarat

State Project Office

Gujarat Council Of Primary Education

Gandhinagar

Place : Gandhinagar Date : 26/09/2014 AS PER OUR AUDIT REPORT OF EVEN DATE ATTACHED

For S K Patodia & Associates

Patodia & Ass

Chartered Accountants

FRN 112723 W

Arun Poddar Partner

M. No. 134572

#### KASTURBA GANDHI BALIKA VIDYALAY PROGRAMME **GWARAT STATE**

Income and Expenditure account for the year ending on 31/03/2014

EXPENDITURE	Amount '	Amount '	INCOME	Amount .	Amount `
GRANT DISBURSE/ REVERSED		į	Crant received from COI		ļ
	1 1		Grant received from GOI		
(At State & Distrcit Level)			General Grant	70,800,000	l
	1		Capital Grant	49,200,000	120,000,000
·	1 1		Grant received from GOG		. (
		)	General Grant	-	
			Capital Grant	106,013,000	106,013,000
Non Recurring expenses			Add: Undisbursed Balance Brought Forward	188,315,426	
			from the Previous Year		
Model I	46,307,172		Bank interest	4,919,627	
Model II	73,451,008		Tender fees	.,	
Model III	38,450,461	158,208,641	Other Incomes	_	193,235,053
Recurring expenses		,			,200,000
Model I	97,458,416		Incomes at Districts	1	
Model II	34,587,138				
Model III	28,591,208	160.636.7 <b>62</b>	Bank interest	1,711,750	
	20,001,200	100,000,102	Other Incomes	3,200	1,714,950
Excess of income over expenses		102,117,600	outer montes	3,200	1,114,330
carried forward to balance sheet		102,117,000			'
Carried forward to Dalatice Street			ll ·		
Total		420,963,003	Total	<del> </del>	420,963,003

NOTES FORMING PART OF ACCOUNTS AS PER ANNEXURE "I" ATTACHED HEREWITH

Finance and Accounts Officer

Kasturba Gandhi Balika Vidhayalay, Gujarat

State Project Office

Gujarat Council Of Primary Education

Gandhinagar Place : Gandhinagar Date: 26/09/2014

Mukesh Kumar (IAS) State Project Director

Kasturba Gandhi Balika Vidhayalay, Gujarat

State Project Office

Gujarat Council Of Primary Education

Gandhinagar Place : Gandhinagar Date: 26/09/2014

AS PER OUR AUDIT REPORT OF EVEN DATE ATTACHED

For S K Patodía & Associates

Chartered Accountants FRN 112723 W

Arun Poddar

Partner M. No. 134572 Place: Ahmedabad

Date: 26/09/2014



#### Fund Flow Statement - KGBV For the year ended 31st March, 2014

SOURCES (RECEIPTS)	TOTAL
Opening Balances	<del> </del>
Opening balances	<del></del>
(a) Cash in Hand	<u> </u>
(b) Cash in Bank	131,587,765
Total	131,587,765
Source (Receipt)	<u>.  </u>
(a) Funds received from GOI	120,000,000
(b) Funds received from GOG	106,013,000
(e) Interest	6,631,377
Others	<del> </del>
(a) Grant Returned Savings	3,092
(b) Tender Fees	-
(c) Miscellaneous Receipts	-
(d) Resale of vehicle	•
(e) Net Inflow of receivable and payable	66,924,620
(f) Others	108
Total Receipts (i)	431,159,962
Application ( Expenditure )	Expenditure Incurred
Doumante	<del>+</del>
Payments	
KGBV - Non Recurring - Model I	46,307,172
KGBV - Non Recurring - Model I KGBV - Recurring Cost Per Annum - Model I	46,307,172 97,458,416
KGBV - Non Recurring - Model I KGBV - Recurring Cost Per Annum - Model I KGBV - Non Recurring - Model II	97,458,416
KGBV - Non Recurring - Model I KGBV - Recurring Cost Per Annum - Model I KGBV - Non Recurring - Model II KGBV - Recurring Cost Per Annum - Model II	97,458,416 73,451,008 34,587,138
KGBV - Non Recurring - Model I KGBV - Recurring Cost Per Annum - Model I KGBV - Non Recurring - Model II KGBV - Recurring Cost Per Annum - Model II KGBV - Non Recurring - Model III	97,458,416 73,451,008 34,587,138 38,450,461
KGBV - Non Recurring - Model I KGBV - Recurring Cost Per Annum - Model I KGBV - Non Recurring - Model II KGBV - Recurring Cost Per Annum - Model II	97,458,416 73,451,008 34,587,138
KGBV - Non Recurring - Model I KGBV - Recurring Cost Per Annum - Model I KGBV - Non Recurring - Model II KGBV - Recurring Cost Per Annum - Model II KGBV - Non Recurring - Model III	97,458,416 73,451,008 34,587,138 38,450,461 28,591,208
KGBV - Non Recurring - Model I KGBV - Recurring Cost Per Annum - Model I KGBV - Non Recurring - Model II KGBV - Recurring Cost Per Annum - Model II KGBV - Non Recurring - Model III KGBV - Recurring Cost Per Annum - Model III	97,458,416 73,451,008 34,587,138 38,450,461 28,591,208 318,845,403
KGBV - Non Recurring - Model I KGBV - Recurring Cost Per Annum - Model I KGBV - Non Recurring - Model II KGBV - Recurring Cost Per Annum - Model II KGBV - Non Recurring - Model III KGBV - Recurring Cost Per Annum - Model III KGBV - Recurring Cost Per Annum - Model III Total Expenditure (ii) Closing Balance= (i)-(ii)	97,458,416 73,451,008 34,587,138 38,450,461 28,591,208 318,845,403 112,314,559
KGBV - Non Recurring - Model I KGBV - Recurring Cost Per Annum - Model I KGBV - Non Recurring - Model II KGBV - Recurring Cost Per Annum - Model II KGBV - Non Recurring - Model III KGBV - Recurring Cost Per Annum - Model III KGBV - Recurring Cost Per Annum - Model III  Total Expenditure (ii) Closing Balance= (i)-(ii)	97,458,416 73,451,008 34,587,138 38,450,461 28,591,208 318,845,403
KGBV - Non Recurring - Model I KGBV - Recurring Cost Per Annum - Model I KGBV - Non Recurring - Model II KGBV - Recurring Cost Per Annum - Model II KGBV - Non Recurring - Model III KGBV - Recurring Cost Per Annum - Model III KGBV - Recurring Cost Per Annum - Model III Total Expenditure (ii) Closing Balance= (i)-(ii)	97,458,416 73,451,008 34,587,138 38,450,461 28,591,208 318,845,403 112,314,559

Finance and Account Officer Kasturba Gandhi Balika Vidhyalay

State Project Office Place : Gandhinagar Date: 26/09/2014

Mukesh Kumar (IAS) State Project Director

Kasturba Gandhi Balika Vidhayalay State Project Office

Place: Gandhinagar Date: 26/09/2014

For S K Patodia & Associates

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Chartered Accountants FRN: 112723 W

Arun Poddar Partner M. No. 134572

# SIGNIFICANT ACCOUNTING POLICY AND NOTES FORMING PART OF ACCOUNTS KASTURBA GANDHI VIDYALAY PROGRAMME - GUJARAT STATE

# 1. Significant Accounting Policies

# a) Basis of Accounting:

The Project accounts are prepared on historical cost convention and mercantile basis of accounting. Income/ Grants are accounted for when they are actually received and expenses are recognized as and when they are actually paid.

Disbursements made to sub district level are treated as expenses at the time of payment for one time grants.

The Grant received, Grant Returned (Savings), Undisbursed Grant of Previous years, Bank interest, Tender Fees Received and various other incomes are taken as income and amount expended under various activities of this programme are treated as Revenue Expenditure including disbursement for construction and/or acquisition of fixed assets.

#### b) Fixed Assets:

Fixed Assets acquired/ created by State Project office or at field levels for different programs have been treated as Expenditure at the time of release of payment. Project Civil work i.e KGBV Building etc. are charged to the Income and Expenditure as expenditure.

# c) Inventory:

Inventories of consumables and other distributable are not valued as on 31-03-2014. Cost of these items are treated as expenditure and accounted on cash basis during the year.

## d) Investment:

There are no investments other than the balance maintained in the saving accounts of the banks.

#### e) Government Grant:

Government Grants to the Project are recognized on receipt basis.

# g) Grant Return:

Grant amount disbursed under a particular budget head in the current financial year and returned as unspent/ unutilized in the current financial year are reversed in that same budget head itself. And the Grant amount disbursed under particular budget head in the previous financial years and returned as unspent/ unutilized in the current financial year are considered as Grant Returned (Savings) and treated as income.

## 2. Notes to Accounts

- a. 'Kasturba Gandhi Balika Vidhyalay' is a programme of Government of India. The objectives of this programme are being implemented in a Mission mode by a Society formed under the Societies Registration Act, by the name, State Project Office of Gujarat Council of Primary Education.
- b. The Grants received by the Society's State Project Office are either released to various District Levels, Block Levels, Cluster Levels and Village Levels for utilization, or State Project Office themselves utilize the Grants for districts or other purposes.
- c. In terms of the Programme, in a particular year, if an outlay approved is not spent fully the same becomes outlay saved and this shall be treated under non-recurring heads and becomes eligible for being considered as spill over activities for the forthcoming year.
- d. The balance amount in current liabilities and current assets are as per books of accounts and subject to confirmation from the respective parties.
- e. Classifications of the Grant Disbursement under various head are in accordance with the instruction and guidance issued under this project.
- f. Retention money/Bid Security/Earnest Money Deposit/Performance Security deposit amounting to Rs. 1,06,96,675/-- are subject to reconciliation.
- g. There are no claims pending suits filed or pending judgments in the court of law.
- h. There are no contingent liabilities and off the balance sheet items.

# Figures have been rounded to nearest rupee.

P.B. Kharehalia

i.

Finance and Account officer Sarva Shiksha Abhiyan State Project office

Place : Gandhinagar Date : 26/09/2014 Mukesh Kumar (IAS) State Project Director Sarva Siksha Abhiyan State Project office

Place: Gandhinagar Date: 26/09/2014

As per our Audit Report of Even date attached

For S. K. Patodia & Associates

**Chartered Accountants** 

FRN: 112723W

Arun Poddar

(Partner)

Membership. No. 134572



# S K Patodia & Associates CHARTERED ACCOUNTANTS

To. State Project Director, Kasturba Gandhi Balika Vidvalay. **Guiarat State.** Gandhinagar

#### MANAGEMENT LETTER

As required by para no. 101.5 & annex-XVI of Manual On Financial Management And Procurement issued by Department of Elementary Education And Literacy Ministry of Human Resource Development, Government of India, Management Letter for the financial year 2013-14 is being provided along with our observations and recommendations for improvement of over all accounting system based on random and test check based audit. It also contains our suggestions regarding measures to be adopted for more efficient control.

- 1. Bank Reconciliation at District Office Level and Head Office Level is being done regularly and the process / system was found in order. However uncleared cheques for more than three months at the year end should be reversed in the next year after reconciliation/adjustment.
- 2. Compliance to internal auditor's observations/remarks are under progress and should be timely complied.
- 3. During the course of audit at District and Sub district level, it is observed that the Income tax provision in respect of tax deducted at source is not been complied with fully which should be fully complied. There is a need to device proper Control to ensure Income tax provision in respect of tax deducted at source are complied.
- 4. Advance outstanding at District Level needs to be closely monitored and action be taken for adjustment of long outstanding.
- 5. During the audit of sub unit level i.e. KGBV level, we observe that co-ordinator are doing many cash payments. There is a need of strong Internal Control over such cash payments done. In order to have control over payment it is suggested that all payment done by district office and sub-district level above a reasonable limit that organization deems fit should be paid by account payee cheques.
- 6. Mission is regularly following cash basis of accounting as per past practice which is disclosed in accounting policy over a number of years. However, MHRD guidelines prescribed mercantile system of accounting.

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Plot No. 156-58, Chakravarti Ashok Complex, J. B. Nagar, Andheri (East), Mumbai - 400 099

Tel.: +91 22 6707 9444 • Fax: +91 22 6707 9494 • Email: info@skpatodia.in

Ahmedabad Office: 414, Sakar-V, B/H natraj cinema, Ashram road, Ahmedabad -380009 • Tel - 07926580678.

Offices : New Delhi I Kolkata I Bengaluru I Chennai I Jaipur I Hyderabad I Bhopal I Patna I Raipur

- 7. In order to have better control on inventory, the SPO should instruct to maintain at sub district level separate Stock Register for Capital goods, consumable and non-consumable articles showing quantitative details of items such as Beddings, Training Modules and Furniture etc. and should arrange for their Physical verification at least once a year. We are of the opinion that proper linkage should be established for recording and distribution of such material.
- 8. The programme in 6 districts is organized by an organization Mahila Samkhaya wherein the programme Head office provides funds to the organization and the organization expends the same in the districts covering all the model schools. During Audit there were no supportings were available for verification and only Utilization certificate certified by a chartered accountant was provided by the Mahila Samkhaya which was taken as basis for expense booking by the programme. We oppose the practice followed by the management of not having any informative supportings for verifying the expenses made by the said organization.
- 9. Following balances should be confirmed and reconciled at the earliest.

Sr. No.	Account Head	Amount (Rs.)	Debit/ Credit
1	RM/EMD/		Credit
	Performance deposit	1,06,96,675	İ
2	Duties and taxes	17,07,148	Credit
3	Sundry Creditors	1,62,030	Credit
4	Payable to SSA	2.53,841	Credit
5	Advance to KGBVs at district	11,02,726	Debit

- 10. We suggest that assets which are recorded in fixed asset register should be recorded in financial books of accounts also which is presently not being recorded.
- 11. Procurement procedure is not fully followed by few KGBV's which should be duly complied with.

For S K Patodia & Associates.

Chartered Accountants
FRN 112723W

Rational Services Accountants
Republication of the Chartered Accountants
Rep

Arun Poddar

Partner

Membership No.134572

# SSA MISSION FMR-I

# Name of the State Gujarat

# **Expenditure Report Summary**

### For the Financial Year 2013-14

(Rs. In Lakhs)

Name of the State	Scheme	AWP&B 2013-14	Opening Balance as on 1-4-2013	Released by GOI	Released by State	Reported Expenditure upto 31-3-2014	Estimated AWP & B for Next FY 2014-15
Gujarat	KGBV	4092.3566	1883.15	1200.00	1060.13	3188.45	4425.77
Total		4092.36	1883.15	1200.00	1060.13	3188.45	4425.77

Except the AWP & B figures, we certify all the above figures.

For S.K. Patodia & Associates.

**Chartered Accountants** 

FRN 112723W

Arun Poddar

Partner

M. No. 134572 Place : Ahmedabad

Date: 26/09/2014